



SUNSHINE COAST REGIONAL DISTRICT



REGULAR BOARD MEETING TO BE HELD
IN THE BOARDROOM OF THE SUNSHINE COAST
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHULT, B.C.

THURSDAY, MAY 11, 2023

AMENDED AGENDA

CALL TO ORDER 1:30 p.m.

AGENDA

1. Adoption of agenda

MINUTES

2. Regular Board meeting minutes of April 27, 2023

Annex A
Pages 4 – 14

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

PRESENTATIONS AND DELEGATIONS

REPORTS

3. Committee of the Whole recommendation Nos.1-7 and 11-14 of April 27, 2023 (*recommendation Nos. 8-10 previously adopted*)
Annex B
pp 15 - 19
4. Special Electoral Area Services Committee recommendation Nos. 1-2 of May 4, 2023
Annex C
pp 20 - 21
5. Request For Proposal (RFP) 2235016 Contract Award - Drywall Remediation Services At New West Gypsum – Manager, Solid Waste Services
Annex D
pp 22 - 24
(***Voting – All Directors – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt -6, Gibsons-3, sNGD-1***)
6. Engineering Services for Upgrades To McNeill, Chapman and Edwards Lake Dams - Contract Amendment No. 2 – Manager, Capital Projects
Annex E
pp 25 - 28
(***Voting – All Directors – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt -6, Gibsons-3, sNGD-1***)
7. 1911601 Landscaping and Lawncare Services – Contract Extension – Purchasing and Risk Officer
Annex F
pp 29 - 30
(***Voting – All Directors – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt -6, Gibsons-3, sNGD-1***)

- 7a. ➔**ADD** Church Road Phase 4B Construction Management Services Contract Amendment (2237001) – Manager, Capital Projects
(*Voting – All Directors – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt -6, Gibsons-3, sNGD-1*) pp 30a - c

COMMUNICATIONS

8. Doug Kelly, Director, Ministry of Forests, Forest Tenures Branch, dated March 14, 2023 Annex G
Regarding Interfor Corporation's Tenure Dispositions in Coastal British Columbia pp 31 - 39
9. Silas White, Mayor, Town of Gibsons, dated March 15, 2023 Annex H
Regarding Gas Tax p 40
➔**ADD** p 40a
10. Silas White, Mayor, Town of Gibsons, dated March 27, 2023 Annex I
Regarding Free Student Transit p 41
11. Skwxwú7mesh Úxwumixw Squamish Nation, News Release, dated March 29, 2023 Annex J
Regarding Creating Sustainable and Shared Prosperity for Future Generations pp 42 - 52
12. George Harvie, Chair, Metro Vancouver Board, dated March 30, 2023 Annex K
Regarding Vision and Guiding Principles Engagement: Metro Vancouver's Solid Waste Management Plan Update pp 53 - 54

MOTIONS

13. ➔**ADD** THAT the resignation of Elizabeth Turner from the Solid Waste Management Plan Public and Technical Advisory Committee (PTAC) be received.

BYLAWS

DIRECTORS' REPORTS

NEW BUSINESS

IN CAMERA

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (k) of the *Community Charter* – “negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public”.

ADJOURNMENT

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: SCRD Board – May 11, 2023

AUTHOR: Stephen Misiurak, Manager, Capital Projects

SUBJECT: **CHURCH ROAD PHASE 4B CONSTRUCTION MANAGEMENT SERVICES CONTRACT AMENDMENT (2237001)**

RECOMMENDATION(S)

- 1) **THAT the report titled Church Road Phase 4B Construction Management Services Contract Amendment (2237001) be received;**
 - 2) **AND THAT the contract with Associated Environmental Inc. be increased up to an additional \$222,592 for a total not to exceed \$1,520,000 (excluding GST), which includes a \$63,897 contingency allowance;**
 - 3) **AND THAT the delegated authorities be authorized to execute the amended contract;**
 - 4) **AND THAT the Church Road Phase 4B budget be increased by \$300,000 from \$9,270,000 to \$9,570,000 and funded from Regional Water [370] Capital Reserves;**
 - 5) **AND FURTHER THAT the 2023-2027 Financial Plan be amended accordingly.**
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BACKGROUND

At the January 13, 2022 Sunshine Coast Regional District (SCRD) Board meeting, the Board authorized a contract with Associated Environmental Inc. (AE) for their construction management (CM) services in the amount up to \$990,686 (excluding GST), which included a \$60,000 contingency. At the October 27, 2022 Board meeting, the Board approved a subsequent AE contract amendment, in the amount of \$306,722 to and amount up to \$1,297,408, which included a \$60,000 contingency allowance. In addition, the board approved a Maycon Construction (Maycon) contract amendment in the amount of \$100,000 up to an amount of \$7,685,265.

At the October 27, 2022 Board meeting, the Board also approved an overall Church Road Phase 4B project increase from \$8,799,959 to \$9,270,000 (excluding GST), with \$9 million funded from the long-term loan and \$270K from Reserves for this project.

