



## REGULAR BOARD MEETING TO BE HELD IN THE BOARDROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

## THURSDAY, JANUARY 25, 2024

## AGENDA

## CALL TO ORDER 1:00 p.m.

## AGENDA

1. Adoption of agenda

## MINUTES

2.	Special Board meeting minutes of January 8, 2024	Annex A Pages 4 - 5
3.	Regular Board meeting minutes of January 11, 2024	Annex B pp 6 - 10
BUSI	NESS ARISING FROM MINUTES AND UNFINISHED BUSINESS	
PRES	SENTATIONS AND DELEGATIONS	
4.	Kalwij Water Dynamics Inc. (KWD) Regarding: Groundwater Investigation Phase 5	Annex C pp 11 - 25
REPO	DRTS	
5.	Committee of the Whole recommendation Nos. 1 and 3 - 8 of January 11, 2024 <i>Recommendation No. 2 previously adopted</i>	Annex D pp 26 - 30
6.	Electoral Area Services Committee recommendation Nos. 1 – 4 of January 18, 2024	Annex E pp 31 - 33
7.	2024 AVICC Resolutions – Corporate Officer	Annex F pp 34 - 35
8.	Notice on Title – Chief Building Official	Annex G pp 36 - 38

## COMMUNICATIONS

## NOTICE OF MOTION

## 9. Climate Emergency Declaration

WHEREAS, as per section 185 (d) of the *Local Government Act*, the purposes of a Regional District include "fostering the current and future economic, social and environmental well-being of its community";

AND WHEREAS each decade since the 1980s has been warmer than the previous one, with 2023 deemed the hottest year on record, showing a clear trajectory of increase in global warming;

AND WHEREAS the impacts of a warming climate on the Sunshine Coast -- including drought, sea level rise, wildfire risk, severe storms and extreme precipitation -- are significant and increasing in frequency, and affect the financial, physical and mental health of our residents;

AND WHEREAS the March 2023 report from the Intergovernmental Panel on Climate Change (IPCC) finds that it is necessary to limit global warming to 1.5 degrees Celsius to secure a livable future for all, and that, to do so, GHG emissions need to be cut by 43% below 2019 levels by 2030, 60% below 2019 levels by 2035, and reach a zero CO2 emissions target by 2050;

AND WHEREAS urgent, meaningful and just climate action is needed from all levels of government in order to foster a healthy, equitable and livable future for current residents and the next seven generations;

AND WHEREAS the SCRD's draft Community Climate Action Plan (CCAP) was presented to the Board in 2023 but has yet to be adopted;

THEREFORE BE IT RESOLVED:

THAT the Sunshine Coast Regional District officially declare a climate emergency for the purpose of formalizing and deepening our commitment to protecting our community, ecosystems and economy from global warming;

AND THAT the board continue to develop policy and demonstrate leadership that directs meaningful action on this Climate Emergency Declaration;

AND THAT staff bring the Community Climate Action Plan back for review and consideration of adoption at a future Special Board Meeting, and provide the board with a list of actions that can be started in 2024; AND BE IT FURTHER RESOLVED THAT this Special Meeting be scheduled no later than end of Q2 2024.

## BYLAWS

9. Sunshine Coast Regional District Security Issuing Bylaw No. 763, Annex H 2024 – receipt of staff report pp 39 - 45
- first, second, third reading and adoption (Voting – All Directors – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt -6, Gibsons-3, sNGD-1)

## **DIRECTORS' REPORTS**

## **NEW BUSINESS**

## **IN CAMERA**

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a) of the *Community Charter* – "personal information about an identifiable individual who holds or is being considered for a position. [...]"



SUNSHINE COAST REGIONAL DISTRICT

January 8, 2024

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT*:	Chair	Electoral Area A	L. Lee
	Directors	Electoral Area B Electoral Area D Electoral Area E Electoral Area F District of Sechelt District of Sechelt Town of Gibsons	J. Gabias K. Backs D. McMahon K. Stamford A. Toth D. Inkster S. White
ALSO PRESENT*:		Chief Administrative Officer Executive Coordinator	D. McKinley C. Armitage (in part)

\*Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities.

CALL TO ORDER	1:02 p.m.
AGENDA	It was moved and seconded
001/24 THAT the agenda for the meeting be adopted as presented.	
	CARRIED
IN CAMERA	It was moved and seconded
002/24	THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (c) and (k) of the <i>Community Charter</i> – "personal information about an identifiable individual who holds or is being considered for a position as an officer, [] or another position; labour relations or other employee relations"; "negotiations and related discussions respecting the proposed provision of a municipal service []"
	CARRIED

The Board moved In Camera at 1:04 pm.

The Chief Administrative Officer left the meeting at 2:50 p.m.

The Board moved out of In Camera at 3:15 p.m.

## ADJOURNMENT

003/24 THAT the Regular Board meeting be adjourned.

		CARRIED
The meeting adjou	rned at 3:15 p.m.	
Certified correct		
	Corporate Officer	
Confirmed this	day of	

Chair



## SUNSHINE COAST REGIONAL DISTRICT

## **JANUARY 11, 2024**

## MINUTES OF THE MEETING OF THE REGULAR BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:	Chair	Electoral Area A	L. Lee
	Directors	Electoral Area B Electoral Area D Electoral Area E Electoral Area F – Alternate District of Sechelt District of Sechelt Town of Gibsons	J. Gabias K. Backs D. McMahon K. Stamford A. Toth D. Inkster S. White
ALSO PRESENT:	Corporat General General Executive	ministrative Officer e Officer Manager, Corporate Services Manager, Community Services e Coordinator ve Assistant/Recorder	D. McKinley S. Reid T. Perreault S. Gagnon (in part) C. Armitage K. Wiebe 1

\*Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities.

## CALL TO ORDER 2:15 p.m.

## AGENDA It was moved and seconded

004/24 THAT the agenda for the meeting be adopted, as amended, as follows:

- by adding an item under new business; and
- striking Directors' reports from the agenda.

## CARRIED

## MINUTES

MinutesIt was moved and seconded005/24THAT the Regular Board meeting minutes of December 14, 2023 be<br/>adopted.

