



FINANCE COMMITTEE

Thursday, April 20, 2023

TO BE HELD

IN THE BOARDROOM OF THE SUNSHINE COAST
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

AGENDA

CALL TO ORDER 2:00 p.m.

AGENDA

1. Adoption of Agenda Pages 1-2

PRESENTATIONS AND DELEGATIONS

2. Cory Vanderhorst, Regional Assurance Partner and Kristy Rowbotham, Client Account Services of MNP LLP Auditors Annex A
Regarding: i) Presentation to the Board of Directors Pages 3-13
ii) 2022 Audit Findings - Report to the Board of Directors pp. 14-23
iii) Draft Independent Auditor's Report pp. 24-25
iv) Draft Independent Auditor's Report – Foreshore Leases (Hillside) pp. 26-27
v) 2022 Statement of Financial Information pp. 28-94
(including the SCRD 2022 Draft Audited Financial Statements)

REPORTS

3. Sunshine Coast Regional District 2022 Audit Findings Report and Statement of Financial Information Annex B
pp. 95-101
i) 2022 Audit Findings - Report to the Board of Directors See pp. 14-23
ii) Draft Independent Auditor's Report See pp. 24-25
iii) Draft Independent Auditor's Report – Foreshore Leases (Hillside) See pp. 26-27
iv) 2022 Statement of Financial Information (including the SCRD 2022 Draft Audited Financial Statements) See pp. 28-94
*General Manager, Corporate Services / Chief Financial Officer
and Manager, Financial Services*
(Voting – All Directors)
4. Community Benefits and Amenities Contribution Funds Annex C
pp. 102-104
Manager, Financial Planning
(Voting – All Directors)

- | | |
|--|--------------------------------|
| <p>5. Statement of Reserves and Holding Funds as at March 31, 2023
<i>Manager, Financial Planning</i>
(Voting – All Directors)</p> | <p>Annex D
pp. 105-111</p> |
| <p>6. Canada Community-Building Fund-Community Works Fund Update
<i>Manager, Financial Planning</i>
(Voting – Electoral Area Directors)</p> | <p>Annex E
pp. 112-114</p> |

IN CAMERA

COMMUNICATIONS

NEW BUSINESS

ADJOURNMENT

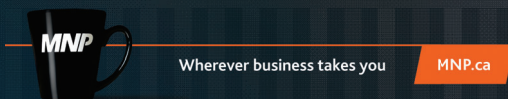


Sunshine Coast Regional District

Presentation to Finance Committee

Presented by Cory Vanderhorst

April 20, 2023



Topics

- Financial statement highlights
- Draft audit report
- Audit findings report
- Auditor independence

Financial Statement Highlights

Statement of Financial Position

		2022		2021
Cash and investments	\$	62,460,814	\$	56,178,041
Total financial assets	\$	73,882,461	\$	67,900,387
Regional District Debt	\$	16,528,651	\$	10,487,973
Total liabilities	\$	45,034,798	\$	38,550,373
Net financial assets	\$	28,847,663	\$	29,580,950
Tangible capital assets	\$	145,451,162	\$	135,268,595
Accumulated surplus	\$	177,078,498	\$	167,587,587

Financial Statement Highlights

Statement of Operations

		2022		2021		Budget
Total revenue	\$	58,854,616	\$	53,870,007	\$	58,318,850
Total expenses	\$	49,363,705	\$	44,932,278	\$	54,662,585
Annual surplus	\$	9,490,911	\$	8,937,729	\$	3,656,265

Financial Statement Highlights

Statement of Cash Flows

		2022		2021
Provided by operations	\$	13,317,999	\$	17,152,024
Used by capital	\$	(14,300,645)	\$	(5,835,570)
Net transferred to investments	\$	(18,225,347)	\$	(2,407,357)
Financing repayments (net)	\$	7,265,419	\$	(1,016,524)
Net cash inflow (use)	\$	(11,942,574)	\$	7,892,573

Financial Statement Highlights

Composition of accumulated surplus

		2022		2021
Invested in non-financial assets	\$	131,702,184	\$	127,518,664
Reserves	\$	40,538,022	\$	38,025,800
Capital fund	\$	8,328,779	\$	5,452,097
Current fund	\$	(3,966,871)	\$	(3,893,193)
MFA Debt reserve cash	\$	476,384	\$	484,219
Total accumulated surplus	\$	177,078,498	\$	167,587,587

Draft audit report

- Unqualified opinion
- We will sign the report after:
 - Board approval (anticipated April 27, 2023)

Auditor Findings Report

Auditor responsibilities

- Examining controls in place to ensure accurate reporting of financial results
- Sampling transactions throughout the year to form an audit opinion
- Auditors do NOT look at every transaction to form an audit opinion

We would like to formally acknowledge the excellent cooperation and assistance from management and staff

Auditor Independence

We confirm that MNP LLP is independent with respect to the Sunshine Coast Regional District within the meaning of the Code of Professional Conduct of CPA British Columbia as of April 20, 2023 (and projected to continue to be independent to April 27, 2023).

Conclusion


Thank you

We would like to take this opportunity to answer any questions you have regarding the matters presented.

Presenter: Cory Vanderhorst

MNP



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Sunshine Coast Regional District

2022 Audit Findings

Report to the Finance Committee

December 31, 2022

Cory Vanderhorst, CPA, CA

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E: cory.vanderhorst@mnt.ca



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April 20, 2023

Members of the Finance Committee of the Sunshine Coast Regional District

Dear Sirs/Mesdames:

We are pleased to submit to you this report for discussion of our audit of the financial statements of the Sunshine Coast Regional District (the "Regional District") as at December 31, 2022 and for the year then ended. In this report we cover those significant matters which, in our opinion, you should be aware of as members of the Finance Committee.

We have substantially completed our audit of the financial statements of the Regional District which has been carried out in accordance with Canadian generally accepted auditing standards.

Unless unforeseen complications arise, our Independent Auditor's Report will provide an unmodified opinion to the Board of the Regional District. A draft copy of our proposed Independent Auditor's Report is provided under separate cover.

This report is intended solely for the information and use of the Finance Committee and management and should not be distributed to or used by any other parties than these specified parties.

The matters raised in this and other reports that will flow from the audit are only those which have come to our attention arising from or relevant to our audit that we believe need to be brought to your attention. They are not a comprehensive record of all the matters arising, and in particular we cannot be held responsible for reporting all risks in your Regional District or all control weaknesses. This report has been prepared solely for your use and should not be quoted in whole or in part without our prior written consent. No responsibility to any third party is accepted as the report has not been prepared for, and is not intended for, any other purpose.

We would like to express our appreciation for the excellent cooperation we have received from management and employees with whom we worked.

We appreciate having the opportunity to meet with you and to respond to any questions you may have about our audit, and to discuss any other matters that may be of interest to you.

Sincerely,



MNP LLP

Chartered Professional Accountants

Introduction

As auditors, we report to the Board on the results of our examination of the financial statements of Sunshine Coast Regional District (the "Regional District") as at and for the year ended December 31, 2022. The purpose of this Audit Findings Report is to assist you, as members of the Finance Committee, in your review of the results of our audit. To facilitate in your understanding of our findings, Appendix A to this report summarizes our audit process.

Our report will discuss the status of our engagement, as well as communicate to you significant audit, accounting and reporting matters arising from our procedures.

We hope that this report is of assistance to you, and we look forward to discussing our findings and answering your questions.

Engagement Status

We have substantially completed our audit of the financial statements of the Regional District and are prepared to sign our Independent Auditor's Report subsequent to completion of the following procedures:

- The Board of Directors' review and approval of the financial statements

Independent Auditor's Report

We expect to have the above procedures completed and to release our Independent Auditor's Report on April 27, 2023.

Unless unforeseen complications arise, our Independent Auditor's Report will provide an unmodified opinion to the Board of the Regional District. A draft copy of our proposed Independent Auditor's Report has been included under separate cover.

Significant Audit, Accounting and Reporting Matters

Audit and Reporting Matters

The following significant matters arose during the course of audit that we wish to bring to your attention.

Area	Comments
Changes from Audit Service Plan	<p>We previously presented our proposed Audit Service Plan to you on October 5, 2022. Over the course of our audit, the following deviations were made from this plan:</p> <ul style="list-style-type: none"> We proposed to use \$2,000,000 as overall materiality but at year end, \$2,200,000 was used as overall materiality. The increase is a result of actual revenues for the year being higher than the projected amount when the audit service plan was issued.
Difficulties Encountered	<p>No significant limitations were placed on the scope or timing of our audit.</p>
Identified or Suspected Fraud	<p>Due to the inherent limitations of an audit and the nature of fraud, including attempts at concealment through forgery or collusion, an audit conducted in accordance with Canadian generally accepted auditing standards cannot be relied upon to detect fraud.</p> <p>While our audit cannot be relied upon to detect all instances of fraud, no incidents of fraud, or suspected fraud, came to our attention in the course of our audit.</p>
Identified or Suspected Non-Compliance with Laws And Regulations	<p>Nothing has come to our attention that would suggest any non-compliance with laws and regulations that would have a material effect on the financial statements.</p>
Matters Arising in Connection With Related Parties	<p>No significant matters arose during the course of our audit in connection with related parties of the Regional District.</p>

Area	Comments
Significant Deficiencies in Internal Control	<p>Our audit process focuses on understanding the controls utilized in management’s reporting systems, including for estimates, to the extent necessary to identify overall and specific financial reporting risks. This risk assessment allows us to concentrate our audit procedures on high risk areas and, where possible, place reliance on controls within the financial reporting system to reduce the extent of our testing.</p> <p>It is important to note that our assessment was not, nor was it intended to be, sufficient to comment or conclude on the sufficiency of internal controls.</p> <p>We are required under Canadian generally accepted auditing standards to communicate all significant deficiencies identified during an audit to the Finance Committee on a timely basis. However, we may not be aware of all significant deficiencies that do, in fact, exist.</p> <p>While our review of controls was not sufficient to express an opinion as to their effectiveness or efficiency, we have detected items for comment in internal controls, which will be presented after completion of audit.</p>
Going Concern	<p>No events or conditions identified that may cast significant doubt on the entity's ability to continue as a going concern.</p>
Matters Arising from Discussions With Management	<p>We would like to formally acknowledge the cooperation and assistance we received from the management and staff of the Regional District.</p> <p>There were no significant matters discussed, or subject to correspondence, with management that in our judgment need be brought to your attention.</p>
Significant Differences	<p>No significant differences were proposed to management with respect to the December 31, 2022 financial statements.</p>
Other Information	<p>Pursuant to our responsibilities under Canadian generally accepted auditing standards, we have reviewed other financial and non-financial information included in documents containing the financial statements and our Independent Auditor’s Report thereon. We review these documents for the purpose of ensuring their content does not contradict information derived from our audit procedures.</p>
Final Materiality	<p>Materiality is a concept used to assess the significance of misstatements or omissions that are identified during the audit and is used to determine the level of audit testing that is carried out. The scope of our audit work is tailored to reflect the relative size of operations of the Regional District, and is affected by our assessment of materiality and audit risk.</p>

Area	Comments
	Final materiality used for our audit was \$2,200,000 for December 31, 2022 and \$2,000,000 for December 31, 2021.

Auditor's Views of Significant Accounting Practices

The application of Canadian public sector accounting standards allows and requires the Regional District to make accounting estimates and judgments regarding accounting policies and financial statement disclosures.

As auditors, we are uniquely positioned to provide open and objective feedback regarding your Regional District's accounting practices, and have noted the following items during the course of our audit that we wish to bring to your attention.

Area	Comments
Accounting Policies	The accounting policies used by the Regional District are appropriate and have been consistently applied.
Financial Statement Disclosures	The disclosures made in the notes to the financial statements appear clear, neutral and consistent with our understanding of the entity and the amounts presented in the financial statements.

Other Matters

Management Representations

We have requested certain written representations from management, which represent a confirmation of certain oral representations given to us during the course of our audit. This letter, provided by management, has been included as additional material to this report.

Appendix A - MNP Audit Process

Our audit was carried out in accordance with Canadian generally accepted auditing standards, and included a review of all significant accounting and management reporting systems, with each material year end balance, key transaction and other events considered significant to the financial statements considered separately.

Our audit process focused on understanding the controls utilized in management's reporting systems to the extent necessary to identify overall and specific financial reporting risks. This risk assessment enabled us to concentrate our audit procedures on the areas where differences were most likely to arise. Our assessment was not, nor was it intended to be, sufficient to conclude on the effectiveness or efficiency of internal controls.

During the course of our audit, we have:

- Examined, on a test basis, evidence supporting the amounts and disclosures in the financial statements;
- Assessed the accounting principles used and significant estimates made by management;
- Obtained an understanding of the Regional District and its environment, the applicable financial reporting framework and the Regional District's system of internal control (regardless of whether we relied on them for the purpose of the audit), sufficient to identify and assess the risks of material misstatement of the financial statements and to design and perform audit procedures;
- Reviewed and assessed those accounting systems deemed necessary to support our audit opinion;
- Evaluated the overall financial statement presentation;
- Performed a subsequent events review with management;
- Reviewed and assessed the status of contingencies, commitments and guarantees; and
- Reviewed and assessed exposure to environmental liabilities.

We have obtained written representations from management, included as additional materials following this report, in order to confirm oral representations given to us and reduce the possibility of misunderstanding. Specifically, we have obtained written confirmation of significant representations provided on matters that are:

- Directly related to items that are material, either individually or in the aggregate, to the financial statements;
- Not directly related to items that are material to the financial statements, but are significant, either individually or in the aggregate, to the engagement; and
- Matters relevant to management judgments or estimates that are material, either individually or in the aggregate, to the financial statements.

Independence Communication

April 27, 2023

Board of Directors
Sunshine Coast Regional District
1975 Field Road
Sechelt, BC V7Z 0A8

Dear Sirs/Mesdames:

We have been engaged to audit the financial statements of Sunshine Coast Regional District (the "Regional District") as at December 31, 2022 and for the year then ended.

CAS 260 *Communication With Those Charged With Governance* requires that we communicate with you matters that are significant to our engagement. One such matter is relationships between the Regional District and its related entities or persons in financial reporting oversight roles at the Regional District and MNP LLP and any affiliates ("MNP") that, in our professional judgment, may reasonably be thought to bear on our independence. In determining which relationships to report, the Standard requires us to consider relevant rules and related interpretations prescribed by the appropriate professional accounting body and applicable legislation, covering such matters as:

- (a) Holding a financial interest, either directly or indirectly, in a client;
- (b) Holding a position, either directly or indirectly, that gives the right or responsibility to exert significant influence over the financial or accounting policies of a client or a related entity;
- (c) Personal or business relationships of immediate family, close relatives, partners or retired partners, either directly or indirectly, with a client or a related entity;
- (d) Economic dependence on a client; and
- (e) Provision of non-assurance services in addition to the audit engagement.

We are aware of the following relationships between the Regional District and MNP that, in our professional judgment, may reasonably be thought to bear on our independence. The following relationships represent matters that have occurred from January 1, 2022 to April 27, 2023.

During the audit period, the MNP Digital team was engaged to assist with a Cyber Recovery project. To maintain independence, no members of the MNP Digital team worked on the audit, and vice versa. In addition, our audit was subject to a quality control review by a qualified partner from our Fraser Valley region.

We hereby confirm that MNP is independent with respect to the Regional District within the meaning of the Code of Professional Conduct to the Chartered Professional Accountants of British Columbia as of April 27, 2023.

This report is intended solely for the use of Board of Directors, management and others within the Regional District and should not be used for any other purposes.

We look forward to discussing with you the matters addressed in this letter as well as other matters that may be of interest to you. We will be prepared to answer any questions you may have regarding our independence as well as other matters.

Sincerely,



MNP LLP
Chartered Professional Accountants

MADE ^{IN} CANADA

And proud of it!

At MNP we're proud to be the national accounting, consulting and tax firm that is 100% Made in Canada.

Our history defines who we are and our approach to business. Being a Canadian firm has helped shape our values, our collaborative approach, and the way we work with our clients, engaging them every step of the way.

We have a unique perspective. Our decisions are made here – decisions that drive Canadian business and help us all achieve success — and we know the impact that our choices have on the cities and towns we call home.

Throughout our six decades of work, we've seen our communities are more than just a place we do business in. They're a place where our families live, play, and thrive, and we work to make them the best places they can be.

Being 100% Canadian is something we wear proudly. This country provides us with great opportunities, and we're here to help our clients seize the opportunities so we can create a brighter future for the generations to come.



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Independent Auditor's Report

To the Board of Directors of the Sunshine Coast Regional District:

Opinion

We have audited the financial statements of the Sunshine Coast Regional District (the "Regional District"), which comprise the statement of financial position as at December 31, 2022, and the statements of operations, changes in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Regional District as at December 31, 2022, and the results of its operations, changes in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Regional District in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Supplementary Information

The supplementary information contained in the Schedules to the financial statements have been presented for purposes of additional analysis and are unaudited. We do not express an opinion on the Schedules because our examination did not extend to the detailed information therein.

Other Information

Management is responsible for the other information, consisting of an annual report, which is expected to be made available to us after the date of this auditor's report.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated.

When we read the annual report, if we conclude that there is a material misstatement therein, we are required to communicate the matter to those charged with governance.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Regional District's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Regional District or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Regional District's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Regional District's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Regional District's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Regional District to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Nanaimo, British Columbia

April 27, 2023

Chartered Professional Accountants

Independent Auditor's Report

To the Board of Directors of Sunshine Coast Regional District:

Opinion

We have audited the Statement of Foreshore Leases of Sunshine Coast Regional District (the "Regional District") for the year ended December 31, 2022 and note to the Statement, including a summary of significant accounting policies (together "the Statement").

In our opinion, the accompanying Statement for the year ended December 31, 2022 is prepared, in all material respects, in accordance with the General Lease Agreement (the "Agreement") dated January 1, 1994 between the Province of British Columbia, represented by the Minister of Lands, Parks and Housing, and the Regional District.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Statement section of our report. We are independent of the Regional District in accordance with the ethical requirements that are relevant to our audit of the Statement in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 to the Statement, which describes the basis of accounting. The Statement is prepared to assist the Regional District to meet the reporting requirements of the Agreement referred to above. As a result, the Statement may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsibilities of Management and Those Charged with Governance for the Statement

Management is responsible for the preparation of the Statement, in accordance with the basis of accounting described in Note 1 to the Statement; this includes determining that the basis of accounting is an acceptable basis for the preparation of the Statement in the circumstances, and for such internal control as management determines is necessary to enable the preparation of the Statement that is free from material misstatement, whether due to fraud or error.

Those charged with governance are responsible for overseeing the Regional District's financial reporting process.

Auditor's Responsibilities for the Audit of the Statement

Our objectives are to obtain reasonable assurance about whether the Statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this Statement.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the Statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Regional District's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates, if any, and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Regional District's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the Statement or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Regional District to cease to continue as a going concern.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Nanaimo, British Columbia

April 27, 2023

Chartered Professional Accountants



Sunshine Coast Regional District

Statement of Financial Information

For Year Ended December 31, 2022

DRAFT

Sunshine Coast Regional District

Statement of Financial Information Year Ended December 31, 2022

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FINANCIAL SECTION

Audited Financial Statements of

SUNSHINE COAST REGIONAL DISTRICT

For the Years Ended December 31, 2022 and 2021

Independent Auditor's Report

To the Board of Directors of the Sunshine Coast Regional District:

Opinion

We have audited the financial statements of the Sunshine Coast Regional District (the "Regional District"), which comprise the statement of financial position as at December 31, 2022, and the statements of operations, changes in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Regional District as at December 31, 2022, and the results of its operations, changes in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Regional District in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Supplementary Information

The supplementary information contained in the Schedules to the financial statements have been presented for purposes of additional analysis and are unaudited. We do not express an opinion on the Schedules because our examination did not extend to the detailed information therein.

Other Information

Management is responsible for the other information, consisting of an annual report, which is expected to be made available to us after the date of this auditor's report.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated.

When we read the annual report, if we conclude that there is a material misstatement therein, we are required to communicate the matter to those charged with governance.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Regional District's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Regional District or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Regional District's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Regional District's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Regional District's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Regional District to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Nanaimo, British Columbia

April 27, 2023

Chartered Professional Accountants

Sunshine Coast Regional District

MANAGEMENT REPORT

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles or stated accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Board of Directors is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control.

The external auditors, MNP LLP, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the corporation's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to staff and management. The Independent Auditors' Report outlines the scope of the audit for the year ended December 31, 2022.

On behalf of the Sunshine Coast Regional District,

Tina Perreault
Chief Financial Officer
April 27, 2023

* For municipalities, the officer assigned responsibility for financial administration signs
* Prepared pursuant to Financial Information Regulation, Schedule 1, section 9

Sunshine Coast Regional District

Statement Of Financial Position

December 31, 2022 and 2021

	2022	2021
Financial Assets		
Cash and equivalents	\$ 13,092,032	\$ 25,034,606
Portfolio investments (Note 3)	49,368,782	31,143,435
Accounts receivable (Note 4)	3,722,924	2,308,387
Debt recoverable from member municipalities (Note 11)	7,222,339	8,929,740
Restricted cash: MFA debt reserve fund (Note 13)	476,384	484,219
Total Financial Assets	73,882,461	67,900,387
Liabilities		
Accounts payable and accrued liabilities (Note 5)	7,240,265	5,713,556
Employee future benefits (Note 18)	131,614	71,700
Deferred revenue:		
Development cost charges (Note 6)	2,567,121	2,634,234
Future parks acquisition (Note 7)	907,914	839,093
Other (Note 8)	1,584,801	1,617,612
Provision for landfill closure and post-closure (Note 10)	8,852,093	8,025,529
Debt (Note 11)	23,750,990	19,417,713
Total Liabilities	45,034,798	38,319,437
Net Financial Assets	28,847,663	29,580,950
Non-Financial Assets		
Inventory and prepaids	890,938	882,078
Land held for resale (Note 14)	1,888,735	1,855,964
Tangible capital assets (Note 12)	145,451,162	135,268,595
Total Non-Financial Assets	148,230,835	138,006,637
Accumulated Surplus (Note 16)	\$177,078,498	\$167,587,587

Contingent liabilities (Note 19)

Tina Perreault
Chief Financial Officer

Leonard Lee
Chair

The accompanying section "Notes to Financial Statements" form an integral part of these financial statements.