The purpose of this report is to request an amendment to the contract with AE for an increase to the maximum authorized amount up to \$1,520,000, inclusive of a \$63,897 contingency.

DISCUSSION

AE's CM portion of their original contract will be exhausted at the end of May and additional funds are required to maintain their uninterrupted services through the project completion until the end of July 2023. The exact dollar amount of AE's contract amendment is currently under negotiation

by staff. The bulk of the requested monies comprising the contract amendment can be attributed to the following factors:

Additional Environment Flow Needs and Technical Assessments

Substantial additional consultant and staff time has been incurred in the pursuit of gathering environmental creek flow data, and other pertinent environmental data, to demonstrate the impacts the operation of the Church Road wells will have on Soames Creek. Specifically, the Province issued a 13-page review comment letter to the SCRD, which resulted in substantial additional time and resources incurred in gathering both technical and creek flow data in response to their comment letter.

Covid 19 Supply Chain Delays

This project was bid and awarded with construction beginning during the height of the COVID 19 pandemic, consequently, many specialty fabricated electrical components were several months delayed. For example, the installation and start up testing for the critical Motor Control Panel and other components were delayed by several months resulting in the delay in the preliminary start up testing and troubleshooting not being completed until April of this year.

Extended Contract Administration Expenses

Due to the COVID 19 related and other complex project technical issues, the project completion including closeout is not expected to be completed until the end of July. Consequently, additional construction management services will be incurred for the necessary continuation of AE's CM oversight and project closeout services.

Financial Implications

The current contractual commitments between AE and Maycon total \$8,982,673. In approving an increase to the AE contract from \$1,297,408 to \$1,520,000, the total AE and Maycon commitments become \$9,205,265. This would leave \$64,735 available for expenditures outside of the work completed by either AE and Maycon. This is insufficient as total non-contractual spending to date has exceeded \$322,119. The total funding shortfall is \$257,384. It is recommended that an additional budget of \$300,000 be approved to ensure that total contractual commitments and expenditures separate from AE and Maycon do not exceed the approved project budget.

On October 27, 2022, the Board approved an increase to the total available project budget to \$9,270,000 with \$9 million funded from long-term borrowing and \$270,000 funded from Capital Reserves. Since the maximum approved long-term borrowing of \$9 million has been reached, an alternate funding source must be used for any further increases.

Total uncommitted Regional Water [370] Capital reserves are \$4,995,432 and would therefore be sufficient to cover the additional \$300,000 required. Upon completion of the project, any unused funds will be returned to the capital reserve for future use.

STRATEGIC PLAN AND RELATED POLICIES

This project is in alignment with Strategic Focus Area 2 of the 2019-2023 Strategic Plan – Asset Stewardship. Specifically, the Church Road project is consistent with the strategy to ‘plan for and ensure year-round water availability now and in the future.

CONCLUSION

The scope and project duration of the Church Road Well Field construction project has increased since the original contract was awarded to Associated Environmental Inc. for construction management services Staff recommend the existing contract for this project be amended to the maximum authorized amount of up to approximately \$1,520,000 inclusive of a \$63,897 contingency.

There is a current funding shortfall of for Church Road Phase 4 and staff recommend to increase the available project budget from \$9,270,000 to \$9,570,000 to ensure that total contractual commitments as well as expenditures separate from AE and Maycon do not exceed the approved project budget. The additional funding is recommended to be funded from Regional Water Capital Reserves.

Reviewed by:			
Manager		CFO/Finance	X-T. Perreault
GM	X -- M. Brown	Legislative	
CAO	X – D. McKinley	Purchasing	X - V. Cropp

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December 13, 2022



Town of Gibsons Mayor and Council
474 South Fletcher Road
Box 340, Gibsons, BC V0N 1V0
via email: mayorandcouncil@gibsons.ca

Dear Mayor White and Council:

Re: Canada Community – Building Fund

The Sunshine Coast Regional District (SCRD) Board previously made the following resolution regards to the Canada Community – Building Fund-Community Works Fund (formerly Gas Tax), excerpt below:

247/21 THAT the Sunshine Coast Regional District (SCRD) seek feedback from Member Municipal Councils pertaining to collaborating on and the financial implications of regional and sub-regional services to fund project through Gas Tax Community Works Funds;

As both the SCRD and the Town of Gibsons (ToG) begins their 2023-2027 Financial Planning process, we seek Council's input on the desire to cost share on projects which have a regional benefit while reducing the financial burden on tax or ratepayers for the services the SCRD provides to the Town, such as the Community Recreation Facilities or Solid Waste. There are several projects proposed as part of the 2023 Budget that may be eligible for use of the Canada Community – Building Fund that could be shared between the SCRD and member municipalities.

We look forward to Council's input and comments on this matter as we head into our Budget meetings this January.

Sincerely,

SUNSHINE COAST REGIONAL DISTRICT

Leonard Lee
SCRD Board Chair