## CARRIED

## REPORTS

COW	It was moved and seconded		
006/24	THAT Committee of the Whole recommendation Nos. 1 - 8 of December 14, 2023 be received, adopted and acted upon as follows:		
	<b>Recommendation No. 1</b> Feasibility Study Garden Bay Water Treatment Improvement		
	THAT the report titled Garden Bay Water Treatment Facility Update Report be received for information.		
	<b>Recommendation No. 2</b> Garden Bay Water Treatment Facility Update Report		
	THAT the report titled Garden Bay Water Treatment Facility Update Report be received for information.		
	<b>Recommendation No. 3</b> 2024 Call for Resolutions to the Association of Vancouver Island and Coastal Communities (AVICC)		
	THAT the report titled 2024 Call for Resolutions to the Association of Vancouver Island and Coastal Communities (AVICC) be received for information;		
	AND THAT resolutions on the following topics be drafted and presented to the January 11, 2024, Committee of the Whole meeting:		
	<ul> <li>Ports prioritization and capital maintenance - Increased funding for engagement with local governments with respect to roads</li> <li>Increased maintenance funding for rural road improvements</li> <li>Improved road design for increased safety for vulnerable road users</li> <li>BC Transit regarding free transit for students</li> </ul>		
	<b>Recommendation No. 4</b> Coopers Green Park Community Hall/Building – Procurement for Ongoing Operations		
	THAT the report titled Coopers Green Park Community Hall/Building – Procurement for Ongoing Operations be received for information;		
	AND THAT a procurement process for the operations of the building at Coopers Green Park that includes the following parameters be initiated as follows:		
	a. Proposals conform to any of the permitted uses, as per the zoning; and b. Proponents are responsible for all operating expenses including		

b. Proponents are responsible for all operating expenses including minor repairs and maintenance; and c. Proponents accept the building in its current condition and be

responsible for all capital renewals and major repairs.

006/24 cont. AND FURTHER THAT staff report to the Board with the results and options from the public procurement process.

**Recommendation No. 5** BC Timber Sales (BCTS) – Timber Sales Licence TA0521

THAT the report titled BC Timber Sales (BCTS) – Timber Sales License TA0521 be received for information;

AND THAT the Board of the Sunshine Coast Regional District (SCRD) send a letter to BC Timber Sales (BCTS) and the BC Ministry of Forests asking to remove the proposed cut blocks referred to as TA0521 on Mount Elphinstone from the BCTS Operating Plan;

AND THAT the SCRD requests BCTS to undertake hydrogeological studies to evaluate potential impacts of logging these TA0521 blocks on downstream properties, well and surface water users and infrastructure;

AND THAT the SCRD submits a formal request to the provincial government to legally designate TA0521 blocks on Mount Elphinstone as legal, spatial Old Growth Management Area (OGMA) for recruitment purposes - as per the recommendations of the BC Old Growth Technical Advisory Panel;

AND FURTHER THAT the letter and request, along with supporting maps, be sent to the following parties with a request for a written response:

- Pierre Aubin, Practices Forester, BC Timber Sales (BCTS);
- Derek Lefler, District Manager Sunshine Coast Natural Resource District, Ministry of Forests;
- Nicholas Simons, MLA Powell River/Sunshine Coast;
- Honourable Bruce Ralston, BC Minister of Forests; and

• Honourable Nathan Cullen, BC Minister of Lands, Waters and Resource Stewardship.

<u>Recommendation No. 6</u> November 6, 2023 Water Supply Advisory Committee Minutes -

THAT the Water Supply Advisory Committee (WASAC) meeting minutes of November 6, 2023, be received for information.

**Recommendation No. 7** Solid Waste Management Plan Public and Technical Advisory Committee Minutes – October 24, 2023

THAT the Solid Waste Management Plan Public and Technical Advisory Committee (PTAC) meeting minutes of October 24, 2023, be received for information. 006/24 cont. <u>Recommendation No. 8</u> Gibsons and District Fire Protection Commission Minutes - November 27, 2023

THAT the report titled Recreation Software – Information Report be received for information.

## COW It was moved and seconded

007/24 THAT Committee of the Whole recommendation No. 4 of January 11, 2024 be received, adopted and acted upon as follows:

## Recommendation No. 4 Water System Fire Flow Update

THAT staff come back with a revision of appropriate Bylaw(s) that are consistent with our current practice for fire flow standards to be used when assessing water infrastructure upgrades associated with development.

## CARRIED

## COMMUNICATIONS

District of Sechelt

008/24 THAT the letter dated November 30, 2023 regarding public apology from District of Sechelt Council on SCRD workplace incident be received for information.

It was moved and seconded

## CARRIED

## MOTIONS

Grant Application It was moved and seconded

009/24 THAT the Sunshine Coast Regional District (SCRD), along with the shishálh Nation, approves the District of Sechelt as the lead applicant to apply for, receive, and manage the Complete Communities grant of up to \$250,000 on our behalf;

AND THAT the Sunshine Coast Regional District supports the current proposed activities identified in the application.

## CARRIED

## **NEW BUSINESS**

- Town of Gibsons It was moved and seconded
- 010/24 THAT the Sunshine Coast Regional District (SCRD) supply a letter of support to the Town of Gibsons for their application to the Union of BC Municipalities for the Complete Communities grant.

### CARRIED

## Meeting Cancellation It was moved and seconded

011/24 THAT both the Committee of the Whole and Regular Board meetings of the Sunshine Coast Regional District scheduled for April 11, 2024 be cancelled to allow for Directors to attend the Association of Vancouver Island and Coastal Communities (AVICC) Convention.

## **CARRIED**

## IN CAMERA

The Board moved In Camera at 2:26 p.m.

## IN CAMERA It was moved and seconded

012/24 THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (e) and (k) of the *Community Charter* – "the acquisition, disposition of expropriation of land or improvement [...]", "negotiations and related discussions respecting the proposed provision of a municipal service [...]"

## **CARRIED**

The Board moved out of In Camera at 2:32 p.m.

## ADJOURNMENT

013/24 THAT the Regular Board meeting be adjourned.

## **CARRIED**

The meeting adjourned at 2:32 p.m.

Certified correct

Corporate Officer

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_

Chair

Annex C

## Sunshine Coast Regional District

Water Supply Plan Feasibility Study Long-Term Groundwater Supply Sources

Summary of the Selection of Test Well Drilling Sites

Prepared for the SCRD Board of Directors Meeting on January 25, 2024





Ineke Kalwij, Ph.D., P.Eng. Project Manager, Senior Hydrogeological Engineer Kalwij Water Dynamics Inc.





Water Supply Plan Feasibility Study Long-Term Groundwater Supply Sources -*Groundwater Investigation Phase 5* 

 This study has been initiated to assess the feasibility of supplying water to a larger population of the regional water service area, especially during the peak summer use periods when system demand is at its highest use and the available storage from Chapman Lake is at its lowest level. Water Supply Plan Feasibility Study Term Ground Water Supply Source Groundwater Investigation Phase 5

 To explore the possibility of securing additional groundwater supply to address the current water supply deficit and create regional water system resiliency.

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# **Project Scope**

- Desktop review in support of identifying five
   (5) test well drilling sites on the Sunshine
   Coast.
- Drilling and construction of up to 5 test wells.
- Completion of 72-hour duration constant rangemping tests and water quality analysis.

000000000

# **Project Scope**

- Determine the long-term yield for each test well and its suitability for a long-term municipal water supply source.
- To identify and prioritize the most suitable location for further investigation and/or groundwater development.

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## Desktop-based Inventory of Areas with Potentially Productive Water-Bearing Formation (Sand & Gravel, Fractured Rock)

The shown delineations of documented aquifers (Gov. of BC) are approximations.

