



SUNSHINE COAST REGIONAL DISTRICT

October 13, 2022

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD ELECTRONICALLY AND TRANSMITTED VIA THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT*:	Chair	District of Sechelt	D. Siegers
	Directors	Electoral Area A Electoral Area B Electoral Area D Electoral Area E Electoral Area F District of Sechelt Town of Gibsons Sechelt Indian Government District	L. Lee L. Pratt A. Tize D. McMahon M. Hiltz A. Toth (in Part) B. Beamish P. Paul
ALSO PRESENT*:	Chief Administrative Officer		D. McKinley
	Corporate Officer		S. Reid
	GM, Corporate Services / Chief Financial Officer		T. Perreault
	GM, Infrastructure Services		R. Rosenboom (in Part)
	GM, Community Services		S. Gagnon (in Part)
	Manager, Asset Management		K. Doyle (in Part)
	Parks Planning and Community Dev. Coordinator		J. Huntington (in Part)
	GM, Planning and Development		I. Hall (in Part)
	Area A, Alternate Director		C. Alexander (in Part)
	Administrative Assistant / Recorder		T. Crosby
	Media		2
	Public		13

**Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 2:08 p.m.

AGENDA It was moved and seconded

263/22 THAT the agenda for the meeting be adopted as amended, as follows:

- ADD COMMUNICATIONS: Letter from Halfmoon Bay Community Association.

CARRIED

MINUTES

Minutes **It was moved and seconded**

264/22 THAT the Regular Board meeting minutes of September 22, 2022 be adopted.

CARRIED

PRESENTATIONS AND DELEGATIONS

The General Manager, Infrastructure Services provided a water supply update to the Board.

Presentation **It was moved and seconded**

265/22 THAT the verbal report and presentation titled Water Supply Update be received for information.

REPORTS

Drought Response Update **It was moved and seconded**

266/22 THAT the report titled 2022 Drought Response Update and Financial Implications be received for information;

AND THAT the 2022 Emergency Operations Centre (EOC) – Drought Response be approved for expenditures up to \$550,000 and funded through Regional Water [370] Operating Reserves;

AND THAT the funds approved for the installation and decommissioning of the siphon system at Edwards Lake in the amount of up to \$350,000 be rolled into the 2022 Drought Response and associated funding (\$350,000 + \$200,000 = \$550,000 total);

AND THAT staff work with Emergency Management BC on the potential reimbursement of some of the expenditures associated with the 2022 EOC – Drought Response Activation through the BC Disaster Financial Assistance program;

AND FURTHER THAT the 2022-2026 Financial Plan be amended accordingly.

CARRIED

Committee of the
Whole

It was moved and seconded

267/22

THAT Committee of the Whole recommendation Nos. 2-5, 7 and 8 of September 22, 2022 be received, adopted and acted upon as follows:

Recommendation No. 2 *Zoning Bylaw No. 722 Consideration of Third Reading and Adoption*

THAT the report titled Zoning Bylaw No. 722 Consideration of Third Reading and Adoption be received for information;

AND THAT the revised Zoning Bylaw No. 722 be forwarded to the October 13, 2022 Regular Board meeting for Third Reading and Adoption.

Recommendation No. 3 *Liquor and Cannabis Regulation Branch Liquor Primary New Outdoor Patio Application (038526)*

THAT the report titled Liquor and cannabis Regulation Branch (LCRB) Liquor Primary New Outdoor Patio Application (038526) – Royal Canadian Legion Branch 219 (Roberts Creek) be received for information;

AND THAT the topic of LCRB Liquor Primary New Outdoor Patio Application (038526) be referred to the November 2022 Electoral Area Services Committee meeting to provide clarity on the enforceability of noise levels, and the applicability of tying the issuance of the permit to the covenant;

AND FURTHER THAT an invitation be extended to the Legion to attend the Committee Meeting to provide further information and address the covenant.

Recommendation No. 4 *Budget Project Status Report*

THAT the report titled Budget Project Status Report be received for information.

Recommendation No. 5 *Grants Status Update*

THAT the report titled Grants Status Update be received for information.

