



## INFRASTRUCTURE SERVICES COMMITTEE

Thursday, February 3, 2022

Held Electronically

and Transmitted via the SCR D Boardroom,  
1975 Field Road, Sechelt, B.C.

### AMENDED AGENDA

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**CALL TO ORDER**      9:30 a.m.

#### AGENDA

1. Adoption of Agenda

#### PRESENTATIONS AND DELEGATIONS

#### REPORTS

2. Solid Waste Management Plan Amendment for Waste Export  
Manager, Strategic Initiatives  
Strategic Planning Coordinator  
**Regional Solid Waste (Voting – All)**  
**⇒REPLACE**  
Annex A  
Pages 1 - 17
3. Drought Response Plan Recommendations 2022  
Water Sustainability Coordinator  
**Regional Water (Voting – A, B, D, E, F, Sechelt)**  
Annex B  
pp 169 - 175
4. Proposed Engagement with Commercially Classified Farms  
General Manager, Infrastructure Services  
**Regional Water (Voting – A, B, D, E, F, Sechelt)**  
Annex C  
pp 176 - 178
5. Request for Proposal 2137020 Contract Award for Eastbourne  
Groundwater Development  
Capital Projects Senior Coordinator  
**Regional Water (Voting – A, B, D, E, F, Sechelt)**  
Annex D  
pp 179 - 182
6. Water Sampling Services - Contract Term Extension  
Manager, Utility Services  
**Regional Water (Voting – A, B, D, E, F, Sechelt)**  
Annex E  
pp 183 - 185
7. Infrastructure Services Department - 2021 Q4 Report  
General Manager, Infrastructure Services  
**(Voting – All)**  
Annex F  
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**COMMUNICATIONS**

**NEW BUSINESS**

**IN CAMERA**

**ADJOURNMENT**

## SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

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**TO:** Infrastructure Services Committee – February 3, 2022

**AUTHOR:** Alana Wittman, Strategic Planning Coordinator  
Mia Edbrooke, Manager, Strategic Initiatives

**SUBJECT: SOLID WASTE MANAGEMENT PLAN AMENDMENT FOR WASTE EXPORT**

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### RECOMMENDATION

**THAT the report titled Solid Waste Management Plan Amendment for Waste Export be received for information;**

**AND THAT the Board is satisfied that the engagement conducted by staff on the proposed amendment to the 2011 SCRD Solid Waste Management Plan to allow for temporary export of waste is adequate;**

**AND FURTHER THAT the SCRD Board direct staff to submit an application for a proposed amendment to the 2011 SCRD Solid Waste Management Plan to allow for temporary export of waste to the Ministry of Environment and Climate Change Strategy for approval.**

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### BACKGROUND

The BC Ministry of Environment and Climate Change Strategy (MOE) requires that regional districts have a Solid Waste Management Plan (SWMP) to guide the management of solid waste in their regions. MOE recommends that the planning horizon for a SWMP is a 10-year timeline, while identifying regional issues in the next 25 years.

The Sunshine Coast Regional District's (SCRD) current SWMP was approved in 2011 and is approaching the end of the plan's 10-year lifecycle. The SWMP review and update process will be initiated in 2022 and is expected to take two to three years to complete.

Based on 2020 data, the Sechelt Landfill is expected to reach capacity by mid-2025. The SCRD has initiated the process to determine a solution for long-term solid waste disposal. It is possible that the Sechelt Landfill will reach capacity before a new waste disposal option is operational. To bridge this gap, a potential solution could be exporting waste outside the region until a long-term facility, such as a new landfill or permanent waste export facility, is planned and constructed. To proceed with waste export, even temporarily, requires an amendment to the current SWMP.

At the May 27, 2021 Infrastructure Services Committee meeting, as part of discussions that relate to the long-term waste disposal option, the Board direction was as follows:

149/21 (in part)      **Recommendation No. 1**      *Regional Diversion*

**AND THAT** staff present at a future committee meeting a high-level project plan for the interim diversion of waste to an alternative disposal site to bridge the time to the opening of a new landfill or transfer station on the Sunshine Coast.

The purpose of this report is to provide a summary of the engagement feedback received about an interim waste diversion solution, specifically a proposed amendment to the 2011 SWMP to allow for temporary waste export. Staff are seeking Board approval to submit the proposed amendment application to MOE, and should this amendment be approved, staff will bring a high-level project plan to respond to Resolution 149/21 to the Board thereafter.

## **DISCUSSION**

### *Ministry of Environment and Climate Change Strategy Process*

An amendment to the SCRD's SWMP would require approval by the MOE as solid waste management planning and implementation is governed by the *BC Environmental Management Act* (EMA) (Part 3, Sections 23-38).

