



# SUNSHINE COAST REGIONAL DISTRICT



REGULAR BOARD MEETING TO BE HELD  
IN THE BOARDROOM OF THE SUNSHINE COAST  
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

THURSDAY, MARCH 28, 2024

## AGENDA

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CALL TO ORDER 1:00 p.m.

### AGENDA

1. Adoption of agenda

### MINUTES

2. Regular Board meeting minutes of March 14, 2024

Annex A  
Pages 3 - 9

### BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

### PRESENTATIONS AND DELEGATIONS

### REPORTS

- |  |                       |
|--|-----------------------|
| 3. Committee of the Whole recommendation No. 1 of March 14, 2024<br><i>(recommendation Nos. 2 and 3 previously adopted)</i>  | Annex B<br>pp 10 - 11 |
| 4. Electoral Area Services Committee recommendation Nos. 1 – 6 of<br>March 21, 2024  | Annex C<br>pp 12 - 14 |
| 5. Placement of Notice on Title – Chief Building Official<br><b><i>(Voting – All Directors – 1 vote each)</i></b>  | Annex D<br>pp 15 - 17 |
| 6. Award Report – Aeroquest Mapcon Orthophoto Acquisition Contract<br>Amendment – Manager, Information Services<br><b><i>(Voting – All Directors – weighted vote: A-2, B-2, D-2, E-2, F-2,<br/>Sechelt-6, Gibsons-3, sNGD-1)</i></b>                           | Annex E<br>page 18    |
| 7. Award Report –GACC Refrigeration System Reconstruction Phase 1<br>Chiller Replacement Award Report – <i>Manager, Facility Services</i><br><b><i>(Voting – All Directors – weighted vote: A-2, B-2, D-2, E-2, F-2,<br/>Sechelt-6, Gibsons-3, sNGD-1)</i></b> | Annex F<br>pp 19 - 20 |

- |    |  |                       |
|----|--|-----------------------|
| 8. | Request for Exemption from SCRD Noise Control Bylaw No. 597 for Alberg Productions Inc. – <i>Deputy Corporate Officer / Legislative Coordinator</i><br><b>(Voting – All Directors – 1 Vote Each)</b> | Annex G<br>pp 21 - 23 |
| 9. | Katherine Lake Park Access Road Emergency Remediation and Upgrades – <i>Manager, Parks Services</i><br><b>(Voting – All Directors – Weighted Vote)</b>   | Annex H<br>pp 24 - 27 |

**COMMUNICATIONS**

**MOTIONS**

**BYLAWS**

- |     |  |                       |
|-----|--|-----------------------|
| 10. | <i>Gibsons/West Howe Sound Fire Protection Service Pumper Apparatus Replacement Project Loan Authorization Bylaw No. 765, 2024</i><br>- receipt of staff report<br>- <i>first, second, third reading</i><br><b>(Voting – All Directors – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt-6, Gibsons-3, sNGD-1)</b> | Annex I<br>pp 28 - 31 |
|-----|--|-----------------------|

**DIRECTORS’ REPORTS**

**NEW BUSINESS**

**IN CAMERA**

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (i), and (k) of the *Community Charter* – “personal information about an identifiable individual...”; “the receipt of advice that is subject to solicitor-client privilege” and, “negotiations and related discussions respecting the proposed provision of a municipal service...”.

**ADJOURNMENT**



**SUNSHINE COAST REGIONAL DISTRICT**

**MARCH 14, 2024**

MINUTES OF THE MEETING OF THE REGULAR BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

<b>PRESENT:</b>	Chair	Electoral Area A	L. Lee
	Directors	District of Sechelt	A. Toth
		Electoral Area B	J. Gabias
		Electoral Area D	K. Backs
		Electoral Area E	D. McMahon
		Electoral Area F	I. Winn (Alt.)
		District of Sechelt	D. Inkster (in part)
<b>ALSO PRESENT:</b>	Chief Administrative Officer		D. McKinley
	Corporate Officer		S. Reid
	General Manager, Infrastructure Services		R. Rosenboom
	General Manager, Planning and Development		I. Hall
	Manager, Information Services		D. Nelson (in part)
	Manager, Capital Projects		B. Shoji (in part)
	GIS Coordinator		E. Walton (in part)
	Deputy Corporate Officer/Recorder		K. Wiebe
	Media		1
	Public		0

*\*Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities.*

**CALL TO ORDER**    1:03 p.m.

**AGENDA**

Agenda                    **It was moved and seconded**

074/24                    THAT the agenda for the meeting be adopted as presented.

**CARRIED**

**MINUTES**

Minutes                    **It was moved and seconded**

075/24                    THAT the Board meeting minutes of February 22, 2024 be adopted.

**CARRIED**

**REPORTS**

COW

**It was moved and seconded**

076/24

THAT Committee of the Whole recommendation Nos. 1 - 9 of February 22, 2024 be received, adopted and acted upon as follows:

**Recommendation No. 1**     *Water Supply and Distribution System Hydraulic Capacity Analysis*

THAT the presentation from Ben Loewen, P. Eng. PMP of GeoAdvice Engineering Inc. titled Water Supply and District System Hydraulic Capacity Analysis be received for information.

**Recommendation No. 2**     *Water System Fire Flow Update – Results Part 2*

THAT the report titled Water System Fire Flow Update – Results Part 2 be received for information.

**Recommendation No. 3**     *Sangster Road Float Sublease Renewal*

THAT the report titled Sangster Road Float Sublease Renewal be received for information;

AND THAT the Sunshine Coast Regional District and the Lagoon Waterfront Owners Society enter into a month-to-month interim sublease agreement for the purposes of maintaining and operating the Sangster Road Float;

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

**Recommendation No. 4**     *RFP 235002 – Planning Enhancement Project 2*

THAT the report titled Request for Proposal (RFP) 235002 – Planning Enhancement Project 2 (PEP) – Official Community Plan and Zoning Bylaw Comprehensive Review Contract Award be received for information;

AND THAT the contract to provide consulting services related to Phases 1, 2 and 3 of PEP2 – Official Community Plan and Zoning Bylaw Comprehensive Review be awarded to KPMG LLP in the amount of up to \$478,630 (excluding GST);

AND THAT the total PEP2 – Official Community Plan and Zoning Bylaw Comprehensive Review contract value with KPMG LLP include additional, related consulting services of up to \$302,150 (excluding GST) for additional phases, offered at SCRD's sole discretion, and subject to Board approval of financial resources;

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

076/24 cont.

