



## COMMITTEE OF THE WHOLE

Thursday, March 9, 2023

TO BE HELD

IN THE BOARDROOM OF THE SUNSHINE COAST  
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

### AGENDA

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**CALL TO ORDER**      9:30 a.m.

#### AGENDA

1. Adoption of Agenda Pages 1 - 2

#### PRESENTATIONS AND DELEGATIONS

2. Sechelt Public Library Annex A  
Regarding: Library Funding Agreement pp. 3 - 6

#### REPORTS

3. Coopers Green Hall Replacement Project – Community Survey Annex B  
Results pp. 7 - 64  
*General Manager, Community Services*  
*Manager, Asset Management*  
*Manager, Communications and Engagement*  
**(Voting – Electoral Area Directors)**
4. Introduction of an Electronic Fare Collection System (UMO) for the Annex C  
Sunshine Coast Transit System pp. 65 - 68  
*Manager, Transit and Fleet*  
**(Voting – B, D, E, F, Sechelt, Gibsons and sNGD)**
5. Ocean Plastic Depot Pilot Program at the Sechelt Landfill Annex D  
*Manager, Solid Waste Services* pp. 69 - 71  
**(Voting – All Directors)**
6. Dream Valley Estates Water System Annex E  
*Manager, Utility Services* pp. 72 - 76  
*Strategic Planning Coordinator*  
**(Voting – All Directors)**
7. Community Services Department – 2022 Q4 Report Annex F  
*General Manager, Community Services* pp. 77 - 114  
**(Voting – All Directors)**

## **COMMUNICATIONS**

## **NEW BUSINESS**

## **IN CAMERA**

That the public be excluded from attendance at the meeting in accordance with Section 90 (1) (k) of the *Community Charter* – “negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.”

## **ADJOURNMENT**



# Sechelt Public Library

**Letter to**  
**Sunshine Coast Regional District**  
**Committee of the Whole Meeting**  
**March 9, 2023**



To: Sunshine Coast Regional District, Committee of the Whole

Attn: Tina Perreault

Dt: February 28, 2023

Re: Sechelt Library Funding Agreement

### **Official Request:**

Sechelt Library is officially requesting that the SCRDR open the current Funding and Service Agreement for further discussion under clause 2.7. Granting of this request would allow for an official negotiating representative from each of the three funding bodies, the Sunshine Coast Regional District (SCRDR), the District of Sechelt (DOS) and the Sechelt Indian Government District (SIGD), to attend a joint discussion in relation to the request made by the Sechelt Library for a baseline amendment to the funding agreement.

### **History:**

**In 2020**, all Sechelt Library funding partners began the negotiating process to put together a multi-year funding and Service Agreement for local government funding of the Sechelt Public Library. This lengthy process was onerous but formulas for financial sharing of the library's operating budget between the local government partners were ultimately decided upon. This funding agreement forms the majority of our Library Revenue in addition to the \$77k received by the Province each year.

**Our request to re-open** the funding agreement to adjust the baseline funding for year 2023 (not the sharing formulas) has been a challenging process for many reasons including the multiple funding partners. This process is also without current precedent as to how to properly proceed.

**On January 23, 2023, we presented our formal budget request to the SCRDR (A, B and D)** in Budget Round 1. As a funding partner representing approximately 33% of our total local government funding, we were requesting an additional \$18K from the SCRDR on top of our agreed upon 3% increase of \$8,761. Reasons were outlined in detail in the Budget Round 1 Report submitted as well as the speech delivered. In our opinion, the council voting process which occurred afterwards left many questions as to the council and SCRDR management's

understanding of our request, the voting process itself and the differential treatment between your outside funding requests. It certainly left much frustration on the part of many of our patrons, the Board, the staff and myself – and that list is growing.

**On February 21, 2023, we presented our formal budget request to the DOS.** As a funding partner representing approximately 65% of our total local government funding, we were requesting an additional \$35K from the DOS on top of our agreed upon 3% increase of \$16,879. In our opinion, this presentation went well with many intelligent questions asked by the council afterwards. It was our understanding that the DOS may be open to re-opening the funding agreement outside of the normal budget process. In subsequent discussions with the DOS, and to the best of our understanding, it has become apparent that if they were to move forward in negotiating our funding amendment request, it would be better served by a joint funding agreement meeting with a representative from each of the three funding bodies, as per the original negotiation back in 2020. \*\* Subsequent to our initial submission of this document, the DOS has voted to move forward approval of their portion of our additional funding request pending more discussions with the remaining funders and final approval.

**The SIGD** has not had a presentation given directly nor have requested in any year in the past. During the original negotiation, they relied upon the direction of the SCRd and the DOS when they sat at the negotiating table. As a funding partner representing approximately 2% of our total local government funding, we would be requesting an additional \$1K from the SIGD on top of our agreed upon 3% increase of \$863.

### **Consequences of NOT Granting Additional \$54 between all Funders**

Sechelt Library's budget as presented is a bare bones operational budget. There is no frivolity or excess. If we were asking for the moon in the budget request we would understand the hesitation to increase the baseline – but we are not. We also have union negotiated staff salary contracts that must be honored. In our operations budget, there are very little line items that are flexible in nature. Most of our costs are fixed.

If the current request to all funders for an additional \$54K to our baseline is not granted there will be necessary decisions made me, the staff and the Board that will greatly affect everyone in the communities you serve and not be viewed favorably by thousands of patrons in them. I would guess by the conversations we are currently hearing that the funders will be hounded by email and letter campaigns which we would certainly encourage.

**Here is some, but not all, of the potential fallout of Sechelt Library not being fully funded:**

- Shutting down all adult, youth and children's programming and events

- Putting a freeze on any additional staff hours and all casual labor, which we currently rely upon, ultimately effecting our ability to stay open full hours and serve our public
- Closing on all Saturdays to save additional labor. Some Saturdays we have 350+ people in.
- Returning the sale of SCRD transit tickets (we did 1100 transactions for the SCRD in 2022) back to the SCRD to be reallocated to another vendor
- A freeze on the purchase of any magazines, video games or DVD's currently much loved in our community
- A freeze on the purchase of online Libby (Library to Go) books where we specifically purchase books for the exclusive use by our own patrons
- A freeze on any further renewals of any of our many online databases and research tools
- A freeze on the purchase of any patron's requests for specific books
- Cutting the entire book purchasing budget by 50%
- Cutting down on the hours our technology education coordinator can serve the needs of the public relating to technology (500+ one on one appointments in 2022 and hundreds of ad hoc phone assistance sessions as he will need to be relocated to basic service coverage)
- A freeze on partnering with outside organizations such as Hospice, Elder College, Royal Astronomy Society and Repair Cafe
- Elimination of the lease on the public printer, fax and scanner. This alone would cause outrage on our community.

### Summary:

Our library staff, Board, volunteers and I work passionately and tirelessly to bring your Sunshine Coast communities a top-notch library. Our basic bare bones funding requests are never taken lightly as, ultimately, we are also tax payers. As you will be honoring your staff's salaries and future increases, so should you honor ours. This was well explained in our initial budget request documentation. We should not be viewed as a competitor to your own internal budget process but rather a fully supported community asset that benefits thousands and one that your council should be very proud of. Almost all DOS and SCRD council members say they love their libraries so now please put your budget decisions behind that.

Sincerely,

*Leianne Emery*

Director, Sechelt Public Library

*Pat Harvey*

Chair, Sechelt Public Library Board of Trustees

**SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT**

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**TO:** Committee of the Whole – March 9, 2023

**AUTHOR:** Shelley Gagnon, General Manager, Community Services  
Kyle Doyle, Manager, Asset Management  
Aidan Buckley, Manager, Communications and Engagement

**SUBJECT:** COOPERS GREEN HALL REPLACEMENT PROJECT - COMMUNITY SURVEY RESULTS

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**RECOMMENDATION(S)**

- (1) **THAT the report titled Coopers Green Hall Replacement Project – Community Survey Results be received;**
- (2) **AND THAT the Board identify which option to pursue with respect to the location for the Coopers Green Hall Replacement construction project, as follows:**
- a. **That the location for the Coopers Green Hall Replacement construction project is Option A: Coopers Green Park – Lower Park;**
- and that the 2023-2027 Financial Plan be updated to include an additional \$85,000 to be funded through 2023 taxation for a detailed flood hazard study.**
- OR**
- b. **That the location for the Coopers Green Hall Replacement construction project is Option B: Connor Park;**
- and that \$707,000 of the approved project budget be allocated to enhancements at Coopers Green Park with the remaining approved project budget allocated to the community hall replacement project.**
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**BACKGROUND**

In the summer of 2022, the proposed location for the new hall was called to question based on the receipt of an updated geotechnical report. This updated geotechnical review was required to confirm the validity and the associated findings of the 2018 report which had expired. The review considered updated Professional Practice Guidelines as well as climate change induced oceanic flood forecasts and indicated that a risk of inundation from oceanic flooding exists for the proposed location of the new community hall. It recommended that the minimum building elevations (MBE) would need to be 5.3m geodetic elevation with a minimum setback of 7.5m from the natural boundary of the ocean. The architectural consultant indicated that building the hall at the prescribed MBE would require significant design changes for functionality and that the cost to build the hall would be escalated drastically.

A staff report at the October 13, 2022 SCR D Board meeting provided several options to continue work on the project, however, given the upcoming local government elections, the report was deferred to a future meeting to allow the new Board the opportunity to decide.

Between the October 13 Board meeting and December 15 Electoral Area Services Committee meeting, staff continued to have discussions with the Halfmoon Bay Community Association in an effort to identify options that could be supported by the SCR D, the Association and the community, although it was understood that there is no clear consensus within the community on the best path forward. The main area of contention regarding the hall continued to circle around the desired location. Some members of the community wanted the hall to be constructed within Coopers Green Park while others were supportive of it being constructed at Connor Park. Staff also heard that some members of the community were not in favour of spending more money and more time on more studies.

On December 15, 2022, at the Electoral Area Services Committee meeting, staff presented a supplemental report to the October 13, 2022 report, outlining two potential site options for the construction of a new hall to replace the existing Coopers Green Hall. The December report also recommended that the SCR D conduct a community check-in through an online survey, open to all service participants of Community Parks [650], for an indication of their preference in locations for the hall.

The purpose of this report is to provide the results of the online survey and to seek a decision on which site should be pursued for the construction of a new community hall within Area B Halfmoon Bay.

Both the [October 13, 2022 SCR D Board - Coopers Green Hall Replacement Project – Construction Update](#) and the [December 15, 2022 EAS - Coopers Green Hall Replacement Project Construction Update – New Information](#) staff reports, as well as a full list of all previous reports related to the Coopers Green Hall Replacement project can be found in **Attachment A**.

## **DISCUSSION**

Following the December 15, 2022 report, an informal survey was released to help gauge the preference of the community. The survey was hosted on the SCR D Let’s Talk platform and was advertised through social media, legacy newspaper, and through various community associations. Further, on January 13, 2023, the Elected Representative for Area B along with the Halfmoon Bay Community Association, hosted an information session at Halfmoon Bay Community School and paper copies of the survey were made available and subsequently entered manually.

### Community “Check-In” Online Survey

The Coopers Green Hall Replacement Project online survey was launched on December 20, 2022 and ran for one month until January 20, 2023. The survey was hosted on the SCR D’s engagement platform Let’s Talk SCR D. Physical copies of the survey and background information were also available at SCR D recreation centres and at the Main Field Road SCR D Administration Office.

The survey included four questions along with an open-ended question at the end which allowed users to type in their answer. The survey questions can be found in **Attachment B**.



The survey was promoted via the following channels:

- A news release issued on December 20, 2022
- Facebook – including paid promoted posts
- Advertisements in the Coast Reporter Newspaper
- A video was produced by the SCRD Communications Team which outlined all of community hall location options and provided information on how to get involved in the online survey
- Posters in all SCRD recreation centres
- A poster and email sent directly to over 60 community groups and organizations on the Sunshine Coast

**Online Survey Analytics**

A total of 674 responses were provided to the survey. Additional analytics from the engagement page for the project at [letstalk.scrd.ca/coopers-green](http://letstalk.scrd.ca/coopers-green) are outlined below.

- 1,700 users visited the engagement page from December 20, 2022 to January 20, 2023.
- 331 users downloaded the information package for the project. This package outlines the history of the project and provides additional information on the three options being presented for the community hall site.
- 106 users visited the “Frequently Asked Questions” page.
- 37 users viewed the information video through the Lets Talk page, and the video was also viewed 11,000 times on Facebook and 52 times on YouTube.

**Survey Respondents**

Results of this survey are not statistically significant and only represent the opinions of those that chose to respond. Instead, this survey was intended to be a check in with the community to get a better sense of where they would like to see a new community hall located in Halfmoon Bay.

Analytics on the Let’s Talk SCRD page track the number of unique respondents as well as the number of repeat visitors who responded to the survey. It appears that 10 of the “users” provided more than one survey submission as shown in the table below. This could be attributed to responses from multiple users on a shared computer e.g., library computer, or where multiple users are submitting responses from a shared family computer.

	<b>No. of responses provided</b>	<b>Option 1 (upper knoll in Coopers Green Park)</b>	<b>Option 2 (Hall at Connor Park)</b>	<b>Option 3 (Existing site at Coopers Green Park)</b>
User 1	4	4		
User 2	7	7		
User 3	8			8
User 4	9			9
User 5	5	5		
User 6	4		4	
User 7	6		3	3

User 8	6		4	2
User 9	6			6
User 10	4			4
<b>Total</b>	<b>59</b>	<b>16</b>	<b>11</b>	<b>32</b>

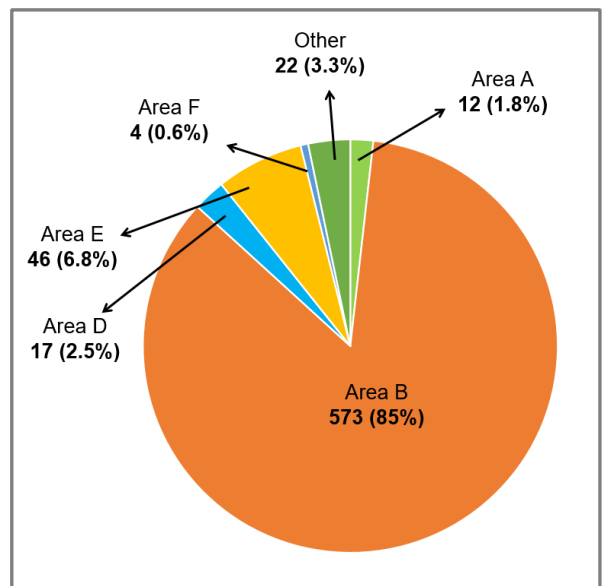
These duplicate responses have been included in the data summaries below.

**Online Survey Results**

**Question 1: Which Electoral Area do you live in?**

The majority of respondents to this question are from Area B - Halfmoon Bay (573 / 85%). Followed by Area E - Elphinstone (46 / 6.8%) and Area D - Roberts Creek (17, 2.5%)

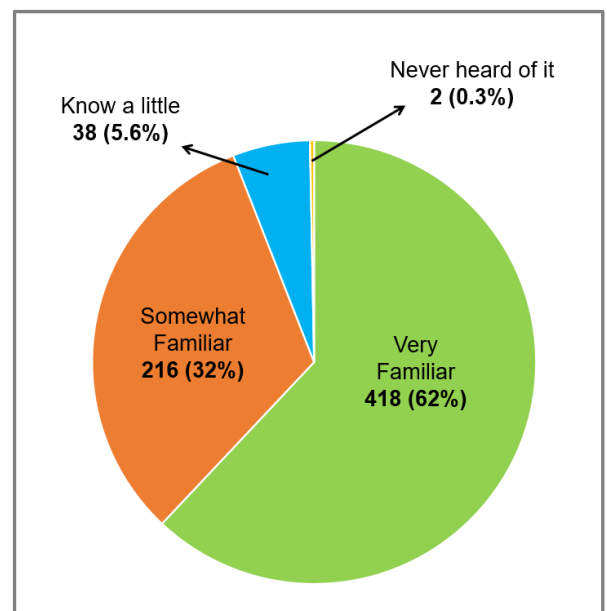
Under 'other', residents indicated they are from Gibsons, Sechelt and the Lower Mainland.



**Question 2: How familiar are you with the Coopers Green Hall Replacement Project?**

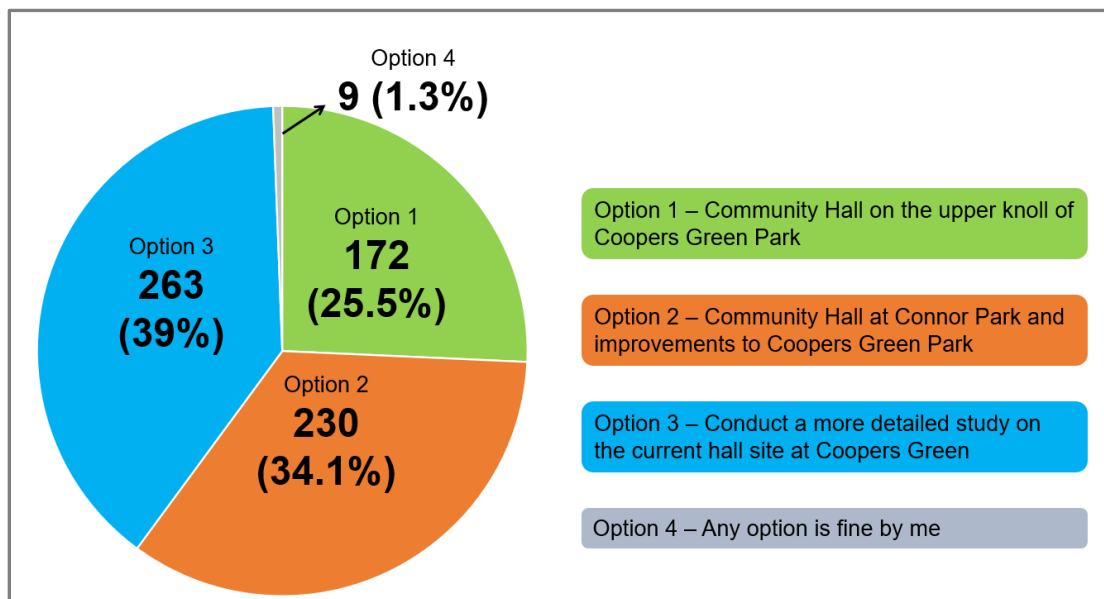
The majority of respondents to this question indicated that they are very familiar with the Coopers Green Hall Replacement Project (418 / 62%) with 216 stating they are somewhat familiar (216 / 32%).

Just 38 of the 674 respondents say that they know a little about the project with two indicating they have never heard of the project.



**Question 3 – Which option do you prefer?**

The majority (263 / 39%) indicate that their first choice is noted as Option 3, for a more detailed study to be conducted at the current hall site at Coopers Green. Option 2, a community hall at Connor Park and improvements to Coopers Green Park also ranked high with 230 respondents / 34% being in favour of this option.



**Question 4: Is there anything you would like to add?**

A total of 407 written responses were provided to this question. The main themes that emerged are as follows (in no particular order):

- The historic location of the hall at Coopers Green is a reason many people would like to see it remain there.
- Respondents just want building to begin at Coopers Green and for there to be no further delays.
- The current hall seems fine, why not continue to use it?
- Concerns were raised around the availability of surplus funds from a hall at Connor Park to pay for improvements to Coopers Green Park.
- The cost of the hall is too high for current economic conditions and funds should instead be spent on other challenges being faced on the Sunshine Coast.
- Connor Park is a residential area and may not the best location for a community hall due to increased traffic in the area.
- Respondents welcome the idea of a new community hub at Connor Park.
- The boat launch at Coopers Green must be retained and/or improved.
- If the hall is not built at Coopers Green, donors to the community hall project would like their money back.

- Concerns were raised about the potential for increased traffic in the Coopers Green Park area.
- Parking is an issue at Coopers Green Park, building a larger hall will exacerbate the issue.
- Some respondents from electoral areas outside of Halfmoon Bay do not feel they should pay for a hall in Halfmoon Bay.

All responses to Question 4 can be found in **Attachment C**.

### ***Timing***

The ICIP grant has a deadline of March 31, 2025 for project completion. Grant representatives have confirmed that an extension is very likely, which is good news, however, the longer this project takes to progress forward, the greater the risk of not meeting the terms and conditions of the grant. It is imperative that work continues as soon as possible to maximize the opportunity to deliver a successful project.

### ***ICIP Grant and Project Funding Considerations***

At either location, whether it be Coopers Green Park or Connor Park, it is also important to note that the ICIP grant funding (maximum of \$2,013,641 or 73.33% of eligible costs) PLUS the required matching portion (\$1,074,378 or 26.67%) PLUS any grant ineligible project costs (i.e., furnishing and non-fixed assets) have specific deliverables that must be met by the project. This includes the removal of the existing hall and construction of a new hall. Grant funds cannot be expended for any other project or purpose outside the stipulated deliverables. Further, the ICIP grant is subject to grant stacking rules, which means that only certain revenue sources are eligible to make up the required matching portion. Notably - Gas Tax is not an eligible stacking source.

On May 19, 2022, the SCRD Board approved up to \$4,500,000 for the total project cost of the hall replacement, including identifying the revenue sources. Funding sources included Community Association Fundraising of a minimum of \$345,000. It is highly likely that some donors will request their donations be refunded if the hall is not constructed in Coopers Green Park, and the SCRD will work with those donors and Revenue Canada to return their donations accordingly. **The amount of refunded donations would need to be deducted from the total project budget.**

During the initial phase of the Coopers Green Hall project (2017-2021) approximately \$110,000 was expended. Since the project was restarted in 2021 an additional \$110,000 has been expended (Design, Engineering, Site Investigation), **leaving a balance of approximately \$4.28 million to complete the total project, regardless of the site chosen.**

While staff acknowledge that the Halfmoon Bay community has a greater vested interest in the project, given that the hall will become their gathering space, it is also recognized that the hall is available for all residents of the Sunshine Coast and the approved project funding sources include \$1,478,233 from long-term debt, which is ultimately paid for by all the electoral area taxpayers as well as future operating costs.

### ***Options and Analysis***

The understanding of various advantages and disadvantages of each location has evolved over time and previous reports provided options to proceed reflecting the most current information.

Along with the previous information provided to the Board through staff reports and community delegations, and considering the results of the online survey, staff provide the following options for the Boards consideration:

Option A: Coopers Green Park – Lower Park

This option involves conducting a more detailed flood hazard study(s) to establish a clearer understanding of the risks and identify potential hazard mitigation strategies to achieve an acceptable level of risk for the construction of a community hall anywhere on the lower part of Coopers Green Park. This option assumes that the strategies identified to provide an acceptable level of risk for construction to proceed will be incorporated and be achieved within the existing project budget, which may have an impact on the hall design (i.e. size of hall, amenities within hall).

Delaying the project to complete this requisite investigation may threaten the timelines for the project that are stipulated by the grant funding agreement. However, this continues to be the preferred site by many members of the Halfmoon Bay community and by the greatest proportion of those that responded to the survey.

**This option requires additional funding of \$85,000 to complete the required studies. This is over and above the approved budget and would need to be funded by taxation.**

Option B: Connor Park (adjacent to sport fields/playground and existing park washrooms)

This option has two components: i) the construction of a community hall at Connor Park and ii) enhancements at Coopers Green Park. Proceeding with Option B would initiate a comprehensive site investigation of Connor Park and the design of a community hall to suit the new location. As the site is in an Agricultural Land Reserve, the new hall will need to include certain design elements to ensure support from Agricultural Land Commission. This option would also initiate a community conversation and planning for park enhancements at Coopers Green. It is highly likely that some donors will request their donations be refunded if the hall is constructed at Connor Park.

Option B assumes that the existing project budget would be allocated between the two components. An example budget for the construction of a community hall at Connor Park that utilizes the full Grant amount (and includes a construction contingency) is shown in Table 1 below.

*Table 1: Example Budget - Connor Park Hall Location*

**Option B - Connor Park Location Hall Construction Example Budget**

\$ 4,500,000	Approved Project Budget
\$ 222,000	Spent to Date
\$ 3,571,000	Proposed Hall Construction Budget
<b>\$ 707,000</b>	<b>Unallocated Budget Remaining (Coopers Green Park enhancements)</b>

The sources of funds that comprise the approved budget have restrictions that limit their use. For example, ICIP Grant funds and approved debt funding are restricted to the replacement of the Community Hall only. The remaining sources of funding (Community Works Funding or Gas Tax, donations from the HMBCA and its members, and various community contributions from

Independent Power Producers) amount to approximately \$1 million which would be allocated to either the hall or park enhancements as required.

Other important considerations:

- Both options presume that the project is to be completed within the approved funding allotment.
- Both options still require an extension to the grant deadline.
- Both options require renewed permitting, an archeological assessment, and a redesign of the hall.
- Both options assume the demolition of the existing community hall, as noted in the ICIP Grant agreement.
- Regardless of the option chosen, staff will need to consider strategies to expedite the construction process and potentially manage what continues to be a volatile market (i.e. simplified design, alternate design and construction processes, a smaller hall design, cost containment strategies).
- Deciding to proceed with one option will most likely eliminate the viability of the other option should a barrier to success be encountered in the future.
- The Community Association continues to express an interest in operating the hall if it is constructed at Coopers Green Park. A hall constructed at Connor Park is likely to be operated by the SCRD. Operating costs for either operating model are unknown at this time.
- The financial considerations for capital renewal investment for the hall and park improvements, as well as ongoing operating costs for park enhancements, would be the responsibility of the SCRD.

Staff are requesting Board direction on how to proceed with the Coopers Green Hall Replacement project.

*Financial Implications*

The existing funding sources for this project are allocated for the replacement of Coopers Green Hall and are capital in nature. The cost associated with Option A (\$85,000 for the detailed flood hazard study(s) is operational and does not qualify as a capital expenditure and therefore would need to be funded by taxation. The estimated 2023 tax implications are provided below and would apply to 2023 tax year.

Option A - \$85,000

Area		Area A	Area B	Area D	Area E	Area F
2023 Tax Impact		\$22,277	\$19,023	\$14,472	\$11,243	\$17,985
2023 Tax Per \$100k	\$0.65					

There are no new financial implications to Option B.

*Timeline for next steps or estimated completion date*

As demonstrated in the timing information presented below, a grant deadline extension is required to complete the work detailed above. Dialogue with the granting body has indicated that an extension of one year (March 2026) would most likely be approved and, over the next year, there may be a review of the program timelines given the current construction climate, supply chain delays, impacts of natural disasters on the construction industry, etc.

The following is an estimate of the time required to complete key milestones\* (some concurrent progress among tasks is anticipated):

<i>Activity</i>	<i>Estimated Time Required</i>	<i>Estimated Completion</i>
Site Review	8 months	Dec 2023
Design Revision	7 months	Mar 2024
Permitting	12 months	July 2024
Tendering/IFC Documents	6 months	Oct 2024
Construction	~24 months	Nov 2026
<b>Total</b>	<b>~50 months</b>	

\* Assuming the project does not encounter challenges such as archeological findings, supply chain delays, etc.

*Communications Strategy*

Results of the online survey will be communicated with the community via a news release that will also be shared with community groups and organizations on the Sunshine Coast. The engagement page for this project will remain active so that the community can continue to ask questions. The results of the survey will also be hosted on the engagement page.

A communications plan will be developed for the construction project once a timeline is in place.

Pending direction from the Board, staff will liaise with all appropriate parties and stakeholders.

**STRATEGIC PLAN AND RELATED POLICIES**

The Coopers Green Hall Replacement project is aligned with the Parks and Recreation Master Plan and the Coopers Green Park Management Plan. Appropriately leveraging grants and community support contributes to Ensuring Fiscal Sustainability.

Improving a community hall and planning for management thereof supports the strategic priority of Infrastructure Management. Working with the community aligns with Engagement and Communications.

Expanding our infrastructure portfolio without a comprehensive asset management plan for [650] - Community Parks and constructing close to the shore/sea level challenge priorities of Infrastructure Management and Climate Resilience.

**CONCLUSION**

The updated geotechnical assessment of the original project location prompted staff to seek Board direction on the Coopers Green Hall replacement construction project. Different location options were presented in previous Board reports. Prior to making a final decision, community input was sought through an online survey conducted in late 2022/early 2023.

The results of the survey along with two location options for the construction of a community hall in Halfmoon Bay, have been presented in this report for Board consideration.

Board direction is requested.