The Minister:

- Must be satisfied that there has been adequate public review and consultation during the amendment of an existing SWMP before approving the plan;
- May approve all or part of a SWMP amendment to an existing plan;
- May set conditions for approval, may choose not to approve the amended plan, or may order that an existing plan be cancelled or amended.

Following MOE approval, the Board must formally adopt the amended SWMP, including any conditions. Regional districts are required to make the current SWMP and any conditions publicly available on the regional district website.

### *Public Engagement*

The SCRD led an engagement process on the proposed amendment between October 25, 2021 and December 3, 2021. The public engagement approach follows Section 27 of the EMA, which outlines requirements for adequate public review and consultation of proposed amendments to a SWMP. Table 1 summarizes the communication methods used during the engagement period to promote opportunities to learn about and provide input on the proposed amendment.

Table 1 - Communication Methods

<b>Method</b>	<b>Description</b>
Project Website (Let's Talk Trash)	Information on the project was posted on Let's Talk Trash ( <a href="http://letstalk.scrd.ca/trash">letstalk.scrd.ca/trash</a> ) on October 25, 2021, and was updated through the engagement period to address questions from the community.
News Release	A news release titled "Talk Trash with the SCRD" was posted on the SCRD website ( <a href="http://scr.d.ca/media-releases">scr.d.ca/media-releases</a> ) on October 25, 2021.
Email	The SCRD Board, PMAC, and 16 Community Associations received email notifications on October 25, 2021. A reminder email was sent to Community Associations on November 19, 2021, before the first Information Booth event.
SCRD Newsletter (Coast Current)	Notifications were included in the November 1 and December 1, 2021. The Coast Current is the SCRD's monthly newsletter with 733 subscribers.
Print Newspaper Ads	Advertisements were placed in the Coast Reporter on October 29, November 5, 12, and 19, 2021.

Social Media	SCRD Facebook Page on October 25, November 2, 9, 19, 20, 27, and December 3, 2021.
Media Article	A newspaper article was included in the October 28, 2021 edition of the Coast Reporter, titled “Landfill Construction Nears Completions: SCRD Seeks Input on Future Waste Disposal Options”. <a href="#">Article link</a> .

During the engagement period, the SCRD hosted several engagement opportunities, including developing an online engagement webpage called Let’s Talk Trash ([letstalk.scrd.ca/trash](http://letstalk.scrd.ca/trash)), hosting an Online Q&A Session, and three in-person Information Booths in Sechelt, Pender Harbour, and Gibsons. Table 2 summarizes the engagement opportunities and the level of involvement for each engagement type.

Table 2 - Public Engagement Opportunities and Involvement Summary

Engagement Type	Electoral Area	Date	Interactions
Online Engagement Webpage: Let’s Talk Trash	All	October 25 to December 3, 2021	274 page views 34 feedback forms 27 questions
Online Q&A Session	All	November 9, 2021	16 attendees
Information Booth	Sechelt	November 20, 2021	15 interactions
Information Booth	Pender Harbour	November 22, 2021	42 interactions
Information Booth	Gibsons	November 27, 2021	23 interactions

### Feedback

Feedback was received through the Let’s Talk Trash webpage via a Feedback Form and Questions Forum, email ([infrastructure@scrd.ca](mailto:infrastructure@scrd.ca)), and verbally during the Online Q&A Session and in-person Information Booths. Staff considered and compiled all feedback received throughout the engagement period into a report (Attachment A). Based on the comments and questions, staff summarised the key themes that were raised in Table 3.

Table 3 - Key Themes

Key Themes Raised	Frequency of Comment <sup>1</sup>
<b>Support for the proposed amendment</b> Community members expressed support for temporary waste export while the SCRD conducts studies and seeks approval for a long-term solid waste management solution.	10
<b>Opposition to the proposed amendment</b> Community members expressed concern and opposition to temporarily exporting waste out of the region. Staff received a range of comments, including but not limited to the importance of managing waste where it is generated, potential increase in cost, and challenges associated with barging materials.	6

<sup>1</sup> The frequency of comment is based on feedback received through the Let’s Talk Trash questions forum, feedback forms, and the Online Q&A Session. Verbal feedback received during the Information Booth events could not be analyzed quantitatively.