Recommendation No. 7 *Community Resiliency Investment Program – 2023 FireSmart Community Funding and Supports Grant Application*

THAT the report titled Community Resiliency Investment Program – 2023 FireSmart Community Funding and Supports Grant Application be received for information;

267/22 cont.

AND THAT a grant application of up to \$750,000 for Community Resiliency Investment Program – 2023 FireSmart Community Funding and Supports be submitted to the Union of British Columbia Municipalities on behalf of the Sunshine Coast Regional District (SCRD);

AND THAT the SCRD supports the project and is willing to provide overall grant management;

AND FURTHER THAT requests for resolutions of support be forwarded to the Town of Gibsons, District of Sechelt and Sechelt Indian Government District.

Recommendation No. 8 *Request for Proposal (RFP) 2221604
Halfmoon Bay Fire Department Self Contained Breathing Apparatus
Contract Award*

THAT the report titled Request for Proposal (RFP) 2221604 Halfmoon Bay Fire Department Self Contained Breathing Apparatus Contract Award be received for information;

AND THAT the contract to provide Self Contained Breathing Apparatus to the Halfmoon Bay Fire Department be awarded to Electrogas Monitors Ltd. in the amount of up to \$176,313 (excluding GST);

Project budget amount for the purchase of the Self-Contained Breathing Apparatus corrected by 285/22 at the October 27, 2022 Regular Board.

AND THAT the project budget for the purchase of the Self-Contained Breathing Apparatus be increased from \$175,900 to 224,300 with the additional \$48,400 funded from Halfmoon Bay Fire Protection [216] Operating Reserves;

AND THAT the delegated authorities be authorized to execute the contract;

AND FURTHER THAT the 2022-2026 Financial Plan be amended accordingly.

CARRIED

Director Beamish left the meeting at 3:00 p.m. and returned to the meeting at 3:01 p.m.

Coopers Green

Construction Update **It was moved and seconded**

268/22

THAT the report titled Coopers Green Hall Replacement Project – Construction Update be received for information;

AND THAT the report and the selection of an Option with respect to determining the final location for the Coopers Green Hall be deferred to the Regular Board meeting on November 24, 2022.

CARRIED

Director Hiltz and Director Lee opposed.

Reconsideration It was moved and seconded

269/22 THAT resolution 268/22 regarding Coopers Green Construction Update be reconsidered.

CARRIED

**Coopers Green
Construction Update It was moved and seconded**

270/22 THAT the report titled Coopers Green Hall Replacement Project – Construction Update be received for information;

AND THAT the report and the selection of an Option with respect to determining the final location for the Coopers Green Hall be deferred to a meeting on or before November 24, 2022.

CARRIED

Director Hiltz opposed.

**syíyáyá
Reconciliation It was moved and seconded**

271/22 THAT the report titled syíyáyá Reconciliation Movement-Project Support be received for information;

AND THAT 2022 project assistance be provided to the syíyáyá Reconciliation Movement and funded through the uncommitted Electoral Areas' Grant-in-Aid (GIA) services in an amount of \$5,000, paid directly to the shíshálh Nation, as follows:

- Electoral Area A \$ 4
- Electoral Area B \$1,243
- Electoral Area D \$1,251
- Electoral Area E \$1,251
- Electoral Area F \$1,251.

CARRIED

**Natural
Infrastructure Fund It was moved and seconded**

272/22 THAT the report titled Natural Infrastructure Fund – Grant Application for Parks be received for information;

AND THAT a grant application of up to \$470,033 be submitted on behalf of the Sunshine Coast Regional District (SCRD) including the following projects:

1. Chaster Park Pedestrian Access Bridge Repair and Flood Resiliency Project - \$241,319;

- 272/22 cont.
2. Cliff Gilker Park Trails and Bridges Recovery and Resiliency Project - \$190,805;
 3. Katherine Lake Park and Campground Flood Recovery and Resiliency Project - \$37,909;

AND THAT the SCRD supports the current proposed activities identified in the applications and is willing to provide overall grant and project management;

AND FURTHER THAT the SCRD issue a request for letters of support for the grant and proposed projects to the shíshálh and Skwxwú7mesh Nations.