**Recommendation No. 5**     *Community Emergency Preparedness Fund Grant Application – Evacuation Route Planning*

THAT the report titled Community Emergency Preparedness Fund Grant Application – Evacuation Route Planning be received for information;

AND THAT the grant application of up to \$120,000 for the Community Emergency Preparedness Fund – Evacuation Route Planning be submitted to the Union of British Columbia Municipalities on behalf of the Sunshine Coast Regional District;

AND THAT the Sunshine Coast Regional District supports the Evacuation Route Planning project and is willing to provide overall grant management;

AND FURTHER THAT requests for resolution of support for the Sunshine Coast Regional District's grant application be forwarded to shíshálh Nation Government District, District of Sechelt and Town of Gibsons.

**Recommendation No. 6**     *Infrastructure Services Department – 2023 Q4 Report*

THAT that the report titled Infrastructure Services Department – 2023 Q4 Report be received for information.

**Recommendation No. 7**     *Planning and Development Department – 2023 Q4 Report*

THAT the report titled Planning and Development Department – 2023 Q4 Year End Report be received for information.

**Recommendation No. 8**     *Community Services Department – 2023 Q4 Report*

THAT the report titled Community Services Department – 2023 Q4 Report be received for information.

**Recommendation No. 9**     *Corporate and Administrative Services – Semi-Annual Report*

THAT the report titled Corporate and Administrative Services – Semi-Annual Report for July to December 2023 be received for information.

**CARRIED**

COW

**It was moved and seconded**

077/24

THAT Committee of the Whole recommendation Nos. 2 and 3 of March 14, 2024 be received, adopted and acted upon as follows:

077/24 cont. **Recommendation No. 2** *Partnership Agreement with BC Healthy Communities Wellbeing Initiative – OCP Renewal*

THAT the report titled Partnership Agreement with BC Healthy Communities Wellbeing Initiative – OCP Renewal be received for information;

AND THAT the delegated authorities be authorized to enter into a Partnership Agreement with BC Healthy Communities Wellbeing Initiative for Sunshine Coast Re-Membering Youth.

**Recommendation No. 3** *Application to the Local Government Development Approval Program (LGDAP)*

THAT the report titled Application to the Local Government Development Approval Program (LGDAP) be received for information;

AND THAT an application for \$150,000 be made to the UBCM's/Ministry of Housing's Local Government Development Approvals Program (LGDAP) to implement recommendations of the Development Approvals Process Review (DAPR) Final Report;

AND FURTHER THAT should the application for LGDAP funding be successful, SCRCD commits to provide overall grant management.

**CARRIED**

PTRRP **It was moved and seconded**

078/24 THAT the Parcel Tax Roll Review Panel meeting minutes of February 22, 2024 be adopted.

**CARRIED**

Award Report **It was moved and seconded**

079/24 THAT the report titled Award Report – Three Year Geographic Information Systems (GIS) Software Contract Renewal be received;

AND THAT the SCRCD enter into a contract with ESRI Canada for 3 years starting June 1, 2024 for a license for software usage, maintenance, and support for a total value up to \$120,118 (excluding GST);

AND FURTHER THAT the delegated authorities be authorized to execute the contracts.

**CARRIED**

Contract Award **It was moved and seconded**

080/24 THAT the report titled Universal Water Metering Phase 3 - Archaeological Monitoring Service Agreement be received for information;

080/24 cont. AND THAT a Service Agreement in the amount of \$681,261 (excluding GST) be direct awarded to the shíshálh Nation;

AND FURTHER THAT the delegated authorities be authorized to execute the Service Agreement.

**CARRIED**

## COMMUNICATIONS

Biosphere Region **It was moved and seconded**

081/24 THAT the correspondence from Ruth Simons, Executive Director, Howe Sound Biosphere Region Initiative Society, dated February 12, 2024 regarding Howe Sound Community Forum & Atl'ka7tsem / Howe Sound Biosphere Region Updates be received for information.

**CARRIED**

Drought Conditions **It was moved and second**

082/24 THAT the correspondence from Brian Bedford, Executive Director, Local Government Infrastructure and Finance Branch, dated February 29, 2024 Regarding Potential for Drought Conditions in 2024 be received for information.

**CARRIED**

License TA0521 **It was moved and seconded**

083/24 THAT the correspondence from Pierre Aubin, RPF, Practices Forester, BC Timber Sales (BCTS), Chinook Business Area, dated February 22, 2024 regarding BCTS Response to SCRD Letters on BCTS License TA0521 be received for information.

**CARRIED**

License TA0521 **It was moved and seconded**

084/24 THAT the correspondence from Jillian Tougas, A/District Manager, Ministry of Forests (MOF), Sunshine Coast Forest District, dated March 1, 2024 regarding MOF Response to SCRD Letter on BC Timber Sales License TA0521 be received for information.

**CARRIED**

## MOTIONS

UBCM CEPF **It was moved and seconded**

085/24 THAT the Sunshine Coast Regional District supports the grant application submission from shíshálh Nation to aid in the initial stages of the Lower Crown Reservoir project to secure additional water supply for the Sunshine Coast community as a result of systemic drought;

085/24 cont. AND THAT the Sunshine Coast Regional District approves the primary applicant, shísháhl Nation, in receiving and managing the grant funding on behalf of the Sunshine Coast Regional District.

**CARRIED**

**BYLAWS**

Bylaw 764 **It was moved and seconded**

086/24 THAT the following question be laid on the table:

THAT the report titled SCRD Subdivision Servicing Bylaw No. 320 Amendment be received for information;

AND THAT the Board proceed with readings and adoption of amendment bylaw 320.18.

**CARRIED**

*The Board recessed at 2:16 p.m. and reconvened at 2:27 p.m.*

*The Board moved In Camera at 2:27 p.m.*

**IN CAMERA It was moved and seconded**

087/24 THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (g), (i) and (k) of the *Community Charter* – “litigation or potential litigation affecting the municipality”; “the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose”; and, “negotiations and related discussions respecting the proposed provision of a municipal service [...]”