<b>Logistics of temporary waste export</b> Community members asked questions regarding the logistics of temporarily exporting waste out of the region, including but not limited to the barge location, disposal location, contractor, impacts on traffic, and increased transportation-related greenhouse gas emissions.	6
<b>Extending the life of the Sechelt Landfill</b> Community members felt the lifespan of the Sechelt Landfill could be extended by increasing diversion rates. Staff received a range of suggestions including expanding the SCRD's diversion program (i.e., curbside recycling, building another Share Shed) and increasing public education on the importance of reuse, recycling, and food waste diversion.	20
<b>Cost</b> Concerns were expressed about the potential for increased garbage tipping fees.	8
<b>Long-term waste disposal options</b> Community members asked questions about long-term waste disposal options. Staff received a range of comments and questions about the feasibility of a waste-to-energy facility and the status of potential new landfill sites.	13

### *First Nation Engagement*

Staff reached out to the staff from the shíshálh and Skwxwú7mesh Nations to seek their comments on the SCRD's proposal for exporting waste outside the region until a long-term waste disposal option is operational. Staff received confirmation that the shíshálh Nation expressed no concerns with this SCRD proposal. The Skwxwú7mesh Nation responded with a request for capacity funding. SCRD staff responded that the Regional District is not in a position to provide capacity funding in support of First Nations engagement on our projects. No comments on the content of the proposed amendment were received from the Skwxwú7mesh Nation.

### *Proposed Response to the Feedback*

Staff reviewed the range of feedback received, and responded to questions in-person or received through email. The feedback about logistics of temporary waste export would be considered should the SCRD need to initiate temporary waste export in the future. Some of the concerns raised, such as costs of diversion programs, will be taken into consideration for future solid waste planning processes, specifically the update to the SCRD Solid Waste Management Plan which will be initiated in 2022. Based on the results from the engagement and the risk of not having a waste disposal option following the closure of the Sechelt Landfill, staff recommend the SCRD Board direct staff to submit an application to the MOE to amend the 2011 SWMP to allow waste export.

### *Timeline for Next Steps*

- If the Board approves moving forward with the proposed amendment, staff will submit an application to amend the SCRD's 2011 SWMP to the MOE for approval.
- Staff anticipate the SCRD will receive approval within one year of submitting the application, which will provide a sufficient timeline to make arrangements for the transportation and disposal of waste off-coast should this option be implemented.
- Staff will continue the work to confirm the long-term solid waste disposal option for the region. The next step is a second review of the 2021 Future Waste Disposal Analysis Study in Q1 and Q2 2022.

## **STRATEGIC PLAN AND RELATED POLICES**

The proposed amendment to the Solid Waste Management Plan supports the 2019-2023 Strategic Plan Strategy 2.3 of Achieving Sustainable Solid Waste Management.

## **CONCLUSION**

This report summarizes feedback received during the engagement on the proposed amendment to the 2011 SWMP to allow for temporary waste export. Staff undertook an engagement process on the proposed amendment between October 25, 2021 and December 3, 2021. Staff presented information to stakeholders and the public about the need for an alternative solution should the Sechelt Landfill close before a long-term solid waste disposal option is operational. Information was shared to the project website, through email, the SCRD Coast Current newsletter, print advertisements, social media, and one news article in the Coast Reporter. Engagement activities included an online engagement webpage called Let's Talk Trash with a Feedback Form and Questions Forum, and hosting an Online Q&A Session and three in-person Information Booths.

Staff reviewed and considered all feedback received, including written and verbal comments and questions during the engagement events. Staff received input about the proposed amendments, maximizing the Sechelt Landfill capacity and next steps for a long-term solid waste facility, and the associated logistics and costs. Based on the results of the public and First Nation engagement, and the risk of not having a garbage disposal option following the closure of the Sechelt Landfill, staff recommend the SCRD Board direct staff to submit an application to the Ministry of Environment and Climate Change Strategy to amend the 2011 SWMP.

## **Attachment:**

Attachment A – *Solid Waste Management Plan - Amendment No. 1 Public Engagement Summary Report*, January 28, 2022

Reviewed by:			
Manager	X - R. Cooper X - A. Buckley	Legislative	
GM	X- R. Rosenboom	Other	
CAO	X- D. McKinley		

**Solid Waste Management Plan – Amendment No. 1  
Engagement Summary Report**

Sunshine Coast Regional District  
January 28, 2022



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## 1. Introduction

In Fall 2021, the Sunshine Coast Regional District (SCRD) engaged the community on a potential amendment to the approved Solid Waste Management Plan (SWMP) related to exporting waste outside the region. The public engagement follows Section 27 of the *BC Environmental Management Act*, which outlines requirements for adequate public review and consultation on the development, amendment and final content of a waste management plan.

### 1.1. Project Overview

The SCRD's SWMP guides how the region will manage garbage, recycling, green waste, and food waste programs and services for a 10-year period, while identifying regional issues for the next 25 years. The SCRD's first SWMP was approved by the province in 1995. The SWMP was updated in 2005 and again in 2011.

