

**LIFEGUARD II****EXEMPT:** No**SALARY LEVEL:** Grid 2, Band 10**LOCATION:** SCRD Aquatic Centres**APPROVED BY:** Manager, Recreation Services*Replaces: Lifeguard II***DIVISION:** Recreation Services**DEPARTMENT:** Community Services**SUPERVISOR:** Aquatic Supervisor**DATE:** February 2024*DATE: Nov 2020*

**SUMMARY:** Under the general direction of the Aquatic Supervisor, this position provides life-guarding services to the patrons of the SCRD Aquatic Recreation Centres; performs administrative and janitorial duties.

**KEY RESPONSIBILITIES** *include:*

1. Provides instruction and lifeguarding and services and to ensure the safety of the patrons and staff of the SCRD.
2. Acts as senior shift lifeguard, in the absence of Supervisor or Manager, to oversee duties of Lifeguard I and Instructor/Guard and be responsible for the facility.
3. Performs administrative duties as required.
4. Performs janitorial duties to ensure the safety and cleanliness of the facility.
5. Follows Sunshine Coast Regional District policies, Occupation Health and Safety policies and all applicable Workers' Compensation Board regulations.
6. Complies with, and promotes, safe work practices and procedures in order to effect a safe and healthy work environment.

**TYPICAL ACTIVITIES** *include:*

1. Performs lifeguard duties and provides emergency or first-aid assistance when required.
2. Assembles supplies and equipment and instructs aquatic programs.
3. Provides work direction to Lifeguard I's and Instructor/Guards such as assignment of tasks including but not limited to maintenance and administrative tasks and ensure that they are completed.
4. Provides information in response to concerns of the public; educates patrons on pool safety rules.
5. Opens and closes facility, operates and balance the cash register, processes transactions, orders supplies and perform other duties related to the administration of the pool.
6. Performs and records pool tests and adjust chemicals in pool and hot tub accordingly.
7. Reads gauges and performs routine safety and maintenance checks on equipment.
8. Performs janitorial tasks in accordance with the daily and weekly checklists.
9. Operates and balances the cash register and processes transactions.

**QUALIFICATIONS, EDUCATION AND EXPERIENCE**

- Completion of Grade 12 or 18 years old.
- National Lifeguard - Pool
- CPR C (within one year)
- Standard First Aid - SFA

- Airway Management Oxygen Administration - AMOA
- Swim Instructor - SI (Lifesaving Society) and/or Lifesaving Instructor – LSI
- Completion of WHMIS
- Satisfactory results from RCMP Personal Information Check (PIC).
- Up to 2 years relevant experience; including, customer service, lifeguarding, instructing, working with children/teens, leadership role in school/community, babysitting.

#### **PREFERRED QUALIFICATIONS**

- Instructor certification - SI & LSI
- BCRPA or CALA Aquatic Fitness Instructor certification
- Pool Operator Level 1
- Pool Operator Level 2
- Instructor Trainer - IT
- Lifesaving Trainer - LT
- National Lifeguard Instructor - NLI
- First Aid Instructor – FAI

#### **OTHER SKILLS/KNOWLEDGE**

- Works effectively in a team environment particularly in a team leader capacity, with a minimum of supervision.
- Communicates effectively with patrons, public and other staff.
- Sound knowledge of all applicable regulations including the BC Health Act and Red Cross and Lifesaving guidelines.
- Reads gauges and understand chemical readings and diagnose basic equipment malfunctions.
- Maintains good relations with patrons and the public and responds to questions or complaints with tact and diplomacy.
- Maintains smooth harmonious relations with staff.
- The incumbent is expected to support corporate sustainability and workplace safety objectives.