



SUNSHINE COAST REGIONAL DISTRICT



**SPECIAL BOARD MEETING TO BE HELD
IN THE BOARDROOM OF THE SUNSHINE COAST
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.**

THURSDAY, DECEMBER 15, 2022

AGENDA

CALL TO ORDER 2:00 p.m.

AGENDA

1. Adoption of agenda

MINUTES

2. Regular Board meeting minutes of December 8, 2022 Annex A
Pages 1 - 10

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

PRESENTATIONS AND DELEGATIONS

REPORTS

3. Finance Committee (Pre-Budget) recommendations Nos. 1-25 of December 5 and 6, 2022 Annex B
pp 11 - 21
4. Committee of the Whole recommendations Nos. 1-10 of December 8, 2022 (*recommendation No. 7 previously adopted*) Annex C
pp 22 - 25
5. Special Committee of the Whole recommendations Nos. 1-34 of December 9, 2022 Annex D
pp 26 - 34

COMMUNICATIONS

MOTIONS

BYLAWS

6. *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.41, 2022* Annex E
pp 35 - 40
– first, second, third reading and adoption
(Voting – Participants – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt-6)
7. *Sunshine Coast Regional District Sewage Treatment Facilities Service Unit Amendment Bylaw No. 428.25, 2022* Annex F
pp 41 - 45
– first, second, third reading and adoption
(Voting – Participants – weighted vote: A-2, B-2, D-2, E-2, F-2)

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|-----|--|-----------------------|
| 8. | <p><i>Woodcreek Park Sewer User Rates Amendment Bylaw No. 430.15, 2022</i>
 – first, second, third reading and adoption
 (Voting – All Directors – 1 vote each)</p> | Annex G
pp 46 - 47 |
| 9. | <p><i>Painted Boat Sewage Treatment Facilities Fees and Charges Amendment Bylaw No. 644.8, 2022</i>
 – first, second, third reading and adoption
 (Voting – All Directors – 1 vote each)</p> | Annex H
pp 48 - 49 |
| 10. | <p><i>Sakinaw Ridge Community Sewage Treatment System Fees and Charges Amendment Bylaw No. 714.6, 2022</i>
 – first, second, third reading and adoption
 (Voting – All Directors – 1 vote each)</p> | Annex I
pp 50 - 51 |
| 11. | <p><i>Sunshine Coast Regional District Financial Plan Amendment Bylaw No. 735.2, 2022 – receipt of staff report</i>
 – first, second, third reading and adoption
 (Voting – All Directors – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt -6, Gibsons-3, SNGD-1)</p> | To come forward |

NEW BUSINESS

IN CAMERA

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (f), (g), (i) and (k) of the *Community Charter* – “personal information about an identifiable individual ...”, “law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation...”, “litigation or potential litigation affecting the municipality”, “the receipt of advice that is subject to solicitor-client privilege...” and “negotiations and related discussions respecting the proposed provision of a municipal service...”.

ADJOURNMENT



SUNSHINE COAST REGIONAL DISTRICT

December 8, 2022

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:

Chair	Electoral Area A	L. Lee
Directors	Electoral Area B	J. Gabias
	Electoral Area D	K. Backs
	Electoral Area E	D. McMahon
	Electoral Area F	K. Stamford
	District of Sechelt	J. Henderson
	District of Sechelt	A. Toth
	Town of Gibsons	S. Lumley (Alt.)
	shíshálh Nation Government District	P. Paul

ALSO PRESENT:

Chief Administrative Officer	D. McKinley (in part)
Corporate Officer	S. Reid
GM, Corporate Services	T. Perreault (in part)
GM, Planning and Development	I. Hall
GM, Infrastructure Services	R. Rosenboom (in part)
GM, Community Services	S. Gagnon (in part)
Electoral Area A, Alternate Director	C. Alexander (in part)
Electoral Area B, Alternate Director	L. Dix (in part)
District of Sechelt, Alternate Director	B. Rowe
Fire Chief, RCVFD	P. Higgins (in part)
Deputy Corporate Officer / Recorder	J. Hill
Media	0
Public	1

**Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 2:02 p.m.

AGENDA It was moved and seconded

332/22 THAT the agenda for the meeting be adopted as amended.

CARRIED

MINUTES

Minutes It was moved and seconded

333/22 THAT the Regular Board meeting minutes of November 24, 2022 be adopted.

CARRIED

REPORTS

Committee of the
Whole

It was moved and seconded

334/22

THAT Committee of the Whole recommendation Nos. 1-3 and 7-10 of November 24, 2022 be received, adopted and acted upon as follows:

Recommendation No. 1 *Budget Project Status Report*

THAT the report titled Budget Project Status Report November 2022 be received for information.

Recommendation No. 2 *Budget 2023 Communications Plan*

THAT the report titled Budget 2023 Communications Plan be received for information.

Recommendation No. 3 *Community Services Department 2022 Q3 Report*

THAT the report titled Community Services Department 2022 Q3 Report be received for information.

Recommendation No. 7 *Lease Agreement for Use of Egmont Radio Tower (SCRD and RCMP)*

THAT the report titled Lease Agreement for Use of Egmont Radio Tower (SCRD and RCMP) be received for information;

AND THAT the delegated authorities be authorized to execute the Lease Agreement with RCMP for use of the Egmont Radio Tower for 5 years;

AND THAT the annual revenue of \$5,400 from the lease proceeds to be recognized with a reduction to tax subsidy;

AND FURTHER THAT the 2023-2027 draft Financial Plan be amended accordingly.

Recommendation No. 8 *Asset Transfer to Sunshine Coast Search and Rescue Society*

THAT the report titled Asset Transfer to Sunshine Coast Search and Rescue Society be received for information;

AND THAT the Sunshine Coast Regional District transfer Unit #421 (2007 F550) to Sunshine Coast Search and Rescue Society.

Recommendation No. 9 *2023 Insurance Renewals*

THAT the report titled 2023 Insurance Renewals: Municipal Insurance Association (MIA), Aon Reed Stenhouse Inc. (Aon) and Insurance Corporation of British Columbia (ICBC) be received for information;

- 334/22 cont. AND THAT payment of up to \$130,000 be authorized for liability insurance to MIA;
- AND THAT payment of up to \$380,000 be authorized for property insurance to Aon;
- AND THAT payment of up to \$190,000 be authorized for fleet insurance to ICBC;
- AND THAT the 2023-2027 Financial Plan be amended to reflect the changes in premiums;
- AND FURTHER THAT a proposal for Cyber insurance be brought forward to the 2023 Budget process for consideration.

Recommendation No. 10 *Joint Use Steering Committee Meeting Minutes*

THAT the Sunshine Coast Regional District and School District No. 46 Joint Use Steering Committee Meeting Minutes of September 21, 2022 be received for information.

CARRIED

Committee of the Whole

It was moved and seconded

- 335/22 THAT Committee of the Whole recommendation No. 7 of December 8, 2022 be received, adopted and acted upon as follows:

Recommendation No. 7 *Municipal Insurance Association of BC (MIABC) Associate Member Insurance Coverage – Snow Removal*

THAT the report titled Municipal Insurance Association of BC (MIABC) Associate Member insurance Coverage - Snow Removal be received for Information;

AND THAT Board approve the Service Providers Agreements between the Sunshine Coast Regional District (SCRD) and NB Contracting Ltd., and Salish Environmental Group Inc. establishing both contractors as MIABC associate members with the date as set out in the Service Providers Agreement;

AND FURTHER THAT SCRD delegated authorities be authorized to execute the Service Providers Agreement documents.

CARRIED

EAS Committee Terms of Reference

It was moved and seconded

- 336/22 THAT the report titled Electoral Area Services Committee Terms of Reference be received for information;

336/22 cont. AND THAT the revised Standing Committee Terms of Reference for the Electoral Area Services Committee be adopted as presented.

CARRIED

2023 Board Appointments

It was moved and seconded

337/22 THAT the report titled 2023 Board Appointments be received for information;

AND THAT the Board appoint directors to the committees and organizations as recommended as follows:

Solid Waste Management Plan Public and Technical Advisory Committee

Board Liaison: Donna McMahon

Alternate: Leonard Lee

Ports Monitors Committee

Board Liaison: Kate-Louise Stamford

Alternate: Justine Gabias

Water Supply Advisory Committee

Board Liaison: Leonard Lee

Alternate: Donna McMahon

Joint Use of Schools Steering Committee

SCRD Appointees: Kelly Backs, Alton Toth and Silas White

Gibsons & District Fire Commission

Area E Appointee: Donna McMahon

Area F Appointee: Kate-Louise Stamford

Gibsons & District Library

SCRD Appointee: Donna McMahon

Alternate: Kate-Louise Stamford

Sechelt Public Library

SCRD Appointee: Justine Gabias

Alternate: Leonard Lee

Municipal Finance Authority

SCRD Appointee: Leonard Lee

Alternate: Alton Toth

Municipal Insurance Association

SCRD Appointee: Donna McMahon

Alternate: Justine Gabias

Metro Vancouver Aboriginal Relations Committee

SCRD Appointee: Donna McMahon

337/22 cont.

Island Coastal Economic Trust (ICET)

Board Chair: Leonard Lee

AVICC Special Committee on Solid Waste Management

SCRD Appointee: Donna McMahon

Alternate: Leonard Lee

Howe Sound Ocean Watch Action Network

Board Liaison: Kate-Louise Stamford

Sunshine Coast Youth Action and Awareness Committee

SCRD Appointee: Kelly Backs

District of Sechelt Liquid Waste Management Plan - Steering Committee
and Technical Advisory Committee

SCRD Appointee: Kelly Backs

Alternate: Justine Gabias

Gibsons & District Chamber of Commerce

Board Liaison: Kate-Louise Stamford

Sunshine Coast Childcare Action Plan – Joint Childcare Council

SCRD Appointee: Kelly Backs

Sunshine Coast Seniors Planning Table

Board Liaison: Justine Gabias

Association of Vancouver Island and Coastal Communities Climate
Leadership Plan Steering Committee

SCRD Appointee: Donna McMahon

Alternate: Justine Gabias

Southern Sunshine Coast Ferry Advisory Committee

SCRD Nominee (subject to and pending invitation from BC Ferries):

Kate-Louise Stamford

Sunshine Coast Economic Development Organization (SCREDO)

SCRD Liaison: Donna McMahon

Alternate: Leonard Lee

Holland Lands/Cultural Corner Select Committee

SCRD Appointee: Kelly Backs

Alternate: Donna McMahon

SCRD Staff: Dean McKinley

Sunshine Coast Tourism Advisory Committee

SCRD Appointee: Justine Gabias

337/22 cont. Sunshine Coast Affordable Housing Society's Intergovernmental Liaison Group
SCRD Appointee: Donna McMahon
Alternate: Kelly Backs

CARRIED

BYLAWS

Bylaw 522.18 **It was moved and seconded**

338/22 THAT the report titled Amendment Bylaw No. 522.18 - Planning and Development Procedures and Fees be received for information;

AND THAT the Board proceed with readings and adoption of *Planning and Development Procedures and Fees Amendment Bylaw No. 522.18, 2022*.