Based on 2020 data, the Sechelt Landfill is anticipated to reach capacity by mid-2025. Currently, the Sechelt Landfill is the only final waste disposal option approved in the 2011 SWMP that is currently operating in the region. This means the SCRD needs to identify a new disposal option and seek approval before the Sechelt Landfill closes, either through a SWMP amendment or update. An amendment would enable the SCRD to add a temporary disposal option to the existing 2011 SWMP and is typically a one-year approval process. An update will identify a new long-term disposal option and it could take two to three years to update the plan.

The SCRD has initiated the process to identify new potential long-term waste disposal options. However, it is possible the Sechelt Landfill will close before a long-term solid waste disposal option is fully operational. Given the timeline, the SCRD initiated a two-phase process to amend and update the SWMP to ensure the region has a solid waste disposal option available following the closure of the Sechelt Landfill.

The two-phase process to amend and update the SWMP includes:

#### **Phase 1: Amend the 2011 SWMP**

Revise the 2011 SWMP by adding the option to temporarily export solid waste for disposal at an existing facility outside the region. This option will only be implemented if the Sechelt Landfill reaches capacity before a new long-term solid waste disposal facility is operational.

#### **Phase 2: Update the SWMP**

The updated SWMP will have a 10-year plan lifecycle and shape the long-term solid waste management approach for the region. The update process requires a complete review and evaluation of the 2011 SWMP's guiding principles, waste reduction targets, and programs/services. A new SWMP will be drafted based on technical studies that identify a new long-term waste disposal option and an engagement process. This work is anticipated to begin in 2022.

This Engagement Summary Report documents activities completed in Phase 1, a proposed amendment to the 2011 SWMP.

## 1.2. Purpose of the Engagement & Objectives

The purpose of the engagement was to seek support to revise the 2011 SWMP to add the option to temporarily export solid waste out of the region for disposal at an existing third-party facility.

The objectives of the engagement of the current planning process were as follows:

- Meet requirements under the *BC Environmental Management Act*;
- Receive community, First Nations, and stakeholder approval, as outlined in the *Guide to Solid Waste Management Planning*;
- Increase public awareness on the SCRD's approach to solid waste management;
- Share information about the current capacity of the Sechelt Landfill and present a proposed interim solution to export waste following the closure of the Sechelt Landfill, should an alternative option be needed;
- Provide interested parties with an opportunity to provide feedback on the proposed amendment; and
- Ensure the proposed amended plan aligns with information gathered during public engagement.

The engagement activities were undertaken between October 25 and December 3, 2021, during the COVID-19 pandemic which limited opportunities for public gatherings. In response, the SCRD provided online and outdoor in-person engagement opportunities to reach a broad range of interested community members.

## 1.3. Public Consultation Design

The SCRD designed the public engagement approach. On August 20, 2021, SCRD staff reviewed the proposed engagement plan with Kirk Phair, Environmental Protection Officer, BC Ministry of Environment & Climate Change Strategy, and incorporated his feedback.

# 2. Notifications & Communications

The SCRD communicated and engaged with a variety of stakeholder groups who might be affected by the proposed amendment. **Table 1** includes a list of governing authorities and organizations that were contacted upon project commencement:

Table 1 Organizations Contacted

<b>Provincial Agencies</b>
Ministry of Environment & Climate Change Strategy
<b>Municipal Agencies</b>
District of Sechelt
Town of Gibsons
<b>Indigenous Communities</b>
shíshálh Nation
Skwxwú7mesh (Squamish) Úxwumixw (Nation)
<b>Advisory Committees</b>
Solid Waste Management Plan Monitoring Advisory Committee (PMAC)
<b>Community Associations</b>
Egmont Community Club
Pender Harbour Advisory Council

Sakinaw Lake Community Association
Halfmoon Bay Community Association
West Sechelt Community Association
East Porpoise Bay Community Association
Tillicum Bay Community Association
Sandy Hook Community Association
Tuwanek Ratepayers Association
Davis Bay/Wilson Creek/Selma Park Community Association
Sunshine Heights Owners and Residents Association
Sechelt Village Community Association
Roberts Creek Community Association
Woodcreek Park Neighbourhood Association
Poplars Neighbourhood Association
West Howe Sound Community Association

A variety of methods were used during the six-week engagement period to promote opportunities to learn about and provide input on the proposed amendment (see **Table 2**).

