

FINANCE COMMITTEE

Monday, December 5, 2022, Tuesday, December 6, 2022 Wednesday, December 7, 2022 Held Electronically and Transmitted via the SCRD Boardroom, 1975 Field Road, Sechelt, B.C.

AGENDA

CALL TO ORDER 9:30 a.m. on December 5, 2022

AGENDA

1. Adoption of Agenda

PRESENTATIONS AND DELEGATIONS

1. Chief Administrative Officer / and General Manager, Corporate Services / Chief Financial Officer Regarding: 2023 Pre-Budget Overview

REPORTS

2.	2022 Project Carry-Forward Requests Senior Leadership Team (Voting – All Directors)	Annex A Pages 1-9
3.	2023-2027 Financial Plan Outlook and 2023 Proposed Initiatives General Manager, Corporate Services / Chief Financial Officer (Voting – All Directors)	Annex B pp. 10-15
4.	Attachment A to Annex B: 2022 Carry-Forwards and 2023 Proposed Initiatives	
	Corporate and Administrative Services Functions 110 General Government 111 Asset Management 113 Financial Services 114 Field Road Building Maintenance 115 Human Resources 116 Purchasing and Risk Management 117 Information Services 155 Feasibility (Area F)	pp. 16-17

5.	2022 Carry-Forwards and 2023 Proposed Initiatives	
	Community Services Functions 310 Public Transit 312 Fleet Maintenance 313 Building Maintenance Services 315 Mason Road Works Yard 345 Ports Services 400 Cemetery Service 613 / 614 / 615 Community Recreation Facilities 625 Pender Harbour Fitness and Aquatic Centre 630 School Facilities – Joint Use 650 Community Parks 665 / 667 Bicycle and Walking Paths 680 Dakota Ridge Recreation Service Area	pp.18-29
6.	2022 Carry-Forwards and 2023 Proposed Initiatives	
	Planning and Development Functions 135 Corporate Sustainability Services 136 Regional Sustainability Services 200 Bylaw Enforcement 210 Gibsons and District Fire Protection 212 Roberts Creek Fire Protection 216 Halfmoon Bay Fire Protection 218 Egmont Fire Protection 220 Emergency Telephone 911 222 Sunshine Coast Emergency Planning 500 Regional Planning 504 Rural Planning Services 520 Building Inspection Services 540 Hillside Development Project	pp. 30-32
7.	2022 Carry-Forwards and 2023 Proposed Initiatives	
	Infrastructure Services Functions 350 Regional Solid Waste 351 Regional Solid Waste – Pender Harbour 352 Regional Solid Waste – Sechelt 365 North Pender Harbour Water Service 366 South Pender Harbour Water Service 370 Regional Water Service 381-395 Waste Water Treatment Plants	pp. 33-43
8.	Capital Planning Update <i>Manager, Asset Management</i> (Voting – All Directors)	Annex C pp. 44-47

9.	Community Parks [650] 20-Year Capital Plan and Service Overview <i>Manager, Asset Management</i> <i>Manager, Parks Services</i> (Voting – A, B, D, E, F)	Annex D pp. 48-56
10.	2023 Community Recreation Capital Funding Review Manager, Asset Management Manager, Facility Services Manager, Recreation Services (Voting – All Directors)	Annex E pp. 57-66
11.	Gibsons and District Fire Protection Service [210] 20-Year Capital Plan Update <i>Manager, Asset Management</i> <i>Manager, Protective Services</i> (Voting – E, F and Gibsons)	Annex F pp. 67-69
12.	Roberts Creek Fire Protection Service [212] 20-Year Capital Plan Update <i>Manager, Asset Management</i> <i>Manager, Protective Services</i> (Voting – All Directors)	Annex G pp. 70-73
13.	Halfmoon Bay Fire Protection Service [216] 20-Year Capital Plan Update <i>Manager, Asset Management</i> <i>Manager, Protective Services</i> (Voting – All Directors)	Annex H pp. 74-77
14.	Egmont Fire Protection Service [218] 20-Year Capital Plan Update <i>Manager, Asset Management</i> <i>Manager, Protective Services</i> (Voting – All Directors)	Annex I pp. 78-81
СОММ	UNICATIONS	
NEW E	BUSINESS	
IN CAN	/IERA	
ADJO	JRNMENT	

ANNEX A

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Finance Committee – Pre-Budget - December 5-7, 2022

AUTHOR: SCRD Senior Leadership Team

SUBJECT: 2022 PROJECT CARRY-FORWARD REQUESTS

RECOMMENDATION(S)

THAT the report titled 2022 Project Carry-Forward Requests be received for information;

AND THAT the carry forward projects as itemized in Attachment A and associated funding be included in the SCRD's 2023-2027 Draft Financial Plan;

AND THAT following projects be cancelled;

- Regional Feasibility [150]-Watershed Governance Feasibility Study \$30,000, with funds being returned to contributing taxpayers in 2023;
- Regional Feasibility [150]-Feasibility for Establishment of Community Social Service \$20,000, with funds being returned to contributing taxpayers in 2023;
- Gibsons and District Fire Protection [210]- Rescue Truck Upgrade \$100,000, with funds being returned to capital reserves;
- Regional Solid Waste [350/352] Forklift for Sechelt Landfill \$29,500;
- Regional Water Service [370] Water Sourcing Policy \$25,000, with the project to be completed in house and the funds to be returned to operating reserves;
- Regional Planning [500] Regional Housing Conference Partnership \$10,000, with funds to be returned to operating reserves;
- Community Recreation Facilities [615] Building Envelope Panel Drying \$250,000, with funds being restricted and held in capital reserves;
- Community Recreation Facilities [615]-Sunshine Coast Arena Refrigeration Plant Regulatory Items - \$11,736, with funds being returned to operating reserves;
- CRI FireSmart Economic Recovery Fund
 - GDVFD Firehall Roof Replacement [210] \$50,000
 - FireSmart Projects for critical Infrastructure [222] \$110,000
 - Skills Development that Leads to Employment [222] \$11,660;

AND THAT UBCM be notified that this portion of the CRI-FireSmart grant will be cancelled;

AND THAT the following projects not be carried forward into 2023:

- Halfmoon Bay Volunteer Fire Department's [216] Firehall #2 Redevelopment Assessment - \$45,000- with remaining unspent funds to be returned to operating reserves;
- Regional Water Service [370] Water Supply and Conservation Public Engagement 2020 (including Water Summit) - \$35,000, with remaining unspent funds to be returned to operating reserves;
- Regional Water Service [370] Chapman WTP Intake Debris Removal \$15,000, with remaining unspent funds to be returned to operating reserves;
- Regional Water Service [370] 2021 Edwards Lake Siphon carry-over project-\$63,378, with remaining unspent funds to be returned to operating reserves;
- Regional Water Service [370] Summer Student (4 months) Water Asset Inventory Update - \$29,092, with remaining unspent funds to be returned to operating reserves;

AND THAT the Halfmoon Bay Volunteer Fire Department's [216] Capital Renewal carryforward be amended to include only the truck purchase in the amount of \$131,548 and the remaining funds be returned to the capital reserves;

AND FURTHER THAT staff be authorized to proceed with carry forward projects prior to adoption of the 2023-2027 Financial Plan.

BACKGROUND

Each year the Sunshine Coast Regional District (SCRD) presents carry-forward projects that are either in-progress or delayed. The summary of carry-forward items is included as Attachment A.

Carry-forward projects and the associated funding must be transferred for inclusion of the 2023-2027 Financial Plan. This step is legislatively required to ensure staff have the authority to continue with the projects and the values (revenue and expense) are correctly reflected in the final Financial Plan Bylaw. A final reporting of the 2022 carryforwards will be included in the Round 2 Budget meetings for information once the SCRD's year-end process is complete.

The purpose of this report is to request these projects and the associated funding be included in the 2023-2027 Draft Financial Plan so there is authority to continue with the projects prior to adoption of the upcoming Financial Plan Bylaw. This report focuses on the funding, whereas reports such as the Budget Project Status Report or quarterly updates, relate to work-plans and proposed initiatives. In addition, staff recommend deferral or removal of certain projects, with rationale outlined in this report.

DISCUSSION

An internal review of the status and scope of projects for inclusion in the 2023-2027 Financial Plan has been completed and as a result, there are several projects which are not recommended to proceed, continue, or that funding sources be amended.

There are approximately 187 projects to be carried into 2023 (144 carryforwards-2021). A summary of the status of projects were presented at the November 24, 2022 Committee of the Whole as follows:

% Complete Summary		DEFINITION
Not Started	18	7.8% Work has not been started for project.
Started	42	18.3% Work is in preliminary stages.
In Progress 25%	30	13.0% Up to 25% progress
In Progress 50%	35	15.2% Up to 50% progress
In Progress 75%	47	20.4% Up to 75% progress
Completed	57	24.8% 100% Finished
Deferred	1	0.4% Project was deferred by motion.
Cancelled	0	0.0%
TOTAL	230	100%

Several factors have contributed to the delay of projects such as supply-chain issues, staffing vacancies, ongoing Covid restrictions in early 2022, and impacts attributed to responding to emergencies such as atmospheric rivers, heat events and recently the drought response. Some of the projects are also multi-year and are expected to span more than one year. Some projects are also expected to be completed before or soon after year-end.

The status, original scope or market conditions of some projects may no longer reflect the current situation. Therefore, the following projects are not recommended to be carried forward into the 2023-2027 Financial Plan, with the following rational provided in Attachment B.

Financial Implications

Carry-forward projects do not have a direct financial or taxation impact for the following year's budget, however, there are staff or other resources still required.

Only remaining unused funding for the projects is carried over as some projects may still expend funds prior to the end of 2022.

The projects that are not being recommended for carry-over into 2023, funds will be returned to the original source of funding and in the case of the feasibility service, it is recommended that the funds be credited back to taxpayers in 2023.

Communications Strategy

A final reporting of the 2022 carry-forwards will be included in the Round 2 Budget meetings in February 2023 for information once the SCRD's year-end process is complete.

STRATEGIC PLAN AND RELATED POLICIES

Accountability for the budget process and the Financial Plan are encompassed in the Financial Sustainability Policy.

CONCLUSION

In preparation for the 2023-2023 Financial Planning Process, a summary of carry-forward projects has been compiled with some projects not being recommended to continue in 2023.

Carry-forward projects do not have a financial or taxation impact for the following year's budget, though there may be staff work or other resources still required.

Staff recommend that the attached list of 2022 projects and associated funding be included in the 2023-2027 Financial Plan and that staff are authorized to continue with the projects prior to the adoption of the Plan.

Attachment A: 2022 Preliminary Carry-Forward List

Attachment B: Projects not Recommended for Carry-Over to 2023

Reviewed by:			
Manager		CFO	
GM/Sr. Manager	X – S. Gagnon	Legislative	
CAO	X – D. McKinley	Other - HR	X – G. Parker

2022 Preliminary Carry-Forward List

Attachment- A

Function	Service	Project Name	Amount Spent to Date (2022)	2022 Budgeted Amount	Estimated Carry Over to 2023
110	General Government	Website Redesign Consulting Services - Phase 2	74,862.00	125,085.00	50,223.00
110	General Government	Hybrid Meeting Solutions and Board Room Modifications	0.00	125,000.00	125,000.00
110	General Government	Meeting Management Solutions System	0.00	25,000.00	25,000.00
113	Finance	Asset Retirement Obligation-Facility Hazardous Mat. Testing	0.00	50,000.00	50,000.00
113	Finance	ARO-Professional Services	0.00	49,750.00	49,750.00
114 117	Administration Bldg.	Vehicle (EV) Charging Stations-phase 2 (Field Road Portion)	0.00 0.00	25,000.00 37,934.00	25,000.00 37,934.00
117	Information Systems Information Systems	Field Road Space Planning; IT Capital Expansion of Digital, Online collaboration Software & Hardware	77,532.12	113,922.00	36,389.88
117	Information Systems	Records Management System Enhancements	13,387.00	75,000.00	61,613.00
135	Corporate Sustainability	Greenhouse Gas Quantification	0.00	15,000.00	15,000.00
136	Community Sustainability	Community Climate Plan	20,810.48	40,000.00	19,189.52
210	Gibsons Fire Dept.	Fire Department Records Management Software	0.00	2,500.00	2,500.00
210	Gibsons Fire Dept.	Emergency Generator	0.00	150,000.00	150,000.00
210	Gibsons Fire Dept.	SCRD Corporate Recycling Program infrastructure costs-GDVFD	0.00	1,279.00	1,279.00
210	Gibsons Fire Dept.	Fire Truck Replacement	0.00	585,000.00	585,000.00
210	Gibsons Fire Dept.	Flooring and hot water tank	1,856.63	10,400.00	8,543.37
210	Gibsons Fire Dept.	Wildfire Preparedness Equipment (GDVFD)	2,577.11	35,000.00	32,422.89
210	Gibsons Fire Dept.	GDVFD Capital Renewal Projects	20,000.78	256,698.00	236,697.00
212	Roberts Creek Fire Dept.	Engine #1 Replacement	0.00	16,050.00	16,050.00
212	Roberts Creek Fire Dept.	Fire Department Records Management Software	0.00	2,500.00	2,500.00
212	Roberts Creek Fire Dept.	RCVFD Training Structure	77,640.21	121,445.00	43,804.79
212	Roberts Creek Fire Dept.	Exhaust Fan and Electrical Panel	0.00	8,500.00	8,500.00
212	Roberts Creek Fire Dept.	Wildfire Preparedness Equipment (RCVFD)	0.00	30,000.00	30,000.00
216	Halfmoon Bay Fire Dept	Fire Department Records Management Software	0.00	2,500.00	2,500.00
216	Halfmoon Bay Fire Dept	Firehall #2 Redevelopment Design	0.00	250,000.00	250,000.00
216	Halfmoon Bay Fire Dept	Self-Contained Breathing Apparatus (HBVFD)	49,500.03	224,300.00	174,799.97
216	Halfmoon Bay Fire Dept	Vehicle, Chevrolet Silverado	0.00	131,548.00	131,548.00
218	Egomont Fire Dept.	Fire Department Records Management Software	0.00	2,500.00	2,500.00
218	Egomont Fire Dept.	Egmont Fire Truck Donation-2007 Dodge Crew Cab	0.00	11,500.00	11,500.00
220	911 Emergency	Chapman Creek Radio Tower	15,731.90	262,250.00	246,518.10
220	912 Emergency	Gibsons Radio Tower	2,478.12	46,600.00	44,121.88
220 220	913 Emergency	911 Tower and Spectrum Upgrading Radio Tower Capital Project Consulting Services	6,452.60 19,950.00	15,183.00 88,691.00	8,730.40 68,741.00
220	914 Emergency 915 Emergency	911 Emergency Communications Equipment Upgrade	52,835.10	124,774.00	71,938.90
220	Sunshine Coast	Contracted Services for Statutory, Regulatory & Bylaw Reviews	0.00	20,000.00	20,000.00
	Emergency Preparedness	Contracted Dervices for Otatutory, Regulatory & Dylaw Reviews	0.00	20,000.00	20,000.00
222	Sunshine Coast Emergency Preparedness	Removal of SCEP Trailer	130.51	12,510.00	12,379.49
222	Sunshine Coast Emergency Preparedness	Egmont Evacuation Plan	0.00	25,000.00	25,000.00
222	Sunshine Coast Emergency Preparedness	Reception Centre Modernization	0.00	24,967.00	24,967.00
222	Sunshine Coast Emergency Preparedness	EOC Modernization Project	0.00	25,000.00	25,000.00
310	Public Transit	Security Lighting (Public Transit)	0.00	6,000.00	6,000.00
310	Public Transit	Pressure Washer (Public Transit Portion)	0.00	5,250.00	5,250.00
310	Public Transit	Security System & CCTV (Public Transit)	0.00	3,250.00	3,250.00
312	Fleet Services	Loaner Vehicle	0.00	10,000.00	10,000.00
312	Fleet Services	Electric Vehicle Maintenance - Charger/Tools/Diagnostic Equipment	2,122.40	10,000.00	7,877.60
312	Fleet Services	HVAC Maintenance Safety System	0.00	4,000.00	4,000.00
312	Fleet Services	Pressure Washer (Fleet Portion)	0.00	5,250.00	5,250.00
312	Fleet Services	Garage Hoist	0.00	162,000.00	162,000.00
312	Fleet Services	Security System & CCTV (Maintenance Facility)	0.00	3,250.00	3,250.00
312	Fleet Services	Security lighting improvements (Maintenance Facility)	5,866.00	6,000.00	134.00
315 315	Mason Rd Mason Rd	Mason Road Lease Renewal & Site Plan Implementation Corporate Electric Vehicle (EV) Charging Stations-phase 2 (Mason Road Portion)	200.00 0.00	42,500.00 45,000.00	42,300.00 45,000.00
345	Ports	West Bay Float	0.00	220,000.00	220,000.00
345	Ports	Halkett Bay Approach	0.00	44,736.00	44,736.00
345	Ports	Major Inspections	0.00	77,600.00	77,600.00
345	Ports	New Brighton Dock Study	0.00	25,000.00	25,000.00
345	Ports	Keats Landing Float & Dolphins	0.00	240,000.00	240,000.00
345	Ports	Gambier Harbour Structural Components	0.00	55,000.00	55,000.00
345	Ports	Eastbourne Wharhead Repairs	0.00	110,000.00	110,000.00
350	Regional Solid Waste	Future Waste Disposal Options Analysis Study	42,663.49	84,010.00	41,346.51
350	Regional Solid Waste	Solid Waste Management Plan	5,927.81	149,547.00	143,619.19
350	Regional Solid Waste	Future Solid Waste Disposal Options Study – Phase 2	1,797.39	150,000.00	148,202.61
350	Regional Solid Waste	RSW Waste Composition Study	44,330.70	100,000.00	55,669.30
351	Regional Solid Waste/Pender Landfill	Traffic Control Lights for PH Transfer Station	0.00	10,000.00	10,000.00
351	Regional Solid Waste/ Pender Landfill	Pender Harbour Transfer Station Site Improvements – Phase I	4,576.91	96,000.00	91,423.09
352	Regional Solid Waste/ Sechelt Landfill	Biocover Feasibility Study-Phase 2	0.00	150,000.00	150,000.00

2022 Preliminary Carry-Forward List

Attachment- A

352	Regional Solid Waste/	Power Supply System Replacement Interim Operating Costs	43.75	9,681.00	9,637.25
352	Sechelt Landfill Regional Solid Waste/	Power Supply Replacement	0.00	197,224.00	197,224.00
352	Sechelt Landfill Regional Solid Waste/	Sechelt Landfill Stage H+ Closure	0.00	2,500,000.00	2,500,000.00
352	Sechelt Landfill Regional Solid Waste/	Design, Operations and Closure Plan Update	4,755.25	24,000.00	19,244.75
352	Sechelt Landfill Regional Solid Waste/	Post-closure Operations and Maintenance Plan	726.00	9,625.00	8,899.00
352	Sechelt Landfill Regional Solid Waste/	Geotechnical and Seismic Assessment Update	1,418.52	16,800.00	15,381.48
352	Sechelt Landfill Regional Solid Waste/	Environmental Monitoring Plan Update	5,915.73	7,500.00	1,584.27
352	Sechelt Landfill Regional Solid Waste/	Hydrogeological Assessment Update	0.00	20,350.00	20,350.00
352	Sechelt Landfill Regional Solid Waste/	Leachate Management Update	0.00	8,250.00	8,250.00
352	Sechelt Landfill Regional Solid Waste/	Gas Assessment and Generation Update	0.00	2,640.00	2,640.00
365	Sechelt Landfill North Pender Water	Garden Bay UV Reactor	0.00	37,236.00	37,236.00
365	North Pender Water	Confined Space Document Review	0.00	2,500.00	2,500.00
365	North Pender Water	Water Supply Plan - NPHWS	0.00	95,000.00	95,000.00
365	North Pender Water	Water Meter Data Analytics - NPHWS	431.75	2,734.00	2,302.25
365	North Pender Water	Emergency Generator	0.00	125,000.00	125,000.00
365	North Pender Water	Customer Relationship Management Tool [365]	0.00	2,500.00	2,500.00
365	North Pender Water	NPH Watermain Replacement	0.00	850,000.00	850,000.00
365	North Pender Water	NPH Public Participation-Water Supply Plan Development	0.00	7,500.00	7,500.00
365	North Pender Water	NPH-Water Rate Structure Review (Phase 1)	0.00	2,000.00	2,000.00
365	North Pender Water	NPH-Feasibility Study Long-Term Surface Water Supply Sources	0.00	5,000.00	5,000.00
366	South Pender Water	South Pender Harbour Water Treatment Plant Upgrades	5,389.32	37,819.00	32,429.68
366	South Pender Water	Confined Space Document Review	0.00	5,000.00	5,000.00
366	South Pender Water	Water Supply Plan - SPHWS	0.00	95,000.00	95,000.00
366	South Pender Water	Water Meter Data Analytics - SPHWS	863.49	5,468.00	4,604.51
366	South Pender Water	Customer Relationship Management Tool [366]	0.00	5,000.00	5,000.00
366	South Pender Water	Vehicle Replacement (Unit #436)	0.00	80,000.00	80,000.00
366	South Pender Water	McNeil Lake Dam Upgrades	46,151.32	79,255.00	33,103.68
366 366	South Pender Water South Pender Water	Dogwood Reservoir Feasibility South Pender Harbour WTP Upgrades-Phase 2	0.00 1,834.75	108,000.00 20,268.00	108,000.00 18,433.25
366	South Pender Water	McNeil Lake Dam Safety Improvements-Construction	179.76	525,000.00	524,820.24
366	South Pender Water	SPH-Water Rate Structure Review (Phase 1)	0.00	4,000.00	4,000.00
366	South Pender Water	SPH-Feasibility Study Long-Term Surface Water Supply Sources	0.00	10,000.00	10,000.00
366	South Pender Water	South Pender Harbour Watermain Replacement	0.00	600,000.00	600,000.00
366	South Pender Water	SPH Public Participation-Water Supply Plan Development	0.00	7,500.00	7,500.00
370	Regional Water	Exposed Water Main Rehabilitation	0.00	126,198.00	126,198.00
370	Regional Water	Chapman Water Treatment Plant Chlorination System Upgrade	536,462.72	2,076,511.00	1,540,048.28
370	Regional Water	Chaster Well Upgrades (Well Protection Plan - Phase 2)	2,723.25	41,118.00	38,394.75
370	Regional Water	Universal Water Meter Installations - Phase 3 (DOS)	0.00	7,250,000.00	7,250,000.00
370	Regional Water	Implementation of shishalh Nation Foundation Agreement	1,667.62	9,207.00	7,539.38
370	Regional Water	Cove Cay Pump Station Rebuild and Access Improvements	0.00	250,000.00	250,000.00
370	Regional Water	Confined Space Document Review	0.00	22,500.00	22,500.00
370	Regional Water	Reed Road and Elphinstone Watermain Replacement	948,305.25	1,178,070.00	229,764.75
370	Regional Water	Chapman Creek Water Treatment UV Upgrade	28,666.97	250,000.00	221,333.03
370	Regional Water	Bylaw 422 Update Water Treatment Plant Sludge Residuale Dispessel & Planning	180.00	30,000.00	29,820.00
370 370	Regional Water	Water Treatment Plant Sludge Residuals Disposal & Planning Water Metering Data Analytics	46,479.15 7,339.65	558,211.00	511,731.85 39,142.35
370	Regional Water Regional Water	Valer Metering Data Analytics Vehicle Purchase – Strategic Infrastructure Division	0.00	46,482.00 46,500.00	46,500.00
370	Regional Water	Utility Vehicle Purchase (2020)	0.00	46,500.00	46,500.00
370	Regional Water	Groundwater Investigation Phase 2, Part 2	20,640.02	186,563.00	165,922.98
370	Regional Water	Church Road Well- Construction Phase	5,322,534.03	7,897,575.00	2,575,040.97
370	Regional Water	Regional Water Reservoir Feasibility Study Phase 4	0.00	84,965.00	84,965.00
370	Regional Water	Groundwater Investigation-Maryanne West Park	0.00	100,000.00	100,000.00
370	Regional Water	Groundwater Investigation- Langdale	82,588.91	1,277,600.00	1,195,011.09
370	Regional Water	Feasibility Study Surface Water Intake Upgrades Gray Creek	13,059.77	125,000.00	111,940.23
370	Regional Water	Water Supply Plan- Public Participation	0.00	20,000.00	20,000.00
370	Regional Water	Water Supply Plan: Water Distribution Model Update and Technical Analysis	0.00	213,000.00	213,000.00
370	Regional Water	RWS Vehicle Purchases	0.00	210,000.00	210,000.00
370	Regional Water	Chapman & Edwards Dam Improvements	76,227.61	114,345.00	38,117.39
370	Regional Water	Reed Rd. Pump Station Zone 4 Improvements	0.00	70,000.00	70,000.00
370	Regional Water	Chapman & Edwards Lake Communication System Upgrades	7,980.28	74,125.00	66,144.72
370	Regional Water	Eastbourne Groundwater Investigation	18,354.71	350,000.00	331,645.29
370	Regional Water	Customer Relationship Management Tool [370]	0.00	42,500.00	42,500.00
370 370	Regional Water	Trout Lake Re-Chlorination Station Upgrade	0.00 0.00	100,000.00	100,000.00
370	Regional Water Regional Water	Valve Stems for Selma 2 Isolation Chapman Lake Dam Safety Improvements – Construction	269.64	75,000.00 783,000.00	75,000.00 782,730.36
370	Regional Water	Edwards Lake Dam Safety Improvements – Construction	284.62	625,000.00	624,715.38
370	Regional Water	RWS-Water Rate Structure Review (Phase 1)	0.00	34,000.00	34,000.00
			0.00	0.,000.00	.,

Attachment- A

2022 Preliminary Carry-Forward List

370	Regional Water	RWS-Feasibility Study Long-Term Surface Water Supply Sources	0.00	210,000.00	210,000.00
370	Regional Water	Single Axle Dump Truck	0.00	225,000.00	225,000.00
370	Regional Water	Light Duty Trucks	0.00	150,000.00	150,000.00
370	Regional Water	RWS Vehicle Purchases (2022)	0.00	200,000.00	200,000.00
370	Regional Water	Emergency Repair Watermain Sechelt Airport	6,243.20	500,000.00	493,756.80
370	Regional Water	Water Supply Plan: Feasibility Study Long-Term Ground Water Supply Sources	0.00	375,000.00	375,000.00
370	Regional Water	EOC - Drought Response 2022	2,864.70	450,000.00	447,135.30
370	Regional Water	Edwards Lake Siphon Decommissioning	0.00	100,000.00	100,000.00
370	Regional Water	Chapman Creek Environmental Flow Requirements Update	7,200.00	50,000.00	42,800.00
381	Greaves Rd WWP	Septic Field Repairs	779.96	5,000.00	4,220.04
382	Woodcreek WWP	Woodcreek Park Inspection Chamber Repairs	0.00	5,964.00	5,964.00
382	Woodcreek WWP	Woodcreek Park-WWTP Collection System Designs	0.00	19,502.00	19,502.00
382	Woodcreek WWP	Woodcreek Park WWTP System Upgrade	10,346.52	968,591.00	958,244.48
383	Sunnyside WWP	Statutory Right of Way- Sunnyside WWTP	0.00	4,000.00	4,000.00
384	Jolly Roger WWP	Statutory Right of Way- Jolly Roger WWTP	0.00	4,000.00	4,000.00
385	Secret Cove WWP	Statutory Right of Way- Secret Cove WWTP	0.00	4,000.00	4,000.00
386	Lee Bay WWP	Lee Bay Collection System Repairs	0.00	13,850.00	13,850.00
387	Squar Bay WWP	Square Bay Infiltration Reduction	591.32	14,677.00	14,085.68
387	Squar Bay WWP	Square Bay Infiltration Reduction Repairs	0.00	20,000.00	20,000.00
388	Langdale WWP	Statutory Right of Way-Langdale WWTP	0.00	4,000.00	4,000.00
388	Langdale WWP	Langdale WWTP Remediation Project	0.00	261,000.00	261,000.00
393	Lily's Lake WWP	Statutory Right of Way-Lily's Lake WWTP	0.00	4,000.00	4,000.00
393	Lily's Lake WWP		1,072.76	35,000.00	33,927.24
		System Repairs & Upgrades	0.00		
410	Pender Harbour Health Clinic	Special Capital Project Request- Vinyl Flooring	0.00	37,726.00	37,726.00
500	Regional Planning	Regional Growth Framework – Baseline Research	35,883.45	39,460.00	3,576.55
500	Regional Planning	Regional Housing Coordinator	39,625.00	86,001.00	46,376.00
504	Rural Planning	Zoning Bylaw 310 re-write	7,880.34	18,285.00	10,404.66
504	Rural Planning	SCRD Planning Enhancement Project	0.00	203,050.00	203,050.00
504	Rural Planning	Planning Enhancement & OCP Harmonization	0.00	115,000.00	115,000.00
615	Community Recreation	Capital Renewal Plan Projects	127,231.45	1,184,312.00	1,057,080.55
615	Facilities Community Recreation	SAC Sprinkler System Replacement	0.00	173,027.00	173,027.00
615	Facilities Community Recreation	Fall Protection Systems Upgrades-Phase 1	0.00	60,000.00	60,000.00
615	Facilities Community Recreation	Brine Chiller & Condenser (GACC)	0.00	917,600.00	917,600.00
615	Facilities Community Recreation	Health & Safety Requirements-Showers and Eye Wash Station	0.00	105,000.00	105,000.00
615	Facilities Community Recreation	Domestic Hot Water System	4,000.00	35,000.00	31,000.00
615	Facilities Community Recreation	Water Management Plan Implementation- Water Treatment Equipment	0.00	9,500.00	9,500.00
615	Facilities Community Recreation	Carbon Neutral Design – Recreation Facilities	15,248.75	50,000.00	34,751.25
615	Facilities Community Recreation	Recreation Programming Review	13,184.00	16,000.00	2,816.00
605	Facilities	Annual Cum Equipment Deplecement	0.00	44 407 00	14 407 00
625	Pender Pool	Annual Gym Equipment Replacement	0.00	14,437.00	14,437.00
625	Pender Pool	Storage Container	0.00	10,000.00	10,000.00
650	Community Parks	Coopers Green Park Hall & Parking-Design Plans	32,946.00	47,274.00	14,328.00
650	Community Parks	Parks Building (Partial Replacement / Upgrade)	0.00	300,000.00	300,000.00
650	Community Parks	Suncoaster Trail (Phase 2)	0.00	14,751.00	14,751.00
650	Community Parks	Sprockids – Design and Management Plan- Phase 1	0.00	40,000.00	40,000.00
650	Community Parks	Baker Beach & Ocean Beach Esplanade Archaeological and Environmental Studies	0.00	50,000.00	50,000.00
650	Community Parks	Community Led Improvement Projects Support	0.00	20,000.00	20,000.00
650	Community Parks	Mahan Trail Repair	0.00	16,250.00	16,250.00
650	Community Parks	Suncoaster Trail Sign Repair	480.00	5,250.00	4,770.00
650	Community Parks	Katherine Lake Campground Repairs	21,815.73	35,300.00	13,484.27
650	Community Parks	Cliff Gilker Repair Planning	0.00	38,000.00	38,000.00
650	Community Parks	Coopers Green Hall Replacement	45,455.38	4,473,649.00	4,428,193.62
650	Community Parks	Chaster House & Pedestrian Bridge Repairs	348.25	32,500.00	32,151.75
650	Community Parks	Capital Asset Renewal - Coopers Green Park Boat Ramp	1,037.00	35,000.00	33,963.00
665	Bikeways & Wakeways	Lower Road Retaining Wall Repair	911.37	75,000.00	74,088.63
670	Regional Recreation	Legacy Garden and Infrastructure Project	0.00	4,000.00	4,000.00
680	Dakota Ridge	One-Time Minor Capital – Upgrades and Renewal	0.00	33,500.00	33,500.00
680	Dakota Ridge	Replacement of Snowmobile #417	0.00	22,000.00	22,000.00
			8,099,848.31		38,645,206.47

Projects not Recommended for Carry-Over to 2023

Attachment B

Function #	Service	Project Description	Amount Spent in 2022	2022 Budget Amount	Variance/ Estimated Amount to	Rational	Notes:
					be Returned		
Proposed 150	Project Cancellations Regional Feasibility	Watershed Governance Feasibility Study	0	30,000	30,000	March 10, 2022-Motion 080/22: Recommendation No. 2 Watershed Service Feasibility Study THAT the SCRD forward the Business Case for a Watershed Protection Service to the District of Sechelt, Town of Gibsons, Sechelt Indian Government District, shishálh Nation, and Skwxú7mesh Úxwumixw for comment. Recommendation No. 3 Watershed Service Feasibility Study THAT Option 2 as presented in the Business Case for a Watershed Protection Service, dated March 2022, to increase service levels within existing SCRD services, be explored and incorporated into future public engagement. Recommendation No. 4 Watershed Service Feasibility Study THAT Optimer project budget for the Watershed Service Feasibility Study be	As project is not proceeding it is more appropriate to return funds to taxpayers in 2023.
150	Regional Feasibility	Feasibility for Establishment of Community Social Service	0	20,000	20,000	transferred to [150] Regional Feasibility Studies Operating Reserves. This project was differed from 2021 to 2023 due to resourcing capacity for general election. This was a project recommended by past Board and it is recommended that it be cancelled with the new SCRD Board to review as part of its new Strategic Plan and 2023 Budget Process.	Recommend Returning Funds to Taxpayers in 2023
210	Gibsons & District Fire	CRI FireSmart Economic Recovery Fund- GDVFD Firehall Roof Replacement	0	50,000	50,000	Scope of original project can not be satisfied within grant funds. This project is going to be cancelled and will be looked at for future grant applications.	UBCM to be notified that this component of grant will not proceed at this time.
222	Sunshine Coast Emergency Preparedness	CRI FireSmart Economic Recovery Fund- FireSmart Projects for critical Infrastructure	0	110,000	110,000	This component of the grant project to be cancelled due to SNGD capacity at this time. Will be considered for future grant opportunities.	UBCM to be notified that this component of grant will not proceed at this time.
222	Sunshine Coast Emergency Preparedness	CRI FireSmart Economic Recovery Fund- Skills Development that Leads to Employment	0	11,660	11,660	This component of the grant project to be cancelled due to SNGD capacity at this time. Will be considered for future grant opportunities.	UBCM to be notified that this component of grant will not proceed at this time.
210	Gibsons & District Fire	GVFD- Rescue Truck Upgrade	0	100,000	100,000	Project Has been re-evaluated and recommended to be cancelled at this time. Will be assessed as part of the annual capital plan review	Recommend returning funds to capital reserve and will be taken into account as part of funding for capital renewal plan.
350/352	Regional Solid Waste/Sechelt Landfill	Forklift-Sechelt Landfill	0	25,000	25,000	It was determined that a forklift will not be appropriate equipment to meet service needs. Project being evaluated for the future.	This project was to be funded by Equipment Finance Loan through MFA which will not be proceeding.
370	Regional Water	Water Sourcing Policy	0	25,000	25,000	Project recommended to be done in house.	Funds to be returned to regional water operating reserves
500	Regional Planning	Regional Housing Conference Partnership	0	10,000	10,000	This project was cancelled in 2021 but was carried into 2022 in error. This project is being done through the Regional Housing Society/Coordinator which the SCRD funds through the MRDT/OIP.	Recommended that funds be returned to operating reserves.
615	Community Recreation Facilities	Building Envelope Panel Drying	0	250,000	250,000	Recent thermal camera imaging assessment determined that the panels are no longer effecting the thermal properties of the building envelope, therefore, it is recommended to cancel this project at this time.	These funds will be restricted and shall be returned to capital reserves.
615	Community Recreation Facilities	SCA Refrigeration Plant Regulatory Items	0	11,736	11,736	This was a carry-forward project from 2019 that was addressed through other equipment upgrades.	Recommend we return funds to operating reserves.
	ed Forward Into 2023	Fireball #2 Dedevelopment Accessment	29.075	45.000	16.005	Preject is being requely and this seems of work has been complete	Decommond roturn remaining for data
216	Halfmoon Bay Fire	Firehall #2 Redevelopment Assessment	28,975	45,000	16,025	Project is being reevaluated and this scope of work has been complete.	Recommend return remaining funds to operating reserves.
370 370	Regional Water Regional Water	Water Supply and Conservation Public Engagement 2020 (including Water Summit) Chapman WTP Intake Debris Removal	1,065 1,640	27,758 15,000	26,693 13,360	These were completed in house through water dialogues. These continue and are resourced internally. This was completed and not recommended for carry-over.	Recommend return remaining funds to operating reserves. Recommend return remaining funds to operating reserves.