Sunshine Coast Regional District

Statement Of Operations

For the Years Ended December 31, 2022 and 2021

	Fiscal Plan 2022 (Note 22)	Actual 2022	Actual 2021
Revenue			
Grants in lieu of taxes	\$ 97,000	\$ 101,713	\$ 98,254
Tax requisitions	26,262,456	26,262,457	24,449,190
Frontage and parcel taxes	6,374,560	6,184,488	5,914,944
Government transfers (Note 15)	5,777,077	3,377,413	4,227,696
User fees and service charges	15,728,234	16,107,193	14,532,891
Member municipality debt	1,734,207	1,734,195	1,781,711
Investment income	735,513	1,483,117	930,404
Contributed tangible capital assets and DCC recognized	544,500	1,584,276	240,555
Other revenue	1,065,303	2,019,764	1,694,362
Total Revenue	58,318,850	58,854,616	53,870,007
Expenses (Note 21)			
General government	3,771,256	2,552,393	1,826,782
Protective services	4,692,922	4,014,337	3,376,128
Transportation services	6,648,053	6,454,300	5,863,292
Environmental services	7,562,234	7,704,655	7,378,608
Public health services	384,904	331,734	336,377
Planning and development services	3,159,386	2,753,150	2,337,949
Recreation and cultural services	13,717,117	12,984,246	12,091,045
Water utilities	12,315,387	10,188,901	9,454,307
Sewer utilities	677,119	624,321	513,792
Debt charges member municipalities	1,734,207	1,734,195	1,781,711
Unfunded post-employment benefits	-	21,473	(27,713)
Total Expenses	54,662,585	49,363,705	44,932,278
Annual Operating Surplus	3,656,265	9,490,911	8,937,729
Accumulated Surplus, beginning of year	167,587,587	167,587,587	158,649,858
Accumulated Surplus, end of year	\$171,243,852	\$177,078,498	\$167,587,587

The accompanying section "Notes to Financial Statements" form an integral part of these financial statements.

Sunshine Coast Regional District

Statement Of Changes In Net Financial Assets

For the Years Ended December 31, 2022 and 2021

	Fiscal Plan 2022 (Note 22)	Actual 2022	Actual 2021
Annual operating surplus	\$ 3,656,265	\$ 9,490,911	\$ 8,937,729
Acquisition of tangible capital assets	(41,977,804)	(15,319,935)	(6,059,558)
Amortization of tangible capital assets	4,822,441	5,012,359	5,105,188
Loss on disposal of tangible capital assets	-	119,535	210,903
Proceeds from sale of tangible capital assets	-	5,474	-
Write-off of tangible capital assets	-	-	608,037
Change in inventory and prepaids	-	(8,860)	(35,139)
Development of land held for resale	-	(32,771)	(16,567)
	(33,499,098)	(733,287)	8,750,593
Net financial assets, beginning of year	29,580,950	29,580,950	20,830,357
Net financial assets, end of year	\$ (3,918,148)	\$ 28,847,663	\$ 29,580,950

The accompanying section "Notes to Financial Statements" form an integral part of these financial statements.

Sunshine Coast Regional District

Statement Of Cash Flows

For the Years Ended December 31, 2022 and 2021

	2022	2021
Operating Transactions:		
Annual operating surplus	\$ 9,490,911	\$ 8,937,729
Items not involving cash included in annual surplus:		
Amortization of tangible capital assets	5,012,359	5,105,188
Loss on disposal of tangible capital assets	119,535	210,903
Write-off of tangible capital assets	-	608,037
Actuarial adjustment of long-term debt	(677,509)	(618,820)
DCC revenue recognized	(537,689)	-
Contributed tangible capital assets	(1,046,587)	(240,555)
Change in employee future benefit liability	59,914	(78,500)
Provision for landfill closure and post-closure costs	826,564	752,899
Change in financial assets and liabilities involving cash:		
(Increase) in accounts receivable	(1,414,537)	(165,779)
Increase in accounts payable and accrued liabilities	1,526,709	1,639,703
Increase (decrease) in other deferred revenue	(32,811)	1,036,358
Increase in inventory and prepaids	(8,860)	(35,139)
Net Change in Cash from Operating Transactions	13,317,999	17,152,024
Investing Transaction:		
Net increase in portfolio investments	(18,225,347)	(2,407,357)
Financing Transactions:		
Debt proceeds	8,514,586	138,630
Repayment of debt	(1,796,399)	(1,559,872)
(Increase) Decrease in restricted cash: MFA debt reserve fund	7,835	(8,098)
Collection of DCC and parkland aquisition (deferred revenue)	539,397	412,816
Net Change in Cash from Financing Transactions	7,265,419	(1,016,524)
Capital Transactions:		
Cash used to acquire tangible capital assets	(14,273,348)	(5,819,003)
Proceeds from sale of tangible capital assets	5,474	-
Development of land held for resale	(32,771)	(16,567)
Net Change in Cash from Capital Transactions	(14,300,645)	(5,835,570)
Net increase (decrease) in cash and cash equivalents	(11,942,574)	7,892,573
Cash and equivalents, beginning of year	25,034,606	17,142,033
Cash and equivalents, end of year	\$ 13,092,032	\$ 25,034,606

The accompanying section "Notes to Financial Statements" form an integral part of these financial statements.

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2022 and 2021

1. Significant Accounting Policies

The preparation of the Financial Statements is the responsibility of the management of the Sunshine Coast Regional District. The accounting policies used within these statements conform to Canadian Public Sector Accounting Standards ("PSAS"). They have been prepared in accordance with current recommendations issued by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada.

(a) Reporting entity and consolidation:

The Financial Statements combine the activities of the various funds of the reporting entity - Sunshine Coast Regional District (the "Regional District"). Interfund transactions and fund balances have been eliminated for reporting purposes. There are no other organizations under the control of the Regional District Board that meet the criteria for inclusion and consolidation in these statements.

(b) Fiscal plan:

The fiscal plan is part of the statutory five-year financial plan adopted by the Regional District Board and reflects the anticipated revenues and expenditures for a given year. The fiscal plan is prepared on a basis consistent with that used to report the actual results achieved. See Note 22.

(c) Government transfers:

Government transfers are recognized as revenue when authorized and eligibility criteria have been met unless, the transfer contains stipulations that create a liability. If the transfer contains stipulations that create a liability, the related revenue is recognized over the period that the liability is extinguished. See Note 15.

(d) Revenue recognition:

Sources of revenue are recorded on an accrual basis and recognized in the period in which they are earned. Unearned revenue in the current period is reported on the Statement of Financial Position as deferred revenue.

Taxes are recorded at estimated amounts when they meet the definition of an asset, have been authorized and the taxable event occurs. The Regional District requisitions each Municipality and Electoral Area for their portion of each service in which they participate. Taxes are collected on behalf of the Regional District by the Municipalities and the Province (for Electoral Areas) and must be paid to the Regional District by August 1 of each year.

(e) Expense recognition:

Operating expenses are recognized on an accrual basis in the period in which they are incurred.

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2022 and 2021

1. Significant Accounting Policies (Continued)

(f) Use of estimates:

Estimates are required to determine the liability for employee future benefits, the liability for landfill closure and post-closure costs, and the useful lives of tangible capital assets. Actual results could differ from these estimates.

(g) Cash and equivalents:

Cash consists of cash on hand, cash in transit, and cash on deposit. Cash equivalents are short-term investments with an original maturity of three months or less, made to obtain a return on a temporary basis, and are carried at cost.

(h) Portfolio investments:

Investments include both Municipal Finance Authority of British Columbia (MFA) pooled investments, by which market-based unit values are allocated amongst the participants in the investment pool, and other long-term investments in securities, including money market investments, which are carried at cost, but written down when there has been a permanent decline in value.

(i) Deferred revenues:

Deferred revenues are those which are received in advance of the expenses to which they are associated and those which are received in advance of the service being provided. They will be recognized as revenue in future years when they can be matched against expenses for the related service or capital projects.

(j) Hillside Development Project land costs:

The cost of Hillside Development Project Land Held for Resale (Note 14) is comprised of acquisition costs and development costs, including interest on borrowing and other direct costs. The cost of land sold, excluding development costs, is prorated to each parcel of land on an acreage basis. Development costs are allocated as incurred evenly across remaining saleable parcels of land as they are incurred. Undeveloped land and water space leases owned by the Regional District are recorded at historical cost.

(k) Service severance pay:

Service severance pay to full-time employees hired prior to 1994 with over 20 years of continuous municipal service in British Columbia is payable upon retirement from their employment with the Regional District. The liability for such payments has been accrued and included in employee future benefits liability as set out in (Note 18).

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2022 and 2021

1. Significant Accounting Policies (Continued)

(l) Trusts under administration:

Public Sector Accounting Standards require that trusts administered by a government should be excluded from the government reporting entity. The Regional District administers a cemetery perpetual care fund which meets the definition of a trust under the *Cremation, Interment and Funeral Services Act* (Note 9). The Regional District does not have any other accounts that meet the definition of a trust.

(m) Non-financial assets:

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

(n) Inventory:

Inventories are valued at the lower of cost and net realizable value and are classified as non-financial assets.

(o) Tangible capital assets:

Tangible capital assets are a special class of non-financial assets and are recorded at cost less accumulated amortization and classified based on their functional use. Cost includes the capital expenditures, excluding interest, directly attributable to acquisition or construction of the tangible capital asset including transportation costs, installation costs, design and engineering fees, legal fees and site preparation costs. Contributed tangible capital assets are recorded at fair market value at the time of the donation, with the corresponding amount recorded as revenue. Amortization is recorded on a straight-line basis over the estimated life of the tangible capital asset commencing once the asset is put into service. Amortization is unfunded.

Estimated useful lives of tangible capital assets are as follows:

Land Improvements	15 to 50 years
Buildings	10 to 50 years
Furniture, Fixtures & Equipment	4 to 40 years
Technology Equipment	4 to 5 years
Machinery & Equipment	4 to 20 years
Vehicles	6 to 15 years
Sewer Treatment Infrastructure	20 to 50 years
Water Supply Infrastructure	5 to 100 years
Water Distribution Infrastructure	20 to 100 years
Leasehold Improvements	10 to 40 years
Work in Progress	not amortized until the assets are available for use

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2022 and 2021

1. Significant Accounting Policies (Continued)

(p) Liability for Contaminated Sites:

The Regional District recognizes a liability for the costs to remediate a contaminated site when an environmental standard exists, contamination exceeds the standard, the government has responsibility for remediation, future economic benefits will be given up and a reasonable estimate can be made. There were no such sites that had contamination in excess of environmental standards as at December 31, 2022.

(q) Recent Accounting Pronouncements

PS 3280 Asset Retirement Obligations, issued August 2018, establishes standards for recognition, measurement, presentation and disclosure of legal obligations associated with the retirement of tangible capital assets and is effective for the Regional District as of January 1, 2023. A liability will be recognized when, as at the financial reporting date:

- a. There is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- b. The past transaction or event giving rise to the liability has occurred;
- c. It is expected that future economic benefits will be given up; and
- d. A reasonable estimate of the amount can be made.

Liabilities are recognized for statutory, contractual or legal obligations associated with the retirement of tangible capital assets when those obligations result from the acquisition, construction, development or normal operation of the assets. The obligations are measured initially at fair value, determined using present value methodology, and the resulting costs capitalized into the carrying amount of the related tangible capital asset. In subsequent periods, the liability is adjusted for accretion and any changes in the amount or timing of the underlying future cash flows. The capitalized asset retirement cost is amortized on the same basis as the related asset and accretion expense is included in the Statement of Operations.

Management is in the process of assessing the impact of adopting this standard on the Regional District's financial results.

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2022 and 2021

2. Related Party Transactions:

The Sunshine Coast Regional Hospital District is related to the Sunshine Coast Regional District since the same individuals are members of the Board of Directors of both organizations. As legislated by the Hospital District Act, the officers and employees of the Sunshine Coast Regional District are the corresponding officers and employees of the Hospital District. Each of the Regional District and the Hospital District are separate legal entities as defined by separate Letters Patent and authorized by separate legislation. During the year the Hospital District purchased, at cost, \$39,334 (2021 - \$34,215) of administrative support services from the Sunshine Coast Regional District. These transactions are recorded at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

3. Portfolio Investments:

	2022	2021
Municipal Finance Authority ¹	\$ 9,359,029	\$ 14,827,257
Raymond James ²	13,985,516	-
Blue Shore Financial ³	6,441,260	4,312,721
Sunshine Coast Credit Union ⁴	1,006,193	10,003,457
Canaccord Genuity ⁵	11,491,093	2,000,000
Canadian Western Bank ⁶	3,085,691	-
Bank of Montreal ⁷	4,000,000	-
	\$ 49,368,782	\$ 31,143,435

¹ Municipal Finance Authority investments are pooled investment funds by which municipalities in B.C. can access high-quality investments, while maintaining a high degree of security and liquidity. Interest rates are variable. The average yield in 2022 was -3.09% (2021 - (-0.90%)). These investments are for restricted funds, including reserves and development cost charges.

² Investments with Raymond James consist of money market securities at interest rates ranging from 2.00% to 5.00% to maturity in 2024, recorded at cost.

³ Investments with Blue Shore Financial consist of money market securities at interest rates of 5.00% to maturity in 2023, recorded at cost.

⁴ Investments with Sunshine Coast Credit Union consist of money market securities at interest rates of 5.35% to maturity in 2024, recorded at cost.

⁵ Investments with Cannaccord Genuity consist of money market securities at interest rates ranging from 2.60% to 5.00% to maturity in 2023, recorded at cost.

⁶ Investments with Canadian Western Bank consist of money market securities at interest rates of 2.25% to maturity in 2023, recorded at cost.

⁷ Investments with Bank of Montreal consist of money market securities at interest rates of 4.27% to maturity in 2023, recorded at cost.

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2022 and 2021

4. Accounts Receivable:

	2022	2021
Trade accounts receivable	\$ 2,026,641	\$ 1,450,499
Taxes receivable	933,824	678,024
Interest receivable	731,701	134,848
Other accounts receivable	30,758	45,016
	\$ 3,722,924	\$ 2,308,387

5. Accounts Payable and Accrued Liabilities:

	2022	2021
Trade accounts payable	\$ 3,262,095	\$ 2,531,743
Holdbacks payable	840,104	142,930
Other	484,209	792,204
Accrued trade payables	1,761,481	1,454,563
Accrued wages and benefits	840,882	741,621
Taxes payable	51,494	50,495
	\$ 7,240,265	\$ 5,713,556

6. Development Cost Charges:

Development cost charges represent funds collected from developers for the sole purpose of funding the capital cost of providing, altering or expanding water facilities in order to serve directly or indirectly, the development for which the charges are imposed. The development cost charges are restricted for the purpose of capital improvements to the water system and will be recognized as revenue in future periods when qualifying capital projects are undertaken.

	December 31, 2021	Restricted Inflows	Revenue Recognized	December 31, 2022
Development Cost Charges	\$ 2,634,234	\$ 470,576	\$ (537,689)	\$ 2,567,121

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2022 and 2021

7. Future Parks Acquisition:

Under Section 510 of the Local Government Act, developers are required to provide parkland or pay an amount equivalent to the market value of the parkland when subdividing. The payments received are recorded as deferred revenue and the use of these funds is restricted to the acquisition of park lands. The revenue will be recognized in future periods when additional parkland is acquired.

	December 31, 2021	Restricted Inflows	Revenue Recognized	December 31, 2022
Future Parks Acquisition	\$ 839,093	\$ 68,821	\$ -	\$ 907,914

8. Deferred Revenue - Other:

The Halfmoon Bay Community Association is restricted based on the provisions of a Memorandum of Understanding. The Other amounts have been designated by the Regional District at the time of collection to be used for the provision of a specific service or capital project in future periods.

	December 31, 2021	Restricted Inflows	Revenue Recognized	December 31, 2022
Halfmoon Bay Community Association	\$ 372,592	\$ 14,828	\$ -	\$ 387,420
Grant Funding	910,456	-	(83,871)	826,585
Other	334,564	784,940	(748,708)	370,796
	\$ 1,617,612	\$ 799,768	\$ (832,579)	\$ 1,584,801

9. Cemetery Care Fund

The Regional District operates the Seaview Cemetery and maintains a cemetery perpetual care fund in accordance with the Cremation, Interment and Funeral Services Act. The trust fund assets and liabilities are not included in the financial statements. At December 31, 2022, the balance of funds held in trust was \$240,324 (2021 - \$230,936). Contributions to the fund during the year totalled \$9,388 (2021 - \$15,836) and NIL (2021 - NIL) was withdrawn.

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2022 and 2021

10. Provision for Landfill Future Closure and Post-Closure Care Costs:

The Regional District is responsible for the closure and post-closure care costs at the Sechelt and Pender Harbour landfill sites. The total estimated liability for these costs as of December 31, 2022 is \$8,852,093 (2021 - \$8,025,529) which represents the recognized portion of the estimated total future costs.

The reported liability is based on estimates and assumptions with respect to events extending over the remaining life and post-closure period for each site. The liability and annual expense is calculated based on the ratio of usage to total capacity and the discounted estimated future cash flows associated with closure and post-closure activities. Post closure care costs are expected to continue for 30 years following the year of closure at both the Pender Harbour and Sechelt Landfill sites as per Ministry of Environment Criteria issued in 2016.

The Sechelt landfill site is expected to reach its capacity in mid-2026. The remaining liability to be recognized for the Sechelt landfill site is estimated to be \$730,576 (2021 - \$681,022) based on the remaining capacity of 70,700 cubic meters, which is 8.04% (2021 - 8.27%) of the total capacity.

The Pender Harbour landfill site reached its capacity and was converted to a transfer station in 2015. There is no remaining liability to be recognized for this site.

The Regional District has set aside funding for future landfill closure and post-closure care costs. The balance of this funding as at December 31, 2022 is \$4,465,048 (2021 - \$3,460,514) resulting in a current funding shortfall of \$4,387,045 (2021 - \$4,565,015). A phased closure of the Sechelt Landfill is expected to occur in 2023 at an estimated cost of \$3,017,340.

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Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2022 and 2021

11. Debt:

Loan Authorization Bylaw	Purpose	Maturing	Interest Rate	2022	2021
MFA Loan Debt					
584	Parks Master Plan	2022	2.25 %	-	105,629
550	Comm. Recreation Facilities	2025	4.77 %	3,462,642	4,550,282
544	Water Treatment Plant	2025	0.91 %	639,585	840,483
557	Field Rd. Admin Building	2026	4.88 %	788,461	966,995
550	Comm. Recreation Facilities	2026	4.88 %	543,590	666,676
556	Fleet Maint. Bldg. Expansion	2026	4.88 %	108,707	133,322
547	Egmont VFD	2026	4.88 %	26,709	32,757
594	Pender Harbour Pool	2029	2.25 %	382,082	428,596
676	S. Pender Water Treatment	2034	3.00 %	895,813	953,138
617	N. Pender Water Initiatives	2035	3.00 %	260,000	280,000
619	S. Pender Water Initiatives	2035	3.00 %	390,000	420,000
707	Square Bay Waste Wtr. Plant	2039	2.66 %	247,792	258,847
725	Church Road Well Field	Temporary	4.77 %	6,198,333	-
Various	Debt issued for member municipalities	2025 to 2038	2.25% to 4.85%	7,222,339	8,929,740
				21,166,053	18,566,465
Liability Under Agreement					
MFA	Equipment Financing Loans		4.77 %	985,059	561,448
MFA	Septic Field Replacements		4.77 %	13,000	19,800
MFA	Vaucroft Dock Capital Works		4.77 %	180,000	270,000
MFA	Sechelt Landfill Remediation		4.77 %	1,406,878	-
				\$ 23,750,990	\$ 19,417,713

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2022 and 2021

11. Debt: (Continued)

Future principal repayments on existing debt:

2023	\$ 3,696,828
2024	3,922,603
2025	3,534,551
2026	1,757,770
2027	1,132,413
Thereafter	9,706,825
	\$ 23,750,990

Interest paid on debt:

During the year, gross interest paid or payable on debt was \$1,821,990 (2021 - \$1,735,152). Of this, \$437,078 (2021 - \$491,908) was recovered from member municipalities and \$1,384,912 (2021 - \$1,243,244) was charged to Regional District operations.

Approved debt:

The Regional District has the following authorized, but un-issued debt as at December 31, 2022. The bylaws expire five years from the date of adoption.

Bylaw No. 725 - Church Road Well Field Project **\$2,801,667**

Bylaw No. 725 authorizing borrowing of up to \$9,000,000 for the design and construction of the Church Road Well Field Project was adopted by the Board on July 23, 2020. The maximum term for which borrowing can be issued under this Bylaw is 30 years.

Bylaw No. 734 was adopted on January 27, 2022 authorizing temporary borrowing of up to \$9,000,000 for the purposes set out in Loan Authorization Bylaw No. 725. Temporary borrowing is used to fund construction activity in advance of long-term security issuance. As of December 31, 2022, \$6,198,333 of temporary borrowing had been advanced leaving \$2,801,667 of authorized un-issued debt.

On January 26, 2023, the Board adopted Security Issuing Bylaw No. 739 to proceed with long-term borrowing of \$9,000,000 for a term of 30 years with funds advanced in Spring 2023. All temporary borrowing previously advanced must be repaid upon issue of the long-term debt.

Bylaw No. 730 - Water Meter Installations Project **\$7,250,000**

Bylaw No. 730 authorizing borrowing of up to \$7,250,000 for the installation of water meters was adopted by the Board on July 8, 2021. The maximum term for which borrowing can be issued under this Bylaw is 15 years. There has been no debt issued under this Bylaw as of December 31, 2022.