**ATTACHMENTS**

Attachment A – Previous staff reports regarding Coopers Green Hall Replacement Project

Attachment B – Community Check-In Online Survey Questions

Attachment C – Community Check-In Online Survey Responses to Question 4

Reviewed by:			
Manager		Finance	X- T. Perreault
GM		Legislative	X - S. Reid
CAO	X- D. McKinley	Other	



**Previous staff reports regarding Coopers Green Hall Replacement Project:**

[March 23, 2017 CAS](#) – Annex C - Coopers Green Management Plan Update

[June 8, 2017 PCDC](#) – Annex A – Coopers Green Hall Replacement – Fundraising

[September 27, 2018 CAS](#) – Annex J – Coopers Green Hall Replacement Design – Mid-Project Update

[December 13, 2018 PCDC](#) – Annex D – Coopers Green Hall Capital Funding Plan

[July 23, 2020 CAS](#) – Annex H – Coopers Green Hall Investing in Canada Infrastructure Program (ICIP) Grant Results and Next Steps

[November 12, 2020 PCDC](#) – Annex F – Coopers Green Hall Public Consultation Process

[January 21, 2021 PCDC](#) – Annex B – Renewal of Memorandum of Understanding with Halfmoon Bay Community Association for Coopers Green Hall

[January 28, 2021 CAS](#) – Annex J - Coopers Green Hall Replacement Project – Professional Services Contract

[February 18, 2021 PCDC](#) – Annex B – Coopers Green Hall Replacement Project – Community Engagement Session Summary of Feedback.

[March 5, 2021 SPECIAL CAS R2 Budget](#) – Annex M – 2021 Round 2 Budget Proposal for [650] Community Parks – Coopers Green Hall Replacement Project

[June 24, 2021 CAS](#) – Annex H – Coopers Green Hall Replacement Project – Additional Project Information Implications

[May 19, 2022 EAS](#) – Annex B - Coopers Green Hall Replacement Project – Construction Budget Update

[October 13, 2022 Board](#) – Annex C – Coopers Green Hall Replacement Project – Construction Update

[December 15, 2022 EAS](#) – Annex A – Coopers Green Hall Replacement Project Update – New Information

**Community Check-In Online Survey Questions**

The survey included four questions and the following options to answer each question.

Question 1: Which electoral area do you live in?

- Area A – Egmont / Pender Harbour
- Area B – Halfmoon Bay
- Area D – Roberts Creek
- Area E - Elphinstone
- Area F – West How Sound
- Other (please specify)

Question 2: How familiar are you with the Coopers Green Hall Replacement Project

- Very Familiar
- Somewhat familiar
- Know a little
- Never heard of it

Question 3: Which option do you prefer?

- Option 1 - Community Hall on the upper knoll of Coopers Green Park
- Option 2 - Community Hall at Connor Park and improvements to Coopers Green Park
- Option 3 - Conduct a more detailed study on the current hall site at Coopers Green Park
- Option 4 – Any option is fine by me

Question 4: Is there anything you would like to add?

This was an open-ended question which allowed users to type in their answer.

The responses below were provided to Question 4 in the Coopers Green Hall Replacement Project survey.

### Area A

1. Pender harbour should not pay for hall in halfmoon bay
2. I have lived in Halfmoon Bay area for 20 years till now and see the hall as being a valuable spot for the community events. I would like to see it remain there, and the upper knoll should work to leave the beach access free for picnicking etc. Option 1 (locate the hall on the knoll) would be my 2nd choice
3. My husband and I lived on Redrooffs for many years and maintain a close connection with the area. We still attend events at Coopers Green.
4. The information package suggests that building on the upper knoll would result in the loss of public washrooms. That is sheer nonsense. The only way public washrooms would be lost is for someone to make the foolish design decision to not build public washrooms into the new building. As a designer and builder it is an easy design discussion to create public washrooms, accessible from outside, with doors to the interior locked when the hall is not in use. In fact, that is case with the existing Coopers Green Hall.
5. Weddings birthdays meetings have worked out there for many years already why change if it's not completely broken just because newer people said so
6. Our families memories are in this little Hall I hope it gets its face-lift and stays

### Area B

7. Can you tell me why this project is even happening, the current hall seems fine to me, it's in a great location.
8. Along with the future Connor Park-site hall construction, the project should consider possible contributions to the greater Connor Park. Amenity improvements, like the bike jumps, a disc golf course, pump track and more trails could be project scope additions that will only serve to enhance the park and quality of life for residents and visitors, should the new hall be built there. Please also plan to remain in compliance with use and development guidelines that are within the original property covenant for the Welcome Woods Wilderness Area.
9. I'm not confident there will be surplus funds from a hall at Connor Park to use to make the discussed upgrades to Coopers Green Park. If there was an assurance that Coopers

improvements would happen regardless of any budget overruns at Connor, I would support Option 3 as a second choice.

10. Stop putting out alternative choices. The only discussion is the one about WHEN this project will finally get underway. When you float different locations, excuses why it can't be done, and continuous delays, all that is accomplished is increasing costs, more excuses and ridiculous suggestions. The same questions keep recurring and are never answered or acknowledged by the SCR D. This project was undertaken to build a new hall at Coopers, not "where else would you like us to look at". Connor Park has a covenant on it re development, and instead of explaining and ignoring the this you just let the misinformation feed the flames of dissatisfaction. Be proactive for once. All the time, money, studies and effort have been wasted and serves only to continue what has been a fruitless, and extremely frustrating endeavour on the part of all concerned. Just once it would be encouraging to see a government actually make a decision in a timely manner instead of the glacial pace you tend to work at. Very dis-satisfied by this whole process, but, surprise, here we are again with another survey and more studies, what is the point of any of it.
11. A Coopers Green Hall could be financially independent being a far better location to entice rental premiums for weddings, conventions etc. This income would have cost avoidance which would lower existing spending (SCR D cost per year to upkeep existing hall estimated at \$50,000) This could prevent cost increases at this prime site at Coopers Green. Therefore easing an increasing year by year tax burden on residents.
12. I have great concern that the \$4.5 m budget for the architect-designed hall at Coopers Green does not include costs for parking and septic. If other SCR D areas decide to not wanting to finance this fancy new hall in HMB, HMB residents will be saddled with a major tax increase without having been warned that this may happen.

There is no guarantee that a new septic field permit will be granted for the Coopers Green location. Rising tides and the fact that this is a swimming beach during tourist season may prevent just that. Demolishing the existing hall would then eliminate washrooms from this location, aside from destroying a functional gathering place that is still being used for many different purposes.

The parking problem also is not easily solved and can result in green space being converted into a parking lot, which really runs detriment to wanting to improve the park.

Given that SCR D is already facing major costs with landfill closure, preparation of a new landfill, and associated interim garbage management, in addition to all the costs related to securing an improved water supply, I don't think this is the right time to take on additional million dollar debt for a new community hall, even if it turns out to be significantly cheaper to build at Connors Park than at Coopers. SCR D still has to spend major money it doesn't have in order to spend grant money. This is not good economics especially at a time of rising interest rates.

13. If feasible have a smaller hall on the knoll at Coopers Green, with an outdoor performance space down in the park to take advantage of the setting.
14. Thank you to staff for all the work and for helping HMB get its much-needed hall. You rock!
15. This is an OCP level discussion and recreation facilities should not be planned in an ad-hoc manner. This is the result of poor planning and chasing grants with Cooper's Green not being well vetted either.
16. Cooper's Green does not have the space or infrastructure budget to support a new hall. Connor Park was meant to be for the community to use as a place to play and gather. That was the goal of Cliff and Peggy Connor when they started to work on getting the land. Let's honour their legacy
17. This is the most relevant place for the hall. A hall must stay at Coopers Green. There is no reason to keep hesitating while the grant and the community has already raised funds towards a new hall. Connery Park has the School available. It is time to get on with it.
18. Close to where most of the people live lots of room to park
19. A simple building such as Eric Cardinal would be wonderful. Use the same plans and save some costs.
20. If we can't make it work for the SCR D on the original site, it should definitely remain at Coopers Green.
21. I favour a much smaller community hall than what the HMB Community Association had planned for Coopers Green. I don't think it's SCR D taxpayers' job to maintain a fancy hall that is suitable as a wedding venue. I would like to see a hall that is small enough that locals and community groups can afford to rent it. I think Coopers Green won't have enough parking if the hall is moved to the knoll there. I would like to see a small hall (size of existing Coopers Green hall) built at Connor Park - with AS FEW MATURE TREES AS POSSIBLE being cut down. I would like to see the costs saved on the hall itself applied to the construction of bathrooms and a covered performance space in Coopers Green.
22. My wife and I lived in Welcome Woods close to Conner Park for over 3 decades and use Conner Park almost daily to hike and walk our dog. I'm not for a hall at Conner park. We already have the gym at the school that is used for community events. I will ask for my donation to be return if hall is approved at Conner Park.

The eastern portion of Conner Park is full of mature white pines and only location in Halfmoon Bay that I know of like this. With increased traffic the entrance to Conner Park at the intersection of Northwood and Westwood Rd will have to be upgraded. At present there is barely room for cars let alone pedestrians as Northwood Rd is only 33 feet wide.

I'm all for the hall being built at Coopers Green preferable on flat close to Redrooffs. I can wait 9 months for a geotec report as this is the only way to truly know are choices.

If fill is needed to raise Cooper Green, sand could be excavated from north west side of field at Conner Park without affecting any mature white pines or fir trees. Thank you for doing this survey.

23. The lack of parking at Cooper's Green & the noise & traffic increase on an already busy Redrooffs Road make it an undesirable location for a new hall.
24. I am much against using Connor Park for this project. This is a residential area and park noise and traffic is already disruptive.
25. I am a long term resident who recalls well the decision to make a community hall at the Conner park site. Then we developed the welcome woods with this in mind. My husband's memorial bench is at coopers so I want his view and arbutus grove to be preserved.
26. Utilize the space at Conner Park where the majority of HMB families are located. Best space for community activities to be developed.
27. Ever thought of contacting the Jolly Roger owners? It would be a perfect site with great parking....
28. just get it done!
29. if Coopers Green is chosen please ensure that there is sufficient flat legal parking. no variance on the building requirements so that we are stuck illegally parking along Redrooffs. it is not legal and requires seniors to either walk in the uneven roadway or stay home because no proper parking. Remember not everyone needs a disability sticker to require some accommodation. Those with canes, walkers or just too elderly to not be safe walking in the middle of the road to get to the park should also be afforded the opportunity to park safely and attend events.
30. No
31. This is a vitally important project for the Halfmoon Bay community! The Connor park location will serve us well - providing ample room for parking, and for gathering indoors as well as outdoors, year round. I strongly recommend that during the building process, SCR D staff also work with BC transit to develop a public transit route to the new community hall. This could be a new mini bus service within the community that links with a revised, simplified main bus route along the highway and Redrooffs. Use this opportunity to not only create a new community hub, but also to improve the very poor transit service we now have in HMB! This will both increase accessibility to the hall and contribute to fighting climate change, by getting more people out of their cars.

Cooper's Green can continue to offer a lovely outdoor venue for summer events and family picnics, as it has done for so many years. For improvements, a simple covered open air stage and some washrooms are all that are needed. However the parking issue there will always be difficult, and it is important to remember that it is the only local launch site for boats – extremely well used in good weather. Keeping that access is important.

32. Keep boat launch for all to use including small commercial fishermen and material deliveries to islands Leave existing hall as is at cooper until it becomes an actual hazard
33. I think we need to choose the place that offers more accessibility to a larger population of the area utilizing greener options such as walking, riding, bussing etc. Connor park is a wonderful location and would be a great space for a new community centre.
34. This location will be more central and alleviate parking availability. Improvements to Cooper's Green will also facilitate community events.
35. Get it done! Listen to the people of Area B and not Areas other. Tell Staff to quit dragging it out.
36. Consider SE corner of Coopers Green as well. Need site specific storm surge evaluation. Will claim refund of donation if hall not built at Coopers Green.
37. Only makes sense to have the hall at Connor park central to the area more room
38. Coopers green is congested enough.. not enough boat parking. Don't make it worse
39. A community hall in the heart of Welcome Woods anchored by our Community School and neighboured by the amenities available already at Connor Park make this location IDEAL.
40. small skatepark in Connor park. coopers green timber pavilion for outdoor events. similar to brickers cidery.
41. The Hall should stay at coopers green! Its the perfect spot for it. We need to make it work there
42. When are you politicians ever going to listen to the people. We fund raised as well as contributed substantial funds, gotten federal support and all you do is find reasons not to construct the hall as originally planned. The longer you delay the more expensive and complicated it gets to the point you will fail this endeavour
43. I support a hall as originally planned at Coopers Green, but that option was not in the survey. I don't want another survey of the site. Hire a contractor that has experience with building in this type of area. Watermark in Sechelt had similar building issues. Much of Richmond BC has these issues. Stop procrastinating and build what was originally planned and fundraiser for.

44. I definitely do not want more money spent on more studies. Nor do I feel Coopers Green is a suitable spot for a larger hall. This area has become quite congested at times and I feel that a larger and busier hall would not be suitable in this area. With the development of the property above this already means more traffic in the area. I feel option two is a good compromise.
45. Conner Park has 0 character.
46. There was talk of option 4 including an amphitheater built at Coopers Green. There is already an amphitheater in Connor Park that was built around 10 years ago, why wasn't that mentioned? it is barely if at all used. I'd say upgrade the Connor Park Amphitheater to standards that Community Association want and also put the hall at Connor Park, in the middle of Welcome Woods where it is a walkable location and close to the school where it can be used as a recreation centre for after school programs and seniors programs during the day.  
  
Please please leave Coopers Green the beautiful park it is, upgrades to the boat launch should be a priority. We don't need to ruin Coopers Green to make a wedding venue.
47. Please refer to Ambleside, West Van. waterfront heritage bldg that has been raised and renovated. Almost identical location to original Coopers Green hall.
48. Get it done, stop wasting everyone's time with this.
49. Prefer a blend of option 1 and 2. ie hall at upper area at coopers green and improvements to the lower area where existing hall is
50. To remove the hall site from Coopers Green would be a betrayal and negation of the years of hard work, fundraising, and monetary contributions of many HMB residents. The resultant further erosion of already waning trust in local government would be the ongoing effect.
51. get it started on same premises as soon as possible
52. Connor Park is much more central to most HMB residents, especially those with school aged children.
53. Coopers Green is a magical place close to the ocean, beautiful sunsets, please keep the hall old or new in this historical location.
54. We don't need a fancy hall. Just restore the original building adding a commercial kitchen.
55. There is no parking at coopers green, then you get the nightmare of everyone parking on Redrooffs creating a big hazard
56. Please ensure additional parking is made available.



57. People having to choose between the #1 and the last option. You should be able to click off both options to get a clear reading

58. Either site is not ideal. Could a new lot be purchased\* and a modest modular or shipping container type structure built? Lower cost. Less time to build. Environmentally Friendly . Grant still qualifies . Parking solved. Central location. Still waterfront with a view of Merry Island  
**\*Note. This response was edited to remove reference to a private property.**

59. Considering what I perceive to be the present under-use of Connor Park, its available space which could include improved or additional parking if required, its proximity to the school and the number of families in the immediate area, Connor Park would be the logical choice for me if I was going to put a hall in somewhere. I know there will have to be some amendments made to its usage plan. People must understand that Connor Park's original usage plan was put into place a long time ago and community needs change over time. Halfmoon Bay cannot stand still as a community - we can only move forward to serve the needs of the folks who live here NOW.

Coopers Green will always be a beautiful greenspace and would benefit from some gazebos, maybe a bandshell, a picnic area, a couple of one-stall washrooms and possibly a playground. Coopers Green should never be sold or developed into something other than parkland and if there are any improvements made in the future, should never be turned into a parking lot. Keep it rustic!"

60. This is the obvious answer to the location. Don't have to work for NASA

61. The Community Hall should remain where it's always been located - PERIOD!

62. I would prefer for this option, to remove as few trees as possible (according to the architect, not the developer)

63. Not in favour of the Connor Park option. Too close to residential areas and roads to it are not adequate for the volume of traffic the hall will produce.

64. there simply is no parking now, so putting a larger building on the site means paving over more of the green space. NOT acceptable. Mr. Green did not donate the land for that to happen.

65. It would a major and historic shame if this beautiful location that is unique in BC, loses the hall that so many great events have been held in. It's not just a hall, it's having the hall in that location. It is an important part of our HMB community!

66. A new hall in another location would never be as popular.

67. Add some designated parking.

68. Perhaps a larger open air shelter which offers space for seniors to sit, family to gather, a small craft fair venue, a musician shelter, affords open air weddings ... all with a classy ocean view fire pit. Then, a 'small' community building (with a emergency services kitchen) in Connor Park, and use the nearby school for larger community gatherings.
69. I think the current site of the old hall is the best but with the extra costs involved due to the high tide issues and the fact the design of the new hall is too much. Seems to encompass a dream community hall which is not practical to build at the old site.

The parking is huge problem in the Summer already. Doing some small upgrades at Coopers green would be wonderful. Better parking for boat trailers, fixing the bank by beach. Small changes which won't ruin Coopers Green.

70. Coopers Green is the only location for the hall. Connor Park wasn't intended for the community hall. There must be engineering options to pacify the so called threat of elevated tidal water, which may never happen. Get another professional opinion and get this project going.
71. Don't build in Current location Get it done
72. I am a huge fan of the both/and option - a new hall at Connor and improved facilities at Coopers, though I'm concerned at the caveat that the improvements to Coopers would be contingent on the Connor hall being under budget. I'm unaware of any community infrastructure coming in under budget in my lifetime! So this part of the option feels tenuous, and that is unfortunate.

My family and I live very close to Coopers Green, and we have really enjoyed all the outdoor events and community gatherings that have been happening over the last couple of years. These have been outdoors in the summer, and the space has felt really alive and the sense of community has been vibrant and welcome. For this reason, I strongly favour improvements at Coopers that will build on what's already happening - outdoor summer events, with an emphasis on infrastructure to support live music, eating, drinking, and community discussion. A proper stage would do a huge amount to increase the use, value, and community-building at Coopers.

And I strongly support the construction of a new structure at Connor Park (despite living minutes from Coopers and having followed every twist and turn of the fundraising and momentum towards a new Coopers hall over many years) because I think the two halves of Halfmoon Bay need to come together. This would be a powerful gesture of connection and community from those of us down by the water to the thriving, younger and growing community around the school (where my kid has had a life-changingly awesome experience!)

Thanks for this community consultation - and huge thanks to our community associations as well. This has been a true collective effort, and I really hope that this local debate doesn't exacerbate division, competition or resentment. We are better than that. We can and must

build more than just buildings: this is an opportunity to build social cohesion, mutual care, and the connective tissue of community itself. Come on, Halfmoon Bay and neighbours in the SCR D - we can do this!"

73. In Crescent Beach extensive sea water rise planning determined raising new buildings with a concrete breezeway underneath was the best option. The resulting open space allows for sea water rise events and accommodates storage and shade options for most of the time.
74. The hall should be where it has always been. No more endless studies
75. Regarding Option 2 my priority is for funding to go to improvements at the Coopers Green site. If funding does not support both a hall at Connor Park and Coopers, then only Coopers improvements should be completed.
76. Option 1 or 3
77. Improving boat launch at coopers green park add small launching dock for seniors and single boaters
78. Stop stalling.
79. I have lived here for 16 years and have always asked and request in all the surveys done - playground at coopers green! So many families in this side of halfmoon bay and not a swing or slide in sight
80. Connor Park is much larger, and closer to most of the Halfmoon Bay population. It also sounds like it would be less expensive to build there. So the choice seems clear!
81. We have fund raised for years we deserve the hall in our community we have zero community halls available to our needs.
82. The park is too small for the size of the park along with the other uses of the park (boat ramp/beach) and inadequate parking.
83. There MUST be a way that we don't lose our hall at this park. Surely the wild cost guesstimates can be brought down by a more reasonable design and the site can be prepped to protect the hall! The location of the park is a huge part of the desire to use the hall for music performances, private parties, meetings, elections (voting) and other events. A hall at Connor Park would have none of that desirable location. I would likely never go there.
84. Been here 30 plus years, I love Cooper's, but absolutely no parking, and I use the boat launch, as many others also do, leave it be

85. This should be a space for local residents to meet. Not a commercial space or a destination wedding spot manned by volunteers as discussed in the past. How ridiculous.
86. Just do it. Keep it simple. This is so ridiculous
87. Folks in hmb will def use facilities within walking distance..coopers green is not viable,connor pk is a better option for accessibility, larger area and parking
88. I would like to see it built in my life time, please
89. Do not want increased traffic on Frances it is already a speedway to Connor park and school
90. Connor Park is a whole different setting! Cooper Green's new hall should find a home there somehow! It belongs a Cooper's Green 100%!!!!
91. There are more voices than HMBCA in Area B. This is a hall for the whole community, not just a vocal group who have fundraised. It does not work at Coopers Green. Build a hall for the community, not a clubhouse for the minority.
92. Why are we worried about something that may or may not happen
93. Just build it where it was originally planned or I will request my money back.
94. I don't understand the expenses accrued to date. Nor do I understand the VERY EXPENSIVE 'STUDIES' Where is the transparency on the spent funds to date? I certainly don't think a huge hall is needed. Size is a huge factor that will impact the current usability of the open park, beach and boat launch area. A smaller hall would compliment the current use and not require more parking. Bus route availability is huge for this prime location. Renting out for weddings limits the use to those renting and there will be little parking for beach goers and those using the boat launch area, not to forget the limited outdoor space as, I am sure,will be taped off to provide the 'renters' their space. This should be for the community to use not for big 'PRIVATE' events.  
  
To be frank, I think we only need washrooms, small updated kitchen facilities and outdoor showers. An outdoor amphitheater would be an asset for community events."
95. Population growth in Halfmoon Bay will render the planned facility too small within 10 years. Keep the area for launching boats, kayaks,, picnics etc
96. Connor Park isn't the hub, nor has the idyllic view/location of Coopers Green Park. Building on the low-lying site at Coopers doesn't make sense given the flooding we're already seeing during King Tide events. How about adding an investigation of parking locations in the area to address the loss of parking with using the upper knoll as a building site?
97. This better be the LAST survey

98. Why is a new community hall a priority to this administration rather than addressing the fact that until recently we have been under a state of emergency due to the infrastructure for water retention being so neglected?
99. Funds provided by community donations and government grants are paying for a large percentage of this project. Could the SCR D please get this done. The time it's taken to start on this project is unacceptable and is directly responsible for the cost increases that wouldn't have been a problem had this been built a few years ago. Sure, account for projected rising sea levels in the build, but can we please just get moving on it.
100. I have lived in HMB for 30 years and strongly wish the hall site to remain at Coopers Green.
101. Location has a lot of memories for our family since back in the seventies . Would like it to stay at coopers green with some extended accommodations on site. Thank you
102. Best location is at Coopers Green. There are no public venues on the Sunshine Coast that are right on the ocean front. The surrounding grounds make bit a perfect location for indoor/outdoor events.
103. Best location option for this type of venue for many reasons previously mentioned.
104. The SE Corner of Cooper Green Park would be the most suitable location for a replacement hall. Given the concern in cost and longevity within the current cost analysis and geotechnical studies done, the existing site close to the water does not seem feasible. The geotechnical studies done do not apply to all of lower Coopers Green, rather just the existing site previously proposed. There are many benefits of the SE corner, such as an already higher elevation of Redrooffs Road that would allow for a raised foundation and level street entry. This would also mean that less fill is required as it would be filled in against a bank and an existing retaining wall. The SE corner also would expect to have better geotechnical feasibility and less construction cost related to the final floor height needed, given that ""wave run-up"" and ""storm-surge"" are lesser factors to sea level rise at the back of the park. It is also beneficial to set the hall further back in the park to allow room for outdoor activities at the waterfront, where the current hall is situated. Many residents have expected a hall at Coopers Green, and it certainly would be unfortunate to lose a lot of the donations if the hall was situated elsewhere - cutting the budget and the possibilities. The community would also feel shorted by the fact that if a Hall was built at Connor Park, that the existing hall would be demolished. Certainly infrastructure would need to be replaced at Coopers Green even if the hall was chosen to be at Connor Park, but we do not feel that public washrooms and a covered stage is a suitable replacement for the current hall. We would in fact be losing something truly special, and washrooms and a stage does not stand to satisfy the needs the location currently has to offer.

The other locations do not seem suitable.

A hall at Connor Park would certainly be used differently than a hall at Coopers Green. Community events and meetings yes, but as a bookable venue with a beautiful surrounding, this lacks. It would stand that the expected type of use of a Hall at Connor Park is already feasible with the facilities of Halfmoon Bay Elementary, and there is a broad feeling that a hall in this location would not provide much difference in opportunity for the Welcome Woods area.

The Knoll at Coopers Green seems to have its own set of issues related to building siting. There is no feasible septic field on this side of the lagoon, and to continually pump a holding tank would be an ongoing strain to taxpayers. This upper knoll also provides currently the highest parking capacity at Coopers Green, and parking should be expanded, not removed if a new hall was to be built.

Reluctantly, If the board does decide to proceed at the Connor Park location, we would expect that a set budget be put aside for Coopers Green, rather than ""any left-over funding from the project

Thank you to the SCRD board members and Staff for this consideration.

105. Just get it done.

106. I can't say I "prefer" this option, however I agree it makes the most logical use of funds. It seems disgraceful that 6 years (2016-2022) and even worse, \$350,00 can be spent yet here we still are. Why on earth would the experts/geotechs not have noticed a potential impact of the ocean before July, 2022? That seems ridiculous on so many levels. I would be pleased to see a beautiful amphitheater at Coopers Green and think that it's a great alternative. Given Coopers Green is the reason for this conversation, however, I am not comfortable with the plan of "build the hall elsewhere and use whatever money is left at Coopers". Coopers Green Park is the gem of Halfmoon Bay with oceanfront magic. This means the amphitheater has to be magnificent to match, with all the bells and whistles. With all due respect, do not insult those of us who have been waiting years for a new hall by first building it somewhere else, and limiting Coopers to whatever might be leftover.

107. The boat ramp is a major community resource that needs improvement and should be part of the project and plan for the park

108. This is the best alternative to the existing site. It is important to stay at Coopers Green as it is conveniently located and ideal being on the water. It also will attract additional operational funding from weddings and other community events which the Connor Park site would not.

109. It is very important to keep the Hall at Coopers GreenPark. Residents in the Connor Park have the school auditorium for gatherings. Coopers Green hall represents the rest of Halfmoon Bay, it should also become a designated gathering place in case of an Emergency such as a disaster. Coopers Hall has seen many activities happen, weddings, dances, meetings, and many

other events. It is a necessary gathering place for residents of Halfmoon Bay. We need to simply get on with it.