Areas (aquifers) of confirmed (relative) high productivity:

- Sand & gravel water-bearing formation.
- Water-bearing fractured rock.

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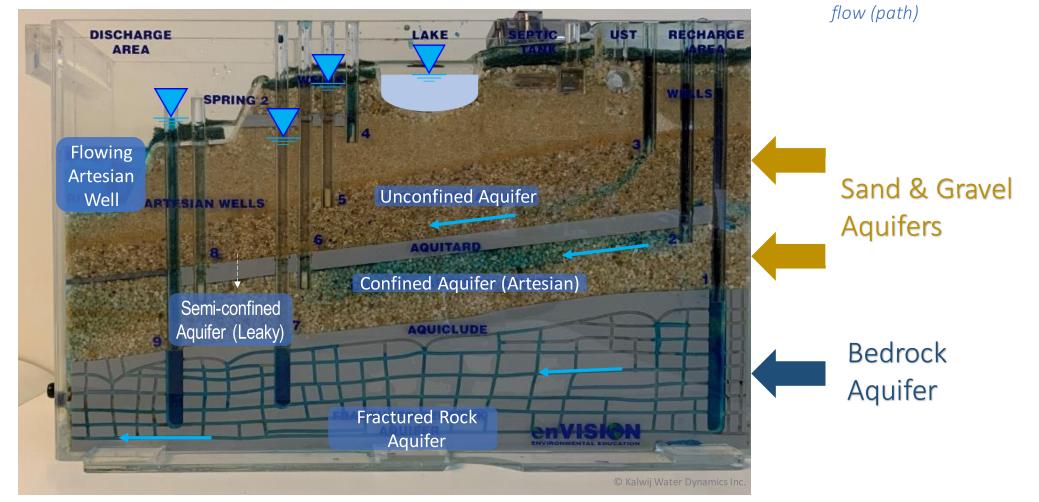
Sand and gravel aquifers

- Fractured rock aquifers
- ✓ Review of Aquifer Productivity (based on well records & aquifer information).
- ✓ KWD's project team experience with well drilling projects on the Sunshine Coast.

## Overview of Aquifer Types

Blue dye was added to

shows the groundwater



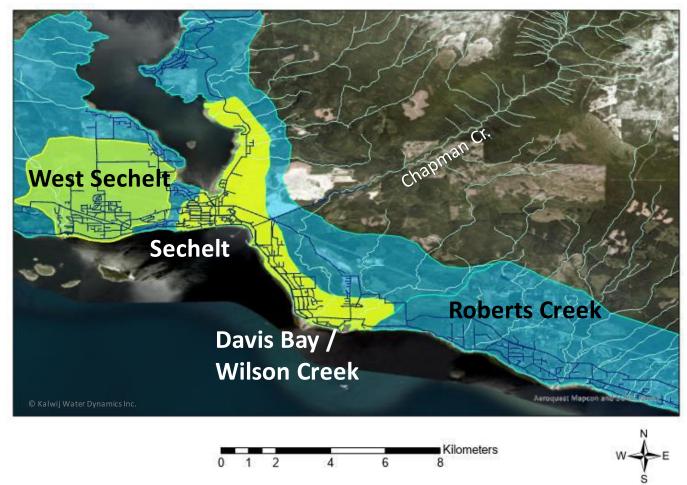
Groundwater Tank

Some key factors that were considered for further refining of the test well drilling site selections:

er Dynamics In

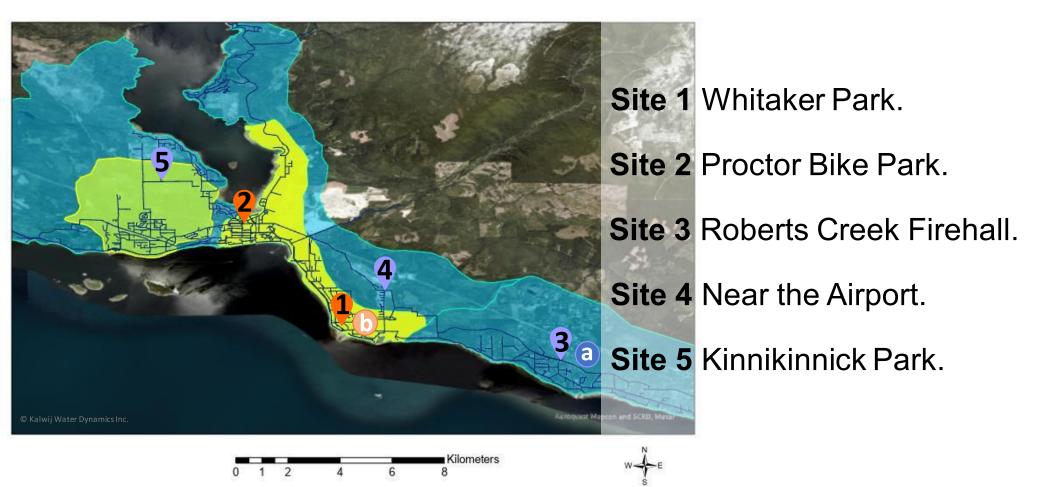
- Land ownership.
- Proximity to existing water system infrastructure.
- Ground elevation.
- SCRD expressed preference to explore in the Sechelt area.

Test Well Drilling in Certain Potentially Productive Areas Were Ruled Out based on Competing Water Demand & Future Land Use Plans.



- Multiple iterations were completed for identifying test well drilling sites.
- ✓ Resulted in short listing 4 areas, targeting:
- Sand & Gravel Aquifer(s)
- Fractured Rock Aquifer(s)

## Proposed Test Well Drilling Sites



Backup Sites: (a) Gliff Gilker Park; (b) DL1356 (East of Chapman Creek).

# Proposed Test Well Drilling Sites

	Site 1	Site 2	Site 3	Site 4	Site 5
Description	Whitaker Park	Proctor Bike Park	Roberts Creek Fire Hall	Near the Airport	Kinnikinnick Park
Address	5123 Davis Bay Rd., Sechelt	5638 Trail Avenue, Sechelt	1302 Roberts Creek Road, Roberts Creek	4484 Hilltop Road, Sechelt Sechelt	
Land ownership	District of Sechelt	District of Sechelt	SCRD	District of Sechelt	District of Sechelt
Approx. elevation (m-geod.)	15	5	82	82	106
Aquifer Type (targetted)	Sand & Gravel	Sand & Gravel	Fractured Rock	Sand & Gravel / Fractured Rock	Fractured Rock
Near water system infrastructure	yes	yes	yes	yes	yes
Proposed test well drilling depth	107 m (350 ft)	50 m (164 ft)	198 m (650 ft)	244 m (800 ft)	244 m (800 ft)

# Key Next Steps

- Approval from the District of Sechelt to undertake Test Well Drilling at Whitaker Park, Proctor Bike Park, Airport Site, and Kinnikinnick Park.
- Approval from shíshálh Nation to undertake test well drilling at the 5 sites
- Submit the application to the archaeological consultant (Archaeology/Heritage permit requirements).
- Refine actual drilling site based on logistics such as drill rig & casing placement.