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2022 and 2021

12. Tangible Capital Assets:

During the year, tangible capital assets contributed to the Regional District, totalled \$1,046,587 (2021 - \$240,555) consisting of Water Distribution Infrastructure (\$882,594), Land (\$130,400) and Leasehold Improvements (\$33,593). Revenue was recognized and the assets capitalized at their fair market value at the time of receipt.

	Land	Land Improvements	Buildings	Furniture, Fixtures & Equipment	Technology Equipment	Machinery & Equipment
Cost, beginning of year	\$22,247,569	\$ 1,619,070	\$33,833,333	\$3,054,134	\$3,665,889	\$9,262,813
Additions	130,400	-	43,071	88,496	228,673	365,227
Disposals	-	-	(17,906)	(539)	-	(10,301)
Cost, end of year	22,377,969	1,619,070	33,858,498	3,142,091	3,894,562	9,617,739
Accumulated amortization, beginning of year	-	1,130,070	12,379,996	2,283,230	3,231,440	4,950,743
Amortization	-	41,109	873,784	181,670	233,889	649,653
Disposals	-	-	(17,905)	(539)	-	(7,776)
Accumulated amortization, end of year	-	1,171,179	13,235,875	2,464,361	3,465,329	5,592,620
Net carrying amount, end of year	\$22,377,969	\$ 447,891	\$20,622,623	\$ 677,730	\$ 429,233	\$4,025,119

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2022 and 2021

						2022	2021
Vehicles	Sewer Treatment Infrastructure	Water Supply Infrastructure	Water Distribution Infrastructure	Leasehold Improvements	Work in Progress		
\$7,146,122	\$3,664,151	\$26,936,254	\$78,391,126	\$12,962,369	\$ 3,918,259	\$206,701,089	\$202,498,538
893,501	77,336	116,271	1,292,207	134,175	12,283,129	15,652,486	6,428,250
(35,931)	-	-	-	(95,825)	(450,468)	(610,970)	(2,225,699)
8,003,692	3,741,487	27,052,525	79,683,333	13,000,719	15,750,920	221,742,605	206,701,089
4,849,079	912,832	12,459,426	23,457,741	5,777,937	-	71,432,494	67,365,373
314,295	101,360	786,590	1,319,557	510,452	-	5,012,359	5,105,188
(33,931)	-	-	-	(93,259)	-	(153,410)	(1,038,067)
5,129,443	1,014,192	13,246,016	24,777,298	6,195,130	-	76,291,443	71,432,494
\$2,874,249	\$2,727,295	\$13,806,509	\$54,906,035	\$ 6,805,589	\$15,750,920	\$145,451,162	\$135,268,595

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2022 and 2021

13. Debt Reserve Fund:

The Municipal Finance Authority (MFA) provides long term capital financing for Regional Districts and their Member Municipalities. As protection against loan default, the MFA is required to establish a debt reserve fund into which Regional Districts and Member Municipalities contribute amounts set out in each respective loan agreement. Cash deposits (including investment earnings) are an obligation of the MFA to the Regional District. Demand notes are contingent on the MFA calling the outstanding notes in the event of a loan default. Cash deposits of Member Municipalities are not recorded in these financial statements.

	2022	2021
Cash Deposits:		
Restricted cash: MFA debt reserve fund	\$ 476,384	\$ 484,219
Cash deposits - Member Municipalities	208,668	323,087
Demand Notes:		
Demand notes - Regional District	871,145	919,022
Demand notes - Member Municipalities	\$ 570,674	\$ 799,772

14. Land Held for Resale:

Included in the Reserve Fund portion of Accumulated Surplus (Note 16) is a balance of of \$1,006,874 (2021 - \$963,975) which represents the surplus of funding for the development of the Hillside Industrial Park. This surplus consists of the net proceeds from the sale of lots in the Hillside Development Park and operating surpluses, net of any development costs incurred. In 2022 and 2021, the Regional District did not sell any of the Hillside lots.

The assets of the Hillside Development Project are as follows:

	2022	2021
Land held for resale	\$ 1,888,735	\$ 1,855,964
Protected lands-not for sale ¹	1,109,877	1,109,877
	\$ 2,998,612	\$ 2,965,841

¹ Includes demonstration forest, interpretation area, parklands and protected habitat areas. These assets are included as tangible capital assets (Note 12).

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2022 and 2021

15. Government Transfers:

	2022 Fiscal Plan	2022 Actual	2021 Actual
Operating transfers			
Federal	\$ -	\$ 2,193	\$ 9,328
Provincial	2,125,324	2,526,261	2,696,833
Other	139,184	-	36,532
	2,264,508	2,528,454	2,742,693
Capital transfers			
Federal	647,050	695,085	1,359,907
Provincial	2,865,519	153,874	125,096
	3,512,569	848,959	1,485,003
	\$ 5,777,077	\$ 3,377,413	\$ 4,227,696

16. Accumulated Surplus:

	2022	2021
Fund Balances:		
Current Fund ¹	\$ (3,966,871)	\$ (3,893,193)
Capital Fund ²	8,328,779	5,452,097
Reserve funds	40,538,022	38,025,800
Debt reserve funds	476,384	484,219
Financial Equity	45,376,314	40,068,923
Investment in Non-Financial Assets (Note 17)	131,702,184	127,518,664
Accumulated Surplus, end of year	\$ 177,078,498	\$ 167,587,587

¹ Current fund includes future liabilities such as employee future benefits (Note 18) and unfunded post-closure landfill liabilities (Note 10) contributing to the negative position.

² Includes \$8,619,688 (2021 - \$7,915,914) advanced from the Gas Tax Community Works Fund.

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2022 and 2021

17. Investment in Non-financial Assets:

The investment in Non-financial Assets represents the Regional District's equity in the non-financial assets it holds. The value is calculated as the book value of all non-financial assets minus the outstanding debt associated with purchasing those assets. Member municipality debt is excluded from the calculation.

	2022	2021
Investment in Non-Financial Assets, beginning of year	\$ 127,518,664	\$ 125,291,466
Add:		
Acquisition of tangible capital assets	15,319,935	6,059,558
Change in inventory and prepaids	8,860	35,139
Development of land held for resale	32,771	16,567
Repayment of debt	2,473,908	2,178,692
Accumulated amortization removed on sale of tangible capital assets	153,410	1,038,067
	17,988,884	9,328,023
Deduct:		
Issuance of debt and other obligations to finance capital additions	8,514,586	138,630
Costs of tangible capital assets sold or written off	278,419	1,857,007
Amortization of tangible capital assets	5,012,359	5,105,188
	13,805,364	7,100,825
Investment in Non-financial Assets, end of year	\$ 131,702,184	\$ 127,518,664

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2022 and 2021

18. Employee Future Benefits:

Retirement Pay

Regular employees who were hired on or before January 1, 1994 and retire under the provisions of the Municipal Pension Plan are entitled to two weeks pay for each full year of service over 20 years as a retirement benefit. In all instances, the rate of pay used in the calculation of the retirement benefit shall be the rate of pay applicable on the last day worked. The amount recorded for this benefit is calculated by Management on an annual basis.

The significant assumptions adopted in measuring the Regional District's accrued benefit liability are as follows:

	2022	2021
Discount rates	2.50 %	2.50 %
Expected wage and salary increases	2.50 %	2.50 %

19. Contingent Liabilities:

(a) Pension Plan:

The Regional District and its employees contribute to the Municipal Pension Plan, a jointly trustee pension plan. The Board of Trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits provided are based on a formula. As at December 31, 2021, the Plan has about 227,000 active members and approximately 118,000 retired members. Active members include approximately 42,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the Plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation for the Municipal Pension Plan as of December 31, 2021 indicated a \$3,761 million funding surplus for basic pension benefits on a going concern basis.

The Sunshine Coast Regional District paid \$1,432,963 (2021 - \$1,341,753) for employer contributions while employees contributed \$1,310,032 (2021 - \$1,181,881) to the plan in fiscal 2022.

The next valuation will be as at December 31, 2024 with results available in 2025.

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2022 and 2021

19. Contingent Liabilities: (Continued)

(a) Pension Plan: (Continued)

Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to the individual employers participating in the plan.

(b) Reciprocal insurance exchange agreement:

The Regional District is a subscribed member of the Municipal Insurance Association of British Columbia (the "Exchange") as provided by Section 3.02 of the Insurance Act of the Province of British Columbia. The main purpose of the Exchange is to pool the risks of liability so as to lessen the impact upon any subscriber. Under the Reciprocal Insurance Exchange Agreement, the Regional District is assessed a premium and a specific deductible for its claims, based on population. The obligation of the Regional District with respect to the Exchange and/or contracts and obligations entered into by the Exchange on behalf of its subscribers in connection with the Exchange are in every case several, and not joint-and-several. The Regional District irrevocably and unconditionally undertakes and agrees to indemnify and save harmless the other subscribers against liability losses and costs which the other subscriber may suffer.

(c) Third party claims:

Various lawsuits and claims are pending by and against the Regional District. It is the opinion of management that the amount of settlement from these claims cannot be reasonably estimated, nor can the likelihood of their outcomes be known at this time. The final determination of these claims is not expected to materially affect the financial position of the Regional District. Any ultimate settlements will be recorded in the year the settlement occurs.

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2022 and 2021

20. Contractual Obligations:

The Regional District has entered into various agreements and contracts for the provision of services that extend beyond the current year. These agreements and contracts are consistent with the financial position and usual operations of the Regional District and do not involve a high degree of speculative risk or include obligations to make expenditures that are abnormal in relation to the financial position and usual operations of the Regional District.

Agreements and contracts for the provision of Environmental Services constitute the majority of these commitments including but not limited to Sechelt Landfill maintenance, Pender Harbour Transfer Station operations, landfill engineering services, curbside garbage and food waste pickup, recycling depot operations, green waste collection, hauling and processing and other diversion materials hauling and processing such as wood waste, metal and drywall.

The value of contracted services included in Environmental Services expenses on the Statement of Operations for 2022 is \$4,167,888 (2021 - \$4,122,897) which is 54% (2021 – 56%) of total operating expenses for this service line and 58% (2021 – 63%) of the total contracted services operating expense for the Regional District. This level of expenditure is expected to continue for a considerable period into the future.

21. Expense by Object:

	2022 Fiscal Plan	2022 Actual	2021 Actual
Operating Expenses:			
Salaries, wages and benefits	\$24,352,561	\$22,673,021	\$19,698,366
Operating goods and services	22,271,253	18,439,684	16,284,829
Debt charges - interest	1,482,123	1,384,911	1,243,244
Debt charges member municipalities	1,734,207	1,734,195	1,781,711
Amortization of tangible capital assets	4,822,441	5,012,359	5,105,188
Loss on disposal of tangible capital assets	-	119,535	210,903
Write-off of tangible capital assets	-	-	608,037
Total Operating Expenses	\$54,662,585	\$49,363,705	\$44,932,278

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2022 and 2021

22. Fiscal Plan:

Fiscal plan amounts included in the financial statements represent the original Sunshine Coast Regional District Financial Plan Bylaw No. 735 adopted by the Regional District Board on February 24, 2022.

Financial Plan Bylaw No. 735 was subsequently amended by the Board on July 28, 2022 and again on December 15, 2022 to reflect amendments authorized by the Board throughout the year. These amendments are not reflected in the fiscal plan amounts presented in these Financial Statements.

The original Financial Plan anticipated use of surpluses accumulated in previous years to balance against current year expenditures in excess of current revenues. The reconciliation between the operating surplus and overall surplus/deficit per the fiscal plan is as follows:

	2022
	Fiscal Plan
Budgeted surplus per bylaw:	\$ -
Addback:	
Capital expenditures	41,977,804
Less:	
Amortization	4,822,441
Proceeds from debt	21,470,403
Debt principal repayment	(2,853,132)
Transfer (to)/from reserves	13,205,347
Transfer (to)/from appropriated surplus	213,993
Transfer (to)/from other funds	(312,926)
Prior year surplus/(deficit)	216,424
Budgeted transfers (to)/from accumulated surplus	1,558,989
Budgeted Surplus per PSAS	\$ 3,656,265

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2022 and 2021

23. Segmented Reporting:

A segment is a distinguishable activity or group of activities for which financial information is separately reported on. For the purpose of preparing these PSAS compliant financial statements, the basis for segment disclosures is the major regional district funding categories. The segments are as follows:

Current Fund Services

Includes services responsible for the overall direction, monitoring and support to all functions of the Regional District. Additional services provided include Protective Services, Transportation Services, Environmental Services, Public Health Services, Planning and Development Services, and Recreation and Cultural Services.

Water Utilities Fund Services

Provide water services to residents in the Electoral Areas and member municipalities throughout the Sunshine Coast, including North Pender Harbour Water Service, South Pender Harbour Water Service and Regional Water Service. Water is also provided for fire protection, industrial use and irrigation purposes.

Sewer Utilities Fund Services

Provide 15 specific community package treatment plant and septic disposal systems.

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Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2022 and 2021

23. Segmented Reporting: (Continued)

	Current Fund Services	Water Utilities Fund Services	Sewer Utilities Fund Services	Actual 2022
Revenue				
Grants in lieu of taxes	\$ 101,713	\$ -	\$ -	\$ 101,713
Tax requisitions	26,262,457	-	-	26,262,457
Frontage and parcel taxes	1,748,715	4,239,464	196,309	6,184,488
Government transfers	3,302,589	51,150	22,674	3,376,413
User fees and service charges	7,658,314	8,014,872	434,007	16,107,193
Member municipality debt	1,734,195	-	-	1,734,195
Investment income	1,230,437	238,202	14,478	1,483,117
Contributed assets and DCC recognized	163,993	1,420,283	-	1,584,276
Other revenue	1,065,474	930,290	24,000	2,019,764
Total Revenue	43,267,887	14,895,261	691,468	58,854,616
Expenses				
Administration	4,327,985	1,143,321	44,811	5,516,117
Wages and benefits	18,525,102	3,914,212	233,707	22,673,021
Operating	17,928,927	2,692,723	227,272	20,848,922
Debt charges - interest	1,187,717	188,675	8,519	1,384,911
Internal recoveries	(7,892,953)	(32,402)	-	(7,925,355)
Debt charges member municipalities	1,734,195	-	-	1,734,195
Amortization of tangible capital assets	2,670,025	2,232,321	110,013	5,012,359
Loss on disposal of tangible capital assets	69,483	50,052	-	119,535
Total Expenses	38,550,481	10,188,902	624,322	49,363,705
Annual Operating Surplus	\$ 4,717,406	\$ 4,706,359	\$ 67,146	\$ 9,490,911

Under the *Local Government Act* [of British Columbia] (the "Act"), all regional district services are separate and distinct, and must be funded as such. The major funding categories which are disclosed as segments above are comprised of numerous individual services. In order to satisfy the requirements of the Act, management tracks revenues, expenditures and fund balances for each service. Financial reporting on each individual service is included in the Regional District's annual report as supplementary schedules, but is not part of these audited financial statements. Readers are cautioned that these supplementary schedules are unaudited.

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The following schedules have been prepared as supplementary information and are not audited or covered by the Independent Auditor's Report.

Sunshine Coast Regional District

Statement of Current Fund (unaudited)

Schedule 1

For the Years Ended December 31, 2022 and 2021

	2022	2021
General Fund		
General Government Services:		
Administration	\$ -	\$ -
Finance	-	-
General Office Building Maintenance	-	-
Human Resources	-	-
Information Services	-	-
Feasibility Studies	156	-
SCRHD Administration	34,000	27,991
Grants in Aid	19,326	22,575
UBCM	-	-
Protective Services:		
Bylaw Enforcement	-	-
Smoke Control	-	-
Fire Protection:		
Gibsons and District Fire Protection	-	-
Roberts Creek Fire Protection	-	-
Halfmoon Bay Fire Protection	-	-
Egmont Fire Department	-	-
Emergency Telephone - 911	-	-
Sunshine Coast Emergency Planning	-	(44,623)
Animal Control	2,320	2,286
Transportation Services:		
Public Transit	-	-
Maintenance Facility	4,603	-
Regional Street Lighting	6,829	(1,132)
Local Street Lighting	825	3,989
Ports Services	-	-
Environmental Services:		
Regional Solid Waste	-	195,546
Refuse Collection	-	-
Public Health Services:		
Cemetery	-	-
Pender Harbour Health Clinic	-	(90)
Planning and Development Services:		
Regional Planning	-	-
Rural Planning	-	-
Geographic Information Services	-	-
House numbering	-	-
Heritage	-	-
Building Inspection Services	-	-
Economic Development	15,252	9,878
Sub-total Carried Forward (next page)	83,311	216,420

Sunshine Coast Regional District

Statement of Current Fund (unaudited)

Schedule 1

For the Years Ended December 31, 2022 and 2021

	2022	2021
General Fund (Continued)		
Sub-total Brought Forward (previous page)	83,311	216,420
Recreation and Cultural Services:		
Pender Harbour Pool	-	-
School facilities - Joint Use	(23,541)	-
Gibsons and Area Library	-	-
Museum Service	-	-
Halfmoon Bay & Roberts Creek Library Service	2	2
Community Recreation Facilities Service	-	-
Community Parks	-	-
Bicycle and Walking Paths	-	-
Regional Recreation Programs	-	-
Dakota Ridge Recreation Service	-	-
Total General Fund	59,772	216,422
Water Fund		
Regional Water Services	-	-
Sewer Fund		
Local Sewer Plants	-	-
Total Surplus (Deficit)	59,772	216,422
Current Fund		
General Fund Surplus (Deficit)	59,772	216,422
Inventory and Prepays	(890,938)	(882,078)
Other	87,737	87,737
Appropriated Surplus	1,056,238	1,120,903
Unfunded Post Employment Future Benefits	107,365	128,838
Unfunded Landfill Closure	(4,387,045)	(4,565,015)
General Current Fund	(3,966,871)	(3,893,193)
Water Fund Surplus	-	-
Sewer Fund Surplus	-	-
Total Current Fund	\$ (3,966,871)	\$ (3,893,193)

Sunshine Coast Regional District

General Revenue, Water Utility and Sewer Funds

Summary Statement of Revenue, Expenses and Transfers (unaudited)

Schedule 2

For the Years Ended December 31, 2022 and 2021

	General Revenue Fund	Water utilities	Sewer utilities
Revenue			
Grants in lieu of taxes	\$ 101,713	\$ -	\$ -
Tax requisitions	26,262,457	-	-
Frontage and parcel taxes	1,748,715	4,239,464	196,309
Government transfers	3,302,589	52,150	22,674
User fees and service charges	7,658,314	8,014,872	434,007
Member municipality debt	1,734,195	-	-
Investment income	1,230,437	238,202	14,478
Contributed assets and DCC recognized	163,993	1,420,283	-
Other revenue	1,065,474	930,290	24,000
Total Revenue	43,267,887	14,895,261	691,468
Expenses			
Administration	4,327,985	1,143,321	44,811
Wages and benefits	18,503,629	3,914,212	233,707
Operating	17,928,927	2,692,723	227,272
Debt charges - interest	1,187,717	188,675	8,519
Internal recoveries	(7,892,953)	(32,402)	-
Debt charges member municipalities	1,734,195	-	-
Amortization of tangible capital assets	2,670,025	2,232,321	110,013
Loss (gain) on disposal of tangible capital assets	69,483	50,052	-
Write-off of tangible capital assets	-	-	-
Total Expenses	38,529,008	10,188,902	624,322
Annual Operating Surplus (Deficit)			
	4,738,879	4,706,359	67,146
Add: Proceeds from sale of assets	3,623	1,851	-
Add: Proceeds from debt	2,316,253	6,198,333	-
Less: Debt principle repayment	(2,030,010)	(417,481)	(26,417)
Less: Acquisition of tangible capital assets	(2,185,750)	(13,065,634)	(68,551)
Less: Change in Land held for resale	(32,771)	-	-
Increase (Decrease) in Financial Equity	2,810,224	(2,576,572)	(27,822)
Transfer (to)/from reserves	(2,595,484)	161,651	(78,389)
Transfer (to)/from appropriated surplus	107,014	(42,349)	-
Transfer (to)/from unfunded liability	(177,970)	-	-
Transfer (to)/from unfunded amortization	2,670,025	2,232,321	110,013
Transfer (to)/from unfunded loss on asset	69,483	50,052	-
Transfer (to)/from other funds	(3,029,789)	164,744	(3,802)
Interfund transfers	(10,153)	10,153	-
Surplus (deficit) from prior year	216,422	-	-
Total Surplus (Deficit) for the year	\$ 59,772	\$ -	\$ -

Other	Actual 2022	Budget 2022	Actual 2021
\$ -	\$ 101,713	\$ 97,000	\$ 98,254
-	26,262,457	26,262,456	24,449,190
-	6,184,488	6,374,560	5,914,944
-	3,377,413	5,777,077	4,227,696
-	16,107,193	15,728,234	14,532,891
-	1,734,195	1,734,207	1,781,711
-	1,483,117	735,513	930,404
-	1,584,276	544,500	240,555
-	2,019,764	1,065,303	1,694,362
-	58,854,616	54,191,671	53,870,007
-	5,516,117	5,518,748	5,360,486
21,473	22,673,021	24,352,561	19,698,366
-	20,848,922	24,259,005	18,222,206
-	1,384,911	1,482,123	1,243,244
-	(7,925,355)	(7,506,500)	(7,297,863)
-	1,734,195	1,734,207	1,781,711
-	5,012,359	4,822,441	5,105,188
-	119,535	-	210,903
-	-	-	608,037
21,473	49,363,705	54,662,585	44,932,278
(21,473)	9,490,911	3,410,357	8,937,729
-	5,474	-	-
-	8,514,586	21,470,403	138,630
-	(2,473,908)	(2,853,132)	(2,178,690)
-	(15,319,935)	(41,977,804)	(6,059,558)
-	(32,771)	(42,711)	(16,567)
(21,473)	184,357	(15,264,610)	821,544
-	(2,512,222)	13,205,347	(7,033,088)
-	64,665	861,043	(349,073)
21,473	(156,497)	1,600,000	(128,886)
-	5,012,359	4,822,441	5,105,188
-	119,535	-	818,940
-	(2,868,847)	(959,976)	998,935
-	-	1,700	-
-	216,422	216,424	(17,138)
\$ -	\$ 59,772	\$ -	\$ 216,422