110. I don't feel that this survey should be taken by other than residents of Halfmoon Bay. It is not just. We were never asked to do a survey on the development of another hall in another area. The grant was given for Coopers Green hall and funds have been raised from many people in Halfmoon Bay. There should be action taken now to start building the Coopers Green Hall.
111. I think the community hall would be used/rented more often if it was more centralized near Connor Park. I would use it more since it would be walking distance from my house.
112. Although Option 3 was selected, I do believe more detailed studies will only be costly and not result in actually beginning this project. Many studies, task forces, local engagement, town hall meetings, and so much more discussion has happened over the last several years and still we are here today, no further along than we were many years ago. With every new board, directors and leadership, the project goes back to the beginning. Please, take ownership of a decision and move on.
113. A solution should be explored that builds a replacement Hall at Coopers Green
114. The HBCA references an "operational plan" for running/managing the hall at Coopers Green on their website, but I cannot find that plan anywhere (or, at least, easily accessible). For example, they regularly talk about the opportunity to have weddings, conferences, etc., yet the Coast does not have the tourism accommodations to support a 100 guest wedding (where most guests live somewhere else). I am not aware that any market research studies, etc., have been done and fear the HBCA leadership is simply "blue-skying" their plans. Thus, I have grave concerns about the HBCA managing whatever the final choice might be.
115. Coopers Green is too small, fragile and special an area to be suitable for large functions. Just let it be natural.
116. I believe that the Cooper's Green hall can be built at the south east corner of the park so that it meets the Geo- tech requirements. We have lots of fill on the Coast that can be used to raise the building site to avoid any high water.
117. Location, location, location is the real estate saying. Seaside and south east parkside is the best place for gathering our community together and making the hall viable by drawing other Sunshine Coast people for special events that can be held year round. A band stand can only be used for a few months.
118. My family has enjoyed Cooper's Green for over 70 years. We have celebrated our special events in the hall by the ocean. I would like to see others enjoy the beauties of Cooper's Green as we have. Our hospital auxiliary group has outgrown the present hall and it would be great to have a place where we can meet all year round

I believe it would be possible to meet the Geo- tech requirements by new building in the south east corner of the park. Many on the Coast have used fill to bring up the height of their property"

119. I would like to have the new center built next to the road and the large retaining wall.
120. Cooper's is a beloved community site for my family, friends, neighbours and me. We would love the hall to stay at this beautiful location should further studies indicate it is possible to build somewhere on the site.
121. As a family, we've been coming to Cooper's Green for years and love the location. We've even used the hall for several different purposes, including 2 celebrations of life. A new hall will be excellent for the community.
122. I like the way it is. It has history, i have been here over 30 years. It is a park that I really enjoy because it is rustic and small. Like the Roberts creek hall
123. Spend money on the water issues on the coast first.
124. The Cooper's Green hall has been approved by SCR.D. What is holding it up? The Geo-Tech report. What solutions can be found to cover that? 1. Moving the hall to the South east corner of the Park. 2 Bringing in fill. 3 building a retaining wall. There are bigger obstacles with Option 1 and 2. ALR land, trees, septic, size of land, etc
125. I don't like any options. Coopers green is not a good location for many reasons already mentioned on past surveys and on social media do we really need more studies? ) feel the HMBCA is not representing our community properly and are pushing Coopers for sentiment other than thinking ahead for the growing community. The hall needs to be basic to keep costs down (prefab possibly). Conner is a better spot if a kitchen can't be installed what is the point? I am so overwhelmed by all the info in the package and the ignorant comments from people who don't research and learn about the actual reasons why some thugs can't be done
126. I am only in favour of replacing the Coopers Green Hall at Coopers Green - not any other location. This does not mean only at the present site, as any location within the park itself would be acceptable to me.

It seems to me that the possibility of future flooding due to sea level rise, wave run-up, and storm surge should not be difficult to resolve. The current geotechnical studies seem to apply only to the existing site, and not to other sites within the park. Moving the hall to the south-east corner of the park would likely significantly reduce the wave run-up and storm surge concerns, and as an added benefit would leave more open space closer to the ocean. Some additional fill at the building location might be required, but not nearly as much as would be the case at the existing site.



The two other “options” proposed have significantly more negatives in my opinion. A new hall at Connor Park would not be an attractive location for events such as weddings or corporate functions, and so would not generate any income to lower future operating costs. It is therefore quite likely that a facility at Coopers Green would have significantly lower net operating cost than would a Connor Park location. I would also point out that the facilities at the Halfmoon Bay Elementary School already provide most of what a new hall would provide; is it really worth duplicating these? Surely NOT!

With respect to the proposed “knoll” location, I understand that there is no feasible septic field location for that site. In addition, the that it is fronted on 3 sides by roads with set-back requirements would significantly reduce the available footprint of a building at that location. And finally, a building there would take away the available boat trailer parking it is currently used for. Given these drawbacks, I cannot see this option as a viable one.

As far as I am concerned, the only location for a new hall that makes any sense is Coopers Green. It is already on a bus route, it is adjacent to a main thoroughfare which would not create traffic issues, and so is more easily accessible to residents of the entire Sunshine Coast. "

127. In this time of so many construction projects, why can't the SCRD build a simple hall, or at the very least, repair whatever mysterious ailment the current hall has wrong with it? Why do we have to lose our only oceanside hall in HMB? It's not just a hall, but a seaside community hall. There is nowhere else like Coopers Green and losing the hall at that park would be a huge failure of the SCRD. Who would care about or want to use a hall at Welcome Woods Park? Why not just rent the school gym? Please find some capable experts who can solve the problem of sufficiently elevating the new hall at Coopers and setting it back far enough, without losing that magical seaside charm.

128. I think Option 1 is the best choice and that disadvantages can be addressed. Please get on with it. Thank you.

129. As a neighbor who lives in close proximity to Coopers Green, I can attest, first hand, to the dangers of the increased traffic on Redrooffs Road when there are significant events in the hall or at the park. This road is not capable of this kind of volume nor does the site currently have anywhere near the required parking capacity for the current volume of visitors, never mind an increased volume. Attendees park on the bike lane and into the traffic lane on the west side of the street from Silver Road to the south end of Priestland road making cycling or walking on the road extremely dangerous to both event attendees (many of which are families with young children) and neighbors who have no other option but to walk the road not to mention trying to leave driveways visually blocked by illegally parked vehicles during events.

The environmental repercussions to the lagoon and the mature trees on site is unacceptable. \* In addition, the cost to taxpayers of options 1 and 3 makes them fiscally irresponsible.

Connor Park, located in Welcome Woods and is more central to the concentration of the local

population who are more likely to attend events without the a vehicle. If local transit does not currently pass close enough to the park then change the route! it absolutely should regardless of whether there is a hall there or not. It's a public amenity that should be serviced by transit.

**\* Note: This comment was edited due to information provided in the response that could identify an individual.**

130. A disc golf course!
131. After reviewing all the material, the additional option of dividing the investment between the two locations sounds like an over-promise. Budgets generally run over and with two developments, the potential for surprises is higher. Do one thing well.
132. Why can't you just raise a building, in it's current site, on blocks or stilts as they do on many buildings in hurricane vulnerable places. This would allow for parking beneath as a bonus. Are you going to require all the waterfront homes on the Coast to set themselves back?
133. Do it already! The parking can be where the current hall is, after demolition. Any more delays we lose the funding. Plus, good luck to the neophyte area director convincing the other areas to put in more money for us! Please move this forward Before it is too late and HMB gets nothing!!!
134. A hall on the knoll would be my second choice.
135. Cooper's Green is the most practical location. Besides being accessible, it is so beautiful that weddings are frequently held there. Hall rentals for weddings and other occasions would offset operating costs.
136. Yes the current public funds of 400k raised were ment to go to option 3 at coopers green. So it would be important to keep it there and upgrade parking and any water surges. Government grants are also available so need to decide asap.
137. This is the best option as we need a community hall and Coopers Green is not suitable due to water level rising concern and lack of parking. I've been to several outdoor events at Coopers and would like to see that continue with upgrades to the facility such as washrooms and a covered picnic area.
138. Please act now so some of us can still be alive when this comes to fruition
139. 1. You give conflicting info re the flooding level threat. You say ""The recommended MBE, over the life of the building, remained at 5.3 metres geodetic elevation"" or 17.49 ft. Yet you also say ""The BC Ministry of environment says 1 m by 2080"" or 3 ft. (57 yrs.) Granted the building should last longer than that but this is still a big discrepancy.

2. Also I question the value of a covered event space or stage at Coopers Green park. Why not if necessary use that money for maintenance and upgrades to the present hall. Please ask the community what THEY would prefer."

140. The above question is biased because Q1 and Q3 fragment the vote for the Coopers Green location unless you add Q1 and Q3 to correctly assess votes for Coopers Green vs. Connor Park.

141. Let's get this done. No more studies.

142. Leave Coopers Green as a community park with boat launch. Build the community centre at Connor Park.

143. The hall belongs at Coopers Green Park and should remain there. Also the impact on Connor park is not in keeping with the mandate that created that park.

144. I have very fond memories of using the current hall as a child for family functions. I hope the new hall brings a new generation those same sorts of memories, regardless of where it is built.

145. There's just no great option. Coopers would be far preferable but it's too small. Developing Coopers into something suitable for a hall would destroy the essence of what Coopers is. Better to cut your losses, keep Coopers as it is now with the best improvements you can make and keep Coopers beautiful. There's just no parking there anyways. Build a facility somewhere else and make it future proof.

146. I don't like either option, not enough information on the cost, what are the hidden costs, how are we going to pay for it, we need something on a much smaller scale and not so costly. Remodel the existing hall and leave as is.

147. Contract another consultant to review Coastal Flooding recommendations. Hard to believe the project got so far before this issue came up. Look at what West Van did with their Ferry Building renovation. They knew about the change in flooding recommendations years before the SCRDC consultant did. Explain why in the May 22 restated budget estimate, project management costs went from \$242,500 to \$631,595 with no backup as to why.

148. A hall at Coopers would be great, but my concern is parking. This summer the parking to get to the seaside shuffle at Coopers was ridiculous, all up and down redroofs. If an ambulance or firetruck had to get through there, with all the residential traffic it would have been a nightmare.

149. Replace in original site

150. Space for boat trailers as assume the new hall site would take this space.

151. It is essential that the specific site characteristics of the lower park site in Coopers Green be properly assessed against the engineering specifications regarding sea level rise, storm surge, etc. This has not been done and it is inconceivable to make a location decision without doing so. If this assessment shows that the lower park is not viable, then so be it, and the upper knoll is the next best go-to solution. Building at Connor Park would be a mistake and a waste of money as it would not be used nearly as much as a hall in the iconic location of Coopers Green.
152. My preference would be to send the money back and rethink community halls within the parks function.
153. Whatever you decide keep the trees!
154. It is well past time to build a new hall at Cooper's Green.
155. My worry if we move the community hall to Connor park is that we will lose coopers green to private development like the beach gathering place in Tuwanik did. If plans went through to build a hall at Connor park however, I love the idea of using funds to put picnic tables, a playground, perhaps outdoor BBQ's and upgrade the boat launch at Coopers Green.
156. The hall would be great in the south east corner of the park (by the road and over by the big retaining wall). Geotech reports will show the location ont have as impactful water rise as impactful water rise as previously reported and it's a beautiful beachside setting, and a historic meeting place for community events and special occasions. I believe this has already been approved by the SCRD. The other locations still need to be studied and are heavily treed and this will take much more time. Many of us residents feel the same - please consider this.
157. In addition to the environmental/climate building site concerns at lower coopers green, there are still the issues of archaeology and parking. The parking and boat ramp use issues at coopers green are already infuriating and adding weddings all summer would be folly. I strongly oppose building a hall at the coopers green site. I would like to see upgrades include washrooms and stage, as well as rethinking the boat ramp, parking, and traffic concerns.
158. The further Geo-technical studies of the current hall site at Coopers Green should be carried out before abandoning this site and selecting a location at Connor Park without any studies or feedback from surrounding property owners.

I disagree with the suggested location in Connor Park. Not only are mature White Pines located only in this eastern location of the park, this access is busy and not pedestrian friendly. We already have the community school gym for our local gatherings. This park is not underused by any stretch of the imagination and does not need another venue which is not directly related to sports and recreation. For a wedding or parties, there is nothing iconic about this location.

Thank you for this opportunity to air my opinions.

159. I am very much against option 1. The area is too small, it would require the loss of some very special, mature trees, and take away parking from the park, which is already lacking in parking. I live down the street, and have been there for 18 years, and love Coopers Green very much. I have been dismayed in recent years to watch it getting so overcrowded, and now more boats are being allowed. Where on earth would all the boat trailers park if you do option 1? If those very special arbutus trees and other old trees which make the park so beautiful and special are cut down just for a new building, well, it is time to say goodbye to Halfmoon Bay.
160. I could have built a brand new massive house on my lot for the money that's been spent on studies to tell you there's no where to park at coopers. Now we kick off another 350,000 in studies for Connor park I bet. Sounds like you're really just asking permission to spend more money on studies. Such a shame
161. I have been a member of this community since 1960 when my family bought property in HMB. I have lived here full time since 2002. I have assisted at the Welcome Beach Hall events, annual fairs and events at Coopers Green, weddings and funerals at the hall. I have fund raised and donated my time and money to establishing a new hall at Coopers Green and witnessed all the delays, studies and discussions and I can not believe that we are back discussing site locations. Good God build the hall somewhere at coopers Green and get it over with so that we as a community can move forward. I think Jack Cooper would be deeply disappointed that his legacy has been left in such a mess.
162. Don't build at existing location
163. There's nothing wrong with the existing hall. Why waste money?
164. Use the funds wisely as there have been too many surveys that waste the funds. There's more parking at Conner Park and it doesn't block the main road.
165. Cooper's Green is accessible by boat, on foot, by car and is on an existing bus route
166. The cost of the replacement of the hall at the Coopers Green site makes no sense. The location is bad---too close to a rising ocean, a bog at the back and limited parking. Could the Halfmoon Bay School be used as it sits empty July/August, has ample parking and is closer to many residents of HMB.
167. We donated money on the understanding that the new facility would be built at Coopers Green .. if this changes we will ask for our money back
168. Another option: use empty schools for community events. They are empty evenings, weekends, and during the summer.
169. I feel very strongly that Coopers Green is the WRONG place for a new community hall. The parking issue there is a big problem. Even now in the summer residents can't find parking to

enjoy the park and people are parking unsafely. I am strongly opposed to taking ANY land from the park to make more parking. Leave Coopers Green as a beautiful outdoor space for everyone to enjoy. Thank you

170. Do it before the Fed money vanishes.
171. No increase in taxes please.
172. It is a much more enjoyable place for a community hall.
173. This is not residential and the Geo text survey has to follow such a guidelines to non residential. This will bring many aspects to a lesser degree when conducting such.
174. Although location of Coopers Green is beautiful, parking is a nightmare and safety is always a concern on Redrooffs Rd. when events are held at Coopers Green. Connor Park offers room for both a new hall and ample parking. It would be nice if the hall can be built to accommodate 200-300 people so that larger weddings & conferences etc. have somewhere to be held on the Sunshine Coast. Right now there is nothing available to house that many people (except schools and ice arenas)
175. For ten years we have taken many surveys and time and time again the community has voted in support of the new hall to be built at Coopers Green, Not to mention the fact that all the funding is earmarked for Coopers Green not Connor Park.
176. After years of community involvement in raising funds for the SPECIFIC purpose of building a new hall at Coopers Green, and survey after survey affirming the communities choice for such a hall, it is time to move on with the project!!
177. My donation was made for a replacement hall at Cooper's Green
178. A replacement hall at Coopers Green will offer much more than any alternative. The location and appeal, particularly in achieving revenue from destination weddings and other local events is far superior as a waterfront location. Halfmoon Bay Elementary School already offers separate appeal in a different location for other Community events and the idea of having a hall at Connor Park is not diversified enough to offer the general public a choice of 2 very different locations. Connor Park has its own appeal but nothing compares to the prime waterfront location of Coopers Green.
179. Coopers Green is the ideal place, waterfront, views, good biking access as well as water access. It is a very popular location for all the community and enough already with studies. Get on with replacing the Hall at Coopers Green!
180. We live a few doors away from Coopers Green. Please just leave things as is and rebuild or update the existing building, if need be.

181. I will not support ANY other location!
182. We made a very generous contribution to the Cooper Green replacement “on the Coopers Green Site”. We would like our donation returned if those plans are not fulfilled.
183. Cooper’s Green is potentially a major regional asset despite it’s cramped conditions. We need to capitalize on this. Connor Park would be a terrible location and a huge loss of opportunity
184. Build the hall at Cooper's Green or give me my money back. If required, elevate the foundation at CG. This is the park where a community Hall should be built. What a fantastic resource for the community. This process is being hijacked and undermined by NIMBY's who bought their properties with a Community Hall and Boat Ramp in place. Stop complaining and live with what you invested in!
- I can't stand it that the powers that be are caving to these entitled whiners.
185. It’s clear to me that the best place to build the new facility is on or near the originally proposed site. With some modifications to the design and the site I believe this project is achievable.
186. Let’s get on with the study, the decision and move forward promptly
187. Keep the original building
188. recycle/reuse!
189. Hopefully the Cooper Green boat launch will remain and be improved. A community hall does not have to be seaside especially considering seal level rises.
190. The funding that I provided is for Coopers Green site only
191. Any funding that myself and my husband gave is for a hall at Coopers Green
192. The Halfmoon Bay Community has been solidly behind and worked tirelessly for years to secure a replacement hall at Cooper's Green. This is doable, and the design and placement of the building on the Cooper's Green site, can accommodate the SCRCD concerns re ocean rise. If there is will. Let us get on with the project.
193. Nothing to add other than get it done. This is ridiculous.
194. In option B, there is some suggestion that "improvements" could be made to Coopers. This is not specific enough. Do we need a permanent stage or something similar? Not if the ambiance of the Coopers site is destroyed by anything too invasive. It also doesn't need to be

"slicked up". Improved yes. Also, a hall at Connor Park would be smaller, yes, but rather than this being advantageous to the school for additional use as suggested, it seems equally important that the proximity of the two buildings would allow more use of school facilities for some other types of functions.

195. Please get on with it.
196. This has been a very frustrating project. My Mother used to come in the 1940's and stay at the resort at Cooper's Green and I grew up with going to the store there with my allowance. It is a very special piece of my heart and would like to see it be used as it once was by so many!
197. I made a financial contribution to this initiative based on the the new hall going into the location of the currentCoopers Green Hall.I do not want my contributions to be used for a different site!
198. coopers is a sensitive area and should be left alone some improvements would be good big gazebo built with timbers from connor site
199. Cooper's Green is the ideal spot for this. Yes, some new engineering will have to happen... but it is feasible.
200. It belongs at Coopers Green.....
201. 2nd choice is knoll. Get on with this project ! Thanks.
202. Current location, further back toward the road with fill to raise hall up somewhat
203. Coopers Green is the gathering place for the Halfmoon Bay community so the hall should be built there.
204. I made a donation specifically for Coopers Green site
205. Strong preference for original Coopers Green site, so want more info before moving to Connor park. Would prefer to see it a new hall moved back towards the road rather than the knoll
206. Hurry up and get this done
207. Just make this option happen
208. Please do the right thing. This project/program has been underway for 10 years with great Community support and financial donations toward keeping Cooper's Green as the heart - past, present and future - of Halfmoon Bay. Let's stay true to finding a balanced solution and building here in the appropriate way for generations to come."



209. south east corner by the road
210. Hall should be at the south east corner by the road
211. Please take into consideration that Coopers Green is one of the only boat launches on the upper coast. There is no parking as it is. A new hall there would mean using the existing land for parking using the picnic area and more. Leave it be.
212. Let's just do it!
213. 2nd choice upper knoll.
214. UNTIL YOU INCLUDE PARKING INTO THE PLAN, COOPERS SHOULD NOT EVEN BE AN OPTION! BUILD FOR THE FUTURE NOT FOR THE FEW SENTIMENTAL OLDTIMERS WHO WHAT IT BUILT AT ANY COST..
215. Option 3 with more in-depth studies for the sea and land rises, best area, back south east corner for construction. We need more geo tech info and "three" bids/ informed appraisals of the construction on this construction site. Why are we taking only one cost???"
216. I believe Connor Park would be an ideal location, given its size, flat terrain and location of the park, its easy access and excellent parking capabilities. There is also much more space for outdoor - has significant potential to have a beautiful landscaped, private gardened area / large outdoor dining/ patio area for beautiful functions etc. So maybe not a sea view, but still beautiful with gardens & patios.
- This would also be much less disruptive to Coopers , and believe Coopers Green improvements - outdoor bandshell/ performance area with basic amenities is all that is required given its a very casual, family driven outdoor venue.
217. Parking at Cooper's green is already an issue and the road unsafe for kids- adding a community centre would add to that. I think Connor park provides better options for the long term
218. It's time to get this finalized. There are a lot of people that have donated funds for this hall I am one of them. Most of us and our kids will be long gone before water floods Coopers.
219. I think it is important that the hall remain at coopers green - that area is the history of Halfmoon Bay.
220. What is the option to do nothing? Improve/remodel the hall, possibly put an extension on it to improve rest rooms, in the event of a high water event the reality is many structures, public and private will be damaged

221. We need representatives to meet with US (as a community) on site Coopers Green. It's only fair to show the easiest most viable solution. WHICH WAS NOT considered with GeoTech Engineer.
222. If the same size of hall can be built on the upper knoll, then that would also be acceptable
223. A great opportunity to upgrade and enhance a beautiful area for a community hall and park that can accommodate the expanding population of Halfmoon Bay.
224. LOCATION SOUTH EAST CORNER BY THE ROAD!
225. forecasting a 2.2m rise in water levels? BS. if you really believe this to be valid, then any money available would be much better spent on levies to protect the town of Sechelt.
226. Parks are important to all communities. However, they also need facilities in place for use, so no matter which decision is made some form of shelter and bathroom facilities will have to be done at Cooper's Green. I believe this is a mandatory requirement with your choice of direction.
227. Keep the Hall in Cooper's Green !
228. A great deal of money has been donated by Halfmoon bay community and was donated with the understanding that COOPERS GREEN is the build site. To change the site now is so inappropriate and I think defrauds the the people who did donated and the puts in question the integrity of the entire process. Very disappointed that this is even a discussion.
229. Hopefully if the decision is to build the hall at Coopers green, the fish habitat won't be disturbed. Maybe a smaller hall with more outdoor area.
230. As a donor to this project, I provided my support based on the community keeping our hall at Coopers Green and feel strongly that this is where it should be kept. It's my understanding that there has been a lot of good, professional feedback on where this should go and it seems that the upper SE corner of the site would be the most suitable. It has elevation, allow access of Red Roofs Road and allow for expansion parking in it's current location just to mention a few pros. My support as a donor goes to Option 3.
231. It is astonishing to me that a 2,500 foot building will cost over \$4M  
It is surprising that SCR D would propose relocating the project. The community donated to the project based on it being located at Cooper's Green."
232. Change original location to south east corner, by Redroofs Rd. further away from ocean and higher ground.

233. If a full building is not possible then an open shell like the one at Hackett Park with proper washrooms is essential. Absolute no to Conner Park option.
234. Coopers Green improvements; amphitheatre, washrooms/change rooms and area to set up event tents.
235. Does it have to be a building? What about an open air amphitheatre for performances. Option 1 is not bad either. Connor Park is the worst option.
236. There is a perfect location for the community hall at the upper parking lot at the Coopers Green
237. perfect location on the upper knoll of Coopers Green
238. This hall is a historical building just like the little cottages along the beach. It's used by Halfmoon Bay residents for special events and other residents from Redroofs areas. Kids sports, community events, Apple festival, weddings, musical events and much more. Coopers Green Hall is a big part of this park and community. A lot of money has been raised by this community to make it bigger and better for our community. I want to see it stay where it is.
- The Hall has many memories and history for many old time residents, and Halfmoon Bay History to be passed on to young families and their children.
239. The area has been a gathering place for all people for many years and is well used. The fund raising for this spot has been quite successful so we don't need to try to reassess now.
240. Sea level will not rise by 1.7m in the lifetime of a new community hall. A more realistic target should be considered over a 100 year lifespan for the new hall.
241. Option #3 is preferred But Option # 1 is acceptable Option #2 is a non starter!
242. Prefer either setting the hall further back from the water and/or elevating it in Coopers Green. Expect that further study can produce final engineered design choices that can effectively mitigate the flood risk without excessive elevation.
243. Please don't build on existing location
244. As a financial donor, option 3 is critical. Have been an owner on Redroofs Road since 1972, family has owned since 1947.
245. Is it possible to raise the level of the entire site with gravel/sand/fill to meet the sea rise projections? A slow grade to the structure would maintain accessibility.
246. Seriously, at this point just say screw it. Anything built at Coopers Green will incur way too many extra costs required to deal with a climatological event that may not occur until after

the useful life of the new \$6M hall. Population of the coast is not sufficient to pay for it.

Why do the newbies want a community hub anyway? Based on what I've seen It's not like they have much interest in getting to know the neighbourhood. Oh, I just figured it out. They just want it one and done. Go to one place and have everyone meet there. They don't want to get to know their neighbours the slow, old fashioned way, meeting them out on walks and stuff.

247. The new hall must stay in Coopers Green Hall. For the past ten years there has been community support for this site with a grant and funds being raised.
248. The third option of assessing the site at Coopers Green to find a feasible location, perhaps further back from the existing hall, needs to be pursued before giving up on the site. We donated a substantial amount of money which we would want refunded if it is built elsewhere. Building a hall in either of the other 2 locations mentioned would not attract the type of use that could help to sustain the hall financially. The waterfront park is a unique site and a hall there would be an asset for all of the coast, bringing in tourist dollars and creating a focal point for the growing community of Halfmoon Bay.
249. Cooper's Green is the best option. Please consider this location rather than Connor Park. This is such a beautiful unique venue for all community events. i have been coming to cooper's green for 50 years for many different events. I would like to see that we keep this site. that is the original intention , not connor Park
250. Don't build at existing location
251. Option 1 would be my second choice
252. The review should cover if the southeast corner of Coopers is a viable alternative. If the existing Coopers location or the southeast corner is not an option i want donation given to be returned asap,
253. Years of planning and fundraising have gone into have a community meeting place at Cooper's Green where everyone can get together and enjoy the company of family and friends. Years more planning and fundraising will have to go into the other site possibilities. My donation was for the hall to be at Cooper's Green and I would like my money back if that does not happen.
254. If it can't be built on original site with climate change adaptations, my next choice would be the knoll.
255. Coopers Greene will be spoiled by a Community Hall and the Community Hall design could also be compromised by building at Coopers Green so in the end you would have neither a satisfactory Community Hall or a park at Coopers Green. Coopers Green is a lovely quite places to swim or sit on the grass.. the tranquility marred only by the commercial use of the boat

ramp..The community is only going to grow so the ideal place is near the elementary school in the public park where a greater number of people can use it and leave Coopers Green as a beach park.

256. Thanks to all who have done massive amounts of work to try and move this along.
257. Please do not spend more money on another geotechnical report re keeping the hall at its present site. The 2017 should still stand. Just go with the British Columbia Ministry of Environment stats which suggests preparing for 0.5m (1.5 ft) of sea level rise by 2050 (in 27 yrs), and 1.0m (3 ft)by 2080 (in 57 yrs.) and two metres (6 ft) by 2200. – in 177 yrs.
258. Keep hall in Coopers Green Park
259. I think Coopers Green would be best as a natural space to the greatest extent possible. it should be an amenity that let's people enjoy park and beach and large gatherings would be better in a location better able to handle the volumes of people and traffic.
260. The Hall should be rebuilt at it's present site.
261. Raise the foundation by 1.5 m. Provide ramps for those with limited mobility, and for those who do not like stairs.
262. If water is an issue then bring in sand and gravel like every other development and raise the footprint . It's not an issue in the southeast corner anyway
263. It would be a shame to lose the funding from the government and private individuals who have generously donated for this project. Depending on the site chosen, I'm sure there are individuals who will claw back their donations if it is built elsewhere, myself included.
- Bring in fill to build up the area on the southeast corner, which is also set back from the ocean. Mitigate any threat of future flooding and ocean run up by building a more skookum seawall.
- Enough consultation and discussion has been done already to have it nearly built by now. Let's get going!
264. Option 3 without anymore studies. Use Provincial guide lines regarding sea level rise. In 2100 it is estimated in 77 years there may be a 3 ft rise. That may be to the top of beach? SCR D states community halls have a lifespan of between 40 to 80 years. FCL process prescribes that the year 2100 is used for Sea Level Rise projections. An in-depth study has already been done It is not necessary to do it again
265. Placing the new hall close to the SE border of the park alleviates the issue of storm surges being a problem. The new hall design can easily mitigate any sea rise.

266. Will Halfmoon Bay Store be faced with the same tide levels increase as they plan their constructio. How did the school property become a choice to use the building funds. People whodonated money believed it was and is to replace Coopers Gteen Hall .
267. We would prefer any added costs associated with moving the project to a different site be used to adjust the original plan. Halfmoon Bay cannot be the only waterfront community facing these issues. I understand other municipalities have had to make adjustments to new buildings to conform with “expert” advice. Our second choice is Option 1. We do not support Option 2 moving the new hall to Connor Park.
268. If option 3 turned out to be not possible, my next option would be option1.
269. We would favour the south east corner of Coopers Green as the site.
270. STOP this ballooning madness NOW and don't spend money you don't have. The scheme to build a Pharaoh-like new Hall (and what next: a stadium? why nor a deep-water port?) has always been a harebrained one; or rather, should I say, a disguised plan to subsidize private advantage with public taxpayer's money. Who were the anonymous contributors that “donated” (bless their hearts) money for this new Tower of Babel to go up? What unconfessable interest have always been behind this folly?

What is the population that the new Hall project addresses? Have we got behind us the demographics of a Capital? London UK? or even London Ontario? No farting way: «Halfmoon Bay (xwilkway in she shashishalhem, the Sechelt language) is a small community of about 2,800 people, many of whom are only summer residents» (Wikipedia). Now spend 2,800,000, divide by 2,800, and you get 1,000 \$ per every woman, child and retiree («many of whom are only summer residents») for something that is going to bring congestion, noise, pollution, a bunch of outsiders, and... yes you guessed it... TONS OF MONEY for the HAPPY FEW speculators in the tourist industry, in development, the ferry to Thormanby, and the few in that league. Shame, shame, shame!