CARRIED

Bylaw 522.18 **It was moved and seconded**

339/22 THAT *Planning and Development Procedures and Fees Amendment Bylaw No. 522.18, 2022* be read a first time.

CARRIED

Bylaw 522.18 **It was moved and seconded**

340/22 THAT *Planning and Development Procedures and Fees Amendment Bylaw No. 522.18, 2022* be read a second time.

CARRIED

Bylaw 522.18 **It was moved and seconded**

341/22 THAT *Planning and Development Procedures and Fees Amendment Bylaw No. 522.18, 2022* be read a third time.

CARRIED

Bylaw 522.18 **It was moved and seconded**

342/22 THAT *Planning and Development Procedures and Fees Amendment Bylaw No. 522.18, 2022* be adopted.

CARRIED

Bylaws 558.12 and 638.13 **It was moved and seconded**

343/22 THAT the Municipal Ticket Information System Bylaw and Bylaw Notice Enforcement Bylaw Amendments report be received for information;

343/22 cont. AND THAT the Board proceed with readings and adoption of amendment Bylaws 558.12 and 638.13.

CARRIED

Bylaw 558.12 **It was moved and seconded**

344/22 THAT *Sunshine Coast Regional District Municipal Ticket Information System Amendment Bylaw No. 558.12, 2022* be read a first time.

CARRIED

Bylaw 558.12 **It was moved and seconded**

345/22 THAT *Sunshine Coast Regional District Municipal Ticket Information System Amendment Bylaw No. 558.12, 2022* be read a second time.

CARRIED

Bylaw 558.12 **It was moved and seconded**

346/22 THAT *Sunshine Coast Regional District Municipal Ticket Information System Amendment Bylaw No. 558.12, 2022* be read a third time.

CARRIED

Bylaw 558.12 **It was moved and seconded**

347/22 THAT *Sunshine Coast Regional District Municipal Ticket Information System Amendment Bylaw No. 558.12, 2022* be adopted.

CARRIED

The Board recessed from 3:02 p.m. and reconvened at 3:09 p.m.

The Board moved In Camera at 3:10 p.m.

IN CAMERA It was moved and seconded

348/22 THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (f), (g), (i) and (k) of the *Community Charter* – “personal information about an identifiable individual ...”, “law enforcement...”, “litigation or potential litigation affecting the municipality”, “the receipt of advice that is subject to solicitor-client privilege...” and “negotiations and related discussions respecting the proposed provision of a municipal service...”;

AND THAT Christine Alexander, Alternate Director for Area A, and Brenda Rowe, Alternate Director for District of Sechelt, be authorized to attend the December 8, 2022 In Camera Board meeting.

CARRIED

The Board moved out of In Camera at 4:05 p.m.

RELEASE OF ITEMS FROM IN CAMERAPTAC Appointments **It was moved and seconded**

349/22

THAT the following applicants be appointed to the Solid Waste Management Plan Public and Technical Advisory Committee (PTAC) for a two-year term commencing January 1, 2023 as amended, as follows:

- Public Members:
 - Nara Brenchley
 - Michael Ernst
 - Peter Robson
 - Susan Selzer
 - James Walton

- Technical Members:
 - David Reeve
 - Elizabeth Jayne Turner
 - Emanuel Machado
 - John Sutherland
 - Shawna van Poppelen
 - *Aaron Joe.*

CARRIED**BYLAWS CONTINUED**Bylaw 638.13 **It was moved and seconded**

350/22

THAT *Sunshine Coast Regional District Bylaw Notice Enforcement Amendment Bylaw No. 638.13, 2022* be read a first time.

CARRIEDBylaw 638.13 **It was moved and seconded**

351/22

THAT *Sunshine Coast Regional District Bylaw Notice Enforcement Amendment Bylaw No. 638.13, 2022* be read a second time.

CARRIEDBylaw 638.13 **It was moved and seconded**

352/22

THAT *Sunshine Coast Regional District Bylaw Notice Enforcement Amendment Bylaw No. 638.13, 2022* be read a third time.

CARRIEDBylaw 638.13 **It was moved and seconded**

353/22

THAT *Sunshine Coast Regional District Bylaw Notice Enforcement Amendment Bylaw No. 638.13, 2022* be adopted.

CARRIED

Bylaw 640.5 **It was moved and seconded**
354/22 THAT *West Howe Sound Official Community Plan Amendment Bylaw No. 640.5, 2021* be adopted.

CARRIED

Bylaw 722.1 **It was moved and seconded**
355/22 THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 722.1, 2022* be read a first time.

CARRIED

Bylaw 722.1 **It was moved and seconded**
356/22 THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 722.1, 2022* be read a second time.

CARRIED

Bylaw 722.1 **It was moved and seconded**
357/22 THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 722.1, 2022* be read a third time.

CARRIED

Bylaw 722.1 **It was moved and seconded**
358/22 THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 722.1, 2022* be adopted.

CARRIED

Bylaw 738 **It was moved and seconded**
359/22 THAT the report titled 2023 Revenue Anticipation Borrowing Bylaw be received for information;

AND THAT *Sunshine Coast Regional District 2023 Revenue Anticipation Borrowing Bylaw No. 738, 2022* be given three readings and be adopted.

CARRIED

Bylaw 738 **It was moved and seconded**
360/22 THAT *Sunshine Coast Regional District 2023 Revenue Anticipation Borrowing Bylaw No. 738, 2022* be read a first time.

CARRIED

Bylaw 738 **It was moved and seconded**

361/22 THAT *Sunshine Coast Regional District 2023 Revenue Anticipation Borrowing Bylaw No. 738, 2022* be read a second time.

CARRIED

Bylaw 738 **It was moved and seconded**

362/22 THAT *Sunshine Coast Regional District 2023 Revenue Anticipation Borrowing Bylaw No. 738, 2022* be read a third time.

CARRIED

Bylaw 738 **It was moved and seconded**

363/22 THAT *Sunshine Coast Regional District 2023 Revenue Anticipation Borrowing Bylaw No. 738, 2022* be adopted.

CARRIED

DIRECTORS' REPORTS

Directors provided a verbal report of their activities.

ADJOURNMENT

364/22 THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 4:30 p.m.

Certified correct _____

Corporate Officer

Confirmed this _____ day of _____

Chair

**SUNSHINE COAST REGIONAL DISTRICT
FINANCE COMMITTEE
Pre-Budget
December 5, 2022 to December 6, 2022**

RECOMMENDATIONS FROM THE FINANCE COMMITTEE MEETING HELD ELECTRONICALLY AND TRANSMITTED VIA THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:	Chair	District of Sechelt	A. Toth
	Directors	Town of Gibsons Electoral Area A Electoral Area B Electoral Area D Electoral Area E Electoral Area F District of Sechelt Town of Gibsons	S. White (part) L. Lee J. Gabias K. Backs D. McMahon K. Stamford J. Henderson (part) S. Lumley (Alt. - part)
ALSO PRESENT:	Chief Administrative Officer GM, Corporate Services / Chief Financial Officer Corporate Officer Senior Manager, Human Resources General Manager, Infrastructure Services General Manager, Community Services General Manager, Planning and Development Manager, Parks Services Manager, Asset Management Manager, Recreation Services Manager, Protective Services Fire Chief, Roberts Creek Fire Chief, Gibsons Area A Alternate Director Administrator / Recorder Media Public		D. McKinley T. Perreault S. Reid (part) G. Parker (part) R. Rosenboom (part) S. Gagnon (part) I. Hall (part) K. Clarkson (part) K. Doyle (part) G. Donn (part) M. Treit (part) P. Higgins (part) R. Michael (part) C. Alexander (part) T. Crosby 1 0

CALL TO ORDER 9:30 a.m. December 5, 2022

AGENDA The agenda was adopted as presented.

PRESENTATIONS AND DELEGATIONS

The Chief Administrative Officer, General Manager, Corporate Services / Chief Financial Officer and Senior Manager, Human Resources provided a 2023 Pre-Budget Overview.

Recommendation No. 1 *2023 Pre-Budget Overview*

The Finance Committee recommended that the presentation titled 2023 Pre-Budget Overview be received for information.

