



SUNSHINE COAST REGIONAL DISTRICT

June 23, 2022

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD ELECTRONICALLY AND TRANSMITTED VIA THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT*:	Chair	District of Sechelt	D. Siegers
	Directors	Electoral Area A	L. Lee
		Electoral Area B	L. Pratt
		Electoral Area D	A. Tize
		Electoral Area E	D. McMahon
		Electoral Area F	M. Hiltz
		District of Sechelt	A. Toth
		Town of Gibsons	B. Beamish
ALSO PRESENT*:	Chief Administrative Officer		D. McKinley
	GM, Corporate Services / Chief Financial Officer		T. Perreault
	GM, Community Services		S. Gagnon
	Deputy Corporate Officer / Recorder		J. Hill
	Area A Alternate Director		C. Alexander
	Media		1
	Public		1

**Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 4:02 p.m.

AGENDA It was moved and seconded

170/22 THAT the agenda for the meeting be adopted as amended.

CARRIED

MINUTES

Minutes It was moved and seconded

171/22 THAT the Regular Board meeting minutes of June 9, 2022 be adopted.

CARRIED

REPORTS

Committee of the
Whole

It was moved and seconded

172/22

THAT Committee of the Whole recommendation Nos. 1, 3-5 and 7-8 of June 9, 2022 be received, adopted and acted upon as follows:

Recommendation No. 1 *Getting There Society and Coastal Rides Delegation*

THAT the Getting There Society and Coastal Rides proposal to partner with the Sunshine Coast Regional District for on-demand transportation and grant funding be forwarded to staff for further follow up.

Recommendation No. 3 *Water Supply Update*

THAT the verbal report entitled Water Supply Update be received for information.

Recommendation No. 4 *2022-2023 BC Transit Annual Operating Agreement (AOA)*

THAT the report titled 2022-2023 BC Transit Annual Operating Agreement (AOA) be received for information;

AND THAT the delegated authorities be authorized to execute the 2022-2023 BC Transit Annual Operating Agreement.

Recommendation No. 5 *Transit Safe Restart and Recovery - Additional Contribution 2022*

THAT the report titled Transit Safe Restart and Recovery - Additional Contribution 2022 be received for information;

AND THAT the Board confirm acceptance of the Safe Restart and Recovery Additional Contribution 2022 thereby committing to maintain transit service at or above essential transit service levels and limiting average annual fare increases to 2.3% through to March 31, 2025;

AND FURTHER THAT subject to execution of the 2022-2023 BC Transit Annual Operating Agreement, the delegated authorities be authorized to incorporate the amendments to the agreement.

Recommendation No. 7 *Request for Proposal 2211601 Pickup Trucks: Fire Departments Award Report*

THAT the report titled Request for Proposal 2211601 Pickup Trucks: Fire Departments Award Report be received for information;

172/22 cont. AND THAT the contract for Pickup Trucks: Fire Departments be awarded to HUB Fire Engines and Equipment Ltd. for the amount up to a total value of up to \$263,096 (before GST);

AND THAT the delegated authorities be authorized to execute the contract;

AND THAT the project budget for Gibsons and District Fire Protection be increased from \$73,900 to up to \$131,548 with the additional \$57,648 funded from Gibsons and District Fire Protection 210 operating reserves;

AND THAT the project budget for Halfmoon Bay Fire Protection be increased from \$85,900 to up to \$131,548 with the additional \$45,648 funded from Halfmoon Bay Fire Protection 216 operating reserves;

AND FURTHER THAT the 2022-2026 Financial Plan Bylaw be amended accordingly.

Recommendation No. 8 *Water Supply Advisory Committee Minutes of May 16, 2022*

THAT the Water Supply Advisory Committee meeting minutes of May 16, 2022 be received for information.

CARRIED

Electoral Area
Services

It was moved and seconded

173/22 THAT Electoral Area Services Committee recommendation Nos. 1-8 of June 16, 2022 be received, adopted and acted upon as follows:

Recommendation No. 1 *Square Bay Wastewater Area Delegation*

THAT the delegation materials from Peter Galbraith, resident of Square Bay Wastewater Area, regarding Square Bay Wastewater Area Frontage Fees be received for information.