And now the endless spiralling costs, even before inflation hit and brought the entire project into the astronomical realm. How many millions in cost overruns are we going to spend? It's anyone's guess. More shame, shame, shame!

The whole plan is madness, madness, criminal madness. Who is behind it? Whose unspoken interests are behind spending taxpayers' money on creating a huge platform with unlimited economic potential for speculators?

Stop the madness NOW. Simply renovate and clean what is there, in the way it is, in the place it is; and do this in a frugal, modest way that is not going to have an abominable carbon impact on the environment.

It is disgusting to see what hypocritical rhetoric we adopt in declaring ourselves concerned

about the carbon equilibrium of the biosphere, and – having ritually rinsed our mouths with so many empty bromides – then immediately turn to devastating deeds.

There is no money to fix our farting water problem, which every summer kills the economy – the gardens – the yards – the veggie gardens – the forest... but there is an unspecified (and growing) number of millions of dollars available to renovate a vanity “white elephant”??? More and more shame, shame, shame!

271. In the background information provided, it states that the Park Management Plan indicated that the “knoll” was the second choice location for a hall in Cooper's Green Park. This is not correct. The knoll was not even considered then and the second choice location was the SE corner of the park. (61% favoured the current hall location, 32% favoured the SE corner). I strongly think that during the more detailed geotechnical study, that the SE corner option also be considered. It is much farther from the water's edge (which I assume would be an improvement for potential wave action) and it would be easier to fill for a higher FFL in that location.

Much design work has been completed for Cooper's Green Park already and we know the constraints, and although it might appear that the Connor Park location would have fewer physical constraints, we will not know that until studies are completed. It has been implied that the process could be shortened by moving to Connor Park; I do not understand how starting over from scratch would save any time.

A hall at Cooper's Green could be an architectural gem, taking advantage of the ocean front location and views; it would be a fantastic place for weddings and other special events. A hall at Connor Park would not have the same allure; It could certainly function for some community events but why not use the existing school gym instead if it's not a “special” place like it would be at Cooper's Green.

272. JUST BUILD IT ALREADY. All these surveys, questionnaires, studies, town hall are replicating everything that has already been done. All questions asked and answered except for WHY ISNT IT BEING BUILT. Colossal waste of time, effort and especially money.
273. Original plan is the only choice, get on with it.
274. Why is the option of original plan not on here?
275. Existing site, plans and funding in place for it is the only replacement there needs to be.
276. VERY SKEWED QUESTIONNAIRE! You are effectively moving the goal posts and starting a whole different project survey while sneakily ignoring the original plan. Disingenuous at the very least, but more like dishonest.
277. The hint is in the title, “COOPERS GREEN” NOT Connor Park.

278. Either option 1 or 3. Geotech done no more needed.
279. Best choice, has most advantages for public use
280. Our community hall should be built in Coopers Green. Absolutely not at Connor Park which has a large auditorium close by in the school. Our community hall has always been at Halfmoon and our early history centred on the water and is a wonderful feature of the area.
281. Sea level rise is happening. Connor Park is closer to the centre of HMB and will allow use by the school.
282. I believe that the new hall should be built at Cooper Green as originally proposed. This may involve a need to increase the height of the floor of the building or relocate it on higher ground at the park. This project and the Halfmoon Bay Assn have brought greater use and visibility to the park over the summer. It demonstrates that use of this site and community space has lots of room for growth. There are many young families using the park. It has truly become an intergenerational use space. It may be necessary to consider the area in the South East corner of Coopers Green Park where there would be less impact of Ocean Flooding, particularly storm surge and wave run up. With adding fill and a retaining wall this would be the optimal solution. As a donor to the program I would encourage you to support our original contribution.
- If the decision is to move to Connor Park I would encourage consultation with the School District and Halfmoon Bay Community School as to the possibilities of joint use of the park and school for everyones benefit at lower cost eg parking, gym use, the possilbities benefit the whole community"
283. To my mind a community hall has different purposes than a beach recreation area which would be better served by a different site. Even were it not for the certain problems global warming will bring to a building on the present site, I'd favour a different location. I live on Lohn Road and use the park quite often. It's beyond time to be realistic about the world as it is, including obvious and expensive situations which don't take climate change effects into account. Parking is already a challenge at the present site. Adding a building in the upper parking area would be very short sighted.
284. Maybe not the appropriate time for it, but at the early public input meetings, I railed for a small dock beside the launching ramp as there is presently no place for boarding a launched boat, an egregious fault.
285. I did not really see an option fitting for my thoughts. My questions: Do we actually need anything different beyond improvements to an aging Cooper's Green hall? Is the school gym a good central meeting place when needed?

Cooper's Green is a beautiful, simple seaside park that is appropriate for simple gatherings. It



does not have the capacity for large gatherings. I am 100% opposed to a big hall there with a commercial kitchen with the intent of it being a wedding and event venue on a larger scale as this will change everything we love about the park and it will be booked by commercial companies every weekend from May to October. Parking will be a huge issue. I do support some general, simple improvements to the hall.

If the community absolutely wants to build a hall, then I would vote for a simple hall at Connor Park, with improvements to the existing Cooper's Green, so both can be used and enjoyed. Halls attached to a field, such as the Shirley Macey hall are used for community meetings and also by families for smaller gatherings such as birthday parties, team gatherings, etc. I could see Connor Park being used for those purposes. It is a beautiful park that is under utilized. It is a more central accessible location for community meetings.

An improved Cooper's Green that has had it's "old age" issues fixed and a basic kitchen upgrade would also be used by the community. We could all enjoy the park even while events were held at the hall. Included in the upgrade, I would like to see the general footprint of the park become more efficient, which largely involves dealing with use of the boat ramp and flow of traffic using it.

286.           1. I am disturbed that a project such as this could have progressed this far only to be tripped up by such a fundamental issue. However, it is better that it be discovered now rather than half way through construction.
2. I have selected Option 3, as I struggle to trust what has been determined thus far. Given the history of the site I feel it is worth expending an additional \$85 to reassure ourselves of the true facts related to the site.
3. I also struggle to see why raising the building site by 1.5m would not be a feasible solution to address expected rising water levels. Raising the (building footprint) site would likely not be prohibitively expensive.
4. The building budget grew in an apparently uncontrolled fashion over the past few years, some due to general cost escalation, but I sense also because of the SCR D adding constraints to the project without adequate understanding of the associated cost impacts. Possibly a scaled back set of building requirements would be an appropriate piece of a solution.
5. Since the survey only asked for a "pick one" response, there was no option to provide a "second" choice. My second choice would be a building in Connor Park, with site improvements at Coopers Green including an "open air" performance space. It would be a shame to lose the ability to enjoy Coopers Green for summer music etc events.
287.           Please don't destroy the beautiful Cooper's Green Park we currently have. Connor Park can use the development, with the possibility of revising public transit to the betterment of all in the community.

288. The amount of money set aside for the commercial kitchen updates could have been done years ago. The costs would have been covered and the hall used by community groups as intended. All equipment could have been used in updates, or sold later.
289. I would like the new hall to be at Cooper's Green as the hub of the community with beach side access
290. a very peaceful place to chill - fabulous view - great boat launch clean and calm - dog & kids friendly - a gem
291. I believe that Cooper's Green is the best option.
292. I think the community heart and mind is with Coopers Green.. and hope we might be able to scale the project to meet flood challenges... like platforms that can be temporarily added to with tents and heaters for catered events, washrooms and storage. Even if it means we lose the grant. I don't think we should build something not really wanted just because we have a grant. Thanks for asking
293. At the time of the original community fundraising we were happy to donate to the project, with the anticipation of a new community gathering spot at Cooper;'s Green. It is a park that we use often and we were excited about the new changes planned. We do not support a location change to another park.
294. I have many fond memories of events held at and around the Coopers Green Hall over the past 30+ years and would love to see the tradition of these celebrations continue into the future at this lovely seaside location.
295. Regarding the flood/erosion concerns, there is reference to the engineering reports but nothing more such as the name of the firm/engineer and access to the report.
296. I would like to see the hall at Coopers Green with a study to determine how to situate in the upper left hand corner of the lot. There is so much history at this location that it seems a shame to lose that by situating it at Conner Park
297. I am a senior, and wanted to attend a friday afternoon live music show at coopers green, but was not able to park nearby. The tiny lot and surrounding street was full I am not able to walk long distances up and down hills. Where is everyone going to park for any major event?
298. We strongly support Option 3 at Coopers Green. The Connor Park site is not comparable and the upper knoll area at Coopers Green Park is likely too constrained. The original Coopers Green site, while benefiting the local community, would also be a regional amenity. Being on the water, the CoopersGreen site would function as a destination location and generate revenue to help cover the operating costs. The original Coopers Green site is a magical location and for that reason alone should be further explored to see if the geotechnical

and other challenges can be overcome. When a community fundraises with a particular goal in mind, undertakes extensive studies, and engages with professional District staff to that end, all with a Memorandum of Understanding in place it behooves the Regional District to do everything possible to follow through on its plans.

299. Great location and boat launch is there. Parking needs to be addressed though.
300. Why is consideration being given to a hall at Connor Park when all of the work has been done and approved for the Coopers Green site. There is overwhelming community support for the hall at Coopers Green. Funds have been raised in the community, a task force spent many months formulating a plan with the architect and the SCRD. All of the work has been for a hall at Coopers Green Park. This included an environmental analysis, First Nations archeological approval and a parking plan approved by MOTI etc. The MOU's signed between the Community Association and the SCRD are for the Coopers Green Hall.
301. By choosing Option B we both:
1. Enhance Coopers Green for outdoor summer events with an open stage and can address other issues regarding parking, boat launch use, and general enjoyment of the beautiful park. It can become a "true" park
  2. Have a new community hall that has AMPLE parking, much easier, cheaper construction, and easier access during the construction period and continues to develop the larger Halfmoon Bay community. Provides more facilities for the school community as well.
- I would also like to add that, historically, many of the events (concerts, parties, etc.) have been held in evening/night hours so it doesn't really make a difference whether you are by the sea or up the road. The big community events have always been held during summer months at Coopers Green, were outdoor events and this use can continue with an enhanced park. "
302. This was posted on Facebook Jan 17th in response to the Roberts Creek Hall article in the coast reporter. I know so many folks in the bay that feel this way. I believe more people use the boat launch annually than the hall. Especially since the boat launch also services nearby Islands with transport of goods and services. 9
- Why can't we just use what we have and do this at Coopers? Get a permanent summer food truck (the park is always packed in the warm months) make do with what we have, and host concerts, readings, talks, art shows all summer long? Create that community hub that the bay so desperately need with the space that exists. Just slap a deck on one side of the community hall on a weekend and it's done. Creekers have done an incredible job building a community around the hall, the legion, and the Gumboot. Without such spaces, it is near impossible."
303. I feel Coopers should stay somewhat as it is, if any thing upgrade kitchen and some improvements to structure where needed. Leave it small and community friendly

304. I only prefer option 2 if it also includes keeping the old building at Coopers Green (as is or improved). I support any option that includes a building at Coopers (new, old or altered) with bathroom and space for gathering.

305. Since the geotechnical assessment of June 2022 was only a preliminary assessment and did not fully take into account the specific local conditions at Coopers Green Park, particularly wave run up and storm surge in a very protected area of the Bay a more detailed geotechnical assessment must be done and should include the SE corner as well. This park has many significant advantages over Connor Park such as it will draw a much wider range of bookings, thus revenue to sustain the investment, it is on the public transit route, is not in a residential neighborhood, it is central to Area B which extends from Wood Bay to Sargeant Bay. If the hall is not built here, as per the agreement between the SCR D and the Halfmoon Bay Community Association, it is very likely that the \$345,000 from the Association which is in the project budget will not be available for a hall anywhere else.

Over many years, close to 100, Coopers Green Park has been and continues to be a prime gathering spot for families in HMB."

306. although option 3 suggests reviewing the current site, I would hope that this would mean reviewing all of the options at Coopers Green Park that were in the original Park Management Plan, in particular considering the SE corner of the park would alleviate many of the ocean flooding concerns and would be amenable to all who have given of their time, money and effort over the last decade for this project. This project has always been about a replacement hall at Coopers Green and to suggest Connor park as an alternative is inappropriate, insulting to the original intent and is NOT an appropriate place for this type of hall. Stop trying to find a quick cheap fix but rather take some input from the Community and get this project back on track to its original intent.

307. Please, let's get this done.

308. The Community Hall at Coopers Green no longer serves as a suitable structure and needs to be replaced with new hall at Coopers Green. Whatever structure is built will not be around in 100 years and a slight rise in sea level should be anticipated. The Coopers Green Park and current Community Hall have never been inundated by a King Tide or a storm surge and an overly pessimistic view of sea levels in 100 years time is not likely to come to fruition. The Coopers Green area is a focal point and an area of natural beauty for all of the Halfmoon Bay Community. A Community Hall built in the Connor Park area will never be well used because pickleball and meeting room facilities are available in the adjacent HMB Elementary School building if required. A Community Hall built on the rocky knoll overlooking Coopers Green is not a viable option and will end up removing more mature trees than a Hall built in the current Coopers Green Park area and will greatly reduce parking for boat trailers using the recreational boat ramp at Coopers Green.

309. I believe mitigating against an event (sea level rise) so far in the future and not 100% certain is a reach and a poor reason to change the proposed location in Option 3. We can likely get 3 expert, scientific studies done and each would differ quite widely. Maybe money would be better spent trying to reduce the construction cost as it does seem somewhat extravagant for a building of the size proposed.
310. **\* Note: This comment not included due to profane language.**
311. I'm worried that the pro Coopers Green building people have a stronger lobby or presence or something and I don't believe they really represent the majority of HB residents ... they're just the loudest and always talking about their donations. The candidate they appeared t back in the election lost handily (almost all he talked about was Coopers Green and vacancy tax). Justine would not make a firm statement about her position -- said she was neutral or floated out the idea that is now Option 2 -- and she was sometimes even heckled about that in the town hall sessions. But the vast majority of voters were willing to support her and I think that needs to be taken into consideration by the SCRD.
312. Original site location should be an option
313. This was always about Coopers Green. If a Geo Tech comes up with some red flags - let's trouble shoot getting that resolved.
- retaining walls
  - change hall location slightly
  - change design, size, or height
- We don't abort the mission and put in a whole different area. We of HM Bay started this and we want our hall. P.S. A January decision and deadline when 60% of area is down south is atrocious.
314. Why is another detailed study being discussed when the last one, a few years ago, should be all that's needed if done properly. Studies are very precise (and very expensive).
315. Best location - centre of community - on bus line already been accepted by SCRD. Geo-tech problems can be overcome.
316. The advantages of Connor Park location as posted in Option #2 in my opinion outweigh the extensive cost, lack of parking at Coopers Green.
317. Keep the hall where it is.
318. Living near Connor Park we have already seen an increase in vandalism and people living in the park. I am concerned that bringing more people in will degenerate the natural beauty of the Park and increase the fire hazards.

319. Do we really need to waste more \$ on another study? If people are only wanting a HALL then why not use the community school? I believe the whole point of this process is that people who initiated the project wanted to better/replace COOPERS GREEN Hall which is irreplaceable in terms of location.
320. This has been going along for a long time. Please send back our donations which were based on a new hall at Coopers Green. In the event you can ever make up your minds, and the project resembles the one we donated to, let us know - maybe we'll donate again.
321. Needs to go at Coopers Green!!
322. Adding fill to make the elevation as needed in the current site. We have rocks and sand!
323. SE corner?
324. The original spot of Coopers Green is what is SO important for our family. An outdoor Amphitheatre would be most appreciated for Community Events. An updated kitchen with an area to meet and have classes - educational and recreational INSIDE for use throughout the year. Please keep it small for the community use. Too big means too many cars - the property cannot facilitate that . Thank you.
325. A more detailed study needs to be done taking into consideration including parking for people with disabilities and a safe pick up & drop off location for patrons. I don't believe the initial study took any of this into consideration.
326. I contributed money for a replacement at the current site.if it is going to be somewhere else, I want my money back!
327. I support siting for the construction of the replacement hall at any suitable site in and at Coopers Green Park. Shoreline access and handicap accessibility is rare and a community hall here has been and is extremely important to the Halfmoon Bay community, as well as to the residents of the Sunshine Coast making this location very desirable.
328. The Coopers Green Replacement Hall is in alignment with the Parks and Recreation Master Plan and is a key priority in the Coopers Green Park Management Plan, Our community has worked for and been promised the Coopers Green replacement hall at this location. We have been working for over a decade and have raised considerable funds to contribute to the hall..
- Halfmoon Bay residents contribute greatly to the SCRD Parks and Recreation facilities coast wide and it is critical that we as residents and taxpayers will finally have this facility constructed at Cooper Green.
- Our only other public facility in Area B is the Halfmoon Bay School. It is an officially designated B.C. Community School with an on-site day care and a Strong Start Centre dedicated to building

community that fortunately provides that area a sense of community as a multi-use facility. The SCRCD and the Sunshine Coast School District have a joint use agreement for sharing facilities for use.

The Conner Park site is located in a rare Area B, HMB agricultural land reserve and as there is such a need for "food security" and "sustainability" with a minimal amount of arable agricultural land in Area B, utilizing that property is best suited for community gardens or some such use if it is cleared of its forest values. I am in strong opposition to the proposal to locate the hall in the Welcome Woods area or Conner Park area. It is located in a residential area on a dead end street and has no public transportation service. It is a great distance for many HMB residents, it is in close proximity to SCRCD /Sechelt recreational facilities and is not central to the Halfmoon Bay population.

329. Firstly, option 2 only works if the improvements at Coopers Green, as described by the HBCA actually get built in conjunction with the new hall at Connor Park.

Secondly, while option 3 might be a more "ideal" option, we don't have the luxury of time for this approach."

330. The original fundraising for this project was site-specific and was for the Coopers Green. It is misleading to change the site designation to another area after the community spent time, energy and funds to renovate/replace at the current position at Coopers Green. The old community centre on Redroofs road has also been sold. Coopers Green is more central for different residents within Area B. As I live in the northern part of Area B, Coopers Green is 6 minutes by car and Connor park is 11 minutes. As it only takes 13 minutes to drive to Sechelt, Connor Park is quite far. Accessibility and central location for all Area B residents is relevant, as we use the hall for things like provincial elections. The Halfmoon Bay Fair has also run on Coopers Green and a multi-purpose building in that site could benefit the and enhance other community events. For potential community hall rentals, a waterfront with that spectacular view will be more attractive and could be more financially beneficial in the long run. The Halfmoon Bay Elementary School is already used for civic and community purposes, including by the SCRCD. There has been a concerted effort to move the hall to the Connor Park site by people with private/commercial vested interest in adding onto the site with a disc golf course attached. That group of people has been pushing to change the site and activate members of an exclusive and esoteric sport to try and change the results of our community agreement. Please allow the building of the new hall to be at Coopers Green, which is what the community and community members have been working so hard for and volunteering for - it's many years in the making.

331. 2nd choice would be the upper knoll of coopers green

332. My biggest concern with the Coopers Green location is the lack of parking available. Therefore my suggestion is to build a smaller hall than originally planned, one that is similar in size to the existing hall. I feel the proposed build is too elaborate and grandiose for our community. Let's focus on the basics, giving the community a meeting place in the right

location. I suggest that with the savings in cost, we add an outdoor stage area for outdoor entertainment and events. The past summer events have been a great success, and that must continue.

I also feel that with the lower cost, we can build on the present location (not s/e corner) by raising the elevation of the build area.\*

If we're only allowed 22 parking spaces, anything more is unsafe and infringes on the neighborhood as a whole.

Let's build within our means, it's the right thing to do for all.

**\* Note: A portion of this response has been removed due to reference to a private residence.**

333. Options 1 and 3 both have a lack of parking space for events that may attract more than local residents. The Halfmoon Bay community used to own a building on Redroofs above Welcome Beach. When it needed too many repairs, it was sold and we shifted our focus to Coopers Green. When we were told that it was not feasible to improve the Coopers Green hall, we turned our efforts towards a new build. So, the new hall is really meant to replace the original building above Welcome Beach, not Coopers Green. Option 2 keeps the hall in the Welcome Woods area, which is appropriate. Perhaps the design can be simplified and made more cost efficient when you take away the wish for dramatic views of the beach. It still needs good acoustics for musicals events. Thank you for this opportunity to speak.

334. **\*Note: A portion of this response has been removed due to reference to an individual.** I have been immersed in this project for the past 2+ years and live and volunteer with those who have been involved for almost a decade. We worked hard towards formulating an operational plan that would see an amazing Hall at Coopers Green that would enhance the natural community hub that is the Coopers Green Park, provide local vendors and businesses with an modern place from which to showcase their wares, and attract visitors and events that would provide revenue to offset hall costs. While I recognize that selecting Option 3 will potentially result in further delays and more costs, there is nothing to say that selection one of the other 2 will not result in the same. Also and most importantly I cannot in good conscience vote for an option that, for the entire length of this project, was never on the table. It was always a "Coopers Green Hall" project and I strongly believe that it should remain so. Thank you for your consideration of my comments.

335. Connor park is not a good site for the hall NOT CONNOR PARK Coopers is a special spot on the ocean. Just build a kitchen and call it good.

336. Unfortunately I can't make an intelligent decision here because I don't have all the information. I have read the pros and cons... Lived here for over 20 years in Secret Cove and know what a gem Coopers Green is and what a beautiful place for events. Therefore I would like the new hall to stay there and not move to Conner Park. I don't understand though, if climate change and rising waters are a big concern, why would the hall stay in the same



location?? Thanks to all involved and all their hard work, hoping for some more public information before the final decision comes down..

- 337. Keep it simple with what we have already
- 338. The Hall has character which we'll lose if taken away
- 339. My answer speaks for itself
- 340. Raise it up, add a large deck to increase usable space and integrate a ramp for accessibility
- 341. Issues with the water is a very very long way off to make us build a complete new hall is just not right...
- 342. The hall has solid bones and needs some neighborhood elbow grease
- 343. Stop spending more money on the Hall just to get this perfect! It's perfect with some TLC and history already there. I agree that the higher tides will be far down the road for us to worry now is ludicrous
- 344. Who really wants the high end Hall? For who? Neighbours or Airbnb's and Realtors making more money by showing off the latest bling in town we won't be able to use as it'll be booked all year so it's not for us at all. Leave our gem of a Hall where it is and let's fix her up for us mostly
- 345. Please keep the hall on the Coopers Green property. We need an amphitheater for outdoor concerts and a small hall for community use only. I think we might have to lose a few trees close to the current building in order to raise the new build and push it back from the water. This can be done! We have faith!
- 346. The hall and land was donated to the community by the Cooper family. The boat launch, park and hall all need to be respected for what it was originally intended for.

The present hall should be demolished replicated to today's standards in its existing location. There should be adequate parking to "scale" for the hall as well as taking into consideration that boaters still need parking as well the public. There should also be two large speed bumps at the opposite ends of Cooper's Green installed to slow traffic down for everybody's safety. This is a community park and we should take into consideration the fact we are a small community with a huge heart.

Build it well. Build it to scale. Build it with common sense (parking/traffic/safety).

347. Make the bold decision and build the hall at Connor Park. We must move beyond the stage of studies and expense to disprove the viability of the lower Coopers Green Park. We must not endanger the ICIP grant. Halfmoon Bay needs a community hall and we need to start as soon as possible.

The proponents of the lower Coopers Green location are a relatively small but very motivated group of elderly, wealthy, long-term residents, including many part-time residents. The SCRD needs to build the hall to satisfy the long term needs of the whole of Halfmoon Bay. Within a few years of completing the hall, the now motivated group will be gone and the population will be growing in Welcome Woods. Young parents and children today, largely in Welcome Woods, are too busy earning a living and learning at the school. They don't have time to worry about the SCRD and its survey. But the SCRD represents them as well and their needs should be prioritized ahead of the old guard.

Connor Park is an excellent location for a community hall, space for the hall, recreation, parking, sports, play space, more than we need. Coopers Green is a jewel of a location for outdoor events and desperately needs to be upgraded. But it doesn't need a community hall just to serve the nostalgia of some long term residents. Coopers Green has no space for expansion, there is no space for parking and demand for the only boat ramp for many miles will increase - it cannot be moved elsewhere.

## Area D

348. Connor Park doesn't make sense. Rare waterfront location @ Coopers Green.
349. I do not believe that this project should proceed. When it was originally proposed years ago, it was understood that the costs would be undertaken by the Halfmoon Bay community and not be a burden on the other electoral areas. Now, the other areas are being asked to contribute. This is wrong. I would point out that Roberts Creek does not have any community halls supported by the Parks Dept of the SCRD. Why should we be expected to pay for the one in Area B?
350. I don't think that the original 4.5 million budget needs to be spent. Just the grant funding and whatever is necessary to retain the grant, including the contingency. Let's make this a Halfmoon Bay Project.
351. Coopers Green holds so many fond memories for many community members. It's a shame that coopers green hall is even being suggested to be moved.
352. It is too bad that there is not a better site somewhere else in Halfmoon Bay. SCRD had a study on sea level rise done years ago, which should have stopped this project years ago, not in 2022 because of a 'new' report. Is it really true that the initial approval of the hall project was

made by the Board of Variance! (from a timeline in one of your reports on project history) BOV is not supposed to make decisions on major expenses! Like three guys on the BOV are the ones that committed us all to this costly extravaganza? Major SCR D reports (like sea level rise report) should be in some easy to access on-line library, rather than hidden in meeting agendas, etc. Same for the maps section - where did they all go, including the one made years ago on sea level rise. I am just really disappointed that I will have to pay for the Halfmoon Bay 'New Atlantis' project, an expensive community hall doomed to sink into the ocean.

353. Cheapest option for tax player please
354. Not enough parking at Cooper's Green. Sea level issues.
355. Yes. Not offered the option of no hall. Concerned about tax increase and fact all areas paying for a rec facility. All other areas used old renovated or not small buildings. Better use of community school with covered outdoor use area would be preferable.
356. While I totally get the importance of a community hall, there is already one at Coopers Green Park. Why are small renovations deemed not enough? This money would be better spent building several affordable housing units in the area at this time. Any major upgrades / complete overhaul to the building at the current site would be a complete waste of money and resources based on the inevitable rising of the sea levels. I would suggest modest updates and improvements to the existing hall, and if a brand new hall really has to be built, then move it from that area completely. Affordable homes first though...
357. It does not make sense that such a rural area would get a new hall while other areas lack basic necessities. Roberts Creek should have permanent public washrooms instead of porta potties.
358. I prefer no further investment at coopers green
359. This project was extremely expensive to start with and it got even more expensive. Why should all areas have to pay for this exorbitant project ? As for the survey, how about a no build / no added improvement option ? Thanks
360. The proposed new hall is too costly .

## Area E

361. This survey should have included pricing so residents would know how much their choice will cost compared to the other options. There also should have been consideration for a private hall similar to the hall in Roberts Creek. It's unclear why the SCR D must be involved in the replacement hall project.

362. Hope whatever decision is made, the project is able to come in UNDER or AT budget.
363. No more taxpayer money spent on more studies.
364. A community hall should be for the community and serve the people in that community. I have only attended Frank West hall to vote and once to build bat boxes with my grandson. A community hall is not a tourist destination. Therefore, keep it simple. It should be totalitarian in use.
365. Coopers Green is such a special little park, and should be kept as such for that little neighbourhood. A community hall should be placed in an area to accommodate the community, (including the parking spaces) without taking away from what makes that community special. It doesn't need to be on the waterfront.
366. Connor Park is more central to all of Halfmoon Bay and better access for families. Parking will always be an issue at Coopers Green but the area is lovely for smaller gatherings.
367. Your Option 3 and Option 2 in the backgrounder is worded differently in this survey which could be perceived as intentionally creating confusion for these options.
368. Donors have provided less than 10% of the construction budget yet we should all feel beholden to them and the community association of Halfmoon Bay? Build a hall at Connor Park, an outdoor space at Coopers Green and let's stop wasting money and the SCRD's time. The community association has had more airtime in delegations than any other I can recall.
369. More parking.
370. I would like to see a modest hall, similar to the halls provided in other areas.
371. I think the hall is old but a few improvements could make it very serviceable for many years in its current location. Further study and in particular an analysis of cost of remediation vs. life of building relative to sea level rise could find a popular compromise.
372. It is totally insane for the SCRD to spend over \$4 Millions dollar to replace a hall in any jurisdiction of the SCRD. It is really a total shame that the SCRD staff do not take care of tax payers assets and interests. For the last year, I shake my head when I go walk on Bonniebrook Beach and see the foot bridge that has not been replaced yet. A few years ago the kitchen was dismantled, instead of fixing it like it should be. How long will it take to have a new foot bridge built? Why not protect the Assets we already have instead of spending enormous amount of money in consulting fees?
373. We don't need more studies. Leave Connor Park intact and leave the trees intact. Don't remove any trees for the project..

