

## Appendix C: Sample Program Planning Tool

Gibsons and Area Community Centre



### NAME OF PLAN

Time period

### GENERAL PROGRAM ELEMENTS

Here are some potential areas and elements to consider including within your program plan.

Purpose or Mission	
Key Benefit Objectives	
Inclusion and Diversity	
Target Objectives	
Staffing	
Staff Training	
Program Mix	
Additional Options	
Volunteer Management	
Parent Management	
Scheduling	
Marketing & Awareness	
Equipment & Supplies	
Fundraising	
YAAC Engagement	
Risk Management	
Youth Involvement	
Evaluation & Reporting	
Contract Management	
Transition Plan	
Budget	

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### Program Mix Specifics

A look at what strategies or actions being considered to ensure a mix is realized.

Drop In	
Scheduled Events	
Programmed Activities	
Community Engagement	
Additional Options	

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### KEY BENEFITS OBJECTIVE CONSIDERATIONS

The program offerings of SCRD Recreation Services, and its contracted agencies, should demonstrate the following guiding principles in its program design and identified outcomes.

BENEFIT	Consideration	Implementation and Application
<b>Developing physical literacy that can support lifetime participation and wellness.</b>	Research supports that children and youth that develop “physical literacy” have a much higher probability of being active throughout their lifespan (which results in better health and wellness outcomes).	Does the program provide children and youth with the opportunity to activate and develop multiple facets of their body?
<b>Developing creative skills that can foster cognitive development and lifelong participation and/or enjoyment of the arts.</b>	Just like physical literacy, creative literacy in children and youth supports positive development and increases the likelihood of participation later in life.	Does the program foster creative thinking and develop basic skill sets in children and youth?
<b>Social opportunities for youth/teens.</b>	The impacts of bullying and evolving societal pressures impacts the mental and physical health of teen age cohorts. Providing recreation experiences that foster physical and social interactions can have significantly positive long-term impacts.	Does the program design and delivery support positive and inclusive recreation experiences for teens that fosters social skill development and inclusion of diversity?
<b>Fostering of social interactions and connections, including those between sub-groups or inter-generational.</b>	Creating opportunities for residents from different age, demographic, and social backgrounds to connect helps build better communities.	Does the program foster social connections between resident cohorts from different age, demographic, or social backgrounds?