# Whitaker Park



## Proctor Bike Park



Kinnikinnick Park



# **Proposed Schedule**

- Field Program Implementation:
  - February May 2024
    - \* Test Well Drilling.
    - \* Pumping Tests.
- Data Analysis: June July 2024
- Multi-Criteria Assessment Workshop: August 2024
- Final Report: September 2024
- Presentation: October 2024

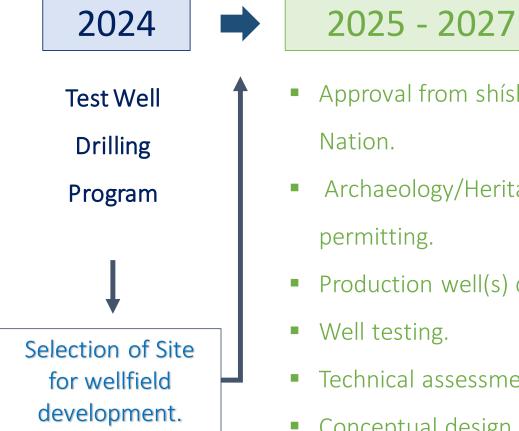
Airport Site



Roberts Creek Fire Fall



# Approx. Timeline – Bringing a New Groundwater Source Online.



Approval from	shíshálh
Nation.	

- Archaeology/Heritage permitting.
- Production well(s) drilling.
- Well testing.
- Technical assessment.
- Conceptual design.

- ✓ Water license.
- ✓ Other licences & permits.
- $\checkmark$  Consultation with shishalh Nation.
- ✓ Possible other studies.
- ✓ Design and construction (connecting wells to the water system & related work).
- ✓ Commissioning.



Thank you for your Attention.

Any Questions?



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## SUNSHINE COAST REGIONAL DISTRICT COMMITTEE OF THE WHOLE

January 11, 2024

RECOMMENDATIONS FROM THE COMMITTEE OF THE WHOLE MEETING HELD IN THE BOARDROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

<b>PRESENT</b> :	Chair	Electoral Area E	D. McMahon
	Directors	Electoral Area A Electoral Area B Electoral Area D Electoral Area F Town of Gibsons District of Sechelt District of Sechelt shíshálh Nation Government District	L. Lee J. Gabias K. Backs K. Stamford S. White A. Toth D. Inkster P. Paul (part)
ALSO PRESENT:	Corporate C GM, Infrastr GM, Corpor GM, Comm Manager, U Manager, P Acting Man Manager, C Executive C Water Sust	ructure Services rate Services / Chief Financial Officer unity Services Itility Services Itanning and Development ager, Capital Projects Communications and Engagement Coordinator ainability Coordinator Recreation Services	D. McKinley S. Reid R. Rosenboom T. Perreault (part) S. Gagnon S. Walkey (part) J. Jackson (part) J. Waldorf (part) A. Buckley (part) C. Armitage G. Starsage (part) G. Donn (part) L. Mosimann 1 99 (part)

\*Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities.

CALL TO ORDER 9:30 a.m.

AGENDA The agenda was adopted as presented.

REPORTS

## **Recommendation No. 1** Water System Fire Flow Update

The Committee of the Whole recommended that the report titled Water System Fire Flow Update be received for information;

AND THAT a Budget Proposal be brought forward to the 2024 Round 2 Budget deliberations related to next steps on Fire Flow Requirements.

Chair McMahon provided an opportunity for questions from the gallery.

## **Recommendation No. 2** Water System Fire Flow Update

The Committee of the Whole recommended that staff come back with revision of appropriate Bylaw(s) that are consistent with our current practice for fire flow standards to be used when assessing water infrastructure upgrades associated with development.

AND THAT that this recommendation be brought forward to the January 11, 2024 Board meeting.

The Committee recessed at 11:18 a.m. and reconvened at 11:29 a.m.

## PRESENTATIONS AND DELEGATIONS

Ineke M. Kalwij, Ph.D., P.Eng., Senior Hydrogeologist and Principal Engineer, Kalwij Water Dynamics Inc., and Joel McAllister, P.Eng., Onsite Engineering Ltd., addressed the Committee regarding Langdale Wellfield Development - Project Update (Groundwater Investigation Round 2 - Phase 3).

#### <u>Recommendation No. 3</u> Langdale Wellfield Development - Project Update (Groundwater Investigation Round 2 - Phase 3)

The Committee of the Whole recommended that the presentation materials from Kalwij Water Dynamics Inc. be received for information.

## REPORTS

<u>Recommendation No. 4</u> Langdale Wellfield Development

The Committee of the Whole recommended that the report titled Results Groundwater Investigation Phase 3 – Round 2 – Langdale Wellfield Development be received for information;

AND THAT the SCRD proceed with the final design and engineering to support construction of the Langdale Wellfield.

Director Toth opposed.

<u>Recommendation No. 5</u> Langdale Wellfield Development

The Committee of the Whole recommended that the 2024 Budget Proposal for the Langdale Wellfield Development be amended to reflect the revised project costs and proposed funding sources.

Director Backs opposed.

### **<u>Recommendation No. 6</u>** *Results Groundwater Investigation Phase 3 – Round 2 – Langdale Wellfield Development*

The Committee of the Whole recommended that staff provide a report as part of the 2024 Round 2 deliberations on the financial and electoral process implications of long-term borrowing in support of the construction phase of the Langdale Wellfield Development project.

Director Paul left the meeting at 12:33 p.m. The Committee recessed at 12:33 p.m. and reconvened at 1:19 p.m.

**Recommendation No. 7** 2023 Drought Response Plan Summary

The Committee of the Whole recommended that the report titled 2023 Drought Response Plan Summary be received for information.

## <u>Recommendation No. 8</u> Association of Vancouver Island and Coastal Communities (AVICC) Resolutions

The Committee of the Whole recommended that the report titled Association of Vancouver Island and Coastal Communities (AVICC) Resolutions be received for information;

AND THAT the draft AVICC resolutions No. 1 Ports Prioritization and Maintenance, and No. 5 Free Transit for Students, be adopted as amended as follows:

1. Ports Prioritization and Maintenance

WHEREAS public wharves and docks are critical transportation links for people, supplies, and emergency services in coastal communities, and there is a lack of coordinated provincial and federal priority setting and funding to support and maintain critical connectivity along BC's 25,000 kilometres of coastline;

AND WHEREAS the federal government divested government wharves, and the responsibility for maintenance and management of public ports has fallen entirely on local taxpayers and nonprofit groups, and the provincial government does not have a ministry responsible for dealing with for the complex issues involving public ports, especially in unincorporated areas;

AND WHEREAS the Ministry of Transportation and Infrastructure is responsible for maintaining the roads leading to public ports and continues to approve subdivision applications for water-only access residential developments; and evolving transportation technology and climate change requires a complete reconsideration of the design of small ports to meet future needs:

THEREFORE BE IT RESOLVED that the province, and the federal government, review BC's marine network as a whole and identify ports that are vulnerable to long-term funding concerns as well as extreme weather events for more sustained public support to maintain critical connectivity along BC's 25,000 kilometres of coastline to meet the long term economic, social, and emergency needs of coastal residents.