Recommendation No. 2 *Square Bay Wastewater Area Frontage Fees Correspondence*

THAT the correspondence from Andy Jones-Cox, Greg Gehring, Peter Galbraith, on behalf of the residents of the Square Bay Wastewater Area, regarding Square Bay Wastewater Area Frontage Fees dated April 29, 2022 be received for information.

173/22 cont.

Recommendation No. 3 *Curran Road Wastewater Area Frontage Fees Correspondence*

THAT the correspondence from Frank Belfry and Frank Rodgers, on behalf of the residents of the Curran Road Wastewater Area, regarding Curran Road Wastewater Area Frontage Fees dated April 29, 2022 be received for information.

Recommendation No. 4 *Pender Harbour Ranger Station Lease Renewals*

THAT the report titled Pender Harbour Ranger Station Lease Renewals be received for information;

AND THAT leases for the Serendipity Child Development Society, Harbour Gallery, Pender Harbour Music Society and Pender Harbour Reading Centre be renewed for a five-year term;

AND FURTHER THAT the SCRD's delegated authorities be authorized to execute the lease renewals.

Recommendation No. 5 *Development Variance Permit DVP00081 (9517 Brooks Lane)*

THAT the report titled Development Variance Permit DVP00081 (9517 Brooks Lane) be received for information;

AND THAT Development Variance Permit DVP00081 to vary Zoning Bylaw No. 310 Section 507 (1)(a) to reduce the required setback from the natural boundary of the ocean, for a building or any part thereof, from 7.5 m to 6.05 m for the purpose of constructing a sundeck and roof overhangs as part of a proposed new single family dwelling located at 9517 Brooks Lane be issued subject to:

- An arborist report with a tree protection plan respecting the three (3) mature trees on the subject property be provided to the SCRD to the satisfaction of the Manager, Planning and Development prior to issuance of the permit;
- Recommended actions from the arborist's report be implemented before commencement of any land alteration;
- A post-development report be provided to SCRD to ensure tree protection measures were achieved during construction; and
- A Restrictive Covenant be registered for long-term protection of the three mature trees prior to issuance of building permit for the subject property. Minimum replacement criteria will additionally be included to ensure the intent of the covenant is upheld in the event that tree health requires removal and replanting in the future.

173/22 cont.

Recommendation No. 6 *Union of British Columbia Municipalities (UBCM) Resolutions*

THAT the report titled Union of British Columbia Municipalities (UBCM) Resolutions be received for information;

AND THAT the proposed resolution titled "Accessing vehicular GHG emissions data" be approved as amended and submitted to UBCM for consideration at the 2022 UBCM convention prior to the June 30, 2022 deadline as follows:

Accessing vehicular GHG emissions data

WHEREAS local governments are unable to obtain accurate data that quantifies the transportation emissions in their municipality or region in order to develop local action plans to reduce greenhouse gas emissions from this sector;

AND WHEREAS the CleanBC Roadmap to 2030 targets a 25% reduction in kilometers driven by personal vehicles compared to 2020:

THEREFORE BE IT RESOLVED THAT UBCM request the Province require ICBC to provide access to the detailed registry database that includes vehicle make, model and year, by complete postal code, so a better estimate of greenhouse gas emissions can be determined;

AND THAT the proposed resolution titled "Shift to non-fuel-based user-pay taxation mechanisms to fund road infrastructure in rural areas of British Columbia" be approved as amended and submitted to UBCM for consideration at the 2022 UBCM convention prior to the June 30, 2022 deadline as follows:

Shift to non-fuel-based user-pay taxation mechanisms to fund road infrastructure in rural areas of British Columbia

WHEREAS the Ministry of Transportation and Infrastructure is challenged by a lack of funding to adequately maintain rural roads and highway infrastructure in BC;

AND WHEREAS there is an imperative to move towards electrification and alternative fuels that don't pay into the established road and gas tax funding mechanism:

THEREFORE BE IT RESOLVED THAT UBCM encourage the provincial government to shift taxation for road infrastructure to a more equitable, user-pay model through alternative funding mechanisms such as tolling, vehicle taxes, or other means that are not reliant on fuel sales;

173/22 cont.