**CARRIED**

*Director Inkster left the meeting at 2:40 p.m.*

*The Board moved out of In Camera at 3:24 p.m.*

Bylaw 764 **It was moved and seconded**

088/24 THAT the following recommendations be taken from the table:

THAT the report titled SCRD Subdivision Servicing Bylaw No. 320 Amendment be received for information.

AND THAT the Board proceed with readings and adoption of amendment bylaw 320.18.

**CARRIED**

*Directors Backs and Toth opposed*



Bylaw 764 **It was moved and seconded**

089/24 THAT *Sunshine Coast Regional District Subdivision Servicing Amendment Bylaw No. 320.18, 2024* be read a first, second and third time.

**CARRIED**

Bylaw 764 **It was moved and seconded**

090/24 THAT *Sunshine Coast Regional District Subdivision Servicing Amendment Bylaw No. 320.18, 2024* be adopted.

**CARRIED**

**DIRECTORS REPORTS**

*The Directors provided an update on their activities.*

**ADJOURNMENT**

091/24 THAT the Regular Board meeting be adjourned.

**CARRIED**

The meeting adjourned at 3:47 p.m.

Certified correct \_\_\_\_\_  
Corporate Officer

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Chair

**SUNSHINE COAST REGIONAL DISTRICT  
COMMITTEE OF THE WHOLE**

**March 14, 2024**

RECOMMENDATIONS FROM THE COMMITTEE OF THE WHOLE MEETING HELD IN THE BOARDROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

<b>PRESENT:</b>	Chair	Electoral Area E	D. McMahon
	Directors	Electoral Area A Electoral Area B Electoral Area D Electoral Area F (Alt.) District of Sechelt District of Sechelt shíshálh Nation Government District	L. Lee J. Gabias K. Backs I. Winn A. Toth D. Inkster P. Paul
<b>ALSO PRESENT:</b>	Chief Administrative Officer Corporate Officer GM, Infrastructure Services GM, Planning and Development GM, Community Services Emergency Management Coordinator Recording Secretary Media Public		D. McKinley S. Reid R. Rosenboom (part) I. Hall S. Gagnon N. Hughes (part) L. Mosimann 1 8 (part)

*\*Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities.*

**CALL TO ORDER**                      9:32 a.m.

**AGENDA**                              The agenda was adopted as presented.

**PRESENTATIONS AND DELEGATIONS**

*Sandy Miller, Project Lead, Strategic Alliance for Emergency Resilience (SAFER), addressed the Committee regarding the Sunshine Coast Extreme Heat Plan.*

**REPORTS**

**Recommendation No. 1**      *Water Supply Update*

The Committee of the Whole recommended that the report titled Water Supply Update be received for information.

*Director Inkster left the meeting at 10:38 a.m.*

**Recommendation No. 2**      *Partnership Agreement with BC Healthy Communities Child and Youth Mental Wellbeing Initiative – OCP Renewal*

The Committee of the Whole recommended that the report titled Partnership Agreement with BC Healthy Communities Child and Youth Mental Wellbeing Initiative – OCP Renewal be received for information;

AND THAT the delegated authorities be authorized to enter into a Partnership Agreement with BC Healthy Communities Child and Youth Mental Wellbeing Initiative for Sunshine Coast Re-Membering Youth;

AND FURTHER THAT this recommendation be forwarded to the Regular Board meeting of March 14, 2024.

*Director Inkster returned to the meeting at 10:40 a.m.*

**Recommendation No. 3**      *Application to the Local Government Development Approval Program (LGDAP)*

The Committee of the Whole recommended that the report titled Application to the Local Government Development Approval Program (LGDAP) be received for information;

AND THAT an application for \$150,000 be made to the UBCM's/Ministry of Housing's Local Government Development Approvals Program (LGDAP) to implement recommendations of the Development Approvals Process Review (DAPR) Final Report;

AND THAT should the application for LGDAP funding be successful, SCR D commits to provide overall grant management;

AND FURTHER THAT this recommendation be forwarded to the Regular Board meeting of March 14, 2024.

*The Committee recessed at 10:44 a.m. and reconvened at 10:55 a.m.*

**IN CAMERA**

*The Committee moved In-Camera at 10:55 a.m.*

That the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (i), and (k) of the *Community Charter* – “personal information about an identifiable individual who holds or is being considered for a position as an officer...”; “the receipt of advice that is subject to solicitor-client privilege...”; and “negotiations and related discussions respecting the proposed provision of a municipal service...”.

*The Committee moved out of In Camera at 12:08 p.m.*

**ADJOURNMENT**                      12:08 p.m.

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Committee Chair

**SUNSHINE COAST REGIONAL DISTRICT  
ELECTORAL AREA SERVICES COMMITTEE**

**March 21, 2024**

RECOMMENDATIONS FROM THE ELECTORAL AREA SERVICES COMMITTEE MEETING HELD IN THE BOARDROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

<b>PRESENT:</b>	Chair	Electoral Area B	J. Gabias
	Directors	Electoral Area A Electoral Area D (Alt.) Electoral Area E Electoral Area F	L. Lee M. Hardy D. McMahon K. Stamford
<b>ALSO PRESENT:</b>	Chief Administrative Officer		D. McKinley
	Corporate Officer		S. Reid
	GM, Planning and Development		I. Hall
	Manager, Planning and Development		J. Jackson (part)
	Senior Planner		S. Koberwitz (part)
	Planning Technician		D. Rajala (part)
	GM, Community Services		S. Gagnon (part)
	Manager, Parks Services		J. Huntington (part)
	Recording Secretary		A. O'Brien
	Media		0
	Public		2 (part)

*\*Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities.*

**CALL TO ORDER**                      9:30 a.m.

**AGENDA**                                The agenda was adopted as presented.

**REPORTS**

**Recommendation No. 1**        *Official Community Plan Amendment No. 640.6 and Zoning Bylaw Amendment No. 722.10 (1691 Jensen Road)*

The Electoral Area Services Committee recommended that the report titled Official Community Plan Amendment No. 640.6 and Zoning Bylaw Amendment No. 722.10 (1691 Jensen Road) – Consideration of First Reading be received for information;

AND THAT *Official Community Plan Amendment No. 640.6 and Zoning Bylaw Amendment No. 722.10 (1691 Jensen Road)* be forwarded to the Board for First Reading.