AND BE IT FURTHER RESOLVED that the province funds the creation of engineering best practices for building ports to meet future transportation needs and climate resilience and provide financial support for the *primary access ports*.

## 5. Free Transit for Students

WHEREAS the BC Government's fare-free transit program for youth aged 12 and under grade 6 saves families money while offering youth low-carbon transportation that helps the province and municipalities reach carbon neutrality targets;

AND WHEREAS expanding eligibility to those in grade 12 and under would *promote* equitable access to transit despite economic disparity amongst youth and families in BC:

THEREFORE BE IT RESOLVED that UBCM request the province to expand the farefree transit program for youth in grade 12 and under.

AND THAT draft AVICC resolution No. 3 Funding for Rural Road Maintenance, be adopted as presented as follows:

3. Funding for Rural Road Maintenance

WHEREAS secondary roads in unincorporated areas of BC are typically maintained on a break/fix basis despite deteriorating conditions and increasing traffic;

AND WHEREAS there is no publicly available plan for the upgrade and replacement of rural roads, culverts, and bridges;

THEREFORE BE IT RESOLVED that the province direct and fund the Ministry of Transportation and Infrastructure to establish a capital asset management plan for secondary road networks across the province.

AND FURTHER THAT draft AVICC resolution No. 2 Engagement with Local Governments with Respect to Road Network Planning, and resolution No. 4 Improved Road Design for Vulnerable Road Users, be brought forward to the January 25, 2024 Board meeting for future consideration and amendment.

#### <u>Recommendation No. 9</u> Community Emergency Preparedness Fund Grant Application – Emergency Support Services (ESS) Equipment and Training – Program Improvements

The Committee of the Whole recommended that the report titled Community Emergency Preparedness Fund Grant Application – Emergency Support Services (ESS) Equipment and Training – Program Improvements be received for information;

AND THAT the grant application of up to \$30,000 for the training, ESS equipment, and program improvements be submitted to the Union of British Columbia Municipalities on behalf of the Sunshine Coast Regional District;

AND FURTHER THAT the Sunshine Coast Regional District supports the current proposed activities identified in the application and is willing to provide overall grant management.

## <u>Recommendation No. 10</u> Request for Proposal 2361312 Recreation Management Software -Contract Award

The Committee of the Whole recommended that the report titled Request for Proposal 2361312 Recreation Management Software - Contract Award be received for information;

AND THAT subject to the approval of the 2024 Budget Proposal titled "Recreation Software Change Implementation" a contract to provide recreation management software be awarded to Perfect Mind Inc dba Xplor Recreation for the amount up to \$120,000.00 (excluding GST);

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

<u>Recommendation No. 11</u> Sunshine Coast Regional District/School District No. 46 Joint Use Steering Committee Minutes of September 7, 2023

The Committee of the Whole recommended that the Sunshine Coast Regional District/School District No. 46 Joint Use Steering Committee minutes of September 7, 2023, be received for information.

<u>Recommendation No. 12</u> Solid Waste Management Plan Public and Technical Advisory Committee (PTAC) Minutes – November 21, 2023

The Committee of the Whole recommended that the Solid Waste Management Plan Public and Technical Advisory Committee (PTAC) minutes of November 21, 2023, be received for information.

## **IN CAMERA**

The Committee moved In-Camera at 1:53 p.m.

That the public be excluded from attendance at the meeting in accordance with Section 90 (1) (g) (i) and (k) of the *Community Charter* – "litigation or potential litigation affecting the municipality"; "the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose"; and "negotiations and related discussion respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public".

The Committee moved out of In Camera at 1:59 p.m.

ADJOURNMENT 1:59 p.m.

**Committee Chair** 

## SUNSHINE COAST REGIONAL DISTRICT ELECTORAL AREA SERVICES COMMITTEE

### January 18, 2024

RECOMMENDATIONS FROM THE ELECTORAL AREA SERVICES COMMITTEE MEETING HELD IN THE BOARDROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT	Chair	Electoral Area B	J. Gabias
	Directors	Electoral Area A Electoral Area D Electoral Area E Electoral Area F	L. Lee K. Backs D. McMahon K. Stamford
ALSO PRESENT:	Corporate C GM, Plannii Manager, P Planner II Planner II Planning Te	ng and Development lanning and Development echnician unity Services	D. McKinley S. Reid I. Hall J. Jackson N. Copes (part) A. Wittman (part) D. Rajala (part) S. Gagnon (part) A. O'Brien 1 7 (part)

\*Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities.

CALL TO ORDER 9:32 a.m.

AGENDA The agenda was adopted as presented.

REPORTS

**Recommendation No. 1** Zoning Amendment Bylaw No. 722.6 (268 Stella Maris Road)

The Electoral Area Services Committee recommended that the report titled Zoning Amendment Bylaw No. 722.6 (268 Stella Maris Road) – Consideration of Third Reading be received for information;

AND THAT Zoning Amendment Bylaw No. 722.6 be forwarded to the Board for Third Reading;

AND FURTHER THAT prior to adoption of Zoning Amendment Bylaw No. 722.6, the following conditions be met:

• Approval by the Ministry of Transportation and Infrastructure pursuant to Section 52 of the Transportation Act;

• Payment of Affordable Housing Contribution valued at \$120,000 be secured by transfer of funds, or registration of a Land Title Act Section 219 covenant that requires the payment of the Affordable Housing Contribution prior to consideration of subdivision.

Following staff introduction of Development Variance Permit DVP00090 (1504 Tideview Road), the Chair invited comments from members of the public.

*Ian Crichton, Tideview Road – expressed concerns regarding the access on Tideview Road, fire response/emergency access, staging area and parking during building and limiting access to their property for a long period of time.* 

Applicant/Architect, Scott Keck – addressed concerns regarding the building, excavation and parking retaining wall setbacks. Communication with the neighbours will be carried out by the builders during staging and construction phases.

*Elizabeth Rains, Smith Road – expressed concerns about the notification process and not being given enough time to respond. Further concerns regarding access, character of the proposed building, the removal of the trees and geotechnical risk.* 

Marilyn Crichton, Tideview Road – expressed concern about the narrow access road and being blocked into their properties when more than one vehicle is on the road.

Al Hyland, Smith Road – expressed concerns regarding the instability of the embankment and expressed disappointed in the application process and timing of the notification period.

*Eilis Carpentier, Tideview Road – expressed concerns regarding the lack of neighbour communication, the constraints of the road should be viewed by the SCRD before a decision is made, concerns regarding an unstable gas line.* 

*Elizabeth Rains, Smith Road – requested to see the Emergency Plan that was submitted by the developer to staff.* 

The General Manager, Planning and Development stated that the SCRD would encourage flow of information from the applicant to concerned residents.