Projects not Recommended for Carry-Over to 2023

370 370	Regional Water Regional Water	Edwards Lake Siphon Summer Student (4 months) – Water Asset Inventory Update	22,474 0	63,378 29,092	40,904 29,092	addressed through the 2022 Drought EOC and subsequent Board motion. This project was completed in 2022 through other sources, including Summer Canada jobs	Recommend return remaining funds to operating reserves. Recommend return remaining funds to operating reserves.
Modified	J for 2023 Halfmoon Bay Fire	From: Capital Renewal (HBVFD) To: Truck Purchase	From 251.748	To 131,548	120,200	Many of these projects related to Hall #2 which is planned for rebuild. Therefore, only the	Remaining funds will be returned to the
2.0	rialinieen zaj riie		201,110	101,010	120,200	truck replacement is recommended to carry-over. Truck has been awarded and awaiting	capital reserves in consideration of overall capital renewal plan.

Attachment B

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Finance Committee – Pre-Budget-December 5-7, 2022

AUTHOR: Tina Perreault, General Manager, Corporate Services / Chief Financial Officer

SUBJECT: 2023-2027 FINANCIAL PLAN OUTLOOK AND 2023 PROPOSED INITIATIVES

RECOMMENDATION(S)

THAT the report titled 2023-2027 Financial Plan Outlook and 2023 Proposed Initiatives be received for information.

BACKGROUND

Sections 374 and 375 of the *Local Government Act* requires Regional Districts to complete a five-year Financial Plan and institute a public participation process to explain the plan.

The purpose of this report is to present preliminary budgetary information on factors which may affect the upcoming Financial Plan such as external and internal considerations, taxation, user rates, staff resourcing as well as items identified as Board priorities. This information does not contain any impacts of assessment changes as the information is not available from BC Assessment until January 1, 2023 and will be presented as part of the Round 1 Budget deliberations scheduled for late January 2023.

All values are preliminary and are subject to change as items such as wage allocations, support service recoveries, contractual obligations, timing of new debt issuances, new Board approvals, and new projects are included through the Budget deliberations leading to the final Financial Plan Bylaw adoption scheduled for March 23, 2023.

DISCUSSION

External Scan

Financial indicators are pointing to an overall deceleration of the economy both in Canada and the world. Some factors contributing to the slow down include inflationary pressures, climbing interest rates, and the continued war in the Ukraine. The 2022 financial outlook expected a rebound to pre-pandemic levels with inflation stabilizing, however, economist now see the real possibility of a recession. Some of the largest risks to Canada are inflation, interest rates, a vulnerable housing sector, high consumer debt, higher energy costs, and a general slow down in the economy could see s shift in unemployment rates which are favourably low at this time. If employment rates remain stable, this can offset shifts in the economy as people continue to spend. The 2022-Q4 results will likely provide some indicators as to where we can expect the economy to go in 2023.

At the end of October 2022, the unemployment rates for the Province were low with 4.2% (Sept. 2021-5.9%) and 3.9% for the Vancouver Island/Coastal region (<u>Source: WorkBC- Labour</u> <u>market snapshots</u>). There are some job sectors seeing a decline in job activity, however the ones still in demand which effect the SCRD are the utility sector (water & wastewater), public administration, construction, professional and technical.

The Vancouver Consumer Price Indices (CPI) at the end of October 2022, 12-month annual average percent change is up 2.7% over the past 12 months, with the Canadian average up 3.4% (<u>Source: BC Stats/Statistics Canada - October 2022</u>). Although CPI is one external economic indicator, generally local government spending does not align with consumer goods, therefore, other indices such as fuel, labour, construction, energy, and commodities are segments which are most relevant.

The Municipal Finance Authority of BC's (MFA) long-term borrowing interest rates have increased over the past year (Fall 2021 to Fall 2022) by over 2% in each of the 5-10-20 year terms as follows:

Year		lssue #	5 yr	10 yr	15 yr	20 yr
2022	Fall	158	3.82 %	4.09 %	4.09 %	4.09 %
2022	Spring	157	3.07 %	3.36%	3.36 %	3.36%
2021	Fall	156	1.25 %	1.98%	1.98%	1.98%
2021	Summer	154	1.47 %	2.41%	2.41%	2.41%
2021	Spring	153	1.53%	2.41%	2.41%	2.41%

MFA equipment financing and short-term daily floating rates have also increased to 4.14% and 4.44% from about 1.04% at the start of 2022. It is likely these rates will increase for 2023 as more rate hikes from the Bank of Canada are expected to ease inflation.

The budgeted interest payments will be updated to reflect current rates right up to budget adoption and will increase from the prior Financial Plan. The SCRD has approximately \$20 million of approved but unissued debt for large capital items such as the Church Rd Well, water meter installation (Sechelt), fire truck replacements, and several equipment items.

Interest earned on term investments range from 2% to 5% and returns on the MFA Bond fund has experienced a negative return for the year but funds are held for longer term needs. Overall, interest earned on investments is increasing as rates rise which will have a positive result on reserve balances and cash flow for the SCRD.

BC Assessment releases preliminary non-market change to the assessment base in mid-November. This figure is mainly attributable to growth but does include other items such as changes in use/zoning or change in exemption status. Updated non-market change values for 2022 assessment roll impacting 2023 budget will be presented at Round 1. Other types of data for consideration of the Financial Plan is the community profile available through the 2021 Statistic Canada Census:

- Population of the Sunshine Coast is estimated at 32,170 and over 33% is over 65 years of age. Typically, these individuals are on fixed incomes.
- Median after-tax income of one-person households in 2020 (\$) 35,600 and median aftertax income of two-or-more-person households in 2020 (\$) 85,000.
- Total private dwellings is 17,982 and 14,935 are occupied by residents.

SCRD Internal Scan

The total approved budget for 2022 was approximately \$55 million for operating and \$42 million capital. These values do not account for Financial Plan amendments throughout the year. Overall property tax increased 7.42% in 2022 (15.63%- 2021). The Budget for 2023 is expected to exceed 2022 and below is a summary of current and emerging situation as we proceed with the Budget process for the Boards consideration.

Amendments for wage and benefits have been factored into the preliminary figures. Collective Agreement rates for 2023 are 2.5% and both the exempt management and Director remuneration Bylaws are planned for review by the Board to reflect the Vancouver CPI 12 month annual % average at October 31 which is noted above (2.7%). If approved, these amounts will be updated for the Round 1 Budget figures.

There are items which were previously approved by the Board which will impact (increase or decrease) the 2023-2027 Financial Plan as summarized below:

- New contract costs such as the Sechelt Landfill operation costs and 2023 insurance premiums;
- The full year impact in 2023 of new hires approved in 2022 as they are pro-rated;
- Projects funded by taxation in 2022 which drop off in 2023 such as the HMBVFD Firehall #2 project for \$250k;
- Support Services allocations -increases mostly due to wage increases;
- Approved Transit service expansion for increased frequency to Route 90 and extended service for Custom Transit;
- Debt servicing changes (principal and interest) if applicable;
- Full cost of Planning Enhancement & OCP Harmonization approved in 2022
- Increases due to taxation in 2023 due to 2022 taxes being reduced one-time from operating reserves or 2021 surpluses to fund operating costs.

'What-if' Taxation Scenarios

A preliminary 'what-if' property taxation scenario has been provided below if each category of the proposals were approved. New* this year, we have included the capital plans into the financial implications.

	Area A	Area B	Area D	Area E	Area F	SNGD	DoS	ToG	Total
Baseline Status Quo 2023 FB	6.14%	1.30%	7.21%	5.14%	5.34%	5.42%	6.50%	4.66%	5.10%
2022 Deficits	0.94%	0.53%	0.56%	0.56%	0.51%	0.15%	0.27%	0.19%	0.49%
Non Discretionary	1.11%	0.85%	0.86%	0.85%	0.94%	0.75%	0.88%	0.62%	0.87%
Discretionary	7.81%	5.20%	5.01%	4.93%	5.59%	7.14%	7.29%	5.07%	5.94%
Not Recommended	1.74%	1.06%	1.04%	1.05%	1.31%	0.65%	0.60%	0.39%	1.01%
Capital Plan Implications	1.45%	3.13%	3.03%	2.25%	2.23%	3.43%	3.01%	1.94%	2.52%
	19.20%	12.07%	17.71%	14.78%	15.92%	17.53%	18.56%	12.87%	15.93%

It should be noted that these values are preliminary and subject to change leading into Round 1 as the base budget is refined and the 2023 BC Assessment roll is released. For instance, the timing of new approved debt issuance will be updated to reflect current project completion timelines prior to Round 1. In addition, the 2023 assessment roll will be released on January 1 and will have an impact on the apportionment by area.

2023 user rates and parcel taxes have yet to be approved for Regional Water Service [370], North Pender Harbour Water Service [365], South Pender Harbour Water Service [366], the Waste Water Facilities Services [380-395, and are scheduled to be presented on December 9. The Community Recreation Facilities [615] and Pender Harbour Pool [625] parcel taxes for debt servicing are expected to remain the same or decrease slightly for 2023.

5 Year Historical Budget Data

Below is an updated five-year summary of taxes, full time employee counts and inflation data.

Historical Budget Details	2019	2020	2021	2022	Cumulative Change 2019-2022	Preliminary 2023
Ad Valorem Taxation	20,218,598	21,168,636	24,449,191	26,262,456	6,043,858	27,600,967
% Change Over Prior Year	6.47%	4.70%	15.50%	7.42%	29.89%	0.01%
FTE Count	198.03	206.00	223.50	236.02	37.99	234.77
% Change Over Prior Year	1.22%	4.02%	8.49%	5.6%	19.18%	-0.56%
Inflation*	2.9%	2.4%	2.0%	2.0%	9.3%	2.7%

*Statistics Canada, Annual Average % Charge as at October 31

Emerging Items for 2023

The following items are currently in progress and have the potential to impact the budget in 2023:

- Result of project tendering and potential funding shortfalls.
- Successful approval or application toward future grant projects.

- Utility Rate Reviews water, wastewater and curbside collection rate reviews and Bylaw amendments.
- Transit Annual Operating Agreement (AOA); final AOA is not executed until after budget adoption.

2022 Carry-forward Projects and 2023 Proposed Initiatives

A summary of projects has been included in the agenda. New projects are shown as white line items and carry-forwards are in pink. This year, a revised rating structure for new has been provided: Categorized Non-Discretionary, Discretionary, and Not Recommended. These have been provided by Department and by Rating. All the proposed initiatives are then summarized based on the associated rating for each function / service, including overall financial, human resource and taxation implications.

There are approximately 187 carry-forward projects, 87 new 2023 staff recommended proposals and 17 that are not recommended proposals. The not recommended are presented as there may be past direction to bring an item forward for consideration, however, after a review of the overall priorities, staff are not recommending these at this time. An approximate summary of all the costs and associated funding for the 2023 proposals are as follows:

TOTA	LS:			
\$	2,421,911.00	1	1-Taxation	
\$	945,741.00	2	2-User Fees	
\$	220,000.00	3	3-Support Services	
\$	3,131,320.00	4	4-Reserves	
\$	6,785,120.00	5	5-Other (Grant, Fee	es, etc.)
\$	13,504,092.00	TOT	AL OF ALL PROJECTS	3

For Pre-Budget, staff seek direction in the following areas:

- 2022 Carry-forward projects- if there are projects from prior years the Committee would like to defer or not carry-forward into the 2023-2027 Financial Plan over and above those already recommended items in prior staff report?
- If there are specific projects the Committee would **not** like to come forward as a budget proposal to R1 in January?
- If the Board would like options for prioritization as outlined above?

All other remaining projects are to be brought forward for the Board to consider during the Round 1 Budget deliberations.

The Senior Leadership Team (SLT) have reviewed the projects proposed and will be present to respond to any queries the Committee may have.

Timeline for next steps or estimated completion date

Round 1 Budget meetings are scheduled for January 23-25, 2023 with Round 2 Budget meetings scheduled for February 21-22, 2023. Community partners and stakeholders will present at Round 1.

Final adoption of the 2023-2027 Financial Plan Bylaw is scheduled for the March 23, 2023 Regular SCRD Board meeting.

Communication Plan

The communication plan for the 2023 Budget was presented at the November 24 Committee of the whole and is scheduled to begin this week.

STRATEGIC PLAN AND RELATED POLICIES

The financial planning process is directly linked to the Board's Strategic Plan, Corporate Plans, and Policies.

CONCLUSION

An external an internal economic scan has been provided in advance of the Financial Planning process.

What-if' property tax scenarios have been provided for each proposed initiative category. User rate, parcel tax, and frontage fee reports for utilities will be presented at a Special Committee of the Whole with Bylaw approvals December 15, 2022.

This is preliminary information which will be provided through the Round 1 and 2 budget deliberations in anticipation of the 2023-2027 Financial Plan Bylaw adoption scheduled for March 23, 2023.

Attachment A: 2022 Carry-Forwards and 2023 Proposed Initiatives

Reviewed by:			
Manager		Finance	
GM	X - R. Rosenboom X – I. Hall X – S. Gagnon	Legislative	X – S. Reid
CAO	X – D. McKinley	Other	

Attachment A

Europer Corpor	and administrativ	E SERVICES	Castream	a trouble	a participante	a a serie property	rest prove	uning and a second	es butter	John Saura Const	Show and the state of the state	Stope House	Area A		Area B	o Bally Propage	ye Je cost	Area E	jup Jup Jup Start	1. July to part of the second	Cost Hero Bullet	or the second se	1949 - Color -	a standart and a standard
110	Ceneral Covernment - Hydroid Meetin Solutions and Paard Room Modifications (Other)	Contracted services to develop audio-visual cottons (including hardware, sound, camera, electrical, spece needs), pricing, and an implementation plan to facilitate a range of hybric meetings (Board E, Board Commines, Hargoyoernmental), The Board has further recommended the scoops for the hybrin Meeting Bolutions project be broadened to incorporate costs for Boardroom. Funkter recordinguration, including furniture installation of new AV hybrid technology in the Boardroom. Funkter is under development. No bids were researed by the close of the RFP dealine. Staff are reaching out to be provided technology in the Boardroom. Funkter is under development. No bids were received by the close of the RFP dealine. Staff are reaching out to potential audio-visual service providers. A kick-off meeting with an audio-visual service provider has been scheduled for November 21.		O All	Ali																			
110	General Government - Website Redesign (Phase 2)	Contracted services to develop and implement a re- designed website that provides optimal content organization, integration with applications, ease of content manageability, and improved functionality and user experience. RFP completed and in Purchasing queue to send out for Tender Project köxek-of April 26. Work is underway and nearing completion.	\$50,22		Regional																			
110	General Government - Meeting Management Solutions	Software existing to bright germide and in-person meeting cosm for hybrid Board and Cormittee meetings. In order for the virtual and physical domains on the second second second second second second system is required to seamlessity muscles both environments and their respective participants in real- time. Meeting management software streamlines the hid cycle from report and agenda creation to electronic participants of the second second second second second second second second second second potential second second second second second second second second second second second potential second second second second potential second		0 All	Regional																			
110	General Government - FTE Lift (0.5 FTE) General Government - Cyber	FTE Lift for Legislative Services Assistant (0.5 casual to 0.5 permanent lift)-pilot to permanent. In 2020, a 0.5 FTE lift was approved for Legislative Services. The approved lift was for temporary support through to the end 2022 to then be re-evaluated to determine whether an orgoing need casted. To complete increasing work plans the permanent lift is now requested.		All	Regional	DISC	\$25,00		Base Budget Increase	0.50				0.029 13.02	\$3,255.00 0.0		\$2,457.50 0.018 \$9,830.00 0.073	7.55 \$1,887.50 0.01 7.55 \$7,550.00 0.02			847.50 0.051 12.07	\$3,017.50 0.022	2 1.96 \$490.00 0.1	
10	Insurance	Cyber insurance protects against cybercrime and cybersecurity risks such as breach of personal information, identity theft and online fraud events, cyberbullying, cyber extortion including ransornware, and cyber-attacks to operational systems.		All	Regional	DISC			Base Budget Increase						\$13,020.00 0.0						390.00 0.203 12.07			
110	General Government - Corporate Review - Organizational	District's organizational structure identifying any gaps or opportunities to create better alignment with services and expectations, in addition, the review will assess staff resourcing levels and whether on ord current staffing is sufficient in consideration of such things as the size of the community, the size of the comparization, the SCRD's overall budget and the services that the SCRD is currently providing.	r	AI	Regional	DISC	\$30,00		Operating Reserve				\$0.00		\$0.00 0.0		\$0.00 0.000	\$0.00 0.00			\$0.00 0.000	\$0.00 0.000) \$0.00 0.1	
111 115	Asset Management - Corporate Asset Management Training Human Resources - Human	Development of Corporate Asset Management Training Modules Ongoing and incremental recruitment needs,		All	Regional	DISC	\$50,00	5 5-Other (Debt, Grant, Fees, etc.) 3 3-Support Services	Contingent on Gran	1.40			\$0.00		\$0.00 0.0 \$0.00 0.0		\$0.00 0.000 \$0.00 0.000	\$0.00 0.00	0 \$0.00		\$0.00 0.000 \$0.00 0.000	\$0.00 0.000	0 \$0.00 0. \$0.00 0.	
	Resources Advisor - Talent Acquisition Specialist (1.4 FTE)	associated job description redesign, reclassification, creation of adversiments, development of selection criteria / Interview questions, testing methodogy, contracting applications, testing un interview. participating on panels, scoring, documentation of the participating on panels, scoring, documentation of the letters, contaction, bring managers and all other activities in pursuit of talent acquisition, especially in the difficult to fil (role, has increased substantially over the past number of years.																						
115	Human Resources - Linkedin Annual Recruiter Package	Organig and inversential recultment needs, restain of sherilawareki, contacting antibudocity, contacting applicants, setting up interviews, and all other activities in pursuit of talent acquisition, expensional in the difficult to fill roles, has increased substantially over the past number of years. An incremental bit of about \$12,000 for purposes of a Linkedin Reculture package is viewed as vital to orgoing talent acquisition.		All	Regional	DISC	\$12.00	3 3-Support Services					\$0.00	0.000	\$0.00 0.0	00	\$0.00 0.000	\$0.00 0.00	0 \$0.00	0.000	\$0.00 0.000	\$0.00	50.00 0.1	000
116	Purchasing and Risk Management Business Continuity Management Program	 The sequence of their is 2023 it will be legislatively mandated for local government to have business continuity plans (BCP) will be mandated by the Province. The SCRD does not have a completed BCP and this project is to develop a comprehensive corporate plant scale and a second staff and external consultants. 		All	Regional	DISC	\$18,00	5 5-Other (Debt, Grant, Fees, etc.)	Grant				\$0.00	0.000	\$0.00 0.0	00	\$0.00 0.000	\$0.00 0.00	\$0.00	0.000	\$0.00 0.000	\$0.00	\$0.00 0.	000

	ione	5	ada	10 Mar	, provinte	Participants	9.0 WONT PROPOSI		Entropy and a source	10	A Source of the states	on the store when	an to the second second second	NAME TO AND THE OWNER OF THE OWNER	o ^s t, cost	MAR ROOM TOO CO	and the second second	SUB DURIN THE TOT	Supple reading to a superior		and faller to a	HAR AND	Jugen Property
1	<u>Funct</u>	ege ^{gen} Information Services - Digital Coliebonation Solutions	Anyaer increases in funding for Troporating and capital surgate to expedite online collaborative software tools, gligal services, and related equipment devices. The project includes a temporary 2-year internal resource - comprised of a) Temporary staffing: 2021 (Troonths) b) Professional services (1) Brohware purchases/subscriptions (2) Brohw	536,390	All	Regional	C C B B B B B B B B B B B B B B B B B B	/ th ₀ , t _{bb} , t	- Rage	And the second sec	<u><u></u></u>	5 ⁴ . 4 ⁴ . 45	Contraction of the second s	140 0 00 00 000		, <u>(1997</u> , 1998, 1997, 1	<u></u>	<u>, 2 / 2 ² /</u>	<u>/_28 / 484 / 488</u>	/**** (4***	1988 (* ¹		
1	17	Document and Records Management System (ECRMS) Functionality Enhancements	Advanced Content Server functionality that was not turned on during the initial system to dot, and norcesses digital enablement of business processes and electronic interaction with and between staff and the public. Avanted consulting contract to Castence. Projeck kickoff meeting planned. Records enhancements to be implemented with migration to MS SharePoint for better alignment with MS Teams implementation.	I	All	Regional																	
1	55	Feasibility (Area F) - Connected Coast Connectivity - Feasibility Study	Study for the establishment of a new service for Area F Island (Gambier and Keats) high speed internet through the Connected Coast.		F and F Islands	F and F Islands	DISC	\$10,000 1	1-Taxation				0 \$0.	0 0.000 0	\$0.00 0.000	0 \$0.00 0.0	00 0 \$0.00 0.	100 \$10,000.00	0.074 0 \$0.	0.000 0	\$0.00 0.000	0 \$0.00 0.000	
	10	Project Field Road Space Planning -	Community Partner and Stakeholder Approved Project CF 2020 project delayed due to COVID-19, health orders	\$37,726		A Sechelt																	
11 11 2 29 36 36 31 50 52 61 6	5 / 50	additional funding approved 2021 included and 11 Portion to be completed	and WorkSafeBC requirements. The addition of the 2021 proposal is to underska additional work to review and update the prior analysis to respond to COVD-19. This additional work is not a new deviction, it is adapting work Position space analysis classification summary completed, thinkine assessment coordinuing. The project has been reframed as an Alternative Work Strategy to allow of feable work for staff. The IT equipment, fumiture and staff needs assessments have been completed with the implementation considerations as part of COVID-19 te staff needs assessments have been completed with the implementation consideration and furniture equipment has been predominately delivered and installed. Additional work stations.																				
1		Services - Electronic Data Records Management System Conversion (0.6 FTE)	EDRMS Conversion from Content Server to SharePoint (0.6 FTE lift for Records Technician)		AI	Regional	DISC	\$133,000 4	4-Reserves	Operating Reserves \$85,000, Support Services \$12,000 and Taxation \$36,000	0.60		\$0.0	0.000	\$0.00 0.000	\$0.00 0.0	\$0.00 \$0.00 0.	000 \$0.00	0.000 \$0.	0.000	\$0.00 0.000	\$0.00 0.000	
	1/ 13	Aast Management / Financial Services - Impermetation of New (PSAS) Asset Referement Obligation (ARO)	Reterement Obligations (ARO). Internal and external professional aerotices will be needed to facilitate the implementation. Staff have begun project acopting and data coelection free valtandar. Continues to rul fur- tional state of the other of the state of the other of the unscucessful and 1 active recruitment underway). Internal work continues on project. Posting for new position issued in late April 2022. The project is partly being undertaken by Asset Management Staff at This time and making good progress. July 2022: Making good progress on project. Internal Interventy of ARO has been completed and next lates are be enyone is a project and the staff and the staff and the staff and been completed and next lates are be enyone is a planned for G3.202. New Finance resource will allow the tarting in September to help with calculating new expresses. Enjoyeening assessment scope has been for Nev 22. Likely that there will be surplus funds in the project.			Regional																	
	0 / 6 / 2 / 2 / 3 / 25	Various Functions - SCRD Corporate Recycling Program.	Field Road project started late 2021: Staff to reassess project and limitenes as the COVID protocols change and once facilities are ne-opened when closed. Request for Proposal for Corporate Recycling for facilities, including food vesale, is at phased implementation - Remaining to complete Fire Departments and Pender Pool	\$1,279		Various																	
11 31 36 36 37 6	0/	Verice Functions - Corporate Electri Verice (EV) Charging Stations (Phan 2)	Phase 2 involves: e-electrical system assessments of Mason Road and Field Road sites; e-lectrical system upgrades of the Field Road site which could involve a new subpanel on the IT building which could involve a new subpanel on the Thuiding the Starth and Road Starth (Starth Starth Starth Biotechart) and Road Starth (Starth Starth Starth Discussions starth of granter integration with other Field Rd and Mason Rd planning and retrofit work. Oct 2022: RFP being written.	\$70,000		Sechelt / Gibsons		\$ 546,000.00			2.50	· 5 ·	\$19,437	0 0.803 S	516.275.00 0.672	\$12,287.50 0.5	07 \$9,437.50 0.	80 \$25,787.50	1.065 \$34,237	50 1.414	\$15,087.50 0.623	\$2,450.00 (0.101	

Attachment A

				mours		MON PROPERTY				ang source or Other	****	to have a water	Indean dia to		000000 100 100 100 100 100 100 100 100	opposite	100°	0788 ¹⁰ 38 ¹⁰ 10 ¹⁰		AND TO AN	or a state of the		of and a state of the state of		\$0. 40. 50.	o it
Func	on ho. Project	ne Deschafter	CaryForend.	Service	Particity Locations	Category	prost prost	Fording So	Additional Full	de Fre Past	Liest ApprovedRee	Aduation Proprieto	Participation 20 Hannes	and Budy	Set Pression for them CO	* of Budge Previousion &	settern Co	participation and terminos	and Total Budde Bud	and them Co	Budge Previous Budge Hen Co	No of Budget	Propagation Co		an Co a bullet Pr	
310	IUNITY SERVICES Public Trans- Building im Increased Safety (see ad approved in 2022)	provements Increased Safety and Security at Mason Road alle (e. Becurty system, CCTV and improved external lighting compared for CCTV and an improved external lighting compared for CCTV and excurtly system on April 5. 2021, June 4 update, waiting for PIA to be completed for CCTV. Update August 1-2. Quotes received for light pole installation. Will be unable to complete all the projects within the approved budget, Lot will move the tighting). Work anticipated to be completed in to tighting). Work anticipated to be completed and and included in 2022 additional budget request approved and included in 2022 Budget. Way 9 update: Light pole installed, lights on back order unif August. PIA for CCTV S9% complete. Jul 41 update: Light printified on May 24th and 100% functioning. Maring for Legibative Services to review CCTV and Security. Nov 24: No change. New manager on board, and will prioritize in Q1 2023	р. 9 г	B, D, E, F, DoS, SNGD, ToG	Sechelt								Area A		Area B	Ar	rea D	Area E		Area F	DOS		ToG	SNGE	D	
310	Public Transit - Security S	atem and The budget approved in 2021 for this project included the installation of exercit or highling in the parking lot. The budget was insufficient to complete both projects. This request is to find the budget approved to the complete both projects. This is a straight the straight of the straight program of the	e d ng r	B, D, E, F, DoS, SNGD, ToG	Sechelt																					
310	Public Transit - Permane Enhanced Cleaning Stan FTE)	tin response to the global pandemic, BC Transit Bards (14) requires dehanced cleaning standards including the requirement to disinfect buses every day, in 2021 and 2022, one-time operating funding was approved to support the additional wages required to fulfit this commitment to BC Transit in 2022, these enhanced and the standard standard and the standard standard Agreement with BC Transit and is now a permanent cleaning standard that needs to be built into the base budget. The project requests ongoing base budget lift to supp the additional wages (- 49 hours/week).	19	B, D, E, F, TOG, DOS, SNGD	B, D, E, F, TOG, DOS, SNGD	NON DISC	\$103,714 1	1-Taxation	Taxation \$51,900 and BCT \$51,857	1.40			0 \$0	0.000 15.	41 \$15,982.33 0	D.118 11.84	\$12,072.31 0.089	8.94 \$9,272.03 C	14.95	\$15,505.24 0.115	32.43 \$33,63	4.45 0.249 14.2	\$14,820.73	0.110 2.32 \$2.40	106.16 0.018	
310		and The SCRD currently relies on BC Transit for all set Transit marking and promotion initiatives. 3 Year Plot. Ridership levels have not recovered to pre-pandemic levels. Promoting transits as a transportation alternative to private vehicles, would help in achieve climates strategies. This project proposes that the SCRD take an active ro in the promotion and marketing of our local transit system and a latendar to result in: increased community awareness of the local transit system and improving contraints of the local transit system and improving contraints on the schools to build a future generation of transit users - improved employee satisfaction	łe	B, D, E, F, TOG, DOS, SNGD	B, D, E, F, TOG, DOS, SNGD	Not Rec	\$10,000 4	4-Reserves	Operating Reserves					0.000	\$0.00 0		\$0.00 0.000	\$0.00 C		\$0.00		3.00 0.000	\$0.00		\$0.00 0.000	
310	Public Transit - Standby Compensation (Base Bu	The transit division provides a daily call out list to the D of party. This list outlines what driversimptiyees to call for coverage and in the order required through the both party is unable to escent a driver, which results in in management working outside of normal business to to find an available driver. Transit is proposing a one year plot to trial a new process that would include a the number of hours management is required to work over and above their normal business hours and lead less daruption to their home life/better work life balance and above their normal business hours and lead less daruption to their home life/better work life balance	ne rs to	B, D, E, F, TOG, DOS, SNGD	B, D, E, F, TOG, DOS, SNGD	DISC	\$49,744 1	1-Taxation					0 \$0	0.00 0.000 15.	41 \$7,665.55 0	0.057 11.64	\$5,790.20 0.043	8.94 \$4,447.11	333 14.95	\$7,436.73 0.055	32.43 \$16,13	1.98 0.119 14.2	\$7,108.42	0.053 2.32 \$1.15	154.06 0.009	
310	Public Transit - Base Bu Increase	Board meeting that will outline the base budget increases required within the Annual Operating Agreement with BC Transit to maintain service levels, address internal non-shared costs like field maintenance and support services, and to address th 2023 proposed service expansion approved in principl by the Board.	to e	B, D, E, F, TOG, DOS, SNGD	B, D, E, F, TOG, DOS, SNGD	NON DISC	\$225,256 1	I 1-Taxation	Combination of Taxation, BCT Cost Share, and Covid Restart/Reserve funds	3			0 \$0	.00 0.000 15.	.41 \$34,711.95 O	0.257 11.64	\$26,219.80 0.194	8.94 \$20,137.89 0	149 14.95	\$33,675.77 0.249	32.43 \$73,05	0.52 0.541 14.2	\$32,189.08	J.238 2.32 \$5,22	225.94 0.039	
312	Fleet Maintenance - Garag Replacement	Hoist Replace a hold in garage (used to service various defined including buses, fire truck, dump truck and backhoe) which is at the end of life (2006) and does not meet full if a collection of life (2006) and does not meet full if a collection. FRP to be completed in August. In discussion with BC Transit for possible financial contribution towards the hold through the annual operating agreement. Explant and the service of the collection		All	Secheit						18														30	[28

			at a	Anounts	ALLAND	o work improved			ure constant	9 Source for other	as to be the	Joon Hallow	Transition Cost	Propulsion in con		Profession - Francisco	Transis is in		Profession - Table	10 North Const	Pr09000 F810's	1900 000 000 000 000	- VEROPENSION
Function	un protection	Description	Caryfore	ServiceP	a Locationia	Category	PHS * Prount	Funding	Additional	FIERBOUL	Approved. HE Adust	Amount to	RICIPALU BUDGE LIGE	So Budge Constitutes	** of Budge	NOTOPALO BUDGE LEE	o Subst Proprior Substition CO	A TOPEL DUDGE TO	**************************************	an al Budg	Strictoria Budget Her	es of Budge up and the state	op of Bulle
312	Fleet Maintenance - HVAC Maintenance Safety System Fleet Maintenance - Fleet Loaner Vehicle	Additional safety system for fixes staff to perform HVAC maintenance on top of buses. Hereas system purchases and instaliation to social in Q23 2022 on another point. Will purchase parts for project in Q2; installation still slates for Q3. Nov 24. Still wang for engineer sign off before harmes system can be installed and project completed. This will be a profit for the new manager. Refer current learner whicks and replace with another fielding current whicks and replace with another fielding current learner which and the current learner which and the fielding current learner which and the fielding current learner fielding current learner which and the current learner which and the fielding current learner which and the fielding current learner which and the fielding current learner current learner which and the fielding current learner current learner which and the fielding current learner current		All All	Sechelt Regional																		
312	Fleet Maintenance - Building	Income of Cofety and Consulty at Manage Delaits (c			Sechelt																		
312	Improvements - Increased Safety (see additional approved in 2022)	Becutive system, CCTV and improved external lighting) Privacy impact Assessment (PA) completed the CCTV 12 - Quotes received - unable to complete all to CCTV 12 - Quotes received - unable to complete all the to projects with the approved budget, but will move forward with the most critical item first (external parking to lighting). Work anticipated to be completed in the carrier forwardset to 2022, additional budget nequest approved in 2022. Budget. Mar 22 update: Additional budget approved in March 2022. Project to commence in Q2 Lighting, Wangat: PN for CCTV 50% complete. Ward August: PN for CCTV 50% complete. Wirkway Impact All Installed on May 24th and 100% functioning. Waiting for Legislative Services for veiwe Privacy Impact All Installed on May 24th and 100% Soy 24. No change. New manager on board, and will prioritize in Q1 2023.		• All	Sechen																		
312		Budget approved in 2021 for this project included the installation of exterior lighting in the parking lot. The budget was insufficient to complete both projects. This requests is to fund the balance required to more forward with the security system and CCTVs. (see CF – Bullding Improvements Increased Safety) Mar 22 update: Additional budget approved in March 2022. Project commence in Q2. May 9 update: Light post Installed, lights on back order update. Light post Installed, lights on back order fund oning. Waiting for Lagislative Services to review Privacy Impact Assessment before moving to RFQ for CCTV and Security. Nov 24. No change. New manager on board, and will prioritize in Q1 2023.		All	Sechelt																		
312	Maintenance	Project planning stage complete - RFQ for electric charges completed April 8 update: EV Charger installed; availing new vehicle so training can commence Jul 14 update: Fielet researching appropriate training courses and required tools. Nev 24. Still availing EV their units to arrive. Once they have arrived we will be able to asses what toolelequipment will be required and will purchase at that time.	\$7,878	8 All	Regional																		
312	Fleet Maintenance - On Call Compensation (Base Budget)	To ensure business continuity of bus service and essential Files // Equipment and emergency generators, the Filest division requires a Certified Technician (Mechanica/Mathemanes Supervision) to be on Standby for after hours needs. Currently the Filest Maintenance Supervision carries an after hours mobile phone to provide this service without financial compensation. This is not sustainables progres compensation (Standby pay) as per the collective agreement.	s	All	Sechelt	DISC	\$72.00						\$0.00 0.0	50 S0	.00 0.000	\$0.00 0.00	0 \$0.00 D	00 \$0.	0.000	\$0.00 0.000	\$0.00	\$0.00	0.000
312	Fleet Maintenance - Corporate Fleet Strategy	A Corporate Fisel Management System of Strategy has been a corporate proving for years. Red expenses (bu- capital and ongoing operating) are a significant capital and ongoing operating you filed management plan) would address the acquisition that the second system of the second system function in the corporate filed. Currently each service function in the corporate filed. Currently each service science of the service of the strategy will SCRD Project Team. The objective of the strategy would be to develop a plant to manage and maintain vehicle and equipment field states at efficiently and cost effectively as possible, improve each in the anagement and workflow automation, improve its management and workflow automation, improve its envices, increase staff efficiency and productivity. enable complexer, real-time, easily accessible data that will enhance staff and management ability to analyze and maximize availability usage and cost effectiveness of this resource.		Al	Sechelt	Disc.	\$75.00	0 4 4-Reserves	Operating Reserves with potential for a grant				90.00 0 C	50	000 0.000	50.00 ⁴ 0.00	0 50.00 0.	90. 90.	0.000	\$0.00 0.000	50.00	90.000 \$90.000	0.000