REPORTS**Recommendation No. 2** *2022 Project Carry-Forward Requests*

The Finance Committee recommended that the report titled 2022 Project Carry-Forward Requests be received for information;

AND THAT the carry-forward projects as presented and associated funding be included in the draft 2023-2027 Financial Plan;

AND THAT the following projects be cancelled:

- Regional Feasibility [150] - Watershed Governance Feasibility Study - \$30,000, with funds being returned to contributing taxpayers in 2023;
- Regional Feasibility [150] – Feasibility for Establishment of Community Social Service - \$20,000, with funds being returned to contributing taxpayers in 2023;
- Gibsons and District Fire Protection [210] – Rescue Truck Upgrade - \$100,000, with funds being returned to capital reserves;
- Regional Solid Waste [350 / 352] – Forklift for Sechelt Landfill - \$29,500;
- Regional Water Service [370] – Water Sourcing Policy - \$25,000, with the project to be completed in-house and the funds to be returned to operating reserves;
- Regional Planning [500] – Regional Housing Conference Partnership - \$10,000, with funds to be returned to operating reserves;
- Community Recreation Facilities [615] – Building Envelope Panel Drying - \$250,000, with funds being restricted and held in capital reserves;
- Community Recreation Facilities [615] – Sunshine Coast Arena Refrigeration Plant Regulatory Items - \$11,736, with funds being returned to operating reserves;
- Community Resiliency Investment (CRI) Fire-Smart Economic Recovery Fund projects:
 - Gibsons and District Fire Protection [210] Roof Replacement - \$50,000;
 - FireSmart Projects for Critical Infrastructure [222] - \$110,000;
 - Skills Development that Leads to Employment [222] - \$11,660;

AND THAT the Union of British Columbia Municipalities be notified that this portion of the CRI – FireSmart grant will be cancelled;

AND THAT the following projects not be carried-forward into 2023:

- Halfmoon Bay Fire Protection [216] – Firehall #2 Redevelopment Assessment - \$45,000, with remaining unspent funds to be returned to operating reserves;
- Regional Water Service [370] – Water Supply and Conservation Public Engagement 2020 (including Water Summit) - \$35,000, with remaining unspent funds to be returned to operating reserves;
- Regional Water Service [370] – Chapman Water Treatment Plant Intake Debris Removal - \$15,000, with remaining unspent funds to be returned to operating reserves;
- Regional Water Service [370] – 2021 Edwards Lake Siphon Carry-over Project - \$63,378, with remaining unspent funds to be returned to operating reserves;
- Regional Water Service [370] – Summer Student (4 months) – Water Asset Inventory Update - \$29,092, with remaining unspent funds to be returned to operating reserves;

AND THAT the Halfmoon Bay Fire Protection [216] Capital Renewal carry-forward be amended to include only the truck purchase in the amount of \$131,548 and the remaining funds be returned to capital reserves;

AND FURTHER THAT staff be authorized to proceed with carry-forward projects prior to adoption of the 2023-2027 Financial Plan.

The Committee recessed at 10:55 a.m. and reconvened at 11:05 a.m.

Recommendation No. 3 *2023-2027 Financial Plan Outlook and 2023 Proposed Initiatives*

The Finance Committee recommended that the report titled 2023-2027 Financial Plan Outlook and 2023 Proposed Initiatives be received for information.

Recommendation No. 4 *2023 Proposed Initiatives – Corporate and Administrative Services*

The Finance Committee recommended that for 2023 Round 1 Budget, staff present budget proposals for the following Corporate and Administrative Services projects:

- [110] – General Government – Legislative Services Assistant (0.5 FTE);
- [110] – General Government – Cyber Insurance;
- [110] – General Government – Corporate Review - Operational;
- [111] – Asset Management – Corporate Asset Management Training;
- [115] – Human Resources – Human Resources Advisor – Talent Acquisition Specialist (1.4 FTE);
- [115] – Human Resources – LinkedIn Annual Recruiter Package;
- [116] – Purchasing and Risk Management – Business Continuity Management Program;
- [155] – Feasibility (Area F) – Connected Coast Connectivity – Feasibility Study;
- [110 and 117] – General Government / Information Services – Electronic Data Records Management System Conversion (0.6 FTE).

The Committee recessed at 11:34 a.m. and reconvened at 11:40 a.m.

Recommendation No. 5 *2023 Proposed Initiatives – Community Services*

The Finance Committee recommended that for 2023 Round 1 Budget, staff present budget proposals for the following Community Services projects:

- [310] – Public Transit – Permanent Enhanced Cleaning Standards (1.4 FTE);
- [310] – Public Transit – Standby Compensation (Base Budget);
- [310] – Public Transit – Service Level Base Budget Increase;
- [312] – Fleet Maintenance – On Call Compensation (Base Budget);
- [312] – Fleet Maintenance – Corporate Fleet Strategy;
- [313] – Building Maintenance Services – Increased Building Maintenance Requirements (0.12 FTE);
- [315] – Mason Works Yard – Operating Budget Lift (Base Budget);
- [345] – Ports Services – Ports Major Inspections Budget Increase;
- [400] – Cemetery Service - Seaview Cemetery Expansion (0.05 FTE);
- [613] – Recreation Facility Maintenance - Health and Safety Equipment;
- [613] - Recreation Facility Maintenance - Base Budget increase for Snow and Ice Control at Gibsons and Area Community Centre (GACC) and Gibsons and District Aquatic Facility (GDAF);
- [613] - Recreation Facility Maintenance - Viability of Alternate Water Source for Sunshine Coast Arena Ice Maintenance;
- [630] - School Facilities - Joint Use - Joint Use Agreement Implementation;
- [650] - Community Parks - Keats Island Trail Erosion Mitigation (Rosemary Lane) (0.033 FTE);
- [650] - Community Parks - District Lot 1313 Nominal Rent Tenure (NRT) Application;
- [650] - Community Parks - Egmont Park Capital Asset Replacements;
- [650] - Community Parks - Katherine Lake Park and Campground Management Plan;
- [650] - Community Parks - Sunshine Coast Sports Fields Strategy;
- [665] - Bicycle and Walking Paths - Lower Road Retaining Wall Budget Increase (0.009 FTE);

AND THAT the following proposed projects be deferred for the 2023 Budget year and brought forward for future consideration as required:

- [310] – Public Transit – Promotion and Marketing – Sunshine Coast Transit;
- [345] – Ports Services – Ports Signage Upgrades and Standardization;
- [613] - Recreation Facility Maintenance - Increased Maintenance Role at Gibsons and District Aquatic Facility (0.2 FTE);

AND FURTHER THAT the following proposed project be referred to 2024 Budget:

- [400] – Cemetery Service - Community Engagement Cemetery Master Plan.

Recommendation No. 6 *2023 Proposed Initiatives – Community Services*

The Finance Committee recommended that the following proposed project be referred to 2024 Budget:

- [650] - Community Parks - Parks Growth Through Development.

Director McMahon opposed.

The Committee recessed at 12:30 p.m. and reconvened at 1:04 p.m.

Recommendation No. 7 *2023 Proposed Initiatives – Community Services*

The Finance Committee recommended that for 2023 Round 1 Budget, staff present budget proposals for the following Community Services projects:

- [400, 650 and 665] - Various Community Services - Parks Permanent Position (1.0 FTE);
- [615, 625, 650 and 680] - Various Community Services - Planning for Recreation Management Software Transition;
- [615 and 625] – Recreation Services - Aquatic Instructor Base Budget Lift;
- [400 and 650] – Various Community Services - Solid Waste Bylaw Implementation (One Time \$6,500 or FT 0.07 for install, and ongoing \$2,600 or FT 0.03);
- [665 and 667] - Bicycle and Walking Paths - Expansion Priorities;

AND THAT the following proposed projects be deferred for the 2023 Budget year and brought forward for future consideration as required:

- [665] - Bicycle and Walking Paths - Roberts Creek Multi Use Trail Re-Development (0.0049 FTE);
- [613 and 614] – Recreation Services - Joint Health and Safety Committee Participation (0.23 FTE);
- [400, 615, 625, 650 and 680] - Various Community Services - Review of Fees and Charges Bylaws - Parks, Recreation, Pender Harbour Aquatic and Fitness Centre, Cemeteries, and Dakota Ridge;

AND FURTHER THAT the following proposed project be referred to 2024 Budget:

- [665 and 667] - Bicycle and Walking Paths - Network Plan.

Recommendation No. 8 *Gas Tax and Active Transportation Overview*

The Finance Committee recommended that staff report to 2023 Round 1 Budget with an overview of the Gas Tax versus Active Transportation situation in rural areas, including pros and cons of both, in order to assist with the decision making involved with active transportation planning.

The Committee recessed at 1:31 p.m. and reconvened at 1:35 p.m.

Recommendation No. 9 *2023 Proposed Initiatives – Planning and Development*

The Finance Committee recommended that for 2023 Round 1 Budget, staff present budget proposals for the following Planning and Development projects:

- [136] – Regional Sustainability Services – Community Climate Action Capacity Building (0.33 FTE);
- [136] - Regional Sustainability Services – Community Climate Action Capacity Building – Association of Vancouver Island and Coastal Communities (AVICC) Membership;

- [200] – Bylaw Enforcement – Bylaw Enforcement Officer (1.0 FTE);
- [200] – Bylaw Enforcement – Bylaw Base Budget Increase;
- [222] – Sunshine Coast Emergency Planning – Contracted Support for Hazard, Risk and Vulnerability Analysis;
- [222] – Sunshine Coast Emergency Planning – Emergency Support Services Program Support;
- [222] – Sunshine Coast Emergency Planning – Community Resilience Investment – FireSmart 2.0 (4.5 FTE);
- [500] – Regional Planning – Regional Housing Coordinator;
- [500] – Regional Planning – Mt. Elphinstone Hydrological Study;
- [500] – Regional Planning – SCR D / Public Lands Comprehensive Review;
- [504] - Rural Planning Services - Maintaining Planning Service Level (1.0 FTE);
- [520] - Building Inspection Services - Vehicle Replacement;
- [520] - Building Inspection Services - Digital Plan Review Preparedness - Hardware, Software and Training;
- [540] - Hillside Development Project - Headlease Renewal;
- [210, 212, 216, 218] – Various Volunteer Fire Protection - Firefighter Compensation Honorarium and Training;

AND THAT the following proposed project be deferred for the 2023 Budget year and brought forward for future consideration as required:

- [210] – Gibsons and District Fire Protection – Kitchen Appliance Replacement.

