



SUNSHINE COAST REGIONAL DISTRICT

July 28, 2022

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD ELECTRONICALLY AND TRANSMITTED VIA THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

| | | | |
|-----------------------|--|---------------------|----------------------|
| PRESENT*: | Chair | District of Sechelt | D. Siegers |
| | Directors | Electoral Area A | L. Lee |
| | | Electoral Area B | L. Pratt |
| | | Electoral Area D | A. Tize |
| | | Electoral Area E | D. McMahon |
| | | Electoral Area F | M. Hiltz |
| | | Town of Gibsons | B. Beamish |
| ALSO PRESENT*: | Chief Administrative Officer | | D. McKinley |
| | Corporate Officer | | S. Reid |
| | GM, Corporate Services / Chief Financial Officer | | T. Perreault |
| | GM, Planning and Development | | I. Hall |
| | GM, Infrastructure Services | | R. Rosenboom |
| | GM, Community Services | | S. Gagnon |
| | Fire Chief, Roberts Creek Volunteer Fire Hall | | P. Higgins (in part) |
| | Fire Chief, Gibsons and District Volunteer Fire Hall | | R. Michael (in part) |
| | Deputy Corporate Officer / Recorder | | J. Hill |
| | Area A Alternate Director | | C. Alexander |
| | Media | | 0 |
| | Public | | 5 |

**Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 2:18 p.m.

AGENDA It was moved and seconded

188/22 THAT the agenda for the meeting be adopted as amended by adding the following items under New Business:

- Non-Disclosure Agreements; and
- Correspondence received from Tyler Brown, Chair, Regional District of Nanaimo, dated July 22, 2022, regarding UBCM resolution to modernize the *Local Government Act*.

CARRIED

MINUTES

Minutes **It was moved and seconded**

189/22 THAT the Regular Board meeting minutes of July 14, 2022 be adopted.

CARRIED

PRESENTATIONS AND DELEGATIONS

Kathleen Coyne, Coordinator, syiyaya Reconciliation Movement and Elder ti'talus Audrey Joe Santiago, syiyaya Committee member presented a partnership proposal for the installation of a reconciliation crosswalk at the Tsain-Ko Mall and Sechelt Hospital intersection which borders the property of the former Residential School in Sechelt. The presentation included anticipated costs and potential funding sources, the vision, details, design intent drawing and map, and the importance of the project.

Reconciliation
Crosswalk **It was moved and seconded**

190/22 THAT the syiyáyá Reconciliation Movement delegation materials regarding the proposed reconciliation crosswalk be received for information;

AND THAT SCRD funding options to contribute towards the proposed project be provided to a future Committee or Board meeting.

CARRIED

REPORTS

Committee of the
Whole **It was moved and seconded**

191/22 THAT Committee of the Whole recommendation Nos. 1-7 of July 14, 2022 be received, adopted and acted upon as follows:

Recommendation No. 1 *Water Supply Update*

THAT the verbal report titled Water Supply Update be received for information.

Recommendation No. 2 *Church Road Well Field Project Construction – Update Three*

THAT the report titled Church Road Well Field Project Construction - Update Three be received for information.

Recommendation No. 3 *Major Appliances Recycling Roundtable Program*

THAT the report titled Major Appliances Recycling Roundtable Program be received for information;

191/22 cont.

AND THAT the SCRD pursue a partnership with the Major Appliance Recycling Roundtable (MARR) Program for the Sechelt Landfill and Pender Harbour Transfer Station to become MARR Program collection sites;

AND THAT the delegated authorities be authorized to execute the required agreements with the Major Appliance Recycling Roundtable;

AND THAT the required Financial Plan amendments be provided as part of the 2023 Budget process for the newly implemented MARR program;

AND THAT Sanitary Landfill Site Bylaw No. 405 be amended to include a definition of the eligible appliances under this program and to define them as a separate recyclable material;

AND FURTHER THAT Schedule B of Sanitary Landfill Site Bylaw No. 405 be amended to set the tipping fee for MARR appliances to \$0.00.

Recommendation No. 4 *Textile Recycling*

THAT the report titled Textile Recycling be received for information;

AND THAT pending the confirmation of the implementation of a textile recycling program on the Sunshine Coast by Diabetes Canada, textile recycling be added to the services offered at Sechelt Landfill and Pender Harbour Transfer Station;

AND THAT Schedule B of Sanitary Landfill Site Bylaw No. 405 be amended to include textiles as a recyclable material and set the tipping fee for textiles to \$0.00;

AND FURTHER THAT the delegated authorities be authorized to execute the required agreements with Diabetes Canada.