FURTHER	a sure portation	- December	Conference of Sec.	a participation of the state of	a a	Land State	rund service over	Proventer too and an internation	an to provide the set of the set	1.5 1540 Property in	or contract of the contract of	Support of Support		a before the set of th	And Sala	Starting and the starting of the starting of the start of
313	Building Maintenance Services - Increased Building Maintenance Requirements (0.12 FTE)	The SCRD is responsible for 44 buildings which vary in size and complexity from large recreation centers to small pump stations. The building maintenance division currently provides scheduled preventative provides and the provides scheduled preventative to the schedule schedule schedule buildings. The remaining Bbuildings receive no preventative maintenance services from building maintenance and only minimal support for emergency repairs which leaves the maintenance responsibilities developing capital renewal planes for the building assets, the planning and implementation of building assets, the planning and implementation of building related capital renewal planes for a building related capital renewal planes for able schedule divisions managing the buildings. This current divisions managing the buildings. This current provides provides and seast management of SCRD buildings or line up with areas of subject maintenance. This budget plocetails in preventing schedules and efficience review of buildings to line the schedule and maintenance and seast management of SCRD buildings to line up with areas of subject maintenance service and appointuities for enhancements. Note: Recreation facilities have well established and main capital renewal planes, and are not included in this review.	Ai	Regional 2000		-Taxation One Time 2022			0 \$0.00	0.000				000 0 \$0.00 0.000	0 50.00 0.000	
315	Operating Budget Lift	General maintenance costs for the Mason Road Yard have historically been shared, in absence of any declarate budget. In the parts few years, the maintenance at the yards has been tacking proposi- tion to the parts of the share tacking proposi- identifies a shared budget to address ongoing repair and maintenance of seraes within the Yards that are considered 'common spaces', for example: landscipping, body registro and ang parking areas, yard landscipping, body removal and los control, and weate emroval.		Sechelt DISC	\$40,000 3 3-Su	port Services Estimated 70% Taxation and 40 User Fees	» %		\$0.00	0.000	\$0.00 0.000 \$0.0	ol 0.000 \$0.00	0.000 \$0.00 0	000 \$0.00 0.000	\$0.00	\$0.00
345		Mar 22. Continued staff vacancy in Ports impacted capacity to move the project forward in 2021. Staff continue to update the Squarmin Nation. Potential containe relevance or drive study of Nation Potential contains relevance or drive study of Nation Potential provides with current staff to resource this project Antiopate project commencement Q. May 5: New Ports staff started and being oriented to portfolio. Delegation regarding dock at April CS app 22. Tour of all contained and the Community Application of the project of the Staff started and being oriented to portfolio. To legation regarding dock at April CS app 22. Tour of all contained in which Gamber Island Community Association New Brighton Dock Committee chair conducted in July Major impactions all Gamber ports including New Brighton Dock Committee chair conducted in July Major impactions all camber levels with Level and application with the New Brighton dock. New Brighton dock and aliou understanding heats to pstudy information used to inform capital menewal plans for SCRD docks and aliou understanding heats to pstudy and apps analysis related to dock beat management practices (from province and Nation). The drive portion is acteduated board beat management practices dock community conversations has been secured and should commence later in G1 2023.														
345	Ports Services - Ports Major Inspections	Mar 22: Continued staff vacancy in Ports impacts cepacity to move there inspections forward in 2021. Currently shifting work protrices with current staff to resource this project. It is anticipated these inspections will be fendered in Q2 d 2022. May 9: New Ports staff started and being oriented to publish or the staff started and being oriented to additional funding may be required to complete all mini- respections. These inspections will be used to inform capital reveal planning. Staff staff staff staff staff staff staff staff staff staff staff staff staff staff staff funding will be required to complete the remaining four docks in 2023. A 2023 budget proposal is being developed. Nov 24: Major inspections have commenced including a desk top staff in staff staff staff staff staff staff staff staff staff staff staff staff staff staff staff staff developed. Nov 24: Major inspections have commenced including a desk top staff in staff developed.	\$77,660 B. D. E. f and Island	· Various												

						. Proposit		and the set	s. c.ee	-Source for OFF	es /	to nation		je	28° - 10		100 Jac	100	10	100000 m		, je				
Function 345	100 500 500 500 500 500 500 500	net of the second secon	Carlyforward \$669,730	Safer ^{on} Safer ^{on} S B, D, E, F, and Islands	Various	Caregory	PHS* Amount	Fundan	Source Roution	Fundinger.	Popose the state of the state o	Adrestico Des to	. to be here and	sto cost	BARRY DOUBLE FAIL	**********************	Strong Contraction Cost	40 01 Dalage Production Fri	up cost so or	Sanopage Preside in Cost	No O BURNE POOL	and woncost	. o Bulley Proposition for	10 cost 40 of Date	Strogen State In Cost	a Bullet Propul
345	Parts Services - Ports Major	Don't a signal intervet. Josimulation and watering in 1111 is provide a signal intervet. Josimulation and watering in 1111 is Major inspections to be completed in 2022 which will further inform these capital projects. Staff will review capital plan for phase transfering of work, aligned with Board-approved plan or return to Board with additional information in 2024 2022. Market and the site of the site of all the ports. After reviewing pass inspections and relevant port documentation, Parts staff trecontifmed several profits projects including head identified in the ports. After reviewing pass inspections and in the profest plant orgents in charging and tremlines in the profest plant outline next steps and tremlines in 2034. Sep 22: This project dates back to 2018. No grant application has been successful. A ReP is being artifield to secure an engineer to develop designs and working with the services have developed. 2025 Mudget proposal is being developed. 2026 Mudget proposal is being developed. Nov 24: A per 569 22 Updiate, RFP for engineering services still under developement (staffing shortages in infrastructure Services have develor dapacity elsewhere).		8, D, E, F	Retional		50	200 4 4-Reserves	Operating Reser					80.00 0.000	50	.00 0.000	50.00		80.00 0.000		0 0.000	50.00 0.0		80.00 0.000	50.00 0.0	
343	runs serves - rons major	The information reached the product applies applies to the all nine ports every 5 years. Five applies in product every structure of the product applies and inspectors were been reaching for major inspections in 2023. These major inspections include both above and bolive water structure assessments. This information reached from the major inspection reports is with understanding the current condition of the general maintenance that is required to be completed within the following 5 years. It also informs the development of the ports capital reaveal plant, providing capital project scope of work for any major public use.		в, D, E, F	regiona	USC			Operating reser	ves				50.00 0.000	30		30.00		5000 0.000	<u>s</u> u .		50.00 0.0		50.00 0.000	50.00 0.0	ŭ
345	of Rec Ports Services - Ports Signage Upgrades and Standardization	Signage for the nine SCRD ports is not uniform and in many cases the actual signs are decaying and need replacement. Sign information is also out-of-date on some. This budget proposal intends to standardize all port signage.		B, D, E, F	Regional	Not Rec		000 1 1-Taxation					0	\$0.00 0.000		00 0.039	17 \$4,250.00		\$3,000.00 0.022	50 \$12,500.0		\$0.00 0.0		\$0.00 0.000	0 \$0.00 0.0	
400	Cemetery Service - Seaview Cemetery Expansion (0.05 FTE)	The 2022 draft Cemetery Metter Pilan provided an analysis of suppy and demand related to the interment option at Seaview Cemetery. It identified that casket loss and columbatin actives are sequeded to be add or to and columbatin actives are avecued to be add or increases the suppy. There are areas within the processes the suppy. There are areas within the diaditional columbarium meets the batch be redeveloped to accommodate additional casket loss. Further, an additional columbarium meets the batch be redeveloped to accommodate additional casket loss. Further, and additional columbarium meets the batch be redeveloped to be designed for development to bat in the next free years it too can be constructed, providing an additional includes the engoing operating costs to maintain the newly developed area (\$15,150 and 0.05 FTE)		Al	D/E	NON DISC	3604.	4 4-Reserves	Operating Research \$302.386 and \$1 Term Financing	ort				\$0.00 0.000	30.	.00 0.000	\$0.00		\$0.00 0.000	ŞU.	0 0.000	\$0.00 0.0		\$0.00 0.000	\$0.00 0.0	ŭ
400	81 Ref. Cemetery Service - Community Engagement Cemetery Master Plan	At the July 28th, 2022 Committee of the Whole meeting, the 2020 Band resolved to dely final endership, at the yolan, and resolved to dely final engagement and eask community fund regarding the draft SCRD cemetery Services Mater Plan. Furthermore, the Board directed that staff work to prepare a budget request, which outlines the proposed process and resources to deliver effective information sharing and community engagement in 2023.		All	Regional	Not Rec	\$27,0	000 4 4-Reserves	Operating					\$0.00 0.000	\$0.	.00 0.000	\$0.00	0.000	\$0.00	\$0.0	0 0.000	\$0.00 0.0	000	\$0.00 0.000	\$0.00 0.0	00
613	Community Recreation Facilities - General Recreation Capital Renewal Funding Community Recreation Facilities -			1 B, D, E, F, TOG, DOS, SNGD 0 B, D, E, F,	Various Gibsons																					
613	Glosons and Area Community Centre Brite Chiler and Condense Recreation Facility Maintenance - Health and Safety Equipment	Staff and the Joint Health and Safety Committee identified tasks at the Gibbons and Area Community Centre (GACC). Sunshine Coast Arens (SCA) as well as the Sechet Aquatic Center (SCA) with an elevated risk of high. A hazard Assessment was completed and engineered controls were identified to improve staff safety while completing the tasks. The engineered controls include the purchase of a blade changing arrangent for both elimins, approximation risk glass on elevation of the task of the staff safety and and arrangent to both elimins, approximation of the staff arrangent to both elimins, approximation of the staff elevation of the staff safety and the staff safety and arrangent the bala the halp the staff safety and comma the Sechet Aquatic Center (SAC).		TOG, DOS, SNGD B, D, E, F, TOG, DOS, SNGD	Gibsons and Sechelt	DISC	\$21.5	500 1 1-Taxation					0	\$0.00 0.000	18.55 \$3,558	.25 0.026 10	1.44 \$2.244.80	3.017 9.43	\$2,027.45 0.015 1	13.24 \$2,846.4	0 0.021 33.47	\$7,196.05 0.0	353 13.55	\$2,913.25 0.022 3	3 \$709.50 0.0	05
		noom at the Sectient Aquatic Center (SAC).																								

	and the same same same same	Dureiner	Conferment .	provints Serves	whether the second	S. of Herry Proposit	rest prov		is surgering come	Lamon France South	stor conset	bedres to be his to be the second	Store Provide a	numer resort	200 Bulls	a property of the cost	No Designer	Preside and Cost	2000 0000 000	Profession and the second	100 Ball Contraction Con	Start Logie	a contraction of the contraction	- Tould - Tour and the second	100 - 100 -	A Property of the state of the	a transformation
613	Not Re: Recreation Facility Maintenance - receive and District Aquatic Gibsons and District Aquatic Facility (0.2 FTE)	When the SCRD took over the operations of the GDAF from the town of Glosons the aquited is staff at the facility had a significant role in the operational and maintenance aspects of the facility. Sead on the the staff is exclusion of the staff of the staff of the facility services role at the facility would be limited to 1 day per week. Note of the aquitace staff who transferred over with the facility would be limited to roles within the SCRD or have left the SCRD entrievy. This has resulted in a knowledge gap and experience in the operational aspects of the facility within the aquitace tanging. When the takes the staff who appert training aquitace staff on tables that are completed by FO at SAC and to further exacetbate the issues, staff uncover in adquits fails the list are completed by FO at SAC and to further exacetbate the issues, staff uncover in the adjust staff on table that are completed by GAC. An additional 2 FTE is required for facility of SAC. An additional 3 SAC, This additional support vali- ensity staff with the appropriate subject matter expertise.		B, D. E. F. TOG, DOS, SNGD	Gibsons	Not Rec	51	1 1-Tax	tion Base Incr	ease	0.20			0 \$0.0	0 0.000 16.5	55 \$3.032.7t	0.022 10.44	\$1,913.13	0.014 9.4	\$1,728.05 0.	22.428. 24.428	0.018 33	\$6.13338 0.	13.65 92.4	0.018 3	3 \$804.73 0.	004
613	Base Budget increase for Snow an Ice Control at Glibsons and Area Community Centre (GACC) and Glibsons and District Aquatic Facility (GOAP)	TBC- this may be expanded to be a Corporate Snow d and loc Control Base Budget Increase Snow renoval and salling services provided at the recreation facilities reduce raiss of titigation due to signs and fails during periods of inclement writer waither. This service is provided by a contracted 3rd party and for the part fer years, studia colos for the service has a base budget increase of \$20,000 for CACC and \$3,500 for GAZe to align operating budgets with actual expenditures.		B, D, E, F, TOG, DOS, SNGD	Gibsons	DISC		3,500 1 1-Tax							0 0.000 16.5		0.029 10.44					10 0.023 33			84.25 0.024 3		
613	Recreation Facility Maintenance - Viability of Alternate Water Source for Sunshine Coast Arena ice maintenance	Placeholder / amount to be confirmed - funding will be required to hire an engineer to provide the defails and cost estimates on the required ice plant upgrades to use an alternate source of water for the maintenance of ice at the Sunshine Coast Arena (SCA). Staff will bring a future report to the Board with additional information.		B, D, E, F, TOG, DOS, SNGD	Sechelt	DISC	\$1	0,000 1 1-Tax	tion					0 \$0.0	0 0.000 16.5	55 \$1,655.00	0.012 10.44	\$1,044.00	0.008 9.4	3 \$943.00 0.	007 13.24 \$1,324.	30 0.010 33	\$3,347.00 0.	025 13.55 \$1,3	55.00 0.010 3	.3 \$330.00 0.1	102
615	Community Recreation Facilities - Fa Protection Systems Upgrades - Phas One	December 2019 Bill protection audits completed at GACC, GAP, SAC and SCA and recommendations noted. Based on estimated total project costs and staff capacity to complete projects, staff accommended at phases approach to completing upgrades. Projects are given to higher tak amas. Project estimation of the phase one include GACC roof access ladders and hatch upgrades, SAC fail protection anchor points for mechanical com floor hatch used to the heavy and mainter and the staff of the staff of the staff mechanical com floor hatch used to the heavy located above mechanical equipment. Sep 22: Tender was posted July 19 and closed August 24. Tunder evaluations completed, award penting. Antipapated project completed to year of Q3 2022. Nev 24. Project awarded, contract signing in progress.	360,000	B, D, E, F, TOS, DOS, SNGD	Sechelt / Gibsons																						
615	Health and Safety Requirements	After a risk assessment and review of WorksafeBC regulations, two emergency showers and an additional eye wash station are required at SAC. Mar 22: Procurement schedules to start 03 3022, anticipated project completion Q4 2022. Nov 24: Tender posted, closes November 21, 2022.		B, D, E, F, TOG, DOS, SNGD	Sechelt / Gibsons																						
615	Domestic Hot Water System	The control system for the domestic hot water tank at SAC requires an upgrade to control water temperatures. After numerous attempts to address the ongoing issue, an upgrade to the control system is required to avoid drastically fluctuating temperatures that could be a safety issue. Engineering design awarded, anticipate completion of design phase by ond 0.22. Design phase completion delayed, anticipated to be completed early G3. Construction hardering planned to commercia in G3. Construction hardering planned to commercia in G3. Nov 24: Tender issued, closes November 4, 2022.	\$31,000	B, D, E, F, TOG, DOS, SNGD	Sechelt / Gibsons																						
615	Community Recreation facilities - Water Management Plan Implementation	During the restart of recreation facilities after an extended clocure due to COVID, obsertie water system water management plans were highly recommended by the Health Regoin, Plans developed at 2021, to implement the origing safety recommendations in the Mar 22. Procurement of services to implement plans schedulet to start Q2 2022, anticipated completion of implementation of 3022. Tender documents due to 32. Franciscurg and the service of the Nov 24. belay in completion of tender documents due to start turnover. Project reassigned and moving forward, delay may result in project completion being carried forward to 2023.		B, D, E, F, TOG, DOS, SNGD	Sechelt / Gibsons																						

			and services	ALLOWING OF	Just Property		Supposed States	e	ng source of other	as the party	Jen hore the the	seen reso too	TOPOTO AND CON	- Property	A CONT	5740000 11400 1200 1	and the second	e con	ATROPOST TRADE	17007-001-00-00-00-00-00-00-00-00-00-00-00-00	APOP STATE	Turne
615		May 9: Project awarded in March and now underway with anticipated completion date in 03 2022. Data collection and handover took longer than expected to produce and review. Jul 14: Public Engagement phase has been completed, analysis and review is underway. Nov 24. Project track for completion in Q4 with an anticipated report back to the board in Q1 of 2023.	S2,816 S.D.E.F. S2,816 D.E.F. NNGD	Regional	Creater the	header -	Fundante	Reference.	Ft south by	Proven HE ASIA	Provinte Part	open the second se	S BURNEL DE BURNEL	S. D. Participation	June of the second s	Participant Contraction	STORE DURCH	at apoly	1985 Digital Constant	AND PUT OF STORE PUT	10 JUNE OF COMPANY	40 BURS
615	Sprinker System Repair or Replacement	Dec 31, 2020 the fire sprisher system at the Sechell Aquatic Centre developed a leak and a contractor was Lupon disassembly of the sprisheliker piping to repari the leak it was discovered that there is significant to a sprisher the second stress of the sprisher the leak it was discovered that there is significant compromised sprisher pipe valid studies to priote leak(s) and reducing the flow capacity of the piping. Per Board resolution, the work will commercie 1 3222 with a phased approach. Additional budget to complete project is a part of the 2222 Capital Reveal Plan. The December 2 and the second stress of the second replacement pending. Due to timing, Phase 1 months, December 2 and the second stress of the second stress of the second stress pelliminary design and project construction noti Nov 24. Preliming design protons and cost estimates received. Staff report planned to come before the Board December 8, 2022.		Sechelt																		
615		Isop 22: Revised Instele documents for SCA and GDAF Door Replacement projects are naving completion. SCA Roof Modified Bitumen Replacement completed, invoicing pending: SAC Packaged Boof Too Uhits 3, 4, and 5 www.ided, project completion anticipated by Q3 completied, consultation funds the bitug postelo Hagining of Q3. GACC Audio System Component Replacement awarded, schedule for completion I Q3. SCA Community Room Flooring replacement completed, involvicing pending. Procurament prosests hagining acarbonization and be used to guide design work for GACC enfiguention plant. SCA HVAC and SAC RTUI22 capital projects. Na And GDAF door replacement ReP revised and reported October 20 and Gloss November 21. - SAC Root Top Uhits - Awarded, completion anticipated by 20 acto. - GACC Audio System Component Replacement substantially completed, involving auticipated by Stem Component Replacement substantially completed, involving pending. - Energy audits underway.		Sechel / Gibsons																		
615	Facilities	Sep 22: Class C design for decarbonizing three biggest carbon entiting recreation facilities (SAC, GAC, SCA) Contracts signed. GACC and SAC models being completed and infilal recommendations expected shortly. SCA work has begun. Oct 22: Initial ecommendations approved and final analysis and report underway.	SNGD	Sechelt / Gibsons																		
625	Centre - Storage Container	PHAE/C requires an external container (sea-can) to store equipment and faultip parts. Previously had been sharing an old storage container with the SD, however one, and the needs of PHAE/D have increased. May 8: This project requires a building permit and further coordination with the School District prior to working through the purchasing requirements and completion later in 04. Jul 14: Work has not commenced further due to staff capacity imitations. Sep 22: Work has not commenced further will likely neg 22: Work has not commenced further, will likely neg 24: Work has neg 25: Work has neg 26: Wo	\$10,000 A	A																		
625	Replacement	October 8 update: Staff have identified which litem is to be replaced and have received budgetary quotes for its replacement. Purchasing has been engaged to confirm which procurement instrument is appropriate. Mar 22 update. PO issued, enroute, invoice submitted. Project complete.		A																		
630	Use Agreement Implementation	The John Use Agreement with SD46 has been in place since 2016. The agreement allows for the reciprocal use of publicly funded facilities. The school can use SCMD lettilles or curriculum and extra-curricular activities and the SCRD can use SD46 facilities to run attract the source of the school school and the attract the school and the school school and the attract the school and the school and the attract the school and the school and the attract the school and the school and the school the school and school and the school and the school and the school and the school and the school and the school and school and schoo	A.B.D.E.F TOG. DOS		Disc	\$44,851 1	1-Taxation				15.86	\$7,113.37 0.0	53 13.28 \$5,956.21	0.044 10.03	\$4,498.56 0.033	\$3,456.01	026 12.88	\$5,776.81 0.043	27.94 \$12,531.37	0.093 12.31 \$5,521.16	0.041 0 \$0.00	000

Furtison No. Stati	sector to the se	soop includes decommissioning a steep tail-line trail, fe-routing a sustainable grade work hock trail,	Conference and a first of the conference of the	we participate F B, D, E, F	an and the second second	 Part and the second second	Pagenon turning	Contraction of the second	owne to w	Parton Parties	where the cost	AND RADIES	open and cost	the Balley Property of	and the state of t	with the base the total	o Top Barrow Barrow	an and a start and a start	Party Poor State In Co	N	Provide the second cost	- C D BORT POOL D D D D D D D D D D D D D D D D D D	**************************************	open to
		rebuilting two sections of boardwalk. Funding will support any archivedigial related costs, the acqualiton of materials, and staff time organizing the event Mar 22, due to COVID-19 and staff capacity. May 5: Staff met with regional trail partners and First Nations methods to the support ormmunity-ded trail project connecting SCH0 and DSS actions of any staff sections and staff capacity and any staff sections and the support community-ded trail project connecting SCH0 and DSS actions of any staff sections and the staff sections and project connecting SCH0 and DSS actions of any staff sections and the staff sections of project orm staffs. SCH0 and DSS actions of any staff sections and the staff sections of project own with RSTEC aligns its own fail project for Big Tree Rec Staff Recipical trails and the staff sections of and community forest to complete the majority of this project in Novement project at Big Tree Rec Site. Approvals from and manager in place under Approvals from and manager in place under Downations continuiting materials and labour 16 support initial project principal staff sections. Final prices of the project includes a tail re-routing project, if sufficient funds remain.																						
80	Community Yansa - Acheological an	With protocols and shared decision making processes, more due digree in ancheological assessments, management plans and other studies are becoming common practice. In 2022, this project will allow Parks to move forward on protective mitigation strategies to move forward on protective mitigation strategies to the provide strategies and the strategies of the strategies to the strategies and the strategies and the strategies to come facult captionals, which require AMPFs and further assessments, but also provides ongoing base budget for these types of studies that are now becoming requirements of lease renewal and diverselimitis in to park space, and, shorts and sendor agreements for Archeological Impact Assessment (AA) and Site Alteration Permit (AAP) through the Nation. Anticipate submission late May 2022. July 4: contract Archeology has been commissioned beach. OBE project is awaiting final signatures from Signature of the average of the signature of the Signature of the signature of the strate of the strates of the strategies and the signature for Nov 24: Both projects have been initiated and contracts for services are now under review by both Nation Chief and Council. Once approved, project will proceed accordingly.	\$50,000 A, B, D, I	, F Vanous																				
	Community Parka - Community Led Improvement Project Support	for park improvements and also enter into partnership agreements for the nonjoin operations/instanuctulay of potential projects and includes such costs as public consultations, surveys, cost estimates, etc. Planning includes working through details such as capital and orgoing operating costs as well as toles and the surveys, cost estimates, etc. Planning the two content community ideas for projects that require further exploration include a pathway around Katherine Lake and improvements / enhancements to Dan Boach Park. Community groups to solite notes and reponsibilities and determine a project plan, which will include community discussions negating proposed projects. May 9: Working on Nation works permits and autor of the survey solitant. Katherine Lake PAPR permits are in review status. Katherine Lake PAPR Nation review and QEP recommendations in early 2023																						
60	Community Parks - Coopers Green Hall Replacement / Upgrade	Archited revising design to meet net zero readmess and compieting energy modelling. Detailed design and development of construction documents in (1 2022. Updating gedenticinal work and surveys. Monthly meetings with community association to develop operating burness pills and budget Mer 22. Develop designed watting for permits. Currently availing updated Class B estimate. Electoral Area Serveces Commitee report on May 19 updated the Board and direction received. Jul 14. additional construction budget approved in July. Working to complete Inself documents by fail as the parameters which significantly impacts the feasibility of the design. A report to update the Board on next steps anticipated in SeptOct. Nov 24. Board report referred to November 24 meeting.	\$4,428,194 A, B, D, I	, F B					24															l of 28

650	1.8 ⁶⁷ <u>step</u> <u>Community Parks - Coopers Green</u> Park - Hall and Parking Design Plan	approved by Board of Variance (2016-Sep-30). Working with civil engineer to complete a table top study to update the site plan to include considerations for traffic flow, parking, active transportation. Plan to include cost estimates and phasing. Anticipate a report to update	004500980 514,320	BROWNS B A, B, D, E, F	Barrison Constant	o water property	proi pour	under the second s	ro pagement and	ng survey of Ores	a por a post of the second	where we	Press Press Cost	States of the st	part of the second	The second second	and a series of the series of	open series of	L LOUTE LEVEL	53 56 - 10 - 10 - 10 - 10 - 10 - 10 - 10 - 1	Property and the set	A DECEMBER OF	Transfer seen to	AND TO	orten eserie	- Super Logen
650	Community Parka - Bike Park / Pum Track Development at Sprockids Par	The Board in 01 2022. In the Board in 01 2022. In the Disc of the Disc of the Disc of Disc o	\$40,00	0 A, B, D, E, F	F																					
650	Community Parks - Building (Replacement / Upgrade) Community Parks - Mahan Trail Rep	In 03 o discuss willingness to become further engaged and finalize project details. Nov 24. After further discussions with CMBTA, the project continues to be on hold due to capacity imitations. Project Brief in development. Options for consideration given pandemic response and guidelines. Mar 22. On hold until further exploration of Mason Yards planning is complete. Nov 24. No change.		A, B, D, E, F																						
650 650 650 650 650	Community Parks - Suncoaster Trail Sign Repair Community Parks - Katherine Lake Carngground Repairs Community Parks - Claft Gilker Planning (Consulting Parks - Chatter House and Pedestrian Bridge Community Parks - Capital Asset Renewal	Mar 22 update: Concrete repairs at Coopers Green Park Boat Ramp delayed in 2021 due to staft capacity, however expected to commerce in 0.22 2022 and be	\$13,484 \$38,001 \$32,152	 A, B, D, E, F 	A D E																					
650	Community Parks - Keats Island Trail Erosion Mitigation (Rosemar Lane) (0.033 FTE)	completed by the end of Q3. Jul 14: progress delayed due to staff capacity, will not commence until later in Q3. Nov 24: Staff confirming with BC MFLNRO on available environmental window to perform minor repairs and then will proceed this floading the work to align with approved training. Storm water drainage over time, and further impacted		A,B,C,E,F	F Islands	DISC	\$64.50	0 4 5-Other (Debt, Grant, Fees, etc.)	Capital	0.03			\$0.0	0.000	\$0.00 0.00	0 \$0.	0.000	\$0.00	000 000	0.00 0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	0
		related to slope-based erosion within SCRD Park boundaries and relatively adjacent by privile property and infrastructure. The project is being proposed as high priority, due to potential imminent risks to public safety and property. Associated costs include altering and adjusting the slope, erosion control binket, ditching, and reegelation. Teurite oraging operating costs to provide immed the private oraging operating costs to provide immed basic maintenance of the area) are included (\$4,500 or 0.033 FTE).																								
650	Community Parks - District Lot 1313 Nominal Rent Tenure (NRT) Application	At the June 23, 2022 COV meeting, staff ware delegated to experison budgetar jmilications of applying for nominal rent renure (NRT) for DL 1313, as well as the associated Pottar Janning milications of this process to develop a budget proposal for the application include the development of a parks management plan, Nation and community engagement, and related feas- if the tenure septication is approved, there may also be fore experison budgets for consideration at that future budgets for consideration at that time.		A,B,C,E,F	Regional	DISC	\$21,50					26.5		0 0.042 22.22	\$4,777.30 0.03		85 0.027 12.9			5.40 0.034		0.000	0 \$0.00		\$0.00	
650	e Red Community Parks - Egmont Park Capital Asset Replacements	Egronof Park is a 1.48 acm neighbourhood park located in central Egronch. Park assess include an aging termis ocurt, swing set, playground. 2 placits tables, and a grass playing faile. The SCPD holds an agreement to Egronoft School Site (Egronort Park) with SD 46 in which the SCPD is responsible for all ongoing maintename and capital renewal. The park is in dampain and most of the assets at the ord of their lifespan. This project propose resultancy of the outdoor cound surface for a bask/tablin, and contain further. A base bodget increase (32,600 or 100 FFT) is also requested to address orgoing repair and maintename of the renewed asset.		A.B.C.E.F	A	Not Rec	\$178.06	0 4 4-Reserves	Capital				\$0.0	0 0.000	\$0.00 0.00	0 \$0.	0.000	\$0.00	000	0.000 0.000	50.00	0.000	\$0.00	0.000	\$0.00	

ion	o other		Forme	a provints	IS WODDING NOT	9.0 Herr Popost		Colores - Colores	a south	under the state of	a medice to the	histon hosen	BOTO MARCON CARDON CON	auser	openal in cost	Out of Transfer	a participation of the second	Jan Property Cont	1000 BUR	A TRANSPORT	Super Concession	Ne Cost	NOR POOPER	a vo ten	Jan to the state of the state o	wing property
ESU NOT	der Community Peters - Katherine Lake Perk and Campground Management Plan	North the grant 15 years, increasing projulation and fourtism on the Sunshine Cosen has outpaced the parks repeard to provide adeguate papes and amenities versus demand. The result has been overcrowding on the beach, high demand for the day was area, inadequate parking parks infrastructure and water adequate parking parks infrastructure and water description of the second term of the second or capital replacement. In addition, high vision usage has the potential to negatively impact the sensitive ecosystems and riparian arrass that provide critical habitat for Western Red Pariadel Turkes, Red Legged Frögs, Curtinost Trout, and Coho Salmon. Balancing und climate reliancy considerations are the challenges destrifted and need to be studied and addressed in a Park. Asset and Management Plan for Katherine Lake. This budget proposal is in alignment with the 2014 SCHD Barks and Recreation Management Plan recommendation to: Propare individual park memoriation of the environmental or other factors justifying and individual management plan."	ц. Э	AB.C.E.F	<u>A</u>	i de Rec	(498 / 1498 / 1575.0 575.0	00 1 1-Texation			<u></u>	- Roder	485 / 488 2054 \$19,305.00	<u>/46³ / 48⁸</u>	516,665.00 0	4.9 ⁴ / 4 ⁴⁶ / 3 ¹	582 512.592.50 0.593	4 8 69.875.00	/ <u></u> ¢/ <u>.4</u> % ² /.	56.170.00 0	<u>1120</u> 0	50.00 0.000	0	50.00 0.000	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	
650 Not	lee Community Parks - Parks Growth Through Development	Each year, Community Patks receives multiple referrat requests from SCRD Planning division related to subdivision applications. The subdivision referrat and parkland declassion locajusition process for Parks inde assessments, meetings with planners and means a review of planning files, properly information, subdivisions, calculation of potential impacts and plans. OCP's, determining any constraints, limiting factors, considering archaeological environmental additional resources required (both evelopment and orgoing coerating). In 2022, Parks received a total of 12 subdivision referal packages for SCRD Planning, with five of those having implications for future resources, as well as costs associated with land management, administration and asset obligations.	5	ABCEF	Regional	Not Rec	\$36,0	1 1-Taxation																		
650	Community Parks - Sunshine Coast Sports Fields Strategy	At the inter-governmental meeting on March 30, 2022, SCRD surfaced the idea of conducting a colluborative sport field strategy study in 2023. Within the Sumahine Coast, two separates entities own and maintain an entities of the same customer (SCRD, ToG, DoS, SrnCD, SD46). At times, community satisfaction with sports fields has been very low. The intent of a joint sports field strategy would be to provide a long-term vision for the strategy would be to provide a long-term vision for the classification strategy and the strategy and the strategy would be classification strategy and the strategy and the strategy would be classification strategy and the strategy and the strategy would be classification strategy and the strategy and the strategy supporting effective programming decisions, and addressing the strategy and the strategy and the strategy infinistrategy and beadership role to support and guide the profile to guide future decision making. The SCRD is willing to take a loadership role to support and guide the The budgy proposed moments the properties SCRD contribution to the total budget, while each jurisdiction contributions to the total budget while each jurisdiction contributions to the total budget, while each jurisdiction contributions to the total budget while each jurisdiction contributions to the total budget while each jurisdiction to the strategy strategy strategy and the strategy while the strategy strategy strategy strategy while strategy strategy while strategy strategy strategy strategy strategy strategy strategy strategy strategy	,		Regional	055	\$16,8	1 1-Taxation					26.54 \$4.089.52	0.037 22.22	\$4,177.36 0	0.031 16.79	\$3,166.52 0.023	92,425,20	0.018 21.56	\$4,053.28 C	0.030 0	\$0.00 0.000	0	\$0.00 0.000	0 50.00	
665	Bicycle and Walking Paths - Lower Road Retaining Wall Repair Resolution #079/21 from March 11, 2021	Engineered mitigation of a retaining wail adjacent to a bike lane. Consultant provided Geotechnical report with design/construction options. JI 41 Vorking with Foreita and Engineer to finalize construction design, determine scope of impact, finatin considerations, archaeological and environmential sensitivities, as well as an updated Beg 22: Conceptual design supported by Fortis, and new cost estimate received which exceeds approved hunder. 2023 budget proposal being prepared. Nov 24: No change from previous update.		9 B, D, E, F	D																					
665	Bicycle and Walking Paths - Lower Road Retaining Walt Budget Increase (0.009 FTE)	In 2017.9 1 Skm long Jake ann expanded project was inflated to Liver Posts that individue a wolfing warb to relp support a necessary nod right of way should expansion over a colvert. The restaining wall is adjacent to a ripatin area and a high pressure PGRTB gas line. In 2017 Be SCHD was alarted that the retaining wall was showing signs of shifting, and after investigation, necessary and the state of the state of the state of the recting of the state of the state of the state of the technical requirements given the proximity to the gas line. Since that time, a number of concepts have been provided, and a detailed design has been submitted to PCNTS for approxil. The retaining wall we listentially to the road and bike / walking path, ensure natural gas lines are not vurnerable to movement, and provide erosion protection from entering onsite ripatina mea. The budget proposal also includes enging operating costs related to negular removal of brush them the area and inspections of the wall (\$8001)/y or 0.009 PTE).		B, D, E, F	D	DISC	\$527,5	72 5 5-Other (Deb; Gr Fees, etc.)	ant, Gao Tax - Area f	0.01	26		\$0.00	0.000	\$0.00 O		\$0.00 0.000	\$0.00	0.000	\$0.00 C	000	\$0.00 0.000		\$0.00 0.000	\$0.00 (11/28