Recommendation No. 10 *2023 Proposed Initiatives – Infrastructure Services*

The Finance Committee recommended that for 2023 Round 1 Budget, staff present budget proposals for the following Infrastructure Service projects:

- [350] – Regional Solid Waste - Islands Clean-Up (Additional Funding - Base Budget);
- [350] - Regional Solid Waste - Future Waste Disposal Option Analysis - Phase 2 (Additional Funding);
- [350] – Regional Solid Waste - Green Waste Program (increased tonnages);
- [351] - Regional Solid Waste (Pender Harbour) - Pender Harbour Transfer Station Upgrades (Phase 2);
- [352] - Regional Solid Waste (Sechelt) - Sechelt Landfill Interim Power Supply;
- [352] - Regional Solid Waste (Sechelt) - Sechelt Landfill Power System Replacement;
- [352] - Regional Solid Waste (Sechelt) - Sechelt Landfill Aggregates;
- [352] - Regional Solid Waste (Sechelt) - Sechelt Landfill Extending Useful Life;
- [352] – Regional Solid Waste (Sechelt – Biocover Feasibility Pilot Phase 2 (Additional Funding);
- [365] - North Pender Harbour Water Service - Garden Bay Treatment Plant Improvements (Preliminary / Pre-Design Work);
- [365] - North Pender Harbour Water Service - Dam Safety Upgrades to McNeil Lake Dam (Additional Funding);
- [370] - Regional Water Service - Church Road Well Field Project (Base Budget Increase);
- [370] - Regional Water Service - Chapman Siphon Removal;
- [370] - Regional Water Service - Sechelt Nation Government District - Zone Metering;

- [370] - Regional Water Service - Chapman Creek Water Treatment Plant UV Upgrade (Phase 2 - Construction);
- [370] - Regional Water Service - Chapman Creek Water Treatment Plant Chlorine Gas Decommissioning;
- [370] - Regional Water Service - Dam Safety Upgrades to Chapman and Edwards Lakes - Construction Cost Increases;
- [370] - Regional Water Service - Egmont Water Treatment Plant - Feasibility Study and Preliminary Development;
- [370] - Regional Water Service - Chaster Well Upgrades - Well Protection Plan Phase 2 - Additional Funding;
- [370] - Regional Water Service - Church Road Well Field - Compliance Monitoring;
- [370] - Regional Water Service - Chapman Creek Water Treatment Plant - Mechanical Equipment Upgrades;
- [370] - Regional Water Service - Exposed Watermain Rehabilitation Chapman Intake Line - New Project;
- [370] - Regional Water Service - Generator(s) Purchase for Various Sites;
- [370] - Regional Water Service - Pneumatic Boring Tool;
- [370] - Regional Water Service - Eastbourne Groundwater Supply Expansion (Phase 2);
- [387] - Square Bay Wastewater Treatment Plant - Square Bay Collection System - Planning for System Upgrade;
- [387] - Square Bay Wastewater Treatment Plant - Square Bay Collection System - Infiltration Reduction (Phase 1 and 2);
- [350, 365, 366, 370 and 381 – 395] - Various Infrastructure - Capital Projects Implementation Coordinator (1.0 FTE);
- [365, 366 and 370] - Water Services - Review of SCRD Subdivision Servicing Bylaw No. 320;
- [365, 366 and 370] - Water Services -Water Services - Water Rate Structure Review - Phase 2;
- [365, 366 and 370] - Water Services - Water Strategy Implementation - Development of Water System Action Plans;
- [381 – 395] - Wastewater Treatment Plants (Various) – Pump-out Costs;
- [384 and 385] - Secret Cove / Jolly Roger Wastewater Treatment Plants - Outfall Maintenance Phase 1;

AND THAT the following proposed projects be deferred for the 2023 Budget year and brought forward for future consideration as required:

- [370] – Regional Water Service - Vehicle Purchasing;
- [387] - Square Bay Wastewater Treatment Plant - Square Bay Collection System - Statutory Right of Way.

The Committee recessed at 2:14 p.m. and reconvened at 2:25 p.m.

Recommendation No. 11 *Capital Planning Update*

The Finance Committee recommended that the report titled Capital Planning Update be received for information.

Recommendation No. 12 *Community Parks [650] 20-Year Capital Plan and Service Overview*

The Finance Committee recommended that the report titled Community Parks [650] 20-Year Capital Plan and Service Overview be received for information;

AND THAT the Parks Capital Renewal Plan Contribution to Reserves be increased from \$100,000 to \$300,000 for 2023 and increase annually for future years by 2%;

AND THAT Capital expenditures of up to \$100,000 be included in the 2023 Budget;

AND FURTHER THAT the draft 2023-2027 Financial Plan be amended accordingly.

Director White left the meeting at 2:39 p.m.

The Committee recessed at 2:39 p.m. on December 5, 2022 and reconvened at 9:33 a.m. on December 6, 2022.

Alternate Director Lumley joined the meeting at 9:30 a.m.

Chair Toth appointed Director Backs as Vice-Chair for the December 6, 2022 portion of the Finance Committee Meeting.

Director Henderson left the meeting at 10:00 a.m. and returned to the meeting at 10:11 a.m.

Recommendation No. 13 *2023 Community Recreation Capital Funding Review*

The Finance Committee recommended that the report titled 2023 Community Recreation Capital Funding Review be received for information.

Recommendation No. 14 *2023 Community Recreation Capital – Gibsons and Area Community Centre Zamboni Replacement*

The Finance Committee recommended that for the 2023 Budget, the Gibsons and Area Community Centre's Zamboni Replacement in the amount of \$322,200, be funded through Municipal Finance Authority 5-Year Equipment Finance Loan;

AND THAT a loan of up to \$322,200 for a term of 5 years be requested through the Municipal Finance Authority Equipment Financing Program under section 403(1)(a) of the *Local Government Act* (Liabilities Under Agreement) to fund the Gibsons and Area Community Centre's Zamboni Replacement.

Recommendation No. 15 *2023 Community Recreation Capital – Gibsons and Area Community Centre Package Rooftop Unit Replacement Project*

The Finance Committee recommended that for 2023, the Gibsons and Area Community Centre's Package Rooftop Unit Replacement Project in the amount of \$355,700, be funded through Municipal Finance Authority 5-Year Equipment Finance Loan;

AND THAT a loan of up to \$355,700 for a term of 5 years be requested through the Municipal Finance Authority Equipment Financing Program under section 403(1)(a) of the *Local*

Government Act (Liabilities Under Agreement) to fund the Gibsons and Area Community Centre's Package Rooftop Unit Replacement Project.

Recommendation No. 16 *2023 Community Recreation Capital – Community Recreation Fitness Equipment Replacement Project*

The Finance Committee recommended that for the 2023 Budget, the Community Recreation Fitness Equipment Replacement Project in the amount of \$130,200, be funded through Municipal Finance Authority 5-Year Equipment Finance Loan;

AND THAT a loan of up to \$130,200 for a term of 5 years be requested through the Municipal Finance Authority Equipment Financing Program under section 403(1)(a) of the *Local Government Act* (Liabilities Under Agreement) to fund the Community Recreation Fitness Equipment Replacement Project.

Director Backs and McMahon opposed.

Recommendation No. 17 *2023 Community Recreation Capital – Gibsons and Area Community Centre Roof Renewal Project*

The Finance Committee recommended that for the 2023 Budget, the Gibsons and Area Community Centre's Roof Renewal Project in the amount of \$2,899,900 be funded through long-term borrowing (10-Year Loan);

AND THAT an Electoral Approval for a loan of up to \$2,899,900 for a term of 10 years be sought via Alternate Approval Process to fund the Gibsons and Area Community Centre's Roof Renewal Project.

Director Henderson opposed.

Recommendation No. 18 *2023 Community Recreation Capital – Sechelt Aquatic Centre Phase 1 Roof Renewal Project*

The Finance Committee recommended that for the 2023 Budget, the Sechelt Aquatic Centre's Phase 1 Roof Renewal Project in the amount of \$556,300 be funded through long-term borrowing (10-Year Loan);

AND THAT an Electoral Approval for a loan of up to \$556,300 for a term of 10 years be sought via Alternate Approval Process to fund the Sechelt Aquatic Centre's Phase 1 Roof Renewal Project.

Director Henderson opposed.

Recommendation No. 19 *2023 Community Recreation Capital Funding*

The Finance Committee recommended that for the 2023 Budget, Contribution to Community Recreation Capital Renewal [615] be increased by \$351,201 to \$1,121,408 and increased by 2% annually thereafter.

Director Gabias and McMahon opposed.

Recommendation No. 20 *2023 Community Recreation Capital Funding*

The Finance Committee recommended that an additional \$60,000 annually be committed to fund Recreation Programming and increased by 2% annually thereafter (for combined 2023 increase in contributions of \$411,210);

AND THAT the increased be funded through Ad Valorem Taxation (property tax).

Director Gabias and McMahon opposed.

Recommendation No. 21 *2023 Community Recreation Capital Funding*

The Finance Committee recommended that Capital expenditures of up to \$813,797 be included in the 2023 Budget in addition to debt funded projects above;

AND THAT the amended increases be included as part of the draft 2023-2027 Financial Plan.

Directors Backs, Gabias and McMahon opposed.

The Committee recessed at 10:31 a.m. and reconvened at 10:42 a.m.

Recommendation No. 22 *Gibsons and District Fire Protection Service [210] 20-Year Capital Plan Update*

The Finance Committee recommended that the report titled Gibsons and District Fire Protection Service [210] 20-Year Capital Plan Update be received for information;

AND THAT Capital expenditures of up to \$16,100 be included as part of the 2023 Budget;

AND FURTHER THAT the draft 2023-2027 Financial Plan be amended accordingly.

Recommendation No. 23 *Roberts Creek Fire Protection Service [212] 20-Year Capital Plan Update*

The Finance Committee recommended that the report titled Roberts Creek Fire Protection Service [212] 20-Year Capital Plan Update be received for information;

AND THAT the annual funding commitment towards capital renewal for the Roberts Creek Fire Protection Service [212] be increased from \$157,000 to \$190,000 starting in 2023;

AND THAT Capital expenditures of up to \$8,000 be included as part of the 2023 Budget;

AND FURTHER THAT the draft 2023-2027 Financial Plan be amended accordingly.