*Table 2 Communication Methods*

Method	Description
Project Website (Let's Talk Trash)	Information on the project was posted on Let's Talk Trash (letstalk.scrd.ca/trash) on October 25, 2021, and was updated through the engagement period to address questions from the community.
News Release	A news release titled "Talk Trash with the SCRD" was posted on the SCRD website (scrdd.ca/media-releases) on October 25, 2021.
Email	The SCRD Board, PMAC, and 16 Community Associations received email notifications on October 25, 2021. A reminder email was sent to Community Associations on November 19, 2021, before the first Information Booth event.
SCRD Newsletter (Coast Current)	Notifications were included in the November 1 and December 1, 2021. The Coast Current is the SCRD's monthly newsletter with 733 subscribers.
Print Newspaper Ads	Advertisements were placed in the Coast Reporter on October 29, November 5, 12, and 19, 2021.
Social Media	SCRD Facebook Page on October 25, November 2, 9, 19, 20, 27, and December 3, 2021 (see Section 2.1 for additional detail).
Media Article	A newspaper article was included in the October 28, 2021 edition of the Coast Reporter, titled "Landfill Construction Nears Completions: SCRD Seeks Input on Future Waste Disposal Options". <a href="#">Article link</a> .

## 2.1. Social Media

The SCRD Facebook Page was an important tool to advertise the project and various engagement opportunities, and notify the community. **Table 3** lists all social media posts.

*Table 3 Facebook Posts on the Proposed Amendment to the SWMP*

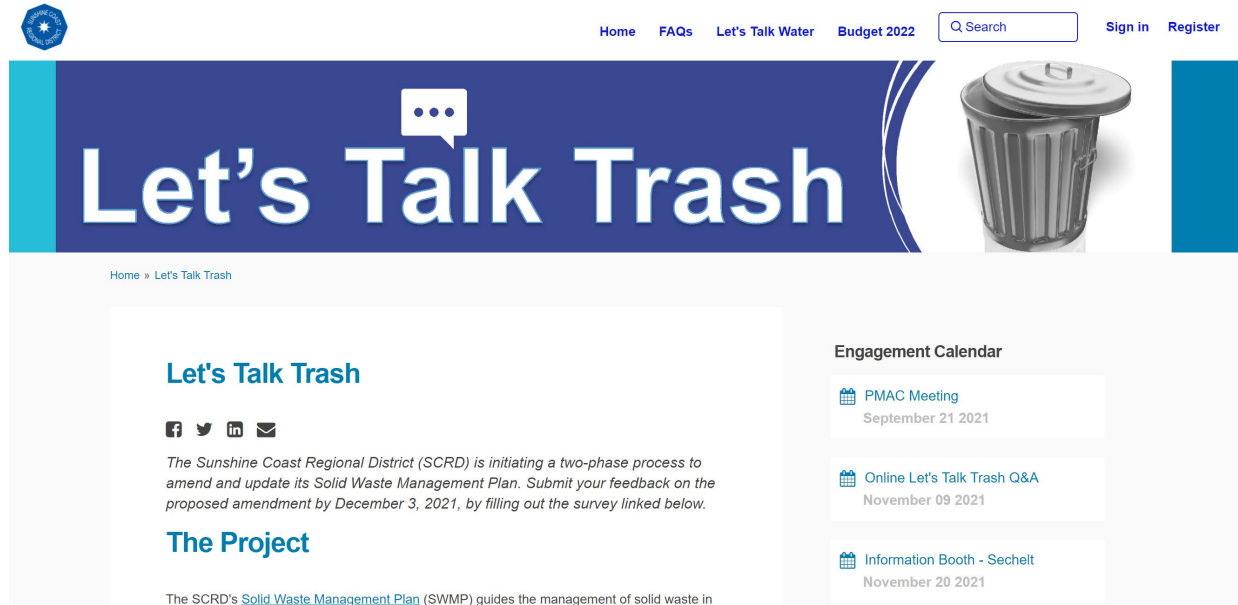
Facebook Post	Engagement
Post: October 25, 2021	5 Likes 1 Comment