Function	a post the second	Destrution	/ * / *	Serve Participants	NO NEW FORMAN PAR	t trank	Television and a second and a	and seen of the se	AND ROOMERS TO AND	en ostaden prominen	Man Harrison Cost	under and	1 BARR TON BARRIER CON	A State Contraction of the state of the stat	on contraction of the second	n cost	10 ¹⁰	From Barren and Andrew State	Sand Stand and Sand Sand Sand Sand Sand Sand Sa	1 pulled through the
665 No	See Bicycle and Walking Paths - Roberts Greek Multi Use Trail Re- Development (0.0049 FTE)	In 1988, SCRD was issued a BC Ministy of Transportation and Highways permit to construct the Flobest Creek multi-use that on Creen fair. The responsibility or confined operation of the infrastructure including repairs or replacement. Since that time, the technical requirement of this type of multiuse that have changed and the SCRD must meet AO(T's engineeting specifications. The trait has there replacement of the priority portion of the trait phase consider significant execution along the route to establish proper subgrade and 353 m of trait. All phases consider significant execution along the route to establish proper subgrade and atminuing 0.006 FTFL. The other sections of the trail will come forward in future years.			Not Rec	3854. <i>6</i> 51	5 5-Other (Debt. Grant. Fees, etc.) Gas Tax - Area D	0.00			\$0.00 0.C	00 \$0.00 0.0	00 \$0.00	0.000	50.001 0.005	\$0.00	\$0.00 0.000	\$0.00	30.00 0.000	
680	Dakota Ridge Recreation Service Are - One-Time Manor Capital - Upgrades and Renewal	On-Sime minor capital expenses to build a new roof on storage shed, new violator entry stairs, a new pass printer, and a new pals-beinding groung attachment, and an experiment of the state of the state of the purchase and install of minor capital items in 0.2 2021. Mar 22: staff capital y and other printeris delayed this project in 2021. Project planning will continue and staff anticipate complexity and other printeris delayed this printer, and a new planning will continue and staff anticipate complexity and the printer of the state staff and the state of the state of the state of the rest of the state of the state of the state of the starmer 2022. New toxics and state of the state state of the state of the sta																		
680	Dakota Ridge Recreation Service Area -Dakota Ridge Snownobile Replacement and UTV Repair	uni 506 proceed with funding of up to 523.000 from Dakota Ridge (Bol) operating reserve: UV repairs complete. Snowmobile procurement underway: supply chain delays in 2020-2021. delayed this project in 2021. Working with Purchasing to explore potons in order to expedie delivery of equipment. Expected Q4 2022. Working with Purchasing to explore potons in order to expedie delivery of equipment. Expected Q4 2022. How 24. Supply chain sease a delaying delivery. New ediversed and part of fully unit (22 2023. Nov 24. Supply chain issues delaying delivery. New available inventory and delivery option.	\$22,000 A, B, D																	
650 / 400 / 665		In 2022, a budget for a one year term Parks position was approved to help increase capacity and address backlog. This budget proposal requests that this position becomes permanent FTE. This position will essociated with a noticable increase in project demands, universal park usage, community expectations and maintaining service levels. Climate patterns are changing as well, directly impacting natural asset and risk management requirements. Done and reactions and maintaining service levels. Climate patterns are changed and the degree of reported and emerging concerns in various parks. Staff are therefore generaling more time and resources assessing and mitgating. Increased resourcing is associated with First Nations and intergovernmental work authorizations. This position can also provide support to one time projects like the emelery expansion and the retaining wall (as well as future projects).		os, D	DOLC	992 <i>2</i> 72	1 1-Taxation	1.00		0	50.00 O.C	00 01 \$0.00 0.0	oo o' \$0.00	0.000 0	\$0.00 0.000 o	50.00 0.000 0	80.00 0.000	o <u>60.00</u> 0.00	0 50.00	
3107 312	Public Transit / Fleet Maintenance - Pressure Washer Replacament	The pressure washer, havey duty equipment used for dially cleaning of thet, has reached the end of its useful life Jul 14: RFQ cleased May 20th with no successful bidders. A 2nd RFQ created and sent on June 30. Proje 32: RFD careated and sent on June 30. Project With new manager begins and determine an alternate solution.	\$10,500 All	Sechelt																

contraction of the second seco	5 me and the	Can Heart Heart	Serves Serves		Property pro	Room	Linguist South	a support trade of	Source of Other	A Robon Bare BODY	andream provinger	No maken and a start and a start and a start a	a and a construction of the second se	Property in the second	······································	pasts contraction of the second	*on the states	Sta Sta Start Star	5'00 BURGE BURGE BURGE	but bat	Participant and provide the second	Seal Barrier	open and the second	Store Property Street	No to a start	and the openants
312/ and Site Plan Implementation (0.20 Crown Street 370/ FTE Temporary Project Manager) Ilkely T 650 FTE Temporary Project Manager) staff 11 Transl vrint of 12 Staff staff 13 FTE Temporary Project Manager) staff 14 Transl reget 15 FTE Temporary Project Manager) staff 14 Complex reget 14 FTE Temporary Project Manager) staff 14 Staff staff 14 Staff staff 14 Staff staff	tation of the lease renewal at Mason Yards with and first Nations are will as expansion options, Transit service separation, Proposal for an internal of the service separation, Proposal for an internal of the regeneration of the instatute of the service of the there agenerated ratio contraintion internal works of the ageneration of the instatute with BC to complete a master plan stategy for transit as the province. In discussions to partner with BC the complete a master plan stategy for transit as on Yards. It is complete a master plan stategy for transit as on Yards. It working collaboratively with BC Transit to lea transit separation plan for Mason yards. RFP 4. Work will include considerations for long term for plans and utilities. It working collaboratively with BC Transit to be a transit separation plan for Mason yards. RFP 4. Work will include considerations for long term for plans and utilities. It does not be a transit separation plan for Mason yards. BC Consultant on Norwither 2. Project on course mpletion state on one with the second second second second SC Toronsultant on November 2. Project on course mpletion by end of Q1 2023.	\$42,300	Al S	Sechelt																						
Committee Participation (0.23 FTE) the SC SC safety The init, normal rest	each and safely of employees is way important to 2000. The development of corporate health and program continues to evolve and strengthen. Incremental time that data are needing to spend on and safely committee responsibilies has seed in the past year (month) meetings, more and and each of the past year of the safe and the past year (month) meetings, more and and each of the past of the past of the members has also increased including the for on alle facility fraid attendants. The budget all is related to this increase in timelexpectations ducked 0.23 FTE and the costs related to training ements.		B, D, E, F, R TOG, DOS, SNGD	Regional Not I	Rec	\$29,132 1	1-Taxation		0.23			o so	0.00 0.000 c	0 \$0.00	0.000 0	\$0.00 O	.000 0	\$0.00 0.00	0 0	\$0.00	0 \$0.	0.000 0	\$0.00 C	000 0	\$0.00	
K00 Review of Fees and Charges Bytwow 825 Bytwor. Parks, Recreation, Peeder aspect Second Second Second administration 850 Harbour Aquatic and Fitness Centre, Cemeteries, and Dakota Index	Community Services, there are five separate to distribute the send charges for various to distribute send charges for various to distribute send charges for various soliton and pass rating, creating and services the send set of the send services of the set of the set of the set of the set of the set of the set of the set of the set of the set of the allow, and even longer for Paris (2012). As per the addow, and even longer for Paris (2012), as per the set of the set of the set of the set of the addow and even longer for Paris (2012). As per the set of the set of the set of the set of the set of the set of the set of the set of the variant set of the set of the set of the set of the set of the set of the set of the set of the set of the disestimeter of related fees.		All F	Regional Net 1	Rec	\$75,000 1	1-Taxation					0 50	3.00 0.000 C	50.00	0.000 0	\$0.00 C	000 0	\$0.00 0.00	C C	\$0.00	0 50.	0.000 0	\$0.00 c	800 0	50.00 0.000	
625 / and Area A) - Planning for revenue 660 / Recreation Management Software 680 Transition sales). conduct that wo	ontract for the recreation software used for all ue transactions in Recreation, Pender Harbour is and Fitness Center, Parks and Dakota Ridge sis nearly 2025 (damissions, rentals, point of I. It is recommended that a feasibility study be includ to assess and document the business needs ould inform the potential RFP for a new ation software service provider in 2024.		All	All Di	sc	\$40,000 1	1-Taxation					0 \$0	0.00 0.000 C	0 \$0.00 I	0.000 0	\$0.00 O.	.000 0	\$0.00 0.00	0 0	\$0.00 0.000	0 \$0.	00 0.000 0	\$0.00 C	000 0	\$0.00 0.000	
625 Aquatic Instructor Base Budget Lift shorts a reduce this base budget budget staff for This po Represent budget	er to address the origina gaustics staffing geo nhe Sunshire Coast, a new position has created (Aquatic Instructor) to allow for in-house or fauture aquatics attif (lieguards) and to a be reliance on off-coast contract instructors for the end of the staffic of the staffic and the staffic attraction of the staffic of the staffic of the staffic to index the anticipated installand started at a index the anticipated installand started to index the anticipated installand staffic or these roles. To these roles. coation would also be designated as the Enrolment on on shift at all times, effectively replacing the is supervised particular on the staffic of the rule coverage at all times.		All	All De		\$96,435 1	1-Taxation	Base Budget Increase				o so	0.000 0.000 c	50.00	0.000 0	\$0.00 0	000 o	\$0.00 0.00	d c	\$0.00 0.000	0 50.	00 0.000 0	\$0.00 c	000 0	50.00 0.000	
400 Solid Waste Bylaw Implementation In the bia (One Time Sko or FT.0 for the solid of install, and ongoing \$2,600 or FT 1.03) the solid of the solid the solid t	seed Solid Waste Bytew was adopted that provided tools for the precentage of food wasts and food papers permitted in landfill waste disposal tools where the r1.2022. This project portion ded waste mosphales throughout the various parks emeteryly all given the bytew and provide for appropriate. If thouses a capital investment for anyonortable state throughout the bytew and provide ranson and the state of the state of the state assume scampaign (250.000), as well as a till for orgoing operating costs for the additional tackes (\$16.000 higher service level in summer is).		Ali F	Regional NON	DISC	\$102,701 1	1-Taxation		0.03			0 50	0.000	0 \$0.00	0.000 0	\$0.00 0	000 0	\$0.00 0.00	0	\$0.00	0 \$0.	0.000 0	\$0.00 C	0000 0	\$0.00	

Bigs Bigs <th< th=""><th>Can't one of the original</th><th>AB DELF Not The</th><th>pet general sectors for the sector of the se</th><th>an po <u>water</u> water <u>water</u> water water <u>water</u> water water <u>water</u> water wa</th><th>an and a start of the start of</th><th>0.000 50.00 0.000 50.00 0.000</th><th>19.000 10.000 10.000 10.000 10.000 10.000 10.000 10.000 10.000 10.000 10.000 10.000 10.000 10.000 10.000 10.000</th><th>100 000 0000 0000 0000 0000 0000 0000000</th></th<>	Can't one of the original	AB DELF Not The	pet general sectors for the sector of the se	an po <u>water</u> water <u>water</u> water water <u>water</u> water water <u>water</u> water wa	an and a start of the start of	0.000 50.00 0.000 50.00 0.000	19.000 10.000 10.000 10.000 10.000 10.000 10.000 10.000 10.000 10.000 10.000 10.000 10.000 10.000 10.000 10.000	100 000 0000 0000 0000 0000 0000 0000000
165.7 Not Bic: Bicycle and Waking Paths (All and Area A) - Network Plan 167 The State of the Conjunction of the State of the	A, B, D, E	A B.O.E.F Not Rec	\$75,000 5 5-Oher (Dekt, Grant, Fees, etc.) 5 3.786,175.00	Gas Tax - Various	\$0.00 0.000 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00		\$0.00 0.000 \$0.00 0.000	50.00 0.000 50.00 0.000

Attachment A

EV	and the set of the set		Cart Tool	B B B B B B B B B B B B B B B B B B B	Participants	a short property	rai secon	reparticular and the second	a and a support of the second	a source to other	provene to rand	ion hours	water and the state	Party Forman Property Car	200 Balls	gerore and the second	BUT TOTOL TOTOL	S 100 Design Parties State	and the set of the set	1000 000 000 000 000	**** Baller Prop	sale vie	Burger of the state of the stat	1.5 Barry Property
PLAN 135	Corporate Sustainability Servic Green House Gas (GHG)	 External consultants, specializing in emissions quantification, to support quantifying GHG emissions 	\$15,00	0 Ali	Regional								Area A	Area B		Area D	Area E	Area	F	DOS		ToG	SNGD	
136	Quantification Regional Sustainability Service	reductions of projects and potential carbon offsets. Oct 20222: RFP being finalized.	\$19,19	0 All	Regional																			
	Community Climate Plan Deve	primeti. BARC membership (kulling adaptive and realient communities) at \$20,000, public subriplation and \$20,000 and \$23,000 for summer student (0.33 FTE). Matters student completed c-optisations and community Project Team completed initial adaptation objectives and umbella addoms. Toolag prougs and targeted interviews started. Discussion paper and seggement. Oct 2022: Engagement focus groups and interviews continues and completing representations for November public engagement launch.	n																					
136	Community Climate Action Capacity Building (0.33 FTE)	reduce CHG emissions and enhance our region's reallinery to the effects of a changing dimate". Climate changes. Impacting very aspect of social as CORE envisions are needed by 2000. This proposal aims to equip the SCRD with increased capacity to progress in a timely manner on the adoption and implementation or the Community Climate Action Plan. Orgoing.		All	Regional	DISC	\$28,404 1			0.33			\$4,416.82 0.033	13.02 \$3,698.2		\$2,792.11 0.021	7.55 \$2,144.50 0.0		187.43 0.027 27.39) \$7,779.86 (\$3,428.36 0.025	1.96 \$556.72 0.0	
136	Not Rec Regional Sustainability Serv Community Climate Action Capacity Building - AVICC Membership	es - In Conjunction with other Community Climate Action Capacity Building Project, these memberships would provide networking, peer-exchange and learning opportunities while also demanding staff time for engagement and support.		All	Regional	Not Rec	\$7,500 1	1-Taxation				18	\$1,166.25 0.009	13.02 \$976.5	0 0.007 9.	\$737.25 0.005	7.55 \$566.25 0.0	4 12.63 \$1	47.25 0.007 27.39	\$2,054.25	0.015 12.07	\$905.25 0.007	1.96 \$147.00 0.0	101
200	Enforcement Officer (1.0 FTE	associated with environmental issues such as tree cutting and works conducted in riparian areas. In addition to the increase in the number of these files, they are generally quite complex and require extra stat time. Ongoing.	se	A, B, D, E. F. SNGD	Regional	DSC	\$100,000	i 1-Taxation		1.00		23	\$25,680.00 0.190	21.5 \$21,500.0		\$16,240.00 0.120			160.00 0.154 0	\$0.00	0.000 0	\$0.00 0.000	3.24 \$3,240.00 0.0	
200	Bylaw Enforcement - Bylaw I Budget Increase	ase Increase base budget to training and development budgets, uniform / laundering budgets, professional fees for more involved files, etc.		A, B, D, E. F. SNGD	Regional	DSC	\$18,200 1	1-Taxation	Base Budget Increase			2	5.68 \$4,673.76 0.035	21.5 \$3,913.0	0 0.029 16.	3.24 \$2,955.68 0.022	12.48 \$2,271.38 0.0	7 20.86 \$3,	96.52 0.028 0	\$0.00	0.000 0	\$0.00 0.000	3.24 \$589.68 0.0	104
210	Capital Plan Projects - High Pr	rity department 20 year capital plan. Flooring and hot wate tank replacement. Hot water tank installed, flooring portion remains outstanding.	er		E, F and ToG																			
210	Gibsons and District nire Prote Wildfire Preparedness Gear an Equipment			3 E, F, and 100	E, F and ToG																			
210	Gibsons and District Volunteer Department - Emergency Gene	ire Backup power generation for both fire halls. Q1 2022 ator examining grant opportunities, synergy with other electrical projects. Meeting with solar association to determine energy requirements/solar feasibility Q3, 2022	\$150,00	E, F, and Tog	E, F and ToG																			
210	Capital Plan Projects - Fire Tru Replacement	k Underwriters Survey (FUS) requirements. Proposal to keep aparatus for reserve/widfre deployment. Minor operating budget adjustment for maintenance, insurance and fuel. RFP scope being developed. Bid is currently out to market.	s		E, F and ToG																			
210	Capital Renewal Projects	Alarm, Gear Washing Machine, Vehicle, Ford Explorer and Hall #2 Transformer, Control Panel			E, F and ToG																			
210	Net Rec (ilisons and District Fire Pro	section Not captured in the 20-year fire department captul pla methylation of the Nichowski page. The Department The Obscores and District Volumiser Fire Department. The and are outed for replacement. The oven (gas maps) has been mail.nuclicing recent and use such requestly during practice sessions and calidouts. The fridge is currently working, but is also a to during the optic sector of the sector of the sector is due for an epidecement. The deltwasher is currently working, but is also a critic component to the fire department operation and a due for a replacement. The deltwasher is currently working, but is also a critic component to the fire department operation and a due for a replacement. Replacement would be 100% elect	ly d	E, F, and ToG	E, F and ToG	Not Rec	\$12,000 4	4-Reserves	Operating				\$0.00 0.000	\$0.0	0 0.000	\$0.00	\$0.00 0.0	0	\$0.00 0.000	\$0.00		\$0.00 0.000	\$0.00 0.0	00
212 212	#1 Replacement Roberts Creek Fire Protection	Engine Truck received. Minor changes outstanding Expected Completion Q4 2022. Budget Increased by	\$43,80	0 D 5 D	D																			
212	Training Structure Roberts Creek Fire Protection Plan Projects	Resolution #198/22, Roof system received. Expected completion end of Q4 Capital Capital plan projects from fire department 20 year capital plan. Ventilation exhaust fan (Completion Q4). Electricate control panel. Project to be reviewed for regulatory compliance. Will exceed budget. Awaiting feddate services	\$8,50	0 D	D																			
212	Wildfire Preparedness Gear an	budget estimate. Awaiting delivery	\$30,00	0 D	D																			
216	Equipment Halfmoon Bay Fire Protection - Contained Breathing Apparatu		a \$174,80	0 В	В																			
216	Halfmoon Bay Fire Protection Hall #2 Redevelopment Project	Fire Project delivery methodology being reviewed to maximize value. Update anticipated Q1 2023.	\$250,000		в																			
216 218	Halfmoon Bay Fire Protection - Vehicle Silverado Egmont Fire Protection - Egmo	Vew	\$131,54		B																			
	Truck - Donation	SCRD. Project on hold. Alternative truck has been made available from RCVFD. Update forthcoming.									30													15 of 28

Function sto	8. 1000 100	Outoft	Carry Research	A BORDER SPENSE	and the second	o work proposal	PRS Root	Participant Service	a summer to and	source of the so	Approvement to a state	Steve motors to the state	Martin Land To Cost	- Stand Property and Provide Stand	**************************************	one as a contract of the second	BURGTON BURGON CON	and the second s	- out of the second sec	a	post for the state of the state	under trade of the cost	Jung more the
220	Emergency Telephone 911 - Chapman Creek Radio Tower	Waiting for second geotech report. RPP for tower construction has been developed. Geotech report is complete. Development Permit Application is in progress. Development permit being processed. RFP has been issued. Project award expected Q4 2022.	\$246,518	8 All	Sechelt																		
220	Emergency Telephone 911 - 911 Tower and Spectrum Upgrading	Applications for new repeater frequencies submitted (to improve communications). Letter of Authorization with Planetworks Consulting to be signed. Currently working with ISED to acquire new frequencies.		D Ali																			
220	Tower Capital Project Consulting Services	Waiting for authorization agreement to be signed. Ongoing work by Planetworks Consulting.	\$68,741	All All	Regional																		
220	Emergency Telephone 911 - 911 Emergency Communications Equipment Upgrade Emergency Telephone 911 - Gibsons	Signal Testing has begun. Agreement with Telus to be signed. Roberts Creek project is complete. More upgrades to follow on various other towers Signal Testing has been completed. Contract has been	\$/1,939 \$44,122		Regional Gibsons																		
222	Radio Tower	awarded to install equipment. CEPF 100% Grant-funded development of evacuation route(s), with area of work selected based on risk		All	Regional																		
		analysis. Grant of \$25,000 has been received for evacuation route planning see resolution #104/22 Recommendation #8. RFP has closed. Contractor has been selected.																					
222	Sunshine Coast Emergency Planning - Contracted Services for Statutory, Regulatory and Bylaw Review	Resources are required to implement the recommendations outlined in Section 5 of the Emergency Plan Review which were prioritized for action. The scope of work would include assisting member municipalities in addressing the legislative and by/aw revisions, while ensuring alignment and communication between the parties. RFP is being developed.		D All	Regional																		
222	Trailer Removal	Removal and disposal of table of Macon Read, formerly used as secondary ferregency Operation Centre location Waiting for electricata to move electrical service on September 7. Electrical service has been moved. RFP for removal to be issued in 01 of 2022. There were no response to the RFP so late multi-late tould are no response to the RFP so late multi-late tould are no response to the RFP so late multi-late tould removed. Communications tower needs to be removed. Waiting on estimate from contractor. Project planned to conclude Q4 2022.	•	9 Ali	Sechelt																		
222	Sunshine Coast Emergency Planning - Reception Centre Modernization		\$24,967	7 All	Sechelt																		
222	Sunshine Coast Emergency Planning - EOC Modernization Project		\$25,000	All	Sechelt																		
222	Hazard, Risk and Vulnerability Analysis	The HRVA underpins all emergency planning on the Sunshine Coast. Updated climate, demographic, development and topographic information can be used to prepare an improved HRVA. Last update was 2015.		Ali	Regional	DISC	\$50,000	1 1-Taxation				16.66	\$7,775.00 0.0	58 13.02 \$6,510.0			7.55 \$3,775.00 0.	028 12.63 \$6,315.00			\$6,035.00 0.045	1.96 \$980.001 0.00.	1
222	Sunshine Coast Emergency Planning - Emergency Support Services Program Support	Increasing workload on the Emergency Support Services Department requires a dedicated support		All	Regional	DISC	\$10,000	1 1-Taxation				15.55	\$1,555.00 0.0	12 13.02 \$1,302.0	0 0.010 9.83	\$983.00 0.007	7.55 \$755.00 0.	306 12.63 \$1,263.00	0.009 27.39 \$2,73	9.00 0.020 12.07	\$1,207.00 0.009	1.96 \$196.00 0.00	1
222	Sunshine Coast Emergency Planning - Community Realience Investment - Firesmart 2.0 (4.5 FTE)	Interface wildfile is a risk for the Sumhine Coast CRI grant (intake period to C11, 2022 through Dec 31, 2023) could be regional for, e.g.: - Southaiving Free Smart coordinator positions (propose integrate with FDa) (temporary grant-dependent) - Intergration of File Smart (tho CCPA - Specialized equipment, where it makes sense and is aligned with FD service plansicapital plans (e.g. SPU)		All	Regional	DISC	\$370,000	5 5-Other (Debt, Grant, Fees, etc.)	Grant	4.50			\$0.00 0.0	50.0	0 0.000	\$0.00 0.000	\$0.00 D	300 \$0.00	0.000 \$	0.00	\$0.00 0.000	\$0.00	0
500		Planned for late 2020 initiation. Coordination with member municipatilies will be part of next steps. Project brief developed and shared with member municipatilies and First Nations. Tradered: In evaluation process. KO4 of mesting with consultant (MODUS) and distance of the state of the state of the state of the distance of the state of the state of the state of the distance of the state of the state of the state of the distance of the state of the state of the state of the work restarted; draft products provided to intergovernmental partners. Final report late Q4(early Q1 2022)	c.	7 All	Regional																		
500	Regional Planning - Regional Housing Coordinator	Continuation of this contracted role to enable further progress on housing action plan. Involves extensive intergovernmental and community coordination.		Ali	Regional	DISC		5 5-Other (Debt, Grant, Fees, etc.)	Grant				\$0.00 0.0		0.000	\$0.00 0.000	\$0.00 0.			D.00 0.000	\$0.00 0.000	\$0.00 0.00	0
500 Not Re	Regional Planning - Mt. Elphinstone Hydrological Study	There is a broad need for better mapping of creeks and the coastal areas of the Sunahine Coast along with modeling how climate change will impact hydrology to support current and planned work. This is in conjunction with Ministry of Transportation and Initiantucture (Development Permit Areas, emergency planning and Hazard, Risk and Vulnerability Analysis (HANA). Staff hwo no between Vol.		AJI	Regional	Not Rec		5 5-Other (Debt, Grant, Fees, etc.)	Grant				\$0.00 0.0		0 0.000	\$0.00 0.000	\$0.00 0			0.00 0.000	\$0.00 0.000	\$0.00 0.00	
500	Regional Planning - SCRD / Public Lands Comprehensive Review	SCRD and other public bodies own hundreds of hectares of land on the lower Sumhine Coast in the form of parks, land gifts, surplus utility properties etc. Meanwhile, there is an urgent need for: 1. Room to expand public services 2. Land for others to develop affordable or workforce housing 3. Closing gaps in the active transportation system		Ali	Regional	DISC	\$100,000	1 1-Taxation	Taxation \$66,000 and Grant		21	15.55	\$15,550.00 0.1	15 13.02 \$13,020.0	0 0.096 9.83	\$9,830.00 0.073	7.55 \$7,550.00 0	566 12.63 \$12,630.00	0.094 27.39 \$27.39	0.00 0.203 12.07	\$12,070.00 0.089	1.96 \$1,960.00 0.01!	5

	45		and the second se	o become		B. S. WON PROPOSA			Fulling Survey Source	e stronger	ourse onet	ARRIS & NO DO IN	address indexes of	se make an and an and and and	HI FOOD BE STORE FOOD		soo it con	Profestion of the local	BUNG TEREOR		Sala Contraction	- AND POPO	88		
504		Annual investment in constrainty by dright to support OC OF CPA, technical studies, while protecting (or enhancing) devicement processing and customer service investment processing and customer ser		9 A, B, D, E, F		career.	46 ⁸	soort	turden a	Fallen	FE SOUTH ROS	10 ⁰⁰ . We down	FRONT	and a second second	and the second sec		9 ⁹¹¹ (99		and an and a state of the state	AND THE OWNER	S. State	ALL DE CONTRACTOR	AND THE STORE	and the second	100 Ball
504		RFP in development. Input from member munis to be sought. Posting for incremental staff resource (grant- funded) posted and closed, selection process underway. RFP developed and anticipated for posting Q4 2022. Evaluation of bids underway. Award anticipated late Q4.		0 A, B, D, E, F																					
504	Housing Coordinator	RFP prepared, in coordination with District of Sechelt R related work. Release early in 01 2022 planned. RFP closed, in award process. Contract provided to proponent for signing. Kelly Folge is selected contracto work initiated in Q2. Work progressing. Action plan drab being developed; report to Bareri in Q4 2022. Action plan report planned for December 2022.	w, fit	6 A, B, D, E, F																					
504		Consulting contract and other project costs to assist with review/catting for exe zoing types. Consultant has provided the final draft and completed the work within the acope of the project proposal. Staff are reviewing the draft and refining. Focused time being bearnets: 2021. Exist reading May 12, 2022. Describer 2021. Exist reading May 12, 2022. Describer 2021. Exist reading May 12, 2022. Describer 2021. Science and the strange of the acompleted, second reading report being prepared. Hearing completed. Science and project simple of the September: Dylaw adopted. Project simple, underwy final inviccing and communication campaign.	c	6 A, B, D, E, F																					
504		Additional capacity to respond to increases demand for services (e.g. development applications and enquiries up 60%, remedial/bylaw enforcement work, proactive work associated with housing and climate adaptation). Proposed as an assistant Manager role. Ongoing.		A, B, D, E. F		DISC.		\$170,310 2	2-User Fees		1.00			\$0.00 0.000	\$0.00		\$0.00 0.000	\$0.00 0.000		0.000	\$0.00 0	0.000	\$0.00 0.000	\$0.00 0.0	000
520	Building Inspection Services - Vehicle Replacement	The Building Division requires two reliable whickes in order to provide hespection services to all edicatal area within the SCRD. Building Division vehicle 467 is a 2012 Ford Eaces with more than 158,000 kilometers. Based on its current confidion, and the history of the division's previous unit, which was the same make and model, this vehicle has reached the point in it silespan where cost prohibitive repairs, or complete failure may be imminent.		A, B, D, E. F, SNGD	Regional	DISC		\$60,000 4	4-Reserves	Operating Reserves \$37,400 and Capital Reserves \$22,600				\$0.00 0.000	\$0.00	0.000	\$0.00 0.000	\$0.00 0.000	\$0.0	0.000	\$0.00 0	0.000	\$0.00 0.000	\$0.00 0.0	000
520	Building Inspection Services - Digtal Plan Review Programedness - Hardware, Software and Training	In anticipation of receiving digital submissions of building permit patientations, digital planner week will be necessary. Preparing for this eventuality requires hardware (larger montos), software (plann-view) obtware) and training. With these in place, the transform from pages to digital plann-with we atemises. The ability for the SCRD to accept digital permit application will be a separate, multi-layered process.	,	A, B, D, E. F, SNGD	Regional	DISC		\$7,500 4	4-Reserves	Operating and Base Budget Increase				\$0.00 0.000	\$0.00	0.000	\$0.00 0.000	\$0.00 0.000	\$0.0	0.000	\$0.00 0	0.000	\$0.00 0.000	\$0.00 0.0	000
540	Hilliside Development Project - Headlease Renewal	Isliate wark jot handheas from the Province applies December 31, 2022 propries a renewal application that includes Consultation with First Nations, Preliminary Anchenological Field Reconnaissance (PAFR), updated environmental baseline study, management plan (Infroduce new operating requirements for SCRD going forward: e.g. split response and inspection plan). Temporary (masima 2year) staffing ift to support project management.	d	All	F	NON DISC		\$250,000 4	4-Reserves	Operating	0.20			\$0.00 0.000	\$0.00	0.000	\$0.00 0.000	\$0.00 0.000	\$0.0	0.000	\$0.00 0	3.000	\$0.00 0.000	\$0.00 0.0	100
210/ 212/ 216	Frefigher Compensation Honorarium and Training	As part of the Fire Department Strategic Plan conducted by Dwark Michail and Associates presented on January 10, 2010, the following recommendation the fire service offices and methods, conducts as made: "The SCR build also, neurostation with the fire service offices and methods, conducts and compensation anturuses. The requirement to undertake increased running to meet the Playbook and other standards, needs to boffsk with imported compensation. Volunteer and paid-on-call frelighters and collinear test the fire service out of a sense of duty and commitment to their communities not because of the pay (or proaged of pay), but their volunteerism throws is to SDN of the recommend, where the 2023 while staff work to complete the comprehensive review	e	B, D, E, F and ToG	HMB, Gibsons, RC	Disc		\$21,675 1	1-Taxation	Base Budget Increase				50.00 0.000	50.00	0.000	\$0.00 0.000	50.00 D.000	50.0	0.000	\$0.00 Q		\$0.00 0.000	\$0.00 0.0	200
210/ 212/ 216/ 218	Various Fire Protection - Fire Department Records Management Software SUBTOTAL PD	RFP process complete, contract awarded to Orketa. Awaiting contact from supplier on timelines for implementation. Implementation and completion target of the project is by year's end.		A, B, D, E, F and ToG	Various		\$ 1,4	32,586.00			7.03	- 5	ş -	\$60,816.83 2.511	\$50,919.70	2.102	\$38,453.04 1.588	\$29,542.11 1.220	\$49,399.2	0 2.040	\$53,658.11 2	2.216	\$23,645.61 0.976	\$7,669.40 0.3	317