Recommendation No. 24 *Halfmoon Bay Fire Protection Service [216] 20-Year Capital Plan Update*

The Finance Committee recommended that the report titled Halfmoon Bay Fire Protection Service [216] 20-Year Capital Plan Update be received for information;

AND THAT the annual funding commitment towards capital renewal for the Halfmoon Bay Fire Protection Service [216] be increased from \$173,000 to \$196,000 starting in 2023;

AND THAT for 2023, the Halfmoon Bay fire Protection Services' Rescue 1 Fire Apparatus Replacement Project in the amount of \$623,200 be funded through long-term borrowing (10-Year Loan);

AND THAT an Electoral Approval for a loan of up to \$623,200 for a term of 10 years be sought via Alternate Approval Process to fund the Halfmoon Bay fire Protection Services' Rescue 1 Fire Apparatus Replacement Project;

AND FURTHER THAT the draft 2023-2027 Financial Plan be amended accordingly.

Recommendation No. 25 *Egmont Fire Protection Service [218] 20-Year Capital Plan Update*

The Finance Committee recommended that the report titled Egmont Fire Protection Service [218] 20-Year Capital Plan Update be received for information;

AND THAT the annual funding commitment towards capital renewal for the Egmont Fire Protection Service [218] be increased from \$5,000 to \$10,000 starting in 2023;

AND THAT the annual funding commitment towards capital renewal for the Egmont Fire Protection Service [218] be increased by \$5,000 each subsequent year until 2027 for a 2027 commitment of \$30,000;

AND FURTHER THAT the draft 2023-2027 Financial Plan be amended accordingly.

ADJOURNMENT 10:48 a.m.

Committee Chair

**SUNSHINE COAST REGIONAL DISTRICT
COMMITTEE OF THE WHOLE**

December 8, 2022

RECOMMENDATIONS FROM THE COMMITTEE OF THE WHOLE MEETING HELD IN THE BOARDROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:	Chair	District of Sechelt	A. Toth
	Directors	Electoral Area A Electoral Area B Electoral Area D Electoral Area E Electoral Area F (Alt) Town of Gibsons (Alt) District of Sechelt shishálh Nation Government District	L. Lee J. Gabias K. Backs D. McMahon I. Winn S. Lumley J. Henderson P. Paul
ALSO PRESENT:	Chief Administrative Officer Corporate Officer Chief Financial Officer General Manager, Planning and Development General Manager, Infrastructure Services General Manager, Community Services Manager, Financial Services Solid Waste Programs Coordinator Manager, Purchasing and Risk Management Manager, Financial Planning Recording Secretary Media Public		D. McKinley S. Reid T. Perreault (part) I. Hall (part) R. Rosenboom (part) S. Gagnon (part) B. Wing (part) A. Patrao (part) V. Cropp (part) L. Smith (part) L. Mosimann 0 6 (part)

CALL TO ORDER 9:35 a.m.

AGENDA The amended agenda was adopted as presented.

PRESENTATIONS AND DELEGATIONS

Kelly Foley, Regional Housing Coordinator, Cover the Coast Alliance for Affordable Housing, and Colin Stansfield, Director, Affordable Housing Society, addressed the Committee regarding work done over the last seven (7) months and initiatives for 2023.

Recommendation No. 1 *Sunshine Coast 2023 Housing Action Plan*

The Committee of the Whole recommended that the report titled Sunshine Coast 2023 Housing Action Plan be received for information;

AND THAT this report and the 2023 Sunshine Coast Housing Action Plan be referred to municipal councils and to shíshálh and Sḵwx̱wú7mesh Nations;

AND FURTHER THAT a report on referral comments received be provided to a future Committee.

Recommendation No. 2 *Municipal Regional District Tax (MRDT) Online Accommodation Platform Funding – 2023 Approval*

The Committee of the Whole recommended that the report titled Municipal Regional District Tax (MRDT) Online Accommodation Platform Funding – 2023 Approval be received;

AND THAT SCRD's portion of the Online Accommodation Platform Funding through Destination BC and Sunshine Coast Tourism in the amount of \$76,997 be reserved with the intent to continue with a Regional Housing Coordinator through the Regional Planning Service [500];

AND THAT a Budget Proposal for the continuation of the Regional Housing Coordinator be brought forward to the 2023 Budget deliberations.

The Committee recessed at 10:24 a.m. and reconvened at 10:32 a.m.

Recommendation No. 3 *2022 Drought Response Financial Update*

The Committee of the Whole recommended that the report titled 2022 Drought Response Financial Update be received for information.

Recommendation No. 4 *Waste Reduction Initiatives Program (WRIP) 2022 Recipients*

The Committee of the Whole recommended that the report titled Waste Reduction Initiatives Program (WRIP) 2022 Recipients be received for information.

Recommendation No. 5 *Infrastructure Services Department – 2022 Q3 Report*

The Committee of the Whole recommended that the report titled Infrastructure Services Department – 2022 Q3 Report be received for information.

Recommendation No. 6 *2023 - 2024 BC Transit Annual Operating Agreement Draft Budget*

The Committee of the Whole recommended that the report titled 2023 - 2024 BC Transit Annual Operating Agreement Draft Budget be received for information;

AND THAT Budget Proposals for the base budget increases and ongoing cleaning which are included in the draft AOA be brought forward to the 2023 Budget deliberations;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be updated to reflect the draft Annual Operating Agreement budget values as well as the proposed 2023/24 expansion priorities while utilizing reserve funding to mitigate tax increases.

Director Henderson left the meeting at 11:46 a.m. and returned at 11:57 a.m.

Recommendation No. 7 *Municipal Insurance Association of BC (MIABC) Associate Member Insurance Coverage - Snow Removal*

The Committee of the Whole recommended that the report titled Municipal Insurance Association of BC (MIABC) Associate Member insurance Coverage - Snow Removal be received for Information;

AND THAT Board approve the Service Providers Agreements between the Sunshine Coast Regional District (SCRD) and NB Contracting Ltd., and Salish Environmental Group Inc. establishing both contractors as MIABC associate members with the date as set out in the Service Providers Agreement;

AND THAT SCRD delegated authorities be authorized to execute the Service Providers Agreement documents;

AND FURTHER THAT this recommendation be forwarded to the December 8, 2022 Regular Board Meeting.

Recommendation No. 8 *2023 Call for Resolutions to the Association of Vancouver Island and Coastal Communities (AVICC)*

The Committee of the Whole recommended that the report titled 2023 Call for Resolutions to the Association of Vancouver Island and Coastal Communities (AVICC) be received for information;

AND THAT the Board confirm topics for AVICC resolutions and forward to staff to draft and present to the January 12, 2023, Committee of the Whole meeting.

Recommendation No. 9 *Gibsons and District Fire Protection Commission Minutes of November 22, 2022*

The Committee of the Whole recommended that the Gibsons and District Fire Protection Commission Minutes of November 22, 2022 be received for information.

Recommendation No. 10 *Water Supply Advisory Committee Meeting Minutes of November 7, 2022*

The Committee of the Whole recommended that the water Supply Advisory Committee Meeting Minutes of November 7, 2022 be received for information.

IN CAMERA

The Committee moved In-Camera at 12:00 p.m.

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a) and (k) of the *Community Charter* - “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality” and “negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.”

AND THAT Electoral Area A Alternate Director Alexander and District of Sechelt Alternate Director Rowe be authorized to attend the December 8, 2022 Committee of the Whole In-Camera meeting.

The Committee moved out of In Camera at 12:06 p.m.

ADJOURNMENT 12:06 p.m.

Committee Chair

**SUNSHINE COAST REGIONAL DISTRICT
SPECIAL COMMITTEE OF THE WHOLE**

December 9, 2022

RECOMMENDATIONS FROM THE COMMITTEE OF THE WHOLE MEETING HELD IN THE BOARDROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:	Chair	Electoral Area A	L. Lee
	Directors	Electoral Area B Electoral Area D Electoral Area E Electoral Area F District of Sechelt District of Sechelt	J. Gabias K. Backs D. McMahon K. Stamford A. Toth J. Henderson
ALSO PRESENT:	Chief Administrative Officer Corporate Officer Chief Financial Officer General Manager, Infrastructure Services Manager, Communications and Engagement Manager, Utility Services Manager, Asset Management Manager, Financial Planning Recording Secretary Media Public		D. McKinley S. Reid T. Perreault R. Rosenboom A. Buckley (part) S. Walkey K. Doyle L. Smith L. Mosimann 0 6 (part)

CALL TO ORDER 9:34 a.m.

Director Lee was appointed Chair, and Director Gabias was appoint Vice-Chair for the December 9, 2022 Special Committee of the Whole meeting.

AGENDA The agenda was adopted as presented.

Recommendation No. 1 *Frontage Fees*

The Committee of the Whole recommended that staff bring forward a report to a future Committee on options and considerations to modify Frontage Fees to a Parcel Tax for the wastewater services.

The Committee recessed at 10:32 a.m. and reconvened at 10:43 a.m.

Recommendation No. 2 *Regional Water Service Area 2023 Rate Bylaw Amendment*

The Committee of the Whole recommended that the report titled Regional Water Service Area 2023 Rate Bylaw Amendment be received for information;

AND THAT the Water Rates and Regulations Bylaw No. 422, Schedule B be amended to increase the Regional Water Service Area User Fees and Metered Usage Fees by 23.64% and Parcel Taxes by 28.4% for an overall rate increase of 25.39%;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 3 *North Pender Harbour Water Service Area 2023 Rate Bylaw Amendment*

The Committee of the Whole recommended that the report titled North Pender Harbour Water Service Area 2023 Rate Bylaw Amendment be received for information;

AND THAT the Water Rates and Regulations Bylaw No. 422, Schedule D be amended to increase the North Pender Harbour Water Service Area User Fees and Metered Usage Fees by 29.1% with a 13% increase to Parcel Taxes for an overall rate increase of 23.88%;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 4 *South Pender Harbour Water Service Area 2023 Rate Bylaw Amendment*

The Committee of the Whole recommended that the report titled South Pender Harbour Water Service Area 2023 Rate Bylaw Amendment be received for information;

AND THAT the Water Rates and Regulations Bylaw No. 422, Schedule E be amended to increase the South Pender Harbour Water Service Area User Fees and Metered Usage Fees by 13% and 13% to Parcel Taxes in 2023 for an overall rate increase of 13%;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 5 *Greaves Road [381] Wastewater 2023 User Fee Review*

The Committee of the Whole recommended that the report titled Greaves Road [381] Wastewater 2023 User Fee Review be received for information;