374. Based on the meeting between the SCRCD and HBCA I think option D would be the preferred option, (Hall at Connor Park and a stage and washrooms at Coopers)

As an Area E person I am not opposed to my tax dollars helping Area B or any other area. However, I do think Area B folks need to be a little more frugal. They want a castle when house would be adequate. I agree Cooper's Green is special and needs to be preserved as best we can. However, climate change has to also be considered. While it won't likely affect Coopers Green in the next 10 - 20 years, it is coming. Let plan and build for the future not today. I also think if the those who want a refund of their donations if their dream hall is not at Cooper's then the budget is dropped by the amount refunded. \$4.1 is the limit of taxpayer and grant money. I do hope there is enough funds left over for a performance stage and washrooms at Cooper's Green.

375. This option has the potential to create community and better access as well as create some surplus in the current funding which can be better used. I'm not really in favour of spending this kind of money on a community hall but if it must go ahead then making better use of the funding is what I support.

376. If there is to be a community hall it should be located in a safe, convenient spot easily accessed by the community. It should be modest enough that it does not have to provide for pay services to support upkeep. It does not have to be in Cecil Green Park but it could be.

377. The idea that the community would be involved in managing the hall and recouping money is problematic. This is not a reliable source of funding since it is contingent on individuals stepping up to take on responsibilities. The SCRCD would then be left to subsidize operating costs.

378. None of the options are suitable or affordable. It is unclear how a responsible local government could proceed with an unfunded major capital construction project without a business case and funding in place. We are in a crisis regarding our water supply and absolute lack of infrastructure planning and investment. The climate crisis trumps a local community hall that can't possibly be operated by volunteers and pay for itself. This project should have been a NO by our elected officials from the start and it is shocking that it appears to be a done deal and now we are discussing what location might be best. Dump the federal infrastructure funding and take a good look at the capital spending plan that doesn't seem to exist at the SCRCD.

379. Option 3 was only selected to complete and submit this survey. This project should be stopped and the Fed grant should be returned. The budget approval process is flawed and there is no appropriate business plan. The SCRCD has many more important and critical matters to be spending money on: water infrastructure to name one huge item.

380. Put it on higher ground where it will last longer.

381. Too expensive for little used community hall.

382. a cost-effective upgrade to existing hall or an up-grade to another existing building. Look into joint uses with firehall or schools. Proposed Cost is not doable
383. We're already facing higher interest rates inflation and climate change. Consider the size of the hall in relation to the number of people in the area
384. I think the size of the new building should be closer to the size of the current hall to stay more in line with the size and function of other community halls on the coast.
385. We have several community halls in the SCRD that are under-utilized (thinking of the ERIC CARDINALL HALL+ FRANK WEST HALL). I would like to see information on how the Cooper Green Hall would be used to justify the expense of residents of rural SRCD paying for it (potential for day care etc.)
386. Scrap the whole plan.cut our losses.maybe we have learned something about where to spend taxpayers money wisely and not waste it on ineptness.we have already cost ourselves 1.5 million dollars.seriously?we unfortunately can't afford this.
387. Coopers Green is an historic and iconic place on the Sunshine Coast. Please invest in maintaining at least the park area, so that folks can gather and picnic on the green, stay cool under the beautiful trees or launch boats/kayaks and enjoy the protected waters of the area. Preference would be to keep the little hall - or at least a water/sink source and public washrooms right on the green.
388. Please make this a best bang for the bucks, the HMB community hall neighbours, and the other SCRD areas.

## Area F

389. This decision is best made by the local community.
390. This is a major expenditure that all tax payers will be contributing to for the benefit of a few.
391. Public Waterfront access is a priority now and for future generations
392. Keep the waterfront open for public use.

## Other

393. Halfmoon Bay needs a community kitchen and that should be a priority in this plan.

394. The beauty of that location is it's vicinity to the beach. Relocating it to Connor Park would eliminate the great location of Coopers.
395. That park is a special place and deserves a hall goe people to fully utilize it..
396. Coopers Green has no parking as it is and is the only boat launch around so if the hall is replaced here you might as well remove the boat launch and I'm sure that won't go over very well
397. Most important thing is that basic infrastructure like bathroom facilities are in place at Coopers Green Park. That Park area is a little gem and so accessibility and basic facilities at a minimum need to exist.
398. Definitely not option 3 and Option 2 seems redundant with a bookable school next door.
399. Once the old hull is removed upgraded to the boat launch and parking need to be addressed. A small dock to tie up to while launching your boat to park you vehicle is badly needed. Look at other communities. Almost no one has a boat launch with out a dock to tie the boat to while you go park. We collect taxes from islands and it's about time we start to improve the ramp and service for all taxpayers. Even a user pay ramp would be welcomed if the parking and service is reasonable.
400. Cooper's Green is too small and inadequate for the kind of community hall that would suit the needs and future growth of the community. We have few enough waterfront parks where families can go to enjoy the beach that are accessible and to fill that space with a large building and parking lot would be a great loss
401. Am thrilled that the community is working to preserve this amazing site that has so many fond memories for our entire family. My parents and our families celebrated both their 40th & 50th anniversaries with wonderful parties at Coopers Green.
402. No need to spend our money !!!!
403. I am 54 years old and spent every summer, as a child in particular, in Halfmoon Bay. One of my fondest memories was coming together at Cooper's Green, on Friday nights, for the community arcade and playing pool. I still come here every summer, my children as well, and we look forward to spending many more special times at Cooper's Green. Gratitude to everyone for working so hard on this project!!
404. Please minimize delays and get on with the construction!!!!!!!!!!!!!!
405. I was a Halfmoon Bay/Sechelt resident 1980-2916, and intend to return in retirement. I have been an active member of the HB Recreation Commission, Country Fair Committee, and HBVFD.

406. Please keep the current site as it holds so many memories for our community and has been around for generations.
407. This land was donated by Mr Cooper for exactly what it is , a small community hall... it is should not be anything but this.... the area is small and parking will always be an issue... money was raised for this and it should be used for what it was raised for!



## SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

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**TO:** Committee of Whole (COW) – March 9, 2023

**AUTHOR:** Ahmad Kidwai, Manager, Transit and Fleet

**SUBJECT:** INTRODUCTION OF AN ELECTRONIC FARE COLLECTION SYSTEM (UMO) FOR THE SUNSHINE COAST TRANSIT SYSTEM

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### RECOMMENDATION(S)

- (1) **THAT the report titled Introduction of an Electronic Fare Collection System (Umo) for the Sunshine Coast Transit System be received for information;**
  - (2) **AND THAT the BC Transit Universal Refund Policy be received for information;**
  - (3) **AND THAT the SCR D Transit Fees and Charges Bylaw No. 626 be amended to reflect a change from “Monthly Pass” to “30-Day Pass” and the removal of existing ticket fares;**
  - (4) **AND THAT once the launch date for the Electronic Fare Collection System (Umo) is known, that the Transit Fees and Charges Amendment Bylaw be brought forward to a future Regular Board meeting for three readings and adoption.**
- 

### BACKGROUND

In 2023, BC Transit will be introducing the Umo fare collection technology platform in 30 transit systems across the province, including the Sunshine Coast Transit System.

This Umo technology solution, provided by Cubic Transportation Systems, is being put into operation to replace the existing, end-of-life fare collection equipment and technology and provide customers with new convenient ways to purchase and use their fares and replace the current magstripe passes and paper tickets.

The implementation of the electronic fare collection technology is restricted to the Conventional Transit Service only (does not include Custom Transit).

The purpose of this report is to outline the implications of the new electronic fare collection system for the SCR D.

### DISCUSSION

This new electronic fare collection system (Umo) will enable passengers to pay their fare with a mobile app, that comes with additional features like trip planning and real-time bus location updates, or with a reloadable smart card that can be managed through a customer website or topped up at retail vendor locations. On the bus, new fare validators will be installed, and riders will present their mobile app or reloadable smart card for fare verification. In the near future, riders will also be able to tap their credit or debit card onboard to pay their fare when boarding. It is

important to note that cash will remain as a payment option for those riders that choose or need to use it.

This electronic fare collection system will be a new source of data on fare usage and transit ridership that will be used to inform future recommendations on fare policy and service delivery.

It is anticipated that the electronic fare collection system will be launched in early Q3 2023. SCRDC is working with BC Transit on an extensive marketing and promotion campaign prior to launch. Further, BC Transit will be introducing a new dedicated Umo customer support centre upon launch that will assist customers with addressing questions, managing their accounts and resolving any issues.

As part of Umo, BC Transit is introducing a universal refund policy to provide a consistent customer experience and enable effective customer support through a dedicated call centre. BC Transit is adopting the following universal refund policy for use with Umo:

*Full refunds are available for unused fare products purchased by the customer. No refunds for any partially used or expired fare products. Refunds available on stored value amounts greater than ten dollars.*

Importantly, product usage information is available through Umo and will be referenced as part of the verification of refund eligibility.

Implications to the Sunshine Coast **Conventional** Transit System:

There are policy related items within the Annual Operating Agreement between BC Transit and the SCRDC that require a change in order to provide an optimal customer experience within Umo. These include:

**1. 30-DAY PASS**

Currently, Bylaw No. 626 Transit Fees and Charges, identifies a Monthly Pass rate.

To improve the customer experience using the Umo Fare System, BC Transit is recommending that current calendar-based monthly pass products be converted to more flexible 30-day passes. For customers, the 30-day pass can be purchased and used at any time in the month, removing the need to wait for the start of a month as is the case with the present pass. The 30-day pass can also be set up to be automatically repurchased to a customer's account, removing the need to repurchase a new pass monthly.

For the Sunshine Coast Regional District, the 30-day pass creates more opportunities for riders to transition to a product that will encourage increased transit ridership. It will also result in a marginal increase in transit fare revenues through the creation of an additional five days of pass revenue annually (30-day pass times twelve months equals 360 days). For the Sunshine Coast Transit System, the increase will be approximately an additional 0.33% of fare revenue annually.

**2. REMOVAL OF TICKET FARES**

Currently, Bylaw No. 626 Transit Fees and Charges, identifies a DayPASS rate as well as Ticket rates.

When a customer pays the DayPASS rate (\$4.00) they receive a paper ticket that they can show for the duration of that calendar day to ride transit at no additional cost. To enable the current customer practice of purchasing their all-day fare on the bus, BC Transit will be utilizing the stored value feature in Umo, **whereby customers would be capped at the DayPASS rate after being charged two single ride fares**. This will not be available to customers that pay cash, as there is no means of tracking cash fares paid. Customers that pay cash, will need to pay the \$2.00 fare every time they get on a bus.

Further, customers can purchase 10 bus tickets (paper tickets) at a reduced rate of \$18.00 (value of \$20.00). The fare capping feature cannot be supported through the use of pre-purchased products such as the ticket fare used currently. Due to this limitation, and in efforts to ensure that customers are always charged the best fare, BC Transit will not be including ticket fares as part of those made available in Umo. To this end, BC Transit is recommending the removal of the ticket fare from the Sunshine Coast Transit System fare structure to further its alignment with the principles of BC Transit's fare strategy being that transit fares should be simple and easy to understand and use.

In being a discounted product, the removal of ticket fares would be considered a fare increase for those riders who currently use tickets. For the Sunshine Coast Transit System, the removal of ticket fares would result in an increase in annual fare revenues of 1.96%.

If the Board does not support the removal of the ticket fares, the SCRD could work with BC Transit to continue to provide this discounted fare through the current physical paper product. This would continue the need to administer the distribution and sale of these products through a retail vendor network and would minimize the expected benefit of Umo being increased and improved fare product purchase and usage data within the Sunshine Coast Transit System.

Staff support BC Transit's suggested changes to a 30-day pass and the removal of the ticket fare. This will enable the full implementation of Umo and will result in the fulsome collection of important ridership data to inform future operational decisions.

With this in mind, staff are recommending the following:

1. Receive the BC Transit Universal Refund Policy for use with Umo as information.
2. Approve the following amendments to Transit Fees and Charges Bylaw No. 626 Schedule A:
  - a) Adoption of the 30-Day Pass fare in place of existing monthly pass fare
  - b) Removal of existing ticket fares (discounted tickets and DayPASS)

Of note: HandyDART fares and tickets will remain the same.

#### *Financial Implications*

The financial implications of the new electronic fare collection system hardware and servicing costs have been built into the draft Annual Operating Agreement previously approved by the Board.

The new fare structure should result in a small increase in annual fare revenues of ~2.3%. SCRD retains 100% of fare revenues. If fare revenue shows a trend in increase, over and above what is in the Financial Plan, a review and possible reduction to taxation subsidy will be explored as part of the 2024 Budget.

*Timeline for next steps or estimated completion date*

The new fare structure must be in place prior to the launch of Umo. Once there is a confirmed launch date, Legislative Services will bring forward the Transit Fees and Charges Bylaw No. 626 for amendment to a Regular Board Meeting so that the fees are in place accordingly.

As mentioned previously, Umo is anticipated to launch in early Q3 2023.

*Communications Strategy*

SCRD is collaborating with BC Transit on an extensive marketing and promotion campaign prior to the launch of Umo. This campaign will be led by BC Transit and will include in-person engagement events, pop-up events, outreach to community organizations and other interested parties, media campaigns, and potentially a public launch celebration.

**CONCLUSION**

BC Transit is proposing an Electronic Fare Collection System (Umo), using the most recent fare technology platform. This technology will enable Sunshine Coast Transit Service passengers to pay their fare with a mobile app, that comes with additional features like trip planning and real-time bus location updates, or with a reloadable smart card that can be managed through a customer website or topped up at retail vendor locations.

This will require changes to the current fare structure as outlined in the report. Staff will bring the Transit Fees and Charges Bylaw No. 626 for amendment to the Regular Board Meeting scheduled for March 23, 2023.

Reviewed by:			
Manager		Finance	X - T. Perreault
GM	X – S. Gagnon	Legislative	X – S. Reid
CAO	X – D. McKinley	Other	

## SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

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**TO:** Committee of the Whole – March 9, 2023

**AUTHOR:** Marc Sole, Manager, Solid Waste Services

**SUBJECT:** OCEAN PLASTIC DEPOT PILOT PROGRAM AT THE SECHELT LANDFILL

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### RECOMMENDATION(S)

- (1) **THAT the report titled Ocean Plastic Depot Pilot Program at the Sechelt Landfill be received for information;**
  - (2) **AND THAT the delegated authorities be authorized to sign an agreement with The Ocean Legacy Foundation to establish an Ocean Plastic Depot Pilot Program at the Sechelt Landfill;**
  - (3) **AND FURTHER THAT this recommendation be forwarded to the March 9, 2023 Regular Board meeting.**
- 

### BACKGROUND

There is currently no option for recycling ocean plastics, and in particular dock foam (i.e., Styrofoam™) in the Sunshine Coast Regional District (SCRD). SCR D staff have been pursuing options to recycle ocean plastics, which include dock foam, fishing nets, buoys, and foam-filled tires. Increasing diversion of ocean plastics will preserve space and extend the life of the landfill.

The SCR D has been working with The Ocean Legacy Foundation to establish an Ocean Plastic Depot at the Sechelt Landfill. The Ocean Legacy Foundation is a registered non-profit organization and is the only organization recycling ocean plastics in BC. To participate in an Ocean Plastic Depot Pilot Program, the SCR D will need to sign an agreement with The Ocean Legacy Foundation, install infrastructure to accept ocean plastics at the Sechelt Landfill, operate the depot, and coordinate hauling to the recycling facility in Richmond, BC. If the Pilot Program is successful, the Board can consider continuing to fund the depot through the 2024 budget process.

The purpose of this report is to seek Board direction to pursue an agreement with The Ocean Legacy Foundation and to establish an Ocean Plastic Depot Pilot Program at the Sechelt Landfill.

### DISCUSSION

#### *Options and Analysis*

The Sechelt Landfill is currently estimated to be at capacity by 2025. The SCR D is working towards the development of a long-term solution for future regional solid waste disposal, and towards maximizing landfill space through programs that promote waste diversion.

Ocean plastics require more landfill air space based on weight, particularly foam originating from docks and beach cleanups, compared to other denser materials. Consequently, dock foam in the

landfill is an inefficient use of limited landfill air space. For example, in 2022, the SCRD accepted 15.75 tons of beach and dock foam at the Sechelt Landfill, which used approximately 555 cubic meters of air space, or the equivalent of eight days of landfill life. The same weight of municipal solid waste uses an average of 9.6 cubic meters of air space.

Through the Ocean Plastic Depot Pilot Program, the SCRD would collect foam filled tires, marine rope and netting, plastic barrels, hard plastics (floats), and dock/beach foam. These materials would be transported to Ocean Legacy's marine plastic processing facility in Richmond, BC. At the facility, the plastics are washed, dried, shredded, heated, cut, and turned into plastic pellets. These pellets are recycled into various items including non-structural lumber, benches, and boat parts. There are four existing depots in operation: Powell River, Ucluelet, Port McNeill, and Cumberland.

#### *Financial Implications*

The Ocean Legacy Foundation has secured funding and infrastructure to operate a depot at the Sechelt Landfill through the Department of Fisheries and Oceans (DFO), under the Sustainable Fisheries Solutions and Retrieval Support Contribution Program (Ghost Gear Fund). This grant opportunity expires on March 31, 2023.

The Ocean Legacy Foundation would pay for infrastructure costs, including signage, educational materials, a 40-yard lidded roll-off bin, sorting containers, and other depot items through their DFO grant, that will arrive and be set up before their grant deadline at the end of March. The SCRD will own the infrastructure, including the roll-off bin, for as long as the Depot is in operation.

The SCRD would be responsible for hauling expenses to the recycling facility in Richmond, BC. Staff estimate that the SCRD would need to haul materials two to four times per year, which could cost up to \$10,000 per year. The costs of hauling will be tracked and capped at \$10,000 for this one-year pilot.

If dock foam is diverted, staff anticipate that the SCRD will increase revenue through the resulting landfill air space saved, which may offset the cost of operating a new Ocean Plastic Depot. Currently, dock foam is charged at the regular Municipal Solid Waste disposal rate of \$150 per ton. In 2022, dock foam disposed at the Sechelt Landfill used 555 cubic meters of air space and provided \$4,410 in revenue. Regular municipal solid waste landfilled in the same amount of air space would provide \$50,743 in revenue. For this reason, staff recommend setting the tipping fees for ocean plastics at \$0 to encourage diversion from the landfill to the Ocean Plastic Depot.

Staff recommend using Sechelt Landfill tipping fee revenue to fund this pilot program. The Ocean Legacy Foundation may be able to offset some hauling costs if future grant funding becomes available. In addition, this pilot will be reviewed in 2023, and if successful, staff can request continued operation funding for the Board's consideration in the 2024 budget process.

#### *Timeline for next steps or estimated completion date*

If the Board provides direction to proceed, the SCRD will sign an agreement with The Ocean Legacy Foundation and set up the Ocean Plastic Depot Pilot Program at the Sechelt Landfill by March 31, 2023. The Ocean Legacy Foundation will provide the required infrastructure, signage, and educational materials before March 31, 2023. Staff will develop a procedure for landfill staff to operate the depot and a process for tracking hauling expenses in March. Given the short lead times for receiving the infrastructure directly from The Ocean Legacy Foundation and the simple

set up for the depot at the Sechelt Landfill, staff are confident they can meet this timeline to install the depot by the end of March.

*Communications Strategy*

Staff will develop a communications plan in March 2023 to inform the public following set up of the Ocean Plastic Depot, including a media release, social media posts, and website updates. The Ocean Legacy Foundation provides an educational guide for the public that can be customized for the SCR D.

**STRATEGIC PLAN AND RELATED POLICIES**

This initiative supports the strategy of achieving sustainable solid waste management from the SCR D’s 2019-2023 Strategic Plan. Diverting ocean waste, particularly dock foam, from the Sechelt Landfill will facilitate the efficient use of landfill airspace to maximize its lifespan.

**CONCLUSION**

The SCR D has an opportunity to partner with The Ocean Legacy Foundation and establish an Ocean Plastic Depot Pilot Program at the Sechelt Landfill to divert and recycle ocean plastics. Through this program, many ocean plastics will be accepted for recycling at no fee.

Operating an Ocean Plastic Depot at the Sechelt Landfill will offer several benefits, including extending the life of the landfill, diverting materials from the landfill to a recycling stream, and supporting the responsible removal of ocean plastics from the marine environment.

The SCR D would need to sign an agreement with The Ocean Legacy Foundation by March 31, 2023, to access the grant funding for the depot infrastructure. Staff would receive the infrastructure and develop operating procedures and a communications plan in March 2023. Operation of the depot and implementation of the communications plan will follow immediately after. The SCR D would be responsible for operating the depot, including hauling expenses.

Reviewed by:			
Manager		Finance	X - T. Perreault
Acting GM	X – M. Edbrooke	Legislative	X - S. Reid
CAO	X - D. McKinley	Purchasing	X - V. Cropp

## SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

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**TO:** Committee of the Whole – March 9, 2023

**AUTHOR:** Shane Walkey, Manager, Utility Services  
Sierra Rempel, Strategic Planning Coordinator

**SUBJECT:** DREAM VALLEY ESTATES WATER SYSTEM

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### RECOMMENDATION

- 1) **THAT the report titled Dream Valley Estates Water System be received for information;**
  - 2) **AND THAT staff proceed with a feasibility study funded by the owner of the Dream Valley Water System, or the Dream Valley Estates Strata, to explore options for SCRD acquisition of the Dream Valley Estates private water system.**
- 

### BACKGROUND

The Sunshine Coast Regional District (SCRD) has three Water Service Areas through which it provides treated drinking water. Several thousand residential properties are not on SCRD water, and are supplied by other water sources, such as private community water systems or private wells. Properties outside the SCRD water services areas do not pay for SCRD water services.

On December 15, 2022, the Sunshine Coast Regional District (SCRD) received a letter from the President of Dream Valley Estates Strata (the Strata) requesting that their private community water system be transferred from the current owner Clearwater Utilities to the SCRD (Attachment A). Dream Valley Estates is located in Garden Bay, Area A, on Camp Burley Road near Mixal Lake. The developer built the water system in 1996 and transferred to Clearwater Utilities shortly after. The water system services about 20 properties and consists of a private well, a water treatment building and reservoir, and is operated and maintained by a private contractor.

The raw water from the well has elevated levels of arsenic, above the *Canadian Drinking Water Quality Guidelines* (CDWQG), which must be reduced for the water to be potable. The water treatment system includes arsenic removal and chlorination. In October 2022, Vancouver Coastal Health (VCH) issued a “do not consume” notice to the Strata, due to elevated levels of arsenic in the treated water. Community water systems such as Dream Valley are regulated by the Ministry of Health and must follow the *BC Health Act*.

The purpose of this report is to update the SCRD Board about the request for the SCRD to take ownership of the private water system and determine if staff should pursue additional work, at the expense of the Dream Valley Water System owner or the Strata, to assess feasibility and cost of the SCRD taking ownership of this private water system.

### HISTORY

The Strata first approached the SCRD in March 2005 to take over the Dream Valley Water System. In April 2005, the Board directed staff to complete a study to better understand the feasibility and cost



of transferring ownership to the SCRD. In November 2005, staff presented this feasibility study to the Board with three potential options for takeover. The Board directed staff to “work with the Dream Valley community to determine their preference of options” (676/05). However, this initiative was discontinued by the proponent, as stated in the [2011 Area A Water Master Plan](#). VCH and the Comptroller of Water Rights in BC, responsible for the regulation of privately owned water utilities, was and remain supportive of an SCRD acquisition of the system to ensure adequate and safe water service.

## **DISCUSSION**

The Dream Valley Estates Water System has naturally occurring arsenic which requires removal to be potable. The arsenic removal system and water system require regular maintenance. Water sample results from June 2022 to December 2022 show that treated water leaving the treatment plant was below the CDWQG maximum acceptable concentration (MAC), however arsenic levels in the distribution system are above the CDWQG MAC. This has resulted in a do not consume advisory from VCH and residents relying on bottled water for consumption. Additional maintenance and upgrades to the system may be required and given the small user group, it may not be financially feasible for the Strata.

Due to water quality issues, the Strata sent a letter requesting the SCRD acquire the water system in December 2022. In recent weeks, the SCRD has also received many letters from residents of the Strata requesting that the SCRD take over the system. The Strata has also reached out to VCH and the BC Comptroller of Water Rights for their support on SCRD taking over the system. Staff have had discussions with Clearwater Utilities, the water system owner, and they have indicated that they want the SCRD to take on the water system.

The process for water system acquisition could include the following process:

- Conduct a feasibility study to identify required upgrades, options and associated costs
- Provide a report for the SCRD Board’s consideration with a recommended option
- Petition the Dream Valley properties to amalgamate with North Pender Water Service Area
- Proceed with conversion process (amend applicable bylaws, submit documentation to the Province, transfer of assets etc.)
- Complete upgrades as required.

## **Water System Acquisitions**

### **Benefits**

The SCRD is not required to take over community water systems as per *SCRD Subdivision Servicing Bylaw No. 320, 1987*. Acquiring small water systems can benefit communities by providing sustainable management of water resources, ensuring residents have access to safe and reliable drinking water and expanding the water service area user base, in this case, North Pender Harbour Water Service Area.

### **Risks**

Acquiring water systems, specifically systems with known non-compliances, poses risks to the SCRD. If the SCRD takes over the Dream Valley Estates Water System, liability for proper management and system functioning would be transferred from Clearwater Utilities to the SCRD. Associated staff time and infrastructure funding will be needed to ensure the existing system is operating within all regulatory requirements.

## OPTIONS

### Option 1: Update the feasibility study, funded by the owner of Dream Valley Water System.

The 2005 feasibility study identified three potential options for an SCR D acquisition of the Dream Valley Estates Water System. However, this study and estimated costs are now over 17 years old and should be updated. An updated feasibility study would review potential options, estimate capital improvement costs for both the existing water system and for new infrastructure to connect Dream Valley Estates to the North Pender Harbour Water System.

Two main options would be reviewed through the feasibility study.

#### 1. Short-term plan to correct issues modify/improve arsenic removal

Continue operating the water system independently by completing short-term improvements to increase efficiency of the arsenic removal process and backwash disposal.

#### 2. Long-term plan to extend watermain

To connect Strata properties to the North Pender Harbour Water System, the SCR D would need to build a 1.4-kilometer watermain extension, as outlined in Figure 1. Several other properties could benefit from a proposed watermain extension and would be subject to latecomer fees.

Figure 1



To join the North Pender Harbour Water Service Area, a petition would be required and be subject to Board approval.

**Option 2: Do not consider taking over the water system**

Staff will provide the Dream Valley Estates Water System owner with known resources to assist in remediating the arsenic issues. The SCRCD could consider taking this system over in the future.

*Financial Implications*

Staff propose completing an updated feasibility study funded by the owner of the Dream Valley Estates Water System or the Strata that will cost approximately \$10,000. SCRCD staff would develop a procurement process, award and manage the contract. This work would be work order, to ensure both the cost of a contractor and staff time are recovered.

*Timeline for Next Steps*

The SCRCD has met with representatives of the Strata and the owner of Dream Valley Water System. If directed by the Board to complete an updated feasibility study, a tour of the facility and infrastructure will be organized. It is estimated that the study would be completed by Q4 2023.

**STRATEGIC PLAN AND RELATED POLICIES**

N/A

**CONCLUSION**

The Sunshine Coast Regional District received a letter from the President of Dream Valley Estates Strata requesting that their private community water system be transferred to the SCRCD for ownership, operation, and management. The SCRCD is not required to take over community water systems, however, acquiring systems can benefit communities through the sustainable management of water resources, ensuring residents have access to safe and reliable drinking water, and expanding the user bases who pay for the services. Acquiring water systems with known non-compliances poses risks to the SCRCD in the form of liability, funding, and staff time.