Sunshine Coast Regional District

General Revenue Fund

Summary Statement of Revenue, Expenses and Transfers (unaudited)

Schedule 3

For the Years Ended December 31, 2022 and 2021

	General government Schedule 4	Protective services Schedule 5	Transportation services Schedule 6
Revenue			
Grants in lieu of taxes	\$ 101,229	\$ -	\$ -
Tax requisitions	2,051,462	4,634,803	3,936,747
Frontage and parcel taxes	-	-	-
Government transfers	1,047,167	71,347	2,121,192
User fees and service charges	2,600	37,788	744,643
Member municipality debt	1,734,195	-	-
Investment income	446,063	36,804	32,884
Contributed assets and DCC recognized	-	-	33,593
Other revenue	193,345	87,242	16,934
Total Revenue	5,576,061	4,867,984	6,885,993
Expenses			
Administration	764,621	445,536	636,650
Wages and benefits	5,177,818	1,639,150	3,636,634
Operating	1,648,234	1,451,590	3,966,973
Debt charges - interest	144,332	20,276	25,147
Internal recoveries	(5,583,195)	-	(1,993,503)
Debt charges member municipalities	1,734,195	-	-
Amortization of tangible capital assets	332,565	457,936	182,530
Loss (gain) on disposal of tangible capital assets	68,015	(150)	(132)
Write-down of tangible capital assets	-	-	-
Total Expenses	4,286,585	4,014,338	6,454,299
Annual Operating Surplus (Deficit)	1,289,476	853,646	431,694
Add: Proceeds from sale of assets	-	150	2,698
Add: Proceeds from debt	-	753,055	-
Less: Debt principle repayment	(210,509)	(177,307)	(114,615)
Less: Acquisition of tangible capital assets	(281,462)	(1,213,976)	(40,961)
Less: Change in Land held for resale	-	-	-
Increase (Decrease) in Financial Equity	797,505	215,568	278,816
Transfer (to)/from reserves	(464,851)	(66,023)	(456,288)
Transfer (to)/from appropriated surplus	81,428	(2,650)	-
Transfer (to)/from unfunded liability	-	-	-
Transfer (to)/from unfunded amortization	332,565	457,936	182,530
Transfer (to)/from unfunded loss on asset	68,015	(150)	(132)
Transfer (to)/from other funds	(817,681)	(558,657)	(145)
Interfund transfers	5,935	(1,367)	4,619
Surplus/(deficit) from prior year	50,566	(42,337)	2,857
Total Surplus (Deficit) for the year	\$ 53,482	\$ 2,320	\$ 12,257

Environmental services Schedule 7	Public health services Schedule 8	Planning and development services Schedule 9	Recreation and cultural services Schedule 10	Actual 2022	Budget 2022	Actual 2021
\$ -	\$ -	\$ 482	\$ 2	\$ 101,713	\$ 97,000	\$ 98,254
3,593,433	280,936	1,599,842	10,165,234	26,262,457	26,262,456	24,449,190
-	-	-	1,748,715	1,748,715	1,746,592	1,747,286
-	-	-	62,883	3,302,589	5,696,073	4,153,700
4,080,884	65,952	1,081,207	1,645,240	7,658,314	7,642,890	7,098,806
-	-	-	-	1,734,195	1,734,207	1,781,711
113,678	3,854	28,622	568,532	1,230,437	650,449	769,770
-	-	-	130,400	163,993	-	-
524,782	-	209,634	33,537	1,065,474	984,503	1,190,364
8,312,777	350,742	2,919,787	14,354,543	43,267,887	44,814,170	41,289,081
702,480	24,434	406,411	1,347,853	4,327,985	4,330,616	4,188,597
1,267,373	48,596	1,888,746	4,845,312	18,503,629	19,597,440	16,459,227
5,608,542	254,559	746,971	4,252,058	17,928,927	19,675,807	15,679,244
28,415	-	-	969,547	1,187,717	1,156,537	1,142,178
-	-	(316,255)	-	(7,892,953)	(7,506,500)	(7,265,538)
-	-	-	-	1,734,195	1,734,207	1,781,711
96,096	4,144	27,278	1,569,476	2,670,025	2,681,972	2,782,432
1,750	-	-	-	69,483	-	210,903
-	-	-	-	-	-	13,138
7,704,656	331,733	2,753,151	12,984,246	38,529,008	41,670,079	34,991,892
608,121	19,009	166,636	1,370,297	4,738,879	3,144,091	6,297,189
775	-	-	-	3,623	-	-
1,563,198	-	-	-	2,316,253	4,643,444	-
(156,320)	-	-	(1,371,259)	(2,030,010)	(2,356,085)	(1,746,511)
(85,838)	-	-	(563,513)	(2,185,750)	(13,879,988)	(3,186,938)
-	-	(32,771)	-	(32,771)	(42,711)	(16,567)
1,929,936	19,009	133,865	(564,475)	2,810,224	(8,491,249)	1,347,173
(375,016)	(23,063)	(157,817)	(1,052,426)	(2,595,484)	5,198,075	(4,425,684)
-	-	(1,854)	30,090	107,014	861,043	(349,073)
(177,970)	-	-	-	(177,970)	1,600,000	(101,173)
96,096	4,144	27,278	1,569,476	2,670,025	2,681,972	2,782,432
1,750	-	-	-	69,483	-	224,041
(1,650,394)	-	-	(2,912)	(3,029,789)	(2,141,183)	750,899
(19,948)	-	3,902	(3,294)	(10,153)	74,918	4,945
195,546	(90)	9,878	2	216,422	216,424	(17,138)
\$ -	\$ -	\$ 15,252	\$ (23,539)	\$ 59,772	\$ -	\$ 216,422

Sunshine Coast Regional District

General Revenue Fund - General Government Services

Summary Statement of Revenue, Expenses and Transfers (unaudited)

Schedule 4

For the Years Ended December 31, 2022 and 2021

	Administration	Finance	General Office Building Maintenance	Human Resources	Information Services
Revenue					
Grants in lieu of taxes	\$ 101,229	\$ -	\$ -	\$ -	\$ -
Tax requisitions	1,801,819	-	-	-	-
Government transfers	1,039,167	-	8,000	-	-
User fees and service charges	2,600	-	-	-	-
Member municipality debt	-	-	-	-	-
Investment income	344,461	5,684	84,735	2,851	7,080
Other revenue	50,343	110	-	6,702	-
Total Revenue	3,339,619	5,794	92,735	9,553	7,080
Expenses					
Administration	712,808	-	11,445	-	-
Wages and benefits	1,898,693	1,524,564	296,638	572,809	681,170
Operating	488,833	183,683	230,666	97,537	339,916
Debt charges - interest	-	-	144,142	-	190
Internal recoveries	(906,199)	(1,760,214)	(889,060)	(755,915)	(1,271,807)
Debt charges member municipalities	-	-	-	-	-
Amortization of tangible capital assets	15,074	67,945	102,435	4,945	142,166
Loss (gain) on disposal of tangible capital assets	-	-	68,015	-	-
Total Expenses	2,209,209	15,978	(35,719)	(80,624)	(108,365)
Annual Operating Surplus (Deficit)	1,130,410	(10,184)	128,454	90,177	115,445
Add: Proceeds from debt	-	-	-	-	-
Less: Debt principle repayment	-	-	(187,593)	-	(22,916)
Less: Acquisition of tangible capital assets	(13,841)	-	(57,798)	-	(209,823)
Increase (Decrease) in Financial Equity	1,116,569	(10,184)	(116,937)	90,177	(117,294)
Transfer (to)/from reserves	(181,466)	(57,412)	(138,642)	(94,740)	(158,253)
Transfer (to)/from appropriated surplus	(127,235)	-	79,778	-	126,805
Transfer (to)/from unfunded amortization	15,074	67,945	102,435	4,945	142,166
Transfer (to)/from unfunded loss on asset	-	-	68,015	-	-
Transfer (to)/from other funds	(821,261)	-	(1,055)	-	(4,635)
Interfund transfers	(1,681)	(349)	6,406	(382)	1,941
Surplus/(deficit) from prior year	-	-	-	-	-
Total Surplus (Deficit) for the year	\$ -	\$ -	\$ -	\$ -	\$ -

Feasibility Studies	Grants in Aid	SCRHD Administration	UBCM	Fiscal Services	Actual 2022	Budget 2022	Actual 2021
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 101,229	\$ 97,000	\$ 97,803
(56,524)	191,114	-	115,053	-	2,051,462	2,051,461	1,905,918
-	-	-	-	-	1,047,167	927,233	1,840,509
-	-	-	-	-	2,600	-	-
-	-	-	-	1,734,195	1,734,195	1,734,207	1,781,711
-	30	-	1,222	-	446,063	137,401	165,734
53,183	-	39,334	43,673	-	193,345	65,740	163,287
(3,341)	191,144	39,334	159,948	1,734,195	5,576,061	5,013,042	5,954,962
-	12,080	12,555	15,733	-	764,621	764,621	746,448
20,312	3,739	15,520	164,373	-	5,177,818	5,473,752	4,593,855
34,951	178,544	5,250	88,854	-	1,648,234	2,438,758	1,215,526
-	-	-	-	-	144,332	144,398	144,632
-	-	-	-	-	(5,583,195)	(5,603,251)	(5,361,339)
-	-	-	-	1,734,195	1,734,195	1,734,207	1,781,711
-	-	-	-	-	332,565	552,978	487,660
-	-	-	-	-	68,015	-	-
55,263	194,363	33,325	268,960	1,734,195	4,286,585	5,505,463	3,608,493
(58,604)	(3,219)	6,009	(109,012)	-	1,289,476	(492,421)	2,346,469
-	-	-	-	-	-	25,000	-
-	-	-	-	-	(210,509)	(213,357)	(227,821)
-	-	-	-	-	(281,462)	(682,985)	(56,339)
(58,604)	(3,219)	6,009	(109,012)	-	797,505	(1,363,763)	2,062,309
56,680	(30)	-	109,012	-	(464,851)	701,803	(806,975)
2,080	-	-	-	-	81,428	551,844	(411,713)
-	-	-	-	-	332,565	552,978	487,660
-	-	-	-	-	68,015	-	-
-	-	-	-	-	(817,681)	609,116	1,360,696
-	-	-	-	-	5,935	115,688	728
-	22,575	27,991	-	-	50,566	50,566	79,253
\$ 156	\$ 19,326	\$ 34,000	\$ -	\$ -	\$ 53,482	\$ -	\$ 50,566

Sunshine Coast Regional District

General Revenue Fund - Protective Services

Summary Statement of Revenue, Expenses and Transfers (unaudited)

Schedule 5

For the Years Ended December 31, 2022 and 2021

	Gibsons and District Fire Protection	Roberts Creek Fire Protection	Halfmoon Bay Fire Protection	Egmont Fire Department
Revenue				
Tax requisitions	\$ 1,473,239	\$ 707,786	\$ 981,823	\$ 224,320
Government transfers	-	-	-	-
User fees and service charges	-	-	200	-
Investment income	10,195	4,216	4,220	5,172
Other revenue	250	3,000	48,912	8,600
Total Revenue	1,483,684	715,002	1,035,155	238,092
Expenses				
Administration	128,090	69,024	56,955	14,176
Wages and benefits	564,321	222,682	224,204	65,634
Operating	432,306	230,600	289,798	56,818
Debt charges - interest	8,553	3,654	3,189	4,880
Amortization of tangible capital assets	196,584	100,036	67,936	14,491
Loss (gain) on disposal of tangible capital assets	-	-	-	(150)
Total Expenses	1,329,854	625,996	642,082	155,849
Annual Operating Surplus (Deficit)	153,830	89,006	393,073	82,243
Add: Proceeds from sale of assets	-	-	-	150
Add: Proceeds from debt	398,457	183,977	170,621	-
Less: Debt principle repayment	(126,271)	(24,806)	(20,182)	(6,048)
Less: Acquisition of tangible capital assets	(56,768)	(430,374)	(543,418)	-
Increase (Decrease) in Financial Equity	369,248	(182,197)	94	76,345
Transfer (to)/from reserves	(139,990)	260,538	(118,978)	(82,650)
Transfer (to)/from appropriated surplus	(250)	(2,400)	-	-
Transfer (to)/from unfunded amortization	196,584	100,036	67,936	14,491
Transfer (to)/from unfunded loss on asset	-	-	-	(150)
Transfer (to)/from other funds	425,592	183,977	(50,948)	(36)
Interfund transfers	-	8,000	-	(8,000)
Surplus/(deficit) from prior year	-	-	-	-
Total Surplus (Deficit) for the year	\$ -	\$ -	\$ -	\$ -

Smoke Control	Bylaw Enforcement	Emergency Telephone - 911	Sunshine Coast Emergency Planning	Animal Control	Actual 2022	Budget 2022	Actual 2021
\$ -	\$ 350,748	\$ 447,811	\$ 400,140	\$ 48,936	\$ 4,634,803	\$ 4,634,803	\$ 3,850,323
-	-	-	71,347	-	71,347	468,175	139,918
-	4,190	2,700	-	30,698	37,788	33,351	33,543
110	1,896	8,182	934	1,879	36,804	2,690	20,279
-	-	15,000	11,480	-	87,242	11,500	324,824
110	356,834	473,693	483,901	81,513	4,867,984	5,150,519	4,368,887
285	53,618	32,956	75,343	15,089	445,536	445,482	426,751
87	241,707	43,365	240,417	36,733	1,639,150	1,768,888	1,165,167
63	48,654	242,493	137,136	13,722	1,451,590	2,090,369	1,392,926
-	-	-	-	-	20,276	12,712	5,906
-	2,146	67,536	9,207	-	457,936	375,471	384,740
-	-	-	-	-	(150)	-	638
435	346,125	386,350	462,103	65,544	4,014,338	4,692,922	3,376,128
(325)	10,709	87,343	21,798	15,969	853,646	457,597	992,759
-	-	-	-	-	150	-	-
-	-	-	-	-	753,055	960,900	-
-	-	-	-	-	(177,307)	(216,352)	(75,999)
-	(38,632)	(134,424)	(10,360)	-	(1,213,976)	(2,971,338)	(765,544)
(325)	(27,923)	(47,081)	11,438	15,969	215,568	(1,769,193)	151,216
325	26,660	(20,288)	24,155	(15,795)	(66,023)	1,432,584	(1,126,735)
-	-	-	-	-	(2,650)	4,200	-
-	2,146	67,536	9,207	-	457,936	375,471	384,740
-	-	-	-	-	(150)	-	638
-	-	-	-	-	(558,657)	-	582,406
-	(883)	(167)	(177)	(140)	(1,367)	(725)	(274)
-	-	-	(44,623)	2,286	(42,337)	(42,337)	(34,328)
\$ -	\$ -	\$ -	\$ -	\$ 2,320	\$ 2,320	\$ -	\$ (42,337)

Sunshine Coast Regional District

General Revenue Fund - Transportation Services

Summary Statement of Revenue, Expenses and Transfers (unaudited)

Schedule 6

For the Years Ended December 31, 2022 and 2021

	Public Transit	Maintenance Facility	Regional Street Lighting
Revenue			
Tax requisitions	\$ 3,057,778	\$ -	\$ 48,334
Government transfers	2,112,378	8,814	-
User fees and service charges	744,643	-	-
Investment income	5,795	13,153	-
Contributed assets and DCC recognized	33,593	-	-
Other revenue	9,277	4,657	-
Total Revenue	5,963,464	26,624	48,334
Expenses			
Administration	542,882	49,679	2,310
Wages and benefits	2,989,006	586,412	1,345
Operating	2,384,674	1,337,121	36,718
Debt charges - interest	-	19,861	-
Internal recoveries	-	(1,993,503)	-
Amortization of tangible capital assets	18,298	35,894	-
Loss (gain) on disposal of tangible capital assets	(198)	-	-
Total Expenses	5,934,662	35,464	40,373
Annual Operating Surplus (Deficit)	28,802	(8,840)	7,961
Add: Proceeds from sale of assets	198	-	-
Add: Proceeds from debt	-	-	-
Less: Debt principle repayment	-	(24,615)	-
Less: Acquisition of tangible capital assets	(37,239)	(3,647)	-
Increase (Decrease) in Financial Equity	(8,239)	(37,102)	7,961
Transfer (to)/from reserves	(8,344)	(509)	-
Transfer (to)/from appropriated surplus	-	-	-
Transfer (to)/from unfunded amortization	18,298	35,894	-
Transfer (to)/from other funds	-	(145)	-
Transfer to/ (from) unfunded loss on asset	198	-	-
Interfund transfers	(1,517)	6,465	-
Surplus/(deficit) from prior year	-	-	(1,132)
Total Surplus (Deficit) for the year	\$ -	\$ 4,603	\$ 6,829

Local Street Lighting	Ports Services	Actual 2022	Budget 2022	Actual 2021
\$ 8,364	\$ 822,271	\$ 3,936,747	\$ 3,936,747	\$ 3,708,537
-	-	2,121,192	1,967,344	2,103,937
-	-	744,643	577,150	599,004
-	13,936	32,884	10,948	20,155
-	-	33,593	-	-
-	3,000	16,934	13,765	20,979
8,364	839,207	6,885,993	6,505,954	6,452,612
871	40,908	636,650	636,650	610,662
-	59,871	3,636,634	3,661,922	3,299,797
10,657	197,803	3,966,973	3,765,764	3,305,294
-	5,286	25,147	20,777	19,862
-	-	(1,993,503)	(1,586,994)	(1,591,717)
-	128,338	182,530	149,934	219,394
-	66	(132)	-	-
11,528	432,272	6,454,299	6,648,053	5,863,292
(3,164)	406,935	431,694	(142,099)	589,320
-	2,500	2,698	-	-
-	-	-	131,250	-
-	(90,000)	(114,615)	(131,696)	(113,668)
-	(75)	(40,961)	(843,986)	(109,611)
(3,164)	319,360	278,816	(986,531)	366,041
-	(447,435)	(456,288)	856,088	(587,038)
-	-	-	1,700	-
-	128,338	182,530	149,934	219,394
-	-	(145)	-	(109)
-	(66)	132	-	-
-	(329)	4,619	(24,050)	2,213
3,989	-	2,857	2,859	2,356
\$ 825	\$ -	\$ 12,257	\$ -	\$ 2,857

Sunshine Coast Regional District

General Revenue Fund - Environmental Services

Summary Statement of Revenue, Expenses and Transfers (unaudited)

Schedule 7

For the Years Ended December 31, 2022 and 2021

	Regional Solid Waste	Refuse Collection	Actual 2022	Actual 2021
Revenue				
Tax requisitions	\$ 3,593,433	\$ -	\$ 3,593,433	\$ 3,668,016
User fees and service charges	2,911,133	1,169,751	4,080,884	4,041,343
Investment income	112,313	1,365	113,678	57,775
Other revenue	524,782	-	524,782	481,689
Total Revenue	7,141,661	1,171,116	8,312,777	8,248,823
Expenses				
Administration	605,086	97,394	702,480	660,781
Wages and benefits	1,251,654	15,719	1,267,373	1,283,778
Operating	4,632,574	975,968	5,608,542	5,275,042
Debt charges - interest	28,415	-	28,415	-
Amortization of tangible capital assets	86,412	9,684	96,096	62,381
Loss (gain) on disposal of tangible capital assets	1,750	-	1,750	96,626
Total Expenses	6,605,891	1,098,765	7,704,656	7,378,608
Annual Operating Surplus (Deficit)	535,770	72,351	608,121	870,215
Add: Proceeds from sale of assets	775	-	775	-
Add: Proceeds from debt	1,563,198	-	1,563,198	-
Less: Debt principle repayment	(156,320)	-	(156,320)	-
Less: Acquisition of tangible capital assets	(85,838)	-	(85,838)	(1,590,125)
Increase (Decrease) in Financial Equity	1,857,585	72,351	1,929,936	(719,910)
Transfer (to)/from reserves	(292,981)	(82,035)	(375,016)	(571,521)
Transfer (to)/from unfunded liability	(177,970)	-	(177,970)	(101,173)
Transfer (to)/from unfunded amortization	86,412	9,684	96,096	62,381
Transfer (to)/from unfunded loss on asset	1,750	-	1,750	96,626
Transfer (to)/from other funds	(1,650,394)	-	(1,650,394)	1,522,757
Interfund transfers	(19,948)	-	(19,948)	(19)
Surplus/(deficit) from prior year	195,546	-	195,546	(93,595)
Total Surplus (Deficit) for the year	\$ -	\$ -	\$ -	\$ 195,546

Sunshine Coast Regional District

General Revenue Fund - Public Health Services

Summary Statement of Revenue, Expenses and Transfers (unaudited)

Schedule 8

For the Years Ended December 31, 2022 and 2021

	Cemetery	Pender Harbour Health Clinic	Actual 2022	Actual 2021
Revenue				
Tax requisitions	\$ 110,079	\$ 170,857	\$ 280,936	\$ 268,383
User fees and service charges	65,952	-	65,952	99,140
Investment income	3,414	440	3,854	2,290
Other revenue	-	-	-	35
Total Revenue	179,445	171,297	350,742	369,848
Expenses				
Administration	16,707	7,727	24,434	26,114
Wages and benefits	48,596	-	48,596	60,701
Operating	96,519	158,040	254,559	246,364
Amortization of tangible capital assets	4,144	-	4,144	3,198
Total Expenses	165,966	165,767	331,733	336,377
Annual Operating Surplus (Deficit)	13,479	5,530	19,009	33,471
Less: Acquisition of tangible capital assets	-	-	-	(18,920)
Increase (Decrease) in Financial Equity	13,479	5,530	19,009	14,551
Transfer (to)/from reserves	(17,623)	(5,440)	(23,063)	(17,794)
Transfer (to)/from unfunded amortization	4,144	-	4,144	3,198
Surplus/(deficit) from prior year	-	(90)	(90)	(45)
Total Surplus (Deficit) for the year	\$ -	\$ -	\$ -	\$ (90)