AND THAT the Sewage Treatment Facilities Service Unit Bylaw No. 428, (*Schedule C*) be amended to increase the Greaves Road Service Area User Fees to \$627.81 for 2023;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 6 *Greaves Road [381] Wastewater Capital Plan Update*

The Committee of the Whole recommended that the report titled Greaves Road [381] Wastewater Capital Plan Update be received for information;

AND THAT the Sewage Treatment Facilities Service Unit Bylaw No. 428 (Schedule B) be amended to reflect a \$50.00 annual increase in Frontage Fees for Greaves Road, over the next five years, resulting in the following fees: \$450.00 in 2023, \$500.00 in 2024, \$550.00 in 2025, \$600.00 in 2026, and \$650.00 in 2027;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 7 *Woodcreek Park [382] Wastewater 2023 User Fee Review*

The Committee of the Whole recommended that the report titled Woodcreek Park [382] Wastewater 2023 User Fee Review be received for information;

AND THAT the Woodcreek Park Sewer User Rates Bylaw No. 430, (*Schedule A*) be amended to increase the Woodcreek Park Service Area User Fee to \$782.45 for 2023;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 8 *Woodcreek Park [382] Wastewater Capital Plan Update*

The Committee of the Whole recommended that the report titled Woodcreek Park [382] Wastewater Capital Plan Update be received for information;

AND THAT the Woodcreek Park Sewer User Rates Bylaw No. 430 (Schedule A) be amended to increase Frontage Fees by \$50.00 for Frontage Fee of \$450.00 for 2023;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 9 *Sunnyside [383] Wastewater 2023 User Fee Review*

The Committee of the Whole recommended that the report titled Sunnyside [383] Wastewater 2023 User Fee Review be received for information;

AND THAT Sunshine Coast Regional District Sewage Treatment Facilities Service Unit Bylaw No. 428 (Schedule C) be amended to implement the previously adopted Sunnyside Sewer Service Area User Fee of \$767.59 annually for 2023;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 10 *Sunnyside [383] Wastewater Capital Plan Update*

The Committee of the Whole recommended that the report titled Sunnyside [383] Wastewater Capital Plan Update be received for information;

AND THAT the Sewage Treatment Facilities Service Unit Bylaw No. 428 (Schedule B) be amended to reflect a \$100.00 annual increase in Frontage Fees for Sunnyside, over the next five years, resulting in the following fees: \$402.00 in 2023, \$502.00 in 2024, \$602.00 in 2025, \$702.00 in 2026, and \$802.00 in 2027;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 11 *Jolly Roger [384] Wastewater 2023 User Fee Review*

The Committee of the Whole recommended that the report titled Jolly Roger [384] Wastewater 2023 User Fee Review be received for information;

AND THAT the Sewage Treatment Facilities Service Unit Bylaw No. 428, (Schedule C) be amended to increase the Jolly Roger Service Area User Fees to \$986.54 for 2023;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 12 *Jolly Roger [384] Wastewater Capital Plan Update*

The Committee of the Whole recommended that the report titled Jolly Roger [384] Wastewater Capital Plan Update be received for information;

AND THAT the Sewage Treatment Facilities Service Unit Bylaw No. 428 (Schedule B) be amended to reflect a \$50.00 annual increase in Frontage Fees for the Jolly Roger Wastewater Service, over the next five years, resulting in the following fees: \$202.00 in 2023, \$252.00 in 2024, \$302.00 in 2025, \$352.00 in 2026, and \$402.00 in 2027;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 13 *Secret Cove [385] Wastewater 2023 User Fee Review*

The Committee of the Whole recommended that the report titled Secret Cove [385] Wastewater 2023 User Fee Review be received for information;

AND THAT the Sewage Treatment Facilities Service Unit Bylaw No. 428, (Schedule C) be amended to increase the Secret Cove Service Area User Fees to the following for 2023:

- Secret Cove Residential User Fee: \$793.52
- Secret Cove Marina User Fee: \$810.14
- Secret Cove Restaurant User Fee: \$1,152.58;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 14 *Secret Cove [385] Wastewater Capital Plan Update*

The Committee of the Whole recommended that the report titled Secret Cove [385] Wastewater Capital Plan Update be received for information;

AND THAT the Sewage Treatment Facilities Service Unit Bylaw No. 428 (Schedule B) be amended to reflect a \$100.00 annual increase in Frontage Fees for the Secret Cove Wastewater Service, over the next five years, resulting in the following fees: \$252.00 in 2023, \$352.00 in 2024, \$452.00 in 2025, \$552.00 in 2026, and \$652.00 in 2027;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

The Committee recessed at 11:21 a.m. and reconvened at 11:25 a.m.

Recommendation No. 15 *Lee Bay [386] Wastewater 2023 User Fee Review*

The Committee of the Whole recommended that the report titled Lee Bay [386] Wastewater 2023 User Fee Review be received for information;

AND THAT the Lee Bay Service Area User Fee for 2023 remain the same as 2022 (\$487.67) ;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 16 *Lee Bay [386] Wastewater Capital Plan Update*

The Committee of the Whole recommended that the report titled Lee Bay [386] Wastewater Capital Plan Update be received for information;

AND THAT the Sewage Treatment Facilities Service Unit Bylaw No. 428 (Schedule B) be amended to reflect a \$50.00 annual increase in Frontage Fees for the Lee Bay Wastewater Service, over the next five years, resulting in the following fees: \$252.00 in 2023, \$302.00 in 2024, \$352.00 in 2025, \$402.00 in 2026, \$452.00 in 2027;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 17 *Square Bay [387] Wastewater 2023 User Fee Review*

The Committee of the Whole recommended that the report titled Square Bay [387] Wastewater 2023 User Fee Review be received for information;

AND THAT the Sewage Treatment Facilities Service Unit Bylaw No. 428, (Schedule C) be amended to increase the Square Bay Service Area User Fees to \$1,281.02 for 2023;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 18 *Square Bay [387] Wastewater Capital Plan Update*

The Committee of the Whole recommended that the report titled Square Bay [387] Wastewater Capital Plan Update be received for information;

AND THAT the Sewage Treatment Facilities Service Unit Bylaw No. 428 (Schedule B) be amended to reflect a \$50.00 annual increase in Frontage Fees for the Square Bay Wastewater Service, over the next five years, resulting in the following fees: \$267.00 in 2023, \$317.00 in 2024, \$367.00 in 2025, \$417.00 in 2026, \$467.00 in 2027;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 19 *Langdale [388] Wastewater 2023 User Fee Review*

The Committee of the Whole recommended that the report titled Langdale [388] Wastewater 2023 User Fee Review be received for information;

AND THAT the Sewage Treatment Facilities Service Unit Bylaw No. 428, (Schedule C) be amended to increase the Langdale Service Area User Fees to \$1,427.22 for 2023;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 20 *Langdale [388] Wastewater Capital Plan Update*

The Committee of the Whole recommended that the report titled Langdale [388] Wastewater Capital Plan Update be received for information;

AND THAT the Sewage Treatment Facilities Service Unit Bylaw No. 428 (*Schedule B*) be amended to increase the Frontage Fee for the Langdale Wastewater Service by \$50.00, resulting in a 2023 Frontage Fee of \$450.00, to be reviewed again prior to the 2024 budget;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 21 *Canoe Road [389] Wastewater 2023 User Fee Review*

The Committee of the Whole recommended that the report titled Canoe Road [389] Wastewater 2023 User Fee Review be received for information;

AND THAT the Canoe Road Sewer Service Area User Fee for 2023 remain the same as 2022 (\$985.31);

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 22 *Canoe Road [389] Wastewater Capital Plan Update*

The Committee of the Whole recommended that the report titled Canoe Road [389] Wastewater Capital Plan Update be received for information;

AND THAT the Sewage Treatment Facilities Service Unit Bylaw No. 428 (*Schedule B*) be amended to reflect a \$50.00 annual increase in Frontage Fees for the Canoe Road Wastewater Service, over the next five years, resulting in the following fees: \$474.00 in 2023, \$524.00 in 2024, \$574.00 in 2025, \$624.00 in 2026, and \$674.00 in 2027;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 23 *Merrill Crescent [390] Wastewater 2023 User Fee Review*

The Committee of the Whole recommended that the report titled Merrill Crescent [390] Wastewater 2023 User Fee Review be received for information;

AND THAT the Merrill Crescent Sewer Service Area User Fee for 2023 remain the same as 2022 (\$1,948,25);

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 24 *Merrill Crescent [390] Wastewater Capital Plan Update*

The Committee of the Whole recommended that the report titled Merrill Crescent [390] Wastewater Capital Plan Update be received for information;

AND THAT the Sewage Treatment Facilities Service Unit Bylaw No. 428 (Schedule B) be amended to reflect a \$50.00 annual increase in Frontage Fees for the Merrill Crescent Wastewater Service, over the next five years, resulting in the following fees: \$450.00 in 2023, \$500.00 in 2024, \$550.00 in 2025, \$600.00 in 2026, and \$650.00 in 2027;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 25 *Curran Road [391] Wastewater 2023 User Fee Review*

The Committee of the Whole recommended that the report titled Curran Road [391] Wastewater 2023 User Fee Review be received for information;

AND THAT the Sewage Treatment Facilities Service Unit Bylaw No. 428, (Schedule C) be amended to increase the Curran Road Service Area User Fees to \$668.38 for 2023;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 26 *Curran Road [391] Wastewater Capital Plan Update*

The Committee of the Whole recommended that the report titled Curran Road [391] Wastewater Capital Plan Update be received for information;

AND THAT the Sewage Treatment Facilities Service Unit Bylaw No. 428 (Schedule B) be amended to reflect a \$50.00 annual increase in Frontage Fees for the Curran Road Wastewater Service, over the next five years, resulting in the following fees: \$303.00 in 2023, \$353.00 in 2024, \$403.00 in 2025, \$453.00 in 2026, and \$503.00 in 2027;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Director Henderson and Director Toth left the meeting at 11:55 a.m.