**Recommendation No. 2** Development Variance Permit DVP00090 (1504 Tideview Road)

The Electoral Area Services Committee recommended that the report titled Development Variance Permit DVP00090 (1504 Tideview Road) - Electoral Area F be received for information;

AND THAT consideration of Development Variance Permit DVP00090 (1504 Tideview Road) be deferred to a future Electoral Area Services Committee meeting once more information is received from the Ministry of Transportation and Infrastructure regarding the setback permit.

The Committee recessed at 10:32 a.m. and reconvened at 10:40 a.m.

Following staff introduction of Development Variance Permit DVP00095 (4141 Francis Peninsula Road), the Chair invited comments from members of the public.

Caroline Pedersen, Applicant – stated that more information was needed regarding the MOTI setback permit.

Manager, Planning and Development noted that MOTI provided the SCRD with a list of concerns regarding the setback permit which will be required of the applicant to resolve.

## **Recommendation No. 3** Development Variance Permit DVP00095 (4141 Francis Peninsula Road)

The Electoral Area Services Committee recommended that the report titled Development Variance Permit DVP00095 (4141 Francis Peninsula Road) - Electoral Area A be received for information;

AND THAT consideration of Development Variance Permit DVP00095 (4141 Francis Peninsula Road) be deferred for decision until the applicant has resolved the matters identified by the Ministry of Transportation and Infrastructure regarding the setback permit;

AND FURTHER THAT Development Variance Permit DVP00095 (4141 Francis Peninsula Road) be referred to the Electoral Area A Advisory Planning Commission and the comments be brought back to a future Electoral Area Services Committee for consideration.

**Recommendation No. 4** Ports Monitors Committee Meeting Notes of December 11, 2023

The Electoral Area Services Committee recommended that the Ports Monitors (POMO) Committee Meeting Notes of December 11, 2023 be received for information.

## IN CAMERA

The Committee moved In Camera at 10:58 a.m.

That the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a) of the *Community Charter* – "personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality."

The Committee moved out of In Camera at 11:01 a.m.

ADJOURNMENT 11:01 a.m.

**Committee Chair** 

## SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: SCRD Board – January 25, 2024

**AUTHOR:** Sherry Reid, Corporate Officer

SUBJECT: 2024 RESOLUTIONS TO AVICC

## **RECOMMENDATION(S)**

THAT the report titled 2024 Resolutions to AVICC be received for information;

AND THAT the proposed resolutions be amended and/or adopted and forwarded for consideration at the 2024 AVICC Annual General Meeting and Convention.

## BACKGROUND

The following recommendation was made (in part) at the January 11, 2024 Committee of the Whole Meeting:

## <u>Recommendation No. 8</u> Association of Vancouver Island and Coastal Communities (AVICC) Resolutions

The Committee of the Whole recommended that the report titled Association of Vancouver Island and Coastal Communities (AVICC) Resolutions be received for information;

...AND FURTHER THAT draft AVICC resolution No. 2 Engagement with Local Governments with Respect to Road Network Planning, and resolution No. 4 Improved Road Design for Vulnerable Road Users, be brought forward to the January 25, 2024 Board meeting for future consideration and amendment.

## DISCUSSION

Staff have brought forward the requested resolutions for the Board's consideration as follows:

## Engagement with Local Governments with Respect to Road Network Planning

WHEREAS the Ministry of Transportation and Infrastructure lacks the funding, staffing and mandate to plan overall road networks in unincorporated areas and to proactively deal with transportation and development planning issues in the "fringe" interface areas of municipalities and regional districts;

AND WHEREAS problems with runoff from roads and development are increasingly severe across the province, and are significantly impacted by the Ministry of Transportation and Infrastructure decisions around subdivision approvals and road infrastructure;

AND WHEREAS the Ministry of Transportation and Infrastructure does not proactively engage with local governments on future planning and maintenance of numbered routes that run through municipalities and often through downtown cores:

THEREFORE BE IT RESOLVED that the province direct and fund the Ministry of Transportation and Infrastructure to engage with local governments on overall road network planning and subdivision planning in order to improve decision-making to reduce cumulative negative impacts on communities.

### Improved Road Design for Vulnerable Road Users

WHEREAS the Ministry of Transportation and Infrastructure road design standards prioritize the efficient movement of motor vehicles over the safety of vulnerable road users, including pedestrians, transit users, and cyclists;

AND WHEREAS narrow road rights-of-way and topographic challenges in rural areas often make it impossible for active transportation infrastructure to be built to the Ministry of Transportation and Infrastructure's Active Transportation Design Guide of separated paths along road corridors;

AND WHEREAS the Ministry of Transportation and Infrastructure will not approve, fund, or maintain any road improvements that don't meet their Active Transportation Design Guide:

THEREFORE BE IT RESOLVED that the province instruct the Ministry of Transportation and Infrastructure to prioritize the safety of vulnerable road users in their road design standards.

AND BE IT FURTHER RESOLVED that the Ministry of Transportation and Infrastructure recognize the practical challenges of active transportation in rural areas and approve, fund and maintain minor road improvements that increase safety for vulnerable road users, such as paved shoulders and crosswalks.

### Timeline for next steps or estimated completion date

The deadline for submission of resolutions for consideration at the Annual General Meeting of the Association of Vancouver Island and Coastal Communities (AVICC) is February 7, 2024.

### **STRATEGIC PLAN AND RELATED POLICIES**

N/A

### CONCLUSION

The proposed resolutions should be amended or adopted in order to meet AVICC's submission deadline of February 7, 2024.

Reviewed by:			
Manager	Finance	e	
GM	Legisla	tive	
CAO	Other		

## SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: SCRD Board – January 25, 2024

AUTHOR: Brian Kennett, Chief Building Official

SUBJECT: PLACEMENT OF NOTICE ON TITLE

## **RECOMMENDATION(S)**

- (1) THAT the report titled Placement of Notice on Title be received for information;
- (2) AND THAT the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of Lot 6, Block 8, District Lot 1326, Plan VAP7274, PID 010-678-832, Folio 746.02762.000;
- (3) AND FURTHER THAT the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of Lot 41, District Lot 3923, Plan LMP31125, PID 023-630-094, Folio 746.06165.041.

## BACKGROUND

Section 57(1) of the *Community Charter* allows a Building Official to recommend that a notice be registered against the land title where a Building Official observes a condition with respect to land, building or other structure that is considered to contravene a Regional District bylaw, Provincial regulation or any other enactment that relates to the construction or safety of buildings or other structures.

This report lists properties where a building or other structure is considered to be unsafe or is unlikely to be usable for its expected purpose, or where something was constructed that required a permit(s) or an inspection(s) under a bylaw, regulation or enactment which have not been obtained or completed.

