



SUNSHINE COAST REGIONAL DISTRICT

October 27, 2022

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD ELECTRONICALLY AND TRANSMITTED VIA THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT*:	Chair	District of Sechelt	D. Siegers
	Directors	Electoral Area A	L. Lee
		Electoral Area B	L. Pratt
		Electoral Area D	A. Tize
		Electoral Area E	D. McMahon
		Electoral Area F	M. Hiltz
		District of Sechelt	A. Toth
		Town of Gibsons	D. Croal (Alt.)
		shíshálh Nation Government District	P. Paul

ALSO PRESENT*:	Chief Administrative Officer	D. McKinley
	Corporate Officer	S. Reid (in part)
	GM, Corporate Services / Chief Financial Officer	T. Perreault (in part)
	GM, Planning and Development	I. Hall (in part)
	GM, Infrastructure Services	R. Rosenboom (in part)
	GM, Community Services	S. Gagnon (in part)
	Manager, Capital Projects	S. Misiurak (in part)
	Chief Building Official	B. Kennett (in part)
	Fire Chief, Roberts Creek Fire Hall	P. Higgins (in part)
	Area A, Alternate Director	C. Alexander
	Deputy Corporate Officer / Recorder	J. Hill (in part)
	Media	0
	Public	3

**Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 2:00 p.m.

AGENDA It was moved and seconded

284/22 THAT the agenda for the meeting be adopted as amended.

CARRIED

MINUTES

Minutes **It was moved and seconded**

285/22 THAT the Regular Board meeting minutes of October 13, 2022 be adopted as corrected.

CARRIED

REPORTS

Notice on Title **It was moved and seconded**

286/22 THAT the report titled Placement of Notice on Title be received for information;

AND THAT the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of Strata Lot 15, DL2979, Strata Plan BCS1539, NWD GRP 1, together with an interest in the common property in proportion to the unit entitlement of the Strata Lot as shown on Form V, PID 026-454-297 Folio 746.06004.015.

CARRIED

Notice on Title **It was moved and seconded**

287/22 THAT the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of Lot 2, Block B, DL 690, Plan 4573, NWD GRP 1, PID 011-479-612, Folio 746.00437.000.

CARRIED

The General Manager, Infrastructure Services provided a water supply update presentation that included current conditions; rainfall statistics for October 2022; the weather forecast including precipitation and temperatures; the State of Local Emergency; the additional water restrictions order; community water demand during emergency operations; environmental flow need reduction approval; current water supply sources; recent photographs of the water levels at Edwards Lake and Chapman Lake; alternative water sources; media coverage; community outreach; water conservation regulations; a leak resolution update; ongoing monitoring, assessments, and initiatives; and a thank you to the community and request for continued reduced water usage.

SCRD Water Supply **It was moved and seconded**

288/22 THAT the verbal report and presentation titled Water Supply Update be received for information;

288/22 cont.

AND THAT a letter be sent to The Honourable John Horgan, Premier and President of the Executive Council, The Honourable Nicholas Simons, MLA, other applicable BC ministries, and The Honourable Patrick Weiler, MP, requesting provincial support to address the current water supply situation for the Chapman water system through several means, including but not limited to upgrades to the current water diversion infrastructure at Chapman Lake and Edwards Lake, such as:

- approval for multi-year siphon systems;
- raising the dams; and
- deepening the channel at Chapman Lake;

AND THAT the letter also include a request for an expedited review of:

- the SCRD's request to reduce the Environmental Flow Needs (EFN) for Chapman Creek; and
- any future water licence applications related to water supply expansion projects;

AND FURTHER THAT the letter request that grant funding be made available for these initiatives.

CARRIED

Church Road

It was moved and seconded

289/22

THAT the report titled Church Road Phase 4B Construction Management Services Contract Amendment (2237001) and Construction Change Order (2137017) be received for information;

AND THAT the contract with Associated Environmental Inc. be increased by \$306,722 to an amount up to \$1,297,408 (excluding GST), which includes a \$60,000 contingency allowance;

AND THAT the contract with Maycon Construction be increased by \$100,000 up to an amount of \$7,685,265 (excluding GST);

AND THAT the Church Road Phase 4B budget be increased by \$481,041 from \$8,788,959 to \$9,000,000 to be funded from long-term debt for this project, and \$270,000 funded from capital reserves;

AND THAT the delegated authorities be authorized to execute this contract;

AND FURTHER THAT the 2022-2026 Financial Plan be amended accordingly.

CARRIED

The Board recessed at 3:13 p.m. and reconvened at 3:23 p.m.

**New Committee
Structure****It was moved and seconded**

290/22

THAT the report titled New Committee Structure be received for information.

The Board provided feedback on the newly implemented Standing Committee structure noting that overall the new structure it is working well; however, the agenda review timeline may need to be amended.

Contract Award**It was moved and seconded**

291/22

THAT the report titled Award Report for RFP 2211702 Cell Phone Services be received for information;

AND THAT a 3-year contract for cellular and device services be awarded to ROGERS for a value of up to \$240,000 (excluding GST);

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

CARRIED**Election Results****It was moved and seconded**

292/22

THAT the report titled 2022 Local Government Election Results be received for information.

CARRIED**Meeting Schedule****It was moved and seconded**

293/22

THAT the report titled 2023 Meeting Schedule be received for information;

AND THAT the 2023 Meeting Schedule be adopted as presented.

CARRIED**CAO Report****It was moved and seconded**

294/22

THAT the October 27, 2022 Office of the CAO Monthly Report be received for information.