Recommendation No. 27 *Roberts Creek Co-housing [392] Wastewater 2023 User Fee Review*

The Committee of the Whole recommended that the report titled Roberts Creek Co-housing [392] Wastewater 2023 User Fee Review be received for information;

AND THAT the Sewage Treatment Facilities Service Unit Bylaw No. 428, (Schedule C) be amended to increase the Roberts Creek Co-housing Service Area User Fees to \$1,247.10 for 2023;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Director Backs Opposed

Recommendation No. 28 *Robert's Creek Co-Housing [392] Wastewater Capital Plan Update*

The Committee of the Whole recommended that the report titled Robert's Creek Co-Housing [392] Wastewater Capital Plan Update be received for information;

AND THAT the Sewage Treatment Facilities Service Unit Bylaw No. 428 (Schedule B) be amended to reflect a \$50.00 increase in Frontage Fees for the Roberts Creek Wastewater Service, resulting in a fee of \$450.00 for 2023;

AND THAT the Capital Plan be reviewed and presented to the Board prior to the adoption of the 2024 Budget;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 29 *Lily Lake [393] Wastewater 2023 User Fee Review*

The Committee of the Whole recommended that the report titled Lily Lake [393] Wastewater 2023 User Fee Review be received for information;

AND THAT the Sewage Treatment Facilities Service Unit Bylaw No. 428, (Schedule C) be amended to increase the Lily Lake Service Area User Fees to \$992.83 for 2023;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 30 *Lily Lake [393] Wastewater Capital Plan Update*

The Committee of the Whole recommended that the report titled Lily Lake [393] Wastewater Capital Plan Update be received for information;

AND THAT the Sewage Treatment Facilities Service Unit Bylaw No. 428 (Schedule B) be amended to reflect a \$50.00 annual increase in Frontage Fees for the Lily Lake Wastewater Service, over the next five years, resulting in the following fees: \$254.00 in 2023, \$304.00 in 2024, \$354.00 in 2025, \$404.00 in 2026, and \$454.00 in 2027;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 31 *Painted Boat [394] Wastewater 2023 User Fee Review*

The Committee of the Whole recommended that the report titled Painted Boat [394] Wastewater 2023 User Fee Review be received for information;

AND THAT the Painted Boat Service Area User Fees for 2023 remain the same as 2022;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 32 *Painted Boat [394] Wastewater Capital Plan Update*

The Committee of the Whole recommended that the report titled Painted Boat [394] Wastewater Capital Plan Update be received for information;

AND THAT the Painted Boat Sewage Treatment Facilities Fees and Charges Bylaw No. 644 (Schedule A) be amended to reflect a \$50.00 annual increase in Frontage Fees for the Painted Boat Wastewater Service, over the next five years, resulting in the following fees: \$352.00 in 2023, \$402.00 in 2024, \$452.00 in 2025, \$502.00 in 2026, and \$552.00 in 2027;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 33 *Sakinaw Ridge [395] Wastewater 2023 User Fee Review*

The Committee of the Whole recommended that the report titled Sakinaw Ridge [395] Wastewater 2023 User Fee Review be received for information;

AND THAT the Sakinaw Ridge Sewer Service Area User Fee for 2023 remain the same as 2022 (\$1,323.63);

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 34 *Sakinaw Ridge [395] Wastewater Capital Plan Update*

The Committee of the Whole recommended that the report titled Sakinaw Ridge [395] Wastewater Capital Plan Update be received for information;

AND THAT Sakinaw Ridge Community Sewage Treatment System Fees and Charges Bylaw No. 714 (Schedule A) be amended to increase Frontage Fees by 2%, resulting in a 2023 Frontage Fee of \$862.18;

AND FURTHER THAT the 2023-2027 Financial Plan be amended accordingly.

ADJOURNMENT 12:28 p.m.

Committee Chair

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 422.41

A bylaw to amend Sunshine Coast Regional District
Revised Water Rates and Regulations Bylaw No. 422, 1995

The Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This Bylaw may be cited as *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.41, 2022.*
2. *Sunshine Coast Regional District Revised Water Rates and Regulations Bylaw No. 422, 1995* is hereby amended as follows:
 - a) Delete Schedules "B", "D", and "E" in their entirety and replace with the revised Schedules "B", "D", and "E" attached hereto.
3. This Bylaw comes into force and effect on January 1, 2023.

READ A FIRST TIME this 15th day of December, 2022

READ A SECOND TIME this 15th day of December, 2022

READ A THIRD TIME this 15th day of December, 2022

ADOPTED this 15th day of December, 2022

CORPORATE OFFICER

CHAIR

**SUNSHINE COAST REGIONAL DISTRICT
 BYLAW NO. 422**

SCHEDULE “B”

***This Schedule does not apply to the North Pender Harbour Water Service Area
 as established under Bylaw No. 1070 (see Schedule “D”)***

OR

***The South Pender Harbour Water Service Area
 as established under Bylaw No. 1074 (see Schedule “E”)***

ANNUAL WATER SERVICE RATES AND CHARGES

1.	<u>Land Charges – billed annually</u>	<u>Annual</u>
	(1) Up to and including one acre in area	\$ 392.05
	(2) Greater than one acre, up to and including two acres	\$ 417.30
	(3) Greater than two acres, up to and including three acres	\$ 470.52
	(4) Greater than three acres, up to and including four acres	\$ 533.44
	(5) Greater than four acres, up to and including five acres	\$ 561.62
	(6) Greater than five acres, \$27.66 for each additional acre or part of an acre, up to and including ten acres	
	(7) Greater than ten acres, \$15.54 for each additional acre or part of an acre, up to and including twenty acres	
	(8) Greater than twenty acres, \$10.53 for each additional acre or part of an acre	
2.	<u>User Fees – billed annually</u>	<u>Annual</u>
	(1) For each dwelling unit (a dwelling unit being a single suite in a dwelling, a single strata lot, or any building or structure customarily used as a self-contained living unit)	\$ 651.49
	(2) Motels – per unit	\$ 344.25
	(3) Apartments	\$ 524.48
	(4) Mobile Homes - per occupied pad	\$ 524.48
	(5) Hospital and Intermediate Care Facilities - per bed	\$ 344.25
	(6) All other users not herein provided for - per user	\$ 651.48
3.	<u>Meter Rates – billed quarterly</u>	<u>Per Quarter</u>
	Per cubic metre	\$ 2.56
	Minimum charge per quarter (meter rental extra)	\$162.87

**SUNSHINE COAST REGIONAL DISTRICT
 BYLAW NO. 422**

Schedule "B" continued

<u>4. Meter Rentals – billed quarterly</u>	<u>Per Quarter</u>	<u>Annual</u>
(1) Up to and including 3/4"	\$ 9.00	\$ 36.00
(2) Over 3/4", up to and including 1"	\$ 12.00	\$ 48.00
(3) Over 1", up to and including 1 ½"	\$ 30.00	\$ 120.00
(4) Over 1 ½", up to and including 2"	\$ 36.00	\$ 144.00
(5) Over 2", up to and including 4"	\$ 45.00	\$ 180.00
(6) Over 4", up to and including 6"	\$ 60.00	\$ 240.00
<u>5. Manual Water Meter Readings</u>		
Per reading	\$25.00 (up to a maximum of \$300 per annum)	
<u>6. Connection Charges</u>		
(1) 3/4" Connection		\$ 1,200.00
(2) 1" Connection		\$ 1,800.00
(3) Over 1" (minimum)		\$ 2,000.00
(Plus additional costs incurred for fittings and installation)		
<u>7. Turning Off/On Fees</u>		
Subsequent to the initial turn on, the fee for turning the water off shall be the sum of \$50.00 payable at the time of application.		
<u>8. Hydrant Rental</u>		
An annual charge of TWENTY DOLLARS (\$20.00) shall be levied for each hydrant operating from the Utility. The charge will be payable by the Fire Improvement Districts and Fire Protection Districts served by the Regional District Water Authority.		
<u>9. Temporary Lawn Watering Permit</u>		
The fee for a Temporary Lawn Watering Permit shall be \$50.00 payable at the time of application.		

**SUNSHINE COAST REGIONAL DISTRICT
 BYLAW NO. 422**

SCHEDULE "D"

***This Schedule applies only to the North Pender Harbour Water
 Service Area as established under Bylaw No. 1070***

ANNUAL WATER SERVICE RATES AND CHARGES

1.	<u>Land Charges – billed annually</u>	<u>Annual</u>
	(1) Residential	\$ 385.33
	(2) Institutional	\$ 385.33
	(3) Commercial	\$ 874.81
2.	<u>User Fees – billed annually</u>	<u>Annual</u>
	(1) For each parcel containing 1 dwelling unit (a dwelling unit being a single dwelling, a single strata lot, or any building or structure customarily used as a self-contained living unit)	\$ 918.12
	(2) Multiple Family Dwellings (where more than One dwelling exists on a parcel)	\$ 1,651.69
	(3) Institutional Building	\$ 843.24
	(4) All other users not herein provided for - per user	\$ 918.11
3.	<u>Meter Rates – billed quarterly</u>	<u>Per Quarter</u>
	First 227 m ³ (cubic meters) used per quarter	\$344.99
	Per cubic meter (or part thereof) used over 227 m ³ /quarter	\$3.90
4.	<u>Manual Water Meter Readings</u>	
	Per reading	\$25.00 (up to a maximum of \$300 per annum)
5.	<u>Connection Charges</u>	
	(1) 3/4" Connection	\$ 1,200.00
	(2) 1" Connection	\$ 1,800.00
	(3) Over 1" (minimum)	\$ 2,000.00
	(Plus additional costs incurred for fittings and installation)	
6.	<u>Turning Off/On Fees</u>	
	Subsequent to the initial turn on, the fee for turning the water off shall be the sum of \$50.00 payable at the time of application.	
7.	<u>Temporary Lawn Watering Permit</u>	
	The fee for a Temporary Lawn Watering Permit shall be \$50.00 payable at the time of application.	