If the acquisition of the Dream Valley Estates Water System is to be considered, a feasibility study investigating the potential options, costs and funding sources would be required. Staff suggest the owner of the Dream Valley Water System or the Dream Valley Estates Strata fund this study to confirm the feasibility and cost of the SCRCD taking ownership of this private water system.

**ATTACHMENTS**

Attachment A: Letter titled, “Clearwater Utilities Acquisition” from the Dream Valley Estates Strata, dated December 15, 2022

Reviewed by:			
Manager		Finance	
GM (acting)	X - M. Edbrooke	Legislative	X - S. Reid
CAO	X - D. McKinley	Other	

December 15, 2022

Shane Walkey  
Manager, Utility Services  
Infrastructure Services  
Sunshine Coast Regional District

Dear Mr. Walkey:

**Re: Clearwater Utilities Acquisition**

We, the customers of Clearwater Utilities and residents of Dream Valley Country Estates (LMS3099), are petitioning to see the Clearwater system transferred to the Sunshine Coast Regional District. This petition supports the recent transfer application initiated by the owners of ClearWater Utilities to the SCRD, which is actively supported by both Vancouver Coastal Health and the BC Comptroller of Water Rights as being in the best public interest.

Dream Valley is a small family-oriented community of twenty (20) bare land strata lots in Garden Bay (Area A). In the midst of a prolonged period of potable water disruption and uncertainty, our residents are eager to rally behind a solution that will both ensure our water rights and security, and minimize public health risks for our water users going forward. As customers, we acknowledge that the SCRD assuming responsibility for our water services provision could likely involve increases to our current utility rates; we also place great value on the significant improvement in the quality and reliability of water service SCRD could offer our community after this trying time. We add all our voices in requesting the SCRD consider providing water to the residents of Dream Valley Country Estates by acquiring the Clearwater Utility.

Our strata Council is happy to meet in person to discuss this petition and process with your office in more detail at any time. Please let us know if we can provide any further information to expedite this effort to help our community secure a sustainable supply of safe, reliable water.

Thank you in advance for your consideration.

Sincerely,



Mario Traina  
President, LMS3099  
Dream Valley Country Estates  
Garden Bay BC (SCRD Area A)  
Email: [REDACTED]  
Phone: [REDACTED]

## SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

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**TO:** Committee of the Whole – March 9, 2023  
**AUTHOR:** Shelley Gagnon, General Manager, Community Services  
**SUBJECT:** COMMUNITY SERVICES DEPARTMENT 2022 Q4 REPORT

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### RECOMMENDATION

**THAT the report titled Community Services Department 2022 Q4 Report be received for information.**

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### BACKGROUND

The purpose of this report is to provide an update on activity in the Community Services Department for the Fourth Quarter (Q4) of 2022 (October 1 to December 31, 2022).

The report provides information from the following Community Services Department Divisions:

- Parks [650]
- Cemeteries [400]
- Dakota Ridge [680]
- Building Maintenance Services [313]
- Community Recreation Facilities [615]
- Pender Harbour Aquatic and Fitness Centre [625]
- Transit [310]
- Fleet [312]
- Ports [345 & 346]

## PARKS [650]

### Progress on Priorities from 2022 Service Plan Lite

Core Service/Project	Goal	Timeline	Progress
Parks maintenance	Completion of ongoing inspections, operations, and maintenance of SCRD parks, beach accesses, active transportation routes, and park infrastructure. Includes: Landscaping, tree and brush maintenance, litter and graffiti control, wildfire risk prevention, pest management, trail and bike path maintenance, ongoing repairs, maintenance and replacement of park assets, removal of unauthorized structures, adherence to regulations and legislation.	Ongoing	Continued progress and all items regularly completed as work plan and emerging priorities permit.
Playground Maintenance	Conduct regular inspections, maintenance and repairs. Seasonal maintenance, start up and shutdown of water park.	Ongoing	All regular inspections completed as planned.
Sports Fields Maintenance	Annual aeration, turf maintenance, repair and maintenance of irrigation systems.	Ongoing	All irrigation systems are currently shut off, the wet dormant season negates the need for any ongoing irrigation throughout the winter. Extended drought conditions last year have reduced the quality of turf conditions and added stress to a noticeable degree, specifically at the very well-used Cliff Gilker Sports Field. The field will require significant time for recovery as soon as the growing season becomes optimal.  Staff continue to assess, and regularly communicate any changing field conditions to all users.
Management and Maintenance of Community Halls	Ensure safe, regulation-compliant operation of community halls. Plan, schedule and complete preventative maintenance tasks. Prevent breakdowns/service interruptions. Maximize useful life of community assets. Provide community rentals and bookings with support from Recreation Services.	Ongoing	Continued annual preventative maintenance occurring as scheduled.  Continued improvements to process, and ongoing facility and events bookings facilitated through dedicated Facility Booking Technician including: <ul style="list-style-type: none"> <li>• Review of processes and procedures (damage deposits, permits, payment terms, communications with patrons, birthday parties and special events, overall process for bookings, marketing and promotion)</li> <li>• Website Updates</li> <li>• Equipment Audit and Asset/Inventory Registry</li> <li>• Weekly conditions updates to user groups</li> </ul>

			<ul style="list-style-type: none"> <li>Improved contracted caretaker communication follow up</li> <li>Customer service improvements (tracking and response to feedback, monitoring complaints and infractions, maximizing use, community and user groups contacts, annual surveys, website and Facebook monitoring)</li> <li>Data Analysis (measuring use, review of stats and promoting, improvements to current stats and reporting, tracking rentals, tracking trends, and proposing new measurement methods, development of new stats)</li> <li>Research and best practices with other jurisdictions</li> </ul> <p>Working together to better align services for facility bookings with Recreation, etc.</p>
Campground Operations	Secure contractor for Campground operations. Conduct seasonal maintenance projects.	Ongoing	<p>Campground flooding repairs completed, and the campground will see a return to full available occupancy for the upcoming season.</p> <p>Online reservations are now open for the 2023 camping season through contractor website. Anticipate seasonal opening to the public May long weekend in 2023.</p>
Core Operations	<p>Renewal and extension of various licenses, leases, agreements and contracts to align with core services of land management, administration and community partnerships.</p> <p>Training of new employees</p>	Ongoing	<p>Continuing into Q4 there are still unanticipated and extended staff absences.</p> <p>Staff completed multiple service contract renewals and extensions in Q4.</p>
Completion of Carry Forward Projects	<p>Complete 2021 Carry Forward projects including:</p> <ol style="list-style-type: none"> <li>Cemetery Master Plan</li> <li>Coopers Green Hall Replacement</li> <li>Coopers Green Boat Ramp Repairs</li> <li>Bike Park /Pump track at Sprockids Park</li> <li>Suncoaster Trail Phase 2 - Volunteer</li> <li>Sport field equipment purchase</li> <li>Priority repairs to community halls</li> <li>Katherine Lake Perimeter Trail and Dan Bosch Park Improvement Proposals</li> <li>Hotel Lake Trail, Beach, and Dock Project</li> </ol>	Ongoing	<p>See BPSR for updates on projects.</p> <p>Community Survey launched in December related to site options for the Coopers Green Hall Replacement Project.</p>
Asset Management Plan	<p>Complete asset registry for park assets and community halls and develop long term capital plan.</p> <p>Includes:</p>	Q1-Q4	<p>First draft of parks asset capital plan complete and included in 2023 budget deliberation. Further refinement of details and accuracy will continue into 2023 and will assist in the annual review of the plan.</p>

	<ul style="list-style-type: none"> <li>- Trails</li> <li>- Park infrastructure (i.e. benches, garbage receptacles, bridges, etc)</li> <li>- Park signs</li> <li>- Community Halls (5)</li> </ul> Work with Finance on asset retirement obligations.		Asset retirement obligation work is complete.
Document park service levels	Develop a thorough inventory of all parkland and assets including ownership or agreements Establish a classification system with appropriate levels of service Compare current service level to desired service levels Improve statistics reporting, tracking and management (i.e. campground visitation, operational metrics, etc.)	Q1-Q3	In progress and will carry forward priority into 2023.
Update important Bylaws and Policies impacting Parks.	Review and update Parks Bylaw as well as Fees and Charges and present recommendations for Board consideration.	Q1-Q4	Not started. As per divisional service plan, will carry forward priority into 2023.
Develop Park Signs Standards	Develop standards for the different classifications of parks signs (include considerations for integration of First Nations history/language) Completion of an inventory of current signs and condition report.	Q4	Under development and will carry forward priority into 2023. Has been lower priority on workplan due to other competing priorities and Parks staffing challenges.
Engaging the community in park stewardship	Implement the newly developed Community-Led Initiatives/Improvements Projects (CLIP's) process including: <ul style="list-style-type: none"> <li>- Application process</li> <li>- Prioritization and planning</li> <li>- Approvals and Agreements</li> </ul>	Ongoing	No new community led/community identified park initiatives were surfaced in Q4. In 2022, a total of five community led initiatives were identified, and all are in various stages of determining feasibility. A summary of active community led/community identified park initiatives projects include: <ol style="list-style-type: none"> <li>1) Hotel Lake Boat Dock and Access Trail – PAFR completed. Currently awaiting results of dock application review by SNGD/BC Shared Decision-Making Working Group. Advised that there could be a lengthy wait for this decision.</li> <li>2) Dan Bosch Beach Parking Area Expansion and Park Upgrades – PAFR and environmental reports complete. Project proposal in review by SNGD Chief and Council. Staff meeting with SNGD, PHARA and PH Rotary, and working with communications for planning for public engagement event in early Spring.</li> </ol>



			<p>3) Katherine Lake Perimeter Trail - PAFR and environmental reports complete. Project proposal still being reviewed by sNGD Chief and Council. Staff meeting with sNGD, PHARA and PH Rotary to discuss work completed to date and next steps. Working with communications for planning for public engagement event in early Spring.</p> <p>4) Construction of upstairs washroom for performers at the PH School of Music – CLIP application under review. Group looking to apply for project grant in 2023.</p> <p>5) West Beach Trail Geotech – 2022 progress has resulted in Keats Island site meeting with MoTI, Capilano Highway Services, and local Keats Island Conservation Group (KICG) to look at water and erosion issues impacting MoTI ROW's to SCR D Parks and discuss options. Frontera Geotech Restoration plan and review received. At this time KICG is only offering in kind labour and ongoing monitoring and maintenance of any improvement works. Further discussion on funding options and whether the proposal aligns with a true CLIP application.</p> <p>6) Lily Lake Interpretive Signage (2021 initiative) – Agreements with PH Rotary for review.</p>
Planning for the future	Support the scoping for “Connected Coast” planning (connecting non-vehicular transportation infrastructure throughout the Sunshine Coast)	Q4	Not started due to staffing capacity challenges and other competing priorities.
Website Updates	As per the corporate initiative to update the website, Parks will need to assign resources to populate and update the new website pages	Q2-Q3	Staff working with Communications to populate and revise specific information being added to the new corporate website.

**Key Performance Indicators:** (2019 is used as a comparison due to COVID closures and restrictions in 2020 & 2021)

**Community Hall Bookings**

	Number of Bookings					Hours Booked					Usage Rate				
	2022 Q1	2022 Q2	2022 Q3	2022 Q4	2019 Q4	2022 Q1	2022 Q2	2022 Q3	2022 Q4	2019 Q4	2022 Q1	2022 Q2	2022 Q3	2022 Q4	2019 Q4
Chaster House	0	3	16	10	70	0	18.75	111.50	36.5	256.00	0	1.39%	8.26%	2.70%	18.96%
Coopers Green	16	17	27	21	29	33	41	95.50	36.5	142.50	2.44%	3.04%	7.07%	2.70%	10.56%
Eric Cardinall	25	64	24	41	51	105.5	196.75	112.25	183.25	209.00	7.81%	14.57%	8.31%	13.57%	15.48%
Frank West	40	53	48	57	49	99.5	104	89.50	147.25	160.00	7.37%	7.70%	6.63%	10.91%	11.85%
Granthams	19	7	26	35	0	31	9	41.50	84.75	0	2.30%	0.67%	3.07	6.28%	0%
<b>Total</b>	<b>100</b>	<b>144</b>	<b>141</b>	<b>164</b>	<b>199</b>	<b>269.00</b>	<b>369.50</b>	<b>450.25</b>	<b>488.25</b>	<b>767.50</b>	<b>3.99%</b>	<b>5.47%</b>	<b>6.67%</b>	<b>7.23%</b>	<b>14.21%</b>

2019 Q4 – Granthams Hall closed

2022 Q2 – Chaster House closed until late Q2

**Community Hall Bookings - Annual Totals**

	Number of Bookings		Hours Booked		Usage Rate	
	2022 Total	2019 Total	2022 Total	2019 Total	2022 Total	2019 Total
Chaster House	29	222	166.75	805.25	3.09%	14.91%
Coopers Green	81	136	206.00	439.50	3.81%	8.14%
Eric Cardinall	154	162	597.75	656.00	11.07%	12.15%
Frank West	198	164	440.25	501.25	8.15%	9.28%
Granthams	87	0	166.25	0	3.08%	0%
<b>Total</b>	<b>556</b>	<b>684</b>	<b>1,577.00</b>	<b>2,402.00</b>	<b>5.84%</b>	<b>11.12%</b>

**Sports Field Bookings - Quarterly Totals**

	Number of Bookings					Hours Booked					Usage Rate				
	2022 Q1	2022 Q2	2022 Q3	2022 Q4	2019 Q4	2022 Q1	2022 Q2	2022 Q3	2022 Q4	2019 Q4	2022 Q1	2022 Q2	2022 Q3	2022 Q4	2019 Q4
Cliff Gilker	206	115	136	222	196	552	510	448	587.50	527.00	40.89%	37.78%	33.19%	43.52%	39.04%
Connor	91	103	101	92	66	277.5	439.25	417	334.00	209.00	20.56%	32.54%	30.89%	24.74%	15.48%
Lions	27	14	9	1	40	45.5	54	27	66.00	93.00	3.37%	4.00%	2.00%	4.89%	6.89%
Maryanne West	65	0	26	100	66	230	0	96	330.00	264.00	17.04%	0%	7.11%	24.44%	19.56%
Shirley Macey 1 & 2	206	87	117	210	113	905.5	331.75	472	947.50	689.50	67.07%	24.57%	34.96%	70.19%	51.07%
<b>Total</b>	<b>595</b>	<b>319</b>	<b>389</b>	<b>625</b>	<b>553</b>	<b>2010.5</b>	<b>1335</b>	<b>1460</b>	<b>2265.00</b>	<b>1782.50</b>	<b>29.79%</b>	<b>19.78%</b>	<b>21.63%</b>	<b>33.56%</b>	<b>26.41%</b>

**Sports Field Bookings – Annual Totals**

	Number of Bookings		Hours Booked		Usage Rate	
	2022 Total	2019 Total	2022 Total	2019 Total	2022 Total	2019 Total
Cliff Gilker	679	758	2097.50	2547.50	38.84%	47.18%
Connor	387	462	1467.75	1933.48	27.18%	35.81%
Lions	51	96	192.50	229.00	3.56%	4.24%
Maryanne West	191	155	656.00	630.00	12.15%	11.67%
Shirley Macey 1 & 2	620	550	2656.75	1976.00	49.20%	36.59%
<b>Total</b>	<b>1928</b>	<b>2021</b>	<b>7070.50</b>	<b>7315.98</b>	<b>26.19%</b>	<b>27.10%</b>

**Development Referrals Received and Reviewed by the Parks Division**

Q1 2022	Q2 2022	Q3 2022	Q4 2022	Total 2022
6	3	3	2	14

KPI's reported annually:

**Number of Km of Trails (based on classification)**

	<b>Type 1</b>	<b>Type 2</b>	<b>Type 3</b>	<b>Type 4</b>	<b>Total</b>
	Paved or hard packed surfaced double track trail, all weather use, with no obstacles in surface	Natural surfaced packed single-track trail or double track trail	Natural surface single track trail	No construction	
Approximate linear metres of trails	31,500 m	26,500 m	11,000 m	2,000 m	<b>71,000 m</b>

*\*Some locations are difficult to access and determine, but calculations are as accurate as possible using GIS mapping.*

**Acres of Parkland (various classifications)**

<b>Park Type/Classification</b>	<b>Hectares</b>	<b>Acres</b>
Beach Access	23.49	58.04
Community Park	79.58	196.64
Crown tenure land	6.21	15.36
Destination Park	1,027.00	2,537.77
Green Space	301.01	743.81
Local Neighbourhoods Park	23.47	58.00
Subdivision Park	0.42	1.05
Tot Lot	0.70	1.72
Trail Right of Way	0.50	1.23

*\*See 2014 Parks and Recreation Master Plan for definitions of various park classifications.*

**Emerging Issues:**

Human Resources – Staffing vacancies continued through end of Q4 and into 2023 impacting capacity and created project backlogs.

## CEMETERIES [400]

### Progress on Priorities from 2022 Service Plan Lite

Core Service/Project	Goal	Timeline	Progress
Ongoing cemetery / park maintenance	Completion of ongoing maintenance and repairs to the cemetery grounds, signage, landscaping, pruning, headstone installations, maintenance of fencing, columbarium's and other assets.	Ongoing	Due to numerous staff absences over this past year, the division is beginning to see a backlog of regular repairs and remedial maintenance tasks. Asset and infrastructure repairs and replacements are delayed, as efforts are directed towards core service provision.
Delivery of cemetery services to the public	Plot and niche sales, administration, counter service, updating of public facing materials and communications, accounting, and responding to customer inquiries.	Ongoing	See KPI's for sales and interments.
Ensure regulatory compliance	Adherence to the Cemetery Act and mandated compliance inspections by Consumer Protection BC.	Ongoing	Complete for 2022.
Planning for the future	Completion of the Cemetery Master Plan	Q3	Project completed, however, plan not adopted by Board (remains in draft form).  Staff have begun implementing various improvements to processes and procedures, including enhancing cost analysis and tracking, and more effective use of the cemetery software.
Asset Management Plan	Begin an asset registry for Cemetery Services equipment, machinery and assets and start to develop long term capital plan. Work with Finance on asset retirement obligations as required.	Q2-Q3	First draft of the capital asset renewal plan complete and included in 2023 budget deliberations.  Cemetery asset retirement information has been completed, including all related assets and infrastructure information, as well as retirement obligations related to property and infrastructure at Seaview Cemetery.
Document service levels	Develop a thorough inventory of all equipment, machinery and assets. Document service levels.	Q1-Q3	In progress.

**Key Performance Indicators for 2022:**

	Q1 2022	Q2 2022	Q3 2022	Q4 2022	Q4 2021	2022 Total	2021 Total
<b>Current Inventory</b>							
Full plots	52	43*	47**	44	n/a	44	59
Cremation plot	248	249*	245	243	n/a	243	252
Columbarium Niches	15	12	11	8	n/a	8	18
<b>Burials</b>							
Plots Sold	0	4	8	1	6	19	28
Interments	2	2	6	3	3	16	20
<b>Cremations</b>							
Plots Sold	2	2	3	2	1	10	8
Niches Sold	1	1	1	4	0	7	12
Interments	1	8	7	3	0	19	20
Inurnments (Niche)	0	2	1	2	0	5	4
Marker Installations	2	9	9	2	6	28	26

\*Corrected information in software system (errors in Q1).

\*\*Ongoing corrections of plot discrepancies in Stone Orchard database.

Difficult to get exact numbers as plots can be bought back/added/removed/made unavailable, etc.

A thorough audit has begun to correct these discrepancies.

**Emerging Issues:**

None.

## DAKOTA RIDGE [680]

### Progress on Priorities from 2022 Service Plan Lite

Core Service/Project	Goal	Timeline	Progress
Ongoing Operations	Conduct ongoing trail maintenance and management & facility operations, facility and equipment maintenance, ticket sales and accounting and marketing and promotions of service.	Ongoing	Dakota Ridge officially opened for the 2022/23 season December 14, 2022. Third Party Vendor Agreement developed and implemented for Dakota day pass ticket sales. Volunteer trails hosts and groomers oriented and trained. Revisions to volunteer manuals and operation and safety procedures in progress. Marketing plan initiated.
Core operations	<p>Intergovernmental liaison for agreements/permits/leases and communications.</p> <p>Work with Recreation Officer on renewing the <i>Section 56</i> partnership agreement issued by the Ministry of Forests Lands Natural Resource Operations and Rural Development (FLNRORD), South Coast Recreation District, under <i>Section 118</i> of the <i>Forests and Range Practices Act</i>.</p>	<p>Ongoing</p> <p>Q2</p>	Core operations resumed early November in preparation for season opening. Staff currently are onsite 2 to 3 times weekly for grooming, general maintenance, and safety checks.
Seasonal Snow Removal and Access Road management	<p>Road maintenance conducted to repair upper road sections and improve drainage including:</p> <ul style="list-style-type: none"> <li>- Road Plowing/Maintenance</li> <li>- Brushing, trimming and vegetation maintenance</li> </ul> <p>Regular public communications and updates.</p>	Ongoing	Annual road maintenance occurred in Q4. Service contract for road maintenance and snow removal is slated for renewal in early 2023.
Volunteer Management and Support	Continued focus on volunteer recruitment, training, coordination and retention, technical and safety training and risk management.	Ongoing	Fifteen volunteer trail hosts and eight volunteer groomers are trained and supporting ticket sales and operations this season.
Asset Management Plan	<p>Begin an asset registry for Dakota Ridge assets and start to develop long term capital plan.</p> <p>Work with Finance on asset retirement obligations as required.</p>	Q2-Q3	Asset registry and capital planning for the service was delayed due to capacity challenges. Set to begin by Q2 2023.
Completion of Carry Forward Projects	<p>Complete 2021 Carry Forward projects including:</p> <ol style="list-style-type: none"> <li>1. Drag Behind Groomer</li> <li>2. Storage Shed</li> <li>3. Kiosk map/signage</li> </ol>	Ongoing	<ol style="list-style-type: none"> <li>1. In progress – slated for delivery in January 2023.</li> <li>2. Decision made not to proceed with roof on seacan and will instead focus remainder of capital upgrades project funding on replacing doors on equipment shed with roll up type.</li> </ol>

	4. Snowmobile		3. New grooming signage received and in place. Planning for replacement of Kiosk Trail Map underway. 4. Still on track for ordering in February/March 2023 for delivery of 2024 model snowmobile.
Document service levels	Develop a thorough inventory of all equipment, machinery and assets. Document service levels. Improve statistics reporting, tracking and management (i.e. visitation, operational metrics, etc.).	Q1-Q3	In progress.

**Key Performance Indicators:**

**Dakota Ridge Season Pass Sales**

	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023 (to date)
<b>Pass Sales</b>	127	107	112	209	221	196

**Number of Volunteers:**

Volunteer Position	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023 (to date)
Trail Hosts	28	22	15	20	20	16
Groomers	9	9	9	7	8	8
Fall Work Party	13	7	10	10	5	16
<b>Total</b>	<b>50</b>	<b>38</b>	<b>34</b>	<b>37</b>	<b>33</b>	<b>40</b>

**Emerging Issues:**

None

## Building Maintenance [313]

### Progress on Priorities from 2022 Service Plan Lite

Core Service/Project	Goal	Timeline	Progress
<b>Core Service:</b> Preventative maintenance.	Plan, schedule and complete routine scheduled preventative maintenance tasks at supported buildings.	Ongoing	The division continued to catch up on the backlog of some larger quarterly maintenance tasks over the first two months of Q4. The addition of parking lot ice control at Gibsons recreation centres, Gibsons firehalls, Roberts Creek firehall and Field Road office impacted planned preventative maintenance work in December. This resulted in some planned preventative maintenance work not being completed by year end.
<b>Core Service:</b> Maintenance support as capacity permits	Prioritize and complete tickets received for support to complete emerging repairs and priority tasks.	Ongoing	The division continued to catch up on the backlog of work and response times to tickets is improving. Two larger projects were undertaken at the Field Road office and were substantially completed by year end. Some requests for projects requiring larger resource commitments are still unable to be supported due to the backlog of work in the division. Supply chain issues continue to result in delays completing tickets.  See performance indicators below.
Relocate Building Maintenance Office to SCA	Complete planned move of building maintenance office to SCA	January to March	Complete.
Development of Safety Procedures	Review work tasks to identify where additional safe work procedures are needed and develop procedures. Review and update existing safe work procedures	January - December	Project started in Q4, estimate 10% completed.
Asset Retirement Obligations	Work with Finance to identify asset retirement obligations	January - December	No change from Q3.

### Key Performance Indicators:

Building Maintenance Tickets	Q1 2022	Q2 2022	Q3 2022	Q4 2022	Q4 2021	2022 Total	2021 Total
Tickets received	40	58	55	49	36	202	156
Tickets resolved	46	53	55	51	24	205	135
Unresolved tickets	21	26	26	24	27	24	27

### Emerging Issues:

Human Resources – Building maintenance continued to make up for hours lost in Q1 to Q3 due to recruitment challenges. All available Q4 hours were filled as well as an additional 81.5 hours using casual staff. At year end a total of 598 hours staff-hours were unable to be filled in 2022 due to extended staff leaves and backfill recruitment challenges.



