



SUNSHINE COAST REGIONAL DISTRICT

September 22, 2022

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD ELECTRONICALLY AND TRANSMITTED VIA THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT*:	Chair	District of Sechelt	D. Siegers
	Directors	Electoral Area A	L. Lee
		Electoral Area B	L. Pratt
		Electoral Area D	T. Howard (Alt.)
		Electoral Area E	D. McMahon
		Electoral Area F	M. Hiltz
		District of Sechelt	A. Toth
		Town of Gibsons	D. Croal (Alt.)
ALSO PRESENT*:	Chief Administrative Officer		D. McKinley
	Corporate Officer		S. Reid
	GM, Corporate Services / Chief Financial Officer		T. Perreault
	GM, Planning and Development		I. Hall
	GM, Community Services		S. Gagnon
	Manager, Utility Services		S. Walkey (in part)
	Assistant Manager, Utility Engineering		T. Rutley (in part)
	Manager, Solid Waste Services		R. Porte (in part)
	Deputy Corporate Officer / Recorder		J. Hill
	Media		0
	Public		1

**Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 2:00 p.m.

AGENDA It was moved and seconded

244/22 THAT the agenda for the meeting be adopted as amended.

CARRIED

MINUTES

Minutes

It was moved and seconded

245/22

THAT the Regular Board meeting minutes of September 8, 2022 be adopted.

CARRIED**REPORTS**Committee of the
Whole**It was moved and seconded**

246/22

THAT Committee of the Whole recommendation Nos. 1, 2, 5, 6 and 8-10 of September 8, 2022 be received, adopted and acted upon as follows:

Recommendation No. 1 *Water Supply Update*

THAT the verbal report titled Water Supply Update be received for information.

Recommendation No. 2 *Church Road Well Field Project Construction – Update Four*

THAT the report titled Church Road Well Field Project Construction – Update Four be received for information.

Recommendation No. 5 *Community Emergency Preparedness Fund Grant Application for Fire Department Equipment and Training*

THAT the report titled Community Emergency Preparedness Fund Grant Application for Fire Department Equipment and Training be received for information;

AND THAT a grant application of up to \$120,000 for Fire Department Equipment and Training be submitted to the Union of British Columbia Municipalities on behalf of the Sunshine Coast Regional District;

AND FURTHER THAT the Sunshine Coast Regional District supports the current proposed activities identified in the application and is willing to provide overall grant management.

Recommendation No. 6 *Frontage Waiver Application FRW00016 (11120 Sunshine Coast Highway)*

THAT the report titled Frontage Waiver Application FRW00016 (11120 Sunshine Coast Highway) be received for information;

246/22 cont. AND THAT the required 10% perimeter road frontage for proposed Lot 2 be waived in order to facilitate a proposed 2-lot subdivision of Lot A (Explanatory Plan 8262) Group 1 New Westminster District, except Part in Plan LMP2093, District Lot 6277.

Recommendation No. 8 *Community Services Department - 2022 Q2 Report*

THAT the report titled Community Services Department - 2022 Q2 Report be received for information.

Recommendation No. 9 *Infrastructure Services Department – 2022 Q2 Report*

THAT the report titled Infrastructure Services Department - 2022 Q2 Report be received for information.

Recommendation No. 10 *Correspondence regarding Nchu'ú7mut/Unity Plan Discussion Paper*

THAT the correspondence from Ruth Simons, President, Howe Sound Biosphere Region Initiative Society, dated August 15, 2022 regarding Nchu'ú7mut/Unity Plan Discussion Paper be received for information.

CARRIED

Committee of the Whole

It was moved and seconded

247/22

THAT Committee of the Whole recommendation Nos. 1, 6 and 9 of September 22, 2022 be received, adopted and acted upon as follows:

Recommendation No. 1 *2023 Transit Expansion Memorandum of Understanding*

THAT the delegation materials provided by BC Transit and the report titled 2023 Transit Expansion Memorandum of Understanding be received for information;

AND THAT the 2023-2027 Financial Plan include the associated revenues and expense for the 2023/24 (Year 1) expansion priorities including increased weekday frequency on Route 90 and Custom Transit to include Sunday service and extended weekday evening service to 5:30 p.m.;

AND THAT the Memorandum of Understanding be amended to providing the proposed feasibility study initiative “Feasibility study to provide analysis on potential service to Earl’s Cove and inter-regional connection opportunities” in Year 2 (2024/25);

247/22 cont.

AND FURTHER THAT the delegated authorities be authorized to sign the amended Memorandum of Understanding.

Recommendation No. 6 *UBCM Disaster Risk Reduction – Climate Adaptation Grant Application – Coastal Flood Mapping*

THAT the report titled Union of British Columbia Municipalities (UBCM) Disaster Risk Reduction – Climate Adaptation Grant Application – Coastal Flood Mapping be received for information;

AND THAT the Sunshine Coast Regional District (SCRD) supports the project application to the UBCM Disaster Risk Reduction – Climate Adaptation Program for development of a Coastal Flood Mapping for the SCRD and agrees to provide overall grant management;

AND FURTHER THAT requests for resolutions of support be forwarded to Town of Gibsons, District of Sechelt, Islands Trust, shíshálh Nation and Skwxwú7mesh Nation.

Recommendation No. 9 *Request for Proposal (RFP) 2231203 Garage Hoist Replacement Contract Award*

THAT the report Request for Proposal (RFP) 2231203 Garage Hoist Replacement Contract Award be received for information;

AND THAT a contract for the garage hoist replacement project be awarded to Wesvac Industrial Ltd., for a value not to exceed \$162,000 (excluding GST);

AND THAT the delegated authorities be authorized to execute the contract;

AND THAT the budget for this project be increased to \$162,000 from \$131,250 to be funded through a Municipal Finance Authority (MFA) 5-Year Equipment Financing Loan;

AND THAT a loan of up to \$162,000 for a term of 5 years be requested through MFA Equipment Financing Program under Section 403(1)(a) of the *Local Government Act* (Liabilities Under Agreement) to fund the garage hoist replacement;

AND FURTHER THAT the 2022-2026 Financial Plan be amended accordingly.