Letters have been sent advising the registered owners that certain specific conditions exist regarding their property and requesting that building permits be obtained and completed in an effort to achieve voluntary compliance.

The *Community Charter* requires that the Regional District Board must pass a resolution to place a Notice on Title. The Corporate Officer has sent registered letters to all the registered owners of the properties listed in this report. The owners have been advised of the date and time of the Board meeting at which the decision whether to register a Notice on Title will be made and that, at this meeting, they will be afforded the opportunity to speak to these issues.

## DISCUSSION

The listed properties are non-compliant due to one or more of the following:

- construction has taken place without a valid permit.
- permits have expired without required inspections and/or final approval.

### Page 2 of 3

## 1. 8223 Redrooffs Road, Electoral Area B Lot 6, Block 8, District Lot 1326, Plan VAP7274, NWD PID 010-678-832, Folio 746.02762.000

The subject property is a 1.45-acre parcel located along the ocean side of Redrooffs Rd., just west of the Welcome Woods area. The majority of the parcel is overlapped by Development Permit Area #1B – Coastal Slopes as identified in *Halfmoon Bay Official Community Plan Bylaw No. 675.* 

On July 7, 2023, it came to the attention of the SCRD Building Division that a series of retaining walls exceeding 1.2m in height, as well as an approximately 800 sqft. two-storey building had been constructed on the property without valid permits within the identified development permit area. Additional land alteration was also observed to have been undertaken down the slope towards the ocean. A Stop Work Order was posted.



In accordance with *SCRD Building Bylaw No. 687*, retaining walls greater than 1.2m in height and buildings greater than 10 m<sup>2</sup> in building area require valid building permits in advance of construction. In addition, a valid development permit is required to be obtained prior to the issuance of a building permit for construction or land alteration within the identified development permit area.

In order to bring the property into compliance, the required development and building permits would need to be applied for and issued. The property owner has initiated the pre-application process as the first step towards submitting a development permit application and has notified the Building Division of their intent to resolve the matter. The Building Division is unable to comment whether any life safety issues exist until a formal geotechnical assessment has been received and both the use and construction of the building have been confirmed. The Building Division recommends notice be placed on title.

## 2. 4276 Orca Road, Electoral Area A Lot 41, District Lot 3923, Plan LMP31125, NWD PID 023-630-094, Folio 746.06165.041

At the November 23, 2023 Board meeting, the proposed resolution to place a notice on title of the subject property was referred for decision to the January 25, 2024 Board meeting. At the time of writing this report, the SCRD Building Division has not received any of the outstanding documentation from, nor been contacted by the property owner or an authorized agent.

The subject property is a 0.5-acre parcel situated directly east of Daniel Point on the northern slope overlooking Lee Bay.

A building permit was issued on January 26, 2021, to finish the construction of a 900 sqft. deck addition originally started under a previous permit. At the time of the last inspection, the Building Official identified outstanding documentation required to be provided by the owner, including both a survey confirming location and the structural engineer's certification of the deck. The requested documentation was not received, and the permit later expired on January 26, 2023, having not been extended for an additional two years.



As per Section 16.7 of *SCRD Building Bylaw No. 687*, final authorization of a building permit shall not be issued until all aspects of the work requiring inspection have been both inspected and accepted by the Building Official. In addition, a valid building permit is required whenever work regulated under this bylaw is to be undertaken.

In order to bring the property into compliance, a building permit extension would need to be applied for and issued. Once extended, the permit could eventually be concluded if all required inspections have been completed and documentation accepted by the SCRD. The SCRD Building Division is not aware of any life safety issues and recommends notice be placed on title.

## STRATEGIC PLAN AND RELATED POLICIES

N/A

## CONCLUSION

Section 57(1) of the *Community Charter* allows for a notice to be registered against the land title where a Building Official considers a condition with respect to land, building or other structure contravenes a Regional District bylaw, Provincial regulation, or any other enactment. Information on record with the Building Division, as summarized above, shows that these properties are in contravention. Staff recommend that notice be registered on Title at the Land Title Office against the above noted properties.

Reviewed by:					
	GM	X – I. Hall	Legislative	X – S. Reid	
	CAO	X – D. McKinley	Other		

## SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: SCRD Board – January 25, 2024

AUTHOR: Sherry Reid, Corporate Officer

SUBJECT: DISTRICT OF SECHELT BORROWING

## **RECOMMENDATION(S)**

- (1) THAT the report titled District of Sechelt Borrowing be received for information;
- (2) AND THAT the Board consent to the long-term borrowing of \$3,000,000 over a 20-year term for the District of Sechelt;
- (3) AND FURTHER THAT Sunshine Coast Regional District Security Issuing Bylaw No. 763, 2024 be given three readings and be adopted.

## BACKGROUND

As per Section 410 of the *Local Government Act*, a regional district may finance, at the request and sole cost of a municipality, an undertaking for which the council of the municipality has adopted a loan authorization bylaw in accordance with the *Community Charter*.

Staff have received a request from the District of Sechelt for the Board to adopt a Security Issuing Bylaw in order to partake of the Spring 2024 Issue through the Municipal Finance Authority of British Columbia (MFA). The District of Sechelt's borrowing was authorized through *Loan Authorization Bylaw No. 594, 2020 (Parks/Public Works Operation Centre).* 

## DISCUSSION

A proposed bylaw is attached for consideration.

## **Financial Implications**

Per the Community Charter, municipalities are subject to a 25% liability servicing limit when adopting a loan authorization bylaw. The District of Sechelt provided their Liability Servicing Limit Certificate and have estimated that the District's current annual debt servicing cost is approximately 8.7% of applicable revenues.

In the unlikely event that a municipality is unable to meet their financial obligations in order to discharge a loan, the deficiency becomes a liability of the municipality to the regional district. This is not viewed as a risk to the SCRD for this security issuing.

## STRATEGIC PLAN AND RELATED POLICIES

N/A

## CONCLUSION

Staff have received a request from the District of Sechelt for the Board to adopt a Security Issuing Bylaw in order to partake of the Spring 2024 Issue through MFA.

Staff recommend that *Sunshine Coast Regional District Security Issuing Bylaw No.* 763, 2024 be given three readings and be adopted.