**Recommendation No. 2**     *Development Permit DP000332 (1041 Roberts Creek Road)*

The Electoral Area Services Committee recommended that the report titled Development Permit DP000332 for 1041 Roberts Creek Road (One Straw Society) – Electoral Area D be received for information;

AND THAT Development Permit DP000332 be issued.

**Recommendation No. 3**     *Development Variance Permit DVP00098 (5544 Sunshine Coast Hwy)*

The Electoral Area Services Committee recommended that the report titled Development Variance Permit for 5544 Sunshine Coast Hwy (Sechelt Hospital) – Electoral Area B be received for information;

AND THAT Development Variance Permit DVP00098 be issued to vary *Sunshine Coast Regional District Zoning Bylaw No. 722* as follows:

- a. To increase the maximum allowable parcel coverage to 19%;
- b. To reduce the minimum setback from a parcel line adjacent to a highway to 4.5 m;
- c. To reduce the required off-street parking and loading spaces to zero for the proposed “House of Caring” Primary Care Clinic.

*The Chair invited comments from members of the public regarding Development Variance Permit DVP00097 - 3424 McNair Forest Service Road.*

*Mark Dobbs, Manager for Paper Excellence/Applicant for Development Variance Permit DVP00097 - 3424 McNair Forest Service Road noted that there are existing structures on the property that are up to 19-20m high.*

**Recommendation No. 4**     *Development Variance Permit DVP00097 (3424 McNair Forest Service Road)*

The Electoral Area Services Committee recommended that the report titled Development Variance Permit DVP00097 (3424 McNair Forest Service Road) - Electoral Area F be received;

AND THAT Development Variance Permit DVP00097 (3424 McNair Forest Service Road) be issued to vary *Sunshine Coast Regional District Zoning Bylaw No. 722* as follows:

- a. Section 5.11.1 to increase the maximum height of all buildings and structures from 11 metres to 14.5 metres, to permit the construction of a chipper and debarker as an addition to the existing mill operation.

**Recommendation No. 5**     *SCRD Partnership Agreement Renewal with the Sunshine Coast Disc Golf Association*

The Electoral Area Services Committee recommended that the report titled SCR D Partnership Agreement Renewal with the Sunshine Coast Disc Golf Association be received for information;

AND THAT the delegated authorities be authorized to renew the SCR D/Sunshine Coast Disc Golf Association Partnership Agreement for a three-year term (with the option to renew for two additional years);

AND FURTHER THAT the SCR D Board provide 'support in principle' for the SCDGA to begin planning for a 9-hole expansion of the disc golf course in Shirley Macey Park.

**Recommendation No. 6**      *Roberts Creek (Electoral Area D) Advisory Planning Commission Minutes of February 19, 2024*

The Electoral Area Services Committee recommended that the Roberts Creek (Electoral Area D) Advisory Planning Commission Minutes of February 19, 2024 be received for information;

**ADJOURNMENT**                      10:03 a.m.

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Committee Chair

## SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

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**TO:** SCRD Board – March 28, 2024

**AUTHOR:** Brian Kennett, Chief Building Official

**SUBJECT:** PLACEMENT OF NOTICE ON TITLE

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### RECOMMENDATION(S)

- (1) **THAT the report titled Placement of Notice on Title be received for information;**
  - (2) **AND THAT the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of Lot 2, District Lot 965, Plan BCP42370, PID 028-046-226, Folio 746.01600.010;**
  - (3) **AND FURTHER THAT the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of District Lot 2005, PID 010-275-258, Folio 746.05301.000.**
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### BACKGROUND

Section 57(1) of the *Community Charter* allows a Building Official to recommend that a notice be registered against the land title where a Building Official observes a condition with respect to land, building or other structure that is considered to contravene a Regional District bylaw, Provincial regulation or any other enactment that relates to the construction or safety of buildings or other structures.

This report lists properties where a building or other structure is considered to be unsafe or is unlikely to be usable for its expected purpose, or where something was constructed that required a permit(s) or an inspection(s) under a bylaw, regulation or enactment which have not been obtained or completed.

Letters have been sent advising the registered owners that certain specific conditions exist regarding their property and requesting that building permits be obtained and completed in an effort to achieve voluntary compliance.

The *Community Charter* requires that the Regional District Board must pass a resolution to place a Notice on Title. The Corporate Officer has sent registered letters to all the registered owners of the properties listed in this report. The owners have been advised of the date and time of the Board meeting at which the decision whether to register a Notice on Title will be made and that, at this meeting, they will be afforded the opportunity to speak to these issues.

### DISCUSSION

The listed properties are non-compliant due to one or more of the following:

- construction has taken place without a valid permit.

**1. 195 Williamsons Landing Road, Electoral Area F  
Lot 2, District Lot 965, Plan BCP42370, NWD  
PID 028-046-226, Folio 746.01600.010**

The subject property is a 58.6-acre parcel abutting the Port Mellon Highway atop the hillside above Williamson Landing.

The SCRD Building Division was made aware on September 5, 2023 that four small cabins with attached decks had been constructed on the property without valid permits. The buildings were designed to provide overnight “camping” accommodations. The owners were notified to discontinue the use of the buildings and apply for building permits.



In accordance with SCRD Building Bylaw No. 687 (Building Bylaw) a building permit is required to be applied for and issued prior to the construction of any building greater than 10 m<sup>2</sup> in building area. This permit requirement reflects Clause 1.1.1.1. 2) e) of Division A of the *BC Building Code* (Code) which exempts “accessory buildings less than 10 m<sup>2</sup> in building area that do not create a hazard” from being subject to the Code. Although the building area of each cabin measures just under 10 m<sup>2</sup>, their use precludes the application of this exemption. Additionally, regardless of their use, the difference in elevation between the walking surfaces of the attached decks and the ground exceeds 0.6 m which also requires a permit as per the Building Bylaw.

In order to bring the property into compliance, building permits would need to be applied for and issued. The owners recently contacted a Building Official and declared that the buildings are no longer being used and stated that they have no intention of applying for permits.

The SCRD Building Division would consider that the buildings pose a low risk to life safety as long as they remain unoccupied, however recommend the placement of a notice on title.

**2. Fox Island, Electoral Area A  
District Lot 2005, NWD  
PID 010-275-258, Folio 746.05301.000**

The subject property is a 46-acre island located near the mouth of Blind Bay, just south of Hardy Island.