<p><i>With the Sechelt Landfill nearing capacity by 2025, we are asking residents to talk trash with us! We need your input on the future of solid waste disposal, including garbage, organics, recycling, and green waste on the Sunshine Coast. Read more about this initiative here: <a href="https://bit.ly/3nrnq26">https://bit.ly/3nrnq26</a></i></p>	<p>7 Shares</p>
<p>Post: November 2, 2021 at 2:06 PM</p> <p><i>Join us November 9 at 7:00 p.m. for a virtual information session on the proposed amendment to the Solid Waste Management Plan. Community members will have the opportunity to ask questions and share their feedback on the proposed amendment after a short presentation. Visit <a href="https://letstalk.scrd.ca/trash">letstalk.scrd.ca/trash</a> to join the Zoom event, submit feedback and learn more about the project.</i></p>	<p>43 Likes 11 Comments 6 Shares</p>
<p>Post: November 9, 2021 at 8:51 AM</p> <p><i>Join us tonight at 7:00 PM for the Let's Talk Trash Q&amp;A session. The event will include a short presentation and a moderated Q&amp;A on the proposed amendment to the Solid Waste Management Plan. Visit <a href="https://letstalk.scrd.ca/trash">letstalk.scrd.ca/trash</a> to join the Zoom event, submit feedback and learn more about the project</i></p>	<p>0 Likes 0 Comments 0 Shares</p>
<p>Post: November 19, 2021 3:12 PM</p> <p><i>Join us in Sechelt this Saturday and Pender Harbour on Monday as we host information booth events to talk about the proposed amendment to the Solid Waste Management Plan. You can visit any of the information booths at the times/dates listed below to provide your feedback in person.</i></p> <p><i>Sechelt Aquatic Centre - November 20, 2:00 – 4:00 PM</i></p> <p><i>Madeira Park IGA – November 22, 2:00 – 4:00 PM</i></p> <p><i>Gibsons IGA – November 27, 11:00 AM – 1:00 PM</i></p> <p><i>Visit <a href="https://letstalk.scrd.ca/trash">letstalk.scrd.ca/trash</a> to learn more about the project and submit your feedback by December 3, 2021.</i></p>	<p>1 Like 0 Comments 0 Shares</p>
<p>Post: November 20, 2021 at 3:25 PM</p> <p><i>Have a question about the SCRD's plan for solid waste in the region? We're at the Sechelt Aquatic Centre until 4pm and at the other locations listed below next week.</i></p> <p><i>Madeira Park IGA – November 22, 2:00 – 4:00 PM</i></p> <p><i>Gibsons IGA – November 27, 11:00 AM – 1:00 PM</i></p> <p><i>Visit <a href="https://letstalk.scrd.ca/trash">letstalk.scrd.ca/trash</a> to learn more about the project and submit your feedback by December 3, 2021.</i></p>	<p>2 Likes 0 Comments 1 Share</p>
<p>Post: November 27, 2021 at 9:26 AM</p> <p><i>Join us in Gibsons today to chat about the future of waste disposal on the Sunshine Coast. We'll be at the IGA (1100 Gibsons Way) from 11am to 1pm - look forward to seeing you there! Visit <a href="https://letstalk.scrd.ca/trash">letstalk.scrd.ca/trash</a> to learn more about the project and submit your feedback by December 3, 2021.</i></p>	<p>2 Like 0 Comments 0 Shares</p>
<p>Post: December 2, 2021 at 2:07 PM</p> <p><i>Tomorrow (Friday December 3) is the final day to provide your feedback on the proposed amendment to the Solid Waste Management Plan. This phase of the plan is looking for your views on adding the option to temporarily export solid waste out of the region for disposal at an existing facility, should be Sechelt Landfill close before a new long-term solid waste disposal facility is operational. Take five minutes to complete the survey below to have your say. <a href="https://letstalk.scrd.ca/trash/survey_tools/feedback">https://letstalk.scrd.ca/trash/survey_tools/feedback</a></i></p>	<p>2 Likes 0 Comments 2 Shares</p>

### 3. Public Engagement

Public engagement on the proposed amendment took place between October 25 and December 3, 2021. This section summarizes the activities that took place during the engagement period.

#### 3.1. Let's Talk Trash - Online Public Engagement Webpage



The SCRD created a project webpage called Let's Talk Trash ([letstalk.scrd.ca/trash](http://letstalk.scrd.ca/trash)) using a self-directed online engagement platform that allows the reader to view project information at their own pace. Let's Talk Trash included the following features:

- **Main Page:** Homepage welcoming participants and outlining the purpose of the engagement, a project summary, and instructions on how to navigate the webpage.
- **Project Information:**
  - **Document Library:** Background information was available to view or download, including the 2011 SWMP, 2019-2023 SCRD Board Strategic Plan, Frequently Asked Questions, Project Backgrounder, and an SCRD Solid Waste Services Program Summary.
  - **Timeline:** Key completed and upcoming project milestones were displayed.
  - **Engagement Calendar:** Provided information on the engagement opportunities.
  - **Video:** The recording of the November 9, 2021 Online Q&A Session was published to the project page on November 10, 2021.
- **Engagement Tools:**
  - **Feedback Form:** A primary tool for gathering comments and questions on the proposed amendment that could be completed online, at an Information Booth event, or the SCRD Field Road Office.
  - **Question & Answer Form:** The Project Team responded to all questions and posted responses to project-related questions on the public forum.
  - **Ideas Form:** A space to share ideas on how solid waste could be managed on the Sunshine Coast using a virtual sticky note wall.