AND THAT the proposed resolution titled “Standardize health and safety rules/regulations to facilitate year-round housing in RV’s” be approved as amended and submitted to UBCM for consideration at the 2022 UBCM convention prior to the June 30, 2022 deadline as follows:

Standardize health and safety rules/regulations to facilitate year-round housing in RV’s

WHEREAS the province of BC is facing a housing crisis;

AND WHEREAS the Province has jurisdiction and is responsible for housing in BC;

AND WHEREAS the British Columbia Building Code, the *Motor Vehicle Act*, and the *Manufactured Home Park Tenancy Act* create an unclear regulatory environment for Local Governments:

THEREFORE BE IT RESOLVED THAT UBCM encourage the Province to recognize RVs used for year-round living, including the development of guidelines for best practices for ensuring health and safety for the use of RVs for year-round living, and for their inclusion within the BC Housing Action Plan;

AND FURTHER THAT the proposed resolution titled “Hybrid UBCM conferences” be approved as amended and submitted to UBCM for consideration at the 2022 UBCM convention prior to the June 30, 2022 deadline as follows:

Hybrid UBCM conferences

WHEREAS UBCM was established to represent local governments of all sizes and from all areas of the province, but elected officials from small and remote areas are not equally able to attend in person conferences;

AND WHEREAS UBCM has recognized the importance of reducing GHG emissions in response to the global climate emergency, but there are significant GHG emissions associated with travel and accommodation at conferences;

THEREFORE BE IT RESOLVED THAT UBCM establish options for electronic attendance at the annual UBCM conference that, at a minimum, give access to all speeches and informational presentations, and to online voting for officers, in order to reduce barriers and allow for broader democratic participation in the organization and reduce GHG emissions.

173/22 cont.

Recommendation No. 7 *Sunshine Coast Community Forest Correspondence*

THAT the correspondence from Kathleen Suddes, Board Chair, Sunshine Coast Community Forest, regarding Sunshine Coast Community Forest Ecosystem Based Management and Invitation to Talking Trees Walking Tour, dated May 12, 2022 be received for information;

AND THAT the Sunshine Coast Community Forest be invited to present to a future committee meeting on their progress with respect to Ecosystem Based Management.

Recommendation No. 8 *Howe Sound Biosphere Region Initiative Society Correspondence*

THAT the correspondence from Ian Winn, Director, Howe Sound Biosphere Region Initiative Society, regarding At'l'ka7tsem/Howe Sound Biosphere Region Best Management Practices, dated May 15, 2022 be received for information;

AND THAT a letter of thanks acknowledging receipt of correspondence be sent to Howe Sound Biosphere Region Initiative Society.

CARRIED

Committee of the
Whole

It was moved and seconded

174/22

THAT Committee of the Whole recommendation Nos. 7, 8 and 11 of June 23, 2022 be received, adopted and acted upon as follows:

Recommendation No. 7 *Solid Waste Management Plan Update - Contract Award*

THAT the report titled Solid Waste Management Plan Update - Contract Award be received for information;

AND THAT a contract for the Solid Waste Management Plan Update project be awarded to Morrison Hershfield Ltd. for a value not to exceed \$138,738;

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

174/22 cont.

Recommendation No. 8 *Investing in Canada Infrastructure Program – Rural and Northern Communities Program – Approval of Woodcreek Park Wastewater Treatment Plant System Upgrade Grant*

THAT the report titled Investing in Canada Infrastructure Program – Rural and Northern Communities Program (ICIP-RNC) – Approval of Woodcreek Park Wastewater Treatment Plant System Upgrade Grant be received for information;

AND THAT the Sunshine Coast Regional District (SCRD) accept the ICIP-RNC grant for Woodcreek Park Wastewater Treatment Plant System Upgrade valued at \$769,000;

AND THAT the delegated authorities be authorized to execute the Shared Cost Agreement and accept the Terms of Conditions of the Agreement;

