



Sechelt Landfill Soil Acceptance Procedure

1. Purpose

This procedure establishes the requirements for reviewing and accepting soil for disposal at the Sechelt Landfill.

The purpose of this procedure is to ensure that soil accepted for disposal:

- Meets the requirements of the landfill's Operating Certificate;
- Is not classified as hazardous waste under the B.C. Hazardous Waste Regulation;
- Contains contaminant concentrations below the applicable Industrial Land (IL) standards established under the Contaminated Sites Regulation;
- Is suitable for disposal at the landfill; and
- Is accepted in a manner that considers landfill operational requirements and available disposal capacity.

Approval of submitted documentation does not guarantee acceptance. Final acceptance is subject to compliance with this procedure, the landfill's Operating Certificate, and operational considerations, including available disposal capacity and site conditions at the time of disposal.

2. Scope

This procedure applies to all commercial, industrial, institutional, and project-based soil disposal requests, and to any soil where the source or quality cannot be readily verified. Routine residential loads of soil delivered in small quantities, less than or equal to 4m³ may be accepted in accordance with the landfill's standard operating procedures and at the discretion of landfill staff.

3. Soil Acceptance Requirements

Applicants requesting approval to dispose of soil shall provide sufficient information for the landfill to determine whether the material meets the landfill's acceptance criteria.

The following information shall be provided in writing, where applicable:

- Source location of the soil, including the civic address;
- Description of the excavation project and previous site use;
- Estimated volume of soil;
- Proposed delivery schedule;



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- Description of any known or suspected contamination sources;
- A report prepared and signed by a Qualified Professional (QP).

Written requests may be submitted by email to infrastructure@scrd.ca or delivered in person to the Sechelt Landfill, attention: Solid Waste Operations Superintendent.

4. Qualified Professional Report

A Qualified Professional report is required and shall provide sufficient information to demonstrate that:

- The soil is not classified as hazardous waste under the B.C. Hazardous Waste Regulation;
- Contaminant concentrations are below the applicable Industrial Land (IL) standards referenced in the Contaminated Sites Regulation; and
- The soil is suitable for disposal at the Sechelt Landfill.

The Qualified Professional shall determine the appropriate assessment, sampling methodology, and analytical program based on the site history and potential contaminants of concern.

The report should include, as applicable:

- Site history and previous land uses;
- Sampling methodology and rationale;
- Laboratory analytical results;
- Assessment of applicable regulatory requirements;
- Confirmation that the soil does not meet the definition of hazardous waste; and
- A signed professional opinion supporting the conclusions.

The landfill does not prescribe a standard analytical package. The Qualified Professional is responsible for determining the information necessary to support their conclusions.

5. Acceptance Criteria

Soil may be considered for acceptance where the submitted information demonstrates that:

- The material is not classified as hazardous waste under the B.C. Hazardous Waste Regulation;
- Contaminant concentrations are below the applicable Industrial Land standards under the Contaminated Sites Regulation;



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- The material complies with the landfill's Operating Certificate; and
- The material meets all other landfill waste acceptance criteria.

Submission of a Qualified Professional report does not automatically constitute acceptance.

The landfill reserves the right to request additional information.

6. Landfill Review

Landfill staff will review all submitted documentation to determine whether:

- Sufficient information has been provided;
- The soil meets the acceptance criteria outlined in this procedure;
- The material complies with the landfill's Operating Certificate; and
- The material is acceptable for disposal.

Approval must be obtained in writing from SCRD staff before any soil is delivered to the landfill.

7. Approval Validity and Scheduling

The landfill recognizes that excavation projects are often planned well in advance of construction. To assist project planning, landfill staff may conduct a preliminary review of submitted documentation and advise whether the soil appears to meet the landfill's acceptance criteria.

A preliminary review can be provided for planning purposes only and does not constitute approval or guarantee acceptance.

Final acceptance approval will generally be issued no more than **30 days** prior to the anticipated delivery date, provided all required documentation has been received and reviewed.

Applicants should submit documentation as early as practical to allow sufficient time for review. However, applicants must reconfirm their anticipated delivery schedule with landfill staff prior to commencing excavation or transportation of the soil.

Final acceptance remains subject to:

- Compliance with the landfill's Operating Certificate and waste acceptance criteria;
- Available landfill capacity and disposal airspace;
- Operational requirements and site conditions; and



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- Confirmation that the material remains consistent with the submitted documentation.

Approval does not guarantee acceptance at a future date.

8. Communication and Scheduling

Following landfill review and approval of the requested soil disposal, applicants shall contact landfill staff prior to arranging delivery. Initial contact shall be made through the Infrastructure Generic Email infrastructure@scrd.ca

Applicants should confirm:

- Estimated volume of soil;
- Proposed delivery dates;
- Expected number of loads; and
- Notification of any changes to the source material or project schedule.

Landfill staff will work with applicants to coordinate deliveries where operationally feasible.

9. Delivery Requirements

Approved soil shall:

- Match the approved source and description;
- Be free of prohibited materials;
- Be delivered in accordance with landfill operating requirements.

All loads remain subject to inspection upon arrival.

Loads that differ from the approved material or documentation may be refused.

10. Operational Limitations

Acceptance of soil is subject to:

- Available landfill capacity;
- Available disposal airspace;
- Operational requirements;
- Weather and site conditions; and
- Other operational constraints.

Approval of documentation does not reserve landfill capacity or guarantee acceptance at a future date.



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11. Record Keeping

The landfill shall retain records of:

- Applicant information;
- Source location;
- Volume approved;
- Qualified Professional reports;
- Analytical results;
- Acceptance decisions; and
- Delivery records.

12. Final Determination

The Sechelt Landfill reserves the right to make the final determination regarding acceptance of soil.

Acceptance decisions are based on the information provided and the landfill's operational conditions at the time of review. The landfill may refuse acceptance where documentation is incomplete, the material does not meet the acceptance criteria, or operational conditions prevent acceptance.