- **Who's Listening:** Project Team members were identified at the bottom of the engagement page to show participants who the key staff responding to their feedback and questions.

Following December 3, 2021, the landing page on the Let's Talk Trash page was modified to indicate the formal engagement period had closed. The "Question & Answer" and "Ideas" engagement tools remained active, and the feedback form was closed. The project email address remained open to receive public questions and comments.

### 3.1.1. Analytics of Let's Talk Trash

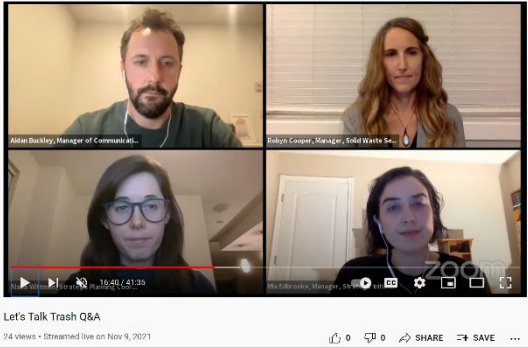
Capturing the analytics of engagement was important to the Project Team to better understand who was able to review the information and from where. The following section summarizes the analytic details for the Let's Talk Trash page between October 25 to December 3, 2021.

- 274 page views
- Visitors accessed the Let's Talk Trash page directly (letstalk.scrd.ca/trash) (66%), social media (25%), search engine (5%), or referrals (4%).
- 34 Feedback Forms were submitted through the Let's Talk Trash page.
- 27 questions were posted on the Questions Forum (5 questions were submitted directly to the Question Forum, and 22 questions were pulled from feedback form responses and posted by the Project Team).
- 12 ideas were posted on the Ideas Forum (1 idea was submitted directly to the Ideas Forum, and 11 ideas were pulled from feedback form responses and posted by the Project Team).

### 3.2. Online Q&A Session

An Online Q&A Session was held to provide an opportunity to learn about the project, speak directly to the Project Team, and hear any comments and questions. Anyone could join these sessions via Zoom through a mobile device, tablet, desktop computer, or by telephone.

The format for the Online Q&A Session included a short presentation on the proposed amendment followed by a moderated question and answer session where members of the public were able to turn on their microphone, ask questions, and listen to other participants.

Online Q&A Session	
<p><b>Date:</b> Tuesday, November 9, 2021</p> <p><b>Time:</b> 7:00 PM to 8:00 PM</p> <p><b>Location:</b> Zoom &amp; YouTube Live Stream</p> <p><b>Total Number of Participants:</b> 16 participants (15 joined online and 1 by telephone)</p> <p><b>Number of Questions/Comments:</b> 7</p> <p><b>YouTube Views:</b> 38 (as of January 25, 2022)</p> <p><a href="#">Click here to watch the live stream recording</a></p>	



### 3.3. Information Booths

Three in-person Information Booth events were held in Sechelt, Pender Harbour, and Gibsons. The purpose was to provide an opportunity submit feedback and speak directly to the Project Team. **Table 4** summarizes participation level for each Information Booth.

*Table 4 Information Booth Engagement Participation Summary*

Sechelt	Pender Harbour	Gibsons
<b>Date:</b> November 20, 2021 <b>Time:</b> 2:00 PM to 4:00 PM <b>Location:</b> Sechelt Aquatic Center (5500 Shorncliffe Ave) <b>Interactions:</b> 15	<b>Date:</b> November 22, 2021 <b>Time:</b> 2:00 PM to 4:00 PM <b>Location:</b> Madeira Park IGA (12887 Madeira Park Rd) <b>Interactions:</b> 42	<b>Date:</b> November 27, 2021 <b>Time:</b> 11:00 AM to 1:00 PM <b>Location:</b> Gibsons IGA (1100 Gibsons Way) <b>Interactions:</b> 23

## 4. First Nations Engagement

The SCRD delivered a parallel engagement with the shíshálh Nation and Skwxwú7mesh Úxwumixw. The primary method for communicating with the shíshálh Nation and Skwxwú7mesh Úxwumixw was email correspondence. The SCRD received confirmation on January 21, 2022, that the shíshálh Nation does not have concerns with the proposed amendment.

Skwxwú7mesh Úxwumixw replied to the SCRD's email's October 22, 2021, email requesting capacity funding to support their review of the project information. The SCRD responded that the Regional District is not in a position to provide capacity funding in support of First Nations engagement on our projects. An additional reminder email was sent in late January, however, no comments on the content of the proposed amendment were received from Skwxwú7mesh Úxwumixw.

