



## Competition # V1623

### Finance Clerk

Regular 0.6 FTE (Full-Time Equivalency)  
(Internal Only)

**Internal Closing Date: 4:30 pm, Wednesday, June 7, 2023**

If you have visited here, you know how amazing it is. If you haven't, you really should check it out. Bordered by rugged mountains and situated on a peninsula (no, it's not an Island) in the traditional territory of the shíshálh and Skwxwú7mesh First Nations, this area is known for its mild winters, beautiful surroundings, arts, recreation, and culture, and it is a preferred tourist destination and a great place to live, work and play. You can hike, bike, camp, kayak, golf, do fiber arts, snowshoe, fish, scuba dive, walk the scenic trails in the amazing parks, windsurf or, as was portrayed in the former TV show on CBC, you could even get into some beachcombing here on the beautiful Sunshine Coast.

The Sunshine Coast Regional District is currently inviting applications for the position of Finance Clerk (Full-Time, Regular). Under the general supervision of the Manager, Financial Services performs high volume data entry and processing of accounting transactions. Work is performed in accordance with standard accounting procedures and corporate policies /procedures.

This is a bargaining unit position with a wage rate of **\$28.88 per hour**, working approximately 21 hours per week. This position includes a full benefit package upon the successful completion of a four-month probationary period with the SCRD. In addition to annual vacation starting at 4% and increasing to 6% after probation, the SCRD also provides extended health and dental coverage, paid sick leave, family responsibility leave, 13 paid statutory holidays (after 30 days of employment), eyewear, eye exams, group life insurance, short-term disability, long term disability benefits, participation in the municipal pension plan, access to the employee and family assistance program, and accidental death and dismemberment coverage. Internal applicants maintain full benefits if they are appointed to this position.

Applications for this position must include a current resume and a cover letter **quoting the competition number** submitted via [email](#) to Human Resources by the closing date and time shown above. Qualification requirements including formal education, training, experience and other skills and knowledge can be found in the job description available with the website posting.

**Sunshine Coast Regional District**

Email: [hr@scrd.ca](mailto:hr@scrd.ca)

Website: [www.scrd.ca/careers](http://www.scrd.ca/careers)