## COMMUNITY RECREATION FACILITIES [615]

### Recreation Facilities Services [613]

#### Progress on Priorities from 2022 Service Plan Lite

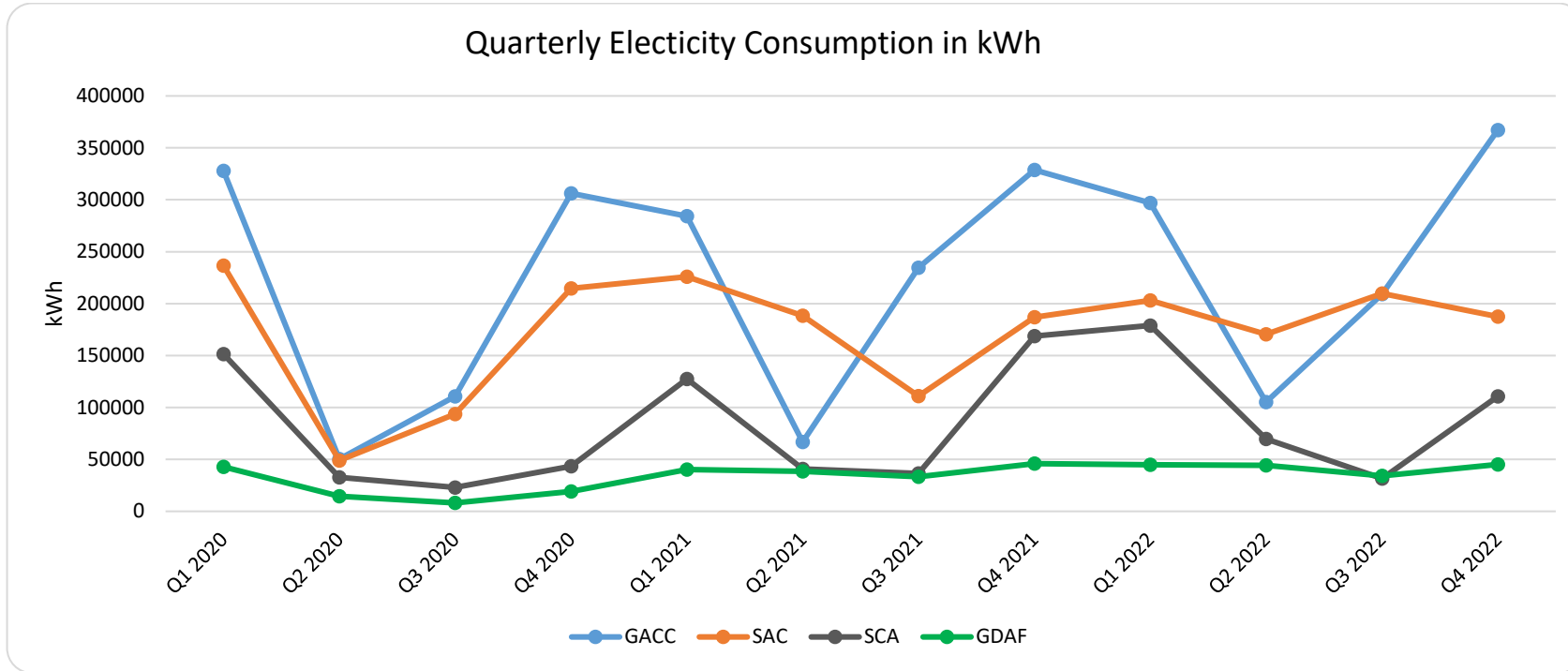
Core Service/Project	Goal	Timeline	Progress
Facility operation and preventative maintenance	<p>Ensure safe, regulation-compliant operation of facilities.</p> <p>Prevent breakdowns/service interruptions.</p> <p>Maximize useful life of community assets.</p>	Ongoing	Similar to Q3, continuing to experience cost increases for supplies, materials, and contracted labour in the current marketplace. Supply chain issues are continuing to result in longer than normal lead times to complete maintenance and repairs.
Planning and coordination of capital renewal projects.	<p>Planning, coordination and procurement of goods and services to implement capital renewal projects.</p> <p>Provide project oversight.</p>	Ongoing	Planning for 2023 and beyond continued in Q4.
Annual Facility Maintenance	Plan, schedule and complete annual maintenance at recreation facilities	Q1-Q3	Complete.
Development of Safety Procedures	<p>Review work tasks to identify where additional safe work procedures are needed and develop procedures.</p> <p>Review and update existing safe work procedures</p>	Q1-Q4	No change from Q1, in progress.
Climate Adaptation Internal Project	Work with Sustainable Development to collaborate on vulnerability mapping, risk analysis and adaptive design work.	Q1-Q4	No change from Q3.
Asset Retirement Obligations	Work with Finance to identify asset retirement obligations	Ongoing	No change from Q2.
Completion of Carry Forward Capital Renewal Projects	<p>Complete 2021 carry forward projects</p> <ul style="list-style-type: none"> <li>a) GDAF Packaged Roof Top Unit</li> <li>b) SCA Exterior Door Glazed</li> <li>c) SCA Roof, Modified Bitumen</li> <li>d) SCA Dehumidifier, Electric</li> <li>e) SAC Water Piping, Pump Room (CPVC)</li> <li>f) SAC Building Envelope Panel Drying</li> <li>g) SAC Domestic Hot Water Boiler</li> </ul>	Q1-Q3	<ul style="list-style-type: none"> <li>a) Project construction was tendered in Q4, one bid was received that substantially exceeded the project budget. Currently on hold while staff explore options for this project.</li> <li>b) Project was retendered in Q4, no compliant bids received. Staff are exploring options to procure a contractor for this project.</li> <li>c) Project has reached substantial completion.</li> <li>d) Deferred to 2023 (no change from Q1).</li> <li>e) Deferred to 2023 (no change from Q1).</li> <li>f) Project cancelled; no remediation work currently required. Project funding committed to reserves for possible future remediation work.</li> <li>g) Complete.</li> </ul>

Completion of Carry Forward One Time Budget Projects	a) Fall Protection Upgrades Phase One b) SCA Refrigeration Plant Regulatory Items c) SCA Parking Lot Lighting	Q1-Q3	a) Construction scheduled for Q1 2023. b) Project cancelled, no outstanding TSBC compliance orders at this time. c) Complete.
SAC Fire Sprinkler System Replacement	Plan and coordinate the SAC sprinkler system replacement to occur in two phases starting in 2022	Q1 and Q2	Detailed design work for dry nitrogen replacement construction tender has commenced. Posting of construction RFP planned for Q1 2023.
Training and Development Program Implementation	Implement program to enhance staff skills, knowledge and experience	Q1-Q4	No change from Q3.
2022 Capital Projects	Plan, procure services, schedule and complete 27 new capital projects for 2022.	Q1-Q3	<ul style="list-style-type: none"> <li>One project was completed in Q4.</li> <li>Five projects were retendered in Q4 and again received no compliant bids.</li> <li>Three projects were tendered in Q4 and awarded with completion scheduled for Q1 – Q2 2023.</li> <li>Two projects commenced procurement process in Q4, process will continue into Q1 2023.</li> </ul> <p>2022 Year End Carry Forward Summary:</p> <p>Twenty projects are being carried forward to 2023.</p> <ul style="list-style-type: none"> <li>seven are multi-year planned carry forwards</li> <li>four are awarded with completion scheduled for Q1 - Q3 2023</li> <li>nine are being carried forward due to staffing shortages, procurement challenges and supply chain issues</li> </ul>

**Key Performance Indicators:**

**Quarterly Electricity Consumption in kWh**

	Year	Q1	Q2	Q3	Q4	Annual Total	% Total 615 Facilities
<b>GACC</b>	2022	297,021	105,090	209,312	367,210	978,633	42.38%
	2021	284,143	66,775	234,679	328,804	914,401	42.37%
	2020	327,878	50,366	110,741	306,071	795,056	46.11%
<b>SAC</b>	2022	203,036	170,584	209,884	187,633	771,137	33.40%
	2021	225,979	188,278	111,083	186,926	712,266	33.01%
	2020	236,632	48,995	93,678	214,610	593,915	34.44%
<b>SCA</b>	2022	178,982	69,735	31,672	110,580	390,969	16.93%
	2021	127,517	40,689	36,555	168,616	373,377	17.30%
	2020	151,385	32,792	23,033	43,452	250,662	14.54%
<b>GDAF</b>	2022	44,996	44,143	34,048	45,185	168,372	7.29%
	2021	40,151	38,595	33,316	45,921	157,983	7.32%
	2020	42,690	14,662	8,092	19,184	84,628	4.91%



**Annual Natural Gas Consumption in GJ (% Total All Facilities)**

	2022	2021	2020
<b>GACC</b>	1,322.8 (10.68%)	1,199.5 (12.43%)	1,189.1 (15.99%)
<b>SAC</b>	7,540.1 (60.89%)	5,013.7 (51.95%)	3,479.4 (46.78%)
<b>SCA</b>	920.9 (7.44%)	741.2 (7.68%)	779.6 (10.48%)
<b>GDAF</b>	2,598.9 (20.99%)	2,696.8 (27.94%)	1,989.4 (26.75%)
<b>Annual Total</b>	12,382.7	9,651.2	7,437.5

*Note: Due to variations in billing periods and meter reading dates, will report natural gas consumption annually*

**Equipment Failures Impacting Service Levels – Q4 only**

Facility	Equipment	Impact	Failure Date	Days Impacted
SAC	Sauna Heater Element Failure	Sauna Closure	Nov 8	0.5
SAC	Steam Generator Flush Valve	Steam Room Closure	Dec 29	5.25

**Emerging Issues:**

Human Resources – Successfully filled all remaining vacancies, training and certification of new hires has commenced and is ongoing.

Equipment Failure – The main pool heat pump at SAC has experienced a catastrophic failure and requires replacement. As with the previous catastrophic failure of the leisure pool heat pump, this does not impact the ability to operate the facility. However, it does leave the facility reliant on natural gas boilers to provide pool water heating. This has resulted in a significant increase in natural gas consumption and related carbon emissions of the facility as indicated in the natural gas consumption table above. Staff will continue to monitor the increased gas consumption and will bring forward a proposal for the 2024 budget to replace the failed heat pumps. The heat pumps were not considered to be critical to the operation of the facility during development of the capital plan and are therefore not funded for replacement within the approved capital funding envelope.

### RECREATION SERVICES DIVISION [614]

#### Progress on Priorities from 2022 Service Plan Lites

Core Service/Project	Goal	Timeline	Progress
Provide public access to Aquatics, Arenas, Fitness and Programming	Return the facility to traditional operating hours and service levels. (Pending Public Health Orders and staffing)	Ongoing	<p><b>Aquatics</b></p> <ul style="list-style-type: none"> <li>All aquatic facilities continue to operate at reduced hours due to lifeguard shortages.</li> </ul> <p><b>Arenas</b></p> <ul style="list-style-type: none"> <li>Ice operations continued at GACC through Q4.</li> <li>Ice operations began at SCA on November 23 just in time for the Minor Hockey Tournament.</li> </ul> <p><b>Fitness and Community Recreation</b></p> <ul style="list-style-type: none"> <li>Weight room and fitness remained available throughout the period as programming continued to increase.</li> </ul> <p>Overall admissions for the recreation facilities in Q4 increased by 49% from 2019 for the same period. All facilities saw increases except SCA which reached 94% of 2019, largely due to the delayed ice install. In 2022, Recreation Services reached 91% of the total admissions compared with the same period in 2019.</p> <p>See performance indicators below.</p>
Program Delivery	Delivery of accessible recreation programs in Aquatics, Arenas, Fitness and Community Recreation	Ongoing	<p><b>Aquatics</b></p> <ul style="list-style-type: none"> <li>Aquatic fitness participation remains steady.</li> <li>Staff transitioned to the Swim for Life swim program with the BC Lifesaving Society in October and moved away from the discontinued Red Cross learn to swim program.</li> <li>Fall swim lessons were near capacity at 88% at SAC and GDAF with 268 of the 306 available spots filled and all beginner levels remaining full.</li> <li>Aquatic leadership programs ran with 12 participants in Bronze Medallion and 10 participants participating in the National Lifeguard course at SAC.</li> </ul> <p><b>Arenas</b></p> <ul style="list-style-type: none"> <li>Drop in programming continued at GACC through Q4 with a few minor adjustments to the schedule due to the delay with ice install at SCA. For example, some of the daytime drop-in programs continued at GACC while some afternoon drop-in programs were cancelled to allow ice users to maintain their programming needs.</li> <li>Staff planned the annual holiday schedule where extra drop-in skate sessions were scheduled. This was the first holiday schedule without COVID Public Health Orders in place since</li> </ul>

		<p>2019. There was a noticeable increase in attendance for most drop-in programs, including the Winter Wonderland skate where there were 396 admissions compared to approximately 120 in 2021 and 310 in 2019.</p> <p>Fitness &amp; Community Recreation</p> <ul style="list-style-type: none"> <li>• Fitness and community recreation program participation was lower compared to Q4 2019. Availability of instructors limited the number of programs that could be offered which impacted admissions. Q4 program participation and program offerings were at their highest for 2022 during Q4.</li> <li>• Two, four-day children’s half-day winter camps were offered at GACC during the school district’s winter break. Both camps had 100% registration. An early bird registration rate was offered to encourage early registration and program registration was at full capacity before the early bird rate deadline had passed.</li> <li>• Staff coordinated 12 “Free Try It” classes to encourage the community to participate in a sample class ahead of the fall classes beginning. Classes were offered and ran at SAC and GACC and were well attended. These included new classes that had not been previously offered by the SCR D, as well as classes that had been offered before.</li> <li>• Weight room orientation offerings were increased in Q4 and were well attended. Instructor availability limited the number of orientations that were able to be offered. Work to recruit more instructors is underway.</li> <li>• A Gingerbread Decorating Contest was held on the SCR D Parks and Recreation Facebook page. Members of the public were invited to submit a photo of their creation between December 11-17, 2022. Photos were posted on the SCR D Parks and Recreation Facebook page and votes were counted by the number of ‘likes’ a photo received. The contest was an overall success and drew a considerable number of impressions and engagements on the SCR D Parks and Recreation Facebook page.</li> </ul> <p>Miscellaneous</p> <ul style="list-style-type: none"> <li>• Winter Program Registration began December 7. As of December 31, winter swim lessons were 90% full at SAC with 239 of the available 262 spots being filled. Winter swim lessons were 93% full at GDAF with 15 of the available 16 spots being filled.</li> <li>• As of December 31, 118 spots had been filled of 757 for registered fitness and community recreation programs at GACC</li> </ul>
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			<p>and SAC. These included programs with start dates throughout the 2023 winter season.</p> <ul style="list-style-type: none"> <li>• Arena registered programs took a bit of a setback in the Q4 due to the ice install delay. Staff juggled programs to make sure everyone interested could participate. One Goal Learn to Play Hockey for children had 63% registration while Adult Learn to Play Hockey had 80% registration as of December 31.</li> </ul> <p>In Q4, program staff planned 47% of the volume of programs compared to the same period in 2019. The drop is mainly associated with lack of qualified instructors (contracted and staff). The program cancellation rate improved to 12.5% in 2022 down from 24% for the same period in 2019.</p> <p>Although overall number of programs offered in 2022 is down compared to 2019, the figures show an improved program fill rate of 61% in 2022 compared to 50% in 2019.</p> <p>See performance indicators below.</p>
Community group partnership/space rental	Support community recreation priorities through providing facility space/services	Ongoing	<p>Partner programs with SC Community Services Society, SC Association of Community Living, YMCA, and Vancouver Coastal Health continued through Q4.</p> <ul style="list-style-type: none"> <li>• GACC YMCA Youth Centre had 14 unplanned closure days in Q4 due to staffing changes and inclement weather. Having challenges retaining staff.</li> <li>• Plans to reintroduce the BC Alzheimer’s Society partner program Minds in Motion in 2023 were initiated and completed.</li> <li>• Adapted Nia (Dance Fitness) program, in partnership with SC Association for Community Living returned in Q4 after having been cancelled in Q3 due to low registration.</li> </ul> <p>Arenas</p> <ul style="list-style-type: none"> <li>• Staff worked with users to facilitate two Junior B showcase hockey games and two Minor Hockey tournaments:                         <ul style="list-style-type: none"> <li>○ Junior B games were held on October 21 and 22 with an approximate total of 700 spectators combined for the two events.</li> <li>○ SCMH hosted a tournament on November 25 to 27 for nine female teams between the ages of 11 to 14 years old.</li> <li>○ SCMHA also hosted a second tournament on December 17 to 19 for ten, U11 &amp; U13 teams.</li> </ul> </li> </ul>
Business Process/Customer service Improvements	To support policy and procedure development	Ongoing	Ongoing.

Respond to ongoing pandemic	As the pandemic continues and new Public Health Orders announced, the facility will be required to respond accordingly which may impact the services being offered	Q1-Q2	Complete.
Provision of facility bookings support for Parks	Continue to provide facility booking services for the Parks Department	Ongoing	Staff are in the process of revising the one-time event application to make it easier for smaller events, less complex activities, and one-time users to book halls and fields.
Joint-Use Agreement	Provide access to Recreation Facilities for School District groups/activities  Resume recreation programming in schools	Q4	JUA related rental requests continued to increase throughout Q4.  See performance indicators below.
Scheduling software implementation	See through the implementation of the scheduling software in Aquatics	Q3-Q4	Still progressing but taking longer than expected and will likely be completed in Q2 of 2023.
Programming Review and implementation	Complete the programming review and implement recommendations	Q1-Q4	Progressing and completion of project expected by Q1 2023.
Fees and Charges Bylaw Review and Recommendations	Complete the fees and charges review, and bring forward recommendations for Board consideration	Ongoing	No change from Q3 as the project is currently on hold.
LIFE program Review (Financial Assistance program)	Complete a review of the Leisure Involvement For Everyone program and bring forward recommendations for Board consideration	Q3-Q4	Not started. Work to being in Q1 of 2023.
Staff Recruitment, Training and Development	Continue to recruit staff to address shortages, provide opportunities for training and development, and for staff to strengthen their skills and abilities as it relates to their career  Strengthen the provision of aquatics through coordinated leadership, new training opportunities and new systems designed with input from staff and adapting to lifeguarding during COVID	Ongoing	Aquatics <ul style="list-style-type: none"> <li>Staff recruitment remains ongoing. Six new staff were hired in Q4, however, many staff have limited availability which continues to pose challenges in offering aquatic programs and increasing operating hours.</li> </ul> Arenas <ul style="list-style-type: none"> <li>Three new arena staff were hired and trained in Q4.</li> </ul>
Aquatic Facility Safety Plans	Update the aquatic facility safety plans	Ongoing	No change from Q3.
Programming Equipment Asset Management Plan	Continue to develop the Programming Asset Management Plan is currently underway	Ongoing	Underway and will be completed in 2023.
Website Updates	As per the corporate initiative to update the website	Q2-Q3	No change from Q3.



Music Licensing Fee	Adhere to federal music licensing fee requirements when playing music in public facilities	Q1	Complete.
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**Emerging Issues:**

State of Local Emergency: Closed the wet (pool) side of the Sechelt Aquatic Centre for 14 days from October 19 to November 1, the Gibsons and District Aquatic Facility was open for additional hours and the weight room remained open at SAC during this time. Swimming lessons were paused November 2 and resumed in December. Additional swim lessons dates were added at the end to complete the full session of eight lessons. The Chinook Swim Club also moved their bookings over to Gibsons to avoid losing any practice time, however, the Sockeyes Water Polo Team did not practice for two weeks during the closure period.

Sunshine Coast Junior Hockey Society: Staff await the submission of a business plan from the SC Junior Hockey Society in order to progress this item. The Society focused their efforts on hosting two PJHL games in Q4 at the Gibsons and Area Community Centre. Staff continued to work with the Society for a second set of show case games scheduled to take place on January 28 and 29, 2023.

Delayed Ice Install at SCA: The impact of the ice delay led to the loss of almost nine weeks of ice operations at SCA. This loss of ice operations at SCA equaled approximately 52 hours of lost ice rentals each week or an average of approximately \$5,500 per week in revenue equaling close to \$50,000 over the period of the delay. This led to increased ice usage at GACC of approximately eight hours or close to \$1,000 in revenue per week or \$9,000 over the period of the delay. SCA reopened on November 23 (58 days late) for ice operations.

## Pender Harbour Aquatic & Fitness Centre [625]

### Progress on Priorities from 2022 Service Plan Lite

Core Service/Project	Goal	Timeline	Progress
Facility operation and preventative maintenance	Ensure safe, regulation-compliant operation of facility  Prevent breakdowns/service interruptions  Maximize useful life of community assets	Ongoing	Supply chain issues are continuing to result in longer than normal lead times to complete maintenance and repairs.  Two pieces of replacement fitness equipment were ordered, one recumbent bike and one rowing machine. Expected delivery early in 2023.
Annual Facility Maintenance	Annual Facility Maintenance	Q3	Complete.
Provide public access to Aquatic and Fitness facility and programs	Return the facility to traditional operating hours and service levels. (Pending Public Health Orders and staffing)	Ongoing	Continue to operate at reduced hours due to staffing challenges.  Overall admissions for PHAFC in Q4 increased by 33% compared with 2019 for the same period. In 2022, PHAFC reached 88% of the total admissions compared with the same period in 2019.  See performance indicators below.
Program Delivery	Delivery of accessible recreation programs in Aquatics and Fitness	Ongoing	Aquatics <ul style="list-style-type: none"> <li>• Aquatic fitness participation remains steady.</li> <li>• Staff transitioned to the Swim for Life swim program with the BC Lifesaving Society in October and moved away from the discontinued Red Cross learn to swim program.</li> <li>• Fall swim lessons were near capacity at 84% at PHAFC with 97 of the available 115 spots filled and all beginner levels remaining full.</li> <li>• Aquatic leadership programs ran with nine participants in Bronze Cross which then fed into the National Lifeguard course at SAC in December.</li> </ul> Fitness & Community Recreation <ul style="list-style-type: none"> <li>• Six fitness and recreation programs ran in Q4. Three drop-in classes and three registered. One class was specifically for toddlers and one drop-in class was offered by a new contract instructor.</li> <li>• Staff coordinated one “Free Try It” class to encourage the community to participate in a sample class ahead of the fall classes beginning.</li> <li>• Two drop-in classes were cancelled because of low participation and one other drop-in class had its December dates cancelled due to facility hours being reduced.</li> <li>• One registered class was cancelled because of low registration.</li> </ul>

			<p>Miscellaneous</p> <ul style="list-style-type: none"> <li>• Winter Program Registration began December 7. As of December 31, Winter swim lessons were 83% full at PHAFC with 88 of the available 105 spots being filled.</li> <li>• As of December 31, the Winter Bronze Star Course is full with 12 of 12 spots filled by PHSS Students.</li> <li>• As of December 31, 7 of 58 spots in registered fitness classes had been filled for the 2023 Winter season.</li> </ul> <p>See performance indicators below.</p>
Community group partnership/space rental	Support community recreation priorities through providing facility space/services	Ongoing	No change from Q3.
Business Process/Customer service Improvements	To support policy and procedure development	Ongoing	Ongoing.
Respond to ongoing pandemic	As the pandemic continues and new Public Health Orders announced, the facility will be required to respond accordingly which may impact the services being offered	Q1-Q2	Complete.
Joint-Use Agreement	Provide access to Recreation Facilities for School District groups/activities  Resume recreation programming in schools	Q4	<p>Fitness and Community Recreation</p> <ul style="list-style-type: none"> <li>• Two JUA permits for the PHAFC weight room were provided to Pender Harbour Secondary School. One for PHSS's strength and conditioning class and one that included two weight room orientation classes for their students. The orientations were administered by an SCR D contract instructor.</li> </ul> <p>See performance indicators below.</p>
Scheduling software implementation	See through the implementation of the scheduling software in Aquatics	Q3-Q4	PHAFC launched the scheduling software in December and full implementation is expected in Q2 of 2023.
Programming Review and implementation	Complete the programming review and implement recommendations	Q1-Q4	Progressing and completion of project expected by Q1 2023.
Fees and Charges Bylaw Review and Recommendations	Complete the fees and charges review, and bring forward recommendations for Board consideration	Ongoing	No change from Q3 as the project is currently on hold.
LIFE program Review (Financial Assistance program)	Complete a review of the Leisure Involvement For Everyone program and bring forward recommendations for Board consideration	Q3-Q4	Not started. Work to begin in Q1 of 2023.
Staff Recruitment, Training and Development	Continue to recruit staff to address shortages, provide opportunities for training and development, and for staff to strengthen their skills and abilities as it relates to their career.	Ongoing	Aquatics staff recruitment remains ongoing. One casual Aquatics staff was hired at PHAFC at the end of Q4 and training is underway.

	Strengthen the provision of aquatics through coordinated leadership, new training opportunities and new systems designed with input from staff and adapting to lifeguarding during COVID		
Aquatic Facility Safety Plans	Update the aquatic facility safety plans	Ongoing	No change from Q3.
Website Updates	As per the corporate initiative to update the website, Transit will need to assign resources to populate and update the new website pages	Q2-Q3	No change from Q3.
Music Licensing Fee	Adhere to federal music licensing fee requirements when playing music in public facilities	Q1	Complete.
Capital Asset Management Plan	Continue to develop a Capital Asset Management Plan for this Facility	Ongoing	No change from Q3.

**Key Performance Indicators:**

**Quarterly Electricity Consumption in kWh**

	Year	Q1	Q2	Q3	Q4	Annual Total
PHAFC	2022	99,548	76,183	48,223	81,905	305,859
	2021	107,664	68,108	51,094	101,761	328,627
	2020	102,121	42,673	47,771	103,339	295,904

**Emerging Issues:**

**Equipment Failures Impacting Service Levels – Q4 only**

Facility	Equipment	Impact	Failure Date	Days Impacted
PHAFC	None to report	-	-	-

## RECREATION SERVICES AND PENDER HARBOUR AQUATIC & FITNESS CENTRE

**Key Performance Indicators:** (2019 is used as a comparison due to COVID closures and restrictions in 2020 & 2021)

**Admissions** (Includes paid drop in admissions, membership use or swipes, and lobby games participation GACC only)

Facility	Q1 2022*	Q2 2022	Q3 2022	Q4 2022	Q4 2019	2022 Total	2019 Total
GACC	7,617	10,340	5,226	17,593	10,720	40,776	43,026
GDAF	4,324	5,525	2,758	6,570	3,688	19,176	15,870
SAC	31,290	24,019	16,695	39,782	27,741	111,785	127,204
SCA	1,415	450	68	1,501	1,590	3,434	5,097
PHAFC	2,800	3,395	495	3,543	2,663	10,232	11,700
<b>Total</b>	<b>47,446</b>	<b>43,728</b>	<b>25,241</b>	<b>68,988</b>	<b>46,401</b>	<b>185,402</b>	<b>202,896</b>

\*Public Health Orders were in effect

### Facility Bookings/Rentals

#### Arenas

Prime Time: 3:00pm-midnight on school days and 8:00am-midnight on non-school days.

Non-Prime Time: 6:00am-3:00pm on school days and 6:00-8:00am on non-school days.

	Q1 2022*			Q2 2022			Q3 2022			Q4 2022			Q4 2019	Total 2022	Total 2019
	Hours Booked	Hours Available	Usage Rate	Hours Booked	Hours Available	Usage Rate	Hours Booked	Hours Available	Usage Rate	Hours Booked	Hours Available	Usage Rate	Usage Rate	Usage Rate	Usage Rate
<b>GACC - ICE</b>															
Prime	535.25	823	65.04%	-	-	-	184.75	272.00	67.92%	924.75	1528.00	60.52%	60.38%	61.38%	64.82%
Non-prime	95.00	473	20.08%	-	-	-	2.00	34.00	5.88%	197.75	728.00	26.09%	18.25%	23.13%	10.90%
<b>GACC-ICE TOTAL</b>	<b>630.25</b>	<b>1,296</b>	<b>48.63%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>186.75</b>	<b>306.00</b>	<b>61.03%</b>	<b>1,122.5</b>	<b>2286.00</b>	<b>49.10%</b>	<b>45.59%</b>	<b>49.27%</b>	<b>46.84%</b>
<b>SCA-ICE</b>															
Prime	613.25	1,083	56.63%	60.25	132.00	45.64%	-	-	-	218.00	457.00	47.70%	54.48%	54.37%	55.87%
Non-prime	73.50	537	14.06%	12.75	48.00	26.56%	-	-	-	25.25	191.00	14.79%	15.06%	14.20%	12.08%
<b>SCA-ICE TOTAL</b>	<b>688.75</b>	<b>1,620</b>	<b>42.52%</b>	<b>73.00</b>	<b>180.00</b>	<b>50.56%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>246.25</b>	<b>648.00</b>	<b>38.00%</b>	<b>40.97%</b>	<b>41.36%</b>	<b>40.88%</b>
<b>TOTAL - ICE</b>	<b>1,317.00</b>	<b>2,916</b>	<b>45.23%</b>	<b>73.00</b>	<b>180.00</b>	<b>50.56%</b>	<b>186.75</b>	<b>306.00</b>	<b>61.03%</b>	<b>1,368.75</b>	<b>2934.00</b>	<b>46.65%</b>	<b>43.50%</b>	<b>46.02%</b>	<b>43.90%</b>
<b>GACC-Dry Floor</b>	-	-	-	129.00	1150.50	11.21%	0	442.50	0.00%	0	0	0	0.00%	8.10%	17.09%
<b>SCA-Dry Floor</b>	-	-	-	69.50	884.00	7.86%	3.00	672.00	0.45%	30.00	912.00	3.29%	4.61%	4.15%	7.80%

\*Public Health Orders were in effect.

GACC: Ice available from Sep 1 to Dec 31. SCA: Delayed ice due to drought. Ice open as of Nov 23.

Both arenas closed on Dec 25 & 26. Bookings do not include the Joint Use Agreement, which will be reported on annually.

**Pools**

	Q1 2022*		Q2 2022		Q3 2022		Q4 2022		Q4 2019		Total 2022		Total 2019	
	No. of bookings	Hours booked	No. of bookings	Hours booked	No. of bookings	Hours booked	No. of bookings	Hours booked	No. of bookings	Hours booked	No. of bookings	Hours booked	No. of bookings	Hours booked
GDAF	7	11.00	55	77.00	0	0	96	127.50	17	25.00	158	215.50	127	204.50
SAC	162	322.75	111	231.75	45	72.67	172	302.17	634	722.58	490**	929.33**	2,407	2752.92
PHAFC	0	0	6	8.75	0	0	0	0	0	0.00	6	8.75	18	18.00
<b>TOTALS</b>	<b>169</b>	<b>333.75</b>	<b>172</b>	<b>317.50</b>	<b>45</b>	<b>72.67</b>	<b>268</b>	<b>429.67</b>	<b>651</b>	<b>747.58</b>	<b>654</b>	<b>1,153.58</b>	<b>2,552</b>	<b>2,975.42</b>

\*Public Health Orders were in effect

\*\*The wet (pool) side of the Sechelt Aquatic Centre was closed for 14 days in Q4 from October 19 to November 1, 2022 resulting in fewer bookings at SAC. Bookings do not include any related Joint Use Agreement activity.

**Multi-Purpose Rooms**

Available Hours - Operating hours of centre x No. of rooms available.

