

SUNSHINE COAST REGIONAL DISTRICT

AREA E – ELPHINSTONE ADVISORY PLANNING COMMISSION

March 29, 2023

RECOMMENDATIONS FROM THE AREA E ADVISORY PLANNING COMMISSION MEETING
HELD ELECTRONICALLY VIA ZOOM

PRESENT:	Chair	Mary Degan
	Members	Rod Moorcroft Nara Brenchley Arne Hermann Laura Macdonald Clinton McDougall Anthony Pare Michael Sanderson
ALSO PRESENT:	Director, Electoral Area E	Donna McMahon (Non-Voting Board Liaison)
	Subdivision Applicant (SD0000102)	Sam Maedel
	Subdivision Applicant/Owner (SD0000102)	Cory Dew
	Recording Secretary	Vicki Dobbyn

CALL TO ORDER 7:30 p.m.

AGENDA The agenda was adopted as presented.

ELECTION OF CHAIR AND VICE CHAIR

Mary Degan was acclaimed as Chair and Michael Sanderson was acclaimed as Vice Chair.

MINUTES

Area E Minutes

The Area E APC minutes of June 22, 2022 were approved as circulated.

Minutes

The following minutes were received for information: ^[11]_{SEP}

- Egmont/Pender Harbour (Area A) APC Minutes of June 29, 2022
- Halfmoon Bay (Area B) APC Minutes of June 28, 2022
- Roberts Creek (Area D) APC Minutes of June 20, 2022
- West Howe Sound (Area F) APC Minutes of June 28 and November 22, 2022 ^[11]_{SEP}

DELEGATIONS

Cory Dew (Owner) and Sam Maedel (applicant) presented to the APC regarding Subdivision SD0000102 (Lot Y Grandview Road).

REPORTS

Subdivision SD0000102 (Lot Y Grandview Road)

The application was forwarded to the APC for information only as no SCRD Board consideration or approvals are required for subdivision approvals. Subdivision approvals are considered by the Approving Officer at the Ministry of Transportation and Infrastructure (MoTI). The APC discussed the jurisdictional complexities regarding stormwater management in general and noted the following concerns and questions with respect to the subdivision approval process:

- How can neighbourhood concerns regarding road design, road grades, and stormwater management be communicated most effectively to the decision-maker(s)?
- What are the requirements for public notification and consultation, and how they could be improved?
- The APC requests more information on the park dedication decision-making process and parkland acquisition process. Is there an SCRD plan or policy with respect to parkland acquisition?
- Where can information on subdivision approval decisions be found?
- Are the subdivision referral letters from SCRD staff to MoTI publicly available and/or can copies of the referral letters be forwarded to the APC?
- In the context of the work of the APC in advising the Regional District on complex planning matters, what resources or educational material can the SCRD provide to support capacity building for APCs?
- Does the Regional District have authority to create a tree preservation bylaw?

Board Policy – Official Community Plan Amendments

Due to time constraints, this item was referred to the next Area E APC meeting. It was suggested that there be a second meeting with all the APC's and staff present.

DIRECTOR'S REPORT

The Director's report was received.

NEXT MEETING May 24, 2023, 7:00 p.m.

ADJOURNMENT 9:24 p.m.