Recommendation No. 5 *Coopers Green Hall Replacement Project Update*

THAT the verbal report titled Coopers Green Hall Replacement Project Update be received for information.

Recommendation No. 6 *Correspondence regarding Howe Sound Community Forum 2022 and Beyond*

THAT the correspondence from Ruth Simons, President, Howe Sound Biosphere Region Initiative Society, dated June 19, 2022 regarding Howe Sound Community Forum 2022 and beyond be received for information;

AND THAT staff bring forward a report to provide the budget implications for hosting a Howe Sound Community Forum meeting in 2023 as well as the ongoing budget implications for Board and staff participation in the Howe Sound Community Forum;

191/22 cont.

AND THAT the report also address item three of the draft Memorandum of Understanding to consider Elphinstone's population being representative of a one-third contribution;

AND FURTHER THAT the implications of item six of the draft Memorandum of Understanding, be addressed, including the impact on staff work load and capacity.

Recommendation No. 7 *Correspondence regarding feedback on Water Rates and Regulations Bylaw No. 422*

THAT the correspondence from The Sunshine Coast Farmers Institute Board, dated June 27, 2022 regarding feedback on Water Rates and Regulations Bylaw No. 422 be received for information;

AND THAT staff bring forward a report on developing a separate water rate for commercial farms.

CARRIED

Inaugural Board
Policy Review

It was moved and seconded

192/22

THAT the Inaugural Board Policy Review Committee recommendation Nos. 1, 2 and 4-6 of July 20, 2022 be received, adopted and acted upon as follows:

Recommendation No. 1 *Board Policy Review - Repeal*

THAT the report titled Inaugural Meeting of the Board Policy Review Committee be received for information;

AND THAT the following policies be repealed:

| Subsection | Policy No. | Policy Title |
|-----------------------|------------|---|
| Board - General | 1-0530-1 | Public Statements |
| Board - General | 1-0530-2 | Press Release |
| Board - General | 1-0530-4 | Access to Planning Files |
| Board - Meetings | 1-0550-1 | Agendas |
| Board - Meetings | 1-0550-3 | Public Notice for SCRD Meetings |
| Board - Meetings | 1-0550-5 | Board Meetings |
| Board - Meetings | 1-0550-6 | Filming Board and Committee Meetings |
| Board - Meetings | 1-0550-7 | Retention and Destruction of Audio Recordings |
| Board - Meetings | 1-0550-8 | Late Agenda Items |
| Plans and Programs | 1-0620-1 | Overall Goals |
| Plans and Programs | 1-0620-2 | Overall Goals |
| Security - General | 1-0680-1 | Access After Hours |
| Energy Management | 2-0970-2 | Energy Management Policy |
| Procurement - General | 3-1200-1 | Tender Documents |

192/22 cont.

| Subsection | Policy No. | Policy Title |
|---|-------------------|---|
| Procurement - General | 3-1200-2 | Supplies and Services |
| Procurement - General | 3-1200-3 | Capital Assets |
| Procurement - General | 3-1200-4 | Contracts |
| Vehicles | 3-1280-1 | Vehicle Identification |
| Information Services - Books and Publications | 4-1405-1 | Dissemination of Mapping & Digital Equipment |
| Salaries and Wages - Benefits and Services | 5-1900-1 | Directors - Loss of Wages |
| Personnel - General | 7-2510-1 | Hiring of Regional District Officers |
| Building Regulations - General | 9-3760-1 | Mobile Homes within the Agricultural Land Reserve |
| Building Regulations - Building Permits & Inspections | 9-3800-1 | Notification of Stop Work Orders |
| Building Regulations - Building Permits & Inspections | 9-3800-2 | Enforcement - Floating Structures |
| Bylaw Enforcement - General | 9-4000-2 | Complaints - Confidentiality |
| Bylaw Enforcement - General | 9-4000-3 | Adjudicator Qualifications |
| Cemetery Administration | 9-4100-1 | No Irrigation of SCRD Cemeteries |
| Elections | 9-4200-1 | Election Results |
| Licenses - Individual | 9-4320-1 | Beer Gardens - Annual Limit of Approvals |
| Ports | 11-5230-1 | Docks - Piling Replacement |
| Solid Waste Disposal - Recycling | 11-5380-1 | Relief Funding for Private Recyclers |
| Solid Waste Disposal - Recycling | 11-5380-2 | Large Volume Recycling from the ICI Sector |
| Utilities | 11-5500-1 | Utility Lines |
| Water Supply and Distribution | 11-5600-1 | Unauthorized Water Connections |
| Water Supply and Distribution | 11-5600-2 | Drought Management |
| Parks Administration - General | 12-5810-1 | Facility Rental Fees |
| Planning and Development | 13-6410-1 | Land Use |
| Planning and Development | 13-6410-2 | Indian Reserves |
| Planning and Development | 13-6410-3 | ALR Lands within Villages |
| Planning and Development | 13-6410-5 | Complaints - Planning Related Permits |
| Strategic Planning - General | 13-6430-1 | Sustainable Community |
| Official Community Plan | 13-6480-1 | Official Community Plans |
| Development - Agricultural Land | 13-6635-1 | Agricultural Land Reserves Covenant for Second Dwelling |
| Development - Agricultural Land | 13-6635-2 | ALR Applications within Roberts Creek |