Sunshine Coast Regional District

General Revenue Fund - Planning and Development Services

Summary Statement of Revenue, Expenses and Transfers (unaudited)

Schedule 9

For the Years Ended December 31, 2022 and 2021

	Regional Planning	Rural Planning	Geographic Information Services	Heritage
Revenue				
Grants in lieu of taxes	\$ 2	\$ -	\$ -	\$ -
Tax requisitions	191,820	1,150,441	-	-
Government transfers	-	-	-	-
User fees and service charges	660	88,450	28,200	-
Investment income	1,003	2,880	2,451	-
Other revenue	52,863	200	-	-
Total Revenue	246,348	1,241,971	30,651	-
Expenses				
Administration	37,256	208,561	-	-
Wages and benefits	114,591	825,937	267,939	-
Operating	96,800	136,103	53,724	-
Internal recoveries	-	-	(316,255)	-
Amortization of tangible capital assets	-	478	18,882	-
Total Expenses	248,647	1,171,079	24,290	-
Annual Operating Surplus (Deficit)	(2,299)	70,892	6,361	-
Less: Acquisition of tangible capital assets	-	-	-	-
Less: Net change in land held for resale	-	-	-	-
Increase (Decrease) in Financial Equity	(2,299)	70,892	6,361	-
Transfer (to)/from reserves	2,299	(74,398)	(25,176)	-
Transfer (to)/from appropriated surplus	-	(1,854)	-	-
Transfer (to)/from unfunded amortization	-	478	18,882	-
Interfund transfers	-	4,882	(67)	-
Surplus/(deficit) from prior year	-	-	-	-
Total Surplus (Deficit) for the year	\$ -	\$ -	\$ -	\$ -

House numbering	Building Inspection Services	Economic Development	Hillside	Actual 2022	Budget 2022	Actual 2021
\$ -	\$ -	\$ 480	\$ -	\$ 482	\$ -	\$ 449
-	(927)	258,508	-	1,599,842	1,599,842	1,350,029
-	-	-	-	-	339,001	-
34,050	929,847	-	-	1,081,207	1,032,331	1,221,400
1,163	12,574	-	8,551	28,622	-	14,821
-	1,991	-	154,580	209,634	156,939	166,745
35,213	943,485	258,988	163,131	2,919,787	3,128,113	2,753,444
5,717	139,434	12,758	2,685	406,411	409,095	413,054
10,318	666,779	227	2,955	1,888,746	2,002,840	1,723,592
430	137,464	240,629	81,821	746,971	1,027,861	481,853
-	-	-	-	(316,255)	(316,255)	(312,482)
-	7,918	-	-	27,278	35,845	31,932
16,465	951,595	253,614	87,461	2,753,151	3,159,386	2,337,949
18,748	(8,110)	5,374	75,670	166,636	(31,273)	415,495
-	-	-	-	-	-	(44,713)
-	-	-	(32,771)	(32,771)	(42,711)	(16,567)
18,748	(8,110)	5,374	42,899	133,865	(73,984)	354,215
(18,748)	1,105	-	(42,899)	(157,817)	31,538	(408,523)
-	-	-	-	(1,854)	-	-
-	7,918	-	-	27,278	35,845	31,932
-	(913)	-	-	3,902	(3,277)	3,035
-	-	9,878	-	9,878	9,878	29,219
\$ -	\$ -	\$ 15,252	\$ -	\$ 15,252	\$ -	\$ 9,878

Sunshine Coast Regional District

General Revenue Fund - Recreation and Cultural Services

Summary Statement of Revenue, Expenses and Transfers (unaudited)

Schedule 10

For the Years Ended December 31, 2022 and 2021

	Pender Harbour Pool	School facilities - Joint Use	Gibsons and Area Library	Museum Service	Halfmoon Bay & Roberts Creek Library Service
Revenue					
Grants in lieu of taxes	\$ -	\$ -	\$ -	\$ -	\$ 2
Tax requisitions	594,736	2,715	775,420	171,136	357,573
Frontage and parcel taxes	48,507	-	-	-	-
Government transfers	-	-	-	-	-
User fees and service charges	67,645	-	-	-	-
Investment income	22,305	63	2,408	-	-
Contributed assets and DCC recognized	-	-	-	-	-
Other revenue	250	110	649	-	-
Total Revenue	733,443	2,888	778,477	171,136	357,575
Expenses					
Administration	58,965	280	48,675	8,886	15,617
Wages and benefits	365,801	4,026	5,216	-	-
Operating	150,196	22,061	745,353	162,250	263,446
Debt charges - interest	19,466	-	-	-	-
Amortization of tangible capital assets	102,584	-	52,182	-	-
Loss (gain) on disposal of tangible capital assets	-	-	-	-	-
Write-down of tangible capital assets	-	-	-	-	-
Total Expenses	697,012	26,367	851,426	171,136	279,063
Annual Operating Surplus (Deficit)	36,431	(23,479)	(72,949)	-	78,512
Less: Debt principle repayment	(46,515)	-	-	-	-
Less: Acquisition of tangible capital assets	-	-	-	-	-
Increase (Decrease) in Financial Equity	(10,084)	(23,479)	(72,949)	-	78,512
Transfer (to)/from reserves	(92,227)	(62)	(57,745)	-	-
Transfer (to)/from appropriated surplus	-	-	-	-	-
Transfer (to)/from unfunded amortization	102,584	-	52,182	-	-
Transfer to/ (from) unfunded loss on asset	-	-	-	-	-
Transfer (to)/from other funds	(273)	-	-	-	-
Interfund transfers	-	-	78,512	-	(78,512)
Surplus/(deficit) from prior year	-	-	-	-	2
Total Surplus (Deficit) for the year	\$ -	\$ (23,541)	\$ -	\$ -	\$ 2

Community Recreation Facilities Service	Community Parks	Bicycle and Walking Paths	Dakota Ridge Recreation Service	Regional Recreation Programs	Egmont/Pender Harbour Library Service	Actual 2022	Actual 2021
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2	\$ 2
5,755,320	2,032,333	66,332	204,351	150,416	54,902	10,165,234	9,697,984
1,700,208	-	-	-	-	-	1,748,715	1,747,286
-	62,883	-	-	-	-	62,883	69,336
1,490,311	42,084	-	45,200	-	-	1,645,240	1,104,376
478,960	57,626	3,531	2,881	758	-	568,532	488,717
-	130,400	-	-	-	-	130,400	-
16,333	13,195	-	3,000	-	-	33,537	32,804
9,441,132	2,338,521	69,863	255,432	151,174	54,902	14,354,543	13,140,505
926,509	228,404	19,819	27,863	9,807	3,028	1,347,853	1,304,787
3,544,233	862,020	11,460	50,885	1,671	-	4,845,312	4,332,337
1,799,196	764,900	4,151	148,458	140,173	51,874	4,252,058	3,762,239
924,660	25,421	-	-	-	-	969,547	971,778
1,083,821	197,599	90,696	42,594	-	-	1,569,476	1,593,127
-	-	-	-	-	-	-	113,639
-	-	-	-	-	-	-	13,138
8,278,419	2,078,344	126,126	269,800	151,651	54,902	12,984,246	12,091,045
1,162,713	260,177	(56,263)	(14,368)	(477)	-	1,370,297	1,049,460
(1,210,726)	(114,018)	-	-	-	-	(1,371,259)	(1,329,023)
(253,655)	(292,230)	-	(17,628)	-	-	(563,513)	(601,686)
(301,668)	(146,071)	(56,263)	(31,996)	(477)	-	(564,475)	(881,249)
(674,786)	(183,052)	(34,433)	(10,598)	477	-	(1,052,426)	(907,098)
-	30,090	-	-	-	-	30,090	62,640
1,083,821	197,599	90,696	42,594	-	-	1,569,476	1,593,127
-	-	-	-	-	-	-	126,777
(107,367)	104,728	-	-	-	-	(2,912)	6,541
-	(3,294)	-	-	-	-	(3,294)	(738)
-	-	-	-	-	-	2	2
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (23,539)	\$ 2

Sunshine Coast Regional District

Water Utility

Summary Statement of Revenue, Expenses and Transfers (unaudited)

Schedule 11

For the Years Ended December 31, 2022 and 2021

	Actual 2022	Budget 2022	Actual 2021
Revenue			
Frontage and parcel taxes	\$ 4,239,464	\$ 4,430,190	\$ 4,013,809
Government transfers	52,150	81,004	61,996
User fees and service charges	8,014,872	7,654,675	7,021,363
Investment income	238,202	84,429	152,762
Contributed assets and DCC recognized	1,420,283	544,500	240,555
Other revenue	930,290	65,800	481,175
Total Revenue	14,895,261	12,860,598	11,971,660
Expenses			
Administration	1,143,321	1,143,321	1,124,412
Wages and benefits	3,914,212	4,510,717	3,131,186
Operating	2,692,723	4,266,427	2,329,269
Debt charges - interest	188,675	317,171	93,238
Internal recoveries	(32,402)	-	(32,325)
Amortization of tangible capital assets	2,232,321	2,077,751	2,213,628
Loss (gain) on disposal of tangible capital assets	50,052	-	-
Write-off of tangible capital assets	-	-	594,899
Total Expenses	10,188,902	12,315,387	9,454,307
Annual Operating Surplus (Deficit)	4,706,359	545,211	2,517,353
Add: Proceeds from sale of assets	1,851	-	-
Add: Proceeds from debt	6,198,333	16,726,959	138,630
Less: Debt principle repayment	(417,481)	(460,261)	(405,752)
Less: Acquisition of tangible capital assets	(13,065,634)	(27,751,643)	(2,795,024)
Increase (Decrease) in Financial Equity	(2,576,572)	(10,939,734)	(544,793)
Transfer (to)/from reserves	161,651	7,895,142	(2,481,218)
Transfer (to)/from appropriated surplus	(42,349)	-	-
Transfer (to)/from unfunded loss on asset	2,232,321	2,077,751	2,213,628
Transfer (to)/from unfunded amortization	50,052	-	594,899
Transfer (to)/from other funds	164,744	1,040,059	222,429
Interfund transfers	10,153	(73,218)	(4,945)
Total Surplus (Deficit) for the year	\$ -	\$ -	\$ -

Sunshine Coast Regional District

Sewer Fund

Summary Statement of Revenue, Expenses and Transfers (unaudited)

Schedule 12

For the Years Ended December 31, 2022 and 2021

	Actual 2022	Budget 2022	Actual 2021
Revenue			
Frontage and parcel taxes	\$ 196,309	\$ 197,778	\$ 153,849
Government transfers	22,674	-	12,000
User fees and service charges	434,007	430,669	412,722
Investment income	14,478	635	7,872
Other revenue	24,000	15,000	22,823
Total Revenue	691,468	644,082	609,266
Expenses			
Administration	44,811	44,811	47,477
Wages and benefits	233,707	244,404	135,666
Operating	227,272	316,771	213,693
Debt charges - interest	8,519	8,415	7,828
Amortization of tangible capital assets	110,013	62,718	109,128
Total Expenses	624,322	677,119	513,792
Annual Operating Surplus (Deficit)	67,146	(33,037)	95,474
Add: Proceeds from debt	-	100,000	-
Less: Debt principle repayment	(26,417)	(36,786)	(26,427)
Less: Acquisition of tangible capital assets	(68,551)	(346,173)	(77,596)
Increase (Decrease) Financial Equity	(27,822)	(315,996)	(8,549)
Transfer (to)/from reserves	(78,389)	112,130	(126,186)
Transfer (to)/from unfunded amortization	110,013	62,718	109,128
Transfer to/(from) other funds	(3,802)	141,148	25,607
Total Surplus (Deficit) for the year	\$ -	\$ -	\$ -

Sunshine Coast Regional District

General Capital Fund - Hillside Development Project
Summary Statement of Development Costs (unaudited)
Schedule 13
For the Years Ended December 31, 2022 and 2021

	Actual 2022	Budget 2022	Actual 2021
Expenses			
Administration	\$ 8,054	\$ 5,370	\$ 5,540
Wages and benefits	8,862	29,341	7,843
Contracted services	15,855	8,000	3,184
Total Development Costs	\$ 32,771	\$ 42,711	\$ 16,567

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Sunshine Coast Regional District

Statement of Changes in Reserve Fund Balances (unaudited)

Schedule 14

For the Years Ended December 31, 2022 and 2021

Bylaw	Purpose	Balance, Beginning of Year	Contributions / Transfers	Investment Earnings	Balance, End of Year
General Government					
495/504	General Administration Capital	\$ 45,459	\$ -	\$ 399	\$ 45,858
648	General Government Operating	658,102	182,390	4,211	844,703
496	Administration Building	377,132	84,628	3,520	465,280
648	Finance	727,939	51,728	5,684	785,351
648	Human Resources	312,330	91,889	2,851	407,070
504/648	Information Services	632,157	151,173	7,079	790,409
648	Area D Grant in Aid	3,397	-	30	3,427
648	Electoral Area Services	197,881	(110,234)	1,222	88,869
648	Corporate Sustainability	125,076	5,693	1,098	131,867
648	Regional Sustainability	115,412	(12,792)	466	103,086
	Area B Feasibility Studies	28,340	(28,340)	-	-
	Area D Feasibility Studies	28,340	(28,340)	-	-
649/677	Bylaw Enforcement	265,610	(28,556)	1,896	238,950
	Halfmoon Bay Smoke Control	1,938	(293)	6	1,651
650	Roberts Creek Smoke Control	13,112	(142)	104	13,074
489/497	Gibsons Fire Protection Capital	623,351	162,684	7,649	793,684
678	Gibsons Fire Protection Operating	300,750	(32,890)	2,546	270,406
490	Roberts Creek Fire Protection	840,893	(264,754)	4,216	580,355
491	Halfmoon Bay Fire Protection	841,873	114,757	4,220	960,850
601	Egmont Fire Protection	272,139	80,204	2,447	354,790
492	911 Telephone	906,750	12,106	8,181	927,037
493	SC Emergency Planning	74,464	(25,088)	934	50,310
651/680	Animal Control	214,272	13,916	1,879	230,067
529/652	Sunshine Coast Transit	1,104,546	2,548	5,795	1,112,889
486/607	Ports	1,089,066	433,500	13,936	1,536,502
563	Maintenance Facility	247,441	(1,552)	2,060	247,949
	Building Maintenance	86,692	49,734	761	137,187
653	Regional Solid Waste Operating	664,645	314,324	4,688	983,657
670	Zero Waste Operating	376,691	(29,064)	3,034	350,661
654	Refuse Collection Operating	155,563	80,670	1,366	237,599
515	Pender Harbour Health Clinic	43,672	5,000	441	49,113
655	Cemetery Operating	407,494	14,208	3,414	425,116
681	Regional Planning	167,270	(3,302)	1,003	164,971
656/657	Rural Planning	129,189	73,373	1,026	203,588
504/648	Property Information & Mapping	259,824	22,726	2,450	285,000
	House Numbering	132,527	17,585	1,163	151,275
495	Building Inspection	1,425,797	(13,679)	12,573	1,424,691
715	Hillside - Operating	963,975	34,348	8,551	1,006,874
590/609	Community Recreation Facilities	3,249,245	640,274	34,512	3,924,031
494/660	Pender Harbour Pool	514,504	87,658	4,569	606,731
	School Facilities - Joint Use	7,178	-	63	7,241
609	Gibsons Library	209,633	55,337	2,408	267,378
533/662	Community Parks	846,159	171,967	11,085	1,029,211
683	Bicycle & Walking Paths	281,732	19,728	2,573	304,033
	Area A Bicycle & Walking Paths	109,128	11,174	958	121,260
	Regional Recreation Programs	86,319	(1,235)	758	85,842
	Dakota Ridge	328,786	7,717	2,880	339,383
Total General Reserve Funds		20,493,793	2,412,778	182,705	23,089,276

Sunshine Coast Regional District

Statement of Changes in Reserve Fund Balances (unaudited)

Schedule 14

For the Years Ended December 31, 2022 and 2021

Bylaw	Purpose	Balance, Beginning of Year	Contributions / Transfers	Investment Earnings	Balance, End of Year
Water Revenue					
488	Regional Water Capital	9,872,860	(687,532)	94,266	9,279,594
	Regional Water Operating	3,614,034	(123,237)	30,057	3,520,854
498	Regional Water Land	18,674	-	164	18,838
589	North Pender Water Capital	410,663	179,570	5,669	595,902
	North Pender Water Operating	496,506	28,631	4,354	529,491
	South Pender Water Capital	785,008	270,867	10,082	1,065,957
	South Pender Water Operating	852,029	18,043	7,415	877,487
Total Water Reserve Funds		16,049,774	(313,658)	152,007	15,888,123
Sewer Revenue					
512/608	Greaves Road	14,811	(1,581)	119	13,349
512	Sunnyside	38,989	4,379	394	43,762
	Jolly Roger	73,913	3,279	659	77,851
512/608	Secret Cove	62,916	(1,343)	580	62,153
	Lee Bay	585,203	29,091	5,521	619,815
512	Sqaure Bay	105,848	(30,070)	784	76,562
	Langdale	69,220	3,989	593	73,802
512/608	Canoe Road	10,950	1,584	99	12,633
608	Merrill Crescent	8,266	13,250	136	21,652
512/608	Curran Road	93,022	12,384	986	106,392
512/608	Roberts Creek Co-housing	26,178	(1,717)	301	24,762
608	Lily Lake Village	65,048	(11,635)	483	53,896
512/608	Woodcreek Park	196,522	28,830	1,972	227,324
668/669	Painted Boat	85,590	(607)	786	85,769
728	Sakinaw Ridge	45,757	14,780	364	60,901
Total Sewer Reserve Funds		1,482,233	64,613	13,777	1,560,623
Total Reserve Funds		\$ 38,025,800	\$ 2,163,733	\$ 348,489	\$ 40,538,022

Sunshine Coast Regional District

Annual Report on COVID Safe Restart Grant Spending (unaudited)

Schedule 15

For the Years Ended December 31, 2022 and 2021

This annual report on COVID Safe Restart Grant spending is a requirement of the Province of British Columbia and will be provided annually until the grant funds are fully spent.

	Actual 2022	Actual 2021
COVID Safe Restart Grant		
Balance, beginning of year	\$ 676,620	\$ 491,000
Provincial COVID Safe Restart Grant funds received	-	241,000
Total Grant Funds Available	676,620	732,000
Less: Funds Spent		
Linear Heat Detection System	-	55,302
Expansion of Digital Online Collaboration Software & Hardware	126,805	78
Hybrid Meeting Solutions and Board Room Modifications	5,350	
Administration Building Workspace Modifications	57,559	
Temporary Parks Backfill	43,090	
Balance, end of year	\$ 443,816	\$ 676,620

COVID Safe Restart Funding is classified as an unconditional Provincial operating government transfer (Note 14) with revenue recognized on the Statement of Operations in the period in which the funds were received in 2020 and 2021.

Unspent funding totaling \$443,816 as at December 31, 2022 (2021 – \$676,620) has been segregated within the Current Fund as an appropriated surplus to be allocated to projects in the Financial Plan at the discretion of the Regional District Board of Directors.

COVID Safe Restart Grant Funding Allocation by Service Category	
General Government Administration	\$ 551,293
Protective Services	30,000
Recreation & Cultural Services	180,707
Total COVID Safe Restart Funds Received	\$ 762,000

Total funding allocations by service category include funds already spent from 2020-2022 and amounts allocated to fund various projects in the 2023-2027 Financial Plan. These amounts represent the total funding received of \$762,000.

