



## SUNSHINE COAST REGIONAL DISTRICT

MAY 9, 2024

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MINUTES OF THE MEETING OF THE REGULAR BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

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<b>PRESENT:</b>	Chair	Electoral Area A	L. Lee
	Directors	Electoral Area B	J. Gabias
		Electoral Area D	K. Backs
		Electoral Area E	D. McMahon
		Electoral Area F	K. Stamford
		District of Sechelt	D. Inkster
		District of Sechelt	A. Toth
		Town of Gibsons	S. White
<b>ALSO PRESENT:</b>	Chief Administrative Officer		D. McKinley
	Corporate Officer		S. Reid
	GM, Corporate Services / Chief Financial Officer		T. Perreault
	GM, Planning and Community Development		I. Hall
	GM, Infrastructure Services		R. Rosenboom
	GM, Community Services		S. Gagnon
	Fire Chief, Gibsons and District		R. Michael (in part)
	Fire Chief, Roberts Creek		P. Higgins (in part)
	Deputy Corporate Officer / Recorder		K. Wiebe
	Media	1	
	Public	3	

*\*Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities.*

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**CALL TO ORDER**      1:05 p.m.

**AGENDA**              **It was moved and seconded**

130/24                  THAT the agenda for the meeting be adopted, as amended, as follows:

- by striking the item for Director's Reports

**CARRIED**

**MINUTES**

Minutes

**It was moved and seconded**

131/24

THAT the Regular Board meeting minutes of April 25, 2024 be adopted as presented.

**CARRIED****PRESENTATIONS AND DELEGATIONS**

*ʔakista xaxanak Garry Feschuk and Kathleen Coyne, syiyaya Reconciliation Movement, addressed the Board regarding an overview of initiatives, and a personal invitation to ceremonies and syiyaya Days 2024.*

*The Board recessed at 1:24 p.m. and returned at 1:32 p.m.*

**REPORTS**

COW

**It was moved and seconded**

132/24

THAT Committee of the Whole recommendation Nos. 1 - 4 and 6 - 11 of April 25, 2024 be received, adopted and acted upon as follows:

**Recommendation No. 1**     *E-Comm Emergency Communications Second Amendment to Co-Location Agreements for 9-1-1 Fire Service*

THAT the report titled E-Comm Emergency Communications Second Amendment to Co-Location Agreements for 9-1-1 Fire Service be received for information;

AND THAT the delegated authorities be authorized to execute the E-Comm Emergency Communications Second Amendment Co-Location Agreements for 9-1-1 Fire Service at 650 West Georgia Street (VDT) and 2725 Melfa Road, UBC (VUB) for an additional five years.

**Recommendation No. 2**     *Pender Harbour Transfer Station Food Waste Pilot Program Review*

THAT the report titled Pender Harbour Transfer Station Food Waste Pilot Program Review be received for information;

AND THAT the Board direct staff to initiate a procurement process and develop amendments to *Sanitary Landfill Site Bylaw No. 405, 1994* to continue the Pender Harbour Transfer Station Food Waste Drop-Off service based on the outcome of the pilot program.

132/24 cont.

**Recommendation No. 3**     *Landfill Engineering Services – Contract Amendment*

THAT the report titled Landfill Engineering Services – Contract Amendment be received for information;

AND THAT the contract (2135003) with XCG Consulting Limited be increased by \$101,200 to \$487,000 (plus GST);

AND FURTHER THAT the delegated authorities be authorized to execute this contract.

**Recommendation No. 4**     Proposed Recreation Fee Increases

THAT the report titled Proposed Recreation Fee Increases - Community Recreation Facilities Fees and Charges Bylaw No. 766 and Pender Harbour Aquatic and Fitness Centre Fees and Charges Bylaw No. 767 be received for information;

AND THAT Bylaws No. 599 and 630 be repealed and replaced with Bylaws No. 766 and 767; AND THAT to align with current practice, Bylaw No. 766 include a Senior Prime and Non-Prime Time ice rental rate at the same subsidy level as the Youth Prime and Non-Prime Time ice rental rates;

AND FURTHER THAT Bylaws No. 766 and 767 be brought forward for Board consideration of adoption to come into effect August 1, 2024.

**Recommendation No. 6**     *Gibsons Area Community Center (GACC) Enhancements – Seating Project*

The Committee of the Whole recommended that Recommendation No. 5 of the April 25, 2024 Committee of the Whole Meeting regarding Gibsons Area Community Center (GACC) Enhancements – Seating Project be forwarded to the April 25, 2024 Regular Board.