192/22 cont.

Recommendation No. 2 *Board Policy Review – Hold for Repeal*

THAT the following policies be held for repeal until the replacement policies have been adopted:

| Subsection | Policy No. | Policy Title |
|----------------------------------|-------------------|--------------------------------|
| Asset Management and Inventories | 5-1025-1 | Asset Management Policy |
| General | 5-1610-2 | Feasibility Study Funding |
| Bylaw Enforcement | 9-3800-4 | Bylaw Enforcement Complaints |
| Sanitary Sewer | 11-5340-1 | Local Community Sewage Systems |

Recommendation No. 4 *Board Policy Review – Reaffirm as Operational*

THAT the following policies be reaffirmed as Operational Policies:

| Subsection | Policy No. | Policy Title |
|---|-------------------|--|
| Strata Title Properties | 8-3300-1 | Strata Conversion of Previously Occupied Lawful Dwelling Units |
| Building Regulations - Building Permits & Inspections | 9-3800-3 | Registering Notice on Title |
| Water Supply and Distribution | 11-5600-3 | Toilet Rebate Program |
| Planning and Development | 13-6410-7 | Public Hearing Submissions |

Recommendation No. 5 *Board Policy Review – For Further Review*

THAT the following policies be brought back to the Board Policy Review Committee for further review and minor amendment:

| Subsection | Policy No. | Policy Title |
|-----------------------------|-------------------|--|
| Ceremonies and Celebrations | 1-0330-1 | Laying of Wreaths |
| Board – General | 1-0530-6 | Board Administration |
| Board – Meetings | 1-0550-2 | Petitions and Delegations |
| Board – Meetings | 1-0550-4 | Agenda Item Submission Deadline |
| Plans and Programs | 1-0620-3 | Pesticide Use and Invasive Species Management |
| Assets and Procurement | 3-1200-5 | Procurement Policy |
| Vehicles | 3-1280-2 | Use & Insurance of Rental & Personal Vehicles |
| General | 5-1610-1 | Support Service Allocation |
| Debt | 5-1760-1 | Debt Management Policy |
| Expense Accounts | 5-1800-1 | Directors - Reimbursement of Travel & Other Expenses |
| Expense Accounts | 5-1800-2 | Constituency Expenses |

192/22 cont.

| | | |
|--------------------------------|------------|--|
| Benefits – General | 7-2550-1 | Directors - Travel Accident Insurance |
| Bylaw Enforcement - General | 9-4000-4 | Screening Officer Bylaw Notice |
| Street and Roads | 11-5400-1 | Street Lighting |
| Independent Power Projects | 11-5510-1 | Independent Power Production Development in the Sunshine Coast Regional District |
| Water Supply and Distribution | 11-5600-4 | Funding Watermain Extensions DRAFT |
| Parks Administration – General | 12-5810-2 | SCRD Park Naming |
| Planning and Development | 13-6410-6 | Development Variance Permits |
| Planning and Development | 13-6410-8 | Geo-Hazard Acceptability in Development Approval |
| Planning and Development | 13-6410-10 | Water Extraction for the purpose of Commercial Bottled Water Sales |
| Planning and Development | 13-6410-11 | Community Amenity Contribution for Independent Power and Resource Projects |
| Strategic Planning – General | 13-6430-2 | Strategic Planning |
| Recreation – General | 15-TBD-1 | Room Naming - Parks and Recreation Facilities |
| Transit | 16-8500-1 | Free Ticket Program |

