

**PARKS LABOURER**

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**EXEMPT (Y/N):** No

**SALARY LEVEL:** Band 2

**SHIFT:** Day

**LOCATION:** Outside

**APPROVED BY:** GM, Community Services

Replaces: Parks Labourer

**DIVISION:** Parks Services

**DEPARTMENT:** Community Services

**SUPERVISOR:** Parks Operations Coordinator

**DATE:** Dec 2023

**DATE:** Nov 2020

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**SUMMARY:** Under the supervision of the Parks Operations Coordinator, assists Parks Workers with the maintenance of the Regional District’s properties as required.

**KEY RESPONSIBILITIES** *include the following:*

1. To assist in the maintenance of SCRD park properties and assets which may include park grounds, play areas, halls, lawns and gardens, trails, athletic fields, and/or cemeteries.

**TYPICAL ACTIVITIES:** *include the following:*

1. Follows well-defined routines, processes and procedures with cutting grass, raking, watering lawns, weed-eating, and other duties as directed.
2. Assists with spreading top soil, planting grass, shrubs and trees and performing other duties to assist with construction of a park landscape.
3. Assists with cleaning up, painting, and maintaining park areas, halls, and facilities.
4. Assists the Parks Worker in ensuring immediate work areas are safe and free of hazards.

**KEY RELATIONSHIPS:**

- Parks staff, Facilities staff.

**DECISION MAKING AUTHORITY:**

- Reporting of safety concerns to Parks staff.

**PROBLEM SOLVING RESPONSIBILITY:**

- Dealing with general maintenance and safe operation of equipment as directed.

**QUALIFICATION REQUIREMENTS:**

**EDUCATION / TRAINING**

- Grade 10 or equivalent full-time students (intending to return to their studies in the next school year).
- Valid class 5 BC driver’s licence preferred.
- Occupational First Aid Level 1 (OFA 1) or equivalent

**EXPERIENCE**

- Six (6) months relevant work experience preferred such as outdoor labouring, landscaping, etc.

**OTHER SKILLS/KNOWLEDGE**

- Ability to work with a minimum of supervision.
- Ability to communicate basic, routine information.
- Ability to concentrate on a limited number of activities or tasks for short periods of time.
- Ability to interact with Parks Workers and park users in a courteous manner.

**MEASUREMENT DATA**

- Scheduled work completed on time and in a safe manner.
- Assigned tasks organized effectively.
- Works as part of a team with other parks workers.
- Reports safety and maintenance concerns to their supervisor.
- Time sheets turned in on time.

**SUPERVISORY RESPONSIBILITIES**

- None

**ADDITIONAL INFORMATION**

- The incumbent is expected to support workplace safety objectives.

**PHYSICAL REQUIREMENTS OF POSITION**

- Occasionally performs tasks requiring significant physical effort.
- Trail Maintenance / Grass Cutting – push mowers, self-propelled mowers, commercial weed eater, commercial blower (backpack style) and various shovels, rakes, picks, etc.
- Maintenance Duties – garbage pick-up, removal, painting, etc.
- Loading and unloading vehicles.