**Sunshine Coast Regional District
2022
Schedule of Guarantee and Indemnity Agreements**

Financial Information Regulation Schedule 1 Section (5)

This organization has not given any guarantees or indemnities under the Guarantees and Indemnities Regulation

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**Sunshine Coast Regional District
2022
Schedule of Remuneration and Expenses**

Financial Information Regulation Schedule 1 Section (6)

1. Elected Officials, and Members of the Board of Directors

NAME	POSITION	REMUNERATION	EXPENSES
Alexandar, Christine	ALTERNATE DIRECTOR	\$ 1,437	\$ -
Backs, Kelly	DIRECTOR	4,281	111
Beamish, William	DIRECTOR/ALTERNATE DIRECTOR	21,662	-
Bekei, Marianna	ALTERNATE DIRECTOR	752	-
Berry, Camilla	ALTERNATE DIRECTOR	1,455	-
Croal, David	ALTERNATE DIRECTOR/DIRECTOR	4,654	-
Dix, Landon	ALTERNATE DIRECTOR	735	-
Gabias, Justine	DIRECTOR	4,281	-
Henderson, John	DIRECTOR	2,997	-
Hiltz, Mark	DIRECTOR	32,005	3,152
Howard, Timothy	ALTERNATE DIRECTOR	1,984	-
Hulls, Linsey	ALTERNATE DIRECTOR	1,455	-
Inkster, Darren	ALTERNATE DIRECTOR	999	-
Lee, Leonard	DIRECTOR	40,302	13,121
Lumley, Stafford	ALTERNATE DIRECTOR	1,264	-
McKiernan, Lucinda	ALTERNATE DIRECTOR	1,719	-
McLean, Matthew	ALTERNATE DIRECTOR	1,719	-
McMahon, Donna	VICE CHAIR/DIRECTOR	41,025	6,483
Pratt, Lori	CHAIR/DIRECTOR	32,201	4,475
Rowe, Brenda	ALTERNATE DIRECTOR	2,454	-
Siegers, Darnelda	CHAIR/DIRECTOR	43,982	1,620
St. Clair, Ashley	ALTERNATE DIRECTOR	470	-
Stamford, Kate-Louise	DIRECTOR	4,281	-
Tize, Andreas	DIRECTOR	31,049	2,143
Toth, Alton	VICE CHAIR/DIRECTOR	25,040	283
White, Silas	DIRECTOR	2,997	-
Winn, Ian	ALTERNATE DIRECTOR	735	-
Woods, Candace	ALTERNATE DIRECTOR	999	-
sNGD Representatives	DIRECTOR/ALTERNATE DIRECTOR	25,440	
	Total elected officials, and members of the Board of Directors		
	A.	\$ 334,374	\$ 31,388

**Sunshine Coast Regional District
2022
Schedule of Remuneration and Expenses**

2. Employees

NAME	POSITION	REMUNERATION	EXPENSES
Abbott, Codi	Utility Operations Superintendent	\$ 150,091	\$ 901
Bloemhard, Anada	Transit Driver	80,486	488
Buckley, Aidan	Manager, Communications and Engagement	113,016	4,783
Burggraf, Rachel	Senior Accountant	79,181	950
Burkell, Gordon	Utility Technician I	110,317	3,716
Clark, Julie	Senior Planner	103,867	89
Clarkson, Kevin	Parks Superintendent	110,098	1,475
Cloutier, Melanie	Facility Services Assistant Coordinator	80,612	1,384
Copes, Nicholas	Planner 2	86,451	1,692
Cottrell, Hugh	Facility Services Supervisor	82,768	180
Cropp, Valerie	Manager, Purchasing and Risk Management	133,556	4,129
Crosthwaite, Raymond	Heavy Equipment Operator	84,003	409
Daley, Ryan	Fire Chief, HMBVFD	108,937	5,845
Dezura, Cameron	Utility Technician 2	90,418	1,050
Donn, Graeme	Manager, Recreation Services	119,810	4,411
Doran, Jeff	Mechanic	78,124	805
Doyle, Kyle	Manager, Asset Management	124,565	3,003
Eaton, Glenn	Utility Technician II	95,509	3,295
Edbrooke, Mia	Manager, Strategic Initiatives	120,823	647
Ellis, Shane	Transit Driver	78,679	444
Feniak, Linden	Utility Operator 2	81,222	896
Flatt, Dann	Parks Operations Coordinator	83,332	2,426
Gagnon, Shelley	GM, Community Services	158,924	1,567
Godau, Logan	Utility Technician I	90,865	3,160
Gray, Ashley	Waste Water Coordinator	91,913	1,024
Green, Robert	SCADA Coordinator	83,206	4,863
Grohs, Gary	Utility Technician II	88,124	831
Hall, Ian	GM, Planning and Development	172,153	2,225
Hemstalk, Dan	Utilities Coordinator	106,856	697
Hermann, Daniel	Utility Technician 1	76,966	800
Higgins, Patrick	Fire Chief, RCVFD	111,118	10,513
Hill, Jennifer	Deputy Corporate Officer	107,749	545
Hunter, Ron	Utility Technician II	81,173	889
Huntington, Jessica	Parks Planning & Communication Coordinator	75,166	1,828
Jackson, Jonathan	Manager, Planning and Development	124,616	2,811
Joseph, Darren	Asset Management Coordinator	79,609	-
Kennett, Brian	Senior Building Official	89,120	4,122
Kirkpatrick, Krissy	Senior Bylaw Officer	82,758	1,992
Knowles, Jason	Senior Building Official	79,800	1,412
Lovelace, Sherry	Information & Privacy Coordinator	77,946	-
Lussin, Emily	Water Technician Coordinator	99,913	900
McIntosh, Brian	Utility Technician II	104,340	3,380
McKinley, Dean	Chief Administrative Officer	214,161	12,393
Michael, Robert	Fire Chief, GDVFD	142,994	11,382
Misiurak, Stephen	Manager, Capital Projects	139,690	1,564
Nelson, David	Manager, Information Technology and GIS	144,895	800

**Sunshine Coast Regional District
2022
Schedule of Remuneration and Expenses**

2. Employees (Cont.)

NAME	POSITION	REMUNERATION	EXPENSES
O'Donohue, Adrienne	Assistant Manager, Recreation Services	\$ 95,887	\$ 1,848
Parker, Gerald	Senior Manager, Human Resources	167,635	2,522
Perpet, Cyril	Site Superviosr, Sechelt Landfill	83,012	-
Perreault, Tina	GM, Corporate Services	187,045	5,771
Pratt, Jordan	Deputy Fire Chief, GDVFD	101,714	4,723
Rathbone, Anne	Corporate Records Administrator	96,944	743
Reid, Sherry	Corporate Officer	144,585	2,454
Roberts, Yvette	Executive Assistant	79,436	-
Rosenboom, Remko	GM, Infrastructure Services	178,672	684
Rutley, Trevor	Capital Projects Coordinator	87,664	1,150
Sapach, Dale	SCADA Coordinator	94,593	516
Schilling, Vanessa	Purchasing & Risk Officer	90,609	1,056
Sears, Steven	Transportation Superintendent	109,961	-
Shanks, Rondi	Health & Safety Coordinator	87,826	(216)
Shay, Raphael	Manager, Sustainable Development	106,149	2,457
Siao, Yuli	Senior Planner	102,890	1,157
Stoker, Lindsay	Human Resources Advisor	116,099	687
Street, Timothy	Facility Maintenance Technician	106,523	826
Suveges, Corrina	Superintendent Solid Waste Operations	98,062	3,126
Taylor, Alexander	Budget and Financial Analyst	83,537	1,050
Thony, Samir	Information Technology Coordinator	96,410	2,076
Treit, Matthew	Manager, Protective Services	128,198	4,663
van Velzen, Allen	Manager, Facility Services	113,664	170
Viitanen, Bryce	Business Systems Coordinator	106,584	2,157
Walkey, Amanda	Transportation Superintendent	99,037	-
Walkey, Shane	Manager, Utility Services	142,220	1,214
Walton, Emilia	GIS Coordinator	83,422	1,403
Walton, James	Transportation Manager	82,727	1,471
White, Richard	Assistant Chief, GDVFD	84,334	2,364
Whittleton, Allen	Chief Building Official	102,523	822
Wiedrick, Barry	Transit Driver	77,635	384
Wijayabandara, Sachindra	Capital Projects Engineer	86,681	1,393
Wing, Bradley	Manager, Financial Services	116,452	1,526
Wittman, Alana	Planner 2	75,395	-
Wood, Rob	Transit Driver	76,271	432
Zayshley, Dynie	Fleet Maintenance Supervisor	90,229	300
	Employees with remuneration over \$75,000	\$ 8,600,547	\$ 163,644
Consolidated total of employees with remuneration of \$75,000 or less		9,567,040	108,624
Total: Employees		\$ 18,167,588	\$ 272,268

**Sunshine Coast Regional District
2022
Schedule of Remuneration and Expenses**

3. Reconciliation

Total remuneration - elected officials, and members of the Board of Directors	A.	334,374
Total remuneration - employees	B.	18,167,588
Subtotal (Balanced to T4's, T4A's)	\$	18,501,962
Reconciling Items:		
2022 Wages, benefits and leave accruals	\$	(920,768)
2023 Wages, benefits and leave accruals		1,165,831
Employer contributions for EI, CPP, EHT, MPP and non-taxable benefits		4,313,925
WorkSafe BC premiums		554,357
Wages capitalized as tangible capital assets		(445,230)
Other adjustments such as post-employment benefits, WID amounts		(518,529)
		4,149,586
Subtotal after reconciling items	\$	22,651,548
Total per Consolidated Financial Statements (Note 21 - Expense by Object)		22,651,548
Variance	\$	0

DRAFT

**Sunshine Coast Regional District
2022
Statement of Severance Agreements**

Financial Information Regulation Schedule 1 Section 6(7)

There were no severance agreements made between the Sunshine Coast Regional District and its non-unionized employees during fiscal year 2022.

DRAFT

**Sunshine Coast Regional District
2022
Schedule of Payments To Suppliers of Goods and Services**

Financial Information Regulation Schedule 1 Section (7)

1. Consolidated total paid to suppliers who received aggregate payments exceeding \$25,000 (Detail Follows):	\$ 37,711,021
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Supplier Name	Aggregate amount paid to supplier exceeding \$25,000
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101077696 Saskatchewan Ltd DBA North Country Customs-Heavy Duty Division	\$ 28,229
Active Network Ltd	31,577
Airspan Helicopters Ltd	151,602
All-Clear Traffic Control	47,966
Alumichem Canada Inc	179,562
AON Reed Stenhouse Inc	315,838
Arya Engineering Inc	25,643
Associated Engineering (BC) Ltd	73,307
Associated Environmental Consultants Inc.	1,068,729
Associated Fire Safety Equipment	85,397
Avenue Machinery Corporation	75,945
BA Blacktop Ltd	296,288
BC - Employer Health Tax	368,122
BC Ferry Services Inc	44,021
BC Hydro	842,117
BC Transit	2,120,579
Brenntag Canada Inc	172,105
Canadian Mattress Recycling	72,503
Canadian Tire #636	27,655
Carla Parr-Pearson	27,027
CDW Canada Inc.	73,986
CentralSquare Canada Software Inc	54,125
CHB Services Ltd	1,198,490
City Transfer Inc	25,482
Clarke Commercial Lawn & Garden	90,532
Cleartech Industries Inc.	87,514
Coast Reporter	99,036
Coastal BC Property Maintenance Ltd	80,443
Columbia Fuels	1,033,871
ContainerWest Manufacturing Ltd	40,495
Corporate Express Canada Inc	76,405
Daniels Electronics Ltd dba Zetron, a Codan company	55,304
DB Perks & Associates Ltd dba Commercial Aquatic Supplies	199,007
Dell Canada Inc	49,632
Denis Turenne Concrete	27,725
Desjardins Financial Security	61,017
District of Sechelt	66,905
Dragons' Den Janitorial Ltd	113,255
E. Lee & Associates Consulting Ltd	36,713
Eastlink	85,011
E-Comm	107,037
Econics Services Inc.	100,145
Election Systems & Software Canada, ULC	32,288
Electrogas Monitors Ltd	247,435
Element Materials Technology Canada Inc	39,448
Elite Fire Protection Ltd.	28,637
ESRI Canada	72,422
Fastrac Backhoe & Trucking Ltd	39,878
Flocor	54,099
FortisBC-Natural Gas	169,762
Fraser Burrard Diving Ltd	514,721
Fred Surridge Ltd	91,466
Freedom Diving Systems Ltd	43,775

**Sunshine Coast Regional District
2022
Schedule of Payments To Suppliers of Goods and Services**

Supplier Name	Aggregate amount paid to supplier exceeding \$25,000
Gibsons Building Supplies	83,957
Gibsons Disposal Ltd	530,609
Gibsons Tree Service Ltd	26,843
GreatPacific Consulting Ltd	129,740
GRIPS	166,379
Hach Sales And Service Canada Lp	86,567
HDR Corporation	28,307
Hetek Solutions Inc	27,593
Hub Fire Engines & Equipment Ltd	495,067
Iconix Waterworks LP	138,979
In Situ Consulting	109,187
Inline Sales And Service Ltd.	30,833
Insight Canada Inc	41,797
Insurance Corporation of British Columbia	97,884
Integrated Sustainability Consultants Ltd.	48,803
Intercontinental Truck Body (BC) Inc.	401,660
Island Communications Ltd	32,513
Justice Institute of BC	52,476
Kalwij Water Dynamics Inc (KWD)	404,298
Keats Island Construction And Services Ltd	71,381
Kendrick Equipment Ltd.	28,581
Kimbo Design Inc.	91,706
KMBR Architects Planners Inc.	30,424
Lidstone & Company Law Corporation	245,244
Lordco Auto Parts	78,872
Master Care Janitorial and Facility Services Inc	80,063
Maycon Construction Management Ltd.	5,730,059
Mercury Transport Inc	137,815
Metro Roofing & Sheet Metal Ltd	106,889
Metro Vancouver Regional District	57,601
Minister of Finance (Provincial)	207,014
MNP LLP	91,363
MODUS Planning Design & Engagement Inc.	44,181
Municipal Insurance Association of BC	118,615
Municipal Pension Plan	2,843,026
NB Contracting Ltd	188,584
Nevco Sports, LLC	25,632
Olson Electric Ltd	120,209
Online Enterprises Inc.	107,344
Pacific Blue Cross	1,296,834
Pacific Coast Distribution Ltd	59,779
Pacific Flow Control Ltd.	40,250
Planetworks Consulting Corporation	56,861
Powerland Computers Ltd	157,614
Principle Architecture Inc	73,469
Pristine Parks Ltd	78,009
Progress Group	85,723
Quality Painting	47,248
Ram Mechanical Ltd	42,646
RC Strategies Inc.	27,384
Receiver General For Canada	5,188,579
Royal Bank of Canada, Sechelt Branch	47,052
Salish Soils Inc.	1,253,509

Sunshine Coast Regional District
2022
Schedule of Payments To Suppliers of Goods and Services

Supplier Name	Aggregate amount paid to supplier exceeding \$25,000
Sechelt Indian Band	175,880
Sechelt Truck & Equipment	46,488
shishálh Nation Government District	30,404
Sicotte Bulldozing Ltd	464,436
Solution Based Contracting Ltd	104,155
Soundwerks Audio Video Systems Inc	29,408
South Coast Ford Sales	44,381
Sperling Hansen Associates Inc	49,965
Stantec Consulting Ltd	66,441
Star-Tek Industrial Services Ltd.	160,655
Suez Treatment Solutions Canada LP	45,797
Summerhill Fine Homes Inc	123,472
Summit Earthworks Inc	699,755
Summit Valve and Controls	26,573
Sunshine Coast Affordable Housing Society	79,250
Sunshine Coast GM	30,116
Telus	62,378
Telus Mobility	79,497
Temp-Pro Refrigeration Ltd.	62,218
Town of Gibsons	41,462
Turris Contractors Inc	38,220
Unifor Local #466	131,169
Unifor National	92,582
Unit4 Business Software	78,468
Vital Signs & Graphics	28,256
Waste Management of Canada Corporation	834,604
Weber McCall Electric Ltd.	31,351
Wolseley Canada Inc	37,809
Workers' Compensation Board	522,313
WSP Canada Inc.	353,489
XCG Consultants Ltd	171,609
Xerox Canada Ltd	25,098
Total aggregate amount paid to suppliers exceeding \$25,000	\$ 37,711,021

2. Consolidated total paid to suppliers who received aggregate payments of \$25,000 or less: **\$ 4,340,865**

3. Total of payments to suppliers for grants and contributions exceeding \$25,000:

Consolidated total of grants exceeding \$25,000	\$ 1,455,813
Consolidated total of contributions exceeding \$25,000	-
Consolidated total of all grants and contributions exceeding \$25,000	\$ 1,455,813

**Sunshine Coast Regional District
2022
Schedule of Payments To Suppliers of Goods and Services**

4. Reconciliation:

Accounts Payable Year to Date Paid:	\$ 43,811,355
Total of aggregate payments exceeding \$25,000 paid to suppliers	37,711,021
Consolidated total of payments of \$25,000 or less paid to suppliers	4,340,865
Consolidated total of all grants and contributions exceeding \$25,000	1,455,813
Total expenses paid to Directors (see detail on schedule of remuneration and expense)	31,388
Total expenses paid to Employees (see detail on schedule of remuneration and expense)	272,268
Balanced to Accounts Payable Year to Date Paid Report	\$ 43,811,355
Reconciling items*	See Note Below
Total per Statement of Revenue and Expenditure (Statement of Operations)	49,363,705
Variance*	\$ (5,552,350)

***Reconciliation/Variance Notes**

The Sunshine Coast Regional District attests to the accuracy of the figures presented. A reconciliation between the schedules to the Statement of Financial Information (the schedule showing payments made to vendors for the provision of goods or services) and the Consolidated Statement of Financial Activities (operational statement) is not possible, as the following transactions are not included on both statements:

- *Remuneration paid to Directors and Employees
- *GST/HST rebate and input tax credits
- *Bank charges and interest
- *Transfers
- *Capital expenditures
- *Inventory
- *Prepaid accounts
- *Accruals

**Sunshine Coast Regional District
2022
Statement of Financial Information Approval**

Financial Information Regulation Schedule 1 Section (9)

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the Financial Information Act.

Tina Perreault
Chief Financial Officer

Leonard Lee
Chair

April 27, 2023

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Finance Committee – April 20, 2023

AUTHOR: Tina Perreault, General Manager, Corporate Services / Chief Financial Officer
Brad Wing, Manager, Financial Services

SUBJECT: **SUNSHINE COAST REGIONAL DISTRICT (SCRD) 2022 AUDIT FINDINGS REPORT AND STATEMENT OF FINANCIAL INFORMATION**

RECOMMENDATION(S)

(1) THAT the report titled Sunshine Coast Regional District (SCRD) 2022 Audit Findings Report and Statement of Financial Information, and the following documents be received for information:

- **2022 Audit Findings - Report to the Board of Directors**
- **2022 Draft Independent Audit's Report**
- **Draft Independent Audit Report-Foreshore Leases (Hillside)**
- **2022 Statement of Financial Information (including the SCRD 2022 Draft Audited Financial Statements);**

(2) AND THAT the 2022 Draft Audited Financial Statements and Statement of Financial information be approved as presented.

BACKGROUND

In accordance with the *Local Government Act* and *Community Charter*, local governments are required to prepare financial statements each calendar year. These are the responsibility of the Financial Officer and are presented to the Board of Directors for approval. The financial statements must be in accordance with Generally Accepted Accounting Principles and Canadian Public Sector Accounting Standards, and independently audited by a qualified external auditor.

The SCRD must also hold a public meeting for the purpose of presenting the Statement of Financial Information (SOFI) for the preceding calendar year. The information must be available for public inspection either electronically or in person. The SOFI is being presented as part of the financial statements.

Subsequent to approval of the financial statements by the SCRD Board, the Regional District must submit the audited financial statements for the preceding year to the Inspector of Municipalities by May 15. The Statement of Financial Information and the Annual Report will be submitted before the June 30 deadline.

The SCRD must also conduct a detailed audit of the foreshore leases it holds for Hillside as one of the conditions of the head lease with the Province. This information is submitted to the Province annually after the Audit has been approved.

The financial statements are subject to examination by an Independent Auditor appointed by the Board, which for the SCRD is MNP LLP. The Independent Auditor is required to report to the Board on the annual financial statements and on any other matters deemed pertinent. The date on which the financial statements are approved by the Board will become the financial statement date and the date of the Independent Auditor's Report.

The audit was substantially complete on April 13, 2023. The 2022 Consolidated Financial Statements begin with a report from the external auditor, MNP LLP. The purpose of the Independent Auditor's Report is to express an opinion on the financial statements, accounting policies and any other relevant information related to the financial audit.

The SCRD's Financial Statements are comprised of the following:

- **The Statement of Financial Position:** Provides information on the financial position of the SCRD including Financial Assets, Liabilities, Net Financial Assets, Non-Financial Assets and Accumulated Surplus.
- **The Statement of Changes in Net Financial Assets:** Reports the change in Net Financial Position.
- **The Statement of Operations:** Reports the extent to which expenses are offset by revenues, the annual surplus and the change in accumulated surplus.
- **The Statement of Cash Flows:** Reports the net change in cash resources and how the SCRD financed its activities throughout the year.
- **Notes to the Financial Statements:** This includes Significant Accounting Policies for the SCRD and provides more detailed information for the items within the Statements of Financial Position, Statement of Change in Net Assets, and Statement of Operations.
- **Supporting Schedules:** Includes more detailed information on the various restricted funds (Current, General, Water, Sewer, Revenue, and Reserve Funds) and services established through legislation for the SCRD. These schedules are not included in the scope of the audit.

In addition to the required statements listed above, the 2022 Consolidated Statements of Financial Information includes:

1. **2022 Schedule of Guarantee and Indemnity Agreements** – Schedule 1 Section 5 of the *Financial Information Regulations* requires that a list of guarantee and indemnity agreements be provided. The SCRD had no such agreements in 2022; however, a "NIL" Statement has been provided as required.
2. **2022 Schedule of Remuneration and Expenses** – Schedule 1 Section 6 of the *Financial Information Regulations* provides:

- Total remuneration and expenses for each elected official and member of the Board of Directors.
 - Each employee whose total remuneration exceeds \$75,000 and the total expenses for each employee.
 - A consolidated total for employees whose remuneration is \$75,000 or less.
3. **2022 Statement of Severance Agreements** – Schedule 1 Section 6 (7) of the *Financial Information Regulations* requires that a list of severance agreements be provided. The SCRD had no such agreements for 2022.
4. **2022 Schedule of Payments to Suppliers of Goods and Services** – Schedule 1 Section 7 of the *Financial Information Regulations* provides:
- All suppliers of goods and services who received aggregate payments exceeding \$25,000.
 - A consolidation total of all payments to suppliers who received \$25,000 or less.
5. **2022 Statement of Financial Information Approval** – Schedule 1 Section 9 of the *Financial Information Regulations* provides approval for the Statement of Financial Information as required. This will be signed once Board approval is received.

The purpose of this report is to receive the Auditor report for information, approve the 2022 Financial Statements and Statement of Financial Information as presented.

DISCUSSION

Audit Findings

The Audit Findings report provides the results of MNP's audit, and further discusses areas of focus identified in the Audit Planning Report presented to Committee of the Whole on October 27, 2022. In the Auditor's opinion, the financial statements present fairly, in all material respects, the financial position of the Sunshine Coast Regional District as at December 31, 2022, in accordance with Canadian generally accepted audit standards.

Materiality for the SCRD was set for \$2.2 million for 2022 and there were no significant differences found with respect to the financial statements.

Financial Statements

There are several key terms included in the financial statements which are important in analyzing the results for 2022:

- **Accumulated surplus:** This is a financial performance indicator of the overall health of the organization and represents the net positive resources available in providing current and future services, mostly represented by tangible capital assets. It is the total of all the SCRD's financial and non-financial assets, less the liabilities. It does not represent any cash resources for operations.