CARRIED**COMMUNICATIONS****Letter of Support****It was moved and seconded**

295/22

THAT the correspondence from Debbie Ferguson, President, Sunshine Coast Lions Housing Society, dated October 24, 2022 regarding a request for a letter of support for Canada Mortgage and Housing

Corporation (CMHC) funding for the Arbutus Building Project at Greencourt be received for information;

AND THAT a letter be provided to the Sunshine Coast Lions Housing Society in support of the Arbutus Building Project.

CARRIED

DIRECTORS' REPORTS

Directors provided a verbal report of their activities.

The Board moved In Camera at 4:28 p.m.

IN CAMERA

It was moved and seconded

296/22

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (d), (e), (f), (g), (i), (j), (k) and 2 (b) of the *Community Charter* – “personal information about an identifiable individual...”, “the security of the property of the municipality”, “the acquisition, disposition or expropriation of land...”, “law enforcement...”, “litigation or potential litigation affecting the municipality”, “the receipt of advice that is subject to solicitor-client privilege...”, “information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*...”, “negotiations and related discussions respecting the proposed provision of a municipal service...” and “the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government...”;

AND THAT Christine Alexander, Alternate Director for Area A, be authorized to attend the October 27, 2022 In Camera Board meeting;

AND THAT Justine Gabias, Director Elect for Area B, be authorized to attend the October 27, 2022 In Camera Board meeting;

AND THAT Kelly Backs, Director Elect for Area D, be authorized to attend the October 27, 2022 In Camera Board meeting;

AND FURTHER THAT Kate Stamford, Director Elect for Area F, be authorized to attend the October 27, 2022 In Camera Board meeting.

CARRIED

The Board moved out of In Camera at 4:54 p.m.

RELEASE OF ITEMS FROM IN CAMERA

Landfill **It was moved and seconded**

297/22 THAT staff report to a future meeting regarding landfill contract management, including corrective action taken and how extras are managed.

CARRIED

Break and Enters **It was moved and seconded**

298/22 THAT a detailed analysis of the financial implications of the 2019 break and enters be brought forward to a Committee meeting;

AND THAT a report on measures to further enhance the security at SCRD facilities be presented at a Committee meeting in Q4 2019.

CARRIED

Pender Landing Wastewater

It was moved and seconded

299/22 THAT staff initiate a process to establish a Service for the Pender Harbour Landing waste water treatment facility as outlined in Option 2 of the November 2019 staff report;

AND THAT staff enter into negotiations with the developer with the intent that the developer bear the costs for items outlined in option 2 which include: legal agreements, engineering reviews, confirmation of installation and engineering design, inspection and condition assessment, deficiency resolution and development of monitoring programs;

AND FURTHER THAT the establishment of the service area be subject to completion of negotiations with the developer and completion of SCRD and legal requirements.

CARRIED

Raw Water Reservoir

It was moved and seconded

300/22	THAT the contract for the Raw Water Reservoir – Feasibility Phase 4 project with Integrated Sustainability Consultants Ltd. be increased up to \$347,480:
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AND THAT the delegated authorities be authorized to execute the contract:

AND THAT the Raw Water Reservoir – Feasibility Phase 4 project budget be increased by \$110,000 and this increase be funded from Regional Water Service [370] operating reserves;

300/22 cont. AND FURTHER THAT the 2020-2024 Financial Plan be amended accordingly.

CARRIED

Watershed
Management

It was moved and seconded

301/22 THAT the delegated authorities be authorized to execute the Healthy Watersheds Initiative Funding Agreement for the Regional Watershed Management Plan project.

CARRIED

Connected Coast

It was moved and seconded

302/22 THAT staff investigate the Connected Coast project proposal and bring forward a report that investigates funding, timelines, gas tax, workload, and the implications of establishing a potential service area.

CARRIED

Church Road Well
Field Water Licence

It was moved and seconded

303/22 THAT following communications with the Town of Gibsons, Sk̓wx̓wú7mesh Nation and the Ministry of Forests, Lands, Natural Resource Operations and Rural Development, staff provide a report with a status update on the Church Road Well Field Water Licence to a future Committee meeting.

CARRIED

shíshálh Nation
Agreement

It was moved and seconded

304/22 THAT SCRD's interest to participate in a Joint Decision Making Working Group in support of implementation of the Foundation Agreement be confirmed;

AND THAT a certified copy of this resolution be forwarded in confidence to the shíshálh Nation and Ministry of Indigenous Relations and Reconciliation to confirm SCRD's interest in participating in a Joint Decision Making Working Group in support of implementation of the Foundation Agreement;

AND FURTHER THAT staff report on impacts and results after six months of Working Group operation.

CARRIED

Wildfire Prevention **It was moved and seconded**

305/22 THAT an acknowledgement letter be sent back to Tyler Struyk, Ratcliff LLP in response to his correspondence dated June 15, 2022 regarding wildfire prevention on the Sunshine Coast.

CARRIED

1800 North Road **It was moved and seconded**

306/22 THAT the judgements on title for Lot 15/1800 North Road be removed.

CARRIED

Hillside Water Lot
Headlease

It was moved and seconded

307/22 THAT a proposal be brought to the 2023 budget process for renewal of the Provincial Water Lot Headlease No. 235700.

CARRIED

ADJOURNMENT **It was moved and seconded**

308/22 THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 4:54 p.m.

Certified correct

Corporate Officer

Confirmed this _____ day of _____

Chair