CARRIED

Edwards Lake
Siphon Installation

It was moved and seconded

248/22

THAT the report titled Proposed Edwards Lake Siphon Installation be received for information;

AND THAT the SCRD Board seek approval from the shíshálh Nation to proceed with the installation of the Edwards Lake siphon system;

AND THAT the installation and decommissioning of a siphon system at Edwards Lake be approved in the amount of up to \$350,000 and funded through Regional Water operating reserves;

AND THAT the SCRD Board request emergency water provision from the Town of Gibsons;

AND THAT the SCRD Board and delegated authorities be authorized to enter into an agreement for 2022 emergency water supply with the Town of Gibsons;

AND FURTHER THAT the 2022-2026 Financial Plan Bylaw be amended accordingly.

CARRIED

COMMUNICATIONS

Geographical Features
Name Changes

It was moved and seconded

249/22

THAT the correspondence from Trent Thomas, BC Geographical Names Office, Ministry of Forests, Lands, Natural Resource Operations, and Rural Development, dated September 15, 2022 regarding name change proposals for several geographical features in the shíshálh swiya/Sunshine Coast Area be received for information;

AND THAT the process for name change proposals for several geographical features in the shíshálh swiya/Sunshine Coast Area be referred to staff to assess the potential impacts to SCRD services;

AND FURTHER THAT a letter be sent to the BC Geographical Names Office, Ministry of Forests, Lands, Natural Resource Operations, and Rural Development identifying the deficiencies in the public consultation process and providing a list of other organizations that should also be consulted.

CARRIED

BYLAWS

Bylaws 405.25
and 431.27

It was moved and seconded

250/22

THAT the report titled SCRD Sanitary Landfill Site Bylaw No. 405 and Waste Collection Bylaw No. 431 Amendments be received for information;

AND THAT Biodegradable Products Institute (BPI) certified compostable bags be permitted within the SCRD food waste curbside collection program and at the Pender Harbour Transfer Station Food Waste drop off site;

AND THAT the date for enforcement of new SCRD disposal regulation for food waste, food soiled paper and paper be amended from October 1 to November 1, 2022;

AND FURTHER THAT the Board proceed with readings and adoption of amendment bylaw 405.25 and 431.27.

CARRIED

Bylaw 405.25

It was moved and seconded

251/22

THAT *Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.25, 2022* be read a first time.

CARRIED

Bylaw 405.25

It was moved and seconded

252/22

THAT *Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.25, 2022* be read a second time.

CARRIED

Bylaw 405.25

It was moved and seconded

253/22

THAT *Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.25, 2022* be read a third time.

CARRIED

Bylaw 405.25

It was moved and seconded

254/22

THAT *Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.25, 2022* be adopted.

CARRIED

Bylaw 431.27 **It was moved and seconded**

255/22 THAT *Sunshine Coast Regional District Waste Collection Amendment Bylaw No. 431.27, 2022* be read a first time.

CARRIED

Bylaw 431.27 **It was moved and seconded**

256/22 THAT *Sunshine Coast Regional District Waste Collection Amendment Bylaw No. 431.27, 2022* be read a second time.

CARRIED

Bylaw 431.27 **It was moved and seconded**

257/22 THAT *Sunshine Coast Regional District Waste Collection Amendment Bylaw No. 431.27, 2022* be read a third time.

CARRIED

Bylaw 431.27 **It was moved and seconded**

258/22 THAT *Sunshine Coast Regional District Waste Collection Amendment Bylaw No. 431.27, 2022* be adopted.

CARRIED

DIRECTORS' REPORTS

Directors provided a verbal report of their activities.

The Board moved In Camera at 3:00 p.m.

IN CAMERA It was moved and seconded

259/22 THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (d), (f), (g), (i), (k) and (2) (b) of the *Community Charter* – “personal information about an identifiable individual...”, “the security of the property of the municipality”, “law enforcement...”, “litigation or potential litigation affecting the municipality”, “the receipt of advice that is subject to solicitor-client privilege...”, “negotiations and related discussions respecting the proposed provision of a municipal service” and “the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government...”.

CARRIED

The Board recessed at 3:00 p.m. and reconvened at 3:33 p.m.

The Board moved out of In Camera at 5:52 p.m.

RELEASE OF ITEMS FROM IN CAMERA

Grant-in-Aid **It was moved and seconded**

260/22 THAT the Living Forest Institute Society's 2022 SCRD Grant-in-Aid approval for funding in the amount of \$5,000.00 be rescinded;

AND THAT a letter, citing the applicable sections of the SCRD Grant-in-Aid Policy, be sent to the Living Forest Institute Society explaining the reasons their 2022 SCRD Grant-in-Aid funding was revoked.

CARRIED

Appointments **It was moved and seconded**

261/22 THAT the following applicants be appointed to the Water Supply Advisory Committee (WASAC) for a two-year term commencing November 1, 2022:

- Jon Bell
- Louise Chivers
- Bob Fielding
- Susan Fitchell
- Kim Freemantle
- Meaghan Hennessy
- Stacia Leech
- Vicki Macfarlane
- Graham Moore
- Ashley St. Clair
- Brian Thicke

CARRIED

ADJOURNMENT It was moved and seconded

262/22 THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 5:53 p.m.

Certified correct

Corporate Officer

Confirmed this _____ day of _____

Chair