On November 10, 2022, it came to the attention of the SCRD Building Division that an approximately 2,400 sqft. two-storey dwelling had been constructed on the property without a valid building permit. A Stop Work Order was posted, and the owner was notified of the requirement to apply for a building permit.



In accordance with SCRD Building Bylaw No. 687, a building permit is required to be applied for and issued prior to the construction of any building greater than 10 m<sup>2</sup> in building area.

To bring the property into compliance, a building permit would be required to be applied for and issued. An authorized agent recently contacted a Building Official to inform of the owner’s intent to submit a permit application, however at the time of writing this report, an application had not been received. The agent also confirmed that the use of the dwelling is seasonal and has been primarily limited to short term periods during the summer months.



The SCRD Building Division is unaware of any life safety issues and recommends the placement of a notice on title.

**STRATEGIC PLAN AND RELATED POLICIES**

N/A

**CONCLUSION**

Section 57(1) of the *Community Charter* allows for a notice to be registered against the land title where a Building Official considers a condition with respect to land, building or other structure contravenes a Regional District bylaw, Provincial regulation, or any other enactment. Information on record with the Building Division, as summarized above, shows that these properties are in contravention. Staff recommend that notice be registered on Title at the Land Title Office against the above noted properties.

Reviewed by:			
Manager		Finance	
GM	X – I. Hall	Legislative	X – S. Reid
		Other	

## SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

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**TO:** SCRD Board – March 28, 2024

**AUTHOR:** David Nelson, Manager Information Services

**SUBJECT:** AEROQUEST MAPCON ORTHOPHOTO ACQUISITION CONTRACT AMENDMENTS

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### RECOMMENDATION(S)

- (1) THAT the report titled Aeroquest Mapcon Orthophoto Acquisition Contract Amendments be received for information;
  - (2) AND THAT the Board approve an increase from the 2021 contract value of \$44,713 to a new maximum total of \$119,626 (excluding GST) to acquire new orthophotos.
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### BACKGROUND

The SCRD executed a contract with Aeroquest Mapcon for the term May 1, 2021 - April 30, 2024, to acquire orthophotos that were delivered in 2021. The Agreement #2337004 included an option to extend the term for an additional two-year period, subject to contractor performance and budget restraints, for the purpose of acquiring orthophoto imagery again in 2024.

The purpose of this report is to seek a contract amendment to exercise the option of acquiring new orthophotos, in accordance with the Board's Delegation Bylaw and Procurement Policy.

### DISCUSSION

The purchase of the orthophotos is comprised of \$74,913 (excluding GST) for the 2024 acquisition, in addition to the 2021 orthophotos original contract value of \$44,713 (excluding GST) for a total contract value of "up to" \$119,626 (excluding GST). No financial plan amendment is needed as the additional 2024 amount was anticipated and incorporated into budgets.

### STRATEGIC PLAN AND RELATED POLICIES

This request aligns with the Board's Procurement Policy.

### CONCLUSION

The increase in the orthophoto acquisition contract was anticipated through an option to extend. Staff seek approval for an additional \$74,913 (before GST) to purchase the 2024 orthophotos from approved budgets for a total "up to" contract value of \$119,626 (before GST).

Reviewed by:			
Manager	X – D. Nelson	CFO/Finance	X – T.Perreault
GM		Legislative	
CAO		Purchasing	X - V. Cropp

**SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT**

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**TO:** SCRD Board – March 28, 2024

**AUTHOR:** Allen van Velzen, Manager Facility Services

**SUBJECT:** RFP 2461302 REFRIGERATION SYSTEM RECONSTRUCTION CHILLER REPLACEMENT CONTRACT AWARD.

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**RECOMMENDATION(S)**

- (1) THAT the report titled RFP 2461302 Refrigeration System Reconstruction Chiller Replacement – Contract Award be received for information;**
  - (2) AND THAT a contract to provide Refrigeration System Reconstruction Chiller Replacement be awarded to Fraser Valley Refrigeration Ltd. in the amount of up to \$417,900 (excluding GST);**
  - (3) AND FURTHER THAT the delegated authorities be authorized to execute the contract.**
- 

**BACKGROUND**

The purpose of Request for Proposal RFP 2461302 is to replace the shell and tube ammonia brine chiller at the Gibsons and Area Community Center (GACC). The current ammonia brine chiller was installed during the original construction of the facility in 2007 and is reaching the end of its service life, requiring replacement. A plate and frame ammonia brine chiller has been selected to replace the shell and tube chiller to gain system efficiency and reduce the system ammonia charge. The plate and frame chiller has been pre-ordered by the Regional District. Through this contract award the successful contractor will assume responsibility for the pre-ordered chiller, the cost of which is included in this contract award value.

The reason for this report is that the Board Delegation Bylaw requires Board approval for expenditures over \$100,000.

**DISCUSSION***Request for Proposal (RFP) Process and Results*

Request for proposal 2461302 Refrigeration System Reconstruction Chiller Replacement was issued on February 16, 2024 and closed on March 18, 2024.

One compliant proposal was received for RFP 2461302. Led by the Purchasing Division, the evaluation team consisted of three team members. The evaluation committee reviewed and scored the proposal against the criteria set out in Section 7 of the RFP document. Based on the best overall score and value offered, staff have recommended that a contract be awarded to Fraser Valley Refrigeration Ltd. as they met the specifications as outlined and are the best value for the above-mentioned contract.

*Summary of Bids Received*

<b>Company Name</b>	<b>Value of Contract (before GST)</b>
Fraser Valley Refrigeration Ltd.	\$ 379,900

It is recommended that the awarded contract be in the amount not to exceed \$417,900 which provides a \$38,000 contingency.

*Financial Implications*

This project is funded through the Board approved Community Recreation Facilities Capital plan and are within the 2024-2028 Financial Plan.

*Timeline for next steps or estimated completion date*

Following Board decision, the contract award will be made. It is anticipated that the project will be completed by July 19, 2024, prior to the start of the 2024 – 2025 ice season.

**STRATEGIC PLAN AND RELATED POLICIES**

This staff report is aligned with the BRD-0340-5-029 Asset Management Policy.

**CONCLUSION**

In accordance with the SCRD’s Procurement Policy, RFP 2461302 was issued for Refrigeration System Reconstruction Chiller Replacement. One compliant proposal was received.