Attachment A

set set 1000 Regional Solid Waste - Power Supply Repair Sochet Landtli including Interim Operating Costs 350 Regional Solid Waste - Fuhrer Waste Disposed Options Analysis Study (Phase 1) 350 Regional Solid Waste - Fuhrer Waste Disposed Options Analysis Study 350 Regional Solid Waste - Pender Hatoor Transfer Station Site Improvements - Phase 1	supplement the solar-based power system for the Schedit Landit has laided mid-Rehum 2021. The silar back up until a new generator's procured and installed. Power is required for the scale, conjunct and telephone for example. Development of RFP and SRW for connection 16 2 Hydro grift has been initiated Results of Part 1 and 2 were presented at January 20. 2021 Special Infrastructure Services Committee meeting. Results Part 3 were presented at January 20. 2021 Special Infrastructure Services Committee meeting, Results Part 3 were presented at January 20. 2021 Special Infrastructure Services Committee meeting, Results Part 3 were presented at January 20. 2021 Special Infrastructure Services Committee meeting presents and services Committee meeting presents and services Committee meeting in sector of the site. Phase Part 2 Hydroget Services Committee meeting in sector of the site. Phase 1 will include the urgent upgrades and the design for Prisea 2. Phase Jurgades are required at XQE Outputs Program. An utube Kestign work for 2020 upgrade Environmental Monitoring Part Update. Hydrogetogetal Coster Operations and Closur Part Update. Environmental Monitoring Part Update. Hydrogetogetal Environmental Monitoring Part Update. Hydrogetogetad Environmental Monitoring Part Update. Hydrogetogetad	\$76,350	All	Regional A			Realized and the second		Area A	Area B	Area D	Area E	Area F		ToG	SNGD	
350 Regional Solid Waste - Pener Supply Repair Schoth Landli including 350 Regional Solid Waste - Future Waste Disposal Options Analysis Study (Phase 1) 350 Regional Solid Waste - Future Waste 350 Regional Solid Waste - Pender 350 Regional Solid Waste - Pender 350 Regional Solid Waste - Pender	supplement the solar-based power system for the Schedit Landit has laided mid-Rehum 2021. The silar back up until a new generator's procured and installed. Power is required for the scale, conjunct and telephone for example. Development of RFP and SRW for connection 16 2 Hydro grift has been initiated Results of Part 1 and 2 were presented at January 20. 2021 Special Infrastructure Services Committee meeting. Results Part 3 were presented at January 20. 2021 Special Infrastructure Services Committee meeting, Results Part 3 were presented at January 20. 2021 Special Infrastructure Services Committee meeting, Results Part 3 were presented at January 20. 2021 Special Infrastructure Services Committee meeting presents and services Committee meeting presents and services Committee meeting in sector of the site. Phase Part 2 Hydroget Services Committee meeting in sector of the site. Phase 1 will include the urgent upgrades and the design for Prisea 2. Phase Jurgades are required at XQE Outputs Program. An utube Kestign work for 2020 upgrade Environmental Monitoring Part Update. Hydrogetogetal Coster Operations and Closur Part Update. Environmental Monitoring Part Update. Hydrogetogetal Environmental Monitoring Part Update. Hydrogetogetad Environmental Monitoring Part Update. Hydrogetogetad	\$41,347 \$91,423 \$76,350	All	Regional					Area A	Area B	Area D	Area E	Area F		ToG	SNGD	
Repair Sechet Landtli including Interim Operating Costs 350 Regional Solid Waste - Future Waste Disposal Options Analysis Study (Phase 1) 350 Regional Solid Waste - Pender Harbour Transfer Station Site	supplement the solar-based power system for the Schedit Landit has laided mid-Rehum 2021. The silar back up until a new generator's procured and installed. Power is required for the scale, conjunct and telephone for example. Development of RFP and SRW for connection 16 2 Hydro grift has been initiated Results of Part 1 and 2 were presented at January 20. 2021 Special Infrastructure Services Committee meeting. Results Part 3 were presented at January 20. 2021 Special Infrastructure Services Committee meeting, Results Part 3 were presented at January 20. 2021 Special Infrastructure Services Committee meeting, Results Part 3 were presented at January 20. 2021 Special Infrastructure Services Committee meeting presents and services Committee meeting presents and services Committee meeting in sector of the site. Phase Part 2 Hydroget Services Committee meeting in sector of the site. Phase 1 will include the urgent upgrades and the design for Prisea 2. Phase Jurgades are required at XQE Outputs Program. An utube Kestign work for 2020 upgrade Environmental Monitoring Part Update. Hydrogetogetal Coster Operations and Closur Part Update. Environmental Monitoring Part Update. Hydrogetogetal Environmental Monitoring Part Update. Hydrogetogetad Environmental Monitoring Part Update. Hydrogetogetad	\$41,347 \$91,423 \$76,350	All	Regional													
Disposal Options Analysis Study (Phase 1) 350 Regional Solid Waste - Pender Harbour Transfer Station Ste	2021 Special infrastructure Services Committee meeting, REPI for Iterative prevented at July ISC meeting, REPI for Iterative prevented at July ISC meeting, REPI for Iterative prevented at July ISC meeting, REPI for Iterative prevented at July ISC meeting in security optimized at July ISC meeting in security optimized at ISC meeting in security of previous and XSG Control Meeting in the ISC ISC in the ISC International ISC meeting in the ISC ISC in the ISC ISC International International ISC ISC International ISC ISC Interna- tional ISC	591,423 576,350	IIA I	A													
Harbour Transfer Station Site	that significant upgrades are required to this sile. Phase 1 will include the upgrad upgrade regulates the design for Phase 2. Phase 1 upgrades stands and XGG Contact Arrange and the second stands and XGG Contact and the second stands and the second stands prepared by the SCRO's contracted engineering finant. Colours Operations and Maintenance Phal Tipdate. Geotechnical and Seismic Assessment Update. Environmental Monitoring Pian Update. Hydrogeologiat Assessment Update. Leachate Management Update. Gea Assessment and Generation Update. The Design. Operation and Closure Plan (DOCP) requires that the landfill be progressively closed as at reaches its final height, in areas that will no longer	\$76,350		A													
	prepared by the SCRD's contracted engineering firm. Design, Operations and Cleaur Pent Update, Post- closure Operations and Maintenance Plan Update, Post- Environmental Machining Plan Update, Hydrogeloogical Assessment Update, Lacatate Managemert Update, Gas Assessment and Generation Update (Bas Assessment and Generation Update) The Design, Operation and Cleaure Fism (DOCP) requires that the landfill be progressively closed as it reaches its final hergint, in areas that will no longer		All	Regional													
350 Regional Solid Waste - Regulatory Reporting for Sechelt Landtill	requires that the landfill be progressively closed as it reaches its final height, in areas that will no longer	\$2,500,000															
350 Regional Solid Waste - Sechelt Land Stage H+ Closure	receive waste. Stage H+ represents an area that has reached its fill capacity based on height and now requires closure. Project deferred until Contact Pond relocation options snalysis is completed. XCC contract amendment completed to include design work, which will be integrated with the contact pond options.		II	Regional													
350 Regional Solid Waste - Waste Composition Study	Conduct a weate composition study of residential garbage collection, drop-db has at Hender Harbour Transfer Station and Sechet Landfill and commercial garbage delivered to the Sachet Landfill and commercial garbage delivered to the Sachet Landfill and your evaluation of the implementation of new organics diversion services and guide the SWMP update (incl. waste disposal post Indfill discus). Delayed until 2022 Both audits were completed and a summary report, with recommendationa, be presented to the Board in Q1 2023	\$55,669	II	Regional													
350 Regional Solid Waste - Future Solid Waste Disposal Option Study (Phase 2) 350 Regional Solid Waste - Solid Waste	Development of preliminary design, cost estimates and advance the confirmation of the feasibility of a new landfill and transfer station. Scope will depend on findings Phase 1. RFP was awarded in Jun 2022. Work will begin	\$148,203		Regional													
350 Regional Solid Waste - Solid Waste Management Plan Update 350 Regional Solid Waste - Islands	Summer 2022, for engagement in early 2023. SCRD Island residents do not receive regular garbage	\$143,619		Regional B Islands and	DISC	\$35,000 1	1-Taxation	Base Budget	15.55 \$5,442.50 0.0	40 13.02 \$4,557.00	0.034 9.83 \$3,440.50	0.025 7.55 \$2,642.50 0.	020 12.63 \$4,420.50 0.0	33 27.39 \$9,586.50 0.07	12.07 \$4,224.50 0.	.031 1.96 \$686.00 0.005	
Clean-Up (Additional Funding - Base Budget)	collections services. Islands Clean Up has been established by SCRD to provide annual collection events on Keats, Gambier, Thormarby, Trail, Nelson and Hardy Islands. The third year of the 3-year contract with Mercury Transport to provide the barge and transport services will be complete in 2022. The contract allows for a two year nerewal. SCRD world like to earlier UP ecritical. The contract costs have in calculated the 2022 primarily due to increased fuel costs.			F Islands				Increase									
350 Regional Solid Waste - Future Waste Disposal John Analysis - Phase 2 (Additional Funding)	The scope of this project in 2021 was defined as: "This budget procesal is for the development of preliminary design, cost estimates and advance the confirmation of the scope of the scope of the scope of the scope limit includied was extend to its meta scope of the limit control was extend to its meta scope of the cody and regulatory transverse. Public participation on these options would also be part of this project." Staff were directed to undertake a scored option to confirm the landfill siting options identified in Phase 1. As such, confirmation of the scope of the Phase 2 project, this work, is currently handfill staffill staffill staffill scope of the part of the scope of the Phase 2 project, this work, is currently handfill staffill staffill staffill complete the original deliverable of this Phase 2 project.		Ali	Regional	usc.	\$75.000 1		One Time	15.55 \$11,882.50 0.0			0.055 7.55 \$5,682.50 0					
350 Regional Solid Waste - Green Waste Program (increased tonnages)	Creen waste can be dropped of at the South Coast Residential Green Waste Drop-Of Depot, Pender Harbour Transfer Station, and Salish Solis (on behalf of the Schelt Landfill as well as two commercial sector green waste drop-off locations. The green waste recycling program consists of two components: Green Waste processing and Green waste hauling. The actual total annual costs for green waste processing are based on the tonnage received at the Stre green waste along on the SChon. An insumity requires processing into compost, results in higher contracted costs.		All	Regional	DISC	\$140,000 1	1-Taxation	Base Budget Increase	15.55 \$21,770.00 0.1	91 13.02 \$16.228.00	9.83 \$13,762.00	0.102 7.55 \$10,570.00 0.	9776 12.63 \$17,682.00 0.1	\$38,346.00 0.28	12.07 \$16,898.00 0.	1.125 1.96 \$2,744.00 0.020	

251 Control of Control	und the second solution of the second solutio	Buchase and installation of a new generator for the	Carrena	All	A Destroyed of W	Canonal Property	yes to see	Contraction of Contraction	und Automation	and sectored of the sectored	and hoposednes too	and the second	Saluar Carlor	D DEBOR CON	Jung Property Constant	00 ⁰¹	BARONERS TANDO CON	10 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Store and the state of the stat	Strate Barrier Barrier	*. J. Particip	sale vie openet the con-	o participation of the state	sus ^{is}	July Property Provide State	** a uniter transfer
	Lights for Pender Harbour Transfer Station	Pender Harbour Transfer Station as current generator is failing. Generator is used as back-up power for the site. Procurement initiated and bids are currently being reviewed																								
351	Regional Solid Waste (Pender Harbour) - Pender Harbour Transfe Station Upgrades (Phase 2)	Due to degradation to the infrastructure, beyond the recope of available staffing resources XCG conducted fulsions site assessment and recommended that a staffers the numerical issues. These 1 of the proposed action will take place during C3 and C4 of 2022, bhe budget has been perroved during the 2022 budget proposals. The purpose of this proposal is to fund the complexion of phase 2 of the Pender Harbour Transfer Station Site upgrades.		All	A	DISC	\$765,000	5 5-Other (Debt, Grant Fees, etc.)	, MFA Short Term Loan					\$0.00 0.000	5	\$0.00	\$0.	00 0.000	\$0.00	0 \$0.0	0.000	\$0.00	0	\$0.00 0.000	\$0.00	
352	Regional Solid Waste - Biocover Feasibility Study - Phase 2	Phase 2 Study to be initiated to determine the feasibility of utilizing a Blocover during the final closure of the Sachell Landfill instead of traditional fill as cover. Staff have been working on securing materials for the study. 2023 Budget proposal being submitted for additional funding for material costs. RFP will be issued in Q2 2023	\$150,000	Ali	Sechelt																					
352	Regional Solid Waste (Sechelt) - Sechelt Landfill Interim Power Supply	Due to asset failure to the power supply system, the site has been running off of a generator 24 hours a day. Given that the generators are required to nur 24 hours a day to meet the regulatory requirements and to protect our assets, two generators are required. Having two generators increases the life of each piece of equipment because it enables the exponent to rest and receive proventative maintenance at regular intervals.		All	Sechelt N	DN DISC	\$38,500	1 1-Taxation					15.55	\$5,986.75 0.044	¢ 13.02 \$5,0	12.70 0.037 9	9.83 \$3,784.	.55 0.028 7.5	\$2,906.75 0.02	2 12.63 \$4,862.5	55 0.036 27.39	\$10,545.15 0.07	12.07	\$4,646.95 0.034	1.96 \$754.60	2.006
		The Regional District also completed a Sechel Lundill Power System Assessment in June 2021 and Will move to a new direct connection into the BC Hydro grid in the new future, subject to availability. An application was submitted to BC Hydro in 2022 but it is not expected to reach completion during 2023 based on BC Hydro timelines availability on other projects.																								
352	Regional Solid Waste (Sechett) - Sechet Landfill Power System Replacement	Board direction to pursue a direct connection to BC Hydro grid and cort ubdgef for the project was increased to \$21:200. We currently have \$194.000 remaining in the budget with \$2000 oilated for the purchase of the generation from SCRD Utilities services giving us a with the subset with \$2000 billets of the purchase of the the subset with \$2000 billets of the purchase of the the have one vertical a prioria estimate from BC Hydro to complete the install at \$225,000, it is anticipated that an additional \$200,000 in the services will be required plus an additional \$200,000 in the service to the generator. The total budget required for the project comes to \$281,000 putting us at a shortfall of \$27,000.		Ali	Sechelt NC	ON DISC	\$87,000	5 5-Other (Debt, Grant Fees, etc.)	, Short Term Loan					\$0.00 0.000	0	\$0.00 0.000	\$0.	00 0.000	\$0.00 0.00	o \$0.0	0 0.000	\$0.00 0.00	0	\$0.00 0.000	\$0.00	000
352	Regional Solid Waste (Sechelt) - Sechelt Landfill Site Operations	Sechet Landfill requires a qualified tile operator to manage waste trait is destinder for the Landfil. Landfills are engineered and have strict regulatory requirements that must be followed in order to marintin our Operating Certificate. An RFP has been issued in 2022 with complex requirements to ensure operators adhere to all authorities that clicate how a landfill must be run. The Site Operator control will be awarded in September 2022 with a start date of December 1 2022.		All	Sechelt	DISC	\$375,000	1 1-Taxation					15.55	\$58,312.50 0.432	2 13.02 \$48.8	125.00 0.362 9	8.83 \$36,862	.50 0.273 7.5	\$28,312.50 0.21	0 12.63 \$47,362.5	0.351 27.39	\$102,712.50 0.76	12.07	\$45,262.50 0.335	1.96 \$7,350.00	0.054
352	Regional Solid Waste (Sechelt) - Sechelt Landfill Aggregates	The Sechel Landiff primary driving surface is read- base. Thus a supply of maintain is included or regard ready and the second of the second of the second of the ready material on an as needed basis. The contract term is for one year with the option to extend an addition 3 one year term. The access road to the active face may require road base during the writer months to enable continued access when driving surfaces become orgain regards to server potholes from our rany climate. The public drop dirace any need minor repairs during the wet writer months to ensure the surfaces remain sef for staff and public to walk on. And finally road base is sprinked on access roads during the key periods to ensure set actuation for site users. Cobbie is used for drainage during extreme wet periods when water pooling occurs on the access road networks on landfill.		All	Sechelt	DISC	\$32,000	1 1-Taxaton					15.55	\$4,976.00 0.03		66.40 0.031 S	1.83 \$3,145	60 0.023 7.5			50 0.030 27.39	\$8,764.80 0.06	55 12.07	\$3,862.40 0.029		
362	Regional Solid Weste (Secholt) - Sechelt Landfill Extending Useful Life	In 3021 SCRD dati lekentikad a pokenikal opportunkly to morease the lancel life life by 31.0.5 stypes. In order for this project to be successful the SCRD will be required to find a solution to manage any water that comes in contact with waste. SCRD are in the developing stages of exploring options and the fassibility of the project. In professional Bees and construction for all professional Bees and construction for all professional Bees and construction of 2024 and be able to group and the procured for all the stage of the stage lance in lung of 2024 more the stage of the stage lance in lung of 2024 and the bat to fit withe procurement deadlines.		All	Sechelt	DISC	\$50,000	1 1-Taxation					15.55	\$7,775.00 0.053	8 13.02 \$6.5	10.00 0.048 5	3.83 \$4,915.	00 0.036 7.5	55 \$3,775.00 0.02	8 12.63 \$6,315.0	00 0.047 27.39	\$13,695.00 0.10	1 12.07	\$6,035.00 0.045	1.96 \$980.00	3.007

	/			/	MARGINE		NON PROPERT		all and a second second	*	In Source of Other	*10.00	neter neter	10° 2		1000 00 10 10 10 10 10 10 10 10 10 10 10		10 ⁰⁰ 10 ⁰ 10	100 100 100	<u> </u>	\$ 18000 A	500 ¹⁰ 100	<u> </u>	50° 10° 10°		100 00 00 00	Job Star
	netion No.	s rolectus	- Marchan	- ary forms	server server	studio ocations	alothe Category	and provid	FU EUNDING SOUT	ou Additional Fur	det cite Request	Approved Rec. "	Stron to be	adde ten Cot	to Budget P	Part Part Part Part Coo	of Budget pro	audge ven Coo	of Budget provide the form CE	to Total P	uds nes ron Cos	o Budge provide autor ten co	and Budge	a Provinger on Course ren Course	the Budg	nicipation fait intern Could	of Bullet Pro
352		Gregorad Solid War (Gostell) Biocover Feasibility Pilet Phase 2 (Additional Funding)	A become is a type of fmull Sver the is designed to notice methane mession into carbon dioxide to reduce greenhouse gas (GHC) emissions. A Phase 1 Feasibility Study (desktop study) was undertaken in 2020 and concluded a biocover would provide economic benefits to the SCRD and community, and 2021, a budget of \$150,000 to conduct Phase 2 vasis adopted. Phase 2 will involve a pilot study where a biocover will be added to small portion of the Secheti Landfil and monitored over a one-year period. Before positing the RFP For Phase 2, staff conducted a review landfild one of the sechetic study where a biocover materials. Staff teenfield the approved \$150,000 budget request did not take the orboth the constitution for account. Further, consulting frees and materials have increased. Project completion is not possible with the current approved budget.		All	Sechelt	bed.	\$132,000 4	4-Reserves	Operating				\$ \$0.00	0.000	50.00 0.1	000	\$ 50.00 0.00		0.000 0.000	50.00 0	no (* 19 50	0.000 0.0000	50.0	0 0.000	\$ 50.00 0.C	
365	E	Emergency Generator	The purchase of a generator for the North Pender system that can provide emergency backup energy to operate the Garden Bay Pump Station is required. The engineening specifications for the purchase and survey with the Garden Bay Feasibility study and will be awarded in May 2022. Completion of specifications expected in C4 2022. This engineering will enable a lender to be issued for the purchase and installation of the generator. SCRD has received a draft report for th Garden Bay Feasibility study and provide comment back to Engineer for final report in C4, 2022.	e	0 A and SNGD	A																					
365		Garden Bay Pump Station – Treatment Inprovements (Phase 1)	The Garden Bay Water Treatment facility is a Close 2 facility that ultices UV treatment and chroination for diainfection of water drawn from Garden Bay Lake. As per the Canadian Drinking Water Classifield Standards and the second standard standard standards and the second standards and the second standard and the second standards and the second standards and the second standards and the second standards turbidly units) for turbidly lawing the facility. Prolonges periods of varme weather resulting from the changing climate is causing more frequent turbidly and organics lawes spaces in Garden Bay Lake and increasing the standards. While such non-compliances are currently standards. While such non-compliances are currently address this increasing risk in a thread water stady and the evolution by the standard systems. Completed studies such an these are advantageous when applying for future Provincial or Federal grant programs. Staff are working with Engineers and the study alwald be completed by Q4 2022. SCRD has treastead by the source of the Engineer for final report in Q4	c i	A and SNGD	A																					
365	0		A qualified professional is required to review and update the SCRD Confined Space Documents. Staff need to develop tender documents to begin this process. RFQ in draft currently. Intent of project is the development of water system		0 A and SNGD																						
365		Water Supply Plan	model in support of development Water Supply Plans. Consultant Contract has been executed.		0 A and SNGD																						
	E	Replacement	Replacement of the existing 100 mm ablestos coment water main on Pancama Drive with 200 mm ducited iron water main. This section was selected for replacements a material of improving system retra 800 mm based of the section of the section of the section of the hornes that forch Pancama Drive. It has also been subject to service and response from SCRD Utilities staff. Due to sating shortage, Project will be initiated tate 0 a 2025.																								
365	F	North Pender Harbour Water Service - Public Participation - Water Supply Plan Development	In Q2 2022 staff engaged with the public on the development of a region-wide Water Strategy and will report back to the community and Board early 2023 with a draft Water Supply Strategy.	\$7,50	0 A and SNGD	A																					
365	ľ	North Pender Harbour Water Service - Garden Bay UV Reactor Purchase	Drinking Water Regulations require that treatment facilities should have redundancy in major treatment steps. The UV reactor has been installed and is in use. Project completed - invoicing to follow	\$37,23	A and SNGD	A																					
365		North Pendor Harbour Water Service - Gardne May Treatment Plant Improvements (Preliminary / Pre-Design Work)	The North Pender Hebcur water system is supplied by Granden Bay Lake. When the water changes the lake experiences a turnover which increases the turbidity of the water drawn from the lake. The current treatment plant does not have filtration so when turbidity wents occur the facility is not capable of testing for it. Count the facility is not capable of testing for it. Count the facility count of the second second second capable of removing organics is eliminate the creation of elimitection byproductis (DBP) with an ecreted when water with elevated organics is chlorinade. The SCRD does not meet the Canadian Dinking Water Quality Guidelines (CDWQG) for turbidity and DBP's at times throughout the ware, this has been noted by the VCH Health officer in annual reports.		A and SNGD	Ă	NON DISC	\$200,000 4	4-Reserves	Operating		35		\$0.00	3 0.000	\$0.00 0.1	000	\$0.00	0 5	0.00	\$0.00 0	000 50	0.00 0.000	\$0.0	0 0.000	\$0.00 0.0	20 - 6 99

100,100	a at the			Amounts	white we are a second	o won proposi		Contraction of the state	No. Montre	and source of other	something to the	Harden Harden	a provide a state of the state		Bullet Property for	in cont	ant the second second	and the second second	······································	A COROLOGIC	ODDARD CONCON	La but the second	
<u></u> 365	ye ^{gen} Klerth Pender Harbou Wieler Service - Dam Safety Upgrades to McNeil Lake Dam (Additional Funding)	VMP: the engineering consultant, completed preliminary design included a cost estimate provided to the SCRD in My2022, depicts a costantuchon cost increase as a result of the increased construction costs. The cost inflation increases are expected to result in significant increase in construction costs. Original construction budget for dam safety organdes for MANBE Lake was \$515,000. By adding and additional 15 % contingency, as recommended by WPA, on top of the May 2022 subget estimate increases the total projected design included cost estimate provided to the SCRD in May 2022, depicts a construction cost increase as a result of the increased construction costs.	- C98 ⁵	A and SNGD	A	NON DISC	<u>498</u> 570,750	5 5-Other (Dext, Grant, Fees, etc.)	Gas Tax	- rite	Forder Hart	Proo.	2000 00	20/201/2010		50.00 ⁰ 0.000	50.00 0.000	/ 4⁸² / 6⁴⁸⁹ 50.00			\$0.00 0.	40 ⁶ 4 ⁶ 4 ⁶ 4 ⁶ 5000 01	2 m
366	South Pender Water System - Confined Space Document Review	A qualified professional is required to review and update the SCRD Confined Space Documents. Staff need to develop tender documents to begin this process. RFQ to be issued.	\$5,000		A																		
366	South Pender Harbour Water Service Treatment Plant Upgrades - Phase 2	Additional funds are required to complete some previously identified upgrades at the South Pender Harbour Water Treatment Plant including online turbidity instrumentation replacement, completion of weir automation and other upgrades that are necessary but not able to be funded utilizing Phase 1 (2020) funding balances. Weir automation paused due to staffing issues.	\$18,433	A	A																		
366	South Pender Harbour Water Service 2021 Vehicle Purchases	Annual replacement of aged vehicle(s); #436 truck is 12 years old, has high mileage and rust is becoming an issue. Replace with truck with similar capabilities. Vehicle ordered, expected delivery in Q4 2022.	\$80,000	A	A																		
366	Construction	The Dogwood Reservoir is no longer in operation due to having accessive leak rates and a detericating accessive leak rates and a detericating analysis of the need of reglacoment (potens and/or demotition is required. Analysis of the need of replacement optical will either temporarily line the easing estimative will either temporarily line the easing reservoir of raily demotish and remove the easing reservoir of raily demotish and remove the easing structure. Modeling has been awarded and needs to be completed.			A																		
366	South Pender Harbour Water Service McNeil Lake Dam Upgrades	Preliminary construction tendening documents were provided to the SCRD in mid May from the consultant and are under review. The dam safety improvements will consist of replacing the stop logs with a filting device, installing row level outle operation, increasing the height of the maintenance walkway above flood lake level, mainting more public access signage, a water level gauge and new dam security gate.	\$33,104	A	A																		
366		Replacement of treatment system components will allow for more efficient operation of the water treatment plant. Delays in delivery of parts.	\$32,430		A																		
366	South Pender Harbour Water Service Water Supply Plan	Intent of project is the development of water system model in support of development Water Supply Plans. Consultant Contract has been executed	\$95,000	A	A																		
366	South Pender Harbour Watermain Replacement	Continuation of 2018 work, and sexual replace the existing 150 mm absorbs corrent dimeter water main with a 200 mm diameter main on Francis Peninsula Road from Cope Moad to Rondravew Road. This section was selected for replacement as means of improving system reliability and improving protection in that portion of the South Pender Water Service Area. Project will be initiated late Q4 2022	\$600,000		A																		
366	South Pender Harbour Water Service McNeil Lake Sam Safety Improvements - Construction	Preliminary construction tendering documents were provided to the SCRD in mid May from the consultant and are under review. The dam safety improvements will consist of replacing the stop logs with a tilting and the stop of the stop of the stop of the stop of the the height of the maintenance walkway above flood lake liqued, installing new public access sprage, a water level pauge and new dam security gate. Construction deferred unit 2023 due to delays in to obtaining permits and competing workload priorities	\$524,820	A	A																		
366	South Pender Harbour Water Service Public Participation - Water Supply Plan Development	In Q2 2022 staff engaged with the public on the development of a region-wide Water Strategy and will report back to the community and Board early 2023 with a draft Water Supply Strategy.	\$7,500		A																		
370	Regional Water Service - Chapman Water Treatment Plant Sludge Residuals Disposal and Planning	The Chapman Creek Water Treatment Plant produces residuals that need to be dewatered and disposed of. An RFP for short and long term planning has been awarded in May 2022 with the goal to have short term options completed by Q3 2022. Further work with partners is required to formalize work plan.		A, B, D, E, F, F Islands and DoS	D																		
370	Regional Water Service - Confined Space Document Review- Regional Water System	A qualified professional is required to review and update the SCRD Confined Space Documents. Staff need to develop tender documents to begin this process. RFQ in draft.	\$22,500	A, B, D, E, F, F Islands and DoS	Regional																		

			and a second and a second	AD A MAR PROPERTY AND A MARKED AND A MA	the state of the s	n an and a set of the	a literation and the second se	i de de la constante de la const	and the second s	And the set of the set	Jet of an and an and and and and and and and a
370		Annually, infrastructure management and the fleet maintenance supervisor review the department's inventory of vehicles and make recommendations for replacement due sage, condition, mileage, etc. This process ensures that an optimal replacement cycle is loss of the same of the same section of the same process ensures that an optimal replacement cycle is and to maintain entible fleet. The vehicle 4548: 2005 Ford F250 2WD Truck will Service Body Truck is 12 years old and approaching end of useful live and increasing repair cost anticipated, 2) Vehicle 4474: 2012 Ford F350 Tab Dek Truck, vid commission and 3)Vehicle #77: 2012 Ford F150 4X4 Truck. These whildles have been ordered and will arrive in C44, 2022.		0 <u>canon</u> 403 <u>canon</u>		and the second s		<u>/u</u> ² / <u>d</u> ² / <u>d</u> ² / <u>d</u> ² / <u>d</u> ² /	<u>gelde /40⁶/40⁶⁰/40</u>		
370	Regional Water Service - Utility Vehicle Purchase	Vehicle purchase has been awarded. Awaiting delivery in 2023.	\$46,500 A, B, D, E, F, Regional F Islands and DoS								
370	Regional Water Service - Chapman Water Treatment Plant UV Upgrade	The LV treatment process at Chapman Creek Water Treatment plant has reached the end of its operational life and needs to be replaced with a new UV system with redundancy. Engineening tarefare has been awarder and preliminary drawings and estimates conclude that the budget is voy undervalued and attif will be bringing a new budget proposal forward to budget 2023 for the installation and construction phase. 50% design drawings received.	\$221,333 A, R, D, E, F, D Fisiands and DoS								
370	Regional Water Service - Groundwater Investigation - Phase 2 (Part 2) - Langdale Well Field Development and Maryanne West Park	Additional scope added and well siting currently underway. Long-term monitoring at Langdale site to continue until Q3 2022.	\$265,923 A, B, D, E, F, Fislands and DoS								
370	Regional Water Service - Vehicle Purchases - Strategic Infrastructure Division	Vehicle purchase has been awarded. Awaiting delivery in 2023.	\$46,500 A, B, D, E, F, Regional F Islands and DoS								
370	Regional Water Service - Cove Cay Pump Station Rebuild and Access Improvements	The pump station rebuild has been paused due to staffing levels. The goal is to start this project in Q4 2022.	\$250,000 A, B, D, E, F, A F Islands and DoS								
370	Regional Water Service - Implementation of shishalh Nation Foundation Agreement	Resolution 266/19 No. 7 - Foundation Agreement, Current focus on transfer D 1592	\$7,539 A, B, D, E, F, Regional F Islands and DoS								
370	Water Service- Utility Crew - 2 New Vehicles plus aftermarket vehicle modifications	This budget is for two new vehicles in support of the newly hired utility services staff. To be tendered. The generation of the tender documents for the vehicles is underway.	\$150,000 A, B, D, E, F, Regional Fislands and DoS								
370		Selma 2 reservoir is the main reservoir for the Regional Water System. Replacement of the main isolation valves and stems is required to isolate the reservoir for cleaning, entering the service water chamber to pull service water pumps and in the event of a watermain break between the reservoir and zone 1. Project on hold due to staff vacancies. Project will begin in Q1 2023.	d								
370	Water Treatment Plant Chlorination System Upgrade	Construction began in November 2021 and has progressed as expected. The contractor has ordered all the long lead time items. Construction of the micropile foundation has been completed. Remainder of the work in the coming months with project completion scheduled for completion in May 2023.	DoS	ŝ							
370	Regional Water Service - Groundwater Investigation - Phase 8 - Church Road Construction	Water License issued by the Province in December 2021. Contrat enverted in January. Croundhreaking occurred on March 8, 2022. Construction began in supply saise. Commissioning of the project will not occur until 02 2023 at the earliest. All the waterlines have been constructed and the majority of the roadway restorative paving is complete including the gravel path along the South alo of Read Road. The temporary in mid Nov and is supplying supplemental water to the entire SCRD water system.	4								
370	Regional Water Service - Water Supply Plan: Public Participation Regional Water System	In Q2 2022 staff engaged with the public on the development of a region-wide Water Strategy and will report back to the community and Board early 2023 with a draft Water Supply Strategy.	\$20,000 A, B, D, E, F, Regional F Islands and DoS								
370	Regional Water Service - Chapman and Edwards Dam Improvements	Consultant 90 percent design and draft tender under review. Final Dam Safety Reports, 0&M Manuals Completed and have been issued to the BC Dam Safety Officer. Final Flood Inundation downstream analysis has been completed.	\$38,117 A, B, D, E, F, D F Islands and DoS								
370	Water Reservoir Feasibility Study Phase 4	First Nation Consultation complete. Consultant preparing completion schedule for geotechnical work. Geotechnical work expected to occur late summer 2022, with results of study to the Board in late Q4 2022.	\$84,965 A, B, D, E, F, Regional F Islands and DoS								
370		Field siting of the preferred locations for the two primary wells completed in early July. First Nations consultation completed. Drilling of the two TEST wells scheduled for mid Nov.	(\$331,645 A, B, D, E, F, F F Islands and DoS								
370	Phase 2)	Final drawings provided by consultant and are under review with anticipated tendering in Q4 2022.	\$38,395 A, B, D, E, F, E F Islands and DoS								
370	Regional Water Service - Reed Road Pump Station Zone 4 Improvements	Preliminary design started. Construction anticipated for 2023.	\$70,000 A, B, D, E, F, E F Islands and DoS								
370	Water Distribution Model Update and Technical Analysis		\$213,000 A, B, D, E, F, Regional F Islands and DoS								
370	Regional Water Service - Single Axle Dump Truck Replacement	Replacement single axle Dump Truck (1996) is required due to the condition, mechanical and maintenance history and mileage. The vehicle supply has been awarded and awaiting delivery in 2023.	\$225,000 A, B, D, E, F, All F Islands and DoS			37					22,499