CARRIED

Gas Tax Scope **It was moved and seconded**

273/22 THAT a draft letter to the Union of British Columbia Municipalities requesting a change to the Gas Tax Community Works funds, broadening the scope and providing more flexibility in the qualification of projects, including projects surrounding aspects of climate resiliency and natural assets, be brought forward for consideration at the October 27, 2022 Committee of the Whole meeting.

CARRIED

Dakota Ridge
Volunteer Group **It was moved and seconded**

274/22 THAT the report titled Dakota Ridge Volunteer Group Update be received for information.

CARRIED

Director Toth left the meeting at 3:48 p.m.

The Board recessed at 3:48 p.m. and reconvened at 3:56 p.m.

Contract Extension **It was moved and seconded**

275/22 THAT the report titled 2035011 Mattress Recycling Contract Extension be received for information;

AND THAT the contract with Canadian Mattress Recycling Inc. for mattress recycling services from the Sechelt Landfill and Pender Harbour Transfer Station be extended for an additional one (1) year period to December 31, 2023;

AND THAT the contract with Canadian Mattress Recycling Inc. be increased by \$87,030 to \$264,135 (not including GST);

275/22 cont. AND FURTHER THAT the delegated authorities be authorized to execute the contract.

CARRIED

Contract Extension **It was moved and seconded**

276/22 THAT the report titled 2035007 Metal Container, Hauling and Recycling Services – Contract Extension be received for information;

AND THAT the contract with Salish Environmental Group Inc. for metal container, hauling and recycling services be extended for an additional one (1) year period to October 31, 2023;

AND THAT the contract with Salish Environmental Group Inc. be increased by \$368,450 to \$797,920 (not including GST);

AND THAT the delegated authorities be authorized to execute the contract;

AND THAT the 2023 expense for metal recycling at the Sechelt and Pender Transfer Station be increased by \$110,030 to \$326,950 and funded through tipping fees and external recoveries;

AND FURTHER THAT the draft 2023-2027 Financial Plan be amended accordingly.

CARRIED

Director Beamish opposed.

Contract Amendment **It was moved and seconded**

277/22 THAT the report titled 2135003 Pender Harbour Transfer Station Engineering Services – Contract Amendment be received for information;

AND THAT the contract (2135003) with XCG Consulting Limited, be increased by \$33,000 to \$385,800 (excluding GST);

AND FURTHER THAT the delegated authorities be authorized to execute this contract.

CARRIED

COMMUNICATIONS

Coopers Green
Hall

It was moved and seconded

278/22

THAT the correspondence from the President of the Halfmoon Bay Community Association, dated October 11, 2022 regarding the Association's response to the Coopers Green Hall Replacement Project - Construction Update be received for information.

CARRIED

BYLAWS

Bylaw 722

It was moved and seconded

279/22

THAT *Sunshine Coast Regional District Zoning Bylaw No. 722, 2022* be read a third time.

CARRIED

Bylaw 722

It was moved and seconded

280/22

THAT *Sunshine Coast Regional District Zoning Bylaw No. 722, 2022* be adopted.

CARRIED

DIRECTORS' REPORTS

Directors provided a verbal report of their activities.

The Board moved In Camera at 4:33 p.m.

IN CAMERA

It was moved and seconded

281/22

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (f), (g), (i) and (k) of the *Community Charter* – “law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment”, “litigation or potential litigation affecting the municipality”, “the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose” and “negotiations and related discussions respecting the proposed provision of a municipal service”;

AND THAT Christine Alexander, Alternate Director for Area A, be authorized to attend the October 13, 2022 In Camera Board meeting.

CARRIED

The Board moved out of In Camera at 5:01 p.m.

RELEASE OF ITEMS FROM IN CAMERA

Garden Bay Road **It was moved and seconded**

282/22 THAT a legal demand letter, regarding the Garden Bay Road (Electoral Area A) property, seeking compliance with Zoning, Building, Official Community Plan and Planning fees and Procedures Bylaws be issued;

AND THAT staff report to a future Committee on file progress and next steps.

CARRIED

ADJOURNMENT It was moved and seconded

283/22 THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 5:02 p.m.

Certified correct

Corporate Officer

Confirmed this _____ day of _____

Chair