Based on the best overall score and value offered, staff recommend that the SCRD enter into a contract agreement with Fraser Valley Refrigeration Ltd. with a value of up to \$417,900 excluding GST, which includes a \$38,000 contingency and that the delegated authorities be authorized to execute the contract.

Reviewed by:			
Manager		Finance	X - T. Perreault
GM	X - S. Gagnon	Legislative	
CAO	X - D. McKinley	Other	X - V. Cropp

## SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

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**TO:** Regular Board – March 28, 2024

**AUTHOR:** Kristi Wiebe, Deputy Corporate Officer / Legislative Coordinator

**SUBJECT:** REQUEST FOR EXEMPTION FROM SCRD NOISE CONTROL BYLAW NO. 597 FOR ALBERG PRODUCTIONS INC.

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### RECOMMENDATION(S)

- (1) THAT the report titled Request for Exemption from SCRD Noise Control Bylaw No. 597 for Alberg Productions Inc. be received for information;
- (2) AND THAT enforcement against Alberg Productions Inc. under *Sunshine Coast Regional District Noise Control Bylaw No. 597, 2008* be waived according to the following schedule in order for Alberg Productions Inc. to perform filming and activities related to film production in Roberts Creek (Electoral Area D) and Elphinstone (Electoral Area E):
- From 11:00 p.m. on Thursday March 28, 2024 to 4:00 a.m. on Friday March 29, 2024 at 1408 Ocean Beach Esplanade;
  - From 5:30 a.m. to 7:00 a.m. on Monday April 1, 2024 at 906 Joe Road;
  - From 5:30 a.m. to 7:00 a.m. on Wednesday April 3, 2024 at Camp Byng, 2135 Lower Road and Field 'G' at Conrad Road;
  - From 5:30 a.m. to 7:00 a.m. on both Thursday April 4 and Friday April 5, 2024 at 1888 Lockyer Road.
- (3) AND FURTHER THAT Alberg Productions Inc. be requested to attempt to minimize disturbances and that appropriate notice be provided to area residents.

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### BACKGROUND

On March 11, 2024, representatives from Alberg Productions, Inc. reached out to staff regarding further requests for exemption from *Sunshine Coast Regional District Noise Control Bylaw No. 597, 2008* to facilitate filming and activities related to film production, this time in Electoral Areas D and E, Roberts Creek and Elphinstone, respectively; this request resulted in several points of clarity being requested by staff. A subsequent email correspondence (Attachment A) received on March 20, 2024 from Priscilla Yeo, Location Manager for Alberg Productions Inc., provides a complete and updated request, however the production company has been advised via email that any dates requested prior to March 28, 2024 cannot be considered by the Board.

**DISCUSSION**

The purpose of this report is to request an exemption for Alberg Productions Inc. from SCRD Noise Control Bylaw No. 597. Attachment 'A' sets out the specifics of Alberg Productions Inc.'s proposed filming activities on the dates in question. The locations are located within SCRD Electoral Area D, Roberts Creek, and Electoral Area E, Elphinstone, and are therefore subject to SCRD Noise Control Bylaw No. 597.

*Sunshine Coast Regional District Noise Control Bylaw No. 597, 2008* section (4) (c) prohibits noise that may interrupt or prevent sleep before 7:00 am and after 11:00 pm on any day that is not a holiday, or before 9:00 am and after 11:00 pm on any holiday.

In order to facilitate the filming work requested by Alberg Productions Inc., an exemption from SCRD Noise Control Bylaw No. 597 is requested. If the Board supports filming and filming activities being done during normal 'quiet hours', a resolution can be passed to indicate that enforcement of the SCRD Noise Control Bylaw No. 597 will not be undertaken during the specified time periods.

**COMMUNICATIONS**

Alberg Productions Inc. has advised that they plan deliver a 'Reverse Polling Letter', as they have previously done, to directly notify nearby residents, and will provide ample time for any concerns to be addressed by their production. The SCRD can support communication efforts to residents by posting information on the SCRD social media platform.

**STRATEGIC PLAN AND RELATED POLICIES**

n/a

**CONCLUSION**

Alberg Productions Inc. has requested an exemption from *Sunshine Coast Regional District Noise Control Bylaw No. 597, 2008*, during normal quiet hours in order to allow for filming and filming activity in Roberts Creek (Area D) and Elphinstone (Area E). Staff recommend granting the exemption.

Attachment A: Email correspondence dated March 20, 2024

Reviewed by:			
Manager		Finance	
GM		Legislative	X – S. Reid
CAO		Communications	

# Attachment A

PY

Priscilla Yeo <[REDACTED]>

To: Kristi Wiebe

Cc: Dana Herriott <[REDACTED]>; Deb Beaudreau <[REDACTED]>

☺ Reply Reply all Forward 📎 📧 ⋮

Wed 3/20/2024 5:32 PM

## External Message

Hi Kristi,

Hope you are well! I wanted to update you regarding the curfew extension times Deb has requested for recommendation to the board, as well as add one date and location that we just found out was within the SCRD jurisdiction.

Please see below for the full schedule of curfew extensions we are requesting:

**Monday, March 25th** - 1870 Lockyer Road - **530am** start time required to bring in work trucks and equipment

**Wednesday March 27** - 1408 Ocean Beach Esplanade - **12 midnight** to finish filming night work

**Thursday March 28** - 1408 Ocean Beach Esplanade - **4am** (of March 29) to finish filming night work, pack up equipment and work trucks to leave.

**Monday, April 1st** - 906 Joe Road - **530am** start time required to bring in work trucks and equipment.

**Wednesday, April 3rd** - Camp Byng, 2135 Lower Road & Field G @ Conrad Road, **530am** start to set up equipment.

**Thursday, April 4th and Friday, April 5th**

Lockyer Road north of 1888 Lockyer (unmaintained/logging road portion) - **530am** for equipment set up.

Please let me know if you have any questions. Thank you very much!

Warmest regards,

Priscilla Yeo | Location Manager  
MST1 | Alberg Productions Inc.

**SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT**

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**TO:** SCRD Board – March 28, 2024

**AUTHOR:** Jessica Huntington, Manager, Parks Services

**SUBJECT:** KATHERINE LAKE PARK ACCESS ROAD EMERGENCY REMEDIATION AND UPGRADES

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**RECOMMENDATION(S)**

- (1) THAT the report titled Katherine Lake Park Access Road Emergency Remediation and Upgrades be received for information;**
  - (2) AND THAT immediate remediation and upgrades of Katherine Lake Park access road of \$130,000 be approved and funded by Community Works Funding with a contribution of \$32,500 each from Area A, Area B, Area D and Area E;**
  - (3) AND FURTHER THAT the 2024-2028 Financial Plan Bylaw (764) be amended accordingly.**
- 

**BACKGROUND**

Katherine Lake Park is a 37-hectare park owned by the Sunshine Coast Regional District (SCRD) located in Garden Bay (Area A). The park is regionally significant and very popular with locals and visitors for the freshwater beach access, swimming and camping from May to September each year. Katherine Lake Park has a single road access to the park and its amenities. Campground Operations are provided by a contracted service provider.

In early February the road was closed due to a series of heavy rainfall events resulting in a sink hole restricting access. Surface water accumulation on top of the road, the existing culvert configuration and older methods of road construction were not able to manage the pooling water and high stream flow volume which resulted in erosion and undermining of the road materials surrounding the culverts. Upon inspection, it was also noted that the existing base culvert is corroded and at the end of its useful life.

The purpose of this report is to seek approval to remediate and upgrade (the proposed works) of the Katherine Lake Park access road.

**DISCUSSION**

The section of the damaged access road spans a significant fish bearing stream that flows between Garden Bay Lake and Katherine Lake. The creek is fed by a substantial water catchment area (Garden Bay Lake).

These factors have influenced the requirements that need to be met for the road works which will include water flow analysis to ensure proper culvert sizing as well as detailed design for



temporary water diversions while culvert replacement and road repairs take place. Additionally, engagement of environmental, survey, and engineering professionals is required to meet contemporary provincial Guidelines and Best Practices for Instream Works under the *Water Stewardship Act*.

The seasonal operations of the park/campground are provided by an external contractor. The site operator is to begin onsite preparations May 1<sup>st</sup> for a May long weekend opening. The SCRD owns and is responsible for the maintenance of the access road. Completing the proposed works will be necessary if the park is to open for the 2024 season.

### *Analysis*

Since the damage was reported in early February, staff have engaged with environmental, engineering, archaeological, and road construction professionals to determine the extent of the damage, scope of work required, and attain costs estimates to remediate and upgrade the road over the significant fish bearing stream. Staff have also been working internally to understand procurement options, risk, and financial implications.

The estimated cost for the required professional services and proposed works is \$130,000 (including 30% contingency).

### **Option 1 – Remediate and upgrade the section of the access road as soon as possible (staff recommended)**

This option would enable the park/campground to open this summer. Staff have confirmed contractor(s) availability to align the necessary resources to complete the proposed works in early April. This would have the least impact on the contracted park operator, as well as the community (temporary impact on services). The proposed works are considered urgent by procurement, archaeological, and environmental assessment and, therefore, alternative processes can be implemented to fast track the project by reducing the usual procedural timeframes required. If completing the proposed works as soon as possible is supported, it is estimated that the project would take 2-4 days and could be completed by mid April 2024.

Although work could begin quickly, any unanticipated delays could potentially impact the opening date for the park. In this situation, the Force Majeure clause within SCRD contracts would allow for delay in the contractual obligations, if required.

### **Option 2 – Continued closure of the park (not recommended)**

This option would keep the park closed until funding for proposed works are approved. The SCRD would need to exercise the termination clause in the contract by providing notice to the operator, potentially damaging the contractor relationship. Of note: within the same agreement, the contractor also provides caretaker services for Dan Bosch Park and the Ruby Lake boat launch.

This would then require the SCRD to re-tender the operations of the park/campground and enter into a new contract prior to the anticipated re-opening of the park/campground.

This temporary reduction in service levels may result in criticism in the community.

Staff would then bring forward a 2025 budget proposal for the proposed road works and if approved, would move forward in procuring the necessary resources to complete the works prior to the park opening in the spring 2025.

*Organization and Intergovernmental Implications*

Planning and coordination for these unanticipated road works has diverted staff time away from other 2024 Parks workplan priorities and has added some additional backlog for planned projects.

*Financial Implications*

Given the scope of this project, there are three proposed funding options:

Option 1: Community Works Funds (**staff recommended**)

The estimated uncommitted balance of Community Work Funding is:

Area A: \$325,600

Area B: \$1,017,200

Area D: \$1,389,800

Area E: \$2,230,000

Area F: \$8,630

Option 1a: Areas A, B, D, E contribute \$32,500 of their Community Works Funds each as each of the Electoral Areas are service participants (**recommended**).

Option 1b. Area A contribute \$130,000 of their Community Works Funds.

Both options 1a and 1b would require an amendment to the 2024-2028 Financial Plan Bylaw (764).

Option 2: Growing Communities Funds

There is currently \$1,665,000 of Growing Communities Funds unallocated. Option 2 would require an amendment to the 2024-2028 Financial Plan Bylaw (764).

Option 3: 2024 approved Parks Capital renewal funding envelope (not recommended)

The Parks Capital Plan is still being refined, however there are numerous assets that are considered at the end of their useful life. The capital funding approved for 2024 (\$300,000) was to address projects based on essential equipment replacement needs, and other prioritized end of life assets. Staff could re-prioritize so that this project can be funded from the Parks Capital Renewal funding, however, this would result in other projects being postponed to next year. This may also necessitate a potential need for a future capital renewal funding increase. This option would not require a financial plan amendment.

*Timeline for next steps or estimated completion date*

If the Committee supports the immediate remediation and upgrade of the section of the access road, staff will proceed with getting the necessary resources in place to complete the work as

soon as possible. Appropriate notice will be provided to the contractor.

If the road works are not supported at this time, the road and park will remain closed for the season and staff will provide notice to cancel the contract for operations of the park.

*Communications Strategy*

Parks staff will work with the Communications Team to develop a communications strategy and messaging to inform the public. Information would be posted to the SCRD website, social media and print advertising.

**STRATEGIC PLAN AND RELATED POLICIES**

Remediation and upgrading the section of the Katherine Lake Park access road aligns with the SCRD Asset Management Policy goals for consideration of long-term sustainability, resiliency, environmental, economic factors, and implications when making asset related decisions.

**CONCLUSION**

To maintain service levels and open Katherine Lake Park this summer, minimize contractual implications and avoid public dissatisfaction, staff recommend that the Committee support the proposed works as soon as possible, funded by Community Works Funds.