	Q1 2022*				Q2 2022				Q3 2022				Q4 2022				Q4 2019	Total 2022	Total 2019
	No. of bookings	Hours booked	Avail. Hours*	Usage Rate	No. of bookings	Hours booked	Avail. Hours*	Usage Rate	No. of bookings	Hrs booked	Avail. Hours*	Usage Rate	No. of bookings	Hrs booked	Avail. Hours*	Usage Rate	Usage Rate	Usage Rate	Usage Rate
<b>GACC (Rooms 204, 209, 217 &amp; 219)</b>																			
SCRD Programs	98	86.75		1.91%	207	163.25		3.55%	86	67.00		2.14%	275	236.75		3.90%	9.14%		
Rentals	105	158.00		3.48%	99	234.50		5.10%	39	91.25		2.92%	156	395.50		6.51%	7.12%		
Partner Programs	123	242.00		5.33%	172	454.00		9.87%	104	286.25		9.15%	193	528.75		8.70%	10.95%		
<b>TOTAL</b>	<b>326</b>	<b>486.75</b>	<b>4,544</b>	<b>10.71%</b>	<b>478</b>	<b>851.75</b>	<b>4,602</b>	<b>18.51%</b>	<b>229</b>	<b>444.50</b>	<b>3,128</b>	<b>14.21%</b>	<b>624</b>	<b>1161.00</b>	<b>6,076</b>	<b>19.11%</b>	<b>27.20%</b>	<b>16.04%</b>	<b>17.96%</b>
<b>SAC (Community Room and Fitness Room*)</b>																			
SCRD Programs	131	164.50		7.08%	207	233.75		10.55%	94	197.50		12.35%	282	307.67		9.89%	15.87%		
Rentals	13	13.00		0.56%	18	18.75		0.85%	0	0		0.00%	38	46.75		1.50%	6.99%		
Partner Programs	26	32.50		1.40%	24	30.00		1.35%	0	0		0.00%	31	38.75		1.25%	1.81%		
<b>TOTAL</b>	<b>170</b>	<b>210.00</b>	<b>2,323</b>	<b>9.04%</b>	<b>249</b>	<b>282.50</b>	<b>2,215</b>	<b>12.75%</b>	<b>522</b>	<b>769.09</b>	<b>1,599</b>	<b>12.35%</b>	<b>351</b>	<b>393.17</b>	<b>3,112</b>	<b>12.63%</b>	<b>24.67%</b>	<b>11.71%</b>	<b>12.25%</b>
<b>SCA (Community Room)</b>																			
Rentals	2	4.00		0.25%	6	36.50		2.23%	0	0		0.00%	15	22.50		1.04%	3.06%		
<b>TOTAL</b>	<b>2</b>	<b>4.00</b>	<b>1,620</b>	<b>0.25%</b>	<b>6</b>	<b>36.50</b>	<b>1,638</b>	<b>2.23%</b>	<b>0</b>	<b>0</b>	<b>1,116</b>	<b>0.00%</b>	<b>15</b>	<b>22.50</b>	<b>2,160</b>	<b>1.04%</b>	<b>3.06%</b>	<b>0.96%</b>	<b>1.98%</b>

\*Public Health Orders were in effect

**Registered Programs** (Includes only pre-registered programs. Drop-ins are counted with admissions.)

Season	Quarter	Dates
Winter	Q1	January 1 to March 31
Spring	Q2	April 1 to June 30
Summer	Q3	July 1 to August 31
Fall	Q4	September 1 to December 31

	Ice/Dry Floor Programs					Aquatic Programs					Fitness Programs				Totals				
	Q1 2022	Q2 2022	Q3 2022	Q4 2022	Q4 2019	Q1 2022	Q2 2022	Q3 2022	Q4 2022	Q4 2019	Q1 2022	Q2 2022	Q3 2022	Q4 2022	Q4 2019	Q4 2022	Q4 2019	Total 2022	Total 2019
No. of Registered Programs	3	50	2	6	5	43	32	27	20	40	36	25	20	30	73	56	118	350	557
No. of Cancelled Sessions	-	45	1	3	0	-	2	1	2	12	-	1	3	2	16	7	28	60	43
No. of Spaces Available	68	20	25	68	83	473	377	390	531	747	419	268	152	502	1,347	1,101	2,177	3,585	6,083
No. of Spaces Filled	57	10	21	38	70	309	375	256	416	422	106	147	101	317	571	771	1,063	2,200	3,016
No. on Waitlist	5	0	0	0	2	115	156	39	372	269	9	5	2	6	4	378	275	713	674

- Public Health Orders were in effect Q1 2022
- Programs only run if a minimum number of participants are reached. Orientations are included in the registered programs and are cancelled if not booked
- Birthday parties are not included in this data
- No. of spaces available is based on the maximum capacity permitted in a program
- Aquatics swim lessons were full and waitlist numbers inflated due to customers adding their name to multiple waitlists

**Marketing – 2022**

Facebook	Reach*					Number of Followers				
	Q1 2022	Q2 2022	Q3 2022	Q4 2022	2022 Total	Q1 2022	Q2 2022	Q3 2022	Q4 2022	Change in No. of followers over year 2022
<b>SCRD.Parks.Recreation</b>	12,382	31,957	19,024	15,466	78,829	2,114	2,170	2,216	2,269	+155
<b>Pender Harbour</b>	3,099	11,926	5,629	2,264	22,918	667	666	665	668	+1

\*Reach is the number of people who saw any content for the specified Facebook page for the defined period of time

	Q1 2022	Q2 2022	Q3 2022	Q4 2022	Total 2022	Comments
<b>Number of E-Newsletter Subscribers</b>	248	248	248	248	0*	Changing to different E-Newsletter software for 2023.
<b>Comment Cards Received</b>	44	76*	14	28	162	*Q2 Comment Cards Received included 61 comment responses from the April Recreation Information Survey.

**Joint Use Agreement Annual Report – 2022**

	Hours Used 2019	Hours Used 2022
<b>SCRD Use of School Facilities</b>		
Gymnasium	10.50	3.50
Kitchen	48.00	N/A
Classroom	12.00	N/A
Fields	6.75	N/A
<b>TOTAL</b>	<b>77.25</b>	<b>3.50</b>
<b>School Use of SCRD Parks Facilities</b>		
Halls	50.00	16.50
Fields	14.00	38.75
Other Outdoor	4.00	7.75
<b>TOTAL</b>	<b>68.00</b>	<b>63.00</b>
<b>School Use of SCRD Recreation Facilities</b>		
Arenas	75.00	38.00
Pools	237.00	167.00
Multi-purpose Rooms	87.00	5.00
Weight Rooms	89.25	48.00
Courts	15.75	24.00
<b>TOTAL</b>	<b>504.00</b>	<b>282.00</b>

*\*Due to the timing of program planning, SCRD Recreation did not use school facilities as part of the agreement in 2022 however, one JUA related rental did occur, booked through the SCRD Planning Division.*

*\*\*Ongoing drought conditions, local state of local emergency, COVID in Q1 of 2022 and limited staffing capacity all contributed to reduced JUA related rentals in 2022.*

*\*\*\*Chatelech School is the biggest user at 79.50 hours, followed by Sunshine Coast Alternative School at 64.25 hours.*



## Leisure Involvement For Everyone (LIFE) Program Annual Report – 2022

### **Background:**

The LIFE Program promotes access for low-income Sunshine Coast residents to SCRD Recreation Services. The recreation and health sector has identified the benefits of recreation and the barriers to participation that exist for low-income individuals. Some of these benefits include:

- **Physical health** by lowering the incidence of illness and obesity.
- **Psycho-social** by developing life skills; improve mental health and decrease risky behaviour; improve self-esteem; develop and foster positive relationships and increase opportunities for fun and enjoyment.
- **Breaking the cycle of poverty** because being excluded from community-based recreation is both a result of and a contributor to generational poverty. Regular involvement, especially for youth, in structured, skill building recreational activities develops self-esteem, resilience and can be a protective measure against the risks of low success in school and the labour market.

It is common for local government recreation services to have a financial assistance program to assist low-income residents access pay-for-use services. The SCRD allocates up to \$80,000 a year for the program (\$76,500 for Community Recreation Facilities and \$3,500 for Pender Harbour Aquatic and Fitness Centre). It is important to note that financial barriers are not the only factors preventing low-income residents from participating.

### **Program Eligibility and Benefits Issued:**

To qualify for the program, individuals/families must fall within the low-income threshold based on their last income tax assessment. The low-income thresholds are reviewed and adjusted annually based on the Census Canada Low Income Cut off (LICO Population under 30K before taxes).

Qualified applicants to the LIFE program receive:

1. A LIFE MYPASS preloaded with 52 visits for the year
2. A \$200 credit to their Recreation account which can be used toward SCRD program registrations (a few exceptions apply)

There are two methods by which an applicant can qualify for LIFE financial assistance:

1. Individual/Family Applications
2. Partner Agency Referral

## Program Demand Statistics

### Annual Total of Applicants:

	No. of Individuals through Applications	% of Total	No. of Individuals through Referral Agency	% of Total	Annual Total Applicants	Annual Total Approved Applicants	Annual Total Applicants Not Approved
2018	340	38%	562	62%	902	896	6
2019	268	35%	487	65%	755	725	30
2020	185	34%	357	66%	542	538	4
2021	94	41%	133	59%	227	210	17
2022	131	29%	320	71%	457	451	6

### Top Three Referral Agencies in 2022:

Agency	No. of Referrals
shíshálh Nation (Various departments combined)	111
Sunshine Coast Community Services (Various departments combined)	88
Vancouver Coastal Health (Various departments combined)	42
Remaining Five Referral Agencies	79

## Program Use Statistics

LIFE MYPASS	2018	2019	2020*	2021**	2022
No. Passes given out	896	725	538	210	451
No. of visits available for use	46,592	37,700	27,976	10,290	23,452
<b>Total No. of Visits Used</b>	<b>9,799</b>	<b>10,250</b>	<b>2,212</b>	<b>1,906</b>	<b>4,329</b>
Percentage Used	20%	26%	8%	19%	17%
Unique members who used pass	613	521	276	136	257
Unique member % who used pass	68.42%	71.86%	51.30%	64.76%	56.98%

Total Used by Entry Point	2018		2019		2020*		2021**		2022	
GACC	1,194	12%	1,326	13%	481	22%	250	13%	496	11%
GDAF	1,200	12%	1,201	12%	125	6%	147	8%	457	11%
PHAFC	306	3%	333	3%	88	4%	107	6%	105	2%
SA	115	1%	174	2%	26	1%	34	2%	32	1%
SAC	6,984	71%	7,216	70%	1,492	67%	1,368	72%	3,239	75%
<b>Total</b>	<b>9,799</b>		<b>10,250</b>		<b>2,212</b>		<b>1,906</b>		<b>4,329</b>	

<b>\$200 Life Credit</b>	<b>2018</b>	<b>2019</b>	<b>2020*</b>	<b>2021*</b>	<b>2022</b>
No. of Users	121	54	11	8	9
Value of Amount Used	\$12,622	\$5,626	\$894	\$665	\$796
<b>% used of the overall credits provided</b>	<b>7%</b>	<b>3.90%</b>	<b>0.78%</b>	<b>1.58%</b>	<b>0.86%</b>

*\*Facilities closed for five months, and Public Health Orders limited capacity and program options for the remainder of the year.*

*\*\*Public health orders limited capacity and program options for the entire year.*

In summary - The percentage of unique members using the pass vs. the number of participants in the program is high, showing that most participants make use of the MYPASS visit component far more than the \$200 credit.

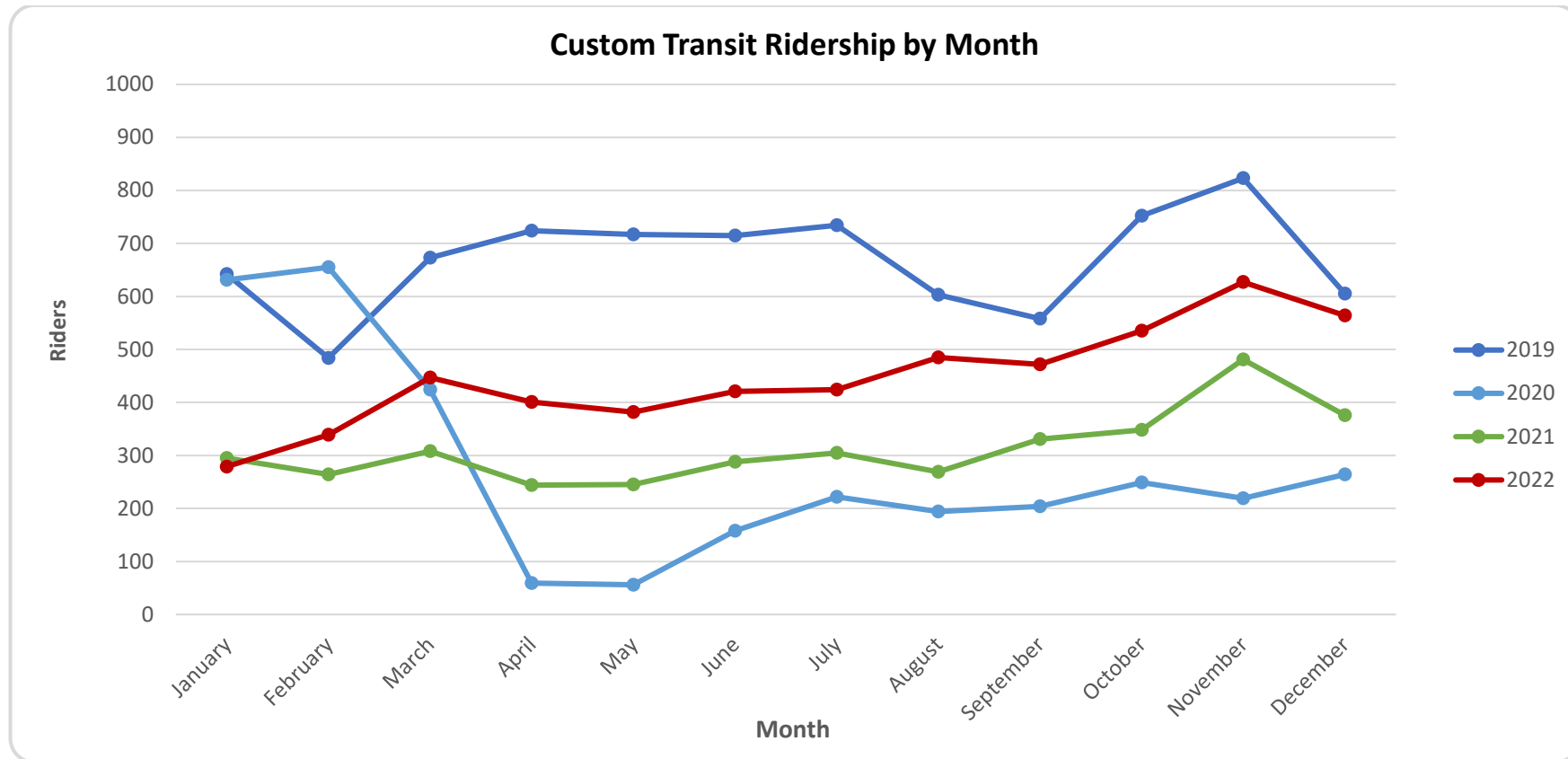
**TRANSIT DIVISION [310]**

**Progress on Priorities from 2022 Service Plan Lite**

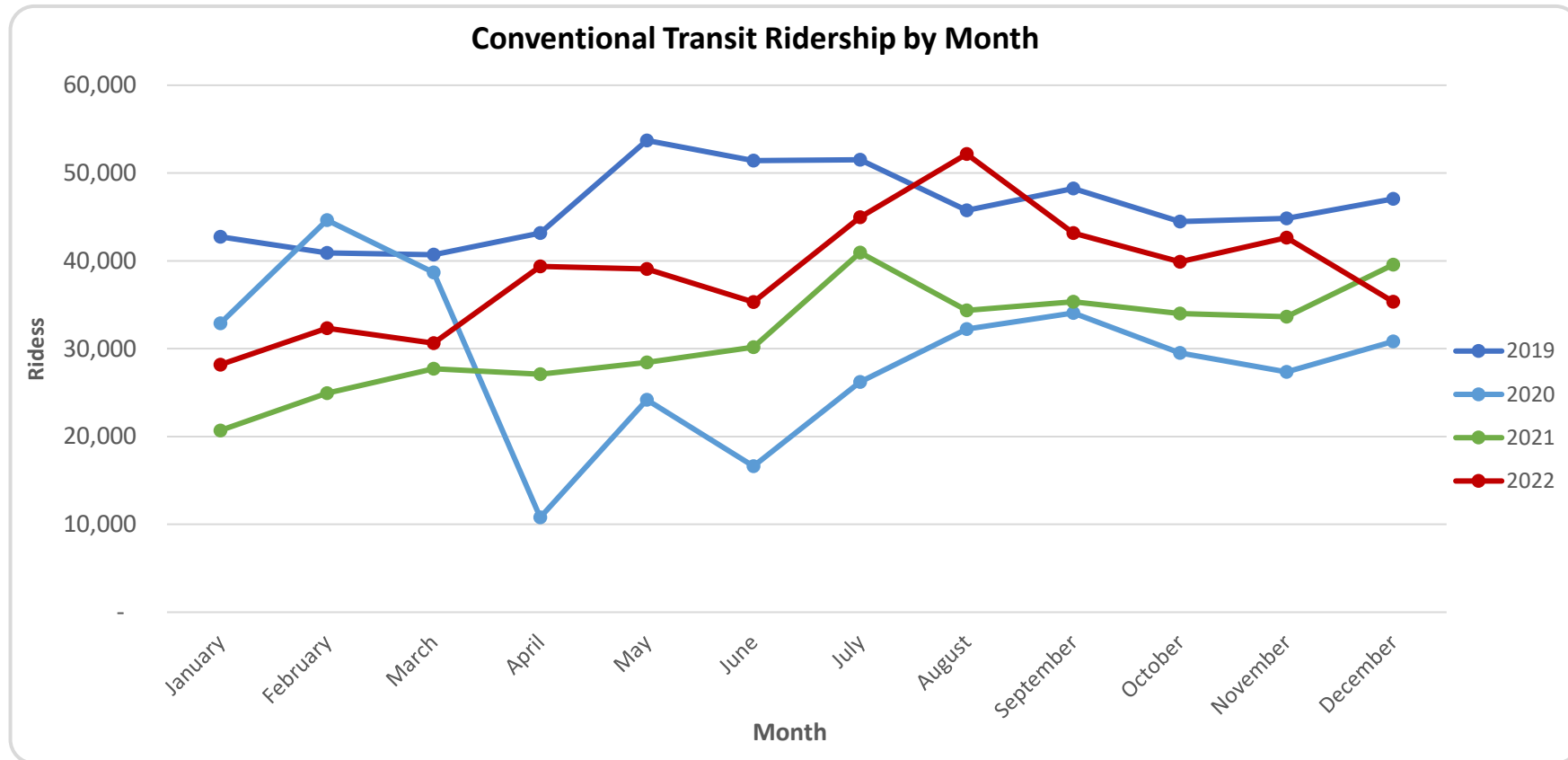
Core Service/Project	Goal	Timeline	Progress
Transit Operations	Continue to provide conventional and custom transit services as per the Annual Operating Agreement with BC Transit	Ongoing	Ten days of severe weather in Q4 resulted in transit service interruptions. Despite this, there was a 9.9% increase (117,904) in ridership over 2021 Q4 (107,245). Overall, service levels for conventional and custom transit were maintained in Q4 and ridership continues to grow.
Transit Operations	Continue to provide enhanced cleaning and disinfecting of buses.	Ongoing	Enhanced cleaning service levels have been maintained in Q4.
Transit Operations	Ongoing recruitment, orientation and training of Transit Drivers to maintain service levels.	Ongoing	Hired two casual drivers in Q4.
Transit Operations	In partnership with BC Transit, identify the gaps in service levels between operations and the new BC Transit Operations Standards manual.	Q1-Q4	No progress since Q2, awaiting BCT response regarding Operations Standards Manual.
Transit Future Action Plan (TFAP)	In partnership with BC Transit, completion of the Transit Future Action Plan review.  Implementation strategy for the revised priorities identified in the TFAP update.	Completed Q2	Complete.
Bus Shelter Program Development	To develop a bus shelter program that includes: <ul style="list-style-type: none"> <li>- current inventory and asset condition assessments</li> <li>- standards for bus shelters</li> <li>- implementation plan (phased approach)</li> <li>- budget implications (capital, operational, asset replacement)</li> <li>- Identification of possible funding opportunities</li> </ul>	Q2-Q4	Not started.
Custom Transit Review	Depending on BC Transits capacity to partner, conduct a Custom Transit Review.	Q3-Q4	Not started. Will be a priority for 2023 in collaboration with BC Transit.
Bike Locker Program	Provide recommendation on future of Transit Bike Locker program.	Completed Q2	Complete.
Website Updates	As per the corporate initiative to update the website, Transit will need to assign resources to populate and update the new website pages	Q2-Q3	Not started.

Key Performance Indicators:

Transit Ridership



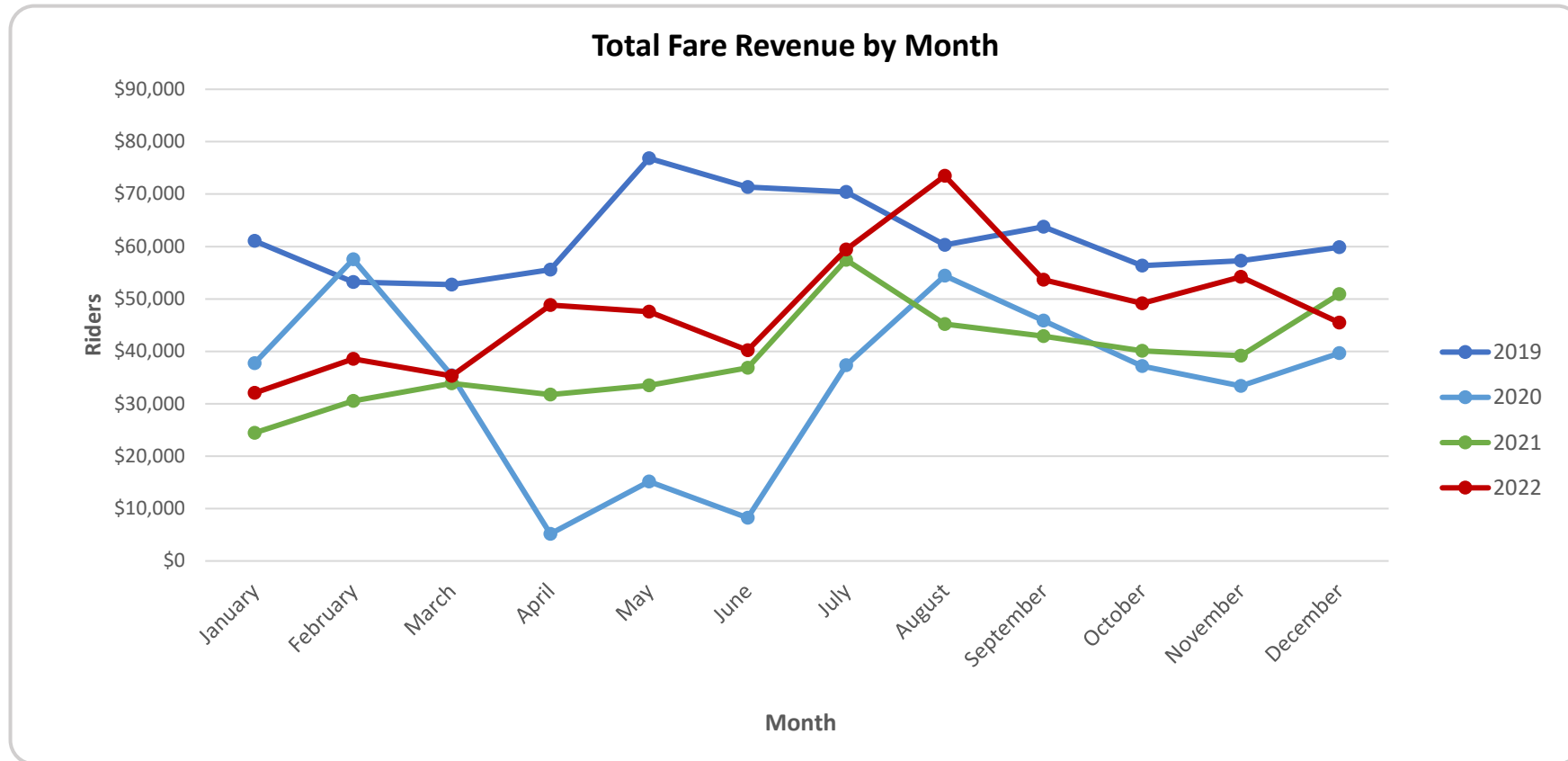
\*Includes all data received from BC Transit to date



\*Includes all data received from BC Transit to date

\*Eight days of inclement weather in December 2022, resulted in transit service interruptions - ridership dropped 10.7% from 39,575 in 2021 to 35,354 for December 2022

\*For Q4, there was a 9.9% increase (117,904) in ridership over 2021 Q4 (107,245). Overall, service levels for transit are maintained and ridership in Q4 continues to grow.



\*Includes all data received from BC Transit to date

**Emerging Issues:**

Projects and Capacity: Transit Management team heavily focused on operations with limited capacity to undertake new projects. With the anticipated expansion of transit in Q3 as well as the implementation of the electronic fare system in late Q2, the team will need to review the 2023 projects and prioritize based on capacity.

New Bus Shelters: The Highway 101 intersection upgrade project at Joe Road and Orange Road, completed by MoTI, included a contribution/donation to the SCRCD of two new installed bus shelters. As per the Operating Agreement with BC Transit, bus shelters are owned and operated by the SCRCD. These two contributed assets will be recorded accordingly by the SCRCD.

## FLEET DIVISION [312]

### Progress on Priorities from 2022 Service Plan Lite

Core Service/Project	Goal	Timeline	Progress
Fleet Operations	Conduct annual Commercial Vehicle Inspections	Q2-Q3	Ongoing.
Fleet Operations	Conduct annual fleet inspections on all BC Transit Buses	Q3-Q4	In-house annual Inspections for all BC Transit buses were completed before the end of Q4.
Fleet Operations	Annual fleet servicing of SCRD generators	ongoing	Ongoing.
Fleet Operations	Preventative and scheduled maintenance of SCRD vehicles and equipment	ongoing	Annual maintenance is ongoing, however, with the staff shortages in Q3 and Q4 some backlog has been realized. As of late Q4, fleet is fully staffed again.
Fleet Management	Begin to develop the scope of a Corporate Fleet strategy.	Q3-Q4	Not started.

### Emerging Issues:

None.



**PORTS AND DOCKS DIVISION [345 & 346]**

**Progress on Priorities from 2022 Service Plan Lite**

Core Service/Project	Goal	Timeline	Progress
Routine preventative maintenance and minor repairs	Completion of annual inspections / repair visits completed through a master service agreement (3x/yr).  Sustainable, cost-effective asset management and prevention of service interruptions	Ongoing	Complete.
Public information on docks/moorage	Provide timely, reliable information to residents and visitors about SCR D ports.	Ongoing	Ongoing as required.
Community cooperation and knowledge sharing	Support an effective Ports Monitors Committee (POMO), and host meetings 2x per year.	Ongoing	Second POMO meeting was held December 12, 2022.  Staff continue to be mentored by surrounding Port Masters. Learning about upcoming changes to Marine Facilities and Best Practices for operation and maintenance.
Asset management	Completion of a major inspection of all nine ports will identify priorities for repair and replacements to maintain the asset.  Collection of valuable information to populate an asset management plan.	Every 5 years	Five Major inspections were completed (including below water inspection) on all four ports on Gambier Island and Hopkins Landing. Final reports are expected Q1 of 2023.  Remaining ports will have major inspections spring 2023 (pending available budget).
Capital improvement projects	Complete capital replacement carry forward projects adhering to environmental regulations and limiting service disruption.	2022/2023	Temporary pontoons were placed on the Keats Landing Float. Full Float replacement RFP to be released in Q1 2023. In early 2023, will issue RFQ to secure engineering services to develop drawings and cost estimates for the other four carry forward projects. Projects will then be prioritized and completed as budget permits.
Facilitate and support the provision of public docks (New Brighton Dock)	In partnership with the Squamish Nation Marine Group, and Gambier Island Community Association, facilitate a community conversation regarding the New Brighton dock and conduct any studies required in the process.	2022	New Brighton Dock major inspection (including below water) was completed. The information from this inspection will help inform future capital investment requirements. The report is expected in Q1 2023.

**Emerging Issues:**

None.

<b>Reviewed by:</b>			
Manager	X – A. Van Velzen X - K. Clarkson X – G. Donn X – A. Kidwai	Finance	
GM	X – S. Gagnon	Legislative	
CAO	X – D. McKinley	Other	