



Confirmation of Professional Liability Insurance

THIS CONFIRMATION LETTER ACCOMPANIED BY A CERTIFICATE OF INSURANCE COVERAGE MUST BE SUBMITTED ALONG WITH EACH BC BUILDING CODE SCHEDULE A AND SCHEDULE B BEFORE ISSUANCE OF A BUILDING PERMIT. A SEPARATE LETTER AND CERTIFICATE OF INSURANCE MUST BE SUBMITTED FOR EACH REGISTERED PROFESSIONAL.¹

LEGAL DESCRIPTION

Lot	Block	District Lot	Plan	PID	Folio
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CIVIC ADDRESS *(if already assigned)*

House Number	Unit	Street
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THE UNDERSIGNED HEREBY GIVES ASSURANCE THAT:

- I have fulfilled my obligation for insurance coverage as outlined in the *Sunshine Coast Regional District Building Bylaw No. 779*;
- I am insured by a policy of insurance covering liability to third parties for errors and omissions in respect to the above project;
- I have enclosed a copy of my certificate of insurance coverage indicating the particulars of such coverage;
- I am a *registered professional*²; and
- I will notify the building official in writing immediately if the undersigned's insurance coverage is reduced or terminated at any time during construction.

Signature:	Print Name:	Date:
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IF THE REGISTERED PROFESSIONAL IS A MEMBER OF A FIRM:

Name of Firm:	Address of Firm:
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I sign this letter on behalf of myself and the firm.

Notes:

- A separate certificate of insurance coverage for each registered professional may be required to be submitted with BC Building Code Schedule C after completion of the building but before a final inspection is made by the building official.*
- Confirmation letter must be signed by a registered professional. The BC Building Code defines a registered professional as a person who is registered or licensed to practice (a) as an Architect with the Architectural Institute of British Columbia under the Professional Governance Act, or (b) as a professional engineer or professional licensee engineering with the Association of Professional Engineers and Geoscientists of the Province of British Columbia under the Professional Governance Act.*