- **Annual operating surplus:** This measures the difference between total revenues less expenses, as stated on the *Statement of Financial Operations*. This value also includes non-cash revenue items such as contributed tangible capital assets and does not account for capital expenditures (renewals or investment), debt principle re-payments or proceeds, and transfers. Therefore, public sector accounting standards cause the reported annual surplus to be higher than actual budgeted operations and does not represent a cash surplus.

Statement of Financial Position and Statement of Change In Net Financial Assets

For 2022, the SCRD realized a slight change to its financial equity with a \$733,287 decrease in net financial assets to \$28.85 million (2021-\$29.58 million). This negative change is the result of increased liabilities such as long-term debt, offset by increased financial assets (cash and equivalents and portfolio investments) stemming from the annual operating surplus. The decrease in cash is the result of timing differences with receiving funds to pay for short term obligations and a shift to longer term portfolio investments from shorter term cash-equivalent investments (less than 90-day terms) for reserve funds.

Regional District long-term debt increased by \$6.04 million to \$16.5 million and member municipalities debt decreased by \$1.71 to \$7.2 million in 2022. The decrease in member municipality debt is offset by a decrease to financial assets (debt recoverable from member municipalities) and has a net zero effect on annual operating surplus and accumulated surplus. 2022 is the first time in over 10 years that the SCRD has seen an increase in debt issuance and its current debt servicing costs (excluding member municipalities) is approximately 6.4% (2021 – 4.2%) of total revenue. This indicates a higher use of revenue toward debt payment which is an overall indicator of financial health and ability of the SCRD to respond to emerging issues. The current Financial Plan shows a steady increase of debt issuance with over \$19.6 million Budgeted for 2023 as capital investment needs for infrastructure such as water sourcing projects, solid waste, and general facility and equipment needs are required. Therefore, it is likely that the debt servicing ratio will increase in the coming years and must be within 15% per the SCRD's Debt Management Policy.

The recent trend toward increases to net financial assets (versus net debt) is a key indicator in assessing the financial well-being of the SCRD as it reflects the ability to meet its current financial commitments and its capacity to finance future activities. Net financial assets decreased slightly this year because of new debt issuance, but the mitigating increases in cash and investments as a result of surpluses and capital plan funding (reserve contributions) are positive indicators of the SCRD overall financial health.

Non-financial assets which are mainly comprised of tangible capital assets, increased in 2022 by \$10.23 million to \$148.23 million (2021 - \$138.00 million). As stated in the "Notes to the Financial Statements" 1 (m), non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

The capital program was budgeted at \$41.98 million for 2022 (2021-\$34.99 million) with \$15.32 million expended on capital enhancement and replacement. These projects will continue to completion in 2023 and 2024. The expenditures were primarily financed through reserves, grants, debt, and taxation.

Statement of Operations

The consolidated annual operating surplus (revenues less expenses) was \$9.49 million in 2022 compared to \$8.94 million in 2021. The operating surplus is reflective of net revenues and expense as defined by Public Sector Accounting Standards. It is not a reflection of the Regional District's overall sources and uses of funding.

Items such as debt proceeds and repayments, transfers to and from reserves, and capital expenditures are all excluded from the operating surplus calculation. Conversely, non-cash expenses such as amortization are included. This often result in the operating surplus being misrepresented when reported publicly. In reality, a significant portion of this surplus is capital funding being set aside in reserves for future infrastructure renewal.

The annual operating surplus of \$9.49 million translates to a corresponding increase in accumulated surplus to \$177.08 million. This figure is reflective of the SCRD's financial assets less its liabilities (net financial assets) plus its non-financial assets.

Details related to each of the services can be found in the appending schedules (Schedule 3-12) which provides a summary of revenues, expenses and transfers.

Other items and financial indicators to highlight for 2022 are as follows:

- Decrease in cash and equivalents by \$11.94 million in 2022 is mainly the result of a greater portion of reserve funds being held portfolio investments instead of shorter-term cash equivalent investments. Portfolio investment increased by \$18.23 million in 2022.
- The Provision for Landfill Closure and Post Closure (Note 10) increased by \$826,564 to \$8.85 million in 2022 (2021 - \$8.03 million) and the liability remains unfunded by \$4.39 million (2021 - \$4.57). The SCRD approved an incremental increase to fund shortfall by an additional \$125,000 per year (2019-2022) and has approved an addition \$100,000 per year for 2023 to closure. The Sechelt landfill site is also expected to reach its capacity in mid-2026 which is consistent with prior year's estimate.
- The SCRD's investment in capital for 2022 was \$15.32 million which is three times the rate of depreciation (2022 amortization expense - \$5.01 million). This is the amount of capital invested in new construction and infrastructure renewal for every dollar that existing assets depreciate each year.
- Reserve fund balances increased by \$2.01 million (Schedule 14) from \$38.03 million in 2021 to \$40.54 million in 2022. The increase was a result of budgeted contributions to fund future capital projects or expenses which are in line with the Financial Sustainability Policy and Corporate Asset Management Plan as well as transfers to operating/capital reserves from 2022 surpluses and earnings from the investment of reserve funds. Transfers to reserves totaled \$9.24 million in 2022 and were offset by \$6.73 million in transfers from reserves budgeted to fund operating and capital projects in 2022.
- Schedule (15) is to comply with the Provincial Governments requirements related to the COVID-19 Safe Restart Grant provided to local governments. An annual report will be provided annually until the grant funds are fully spent.

Foreshore Leases-Hillside

In accordance with the General Lease Agreement between the Province of British Columbia and the SCRD, the foreshore leases require to be audited prior to submission of payment for the 50% portion of the leases. Nothing was concluded as part of the 2022 review and audit.

Pending Accounting Standards

In March 2018, the Public Sector Accounting Board (PSAB) approved a new accounting standard to account for asset retirement obligations (ARO). An ARO is a legal obligation associated with the retirement of a tangible capital asset and will require public bodies to include decommissioning of an asset, post-retirement operation, maintenance, and monitoring. The SCRD currently accounts for similar liability for our landfill closure and post-closure costs, but the scope of the new standard will include all tangible capital assets, asbestos removal or site remediation.

This new standard must be adopted for next year's financial statements. Preliminary estimates and calculations have been reviewed with our Auditor and are on track to meet adoption.

Audit Management Letter

While conducting the SCRD's 'financial audit' MNP reviews systems, processes, policies, and internal controls and provides its findings and recommendations for improvement in the form of an audit management letter.

The management letter is typically drafted after substantial completion of the audit which did not occur until April 13. As such, the Management Letter will be included on the agenda for the regular Board meeting on April 27, 2023 which is the proposed date for approval of the financial statements by the Board of Directors.

The management letter is not a component of the statutory Statement of Financial Information (SOFI) report and is a separate item outside of the audit report as presented by MNP.

STRATEGIC PLAN AND RELATED POLICIES

The annual financial audit is a statutory requirement for the SCRD.

CONCLUSION

In accordance with the *Local Government Act* and *Community Charter*, the Financial Statements of the SCRD for the year ending December 31, 2022 are the responsibility of the Financial Officer and are presented to the Board of Directors for approval.

Staff recommend that the Statement of Financial Information and Draft Audited Statements for the Year Ended December 31, 2022, as presented by MNP's Draft Independent Auditor's Reports, be received and approved as presented, and forwarded to the Board Meeting on April 27, 2023 for adoption.

Attachments:

- 2022 Audit Findings- Report to the Board of Directors
- Draft Independent Audit’s Report
- Draft Independent Audit Report-Foreshore Leases (Hillside)
- 2022 Statement of Financial Information (including the SCR D 2022 Draft Audited Financial Statements)

Reviewed by:			
Manager		Finance	
GM		Legislative	
CAO		Other	

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Finance Committee– April 20, 2023

AUTHOR: Lana Smith, Manager- Financial Planning

SUBJECT: COMMUNITY BENEFITS AND AMENITIES CONTRIBUTION FUNDS

RECOMMENDATION(S)

- (1) THAT the report titled Community Benefits and Amenities Contribution Funds be received for information;
- (2) AND THAT the 2019 and 2020 contributions from Box Canyon Hydro (\$20,000) be moved from General Government Operating Reserves to the appropriated surplus designated from amenity contributions.
-

BACKGROUND

At the May 12, 2022 Sunshine Coast Regional District (SCRD) Board meeting the following resolution was adopted:

124/22 **Recommendation No. 4** *Community Benefits and Amenities Contribution Funds*

THAT staff report to a future Committee meeting related to the investments in community benefits and amenities contributions with context as to current fund usage, historical background of usage and providing future options for the funds (Master Plans, Amenities, etc.).

DISCUSSION

As of March 31, 2023, the SCRCD has six community benefits / amenities contribution funds. They are summarized as follows and are also reported on the bi-annual funds reports to the Finance Committee:

Proponent	Contribution Amount	Stated Use of Funds per agreement	Balance Remaining
Box Canyon Hydro Corp.	\$100,000 One-Time plus \$10,000 Annual	One-Time for Granthams Hall, ongoing for enhancements and projects for the benefit of communities	\$40,000
Sechelt Creek Hydro Project	Approx. \$7,500 Annual	Funds are used to fund Community Parks service	\$0
Bear Creek Hydro Project	Approx. \$26,000 Annual	For public and recreational purposes to compensate for or mitigate against any such impacts from the project	\$241,058
BluEarth Renewables	\$12,000 One-Time	For the Coopers Green Hall project	\$12,000
Green for 1312 Lands Inc.	\$75,000 One-Time	To support agriculture.	\$75,000
Bylaw Amendment No, 310.175-Voluntary Per Lot Amenity Contribution	\$8,500 One-Time	To support agriculture.	\$8,500

The 2019 and 2020 contributions from Box Canyon Hydro were allocated to General Government instead of being appropriated as per the intended use. As such, Board approval is required to move these funds (\$20,000) from General Government Operating Reserves to the appropriated surplus designated for Box Canyon.

Historical Background of Usage and Current Remaining Balances:

Box Canyon-

The lump-sum amount of \$100,000 was used in the Granthams Hall Restoration project between 2019 and 2021. No further spending of Box Canyon Funds has occurred. A balance of \$40,000 remains.

Bear Creek

A balance of \$241,058 remains see the table below for details by year:

Year	Amount Received	Amount Spent	Use of Funds
2012	100,000		
2013	26,000	(79,780)	Dakota Ridge Access Grant Project
2014	26,000	(40,220)	Dakota Ridge Access Grant Project
2015*	26,122		
2016	26,502		
2017	27,147		
2018	28,099		
2019	29,540		
2020	31,395		
2021	33,515	(7,338)	Coopers Green
2022	36,523	(22,447)	Coopers Green
	<u>390,843</u>	<u>(149,785)</u>	

*Resolution made 02/26/2015 to reserve 2015 and future funds for Coopers Green

Sechelt Creek Hydro

On Oct 29th, 2009, all contributions to date (\$82,500) were directed by the Board to be transferred into the Parks Capital Reserve Fund. Since that date, each yearly contribution has been transferred to that same fund. The uses of these funds are not tracked separately from other parks capital funding.

BluEarth Renewables (previously Narrows Inlet)

The contribution was provided toward the construction of Coopers Green Hall.

Green for 1312 District Lands Inc and Bylaw Amendment No. 310.175

The balance of \$83,500 combined remains unspent. Staff brought forward a report to the Agricultural Advisory Committee in July 2020 where a recommendation was made to receive comment on the use of the funds from the Farmers Institute. No further action was taken.

TIMELINE FOR NEXT STEPS OR ESTIMATED COMPLETION DATE

Decisions to disburse such funds are made by SCRD Board resolution and priority is to be given to address the project’s impacts on communities near the project site. As part of the Board’s new Strategic Plan and 2024 Budget, Proposals will consider appropriate use of remaining funds.

STRATEGIC PLAN AND RELATED POLICIES

The establishment of community amenity contributions is guided by the section in the Board Policy Manual entitled Community Amenity Contribution for Independent Power and Resource Projects.

CONCLUSION

The balance of funds remaining by intended use/ Board resolution are; \$40,000 for general community benefits, \$253,058 for the Coopers Green Hall project, \$83,500 to support agriculture, and an ongoing \$7,500 that is incorporated into the Community Parks capital reserve yearly.

Use of funds will be contemplated as part of the Board’s Strategic goals and Financial Planning process.

Reviewed by:			
Manager		CFO/Finance	X-T. Perreault
GM		Legislative	
CAO		Other	

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Finance Committee – April 20, 2023
AUTHOR: Lana Smith, Manager Financial Planning
SUBJECT: STATUS OF RESERVES AND HOLDING FUNDS AS AT MARCH 31, 2023

RECOMMENDATION(S)

THAT the report titled Status of Reserves and Holding Funds as at March 31, 2023 be received for information.

BACKGROUND

This purpose of this report is to provide the Committee with information regarding the status of the Sunshine Coast Regional District's (SCRD's) reserve and holding funds, which is provided on a semi-annual basis.

DISCUSSION

As at March 31, 2023 the Regional District has \$41,934,689 of reserve funds, \$11,122,364 of Parkland Acquisition, Development Cost Charges (DCC's) and Community Work (Gas Tax) Funds, \$4,458,622 of Landfill Closure reserve funds and \$1,632,312 of Government Transfers and Amenity Funds invested in term deposits, the Municipal Finance Authority (MFA) bond fund, and high interest savings accounts. Combined investments for the above noted funds totaled \$59,147,987.

Detailed balances of Operating and Capital reserves, Landfill Closure Reserves, Parkland Acquisition, DCC's, and Community Works Fund, and Community Benefit and Amenity Contribution accounts are shown in Attachments A through D.

The difference between the amounts set aside in reserve and the amount invested is due to the timing of investment transfers and short term cash flow requirements. These differences will be addressed by either a future subscription or redemption to the investment as appropriate.

Short term investments of tax requisition funds collected in August 2022 have been fully redeemed as of March 31, 2023.

Reserves are a source of funding for future capital and service level needs which are contemplated as part of the overall Financial Planning processes, such as capital renewal funding as part of asset management planning. For example, reserve funds for fire departments, community recreation and the wastewater services are for planned future projects. Capital renewal plans and funding policy levels are set by the Board on an annual basis. For 2023, \$17.6 million is budgeted to be used to fund projects with \$5.8 million to be contributed, netting to \$11.8 million of transfers. This reflects a 28.6% redemption of the total funds held. Strategies

for sustainable funding are part of the ongoing asset management and long-term service planning with water utilities being under way.

STRATEGIC PLAN AND RELATED POLICIES

Investment decisions are guided by the Corporate Investment Policy which states that funds are to be invested in a socially responsible manner that will provide the highest investment return with the maximum security while meeting the cash flow and the statutory requirements of the *Community Charter* and *Local Government Act*.

CONCLUSION

The SCRD had \$59,147,987 invested in term deposits, the MFA bond fund, high interest savings accounts and individual corporate bond placements as at March 31, 2023 for Reserves, Parkland Acquisition, DCC's, Gas Tax Community Works Funds, Landfill Closure Reserves and Community Benefit and Amenity Contributions. Short term investments of 2022 tax requisition funds have been fully redeemed as of March 31, 2023.

Differences between amounts set aside in reserves and amounts invested are due to the timing of investment transfers and short term cash flow requirements.

Attachments:

- Attachment A - Investments of Reserves Tables
- Attachment B - Investments of Landfill Closure
- Attachment C - Investments of Gas Tax, Parkland Acquisition and Development Costs Charges
- Attachment D - Investments of Community Benefit and Amenity Contributions

Reviewed by:			
Manager		CFO/Finance	X - T. Perreault
GM		Legislative	
CAO		Other	

Attachment A
Investment of Reserves as at March 31, 2023

Bylaw	Description	2023 Opening		YTD Net		March 31 Balance	Total Budgeted Net		Funds Held for Capital Renewal	Uncommitted Balance
		Balance		(Spending)/Contribution	YTD Interest		(Spending)/Contributions			
General										
504	Administration - Capital	\$ 663	\$ -	\$ -	\$ 9	\$ 672	\$ 0			\$ 663
495	Administration - Vehicle Acquisition	\$ 45,195	\$ -	\$ -	\$ 587	\$ 45,782	\$ 0			\$ 45,195
648	Administration - Operating	\$ 807,085	\$ (50,000)	\$ -	\$ 10,255	\$ 767,340	\$ (331,746)			\$ 475,339
648	Administration - Operating (Risk Management)	\$ 37,617	\$ -	\$ -	\$ 489	\$ 38,106	\$ 10,000			\$ 47,617
648	Finance - Operating	\$ 785,351	\$ (25,000)	\$ -	\$ 10,086	\$ 770,436	\$ (125,000)			\$ 660,351
496	Office Building Upgrades - Capital	\$ 273,056	\$ -	\$ -	\$ 3,546	\$ 276,602	\$ (5,000)			\$ 268,056
	Office Building Upgrades - Operating	\$ 192,224	\$ -	\$ -	\$ 2,496	\$ 194,720	\$ 0			\$ 192,224
648	Human Resources - Operating	\$ 407,070	\$ (10,000)	\$ -	\$ 5,241	\$ 402,311	\$ (52,000)			\$ 355,070
504	Information Services - Capital	\$ 610,916	\$ (23,537)	\$ -	\$ 7,789	\$ 595,168	\$ (48,163)			\$ 562,753
648	Information Services - Operating	\$ 179,493	\$ -	\$ -	\$ 2,331	\$ 181,824	\$ (45,000)			\$ 134,493
648	Area D Grant in Aid - Operating	\$ 3,427	\$ -	\$ -	\$ 45	\$ 3,472	\$ 0			\$ 3,427
648	Elections - Operating	\$ 88,869	\$ -	\$ -	\$ 1,154	\$ 90,023	\$ 14,000			\$ 102,869
648	Corporate Sustainability - Operating	\$ 131,867	\$ -	\$ -	\$ 1,712	\$ 133,579	\$ (15,000)			\$ 116,867
648	Regional Sustainability - Operating	\$ 103,086	\$ (262)	\$ -	\$ 1,337	\$ 104,161	\$ (29,190)			\$ 73,896
	Feasibility Studies - Area B	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0			\$ -
	Feasibility Studies - Area D	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0			\$ -
649	Bylaw Enforcement - Vehicle Acquisition	\$ 29,070	\$ -	\$ -	\$ 378	\$ 29,448	\$ 0			\$ 29,070
677	Bylaw Enforcement - Operating	\$ 209,880	\$ -	\$ -	\$ 2,726	\$ 212,605	\$ 0			\$ 209,880
	Halfmoon Bay Smoke Control - Operating	\$ 1,651	\$ -	\$ -	\$ 21	\$ 1,672	\$ (1,124)			\$ 527
650	Roberts Creek Smoke Control - Operating	\$ 13,074	\$ -	\$ -	\$ 170	\$ 13,244	\$ (1,123)			\$ 11,951
497	Gibsons and District Fire Protection - Land	\$ 44,502	\$ -	\$ -	\$ 578	\$ 45,080	\$ 0			\$ 44,502
489	Gibsons and District Fire Protection - Capital	\$ 749,182	\$ (8,136)	\$ -	\$ 9,690	\$ 750,736	\$ (99,835)	\$ (649,347)		\$ -
678	Gibsons and District Fire Protection - Operating	\$ 270,406	\$ (139,523)	\$ -	\$ 3,512	\$ 134,394	\$ (79,089)			\$ 191,317
490	Roberts Creek Fire Protection - Capital	\$ 421,587	\$ -	\$ -	\$ 5,475	\$ 427,062	\$ 173,500	\$ (595,087)		\$ -
679	Roberts Creek Fire Protection - Operating	\$ 158,768	\$ 33,135	\$ -	\$ 2,312	\$ 194,214	\$ (39,642)			\$ 119,126
491	Halfmoon Bay Fire Protection - Capital	\$ 512,759	\$ (78,488)	\$ -	\$ 6,659	\$ 440,930	\$ 110,100	\$ (622,859)		\$ -
	Halfmoon Bay Fire Protection - Operating	\$ 448,090	\$ (45,648)	\$ -	\$ 5,819	\$ 408,262	\$ (344,048)			\$ 104,042
601	Egmont Fire Protection - Capital	\$ 138,238	\$ -	\$ -	\$ 1,795	\$ 140,033	\$ 10,000	\$ (148,238)		\$ -
	Egmont Fire Protection - Operating	\$ 216,552	\$ -	\$ -	\$ 2,812	\$ 219,365	\$ 0			\$ 216,552
492	Emergency Telephone 911 - Capital	\$ 832,341	\$ (2,100)	\$ -	\$ 10,804	\$ 841,044	\$ (270,369)			\$ 561,972
	Emergency Telephone 911 - Operating	\$ 94,696	\$ -	\$ -	\$ 1,230	\$ 95,926	\$ (3,030)			\$ 91,666
493	Sunshine Coast Emergency Planning - Capital	\$ 38,283	\$ -	\$ -	\$ 497	\$ 38,780	\$ 0			\$ 38,283
	Sunshine Coast Emergency Planning - Operating	\$ 12,027	\$ -	\$ -	\$ 156	\$ 12,183	\$ (5,379)			\$ 6,648
651	Animal Control - Vehicle Acquisition	\$ 58,042	\$ -	\$ -	\$ 754	\$ 58,796	\$ 0			\$ 58,042
680	Animal Control - Operating	\$ 172,025	\$ -	\$ -	\$ 2,234	\$ 174,259	\$ 0			\$ 172,025
529	Transit - Capital	\$ 203	\$ -	\$ -	\$ 3	\$ 205	\$ 0			\$ 203
652	Transit - Operating	\$ 1,112,686	\$ (714)	\$ -	\$ 14,445	\$ 1,126,418	\$ (318,564)			\$ 794,122
563	Fleet Maintenance - Capital	\$ 99,525	\$ -	\$ -	\$ 1,292	\$ 100,817	\$ (10,000)			\$ 89,525
	Fleet Maintenance - Operating	\$ 148,425	\$ (714)	\$ -	\$ 1,923	\$ 149,634	\$ (33,944)			\$ 114,481
	Building Maintenance - Operating	\$ 137,187	\$ -	\$ -	\$ 1,782	\$ 138,969	\$ (1,059)			\$ 136,128
486	Ports - Capital	\$ 1,329,754	\$ (198)	\$ -	\$ 17,268	\$ 1,346,825	\$ (304,661)			\$ 1,025,093
607	Ports - Operating	\$ 206,747	\$ (700)	\$ -	\$ 2,681	\$ 208,728	\$ (124,600)			\$ 82,147
653	Regional Solid Waste - Operating	\$ 225,168	\$ -	\$ -	\$ 2,924	\$ 228,092	\$ (302,535)			\$ (77,367)
670	Zero Waste Initiatives (Eco Fee) - Operating	\$ 350,665	\$ (1,928)	\$ -	\$ 4,546	\$ 353,283	\$ (233,788)			\$ 116,877
653	Landfill - Operating	\$ 758,488	\$ (2,853)	\$ -	\$ 9,832	\$ 765,468	\$ (227,069)			\$ 531,419
654	Refuse Collection - Operating	\$ 237,599	\$ -	\$ -	\$ 3,086	\$ 240,684	\$ 0			\$ 237,599
655	Cemetery - Operating	\$ 425,116	\$ -	\$ -	\$ 5,521	\$ 430,636	\$ (276,800)			\$ 148,316
515	Pender Harbour Health Clinic - Capital	\$ 49,113	\$ -	\$ -	\$ 638	\$ 49,750	\$ (32,726)			\$ 16,387
681	Regional Planning - Operating	\$ 164,971	\$ -	\$ -	\$ 2,142	\$ 167,113	\$ (10,000)			\$ 154,971
656	Rural Planning - Vehicle Acquisition	\$ 19,121	\$ -	\$ -	\$ 248	\$ 19,369	\$ 0			\$ 19,121
657	Rural Planning - Operating	\$ 184,467	\$ -	\$ -	\$ 2,396	\$ 186,863	\$ (191,209)			\$ (6,742)
504	Property Information & Mapping - Capital	\$ 95,289	\$ -	\$ -	\$ 1,237	\$ 96,527	\$ 15,000	\$ (45,000)		\$ 65,289
648	Property Information & Mapping - Operating	\$ 189,711	\$ -	\$ -	\$ 2,464	\$ 192,175	\$ -			\$ 189,711
	Civic Addressing - Operating	\$ 151,275	\$ -	\$ -	\$ 1,965	\$ 153,240	\$ 0			\$ 151,275
659	Building Inspection - Vehicles Acquisition	\$ 37,792	\$ -	\$ -	\$ 491	\$ 38,283	\$ (37,000)			\$ 792
	Building Inspection - Operating	\$ 1,386,899	\$ -	\$ -	\$ 18,011	\$ 1,404,910	\$ (22,500)			\$ 1,364,399
715	Hillside - Operating	\$ 1,006,874	\$ -	\$ -	\$ 13,076	\$ 1,019,949	\$ (281,043)			\$ 725,831
590	Community Recreation Facilities - Capital	\$ 2,859,393	\$ 18,795	\$ -	\$ 37,217	\$ 2,915,406	\$ (638,645)	\$ (2,220,748)		\$ -
682	Community Recreation Facilities - Operating	\$ 1,064,637	\$ (22,856)	\$ -	\$ 13,774	\$ 1,055,555	\$ (247,572)			\$ 817,065
494	Pender Harbour Pool - Capital	\$ 88,160	\$ (9,657)	\$ -	\$ 1,083	\$ 79,586	\$ 563			\$ 88,723
660	Pender Harbour Pool - Operating	\$ 518,571	\$ -	\$ -	\$ 6,734	\$ 525,306	\$ (10,000)			\$ 508,571
	School Facilities - Joint Use - Operating	\$ 7,241	\$ -	\$ -	\$ 94	\$ 7,335	\$ 0			\$ 7,241
609	Gibsons & Area Library - Capital	\$ 182,170	\$ -	\$ -	\$ 2,366	\$ 184,536	\$ 50,000			\$ 232,170
	Gibsons & Area Library - Operating	\$ 85,208	\$ -	\$ -	\$ 1,107	\$ 86,315	\$ 0			\$ 85,208
533	Community Parks - Capital	\$ 769,404	\$ (4,395)	\$ -	\$ 9,959	\$ 774,968	\$ (96,687)	\$ (672,717)		\$ -
662	Community Parks - Operating	\$ 259,807	\$ (3,754)	\$ -	\$ 3,353	\$ 259,407	\$ (174,164)			\$ 85,643
683	Bicycle and Walking Paths - Operating	\$ 304,033	\$ -	\$ -	\$ 3,948	\$ 307,981	\$ (64,089)			\$ 239,944
	Area A - Bicycle and Walking Paths - Operating	\$ 121,259	\$ -	\$ -	\$ 1,575	\$ 122,834	\$ 0			\$ 121,259
	Regional Recreation Programs - Operating	\$ 85,842	\$ -	\$ -	\$ 1,115	\$ 86,957	\$ 0			\$ 85,842
	Dakota Ridge - Operating	\$ 339,383	\$ -	\$ -	\$ 4,407	\$ 343,791	\$ (36,063)			\$ 303,320
Total General Reserve Funds		\$ 23,089,279	\$ (378,533)	\$ 299,397	\$ 23,010,142	\$ (4,786,293)	\$ (4,953,997)	\$ (4,953,997)	\$ 13,348,989	