**SUNSHINE COAST REGIONAL DISTRICT
 BYLAW NO. 422**

SCHEDULE "E"

***This Schedule applies only to the South Pender Harbour Water
 Service Area as established under Bylaw No. 1074***

ANNUAL WATER SERVICE RATES AND CHARGES

1.	<u>Land Charges – billed annually</u>	<u>Annual</u>
	(1) Up to and including two acres in area	\$ 431.83
	(2) Greater than two acres, up to and including ten acres	\$ 590.91
	(3) Greater than ten acres	\$ 750
2.	<u>User Fees – billed annually</u>	<u>Annual</u>
	(1) For each dwelling unit (a dwelling unit being a single dwelling, a single strata lot, or any building or structure customarily used as a self-contained living unit)	\$ 762.95
	(2) For each dwelling unit of a multiple family unit including apartments, suites, duplexes, cottages etc.	\$ 762.95
	(3) For each office or place of business wherein is employed not more than one person	\$ 762.95
	(4) For each office or place of business wherein is employed more than one person	\$ 1089.89
	(5) All other users not herein provided for - per user	\$ 762.95
	(6) For each clubhouse or hall	\$ 1089.89
3.	<u>Meter Rates – billed quarterly</u>	<u>Per Quarter</u>
	First 45 m ³ (cubic meters) used per quarter	\$ 272.48
	Per cubic meter (or part thereof) used over 45 m ³ /quarter	\$ 2.81
4.	<u>Manual Water Meter Readings</u>	
	Per reading	\$25.00 (up to a maximum of \$300 per annum)
5.	<u>Connection Charges</u>	
	(1) 3/4" Connection	\$ 1,200.00
	(2) 1" Connection	\$ 1,800.00
	(3) Over 1" (minimum)	\$ 2,000.00
	(Plus additional costs incurred for fittings and installation)	

**SUNSHINE COAST REGIONAL DISTRICT
BYLAW NO. 422**

Schedule "E" continued

6. Turning Off/On Fees

Subsequent to the initial turn on, the fee for turning the water off shall be the sum of \$50.00 payable at the time of application.

7. Temporary Lawn Watering Permit

The fee for a Temporary Lawn Watering Permit shall be \$50.00 payable at the time of application.

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 428.25

A bylaw to amend *Sunshine Coast Regional District
Sewage Treatment Facilities Service Unit Bylaw No. 428, 1996*

The Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This Bylaw may be cited as *Sunshine Coast Regional District Sewage Treatment Facilities Service Unit Amendment Bylaw No. 428.25, 2022.*
2. *Sunshine Coast Regional District Sewage Treatment Facilities Service Unit Bylaw No. 428, 1996* is hereby amended as follows:
 - a) Delete schedule "B" in its entirety and replace with the revised Schedule "B" attached hereto.
 - b) Delete schedule "C" in its entirety and replace with the revised Schedule "C" attached hereto.
3. This bylaw comes into force and effect on January 1, 2023.

READ A FIRST TIME this 15th day of December, 2022

READ A SECOND TIME this 15th day of December, 2022

READ A THIRD TIME this 15th day of December, 2022

ADOPTED this 15th day of December, 2022

CORPORATE OFFICER

CHAIR

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 428

SCHEDULE "B"

FRONTAGE AND CONNECTION CHARGES

1.	<u>Frontage Charges</u>	<u>Per Annum</u>
	Sewage Treatment Facilities	
a.	Greaves Road (Bowsprit)	
	2023	\$450.00
	2024	\$500.00
	2025	\$550.00
	2026	\$600.00
	2027	\$650.00
b.	Canoe Road	
	2023	\$474.00
	2024	\$524.00
	2025	\$574.00
	2026	\$624.00
	2027	\$674.00
b.	Curran Road (Hydaway)	
	2023	\$303.00
	2024	\$353.00
	2025	\$403.00
	2026	\$453.00
	2027	\$503.00
d.	Langdale	
	2023	\$450.00
e.	Lee Bay	
	2023	\$252.00
	2024	\$302.00
	2025	\$352.00
	2026	\$402.00
	2027	\$452.00

f.	Jolly Roger	
	2023	\$202.00
	2024	\$252.00
	2025	\$302.00
	2026	\$352.00
	2027	\$402.00
g.	Merrill Crescent	
	2023	\$450.00
	2024	\$500.00
	2025	\$550.00
	2026	\$600.00
	2027	\$650.00
h.	Secret Cove	
	2023	\$252.00
	2024	\$352.00
	2025	\$452.00
	2026	\$552.00
	2027	\$652.00
i.	Square Bay	
	2023	\$267.00
	2024	\$317.00
	2025	\$367.00
	2026	\$417.00
	2027	\$467.00
j.	Sunnyside	
	2023	\$402.00
	2024	\$502.00
	2025	\$602.00
	2026	\$702.00
	2027	\$802.00
k.	Roberts Creek Co-Housing	
	2023	\$450.00
l.	Lillies Lake Village	
	2023	\$254.00
	2024	\$304.00
	2025	\$354.00
	2026	\$404.00
	2027	\$454.00

2. Connection Charges

Deposit of \$1,500.00 shall be charged for those properties not having a sewer service connection previously installed. Should the cost of such connection be greater than the deposit, then additional costs incurred shall be borne by the property owner.

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 428

SCHEDULE "C"

<u>USER CHARGES</u>	<u>ANNUAL</u>
1. For each Single Detached Family Residence or each multiplex residential or apartment unit (including residence auxiliary to principal use)	
a. Greaves Road (Bowsprit)	\$627.81
b. Canoe Road	\$985.31
c. Curran Road	\$668.38
d. Langdale	\$1,427.22
e. Lee Bay	\$487.67
f. Jolly Roger	\$986.54
g. Merrill Crescent	\$1,948.25
h. Secret Cove	\$793.52
i. Square Bay	\$1,281.02
j. Sunnyside	\$767.59
k. Roberts Creek Co-Housing	\$1,247.10
l. Lillies Lake Village	\$992.83
2. Restaurant, Cafeteria, Coffee Shop, Licensed Lounge or Pub.	\$1,152.58
3. For a marina operating within the specified area.	\$810.14
4. For all other users not herein provided for.	\$457.50
5. Credit to be applied to user charges for Secret Cove Treatment Plant users Providing SCRD approved pre-treatment of their waste water prior to treatment by the SCRD equipment	25%

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 430.15

A bylaw to amend *Woodcreek Park Sewer User Rates Bylaw No. 430, 1996*

The Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This bylaw may be cited as *Woodcreek Park Sewer User Rates Amendment Bylaw No. 430.15, 2022.*
2. *Woodcreek Park Sewer User Rates Bylaw No. 430, 1996* is hereby amended as follows:
 - a) Delete schedule “A” in its entirety and replace with the revised Schedule “A” attached hereto.
3. This bylaw comes into force and effect on January 1, 2023.

READ A FIRST TIME this 15th day of December, 2022

READ A SECOND TIME this 15th day of December, 2022

READ A THIRD TIME this 15th day of December, 2022

ADOPTED this 15th day of December, 2022

CORPORATE OFFICER

CHAIR

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 430

SCHEDULE "A"

USER CHARGES

For each Single Detached Family Residence

Annual Rate
\$782.45

FRONTAGE CHARGES

Per Annum
\$450.00

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 644.8

A bylaw to amend Painted Boat Community Sewage Treatment Fees and Charges Bylaw No. 644, 2012

The Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This bylaw may be cited as *Painted Boat Sewage Treatment Facilities Fees and Charges Amendment Bylaw No. 644.8, 2022*.
2. *Painted Boat Sewage Treatment Facilities Fees and Charges Bylaw No. 644, 2012* is hereby amended as follows:
 - a) Delete Schedule "A" in its entirety and replace with the revised Schedule "A" attached hereto.
3. This bylaw comes into force and effect on January 1, 2023.

READ A FIRST TIME this 15th day of December, 2022

READ A SECOND TIME this 15th day of December, 2022

READ A THIRD TIME this 15th day of December, 2022

ADOPTED this 15th day of December, 2022

CORPORATE OFFICER

CHAIR

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 644

SCHEDULE "A"

USER CHARGES

ANNUAL

1.	For each Strata Unit	\$586.13
2.	For a Restaurant operating within the service area.	\$2,494.46
3.	For a Spa operating within the service area.	\$1,226.78
4.	For all other users not herein provided for.	\$586.13

FRONTAGE FEE

ANNUAL

5.	For each Parcel in:	
	2023	\$352.00 per Strata Unit
	2024	\$402.00 per Strata Unit
	2025	\$452.00 per Strata Unit
	2026	\$502.00 per Strata Unit
	2027	\$552.00 per Strata Unit

CONNECTION CHARGES

6. Deposit of \$1,500.00 shall be charged for those properties not having a sewer service connection previously installed. Should the cost of such connection be greater than the deposit, then additional costs incurred shall be borne by the property owner.

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 714.6

A bylaw to amend Sakinaw Ridge Community Sewage Treatment System Fees and Charges Bylaw No. 714, 2018

The Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This bylaw may be cited as *Sakinaw Ridge Community Sewage Treatment System Fees and Charges Amendment Bylaw No. 714.6, 2022.*
2. *Sakinaw Ridge Community Sewage Treatment System Fees and Charges Bylaw No. 714, 2018* is hereby amended as follows:
 - a) Delete schedule "A" in its entirety and replace with the revised Schedule "A" attached hereto.
3. This bylaw comes into force and effect on January 1, 2023.

READ A FIRST TIME this 15th day of December, 2022

READ A SECOND TIME this 15th day of December, 2022

READ A THIRD TIME this 15th day of December, 2022

ADOPTED this 15th day of December, 2022

CORPORATE OFFICER

CHAIR

SUNSHINE COAST REGIONAL DISTRICT

BYLAW No. 714

SCHEDULE "A"

- | | | |
|----|--|---------------|
| 1. | <u>FRONTAGE CHARGES</u> | <u>ANNUAL</u> |
| | For each parcel of land capable of being connected to the sewage treatment facility. | \$862.18 |
| 2. | <u>USER CHARGES</u> | |
| | For each residential or apartment unit (including residence auxiliary to principal use) | \$1,323.63 |
| 3. | <u>CONNECTION CHARGES</u> | |
| | A deposit of \$2,500.00 will be charged for those properties not having a sewer service connection previously installed. Should the cost of such connection be greater than the deposit, then additional costs incurred must be borne by the property owner. | |