## 5. Summary of Comments Received

Comments received throughout the engagement period through the Let's Talk Trash engagement webpage, Online Q&A Session, in-person Information Booths, email and phone were all considered by the Project Team.

**Table 5** provides a summary of the key issues raised during the public engagement period broken down into a comment-comment response table.



Table 5 Comment - Comment Response Summary Table

Issue Theme	Summary of Comments Received	Frequency of Comment <sup>1</sup>	Response to Comments Received
Support for the proposed amendment	Support for temporary waste export.	2	Comment noted.
	Support for waste export as a temporary backup plan.	8	Comment noted.
Opposition to the proposed amendment	Need to take responsibility for regional waste and not export.	6	Comment noted.
Logistics of temporary waste export	Where will waste be exported to and by whom?	3	This would be determined through a procurement process. Some BC regional districts export solid waste to another landfill within the province, such as the Cache Creek Landfill, or to the United States.
	Barging location	3	Barging location would be determined through a procurement process. It has been proposed that waste will continue to be delivered and sorted at the Pender Harbour Transfer Station and the Sechelt Landfill.
Extending the life of the Sechelt Landfill	Programs and services to divert waste from landfill	11	SCRD provides recycling options at the Pender Harbour Transfer Station and Sechelt Landfill for: cardboard, gypsum, mattresses, metal, tires, propane tanks, paint (Sechelt Landfill only), cooking oil; curbside collection of garbage and food waste from residential properties within Electoral Areas B, D, E, and F. The SCRД funds recycling services for residential packaging and paper products at the three recycling facilities (recycling depots), funds residential self-haul yard & garden green waste (dedicated depot on the South Coast).
	Increase public education and outreach on diversion and reuse	9	Feedback will be considered during Phase 2, the review and update of the Solid Waste Management Plan.

<sup>1</sup> The frequency of comment is approximate based on the feedback received through the Let's Talk Trash question forum, feedback form, and Online Q&A Session. Verbal feedback received during the Information Booth events could not be analyzed quantitatively.

Cost	Cost of waste export	8	Waste export is more expensive compared to operating a local landfill. The current fee is \$150 per tonne as <i>per SCRD Sanitary Landfill Site Bylaw No. 405, 1995</i> . Nearby regional districts that export their waste charge between \$148 and \$235 per tonne for garbage. If this short-term option is implemented, the disposal fee for garbage will likely increase, which could impact annual fees for residents and businesses.
Long-Term Waste Disposal Options	New landfill	8	A Future Waste Disposal Options Analysis Study is currently underway to help direct the long-term plan for waste disposal in the region beyond the lifespan of the Sechelt Landfill. The four options initially considered were siting and developing a new landfill, waste export outside of the region, waste-to-energy, and expansion of the Sechelt Landfill. Based on the findings, the SCRD Board has directed staff to focus on advancing a detailed analysis of siting a new landfill and waste export.
	Waste-to-energy	5	Initial findings are that waste-to-energy is not feasible and is the most expensive option (e.g., small population, complex regulatory approval process). Based on the findings, the SCRD Board has directed staff to focus on advancing a detailed analysis of siting a new landfill and waste export.
Other feedback	Why is the SWMP only a 10-year plan?	2	Solid Waste Management Plans are developed by all regional districts (not municipalities) based on the Province of BC's guidance document <i>A Guide to Solid Waste Management Planning</i> (Guide). The Guide recommends that regional districts review and update their plan about every 10 years.
	Timing of long-term planning (too late)	3	Regional District Solid Waste Management Plans are intended to be approximately 10-year plans. The SCRD's plan was adopted in 2011 and thus is approaching the end of its lifecycle. The SCRD's 2011 SWMP only included the Pender Harbour Landfill (closed in 2015) and the Sechelt Landfill as waste disposal options. The development of an updated plan will start in 2022 and will include the future waste disposal option.
	Out of scope	13	Comments noted.

## 6. Next Steps

At the end of the engagement period, feedback received from the community on the proposed amendment was considered by the Project Team and incorporated into the proposed SWMP amendment. The results of the engagement process will be presented to the SCRD Board for consideration in early 2022 and staff will seek Board direction to submit the amendment application to the Ministry of the Environment and Climate Change Strategy for approval.

Project updates will continue to be posted on the Let's Talk Trash ([letstalk.scrd.ca/trash](http://letstalk.scrd.ca/trash)) webpage, including the launch of Phase 2 – the full review and update of the SWMP. Community members are encouraged to contact the Project Team should they have further questions or comments: [infrastructure@scrd.ca](mailto:infrastructure@scrd.ca).