Reviewed by:			
Manager		Finance	X-T.Perreault
GM	X - S. Gagnon	Legislative	
CAO	X - D. McKinley	Procurement and Risk Management	X - V. Cropp

## SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

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**TO:** Regular Board – March 24, 2024

**AUTHOR:** Sherry Reid, Corporate Officer

**SUBJECT:** 2024 ALTERNATIVE APPROVAL PROCESS

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### RECOMMENDATION(S)

- (1) THAT the report titled 2024 Alternative Approval Process be received for information;
- (2) AND THAT the following bylaw be given three readings and forwarded to the Inspector of Municipalities for approval:
- ***Gibsons/West Howe Sound Fire Protection Service Pumper Apparatus Replacement Project Loan Authorization Bylaw No. 765, 2024.***
- 

### BACKGROUND

The Board adopted the following recommendation at the December 14, 2023 Board meeting:

376/23

**Recommendation No. 21** *Gibsons and District Fire Protection Service [210] 20-Year Capital Plan Update*

THAT the report titled Gibsons and District Fire Protection Service [210] 20-Year Capital Plan Update be received for information;

AND THAT for 2024, the Gibsons and District Fire Protection Service's Pumper Apparatus Replacement project in the amount of \$1,699,500 be funded through a combination of long-term borrowing and up to \$200,000 from Capital Reserves;

AND THAT Electoral Approval to authorize long-term borrowing up to \$1,499,500 for a term of 10 years be sought through the Alternate Approval Process to fund Gibsons and District Fire Protection Service's Pumper Apparatus Replacement project;

AND THAT the annual funding commitment towards capital renewal for the Gibsons and District Fire Protection Service [210] be increased by \$80,000 to \$355,000 from \$275,000 starting in 2025 and be increased by 2% annually thereafter;

AND THAT capital expenditures of up to \$109,900 be included as part of 2024 Budget;

AND FURTHER THAT the draft 2024-2028 Financial Plan be amended accordingly.

**DISCUSSION**

Local governments wishing to pursue long-term debt financing must do so with approval of the electors. Staff have been directed to proceed with an Alternative Approval Process (AAP) to authorize long-term borrowing for the Gibsons/West Howe Sound Fire Protection Service Pumper Apparatus Replacement Project.

As part of the process, the Board will set the deadline for receiving elector response forms, approve the synopsis of the bylaw for notice purposes, approve the elector response form and determine the total number of electors to which the AAP applies. Staff will bring forward a report to an upcoming Board meeting to introduce the logistics, legislative requirements, and proposed schedule to move forward with the AAP subject to the bylaw being read three times and forwarded to the province for Inspector of Municipalities approval.

**STRATEGIC PLAN AND RELATED POLICIES**

N/A

**CONCLUSION**

Staff recommend Loan Authorization Bylaw No. 765 be given three readings and be submitted to the province for Inspector of Municipalities approval to initiate an elector approval process for long-term borrowing.

Reviewed by:			
Manager		Finance	X - B. Wing
GM		Legislative	
CAO		Other	

## SUNSHINE COAST REGIONAL DISTRICT

### BYLAW NO. 765

A bylaw to authorize the borrowing of up to One Million and Four Hundred and Ninety-Nine Thousand Five Hundred Dollars for the Gibsons/West Howe Sound Fire Protection Service Pumper Apparatus Replacement Project

---

WHEREAS the Board of the Sunshine Coast Regional District has established by Bylaw No. 1027, a service for the purpose of providing fire protection within the Town of Gibsons and a defined area within the Electoral Areas of Elphinstone (Area E) and West Howe Sound (Area F);

AND WHEREAS the Board of the Sunshine Coast Regional District wishes to replace the Gibsons/West Howe Sound Fire Protection Service Pumper Apparatus;

AND WHEREAS the Board of the Sunshine Coast Regional District wishes to borrow for debt incurred by the Gibsons/West Howe Sound Fire Protection Service Pumper Apparatus Replacement Project (the "Project");

AND WHEREAS the estimated cost of the Project, including expenses incidental thereto, that is not covered by other sources of revenue, is the sum of up to One Million and Four Hundred and Ninety-Nine Thousand Five Hundred Dollars (\$1,499,500) which is the amount of debt created by this bylaw;

AND WHEREAS the maximum term for which a debenture may be issued to secure the debt created by this bylaw is for a term not to exceed ten (10) years;

AND WHEREAS the authority to borrow under this bylaw expires five (5) years from the date on which this bylaw is adopted;

AND WHEREAS the Board of the Sunshine Coast Regional District has obtained the approval of electors in the Gibsons/West Howe Sound Fire Protection service area;

NOW THEREFORE, the Board of the Sunshine Coast Regional District in open meeting assembled, enacts as follows:

1. This bylaw may be cited as *Gibsons/West Howe Sound Fire Protection Service Pumper Apparatus Replacement Project Loan Authorization Bylaw No. 765, 2024*.
2. The Board is hereby empowered and authorized to undertake and carry out or cause to be carried out the Gibsons/West Howe Sound Fire Protection Service Pumper Apparatus Replacement Project serving the Gibsons/West Howe Sound Fire Protection service area generally in accordance with plans on file in the regional district office and to do all things necessary in connection therewith and without limiting the generality of the foregoing:

- a) To borrow upon the credit of the Regional District a sum not exceeding One Million and Four Hundred and Ninety-Nine Thousand Five Hundred Dollars (\$1,499,500);
  - b) To acquire all such real property, easements, rights-of-way, licenses, rights or authorities as may be requisite or desirable for or in connection with Gibsons/West Howe Sound Fire Protection Service Pumper Apparatus Replacement Project.
3. The maximum term for which debentures may be issued to secure the debt created by this bylaw is ten (10) years.

READ A FIRST TIME	this	28 <sup>th</sup>	day of	March, 2024
READ A SECOND TIME	this	28 <sup>th</sup>	day of	March, 2024
READ A THIRD TIME	this	28 <sup>th</sup>	day of	March, 2024
APPROVED BY THE INSPECTOR OF MUNICIPALITIES	this		day of	
RECEIVED THE APPROVAL OF THE ELECTORS	this		day of	
ADOPTED	this		day of	

\_\_\_\_\_  
CORPORATE OFFICER

\_\_\_\_\_  
CHAIR