**Recommendation No. 7**     *2337004 Water Supply Plan Feasibility – Contract Value Amendment*

THAT the report titled 2337004 Water Supply Plan Feasibility Study Long-Term Ground Water Supply Sources (Groundwater Investigation Phase 5) – Contract Value Amendment be received for information;

AND THAT the contract awarded to Kalwij Water Dynamics Inc. be amended to include additional services for Cliff Gilker Park and Sunshine Coast Arena for a value not to exceed \$797,355 (excluding GST);

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

132/24 cont.

**Recommendation No. 8**    *2024 Union of British Columbia Municipalities (UBCM) Resolutions*

THAT the report titled 2024 Union of British Columbia Municipalities (UBCM) Resolutions be received for information.

**Recommendation No. 9**    *Contracts between \$50,000 and \$100,000 from January 1 to March 31, 2024*

THAT the report titled Contracts between \$50,000 and \$100,000 from January 1 to March 31, 2024, be received for information.

**Recommendation No. 10**    *Director Constituency and Travel Expenses for Period Ending March 31, 2024*

THAT the report titled Director Constituency and Travel Expenses for Period Ending March 31, 2024 be received for information.

**Recommendation No. 11**    *Solid Waste Management Plan Public and Technical Advisory Committee minutes of March 2, 2024*

THAT the Sunshine Coast Regional District Solid Waste Management Plan Public and Technical Advisory Committee minutes of March 2, 2024, be received for information.

**CARRIED**

Award Report

**It was moved and seconded**

133/24

THAT the report titled Award Report – RFQ No. 2421001 Command Vehicles for Gibsons and District and Roberts Creek Fire Departments be received for information;

AND THAT the contract for the Command Vehicles for Gibsons and District and Roberts Creek Fire Departments be awarded to Intercontinental Truck Body (BC) Ltd for the amount up to a total value of \$280,768 (before GST);

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

**CARRIED**Contract Amendment    **It was moved and seconded**

134/24

THAT the report titled Water Systems Modelling Engineering Services Contract Amendment No. 7 be received for information;

AND THAT Contract 2237012 with GeoAdvice Engineering Inc. be increased up to an additional \$88,420 for a total not to exceed \$372,575 (excluding GST);

134/24 cont.                    AND FURTHER THAT the delegated authorities be authorized to execute the contract.

**CARRIED**

Vine Creek                    **It was moved and seconded**

135/24                    THAT the petition consisting of 139 signatures regarding Vine Creek bridge be received for information.

**CARRIED**

Beaver Scouts                **It was moved and seconded**

136/24                    THAT the communication dated April 2, 2024 from Katharine Truman, Coordinator, PCC Beavers 50<sup>th</sup> Birthday Party Beaveree, regarding an invitation to the 50<sup>th</sup> birthday of the Beaver Scout Program be received for information.

**CARRIED**

Bylaw 717.4                **It was moved and seconded**

137/24                    THAT the report titled Proposed Board Procedures Bylaw Amendment be received for information;

AND THAT *Sunshine Coast Regional District Board Procedures Amendment Bylaw No. 717.4, 2024* receive first, second, and third readings.

**CARRIED**

Bylaw 717.4                **It was moved and seconded**

138/24                    THAT *Sunshine Coast Regional District Board Procedures Amendment Bylaw No. 717.4, 2024* be read a first, second, and third time.

**CARRIED**

Bylaw 422.46                **It was moved and seconded**

139/24                    THAT *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.46* be read a first, second, and third time.

**CARRIED**

Bylaw 422.46                **It was moved and seconded**

140/24                    THAT *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.46* be adopted.

**CARRIED**

Bylaw 766 **It was moved and seconded**

141/24 THAT *Community Recreation Facilities Fees and Charges Bylaw No. 766, 2024* be read a first, second, and third time.

**CARRIED**

Bylaw 767 **It was moved and seconded**

142/24 THAT *Pender Harbour Aquatic and Fitness Centre Fees and Charges Bylaw No. 767, 2024* be read a first, second, and third time.

**CARRIED**

*The Board moved In Camera at 1:54 p.m.*

**IN CAMERA** **It was moved and seconded**

143/24 THAT the public be excluded from attendance at the meeting in accordance with Section 90(1) (a), (c), (k), and (i) of the Community Charter – “personal information about an identifiable individual...”; “labour relations or other employee relations”; “the receipt of advice that is subject to solicitor-client privilege...”; “negotiations and related discussions respecting the proposed provision of a municipal service...”.

**CARRIED**

*The Board moved out of In Camera at 3:01 p.m.*

**ADJOURNMENT** **It was moved and seconded**

144/24 THAT the Regular Board meeting be adjourned.

**CARRIED**

The meeting adjourned at 3:31 p.m.

Certified correct \_\_\_\_\_

Corporate Officer

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Chair