Attachment A

Investment of Reserves as at March 31, 2023

Bylaw	Description	2023 Opening Balance	YTD Net (Spending)/Contribution	YTD Interest	March 31 Balance	Total Budgetted Net (Spending)/Contributions	Funds Held for Capital Renewal	Uncommitted Balance
Water Services								
589	North Pender Harbour - Capital	\$ 595,902	\$ -	\$ 7,739	\$ 603,640	\$ 126,637	\$ (722,539)	\$ -
605	North Pender Harbour - Operating	\$ 531,710	\$ (14,608)	\$ 6,848	\$ 523,950	\$ (284,293)	\$ -	\$ 247,417
602	South Pender Harbour - Capital	\$ 1,065,957	\$ -	\$ 13,843	\$ 1,079,800	\$ (320,349)	\$ (745,608)	\$ -
663	South Pender Harbour - Operating	\$ 875,268	\$ (5,405)	\$ 11,326	\$ 881,189	\$ (171,581)	\$ -	\$ 703,687
488	Regional - Capital	\$ 9,279,593	\$ (65,515)	\$ 120,434	\$ 9,334,512	\$ (4,284,161)	\$ (4,995,432)	\$ -
498	Regional - Land	\$ 18,837	\$ -	\$ 245	\$ 19,082	\$ 0	\$ -	\$ 18,837
664	Regional - Operating	\$ 3,520,854	\$ (63,891)	\$ 45,665	\$ 3,502,628	\$ (2,068,479)	\$ -	\$ 1,452,375
Total Water Services Reserves		\$ 15,888,121	\$ (149,419)	\$ 206,099	\$ 15,944,801	\$ (7,002,226)	\$ (6,463,579)	\$ 2,422,316
Waste Water Plants								
512	Greaves Road - Capital	\$ 5,685	\$ -	\$ 74	\$ 5,759	\$ 2,572	\$ (8,257)	\$ -
608	Greaves Road - Operating	\$ 7,664	\$ -	\$ 100	\$ 7,764	\$ (1,855)	\$ -	\$ 5,809
665	Woodcreek Park - Capital	\$ 59,066	\$ -	\$ 767	\$ 59,833	\$ 6,737	\$ (65,803)	\$ -
666	Woodcreek Park - Operating	\$ 168,258	\$ -	\$ 2,185	\$ 170,443	\$ (90,698)	\$ -	\$ 77,560
512	Sunnyside - Capital	\$ 23,260	\$ -	\$ 302	\$ 23,563	\$ 4,294	\$ (27,554)	\$ -
608	Sunnyside - Operating	\$ 20,502	\$ -	\$ 266	\$ 20,768	\$ (8,432)	\$ -	\$ 12,070
512	Jolly Roger - Capital	\$ 44,477	\$ -	\$ 578	\$ 45,055	\$ 5,909	\$ (50,386)	\$ -
608	Jolly Roger - Operating	\$ 33,374	\$ -	\$ 433	\$ 33,808	\$ (23,283)	\$ -	\$ 10,091
512	Secret Cove - Capital	\$ 17,314	\$ -	\$ 225	\$ 17,539	\$ 8,013	\$ (25,327)	\$ -
608	Secret Cove - Operating	\$ 44,839	\$ -	\$ 582	\$ 45,421	\$ (27,636)	\$ -	\$ 17,203
512	Lee Bay - Capital	\$ 306,564	\$ -	\$ 3,981	\$ 310,545	\$ 44,301	\$ (350,865)	\$ -
608	Lee Bay - Operating	\$ 313,250	\$ -	\$ 4,068	\$ 317,318	\$ (16,315)	\$ -	\$ 296,935
512	Square Bay - Capital	\$ 48,639	\$ -	\$ 632	\$ 49,271	\$ 5,851	\$ (54,490)	\$ -
608	Square Bay - Operating	\$ 27,923	\$ -	\$ 363	\$ 28,286	\$ (18,110)	\$ -	\$ 9,813
512	Langdale - Capital	\$ 5,665	\$ -	\$ 74	\$ 5,739	\$ 17,445	\$ (23,110)	\$ -
608	Langdale - Operating	\$ 68,136	\$ (25)	\$ 885	\$ 68,996	\$ (55,926)	\$ -	\$ 12,210
512	Canoe Road - Capital	\$ 3,484	\$ -	\$ 45	\$ 3,529	\$ 462	\$ (3,946)	\$ -
608	Canoe Rd - Operating	\$ 9,149	\$ -	\$ 119	\$ 9,268	\$ 1,604	\$ -	\$ 10,753
512	Merrill Crescent - Capital	\$ 2,068	\$ -	\$ 27	\$ 2,095	\$ 2,638	\$ (4,706)	\$ -
608	Merrill Crescent - Operating	\$ 19,585	\$ -	\$ 254	\$ 19,839	\$ 7,150	\$ -	\$ 26,735
512	Curran Road - Capital	\$ 38,727	\$ -	\$ 503	\$ 39,230	\$ 20,655	\$ (59,382)	\$ -
608	Curran Road - Operating	\$ 67,666	\$ -	\$ 879	\$ 68,545	\$ (318)	\$ -	\$ 67,348
512	Roberts Creek Co-Housing - Capital	\$ 11,708	\$ -	\$ 152	\$ 11,860	\$ 12,837	\$ (24,545)	\$ -
608	Roberts Creek Co-Housing - Operating	\$ 13,018	\$ -	\$ 169	\$ 13,187	\$ 22,525	\$ -	\$ 35,543
667	Lily Lake Village - Operating	\$ 53,896	\$ (856)	\$ 694	\$ 53,734	\$ (25,588)	\$ -	\$ 28,308
668	Painted Boat - Capital	\$ 15,231	\$ -	\$ 198	\$ 15,429	\$ 10,357	\$ (25,588)	\$ -
669	Painted Boat - Operating	\$ 70,538	\$ -	\$ 916	\$ 71,454	\$ 1,009	\$ -	\$ 71,547
N/A	No Bylaw - Sakinaw Ridge - Operating	\$ 22,680	\$ -	\$ 295	\$ 22,975	\$ 826	\$ -	\$ 23,506
728	Sakinaw Ridge Capital Reserve	\$ 38,220	\$ -	\$ 496	\$ 38,716	\$ 491	\$ (38,711)	\$ -
Total Waste Water Plants Reserves		\$ 1,560,587	\$ (882)	\$ 20,260	\$ 1,579,966	\$ (92,485)	\$ (762,671)	\$ 705,431
Total Reserve Funds		\$ 40,537,987	\$ (528,834)	\$ 525,757	\$ 40,534,910	\$ (11,881,004)	\$ (12,180,247)	\$ 16,476,736

Investments \$ 41,934,689.88
 Accrued Interest \$ 552,569.71
 Over/ (Under) Subscribed \$ 1,952,350.09

Attachment B
Investments of Landfill Closure Reserve
As at March 31, 2023

Description	Opening Balance	Transfers	YTD Interest	Closing Balance
Provision for Landfill Closure & Post-Closure (PHTS)	474,226.20			
Landfill Closure (Unfunded) (PHTS)	(474,226.20)			
Net Funded Liability	\$ -	\$ -	\$ -	\$ -
Provision for Landfill Closure & Post-Closure (SL)	7,551,302			
Landfill Closure (Unfunded) (SL)	(3,086,254)			
Net Funded Liability	4,465,048	- \$	55,495.22	4,520,543.68
Totals	\$ 4,465,048	\$ -	\$ 55,495	\$ 4,520,544

Investments	\$ 4,458,622
Accrued Interest	65,033
Over/ (Under) Subscribed	\$ 3,111

Attachment C
Investments of Gas Tax, Parkland Acquisition and Development Costs Charges
As at March 31, 2023

Description	Opening Balance	Transfers	YTD Interest	Closing Balance
Gas Tax Community Works Fund				
Area A	\$ 1,833,671	\$ -	\$ 18,176.69	\$ 1,851,847.30
Area B	1,412,301	-	\$ 13,999.77	1,426,300.52
Area D	1,887,798	-	\$ 18,713.24	1,906,510.77
Area E	2,265,261	-	\$ 22,454.93	2,287,715.62
Area F	1,220,059	-	\$ 12,094.12	1,232,152.93
			\$ -	
Parkland Acquisition	907,914	123,000	\$ 9,458.56	1,040,373
			\$ -	
Development Cost Charges				
			\$ -	
North Pender Harbour Water Service	39,065	-	\$ 387.24	39,452
South Pender Harbour Water Service	202,532	-	\$ 2,007.65	204,540
Regional Water Service	2,325,524	24,213	\$ 23,083.82	2,372,821
Totals	\$ 12,094,123	\$ 147,213	\$ 120,376	\$ 12,361,713

Investments	\$ 11,122,364
Accrued Interest	270,863
Over/ (Under) Subscribed	\$ (968,486)

Attachement D
Summary of Government Transfers and Amenity Funds
As at March 31, 2023

Description	Opening Balance	Transfers	YTD Interest	Closing Balance
Climate Action Revenue Incentive Program	\$ (0)	\$ -	\$ -	\$ (0.00)
COVID-19 Safe Restart	456,810	-	4,268	\$ 461,077.70
Box Canyon Hydro Amenities Funds	20,342	-	190	\$ 20,532.22
Res. 411/15 No. 5 - Amenities Contribution to Support Agriculture on	\$ 76,665.15	-	716	\$ 77,381.37
Voluntary Community Amenity Contribution to Support Agriculture Ir	8,689	-	81	\$ 8,769.90
Local Government Climate Action Program	385,646	-	3,603	\$ 389,249.15
Bear Creek Hydro Amenity Funds	\$ 236,423	-	2,209	\$ 238,631.73
Narrows Inlet Hydro Amenities (Blue Earth Renewables, Coopers Gre	\$ 12,266	-	115	\$ 12,381.02
Growing Communities fund		2,221,000	-	\$ 2,221,000.00
Parks Master Plan Funds	\$ 69,267	-	647	\$ 69,913.61
Totals	\$ 1,266,108	\$ 2,221,000	\$ 11,828	\$ 3,498,936.70

Investments	\$ 1,632,312
Accrued Interest	18,158
Over/ (Under) Subscribed	\$ (1,848,467)

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Finance Committee – April 20, 2023

AUTHOR: Lana Smith, Manager Financial Planning

SUBJECT: CANADA COMMUNITY-BUILDING FUND-COMMUNITY WORKS FUND UPDATE

RECOMMENDATION(S)

THAT the report titled Canada Community-Building Fund-Community Works Fund Update be received for information.

BACKGROUND

The purpose of this report is to provide an update on the status of the Canada Community-Building Fund -Community Works Fund (CWF-formally Gas Tax), budgeted project commitments, year to date spending and uncommitted funds available to be spent on eligible projects.

Since 2005, \$10,607,585 has been received from UBCM through the CWF Agreement and funding is based on Regional District Electoral area population (2021 census). Payments are typically advanced on a semi-annual basis with funds allocated to the five electoral areas on a per capital basis as per Board Policy.

Funds must be used toward eligible costs in various infrastructure investment categories. Eligible investments permitted to be funded from Community Works Funds are those associated with acquiring, planning, designing, constructing or renovating a tangible capital asset; or strengthening the ability of local governments to improve local or regional planning; and asset management.

DISCUSSION

A summary of CWF allocations and funding commitments by Electoral Area for 2023 is provided in Table 1 below with more detailed information in Attachment A.

Table 1: Summary of Community Works Funding				
Electoral Area	Unspent Funding as at December 31, 2022	2023 Funding Allocations	2023 Funding Commitments	Uncommitted Funds for Available for 2023
Area A- Egmont/Pender Harbour	\$ 1,833,670	\$ 133,516	\$ (1,680,359)	\$ 286,827
Area B - Halfmoon Bay	1,412,300	130,441	(440,514)	1,102,227
Area D - Roberts Creek	1,887,797	154,781	(526,771)	1,515,807
Area E - Elphinstone	2,265,260	170,597	(9,502)	2,426,355
Area F - West Howe Sound	1,220,059	105,750	(1,237,491)	88,318
Totals	\$ 8,619,086	\$ 695,085	\$ (3,894,637)	\$ 5,419,534

Unspent Funds

Staff note that the 10-year CWF agreement is set to expire in March 2024. The government recognizes that there is a considerable amount of funds in local government funds that are still unspent. The SCR D did make several new funding commitments as part of the 2022/2023 Budget and needs to continue working on a plan to expend the unallocated funds.

The Board has contemplated allocating electoral area funds toward regional projects/services and has sent requests to member municipalities on collaborating on CWF's. This could be an area the Board would like to explore as part of it's new Strategic Plan and upcoming Financial Planning processes.

Incomplete Projects

There is a total of \$81,450 in incomplete active transportation projects which remain open with to UBCM. Expenditures to date for these projects have not yet resulted in a tangible capital asset, there is no further direction on the projects, and they were not included in the 2023-2027 Financial Plan. A plan is being explored on how to proceed with these projects and will be addressed through the 2024 Budget.

STRATEGIC PLAN AND RELATED POLICIES

Community Works Funds are intended for capital purposes and, subject to eligibility requirements, can be considered as a funding strategy in the achieving the Boards Strategic Focus Areas, and aligns with Board's Asset Management and Financial Sustainability Policies.

CONCLUSION

This report is an update on the status of the Community Works Fund, including funding commitments, year to date spending and uncommitted funds available to be spent on eligible projects. There is \$9,314,172 of CWF available to fund eligible projects in 2023. Of this, \$3,894,637 has been committed for projects and \$5,419,535 remains uncommitted.

Attachment A: Community Works Funds – Summary of Commitments

Reviewed by:			
Manager		CFO/Finance	X -T. Perreault
GM		Legislative	
CAO		Other	

Community Works Fund Summary of Commitments 2023 Funding Year

		A	B	D	E	F	Total
CFW Funding	Function	<u>Z10159</u>	<u>Z10160</u>	<u>Z10161</u>	<u>Z10162</u>	<u>Z10163</u>	
Balance of 2022 Uncommitted Funds to 2023		\$ 259,778	\$ 958,624	\$ 1,869,672	\$ 2,233,944	\$ 1,038,301	\$ 6,360,319
2022 Interest Earned		17,561	13,163	18,126	21,814	11,696	82,360
Balance of 2022 Committed Funds to 2023 (Carry Forwards)		1,556,331	440,514		9,502	170,062	2,176,409
Funding Available as at December 31, 2022		\$ 1,833,670.61	\$ 1,412,300.75	\$ 1,887,797.53	\$ 2,265,260.69	\$ 1,220,058.81	\$ 8,619,088
2023 Anticipated Funding Allocation (based on 2021 Census data)							
First Installment (August)		66,758.13	65,220.42	77,390.21	85,298.37	52,874.90	347,542.03
Second Installment (December)		66,758.12	65,220.42	77,390.21	85,298.37	52,874.89	347,542.01
Funding Available for Projects in 2023		\$ 1,967,187.86	\$ 1,542,741	\$ 2,042,578	\$ 2,435,857	\$ 1,325,808	\$ 9,314,172
2023 Budgeted and Committed Funding							
Area A- Emergency Generator (CF)	365	125,000					125,000
Area A- McNeil Lake Dam Upgrades (CF)	366	84,037					84,037
Area A- Dogwood Reservoir Feasibility (CF)	366	108,000					108,000
Area A- South Pender Harbour Water Treatment Plant - Upgrades - Phase Two (CF)	366	13,044					13,044
Area A- North Pender Harbour Watermain Replacement	365	765,000					765,000
Area A- South Pender Harbour Watermain Replacement	366	540,000					540,000
Area B - Coopers Green Park - Hall & Parking Design Plans (CF)	650		40,389				40,389
Area B - Coopers Green Hall Replacement	650		400,125				400,125
Area D- Lower Road retaining wall budget increase				526,771			526,771
Area E- Woodcreek Park-WWTP Collection System Designs (CF)	382				9,502		9,502
Area F- Eastbourne Groundwater Investigation (CF)	370					44,594	44,594
Area F- Langdale WWTP Remediation Project	388					125,468	125,468
Area F- Eastbourne Groundwater supply expansion						753,000	753,000
Unbudgeted Commitments							
Area A- Res. 070/22 No. 12 Connected Coast contribution in Principle (Earls Cove/Egmont)		45,278					45,278
Area F- Res. 070/22 No. 12 Connected Coast contribution in Principle (Gambier & Keats Islands)						314,429	314,429
		\$ 1,680,359	\$ 440,514	\$ 526,771	\$ 9,502	\$ 1,237,491	\$ 3,894,637
Uncommitted CWF Funds for 2023		\$ 286,829	\$ 1,102,227	\$ 1,515,807	\$ 2,426,355	\$ 88,317	\$ 5,419,535
CFW Funds allocation (per capita basis using 2021 Census data)		19.21%	18.77%	22.27%	24.54%	15.21%	100.00%