			servers		and through	and the second sec	Calle	teorogenet	to out the states	10° 2	100 - 100 -	100 ¹⁰ 10° 1	ARDIO INO A	1000 × 10	30 ⁹⁸ 10 ⁹	Joreste Leo's A	1.10 × 1.	
	son the collect the	Schubon .	My Former 1	ics Particity	NOOT SEEDON SHAT	and the second	Source Stational Form de	FTE BEQUEST APProved	HR Adustro b Anount to b	trupation Real Iran CO.	of Budge provide and the CO.	Budge provide and the second	of Budde providing the rear COV	of Total Street and Street Co.	of Budget processing the moon	of Budge provide and the mooth	So Budge Pre nos want of the second	of Budget Pre
370	Regional Water Service - Trout Lake Re-chlorination Station Upgrade	The Trout Lake re-chlorination station is aged and needs an upgrade. The work will involve the demolition and removal desting root along with engineering and installation of the replacement root by contracted resources. A review of the best and most efficient way also be engineered and upgraded Project on hold due to staff vacancies. The goal is to initiate this work in 02 2023.	of	d					<u>* * * *</u>		<u> </u>	/ (* /) *		<u>e / q^a / q^a / s</u>	<u>• / ₹* / 8*</u>	*** / \$ *	/ ** / ? / % / **	
370	Regional Water Service - Vehicle Purchases	This project is to purchase four (4) vehicles. The two electric vehicles have been ordered and 455 and 491 still need to be tendered: + Two (2) nev Hull Electric Vehicles to support staffing requirements (incl. the purchase of EV that was defend as part of 2021 Blogd purchase of EV that two (2) replacement vehicles a Vehicles Alde(2012) Except and 492 (2013 F160) is required due to high methods are tendered.		d														
370	Water Main Rehabilitation	Repainting of the Chapman, and Sechelt Inlet Road Segments Completed. Remaining unexpended funds to be used to fund other waterline segments in 2023.		ıd														
370	Update	Reviewing potential proposals for changes to Bylaw 422. Phase 1 was completed in Q1 2022, to update the water conservation regulations, some definitions and provisions. Phase 2 will be scoped and initiated in Q4 2022, for broader bylaw modernization.	\$29,820 A, B, D, E, F Islands ar DoS	id														
370	Lake Dam Safety Improvements - Construction	Complete the tendering and construction of the dam safely improvements which will consist of strengthemis the face and the base of the dam by adding steel reinforcement into adjoining bedrock, increasing the height of the maintenance walkway above flood lake level, installing a log boorn upstream, new public access signage, a water fevel gauge and new dam security gaits. Permitting is safely longer than anticipated. Construction deferred until 2023.	DoS	d														
370	Regional Water Service - Edwards Lake Dam Safety Improvements - Construction	Complete the tendering and construct the dam safely improvements which will consist of replacing the stop- logs with a sluice gate and all'fling device, increasing the height of the maintenance walking above floor data level, installing a log boom upstream, new public access signage, a watter level agave and new dam security gate. Permitting is taking longer than anticipated. Construction deferred until 2023.		d														
370	Regional Water Service - Groundwater Investigation Round 2 Phase 3	Langdate: Test well drilling of the pilot holes completed in June - Production size test well drilling began in July with productivity testing to be completed in November, pending drought restrictions being lifed. Maryame West monitoring plan development plan scheduled to be initiated in Q4 2022	\$1,195,011 A, B, D, E, F Islands ar DoS	F, Eand F Id														
370	Regional Water Service - Water Supply Plane Resability Study Long- Term Ground Water Supply Sources	In order to explore the potential of new sites in 2022/2023 the following approach is recommended: - Lipital 2017 disktop study with most recent - Disktop and analyze up to 3 additional sets velts to confirm where potential water supply potential, estimates at 500,000 each of the composition of the commender of the comment workshop for the capital Project Division if a anticipated that this project could be initiated late 2022/early 2023 for completion late 2023 at the earliest.	\$375,000 A. D. E. Filadina DoS															
370	Regional Water Service - Meters Installation Phase 3 District of Sechelt	AAP successful to secure the electoral approval for the Long-Term Loan for this project. RFP to secure meter supplier/installer is being drafted targeting Q4 release.	\$7,250,000 A, B, D, E, F Islands ar DoS	F, Sechelt id														
370	Study Surface Water Intake Upgrades Gray Creek	The flow monitoring equipment was installed in late September, followed by flow monitoring for the next two years. Work is included in construction tender of Church Road	DoS	ıd														
	and Elphinstone Road Water Main Replacement	project and the replaced and upsized water mains have been installed and are operational Project Holdback won't be released until 2023	F Islands ar DoS	d														
370	Regional Water Service - Chapman and Edwards Lake Communication System Upgrade	Installation of a radio repeater to improve the reliability and create redundary in the communication system with the lake level monitoring and control systems for Chapman and Edwards Lake. Statific statility installed at Chapman Lake, communication reliability improved, WF-Fi at dam mov, will also support hybrographs to be taken, no need for radio repeater. A camena still needs to be installed. Project substantiatly Complete	1	d														
370	Regional Water Service - Emergency Repair Watermain Sechelt Airport		\$493,757 A, B, D, E, F Islands ar DoS	ıd														
370	Regional Water Service - Installation and Decommissioning of the Edwards Lake Siphon System and Drought Response Costs Regional Water Service - Chapman	Request for an amended EFN (combination of 200 l/s,	\$547,135 A, B, D, E, F Islands ar DoS \$42,800 A, B, D, E,	ıd														
370	Regional Water Service - Chapman Creek Environmental Flow Requirements Update	Request for an amended EFN (combination of 200 Vs, 180 V/s and 160 Vs) have been submitted to FLNRORD for their review. Submission to DFO will be initialed at later point	\$42,800 A, B, D, E, F Islands ar DoS	F, D id														

structure for the second Water Service - Ching	ch The SCRD is nearing completion of a well field construction project on Church Read in Glasons. This	Cantoned	All Spanning	Barborante Gibsons	NON DISC	reat rea	0.00 ¹⁰ 5112,196 2	ennen generation 2-User Fees	e settinger Base Budget Increase	and source of One	A APPOPULATION	and and a start and a start a	The second secon	50.00 0.000	under souther souther con-	1000 Participation	BURNET BURNET		10000 0000 10000 0000 10000 0000 0.000	104 Bully Transform	000.000 00.000	POPPER DE CONTRACTOR	sie of Balling Prof.	999 5000 0000	J COMPANY CON J COMPANY CON SO CO 0 000	, our of the second
Budget Increase)	project will result in the construction of additional groundwate supply infrastruction and additions to the operational requirements within the Regional Water service area. Additional base operating hougher funds september that will be associated with operating and maintaining the new pump station and associated works. The total ANNUAL increase to the O&M budget (details below) associated with this project is estimate at \$144,058. The required increase for 2023 is based on \$144,058. The required increase for 2023 is based \$226 and follow years the full amount will be required. Staff will ensure that once the well field attaion is online that all expenditures associated with operating and maintaining this facility will be fully segregated so that an accounting of the actual cost of operating this facility are known and future budget requirements can be accurately identified.																									
Siphon Removal	nan BC Parks Use Permit #102714 allows the installation and use of a sighon for water extraction from Chagman Lake in times of drought - a term is to remove the siphon prior to the expiration of the permit has been extended to October 31, 2023. et As the SNGD will not get water meters installed, zone		All	D	NON DISC		3100,000 2	2-User Fees	Capital					\$0.00 0.000 \$0.00 0.000	\$0.00 0	000	\$0.00 (\$0.00 0.000		.00 0.000	\$0.00	0.000	\$0.00 0.000	\$0.00 0.000	
Nation Government District - Metering	one metering of the SNGD areas will be required in order for any water meter data analyses to be conducted	r																								
370 Regional Water Service - Cha Creek Water Treatment Plant Upgrade (Phase 2 - Construct	 Treatment processes at the facility. The UV is a critical component of the disinfection process that destroys lilness causing micro organisms prior to the distribution of drinking water at the Chapman Creek Treatment Plant. 		All	D	NON DISC	\$1.	,905,950 5	5-Other (Debt, Grant, Fees, etc.)	Short Term Loan				S	0.00	\$0.00 0	1.000	\$0.00 (0.000	\$0.00 0.000	\$0	.00 0.000	\$0.00	0.000	\$0.00 0.000	\$0.00 0.000	
	In 20215250.000 was approved for the capital costs associated to upgrading the current UV system that has been in place since 2004. Startec Consulting Lid was awarded the contract to provide project management. Selegin and construction management. Shartice will have safur jindications are the budget media to be increased drastically due to increased costs for UV equipment, more in depth modifications to the plant than was initially expected to meet health requirements.	1																								
370 Regional Water Service - Cha Creek Water Treatment Plant Chlorine Gas Decommissioni	g construction contract was issued to convert from the chlorine disinfection process to non gaseous chlorine disinfection process, which is currently underway and is scheduled for completion in late 2022/early 2023.		All	D	NON DISC		\$65,000 2	2-User Fees					S	0.00	\$0.00 0		\$0.00 (3.000	\$0.00 0.000	so	.00 0.000	\$0.00	0.000	\$0.00 0.000	\$0.00 0.000	
370 Regional Water Service - Dan Safety Upgrades to Chapman Edwards Lakes - Constructio Increases	and Reinforcement of the Chapman Dam Base, elevating Cost the existing access platform, replacement of the dam outlet sluce gate and operating mechanism, security fencing, debris log boom, and public information signage.		All	D	NON DISC	S	322,000 4	4-Reserves	Capital				s	50.00 0.000	\$0.00 0	000	\$0.00 (0.000	\$0.00 0.000	\$0	.00 0.000	\$0.00	0.000	\$0.00 0.000	\$0.00 0.000	
	Edwards Lake Dam Elevating the existing access platform, debris log boom, stop tog removal hoist, security fencing and public informational signage In spring 2022, WSP (the engineering consultant) provided a preliminary set of tender documents and a Class C construction cost estimate The Class C construction cost estimate for these the two dams are:																									
	Chapman: \$1,000,000 Edwards: \$700,000 The current allocated construction funds for available for these projects is: Chapman: \$783,000 Edwards: \$625,000	c																								
370 Regional Water Service - Egn Water Treatment Plant - Feas Study and Preliminary Develo	nt The Egmont water treatment facility does not have adequate fitration for removal of organics in the driving water. (High organics in the water create disinfection phyroducts (DBP's) halceacetic acids (HAA) and trihabmentanes (THM) when chloribre is added. The Egmont water supply has elevated HAA's and THM's which has been noted by the VCH Health officer as a require deficiency that needs to be addressed.		All	A	NON DISC	5	3275,000 4	4-Reserves	User Fees - \$75,000 and Capital Reserves \$200,000	•			S	\$0.00 0.000	\$0.00 0	.000	\$0.00 (0.000	\$0.00	\$0	00 0.000	\$0.00	0.000	\$0.00 0.000	\$0.00 0.000	
	as a required deficiency that needs to be addressed.																									

surger and a surger and a surger	Properties	Destinant	Can be can be	a mouth Spents	To suborts	B. O. WOM PROPOSAL	pest poor	Fundamental Contraction	to particular	Inderson Const	Konnessee to be	huten huten	To the state of th	stores of the second	Fronting Con	a julia proprieto in con	S S DE PERSON DE	0 TO-10 DUG	Standard Standard	the of Bulles	OF SUDE BUSICE SOLO	Solution of the solution of th	generation and the second	CO BASS	OF STORE STO	in the state of th
Plan Phase 2	ter Service - Chaster ies - Well Protection 2 - Additional Funding	The construction of Chatter well is currently in non- compliance with the Water Sustainability Act (WSA). The remaining funds (SS8.855) of the budget approved evently urkins good instudicient to complete the require upgrated to be completed. The existing well head is located inside a utility valve vauit and does not have a well head sanitary seal around it and is susceptible to contamination. The auround a rad is susceptible to contamination. The well sanitary seal and involves civit, mechanicia and electrical construction and the installation of a well pites adapter seal.	1	All	E	NON DISC	\$78,500		Capital					0.000	\$0.00 0.00				\$0.00		\$0.00		50.00 0		\$0.00 0.0	
Monitoring	ter Service - Church ield - Compliance	One of the conditions of our Water License for the Church Road project is to undertake several years of impact and compliance monitoring.		All	Gibsons	NON DISC	\$200,000																			
Creek Water	ter Service - Chapman Treatment Plant - Equipment Upgrades	The treatment process includes a number of steps enabled by mechanical equipment to provide the high level of drinking water produced by the treatment plant. Two of the mechanical processes are the addition of Floation (DAF) tanks to remove solids and colour from the water. General maintenance on this equipment is ongoing but full replacement and upprading is required. The tool and the hopper find system in 18 years of original equipment and upgrade. This system num 24/r and a critical component of the treatment process fielding dry soda ash in the in coming water flow.		Ali	D	NON DISC	\$135,000	4 4-Reserves	Capital				\$0.00	0.000	\$0.00 0.00	oo so.oo o	\$0.00	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00	1.000	\$0.00 0.0	Ø
370 Regional Wat	Iter Service - Exposed	The DAF tanks are equipped with "chains" that rotate 247 with attached braise to remove forating residuals from the DAF tank surface and deposits it into disposal trough. Overline the chain stretches and he brushes degrade. The chain mechanism and brushes need full replacement.		Al	D	NON DISC	\$220,000	4 4-Reserves	Capital				\$0.00	0.000	\$0.00 0.00	0 50.000	000 50.00	0.000	\$0.00	0.000	\$0.00	0.000	50.000	0.000	\$0.00 0.01	
Watermain R. Intake Line - I	tehabilitation Chapman New Project	primary Ohapman Water Initiate transmission line was completed and the results of the inspaceton revealed the presence of corrosion and deterioration of the supporting stell valentine testles structure is present. The steel trestle structure was constructed as part of the original water initiate line some 30 plus years ago and the aging structure is in need of considerable maintenance as more had ever been completed since its original construction.	•																							
370 Not Rec Regional Wat Purchasing		The following vehicle has been identified as being in need of replacement in 2023, based on the below mentioned reasons: Vehicle #497: 2014 Ford F150 4X4 - 8 years old, is in below-average condition (driveline issues), and has been experiencing increasing maintenance costs		All	Regional	DISC - Not Rec	\$100,000	5 5-Other (Debt, Grant, Fees, etc.)	MFA Short Term Loan				\$0.00	0.000	\$0.00 0.00	90 \$0.00 O	000 \$0.00	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00 o	1.000	\$0.00 0.0	10
370 Regional Wat Generator(s) Sites	ter Service - Purchase for Various	Utilities has two mobile generators one of which is well beyond is usell if earl has high horms. The second generator was purchased in 1999, is now 23 years old subserved the second in 1999, is now 23 years old subserved the second second second second second heat provide the second second second second minimum free flow. Second second second second second heat purchased in the second second ensure the Sandy Hook area always receives water. The Sandy Hook purps station requires a generator to ensure the Sandy Hook area always receives water. The Sandy Hook purp station suppliers a generator to ensure the Sandy Hook area always receives water. The Sandy Hook purp station suppliers a generator at the Sandy Hook purp station the area will only have enough water for the habitity to ensure free flow demands. Feducad ability to supply fire flow demands. Eggnost WTP requires a generator. The Eggnost WTP generator at the Egmont teaservoir which have and demand, recharge rate of the reservoir which have and demand, recharge rate of the reservoir lake was at facility is on yearbid of producing? Lifes per reservoir remains within operational level set points there is a reduced ability to supply fire flow demands.	9 7	Al	Regional	Disc	\$375.000	5 S-Other (Debt, Grant, Fees, etc.)	Grant				50.00	0.000	\$0.00 0.00	o so.oo d	50.00 50.00	0.000	50.00	0.000	\$0.00	0.000	\$0.00 G	1.000	\$0.00 0 0	0

/

	/				proving the state	1.Work Propose	. / /			8	in Source of Other	a suove	nademi indem			0000000 2010°C (01	erores a	100° (00°	/ sre	Press of cost	July topico		orototelle selore cost	level level	posts vic.	000000 000 000 000	
	netion No.	15 Med THE	scholon.	AN FOWER	rules Partie	estionten o.	* ons*	mount	maing sou	MillionalFr	TE Request	SpprovedRe up Add	ast the mount	to tricopilon, dge tent	of Budge	ticipation. Item t	of Budget, upston	getternt	of Budget ticip	and don't and	of Total BU	of Budr	set internet	of Budget tub	Pation dge ten t	S Budget phion to ten t	of Budget
374	جتاب جنا Not Rec	ergional Water Service - Pneumatic Boring Tool	The utility crew installs water services in roadways. These are two ways to install a water service that the service is the service service that the largehit surface and dig across the roadway, install the water service, backfill and the primatiliation. Another more efficient and backfill material per installation, Another more efficient and backfill material per installation. Another more efficient and backfill material per installation, Another more efficient and backfill material per installation, Another more efficient and backfill material per installation. Another more efficient and backfill material per installation and the specialized machine.	<u></u>	All Region	or deer		\$ ⁶ \$57,200 5	5-Other (Debt, Grant, Fees, etc.)	MFA Short Term Loan		<u> </u>	/ * /	~ 4⁰ / 4³ \$0.0	0 0.000	\$0.00	<u>/ 40° / 4°</u> 0.000	\$0.00	000	\$0.00 0.0	e / 4 ^e / 4 ^c 50	40 ⁻ 4	4⁰ \$0.00	0.000	\$0.00 0.00	50.00 (*ve 1.000
			Currently staff use a 20+ year old "Mole" boring tool which includes a cage to installed in the shoulder of the road hydraulically pushing a metal rod under the road and pulling a service back from across the road.																								
			An easier and less intrusive method is by using a Hog boring tool which uses a "build" and air line to push the hog through the road and pulls the service back from a much smaller excavation.																								
370	0	Regional Water Service - Eastbourne Groundwater Supply Expansion (Phase 2)	Currently, the Eastbourne water system on Keals Island corrent permanent and seasoral usoformer and the water system has a sumping and supply capacity limitation including a residential file for welded. During the peak summer months there have been instances in which the residential cultomers have un out of water. The system also has inadequate fire flow storage capabilities, and links any water supply redundancy as the existing primary water well and pumps camot be taken out of services as three is not any backup to them.		All F	DISC		\$1,200,000 5	5-Other (Debt, Grant, Fees, etc.)	Gas Tax \$753.000 and Capital Reserve \$447,000				\$0.0	0 0.000	\$0.00	0.000	\$0.00 0.0	100	\$0.00 0.0	00 \$0	.00 0.000	\$0.00	0.000	\$0.00	50.00	,000
			A desktop engineering study assessing the current water supply deficit was completed in 2021 and a full Board presentation was completed in early 2021. The results of the Board meeting was a directive from the Board to advance the drilling of up to three primary water wells to address the water deficit																								
			In 2022 a contract was ISL was issued to advance the drilling, engineering, and permitting for u to three additional test wells and currently the first test well is scheduled to be drilled in August. These test wells will be prodect for both water quality and quantity and, if successful, the wells would be corrected to production wells to satisfy the current water deficit.																								
38	1	Greaves Road Waste Water Plant - Septic Field Repairs	A 2020 feasibility study identified that the west septic field at Greaves WWTP has severe root intrusion and	\$4,220	A A								_														
			field at Greaves WWTP has severe root intrusion and clogging in 2 of a laterais that will be addressed. Jetting and cleaning of two runs were completed while the two remaining runs may need to be replaced entirely due to excessive roots. Trees within 3m to 5m will be removed to prevent further root intrusion in Q4 2022.																								
38	2	Woodcreek Park Waste Water Treatment Plant - Inspection Chambe Repairs	To be completed in Q4 2022	\$5,964	E E																						
382	2	Woodcreek Park Wastewater Traatment Plant – Collection System Designs	In October 22, 2020 a grant application was submitted in support of the construction phase upgrades to the treatment plant and collection system. In April 2022, the SCRD was notified to the successful grant selection by the Province in the amount up to \$769,000. At the June 23,2022 Board meeting, the Board formsly approved saff is recommendation to enter into a contract with the \$780,000 4 which the SCRD's match would be up to \$200,000 hunding from the following sources: \$25,000 capital reserves. \$57,000 opending reserves and \$100,000 whort sum debt if needed. RFP for engineering services being drafted for 2022 Q4 release.	\$19,502	E E																						
383	2	Woodcreek Park Wastewater Treatment Plant – System Upgrades		\$958,244	E E																						
386	-	Collection System Repairs	During CCTV review a pipe segment and manhole have been identified in the collection system needing repairs. Staff workload has delayed further work on this project.	\$13,850																							
38			Staff are proceeding with repairs and upgrades to the collection system to reduce infiltration. Further analysis of various sections of collection systems is underway. Phase 2 Tave sections of the collection system identified with infitration wave repaired on Susan Way drastically reducing the infiltration of ground water. More inspections of the collection system during rain events will take place to identify more areas for attention.	\$14,086																							
38		Square Bay Waste Water Treatment Plant - Square Bay Infiltration Reduction	Staff are proceeding with repairs and upgrades to the collection system to reduce infiltration. Further analysis of various sections of collection system is underway. Staff have identified additional areas and have implement the repairs.	\$20,000	B B																						
38:	7 Not Rec	Square Bay Wastewater Treatment Plant - Square Bay Collection System - Statutory Right of Way	This project was deferred from 2022 and reguesting to have reinstated in 2023. Collection lines cross private property to allow for correct alignment. Some of the collection lines foquare Bay need a SROW. As this situation has been as it for years, deferring this project could be on lise for years, deferring this organization.		ВВ	Not Rec		\$4,000 2	2-User Fees					\$0.0	0.000	\$0.00	0.000	\$0.00 0.0	100	\$0.00 0.0	50	0.000	\$0.00	0.000	\$0.00 0.00	\$0.00	.000

	Parties and States	Profestina	Outom	Carol Francis	sponts spensor	Location Location	other property	pest proof	International State	cole	ways source of the source of t	and hopened to be he	Barton Mann Part	numer superior	No o Rouge	rostin to coi	Party Profest Party Profest	10 Bulls	Propaga Parties	A CONTRACT OF CONTRACT	Ber to the state of the state o	1 Starten Proposition Starten	o ³ e Netrost	BARE STORES BARE TO STORE STORES	5	Propulsion of the state of the	- Junior Property
38	Pi Si U	quare Bay Wastewater Treatment Iant - Square Bay Collection ystem - Planning for System pgrade	This project was deferred from 2022 and requesting to have enistated or 2023. The collection system is in poor condition as noted in the Asset Management Plan. A system review is required for future upgrades to the collection system to reduce influtation and maintenance. Such system review is negurited before the SCRD can apply for grants for the identified upgrades.		В	В	NON DISC	\$15,00		Grant \$10,000 and Operating Reserve \$5,000				\$0.0	0.000	\$0.00 0.000	\$0. 	00 0.000	\$0.00		\$0.00 0.0	o	\$0.00 0.00	0 \$4	0.00	\$0.00 0.0	
38	PI	quare Bay Wastewater Treatment lant - Square Bay Collection ystem - Inflitration Reduction Phase 1 and 2)	This project was defined from 2022 and requesting to have reinstated in 2023. here are high inflation related to be aging inflation. These funds are used to repart the isin poor condition. These funds are used to repart the project of the set funds would impact staffs ability to address these issues. Contruing with this project will address additional jourproducts and staff (overfitme.		В	В	NON DISC	\$5.00	2 2-User Fees					\$0.0	0.000	\$0.00	\$0.	00 0.000	\$0.00		\$0.00 0.0	o	\$0.00 0.00	0 \$0	0.00	\$0.00 0.0	0
38	8 La R	angdale Waste Whete Plant - emediation Project	The Langdale WWTP system is currently coentrally in a bypass capechy. And residential severale is being transferred to the YWCA treatment facility adjacent to the WWTP alse. This project consist of 2 phases: Phase 1 is the completion of a legal agreement with the WWCA for the combined long term management of the with the several several several several several decommissioning and denolation of the existing facility and the construction of a new and permanent term in to YMCA WWTP. ICIP Caratr proposal has been submitted. Removal of the building is required to improve aalley for staff, this work will take place in July/August, 3225. Turther construction new will away the conclusion of the grant application process. Removal of building has been delayed until Q4, 2022	\$261,000	F	F																					
39	Si	illies Lake Waste Water Plant - ystem Repairs and Upgrades	Lity Lake WWTP is out of compliance under the Municipal Wasswater Regulation due to poor effluent quality. Several repairs and upgrades have been identified to address the current performance issues. Preliminary workplan investigation underway. Materials have been cordered, design for trush tank piping has been completed. Paused due to workload.	\$33,927	A	A																					
350 365 361 371 381 39	i/ Pi 5/ C 0/	arious infrastructure - Capital rojects Implementation cordinator (1.0 FTE)	Number and value of competity of contracts managed by the Capital Projects Division is such that additional projects and contract management staff resources are required to allow the existing path for loca on the project iself, while this additional resources would focus on contract administration and provide project management support. Utility Services and Solid Waste Services currently already have such staff and this is proven to be effective.		All	Regional	DISC	\$80,00	2 2-User Fees	365-5% 366-10% 350-15% 370 70%	à			\$0.0	0.000	\$0.00 0.000	\$0.	00 0.000	\$0.00		\$0.00 0.0	o	\$0.00 0.00	0 54	0.00	\$0.00 0.0	0
365 366 37	i/ W i/ Pi 0 R	/ater Service - Water Metering rogram: Development of Customer telationship Management Tool	Development of software to allow for: 1) on-line tool linked to MySCRD, 2) automatization of leak-detection and notification process and 3) improved customer support by staff.	\$50,000	A, B, D, E, F, F Islands and DoS	Regional																					
365 366 37	i/ R	/ater Service - Water Rate Structure eview (Phase 1)	The SCRD begin reviewing potential rate structure options, with the assistance of a consultant, based on water use and water conservation, and seek input from the public User-Saked pricing would support water conservation by raining cutomer evenreess about water use, and deterting and resolving leaks quickly, and in general, is widely supported by the public compared to a flat rate to increase equity. RFP evended in Q4 2023.	\$40,000	A, B, D, E, F, F Islands and DoS	Regional																					
365 366 37	i/ Fi 0 W	/ater Service - Water Supply Plan: easibility Study Long-Term Surface /ater Supply Sources	As per Resolution 320/20 (Recommendation 9) this budget proposal is for a desktop feasibility study to continn the technical, regulatory, and financial feasibility of several potential long-term water supply sources, including Clowhom Lake, Sakinsav Lake, and Rainy River demand. Project to be initiated in Q4 2022.		A, B, D, E, F, F Islands and DoS	A																					
365 366 37	0		This work is paused due to staff shortage with the IT- division Bylaw 320 is outdated and requires review to ensure	\$46,049	A, B, D, E, F, F Islands and DoS All	Regional	DISC	\$40,00	0 2 2-User Fees					\$0.0	0.000	\$0.00 0.000	\$0.	00 0.000	\$0.00	.000	\$0.00 0.0	0	\$0.00 0.00	0 50	0.000	\$0.00 0.0	00
366 37	0 31	ubdivision Servicing Bylaw No. 20	consistency with SCRD's practices and requirements.		AP		DISG	\$60,00		365-5%, 366-10%					0.000										00 0 000		
366 37	i/ Si 0	later Services - Water Rate tructure Review - Phase 2	The SCRD develop a new rate structure, with the assistance of a consultant, based on the outcome of Phase 1 and conduct a legal review of the revised bylaw. There may be additional public engagement, further to Phase 1 of this project. This work will be run in parallel with the broader Bylaw 422 update (to which there is \$20K allocated).		All	Regional	DISC			370-85%	,			\$0.0	0.000	\$0.00 0.000		00 0.000	\$0.00		su.ou 0.0		\$0.00 0.00	S(50.00 0.0	
365 366 37	i/ In	Jater Services - Water Strategy phementation - Development Jater System Action Plans	Develop Water System Action plans with the assistance of a consultant. Stat would benefit thom consultant support to compile the technical subucies/indiright/scommendations together to address the needs of each water system. Strategic Objective Strategy via the Water System Action Plans for each SCRD Water Systems to ensure all SCRD water users have safe and reliable drinking water row and in the future. Statf will use the Action Plans to guide their capital planning and work plans.		All	Regional	DISC	\$87.00	0 2 2-User Fees	365-5%, 366-10% 370-85%	,	40		\$0.0	0.000	\$0.00	\$0.	00 0.000	\$0.00		\$0.00 0.0	u 	\$0.00 0.00	9 \$	0.000	\$0.00 0.0	U

3837 395 3857 3857 3887 3887 393	Wastewater Treatment Plants (Various) - Outstanding Right of Way	Control of the second s	\$20,000	A, B, E, F A		NON DOC	90 1 00 ⁰⁰ 522.235	2 2-User Fees		Friender Port	A CONTRACT OF CONTRACTON OF CONTRACTON OF CONTRACTON OF CONTRACT OF CONTRACTON OF CONTRACTÓN OF	and the second s	10	19 000 0000 0000 0000	10000 0000	In the second se	1000 1000 1000 1000	1000 1000 1000 1000 1000 1000 1000	Junit and The State of State o
384 - 385	SUSTOTAL ISC	The Secret Cove and Jolly Roger Wastewater treatment Plants operate under a permit issued by the Ministry of the Environment. A condition of the point is that the the Environment. A condition of the point is that the systems. The last time the outful for Secret Cove and Jolly Roger wais imposted was December of 2017. On September 2, 3022 the outful for the WWTP's floated to the surface, the SCRD hind a locid we team to re- sink the outful as an emergency. Approximately 25 SCRD hind a dot team to ne-sink the outful and complete an inspection. The dive team noted that the outful had anchors that needed replacement and that the outful is ourient anchoring spacing isn't as per installation specifications.	\$ 26,868,132.37	В	B	DISC	\$22,000 5 7,738,331.60	4 4-Reserves	Operating			\$0.00 0.000 \$115,825.28 4.767	\$0.00 0.000 \$97,064.10 4.000	8 \$73,282.66 3.008	\$0.00 0.000	\$0.00 0.000 \$94,156.66 3.888	\$0.00 0.000		\$0.00 0.000 \$14.011.6(0.000
\vdash	Net Cost of Budget Proposals	+	\$ 38,638,828.55				\$ 13,504,092.00	-		12.61	- \$ -		\$271,579.79 11.213		\$157,368.15 6.498	\$278,804.81 11.512	\$451,978.25 18.662	\$198,289.89 8.187	\$35,937.09 1.484
							TOTALS: \$ 2,421,911.00	1 1-Taxation		Prior Year 1% Tax Inc		\$ 2,892,247 \$28,922.47	\$ 4,076,382 \$40,763.82	\$ 3,203,955 \$32,039.55	\$ 2,452,232 \$24,522.32	\$ 3,916,269 \$39,162.69	\$ 4,587,654 \$45,876.54	\$ 2,934,150 \$29,341.50	\$ 386,301 \$3,863.01
							\$ 945,741.00	2 2-User Fees											
							\$ 220,000.00 \$ 3,131,320.00	3 3-Support Services 4 4-Reserves		% Increase	e for Budget Items	8.087% Area A	6.662% Area B	6.363% Area D	6.417% Area E	7.119% Area F	9.852% DOS	6.758% ToG	9.303% SIGD
									ies, etc.)	% Increase	e for Budget Items								

ANNEX C

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Finance Committee Pre-Budget, December 5-7, 2022

AUTHOR: Kyle Doyle, Manager, Asset Management

SUBJECT: CAPITAL PLANNING UPDATE

RECOMMENDATION(S):

THAT the report titled Capital Planning Update be received for information.

BACKGROUND

The Sunshine Coast Regional District (SCRD) manages an estimated \$500 million worth of tangible capital assets that facilitate the delivery of services we provide to the community. As a part of the stewardship of these assets it is the responsibility of the SCRD to understand the financial implications associated with these assets and to ensure that there is sufficient funding allocated to their renewal. Capital planning can provide the necessary tools to understand and communicate the level of funding necessary to sustainably provide services for now and the future.

Regional District's deliver services to defined Local Service Areas. The *Local Government Act* which is the main legislation that enables regional districts to provide these services also restricts the recovery of cost for each service to the participants of that service. This limitation stresses the importance of proactive financial planning to ensure the sustainability of a service.