AND THAT Woodcreek Park Wastewater Treatment Plant System Upgrade Project be included in the [382] Woodcreek Park Wastewater Service Area 2022 Budget in the amount of \$968,591;

AND THAT the project be funded from the listed grant funding (\$769,000), \$75,000 operating reserves, \$25,000 capital reserves, and \$100,000 from MFA short-term debt servicing;

AND THAT the SCRD authorize up to \$100,000 to be borrowed, under Section 403 of the *Local Government Act*, from the Municipal Finance Authority, for the purpose of the Woodcreek Park Wastewater Treatment Plant System Upgrade;

AND THAT the loan be repaid within five years with no rights of renewal;

AND FURTHER THAT that the 2022-2026 Financial Plan Bylaw be amended accordingly.

Recommendation No. 11 *Junior B Hockey Proposal*

THAT the report titled Junior B Hockey Proposal be received for information;

AND THAT the Sunshine Coast Regional District (SCRD) Board provide support-in-principle for the following considerations:

- Enter into negotiations with the Sunshine Coast Junior Hockey Society (the Society) regarding the design, financing and construction of additions and upgrades to the Gibsons and Area Community Centre (GACC);
- Require that the Society engage an architect with demonstrated experience in designing arenas and recreational facilities;

174/22 cont.

- Require that a conceptual design be completed prior to approval of the addition that demonstrates how the addition would be compatible with a future expansion of the facility;
- Support-in-principle the SCRD assuming ongoing operating and capital renewal costs for the addition and upgrades;
- Enter into negotiations that would support the Sunshine Coast Hockey Group's (the Company) exclusive use of the building addition (changes rooms and other ancillary spaces);
- Contingent on receiving and approving an inventory of proposed advertising spaces, enter into negotiations for a long-term agreement, with an inventory of the advertising proposed, that provides the Society the rights to sell advertising at the SCRD's recreational facilities and bus shelters that includes a and the potential revenue return for the SCRD;
- Support priority ice allocations to the Company for Junior B league competitions;
- SCRD to explore permitting requirements for liquor sales during competitions including any associated liability;
- Enter into discussions with the Town of Gibsons regarding the proposal;
- Submission of a robust Business Plan outlining the financial sustainability of the Society as well as risk consideration and contingencies;
- The Society actively involve 'owners representatives' appointed by the SCRD and Town of Gibsons in the addition design and on the construction project planning and oversight team;
- The Society through a legally binding agreement and posting of security, put in place guarantees that ensure the completion of the addition and upgrades to the SCRD's satisfaction and at no cost or liability to the SCRD;
- The agreements between the SCRD and Society and the SCRD and Company will stipulate that the SCRD will not be liable for any financial commitment made by the Society and/or Company;

AND THAT the SCRD Board does not support-in-principle the following consideration:

- Support-in-principle the Company's exclusive use of the addition at no cost;

174/22 cont. AND FURTHER THAT the SCRD Board confirms that staff are to continue working with the Sunshine Coast Junior Hockey Society and the Sunshine Coast Hockey Group to further the development of the legal documentation required to outline the roles and responsibilities of each party as per the considerations that are supported-in-principle in regards to the 2022 Junior B Hockey proposal.

CARRIED

Office of CAO
Monthly Report

It was moved and seconded

175/22 THAT the June 23, 2022 report from the Office of the CAO be received for information.

CARRIED

COMMUNICATIONS

Letter of Support **It was moved and seconded**

176/22 THAT the correspondence from Casandra Fletcher, Executive Director, One Straw Society, dated June 15, 2022 regarding a request for a letter of support for their Ministry of Agriculture Local Food Infrastructure Fund Grant be received for information;

AND THAT a letter of support be provided to the One Straw Society in support of their Local Food Infrastructure Fund Grant application.

CARRIED

DIRECTORS' REPORTS

Directors provided a verbal report of their activities.

ADJOURNMENT **It was moved and seconded**

177/22 THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 4:41 p.m.

Certified correct _____
Corporate Officer

Confirmed this _____ day of _____

Chair