Reviewed b	y:		
Manager		CFO	X-T.Perreault
GM		Legislative	
CAO	X- D. McKinley	Other	

## Sunshine Coast Regional District

## Bylaw No. 763

A bylaw to authorize the entering into of an Agreement respecting financing between the Sunshine Coast Regional District and the Municipal Finance Authority of British Columbia

WHEREAS the Municipal Finance Authority of British Columbia (the "Authority") may provide financing of capital requirements for regional districts or for their member municipalities by the issue of debentures or other evidence of indebtedness of the Authority and lending the proceeds therefrom to the regional district on whose request the financing is undertaken;

AND WHEREAS the District of Sechelt is a member municipality of the Sunshine Coast Regional District (the "Regional District");

AND WHEREAS the Regional District will finance from time to time on behalf of and at the sole cost of its member municipalities, under the provisions of Section 410 of the *Local Government Act*, the works financed pursuant to the herein mentioned loan authorization bylaws;

AND WHEREAS under the provisions of Section 411 of the *Local Government Act*, the amount of borrowing authorized by each of the following loan authorization bylaws, the amount already borrowed under the authority thereof, the amount of authorization to borrow remaining thereunder, the amount being issued under the authority thereof by this bylaw, and the term of the debt are included in this bylaw;

AND WHEREAS the tables contained in this bylaw are to provide clarity and information for the purposes of this bylaw;

AND WHEREAS the Regional Board, by this bylaw, hereby requests such financing shall be undertaken through the Authority;

NOW THEREFORE the Regional Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

- 1. This bylaw may be cited as the *Sunshine Coast Regional District Security Issuing Bylaw No.* 763, 2024.
- 2. The Regional Board hereby consents to financing the debt of the District of Sechelt and further described in the Municipal Loan Authorization Bylaws table, in the amount of THREE MILLION DOLLARS (\$3,000,000) in accordance with the following terms.

<u>Municipality</u>	L/A Bylaw <u>Number</u>	Purpose	Amount of Borrowing <u>Authorized</u>	Amo Alre <u>Borro</u>	ady	Borrowing Authority <u>Remaining</u>	Term of <u>Issue</u>	Amount of <u>Issue</u>
District of Sechelt	594	To construct the public works and parks operation centre	\$3,000,000	\$	Nil	\$3,000,000	20 years	\$3,000,000

Total	\$3,000,000

- 3. The Authority is hereby requested and authorized to finance from time to time the above noted undertakings, and further described in the Municipal Loan Authorization Bylaws table, at the sole cost and on behalf of the District of Sechelt up to, but not exceeding THREE MILLION DOLLARS (\$3,000,000) in lawful money of Canada (provided that the Regional District may borrow all or part of such amount in such currency as the Trustees of the Authority shall determine but the aggregate amount in lawful money of Canada and in Canadian Dollar equivalents so borrowed shall not exceed \$3,000,000 in Canadian Dollars) at such interest and with such discounts or premiums and expenses as the Authority may deem appropriate in consideration of the market and economic conditions pertaining.
- 4. Upon completion by the Authority of financing undertaken pursuant hereto, the Chair and officer assigned the responsibility of financial administration of the Regional District, on behalf of the Regional District and under its seal shall, at such time or times as the Trustees of the Authority may request, enter into and deliver to the Authority one or more agreements, which said agreement or agreements shall be substantially in the form annexed hereto as Schedule "A" and made part of this bylaw (such Agreement or Agreements as may be entered into, delivered or substituted hereinafter referred to as the "Agreement") providing for payment by the Regional District to the Authority of the amounts required to meet the obligations of the Authority with respect to its borrowings undertaken pursuant hereto, which Agreement shall rank as debenture debt of the Regional District.
- 5. The Agreement in the form of Schedule "A" shall be dated and payable in the principal amount or amounts of monies and in Canadian dollars or as the Authority shall determine and subject to the *Local Government Act*, in such currency or currencies as shall be borrowed by the Authority under section 1 and shall set out the schedule of repayment of the principal amount together with interest on unpaid amounts as shall be determined by the Treasurer of the Authority.
- 6. The obligation incurred under the said Agreement shall bear interest from a date specified therein, which date shall be determined by the Treasurer of the Authority, and shall bear interest at a rate to be determined by the Treasurer of the Authority.
- 7. The Agreement shall be sealed with the seal of the Regional District and shall bear the signature of the Chair and the officer assigned the responsibility of financial administration of the Regional District.
- 8. The obligations incurred under the said Agreement as to both principal and interest shall be payable at the Head Office of the Authority in Saanich and at such time or times as shall be determined by the Treasurer of the Authority.
- 9. During the currency of the obligations incurred under the said Agreement to secure borrowings in respect of the District of Sechelt *Loan Authorization Bylaw No. 594, 2020 (Parks/Public Works Operation Centre)* there shall be requisitioned annually an amount sufficient to meet the annual payment of interest and the repayment of principal.
- 10. The Regional District shall provide and pay over to the Authority such sums as are required to discharge its obligations in accordance with the terms of the Agreement, provided, however, that if the sums provided for in the Agreement are not sufficient to meet the obligations of the Authority, any deficiency in meeting such obligations shall be a liability of the Regional District to the Authority and the Regional Board of the Regional District shall make due provision to discharge such liability.

11. The Regional District shall pay over to the Authority at such time or times as the Treasurer of the Authority so directs such sums as are required pursuant to Section 15 of the *Municipal Finance Authority Act* to be paid into the Debt Reserve Fund established by the Authority in connection with the financing undertaken by the Authority on behalf of the Regional District pursuant to the Agreement.

READ A FIRST TIME	this	25 <sup>th</sup>	day of	January, 2024
READ A SECOND TIME	this	25 <sup>th</sup>	day of	January, 2024
READ A THIRD TIME	this	25 <sup>th</sup>	day of	January, 2024
ADOPTED	this	25 <sup>th</sup>	day of	January, 2024

CORPORATE OFFICER

CHAIR

## Schedule "A" to Bylaw No. 763

## CANADA

## PROVINCE OF BRITISH COLUMBIA

## AGREEMENT

## **Sunshine Coast Regional District**

The Sunshine Coast Regional District (the "Regional District") hereby promises to pay to the Municipal Finance Authority of British Columbia (the "Authority") at its Head Office in Saanich, British Columbia, the sum of THREE MILLION DOLLARS (\$3,000,000) in lawful money of Canada, together with interest thereon from the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_, at varying rates of interest, calculated semi-annually, in each and every year during the currency of this Agreement; and payments of principal and interest shall be as specified in the schedule attached commencing on the \_\_\_\_\_ day of \_\_\_\_\_\_, provided that in the event the payments of principal and interest hereunder are insufficient to satisfy the obligations of the Authority undertaken on behalf of the Regional District, the Regional District shall pay over to the Authority such further sums as are sufficient to discharge the obligations of the Regional District to the Authority.

DATED at \_\_\_\_\_, British Columbia, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_.

IN TESTIMONY WHEREOF and under the authority of Bylaw No. 763 cited as *Sunshine Coast Regional District Security Issuing Bylaw No. 763, 2024*, this Agreement is sealed with the Corporate Seal of the Sunshine Coast Regional District and signed by the Chair and Chief Financial Officer thereof.

Chair

Chief Financial Officer

Pursuant to the *Local Government Act*, I certify that the within Agreement has been lawfully and validly made and issued and that its validity is not open to question on any ground whatsoever in any court of the Province of British Columbia.

Deputy Inspector of Municipalities of British Columbia

## PRINCIPAL AND/OR SINKING FUND DEPOSIT AND INTEREST PAYMENTS

Date of Payment	Total Payment	Principal/Sinking Fund Deposit	Interest
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$