Capital Plans are being presented this year as part of the Pre-Budget process versus at different points of the year to align the timing of funding requests and allow for a more cohesive discussion of the overall impact of funding decisions to the service participants.

DISCUSSION

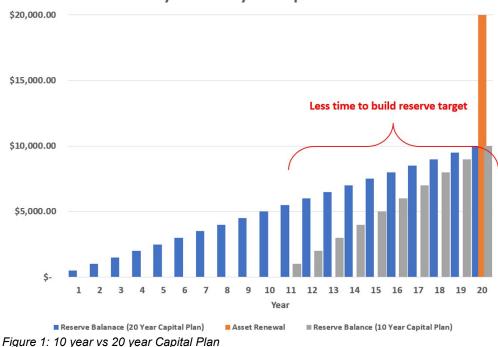
Capital Plans have been completed for Wastewater services, Community Parks, Community Recreation Facilities, and Protective Services. Plans for services such as Water, Ports, and IT are in development and are anticipated to come forward in 2023.

As a pillar of Asset Management, this effort has been led by the Asset Management in collaboration with the experience of staff from each department. The SCRD Capital Plans seek to establish the most cost-efficient provision of each service and mitigate projected rate increases that may be caused by excessive debt servicing or one time-costs. Each Capital Plan attempts to illustrate a funding schedule that achieves a sustainable rate. A sustainable rate is one that is sufficient to meet projected capital expenses for the service with only a 2% annual increase needed each year. This concept aligns with many of the Board's current Policies and local government best practice.

Capital plans can be used to review the cost of maintaining service levels for some services and future rates can be lowered by reducing the level of service that is delivered. One example would be choosing to not renew assets when they reach the end of their useful life. Other services do not have much flexibility in service levels due to regulations that dictate service delivery (ie. Environmental or health and safety standards).

There are various levels of certainty that can be achieved through capital planning depending on the quality of the information that is included. To this end, a considerable amount of effort has been invested towards developing Asset Registries and improving cost estimates for the past several years. Refinement of the asset registry and reviewing and improving the accuracy of budget estimates should continue in perpetuity as a part of every services business practices. This includes breaking asset groups into more discrete components and comparing actual expenditures with budget estimates as projects are completed.

In order to ensure that capital plans provide a complete picture of the capital renewal expenses for each service it is essential to select an appropriate term for capital planning depending on the assets that are needed to facilitate the specific service being delivery. For example, components in a recreation facility typically have a 20-30 year Estimated Useful Life (EUL), while components associated with a wastewater service may have EULs between 40-80 years. By selecting the appropriate amount of time to consider when capital planning it is more likely that the result will be a more accurate average annual cost of capital renewal. To illustrate this, Figure 1 below shows both a 10-year and 20-year capital plan for an asset with a 20-year EUL. For the first 10 years the capital plan will indicate that funding is sufficient, but in year 11 the cost of replacing that asset will be considered. At this point the service will have only 10-years to build reserves towards funding the replacement of that asset. This results in having to choose between higher rates to build reserves or higher rates to service the debt needed to fund the replacement of that asset.



10 year vs 20 year Capital Plan

Staff Report to Finance Committee – Pre Budget, Dec 5-7, 2022 Capital Planning Update

Debt servicing is an essential tool for Local Governments when funding the replacement of assets. However, it is important to avoid excessive debt to maintain equitable cost of service delivery and avoid restricting financial capacity of future generations. SCRD Debt Management Policy establishes a corporate limit for annual debt obligations of 15% of total revenue. This is the limit set forth for Municipalities through the Community Charter, however, Regional Districts do not have this limit. Capital Plans do not target a specific ratio of debt for each asset/component replacement but instead look to maintain a debt ratio for annual debt obligations of approximately 50% of capital revenue across the entirety of the term of the capital plan.

There are numerous variables that impact the projection of Capital Plans. Interest rates on savings and borrowing, inflation rates, the performance of each component relative to its EUL, and many acute factors that affect actual project costs. SCRD Capital Plans review the Municipal Finance Authority of BC (MFA) projections for savings and borrowing costs and use an average value based on how far in the future each component replacement is projected to occur. Assumed inflation rates for construction have been set at 3%. Annual review of component performance and actual replacement costs informs adjustments to EULs and budget estimates. A series of contingencies to reflect project complexity and potential additional costs such as Project Management and Engineering support are applied based on each component's attributes and staff experience.

When Capital Plans are presented for consideration, understanding the process of their development will enable the Board to utilize them most effectively. Appreciating that these Capital Plans are predictive in nature and provide a glimpse into the future funding situation for the services they represent allow the future impact of decisions made today to be better understood.

Options and Analysis (include facts, alternatives, pros & cons)

Organizational and Intergovernmental Implications

Capital Planning is a key aspect of responsible stewardship of community assets and can help to ensure that the responsibility of the regional district to sustainably plan for their renewal are met.

Granting agencies often indicate preference for Local Governments that demonstrate asset stewardship when evaluating grant applications.

Financial Implications

Establishing a sustainable level of funding will mitigate future rate increases and allow for the provision of a consistent level of service at a consistent, predictable cost.

The Financial Implications of each Plan are outlined within the Pre-Budget information and subsequent reports.

Communications Strategy

There is ongoing communication and engagement throughout the year on the various services. This was also outlined as part of the Budget Communication plan presented at the November 24, 2022, Committee of the Whole. For example, multiple sessions for the wastewater facilities

46

have been occurring over the past several months and water utilities are planned for this December.

STRATEGIC PLAN AND RELATED POLICIES

Capital Planning aligns with the Boards 2019-2023 Strategic Plan priority of Asset Stewardship, and the following Policies: Financial Sustainability Policy; Financial Planning Policy, Asset Management Policy, and Debt Management Policy.

CONCLUSION

The SCRD is responsible for the stewardship of millions of dollars' worth of assets for the provision of services for the community. As such, it must ensure the sustainability of these services from the ability to continue the provision of service in a financially achievable manner. This is achieved through long-range plans such as Asset Management and Capital Plans.

The SCRD has several Capital Plans in place or under development which are a tool to help the Board make informed decisions as part of Budget.

Reviewed	by:		
Manager		CFO/Finance	X - T. Perreault
GM		Legislative	
CAO	X – D. McKinley	Other	

ANNEX D

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO:	Finance Committee Pre-Budget – December 5-7, 2022
AUTHOR:	Kyle Doyle, Manager, Asset Management Kevin Clarkson, Manager, Parks Services
SUBJECT:	COMMUNITY PARKS [650] 20-YEAR CAPITAL PLAN AND SERVICE OVERVIEW

RECOMMENDATION(S)

THAT the report titled Community Parks [650] 20-Year Capital Plan and Service Overview be received for information;

AND THAT the 2023 contribution to Parks Capital Renewal Plan 2023 Contribution to Reserves be increased from \$100,000 to \$300,000 per year increasing annually by 2%;

AND THAT Capital expenditures of up to \$100,000 be included in the 2023 Budget;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

BACKGROUND

The purpose of this report is to present the initial preliminary Community Parks 20-Year Capital Plan and Service Overview. It is also to provide a recommendation for sustainable funding for Community Parks [650] capital renewal.

Sunshine Coast Regional District (SCRD) provides Parks, Playgrounds, Trails, and Community Halls services through function [650] Community Parks. The service portfolio includes over 100 community parks and related infrastructure, 40 beach accesses, ten playgrounds, one campground, six sports fields, five community halls, and approximately 71 km of trails, comprising approximately 1,500 hectares of land in total.

The assets and infrastructure that facilitate the provision of this service include:

- picnic tables and benches
- community halls
- garbage and recycling bins
- playground equipment
- associated signage and maps
- parking and trailhead areas
- unique wooden bridges
- wheelchair accessible features like viewing decks and pathways
- hand-built boardwalks, staircases, technical trail features/stunts
- two concrete boat launches
- water and irrigation systems, septic systems

- access roads
- other buildings and facilities (e.g. washrooms)

Service Planning Documents

Over the years, the Board has adopted various planning documents that has provided a framework, vision, and direction for the SCRD's Community Parks services and how they are provided.

Following Board adoption in 2005, the Parks Master Plan was utilized as the basis for prioritizing and decision making within the Community Parks, Bicycle Walking Paths, and Dakota Ridge functions. The main focus areas of the 2005 Plan included:

- Community Partnerships working with various groups and individuals within the community
- *Trail Connections* improvements to the trail system, trail maintenance and information accessible to the public
- *Park Acquisition* enhancing programs to ensure that park acquisitions are in line with needs and that the park acquisition fund can be built up.
- Sports field includes some improvements to existing fields and the development of one new field
- *Environmental Management Strategy* developing a strategy to support the desire to create livable communities and improve environmental health of the region.
- *Operations* ensuring that operations and maintenance practices are sympathetic to the goals of the strategic plan
- Staff Resources includes a recommendation for additional staff to support the work of the Master Plan
- Governance supporting the concept of preparing a feasibility plan looking at better coordination of park and recreational services between the regional district, municipalities, school district and provincial and federal agencies

With the Master Plan as a guide, SCRD implemented many priorities and made progress in many of the Plan's identified focus areas. The Board approved a loan of \$1.2 million dollars to support the projects within the 2005 Parks Master Plan. Grant funding opportunities were also sought and awarded to supplement some of the priorities. A significant proportion of the funds served to support larger projects such as the development of Dakota Ridge Winter Recreation Area, Pender Harbour/Lions Sports Field, and the Suncoaster Trail. After Master Plan adoption, the following five years resulted in significant growth and change for SCRD Parks. The debt repayments associated with the Parks Master Plan will be complete in 2022.

The Trail Network Plan, which was completed and adopted in 2007, provided many recommendations for trail connections within and between communities, as well as beach accesses, to be developed.

On January 23, 2014, the SCRD Board approved the Parks and Recreation Master Plan (2014). To accurately reflect the values and priorities of the Sunshine Coast, the public was encouraged to provide input throughout the planning process through focus groups, open houses and surveys. The stated overall purpose of the plan is to provide a vision for the future and strategies for the next 10 years to achieve that vision. The Plan focuses on healthy lifestyle opportunities, community development, parks, trail and walkway development, recreation facilities, and volunteer programs. The Plan also outlines four basic goals for parks and recreation in the region, as well as how these goals will be achieved, the roles the SCRD should play to support those goals, and what guides the decision-making process.

General Overview of SCRD Parks Services

Through management, administration, maintenance, and operations, SCRD Parks strives to provide responsible, cost effective and accountable services which assist in the development and retention of a safe, vibrant, and healthy community and contribute to the enjoyment, education and inspiration of residents and visitors.

Function 650 Community Parks has an approved 9.847 FTE in 2022. This staffing contingent consists of full-time, seasonal, temporary, and casual staff, who together perform roles in administration, operations, planning, and community development for the provision of Parks Services.

Although not included in this capital plan, the Parks Division also includes four other service functions including cemeteries, active transportation paved trail infrastructure, as well as the popular Dakota Ridge Winter Recreation Area. All are administered, operated, and maintained by SCRD staff and/or its contractors. In 2022, combined staffing levels equaled 11.55 FTE for all service functions.

Overview of Services Provided through the Parks Division

Land Management

SCRD Parks division oversees close to 1500 hectares of parkland. In some cases, the land is owned by the SCRD (i.e. Cliff Gilker Park, Shirley Macey Park, Dan Bosch Park), while in other cases, the SCRD holds tenure agreements or permission to occupy and use the land for park and community purposes (i.e. Sprockids, Big Tree, Dakota Ridge). Tenure is specific to each individual property and each land arrangement dictates site-specific land management authorities, as well as SCRD's rights, roles, and responsibilities for the park property. Further, some SCRD parks properties are leased, licensed, or permitted from other land management authorities (i.e. BC Hydro, MoTI).

In some cases, Community Parks provides direct service delivery for park operations, while in others, operations are provided through contracted services or separate stewardship agreements.

All the various tenure and land stewardship arrangements and contracts require tracking, management, administration, and are very much contingent on successful partnerships with various land authorities and separate community organizations throughout the Sunshine Coast.

Parks Planning

Parks Planning is essential to ensure that a community's parks and outdoor recreational spaces meet the needs of the community, prioritize park improvements, and provide guidance on how to make desired changes. The process involves strategically examining a community's vision; existing community services, facilities, and resources; and assessing future needs.

SCRD Parks planning provides reviews, assessments, and plans for park development and management, assists, and leads major projects, future parkland acquisitions and the protection and conservation of ecologically and culturally sensitive areas throughout the SCRD.

Parks Planning services are responsible for overseeing design and construction, and the planning of parks projects and initiatives. Staff regularly maintain and update the design and construction standards for the division with a focus on operating and constructing parks and trails that meet the needs of SCRD today and in the future. Project management includes liaising with contractors, community groups and consultants, parks operations crews and inhouse technical staff to ensure that parks projects are managed effectively.

Operations and Administration

Parks properties require significant ongoing maintenance. Operations for each site vary widely and can be quite complex. Efficient operations at SCRD sites are dependent upon adequate, competent and trained staff, effective regulations and bylaws, and well-developed organizational policies and procedures. Parks operations are also dependent upon a quality maintenance and inspections regime.

Parks service levels vary depending upon the classification of park and address health and safety concerns, liability issues, facility restoration, reducing deterioration and conforming to a predetermined standard or code. Parks Operations staff are continually involved with ongoing inspections and regular maintenance (i.e. grass cutting and garbage collection), remedial maintenance tasks like smaller equipment and infrastructure repairs, as well as supporting larger maintenance and operations projects for the division.

Community Development

Parks also cooperates with a variety of community partners to help extend service-related benefits throughout the region. Partnerships with other regional jurisdictions, partners, community groups and organizations are essential to sustaining a vibrant parks service that adapts to the needs of the communities it serves. Positive collaboration with First Nations, community groups, local neighbors, community partners, service providers, and government organizations, all promote effectiveness and efficiency within everything SCRD Parks accomplishes. SCRD Parks acts as an important vehicle in the engagement of regional stewardship. Directed and administered volunteerism helps citizens and visitors create a lasting sense of ownership and responsibility for our parks.

DISCUSSION

Benefits of Parks

Community Parks are a valued amenity to the Sunshine Coast as accessible gathering places that not only benefit residents, and it is an important economic driver through tourism or events. It can also help improve property values in our community.

A successful community parks service, including the provision of safe and functional park sites and amenities is critical for the establishment and promotion of an active outdoor recreation culture on the Sunshine Coast. Many parks within the SCRD receive very high levels of use, especially in the summer months, and as such require significant attention, resources and consistent upgrades and repairs. The day-to-day operation of all SCRD parks is reliant on the foundation that routine maintenance, upgrades, and inspections provide high quality recreational experiences for users.

Parks Capital Plan Overview

The 20-Year Capital Plan for Community Parks was developed through the establishment of an asset registry capturing nearly 1,000 assets ranging from minor assets, such as individual signs, to major infrastructure investments (i.e. playing fields). A thorough review by Parks staff helped to determine the installation date and condition of the assets, as well as to establish estimated useful lives (EUL) through best practices and staff knowledge.

These assets have been classified by electoral area, park, and asset type. Replacement costs have been estimated through a variety of methods including invoices, similar projects, staff knowledge, and estimations through estimating software using quantity take-offs. Each method of estimation has been assigned a corresponding contingency ratio to account for uncertainty.

The total current estimated replacement cost of the Community Parks Capital Assets is approximately \$22,000,000 with an average EUL of ~26 years. Including all committed funds, the Capital Reserve Balance for Community Parks is approximately \$607,000. Currently Community Parks does not have an established capital plan but does receive \$100,000 per year to fund priority capital replacement projects. All other projects must be approved through individual funding requests. This typically creates a reactionary, rather than a strategic approach to addressing priority capital asset replacement obligations.

Operations and ongoing maintenance of all SCRD parks are essential to assess, maintain, and extend the life of assets. These services, however, will only serve to sustain service levels, and proceeding into the near future without an approved capital plan prescription has associated costs and risks. Lacking a capital plan contributes to excessive deferred replacement of capital assets and exacerbates the risk of service interruption from asset failure.

An approved Parks Capital Plan allows the SCRD to pinpoint immediate expenditures and forecast future costs. In addition, it provides a clear picture of how the SCRD can maximize its funding for a wide array of infrastructure maintenance and improvement. Without an approved Capital Plan in place for Parks, there exists a significant degree of risk associated with the uncertainty of future investments. As iterations of the Parks Capital Plan are improved-upon, controlling capital costs, accurately forecasting capital expenditure requirements and budgeting for it, as well as ensuring no investment opportunities are lost will serve as important objectives.

There still exists much work to be done in further building out the Parks Capital Plan. Further work defining and documenting service levels and components, identifying current practices, gaps, and analysis of opportunities all feed into a robust capital plan. The Parks Capital Plan will inherently be assessed and improved upon, with final approval annually, and as directed through the Board.

Options and Analysis

This initial version of the Community Parks Capital Plan provides an opportunity to understand the magnitude of the funding deficit faced by the Community Parks [650] function. A Capital Plan is a tool to project expenses that is best used in conjunction with a thoughtful Service Plan and well-defined Levels of Service.

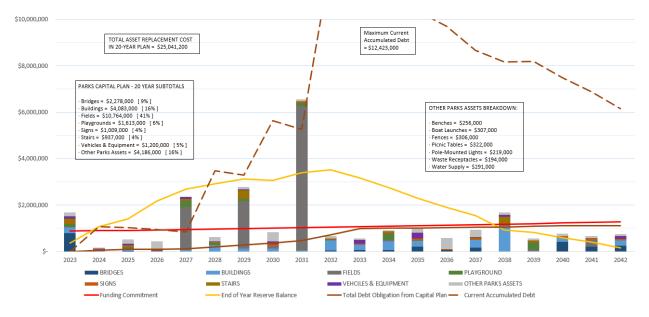


Figure 1 below shows the 20-year projection of capital expenditures for Community Parks.

Figure 1: SCRD Community Parks [650] 20-year Capital Plan

This figure provides the breakdown by asset class showing that replacing the playing fields at SCRD parks over the next 20 years projects to require over 40% of the total capital investment. A larger version can be found in **Attachment A.** Within this initial version of the Parks Capital Plan, these long-term asset investment calculations for expensive assets like SCRD sports fields are based on values associated with existing infrastructure (i.e. like for like replacement of an asset like Pender Harbour/Lions Field).

There is a degree of potential variance with these assumptions, as further analysis and planning work is needed to present the Board with capital funding options required to sustain, alter, or enhance service levels. This capital cost breakdown reinforces the importance of a well-defined expectation of the service levels provided by community parks. For example, in 2023 it is anticipated that a budget proposal for review of regional sports fields strategies and services on the Sunshine Coast is forthcoming. This process will serve to align community vision for regional sports field services and may influence the service level and resourcing provided for these assets.

Although this capital plan indicates an annual funding need of approximately \$930,000 in 2023 and increasing by 2% annually, it is recognized that ongoing work to better define the services delivered by Parks will better inform what level of funding is needed. Therefore, it is recommended that the 2023 contribution to Capital Reserves be increased to \$300,000 per year increasing annually by 2%. This increase will enable Community Parks to begin to address the backlog of projects they face while continuing to refine the 20-year capital

53

replacement projections. It is also recommended that for 2023 we allow for \$100,000 to be put towards the capital renewal plan for projects for Community Parks. A more thorough service review and the development of an Asset Management Plan that defines the levels of service expectations across the vast number of Parks assets that provide community services.

Financial Implications

Timely investments in infrastructure can help to minimize the overall cost of providing service. Deferring maintenance and capital renewal projects ultimately leads to both early asset failure and reduced levels of service. The estimated tax implications for the recommended increase to Community Parks Capital Reserve contributions is defined below in Table 1:

Table 1: Estimated Tax Implications

Functional Area	2022 Contribution	2023 Contribution	Increase	Total Taxation p \$100K	er
650	\$ 100,000.00	\$ 300,000.00	\$200,000.00	\$ 2.4	49

Timeline for next steps or estimated completion date

Following the adoption of the Parks Capital Plan, Parks will continue to assess, update and document current levels of services, identifying gaps or inconsistencies, review investment obligations, and continue to build a contemporary community vision for the delivery of the Community Parks services.

Over the next five years, the SCRD may need to consider updating the Parks Master Plan and/or continue to develop specific parks management plans that clearly defines all associated parks properties and their individual classifications, as well as defines service levels for the various park's asset classes (i.e. regional sports field strategy, parks signage strategy, and a regional recreational trails plan that outlines hierarchy determination). By establishing and adequately resourcing service levels, while simultaneously targeting these larger future planning initiatives, the Parks Capital Plan will be updated to reflect the assets that are necessary to facilitate these service levels. Any progress will be reported and refined funding requirements will be presented to the Board.

STRATEGIC PLAN AND RELATED POLICIES

The information provided in this report is consistent with the Board Strategic Focus Area of Asset Stewardship as well as the Financial Sustainability and Asset Management Policies.

CONCLUSION

This initial step towards establishing a capital plan and increased funding for parks assets provides more financial certainty to maintain components critical to parks service delivery.

It is recommended that the 2023 contribution to Capital Reserves for Parks Services be increased to \$300,000 per year increasing annually by 2%. If the Board supports this change, the amount will be included in the 2023-2027 Draft Financial Plan.

54

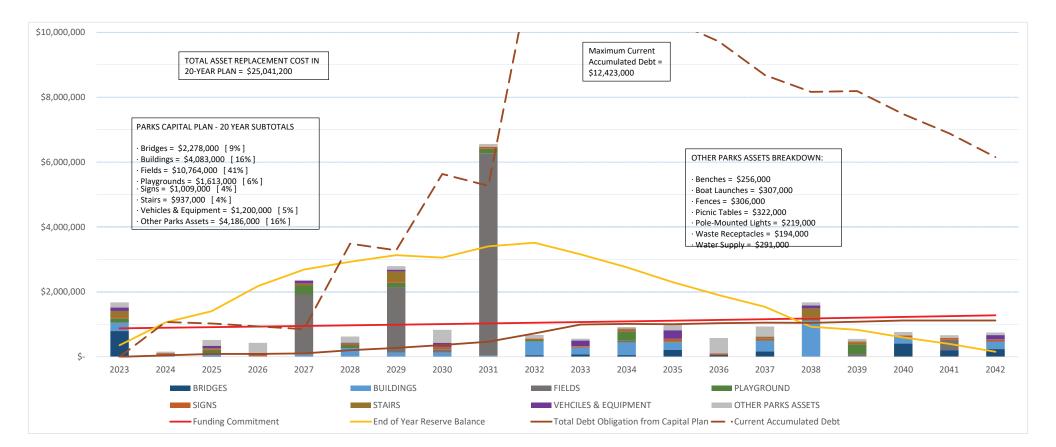
Attachments:

A- Community Parks- Preliminary 20 year-Capital Plan

Reviewed by:

rteviewed by.			
Manager		CFO / Finance	X – T. Perreault
GM	X – S. Gagnon	Legislative	
CAO	X – D. McKinley	Other	

Attachment A



SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO:	Finance Committee-Pre-Budget – December 5-7, 2022
AUTHOR:	Kyle Doyle, Manager, Asset Management Allen Van Velzen, Manager, Facility Services

Graeme Donn, Manager, Recreation Services

SUBJECT: 2023 COMMUNITY RECREATION CAPITAL FUNDING REVIEW

RECOMMENDATION(S)

THAT the report titled 2023 Community Recreation Capital Funding Review be received for information;

AND THAT the 2023 Contribution to Community Recreation capital renewal [615] be increased by \$351,201 to \$1,121,408 and increased by 2% annually thereafter;

AND THAT an additional \$60,000 annually be committed to fund Recreation Programming and increased by 2% annually thereafter (for a combined 2023 increase in contributions of \$411,210);

AND THAT the increase be funded through Ad Valorem taxation (property tax);

AND THAT for 2023, the Gibsons and Area Community Centre's Zamboni Replacement in the amount of \$322,200 be funded through Municipal Finance Authority 5-Year Equipment Finance Loan;

AND THAT a loan of up to \$322,200 for a term of 5 years be requested through the Municipal Finance Authority Equipment Financing Program under section 403(1)(a) of the *Local Government Act* (Liabilities Under Agreement) to fund the Gibsons and Area Community Centre's Zamboni Replacement;

AND THAT for 2023, the Gibsons and Area Community Centre's Package Rooftop Unit Replacement Project in the amount of \$355,700 be funded through Municipal Finance Authority 5-Year Equipment Finance Loan;

AND THAT a loan of up to \$355,700 for a term of 5 years be requested through the Municipal Finance Authority Equipment Financing Program under section 403(1)(a) of the *Local Government Act* (Liabilities Under Agreement) to fund the Gibsons and Area Community Centre's Package Rooftop Unit Replacement Project;

AND THAT for 2023, the Community Recreation Fitness Equipment Replacement Project in the amount of \$130,200 be funded through Municipal Finance Authority 5-Year Equipment Finance Loan;

AND THAT a loan of up to \$130,200 for a term of 5 years be requested through the Municipal Finance Authority Equipment Financing Program under section 403(1)(a) of the

Local Government Act (Liabilities Under Agreement) to fund the Community Recreation Fitness Equipment Replacement Project;

AND THAT for 2023, the Gibsons and Area Community Centre's Roof Renewal project in the amount of \$2,899,900 be funded through long-term borrowing (10-Year Loan);

AND THAT Electoral Approval for a loan of up to \$2,899,900 for a term of 10 years be sought via Alternate Approval Process to fund the Gibsons and Area Community Centre's Roof Renewal project;

AND THAT for 2023, the Sechelt Aquatic Centre's Phase 1 Roof Renewal Project in the amount of \$556,300 be funded through long-term borrowing (10-Year Loan);

AND THAT Electoral Approval for a loan of up to \$556,300 for a term of 10 years be sought via Alternate Approval Process to fund the Sechelt Aquatic Centre's Phase 1 Roof Renewal project;

AND THAT Capital expenditures of up to \$813,797 be included in the 2023 Budget;

AND FURTHER THAT the amended increases be included as part of the draft 2023-2027 Financial Plan as detailed in Table 1.

BACKGROUND

Since 2016 the Sunshine Coast Regional District (SCRD) has maintained a 20-year Capital Plan for Recreation Facilities [615]. The purpose of this plan was to forecast upcoming expenditures related to the renewal of capital components and to determine the annual funding necessary to complete these projects across 20-years. The Capital Plan was intended to mitigate fluctuations in the taxation on an annual basis related to these expenses.

When the initial Capital Plan was received by the SCRD Board in 2016, a decision to fund only 'critical' components was made. That decision has not been formally reviewed or changed since 2016. This means only components critical to the primary function of the facility are considered when determining the annual contribution necessary to sustainably fund the capital renewal budget. All other component renewal must come to the Board as budget requests.

The Board also chose at the time to commit to only \$500,000 out of the identified \$725,000 annual contribution required to sustainably fund critical component replacement. Since 2016, the approved annual contribution to fund critical capital component replacement for Recreation Facilities has never been funded to meet the needs identified in the 20-year Capital Plan.

As a response to the Covid-19 pandemic in 2020, the SCRD Board approved a one-time deferral of \$500,000 from the Recreation Facilities capital renewal fund in favor of subsidizing operational expenses and mitigating the overall tax increase at that time.

In October 2021, a report titled '2022 Community Recreation Facilities Capital Funding Update' was presented to the Board which outlined two options to establish sustainable funding of the critical capital renewals. The first option was to maintain existing levels of funding with a period of increased funding aligning with the expiry of debt related with the construction of two newer recreation facility. The second option was to increase funding to a sustainable level and to

58

maintain that funding with only an annual inflationary increase projected for the 20-year capital plan.

As directed by the Board in Oct 2021, an <u>updated report was brought to the Board in July 2022</u> seeking a resolution of the increasing funding deficit for Capital Renewal projects at SCRD Recreation Facilities. It was resolved that the report should be brought to the 2023 Budget process to ensure process conformity.

The purpose of this report is to provide an update on the 20-Year Capital Plan for Community Recreation and to provide recommendations for establishing sustainable long-term funding.

DISCUSSION

Since the July 2022 report was published significant work has been completed to review and refine the Capital Plan for Community Recreation. A thorough review of the Estimated Useful Life (EUL) that was originally assigned to facility components in 2016 was conducted as well as a review of the criticality of components. The EUL review identified components that had exceeded their useful lives considerably and those that had failed prematurely and adjusted their EULs accordingly. The review of component Criticality identified three major component classes that were reclassified to critical: i) components related to the safety/accessibility of the building such as doors, elevators, railings, ii) components that had been overlooked such as fans, pumps, and controllers.

During the review process several components were identified within the two older facilities that had previously been overlooked as they will both exceed 65 years in age through the next 20 years considered by the capital plan and it is anticipated that items such as internal piping and wiring may exceed their useful lives and require replacement. The result is that it contributes to a higher estimated need for additional funding. If there were decisions to retire these facilities with a pre-determined date, the Capital Plan will reflect these changes.

At both the Gibsons and Area Community Centre (GACC) and the Sechelt Aquatic Centre (SAC) significant projects are scheduled for next year that require borrowing. For GACC this includes the replacement of:

- the Modified Bitumen Roof that is exhibiting significant signs of failure (~\$2.9 million to be borrowed through a 10-year long term borrowing approved via Alternate Approval Process)
- the replacement of a Package Rooftop Unit (HVAC system component) (~\$356k to be borrowed through MFA Equipment Financing 5-year borrowing)
- the replacement of the Zamboni (~\$322k to be borrowed through MFA Equipment Financing 5-year borrowing)

At SAC the first of two phases of Modified Bitumen Roof replacement are slated for 2023. (~\$556k to be borrowed through a 10-year long term borrowing approved via Alternate Approval Process)

This year it was desired that a 20-year Capital Plan be developed for Recreation Programming to include capital items of nature that relate to the operation of fitness related components within the two facilities and to ensure that the delivery of programming remains possible. Failure to

59

replace these capital fitness components, past their lifespans, will result in fewer pieces of equipment being available to the public, more downtime and repair of existing equipment and the potential for serious injury to occur. The replacement of fitness equipment at GACC and SAC in 2023 is expected to be funded through a ~\$133k loan to be borrowed through MFA Equipment Financing 5-year borrowing. The preliminary findings are presented below separately.

Options and Analysis

It has been observed that over the Pandemic a backlog of projects has been established with nearly 60 components identified for 2023 requiring replacement. When projects are delayed there is an increased potential of budget overruns due to inflationary increases in parts, materials, and labour. This backlog will be monitored in future capital plan reviews.

The current level of funding for the Community Recreation Facilities Capital Renewal does not meet the projected needs across the next 20-years. Two different funding approaches to achieving sustainable funding for the replacement of critical capital components for all Recreation Facilities are presented below. One approach seeks to achieve a one-step increase in funding while the other looks to time a temporary injection of capital funding with expiring debt commitments to minimize the taxation impact.

Option 1

Option 1 presents a simple approach to sustainable funding by increasing the 2023 contribution amount to \$1,121,408 from \$770,198 and increasing annually at 2% to account for typical annual inflation. These are the amounts that are funded through taxation. The amount through user fees is variable based on actuals received. The predictable nature of this model establishes a predictable level of taxation which aligns with the original purpose of the Recreation Facilities' capital plan.

CAPITAL PLAN	2022		2023		2024		2025		2026		2027	
5% of User Fee Revenue	\$ 89,598	\$	91,390	\$	93,218	\$	95,082	\$	96,984	\$	<mark>98,92</mark> 3	
Funding Commitment	\$ 770,198	\$	1,121,408	\$	1,143,836	\$	1,166,713	Ş	1,190,047	\$	1,213,848	
Opening Reserve Balance	\$ 2,338,314	\$	1,587,427	\$	1,860,791	Ş	1,788,044	Ş	1,830,991	\$	2,253,827	
Carry Forward Projects	\$ 755,615	\$	-	\$	-	\$	-	\$	-	\$	-	

Table 1: Option 1 - Five Year Projections	able 1: Option 1 - Five Year Pl	rojections
---	---------------------------------	------------

This option would put the Community Recreation Facilities Service 'back on track' with funding critical items, limits risks associated with deferred maintenance and creates a more sustainable plan that leverages investment returns and mitigates fluctuations in taxation. It does assume there will be a combination of reserves and debt used to fund projects. This is the recommended option. A model that considered a 3% annual increase (as opposed to the 2% increase used in Option 1) in funding indicates that a 10% reduction in 2023 funding commitment (~\$1,017,000) can be sustainable under these conditions. This option is recommended.

60

The entire 20-year Capital Plan for Option 1 can be found in **Attachment A**.

Option 2

Option 2 provides an alternative solution to the funding shortfall that coincides the expiration of debt associated with the construction of both the Gibsons and Area Community Centre and Sechelt Aquatic Centre with a temporary series of additional annual contributions to the capital renewal funding. In order to resolve the projected funding shortfall the increased funding would occur as \$1.6 million of annual debt obligations expire as mentioned in the <u>September 17, 2020</u> <u>CAS report</u>. Modelling suggests that by contributing an additional \$826,000 for ten consecutive years between 2026 and 2035 would be sufficient to supplement the existing level of funding and establish a sustainable 20-year capital plan for Recreation Facilities. This approach mitigates fluctuations in the amount of taxation on an annual basis but requires that future Board implements the funding commitment as prescribed by this model.

									Inj	ection =	\$	826,000
CAPITAL PLAN	2	2022		2023		2024		2025		2026		2027
5% of User Fee Revenue	\$	89,598	\$	91,390	\$	93,218	Ş	95,082	\$	96,984	Ş	98,923
Funding Commitment	\$	770,198	\$	785,602	\$	801,314	\$	817,340	\$	1,659,687	\$	1,676,361
Opening Reserve Balance	\$ 2,	338,314	\$	1,587,427	\$	1,512,929	\$	1,424,356	\$	1,405,948	\$	2,189,184
Carry Forward Projects	\$	755,615	\$	-	\$	-	\$	-	\$	-	\$	-

Table 2: Option 2 - Five Year Projections

However, there are several considerations to explore as part of this option which are legislative implications to re-assigning the funds such as potential Bylaw changes, public or Ministry approval as well as the method of recovering the funds in the future (parcel/flat tax or property tax), as well as the associated financial implications. Therefore, this option is not recommended at this time.

The entire 20-year Capital Plan for Option 2 can be found in **Attachment A**. Table 3 below shows the 10-year funding commitment prescribed by this model.

Table 3: Option 2 -	10-year Funding Projections
---------------------	-----------------------------

						Injection =	\$ 826,000					
CAPITAL PLAN	2022	202	3	2024	2025	2026	2027	2028	2029	2030	2031	2032
Funding Commitment	\$ 770,1	8 \$ 78	6,602	\$ 801,314	\$ 817,340	\$ 1,659,687	\$ 1,676,361	\$ 1,693,368	\$ 1,710,715	\$ 1,728,410	\$ 1,746,458	\$ 1,764,867

Funding Recreation Programming Components

The level of funding necessary to ensure that renewal of components necessary to provide the recreation services at the facilities was determined through a capital modelling process. The equipment includes exercise machines, weights, benches, audio equipment, and accessories at both the Gibsons and Area Community Centre and the Sechelt Aquatic Centre. Preliminary results suggest that an annual contribution of \$60,000 in 2023 increasing 2% annually would provide sustainable funding for these components. The 20-year Capital Plan can be seen in **Attachment B.** Table 4 below shows the five-year funding projections associated with this level of funding.

CAPITAL PLAN	2022	2023	2024	2025	2026	2027
Funding Commitment	\$-	\$ 60,000	\$ 61,200	\$ 62,424	\$ 63,672	\$ 64,946
Opening Reserve Balance	\$ -	\$-	\$ 62,154	\$ 72,118	\$ 66,943	\$ 107,005

Table 4: Funding Fitness Equipment - Five Year Projections

Financial Implications

Committing to a sustainable level of funding for Community Recreation facilities critical capital components will help mitigate fluctuations in annual funding and enable consistent financial planning. Without a long-term funding increase, the capital plan will fail in 2028 and all critical items will need to be brought forward for funding approval. High priority and desirable components will continue to be brought forward for funding approval on an annual basis.

Taxation implications for each of the models has been estimated based on 2022 taxation assessments and are presented in Table 5 below.

Table 5: Estimated Taxation Implications

Option	Year of Increase	Increase Amount	Total Annual Funding for Capital Renewal	Estimated Total Taxation per \$100k of Assessed Improvement Value
1	2023	\$411,210	\$1,181,408	\$19.48

All debt projected by the capital plan must be approved prior to borrowing, and the debt required for 2023/2024 has been factored into the funding envelope above. The principle and interest are adjusted annually as part of the review of the Capital Plan. Therefore, the implication of the debt have been factored above.

Next Steps

Supporting increased funding to the existing Capital Plan provides more assurance that the renewal of critical capital components is sustainable over the next 20 years. However, two of the four facilities are aging and will require significant investments within the next 5-10 years. Community Services has identified the strategic benefits of having a recreation facilities needs assessment in the next couple of years to inform the long-term planning for recreation facilities, help confirm levels of current services, as well as desired service levels in the future, possibly including different or additional services. As more explicit direction is provided with respect to the levels of service and lifespans of recreation facilities is developed the capital plan will be adopted to reflect the projected capital renewal investment required to achieve those targets.

STRATEGIC PLAN AND RELATED POLICIES

The information provided in this report is consistent with the Board's Strategic Focus Area of Asset Stewardship as well as the Financial Sustainability and Asset Management policies.

62

CONCLUSION

Community Recreation critical capital components have been under-funded since the inception of the 20-year Capital Plan in 2016. This shortfall has resulted in the need to increase the funding in order to maintain a sustainable Capital Plan for components that are critical to the delivery of the service at the four facilities operated by Community Recreation.

It is recommended to increase funding for critical items \$1,121,408 and include \$60,000 for Recreation Programming equipment replacement, both with a 2% annual increase applied thereafter (for a combined 2023 increase in contributions of \$411,210). This will require an amendment to the 2023-2027 Draft Financial Plan.

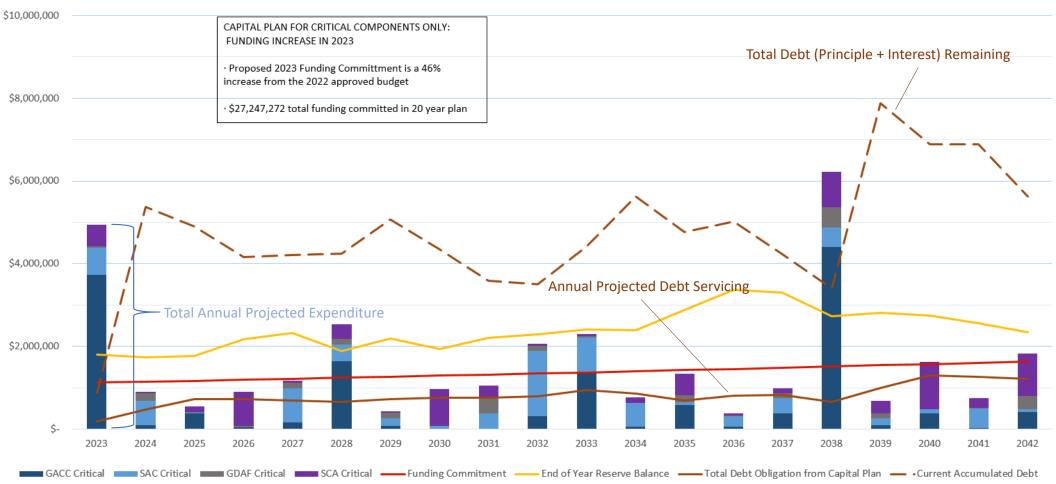
Attachments

A – Proposed Community Recreation 20-Year Capital Plans – Option 1 & 2

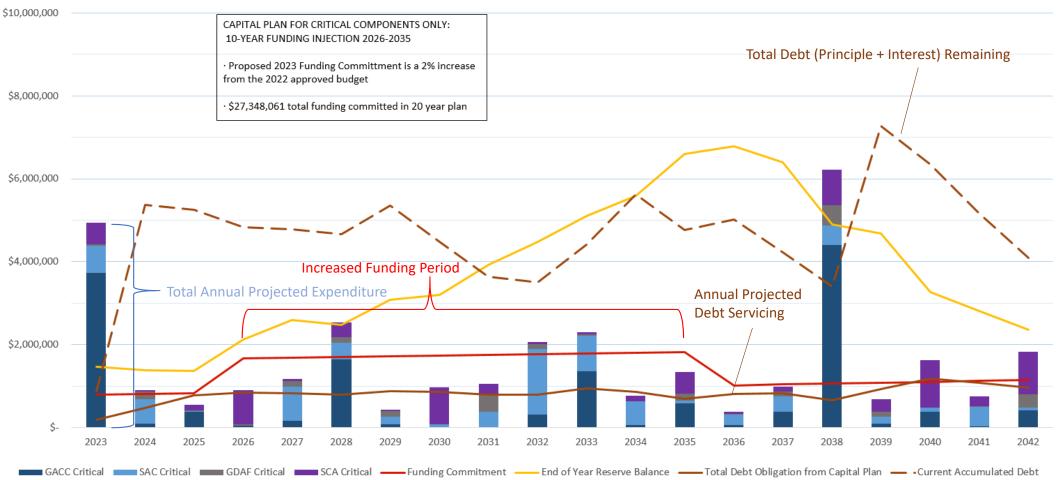
B – Proposed Recreation Equipment 20-Year Capital Plan

Reviewed by:			
Manager		CFO/Finance	X - T. Perreault
GM	X – S. Gagnon	Legislative	
CAO	X – D. McKinley	Other	

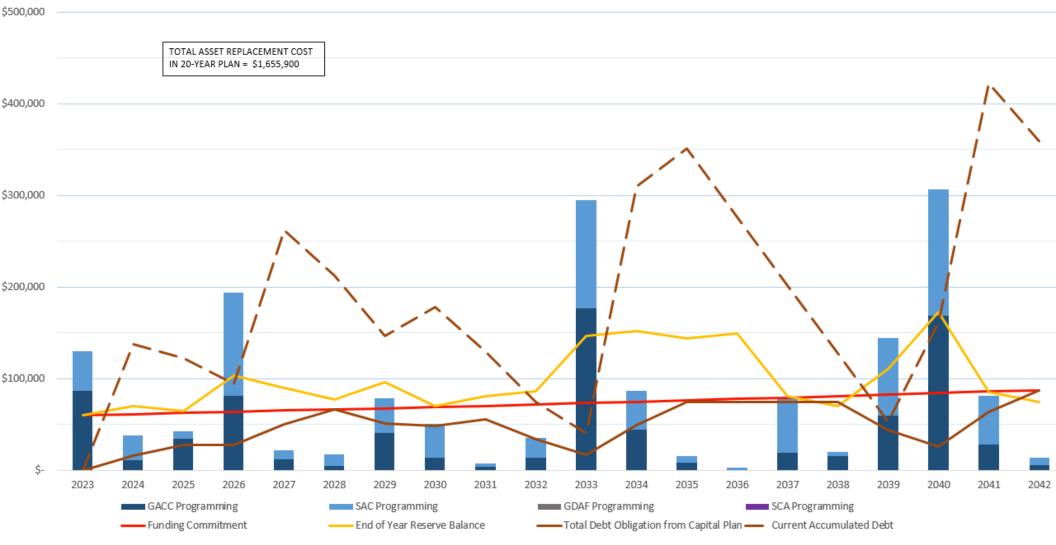
Attachment A – Recreation Facilities 20-Year Capital Plan - Option 1



Attachment A – Recreation Facilities 20-Year Capital Plan - Option 2



Attachment B – Recreation Equipment 20-Year Capital Plan - Option 1



SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

SUBJECT:	GIBSONS AND DISTRICT FIRE PROTECTION SERVICE [210] 20-YEAR CAPITAL PLAN UPDATE
AUTHOR:	Kyle Doyle, Manager, Asset Management Matt Treit, Manager, Protective Services
TO:	Finance Committee Pre-Budget – December 5-7, 2022

RECOMMENDATION(S)

THAT the report titled Gibsons and District Fire Protection Service [210] 20-Year Capital Plan Update be received for information;

AND THAT capital expenditures of up to \$16,100 be included as part of 2023 Budget;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

BACKGROUND

At the November 25, 2021 Corporate and Administrated Services Committee a report was provided which reviewed the existing funding for each of the four SCRD fire departments, and provided sustainable funding options for renewal of critical components and equipment at each of the fire protection services within the SCRD. This committee referred the Gibsons and District Fire Protection Service's (GDFPS) funding request to the Gibsons Fire Commission and the funding request was brought back to the second round of budget deliberations <u>on January 24</u>, <u>2022</u> where the Board approved a 2-year stepped increase to the recommended funding level.

The purpose of this report is to update the Board on the Gibsons and District Fire Protection services' Capital Plan in preparation of Budget process.

DISCUSSION

The current projection for the GDFPS's 20-year Capital Plan suggests that the current funding level should be sufficient to fund all projected critical capital renewal projects as well as all critical fire protection equipment. Extending that outlook beyond the 20-year horizon indicates that some major expenditures exist that will influence this capital plan within the next five years.

All capital plans for fire protection service functions consider long-term loans for all major purchases at certain points which will require electoral approval. Understanding the resourcing implications to the supporting functions such as Legislative Services is being considered.

Options and Analysis

A change is not needed at this time as the current funding level is meeting the projected service level of the Plan. The graph detailing the 20-year Capital Plan can be found in **Attachment A**.

Similar to most capital plans produced for the SCRD, only "critical" facility components were considered when initially determining funding requirements. Components deemed to have a criticality rating of "high priority" or "desirable" will be brought forward with individual budget proposals when replacement is deemed necessary.

Financial Implications

Non-critical component/equipment replacement will continue to be brought to the Board for consideration on a case-by-case basis as required as part of the Budget process. These projects will require funding outside the capital renewal envelope.

Capital expenditures totaling \$16,100 are to be completed as part of the capital renewal plan and are recommended to be included in the 2023 Budget.

Timeline for Next Steps

Future AAP processes will be initiated when necessary to secure funding for major projects. For GDFPS it is anticipated that long term lending will be required in 2024. Communications efforts to maximize community engagement should precede this with adequate lead time (2-3 months approximately).

Where current funding levels have been established to meet the replacement need of components that are critical to the delivery of the current service, it may be desirable to consider expanding funding to enhance the service provisions. For fire protection services this may include aspects such as wildfire-fighting capabilities or firehall expansion which are deemed non-critical to the existing service. To further inform funding level decisions, it is anticipated that a more thorough service review will occur in the future.

STRATEGIC PLAN AND RELATED POLICIES

The implementation and use of a Capital Plan aligns with the SCRD's Financial Sustainability Policy, Asset Management Policy, and the Asset Stewardship component of the SCRD's Strategic Plan.

CONCLUSION

The 20-year capital plan for GDFPS has been updated this year and no funding changes are needed at this time. Capital expenditures totaling \$16,100 are to included in the 2023 Budget.

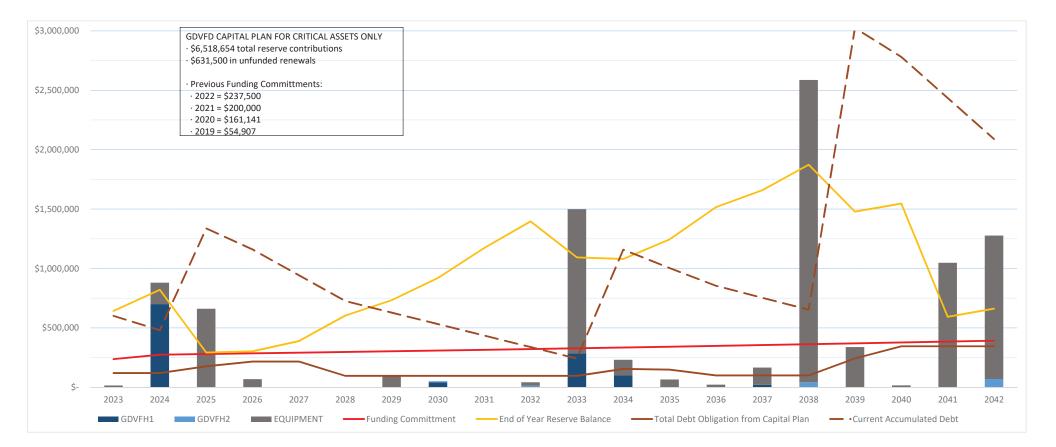
The use of longer-term loans for fire apparatus results in a lower annual funding requirement necessary to provide sustainable funding for critical component and equipment renewal at each service. Future reviews around the levels of service provided by each fire department will help to inform subsequent funding decisions.

ATTACHMENTS

Attachment A: Gibsons and District Fire Department 20-Year Capital Plan

Reviewed by:			
Manager		CFO/Finance	X - T. Perreault
GM	X – I. Hall	Legislative	
CAO	X – D. McKinley	Other	

Attachment A



SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO:	Finance Committee Pre-Budget - December 5-7, 2022
AUTHOR:	Kyle Doyle, Manager, Asset Management Matt Treit, Manager, Protective Services
SUBJECT:	ROBERTS CREEK FIRE PROTECTION SERVICE [212] 20-YEAR CAPITAL PLAN UPDATE

RECOMMENDATION(S)

THAT the report titled Roberts Creek Fire Protection Service [212] 20-Year Capital Plan Update be received for information;

AND THAT the annual funding commitment towards capital renewal for the Roberts Creek Fire Protection Service [212] be increased to \$190,000 from \$157,000 starting in 2023;

AND THAT Capital expenditures of up to \$8,000 be included in the 2023 Budget;

AND that the 2023-2027 Draft Financial Plan be amended accordingly.

BACKGROUND

At the <u>November 25, 2021</u> Corporate and Administrated Services Committee a report was provided which reviewed the existing funding for each of the four SCRD fire departments, and provided sustainable funding options for renewal of critical components and equipment at each of the fire protection services within the SCRD. The recommended \$7,000 annual increase in contributions to the Roberts Creek Fire Protection Service's (RCFPS) Capital Renewal fund was approved.

The purpose of this report is to update the Board on the Roberts Creek Fire Protection services' Capital Plan.

DISCUSSION

The current projection for the RCFPS's 20-year Capital Plan suggests that the current funding level will be slightly below the expenses projected for critical capital renewal projects as well as all critical fire protection equipment. Approximately \$700,000 in capital expenditures have been captured in the 20th year of the Capital Plan. This has contributed to a projected shortfall equivalent to approximately \$33,000 per year. Extending the outlook beyond the 20-year horizon indicates that few expenditures exist that will significantly influence this capital plan within the next five years.

All capital plans for fire protection service functions consider long-term loans for all major purchases at certain points which will require electoral approval. Understanding the resourcing implications to the supporting functions such as Legislative Services is being considered.

Options and Analysis

Based on the emerging projected expenditures it would be prudent to increase the annual funding to the RCFPS capital renewal from \$157,000 to \$190,000. This will maximize interest accrual and minimize the total taxpayer contribution to this service. Not raising funding at this juncture projects to result in a critical funding shortage by 2041. The graph detailing the 20-year Capital Plan can be found in **Attachment A**. Table 1 below shows the projected taxation impact of the Capital Renewal funding.

Table 1: Proposed Annual Contribution – Roberts Creek Fire Protection Services Capital Renewal Fund

Functional Area	Fire Department	Co	2022 Ontribution	Co	2023 Intribution	Increase	Т	otal Taxation per \$100K
212	Roberts Creek	\$	157,000.00	\$	190,000.00	\$ 33,000.00	\$	9.61

It is recommended that the annual funding commitment towards capital renewal for the Roberts Creek Fire Protection Services' [212] be increased to \$190,000 from \$157,000. AND that the 2023-2027 Draft Financial Plan be amended accordingly.

Similar to most capital plans produced for the SCRD, only "critical" facility components were considered when initially determining funding requirements. Components deemed to have a criticality rating of "high priority" or "desirable" will continue to be brought forward with individual budget proposals when replacement is deemed necessary.

Financial Implications

The taxation impacts of the current funding scenario is presented in the Table 1 above.

Capital expenditures totaling \$8,000 are to be completed as part of the capital renewal plan and are recommended to be included in the 2023 Budget.

Non-critical component/equipment replacement will continue to be brought to the Board for consideration on a case-by-case basis as required as part of the Budget process. These projects will require funding outside the capital renewal envelope.

Timeline for Next Steps

The AAP process will be initiated when necessary to secure funding for major projects. For RCFPS it is anticipated that long term lending will be required in 2033. Communications efforts to maximize community engagement should precede this with adequate lead time.

Where current funding levels have been established to meet the replacement need of components that are critical to the delivery of the current service, it may be desired to consider expanding funding to enhance the service provisions. For protective services this may include aspects such as wildfire capabilities or firehall expansion that are deemed non-critical to the existing service. To further inform funding level decisions it is anticipated that a more thorough service review will occur in the future.

STRATEGIC PLAN AND RELATED POLICIES

The implementation and use of a Capital Plan align with the SCRD's Financial Sustainability Policy, Asset Management Policy, and the Asset Stewardship component of the SCRD's Strategic Plan.

CONCLUSION

The 20-year capital plan for RCFPS has been updated this year and it is recommended that Capital Renewal Funding be increased from \$157,000 annually to \$190,000. Capital expenditures totaling \$8,000 are to be included in the 2023 Budget.

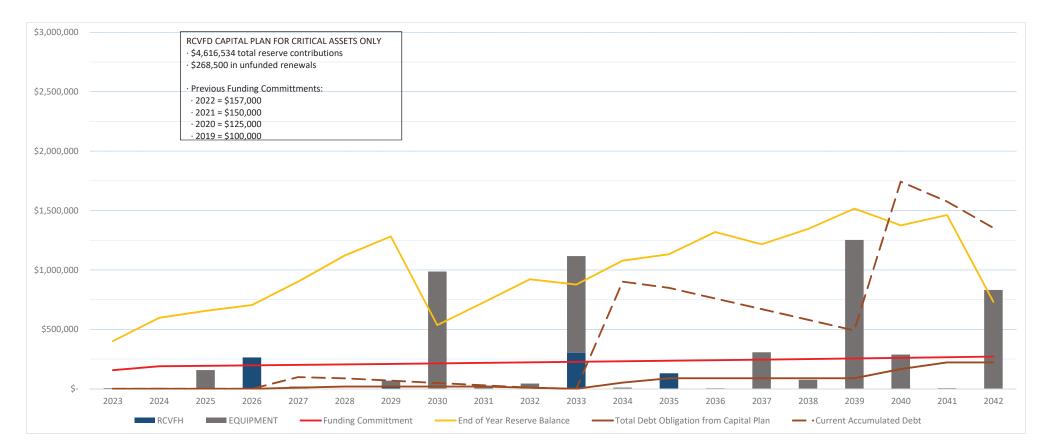
The use of longer-term loans for fire apparatus results in a lower annual funding requirement necessary to provide sustainable funding for critical component and equipment renewal at each service. Future reviews around the Levels of Service provided by each Fire Department will help to inform subsequent funding decisions.

ATTACHMENTS

Attachment A: Roberts Creek Fire Department 20-Year Capital Plan

Reviewed b	y:		
Manager		CFO/Finance	X - T. Perreault
GM	X – I. Hall	Legislative	
CAO	X – D. McKinley	Other	

Attachment A



SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO:	Finance Committee Pre-Budget - December 5-7, 2022
AUTHOR:	Matt Treit, Manager, Protective Services Kyle Doyle, Manager, Asset Management
SUBJECT:	HALFMOON BAY FIRE PROTECTION SERVICE [216] 20-YEAR CAPITAL PLAN UPDATE

RECOMMENDATION(S)

THAT the report titled Halfmoon Bay Fire Protection Service [216] 20-Year Capital Plan Update be received for information;

AND THAT the annual funding commitment towards capital renewal for the Halfmoon Bay Fire Protection Service [216] be increased to \$196,000 from \$173,000 starting in 2023;

AND THAT for 2023, the Halfmoon Bay Fire Protection Service's Rescue 1 Fire Apparatus Replacement project in the amount of \$623,200 be funded through long-term borrowing;

AND THAT Electoral Approval for a loan of up to \$623,200 for a term of 10 years be sought through the Alternate Approval Process to fund Halfmoon Bay Fire Protection Service's Rescue 1 Fire Apparatus Replacement project;

AND that the 2023-2027 Draft Financial Plan be amended accordingly.

BACKGROUND

At the <u>November 25, 2021</u> Corporate and Administrated Services Committee a report was provided which reviewed the existing funding for each of the four SCRD fire departments, and provided sustainable funding options for renewal of critical components and equipment at each of the fire protection services within the SCRD. The recommended \$48,000 annual increase in contributions to the Halfmoon Bay Fire Protection Service's (HMBFPS) Capital Renewal fund was approved.

The purpose of this report is to update the Board on the Halfmoon Bay Fire Protection services' Capital Plan.

DISCUSSION

The current projection for the HMBFPS's 20-year Capital Plan indicates that the current funding level will be slightly below the expenses projected for critical capital renewal projects as well as all critical fire protection equipment. Several components previously slated for replacement were reassessed this year and it was determined that their performance was satisfactory and were rescheduled for 2024 replacement. As the 20-year outlook of the capital plan advances to include 2042, approximately \$310,000 in additional capital expenditures have been captured in the updated version of the Capital Plan. Increasing costs of fire protection apparatus have been observed and also have been factored into the updated capital plan. This has resulted in a

projected shortfall equivalent to approximately \$33,000 per year. Extending the outlook beyond the 20-year horizon indicates that few expenditures exist that will significantly influence this capital plan within the five years following.

All capital plans for fire protection service functions consider long-term loans for all major purchases at certain points which will require electoral approval. Understanding the resourcing implications to the supporting functions such as Legislative Services is being considered.

For 2023, the Plan accounts for the purchase of Rescue 1 Fire Apparatus Replacement (fire truck). The estimated cost for this vehicle is estimated at \$623,200 and will be funded through a long-term loan as the life of the asset is 20 years. It is recommended to be placed in the 2023-2027 Financial Plan with delivery in 2024.

Options and Analysis

Based on the emerging projected expenditures it is recommended to increase the annual funding to the HMBFPS capital renewal from \$173,000 to \$196,000. This will maximize interest accrual and minimize the total taxpayer contribution to this service. Not raising funding at this point projects to result in a critical funding shortage by 2040. The graph detailing the 20-year Capital Plan can be found in **Attachment A**. Table 1 below shows the projected taxation impact of the Capital Renewal funding.

Functional Area	Fire Department	Co	2022 Intribution	Co	2023 Intribution	Increase	 otal Taxation per \$100K
216	Halfmoon Bay	\$	173,000.00	\$	196,000.00	\$ 23,000.00	\$ 9.65

Table 1: Proposed A	nnual Contribution –	Halfmoon Bav Fire	Protection Services	Capital Renewal Fund

Similar to most capital plans produced for the SCRD, only "critical" facility components were considered when initially determining funding requirements. Components deemed to have a criticality rating of "high priority" or "desirable" will be brought forward with individual budget proposals when replacement is deemed necessary.

Organizational and Intergovernmental Implications

Corporate Services will assist with the implementation of the AAP required to obtain electoral approval for the longer-term loans.

Financial Implications

The taxation impacts of the current funding scenario is presented in the Table 1 above.

Non-critical component/equipment replacement will continue to be brought to the Board for consideration on a case-by-case basis as required as part of the Budget process. These projects will require funding outside the capital renewal envelope.

The purchase of the vehicle will be included in the Financial Plan with debt principal and interest occurring in 2024. The debt principal is considered as part of the capital plan funding envelope with the interest being funded through operations.

Timeline for Next Steps

The AAP process will be initiated when necessary to secure funding for major projects. For HMBFPS it is anticipated that long term lending will be required in 2024. Communications efforts to maximize community engagement should precede this with adequate lead time (2-3 months approximately).

Where current funding levels have been established to meet the replacement need of components that are critical to the delivery of the current service, it may be desired to consider expanding funding to enhance the service provisions. For Protective Services this may include aspects such as wildfire-fighting capabilities or firehall expansion that are deemed non-critical to the existing service. To further inform funding level decisions, it is anticipated that a more thorough service review will occur in the future.

Communications Strategy

A communication strategy should be developed to clearly communicate the benefits of extended equipment loan timelines versus the status quo. It is anticipated that much of the effort to communicate this information to residents can be reused for each subsequent AAP.

STRATEGIC PLAN AND RELATED POLICIES

The implementation and use of a Capital Plan align with the SCRD's Financial Sustainability Policy, Asset Management Policy, and the Asset Stewardship component of the SCRD's Strategic Plan.

CONCLUSION

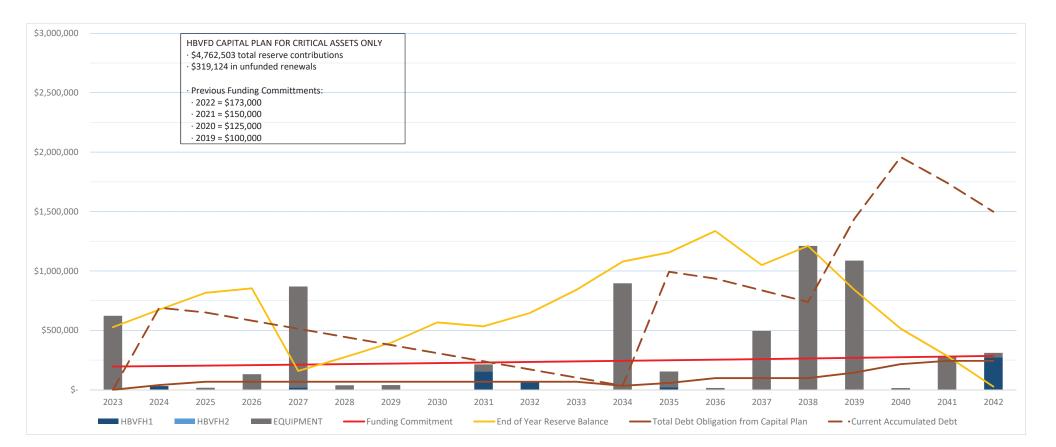
The 20-year capital plan for HMBFPS has been updated this year and it is recommended that Capital Renewal Funding be increased from \$173,000 annually to \$196,000. The use of longer-term loans for fire apparatus results in a lower annual funding requirement necessary to provide sustainable funding for critical component and equipment renewal at each service. Future reviews around the Levels of Service provided by each Fire Department will help to inform subsequent funding decisions.

ATTACHMENTS

Attachment A: Halfmoon Bay Fire Department 20-Year Capital Plan

Reviewed	by:		
Manager		CFO/Finance	X - T. Perreault
GM	X – I. Hall	Legislative	
CAO	X – D. McKinley	Other	

Attachment A



ANNEX I

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

то:	Finance Committee Pre-Budget - December 5-7, 2022
AUTHOR:	Matt Treit, Manager, Protective Services Kyle Doyle, Manager, Asset Management
SUBJECT:	EGMONT FIRE PROTECTION SERVICE [218] 20-YEAR CAPITAL PLAN UPDATE

RECOMMENDATION(S)

THAT the report titled Egmont Fire Protection Service [218] 20-Year Capital Plan Update be received for information;

AND THAT the annual funding commitment towards capital renewal for the Egmont Fire Protection Service [212] be increased to \$10,000 from \$5,000 starting in 2023;

AND THAT the annual funding commitment towards capital renewal for the Egmont Fire Protection Service [212] be increased by \$5,000 each subsequent year until 2027 for a 2027 commitment of \$30,000.

AND that the 2023-2027 Draft Financial Plan be amended accordingly.

BACKGROUND

At the <u>November 25, 2021</u> Corporate and Administrated Services Committee a report was provided which reviewed the existing funding for each of the four SCRD fire departments, and provided sustainable funding options for renewal of critical components and equipment at each of the fire protection services within the SCRD. At the time of the report a review of the Egmont Fire Protection Services tax rate bylaw was under review and no increase to the Egmont Fire Protection Service's (EFPS) Capital Renewal fund was proposed until the completion of that process.

The purpose of this report is to update the Board on the Egmont Fire Protection services' Capital Plan.

DISCUSSION

The current projection for the EFPS's 20-year Capital Plan suggests that the current funding level will be significantly below the expenses projected for critical capital renewal projects as well as all critical fire protection equipment. This plan has considered the purchase of used fire vehicles to leverage the rural fire protection standards and save costs on fire apparatus. Increasing costs of used fire protection apparatus have been factored into the updated capital plan. The next replacement of fire apparatus is anticipated for 2026.

Long-Term lending has not been considered for used fire apparatus as the eligibility of such equipment is uncertain.

Options and Analysis

Based on the emerging projected expenditures it would be prudent to increase the annual funding to the EFPS capital renewal. This will help to mitigate any unplanned taxation increases due to borrowing. Fire Protection Services have a responsibility to meet certain apparatus standards in order to maintain adequate coverage for property insurance needs. Not raising funding at this point projects to result in a critical funding shortage by 2027. The graph detailing the 20-year Capital Plan can be found in **Attachment A**. Table 1 below shows the projected taxation impact of the Capital Renewal funding for the next five-years.

Table 1: Proposed Annual Contribution – Egmont Fire Protection Services Capital Renewal Fund

Functional Area	Fire Department	Co	2022 Intribution	Co	2023 Intribution	I	ncrease	Т	otal Taxation per \$100K
218	Egmont & District	\$	5,000.00	\$	10,000.00	\$	5,000.00	\$	3.49

It is recommended that the annual funding commitment towards capital renewal for the Egmont Fire Protection Services' [212] be increased to \$10,000 from \$5,000.

AND THAT the annual funding commitment towards capital renewal for the Egmont Fire Protection Service [212] be increased by \$5,000 each subsequent year until 2027 for a 2027 commitment of \$30,000.

AND that the 2023-2027 Draft Financial Plan be amended accordingly.

Similar to most capital plans produced for the SCRD, only "critical" facility components were considered when initially determining funding requirements. Components deemed to have a criticality rating of "high priority" or "desirable" will be brought forward with individual budget proposals when replacement is deemed necessary.

Financial Implications

The taxation impacts of the current funding scenario are presented in the Table 1 above. The increase to the tax servicing limit in 2022 to \$1.42/\$1,000 looks to be sufficient to cover the proposed annual increases. This will be considered as part of the annual review of the capital plan.

Non-critical component/equipment replacement will continue to be brought to the Board for consideration on a case-by-case basis as required as part of the Budget process. These projects will require funding outside the capital renewal envelope.

Timeline for Next Steps

The AAP process will be initiated when necessary to secure funding for major projects. For EFPS it is anticipated that long term lending will be required in 2026. Communications efforts to maximize community engagement should precede this with adequate lead time.

Where current funding levels have been established to meet the replacement need of components that are critical to the delivery of the current service, it may be desired to consider expanding funding to enhance the service provisions. For protective services this may include aspects such as wildfire capabilities or firehall expansion that are deemed non-critical to the existing service. To further inform funding level decisions it is anticipated that a more thorough service review will occur in the future.

STRATEGIC PLAN AND RELATED POLICIES

The implementation and use of a Capital Plan align with the SCRD's Financial Sustainability Policy, Asset Management Policy, and the Asset Stewardship component of the SCRD's Strategic Plan.

CONCLUSION

The 20-year capital plan for EFPS has been updated this year and it is recommended that Capital Renewal Funding be increased from \$5,000 annually to \$10,000. Future reviews around the Levels of Service provided by each Fire Department will help to inform subsequent funding decisions.

ATTACHMENTS

Attachment A: Egmont Fire Department 20-Year Capital Plan

Reviewed	by:		
Manager		CFO/Finance	X – T. Perreault
GM	X – I. Hall	Legislative	
CAO	X – D. McKinley	Other	

Attachment A

600,000	EDVFD CAPITAL PLAN FOR CRITICAL ASSETS ONLY Previous Reserve • Truck replacement at 20% of cost Contributions: • \$1,077,571 total reserve contributions • 2022 = \$5,000 • \$109,700 unfunded renewals • 2021 = \$5,000
500,000	• Previous Reserve Contributions: • 2020 = \$5,000 • 2022 = \$5,000 • 2019 = \$5,000 • 2021 = \$5,000 • 2019 = \$5,000
400,000	· 2020 = \$5,000 · 2019 = \$5,000
300,000	
200,000	
.00,000	