Recommendation No. 6 *Board Policy Review – For Revision*

THAT the following policies be brought back to the Board Policy Review Committee for further review and major revision:

| Subsection | Policy No. | Policy Title |
|--------------------------------------|-------------------|---|
| Board - General | 1-0530-3 | Correspondence |
| Gas Tax | 5-0580-1 | Federal Gas Tax - Community Works Fund |
| Legal Matters - General | 6-2210-1 | Contacting SCRD Solicitors |
| Volunteers | 7-2830-1 | Committee Volunteer Meeting Expenses |
| Subdivisions and Subdivision Control | 8-3320-2 | Parks Acquisition from Subdivision |
| Parks Administration - General | 12-5810-4 | New Trails and Bikeways Procurement And Administration by SCRD Function |
| Planning and Development | 13-6410-9 | Advisory Planning Commission Communications |

CARRIED

Inaugural Board
Policy Review

It was moved and seconded

193/22

THAT the Inaugural Board Policy Review Committee recommendation No. 3 of July 20, 2022 be received, adopted and acted upon as amended as follows:

Recommendation No. 3 *Board Policy Review – Reaffirm*

THAT the following policies be reaffirmed:

| Subsection | Policy No. | Policy Title |
|---|-------------------|--|
| Board - General | 1-0340-1 | Waiving Fees and Charges |
| Board - General | 1-0530-5 | Proclamations |
| Budgets - General | 5-1700-1 | Financial Sustainability |
| Grants to Organizations | 5-1850-2 | Electoral Areas' Grant-in-Aid |
| <i>Salaries and Wages – Benefits and Services</i> | <i>5-1900-2</i> | <i>Directors – Remuneration Review</i> |

CARRIED

Electoral Area
Services

It was moved and seconded

194/22

THAT Electoral Area Services Committee recommendation Nos. 1-11 of July 21, 2022 be received, adopted and acted upon as follows:

Recommendation No. 1 *Delegation - Sunshine Coast Community Forest Update*

THAT the delegation materials from Sunshine Coast Community Forest regarding Sunshine Coast Community Forest update be received for information.

Recommendation No. 2 *Amendment to Development Variance Permit DVP00029 (Persephone Brewery)*

THAT the report titled Amendment to Development Variance Permit DVP00029 (Persephone Brewery) be received for information;

AND THAT Development Variance Permit DVP00029 be amended by modifying the following conditions contained in the covenant (CA7303479 and CA7303480) between Persephone Brewing Company and SCRD that forms part of the Permit:

Change the operating hours of the food and beverage service lounge from:

“From 10:00 hours to 21:00 hours from and including the Friday preceding the Victoria Day long weekend to and including the Monday of the Thanksgiving Day long weekend in each and every year; and

194/22 cont.

From 11:00 hours to 19:00 hours from and including the Tuesday following the Thanksgiving Day long weekend to and including the Thursday preceding the Victoria Day long weekend in each and every year.”

to:

“From 10:00 am to 9:00 pm daily year round.”

Recommendation No. 3 *Zoning Bylaw No. 722 Consideration of Second Reading*

THAT the report titled Zoning Bylaw No. 722 Consideration of Second Reading be received for information;

AND THAT references to “chickens” be amended to “poultry and rabbits” with exceptions continued for roosters;

AND THAT the revised Zoning Bylaw No. 722 be considered for Second Reading;

AND THAT a public hearing be arranged to consider Zoning Bylaw No. 722;

AND THAT Director Pratt be delegated as the Chair and Director Siegers be delegated as the Alternate Chair for the Public Hearing;

AND FURTHER THAT the staff report titled “Zoning Bylaw No. 722 Consideration of Second Reading” be referred to the Electoral Area Advisory Planning Commissions and Roberts Creek Official Community Planning Committee to support their involvement in the public hearing process or to gather input for future consideration.

Recommendation No. 4 *Zoning Amendment Bylaw No. 310.195, 2022 (562 Veterans Road)*

THAT the report titled Zoning Amendment Bylaw No. 310.195, 2022 (562 Veterans Road) – Consideration of First, Second and Third Readings and Adoption be received for information;

AND THAT Zoning Amendment Bylaw No. 310.195, 2022 be forwarded to the Board for First, Second and Third Readings and Adoption;

AND FURTHER THAT prior to adoption of Zoning Amendment Bylaw No. 310.195, 2022 the following conditions be met:

- Notification in accordance with Section 467 of the *Local Government Act*;
- Approval by the Ministry of Transportation and Infrastructure pursuant to Section 52 of the *Transportation Act*;

194/22 cont.

- Registration of a Section 219 Restrictive Covenant to ensure adequate future land dedication for a possible Hough Road Trail connection.

Recommendation No. 5 *Agricultural Land Commission Application 64280 (SCRD ALR00016)*

THAT the report titled Agricultural Land Commission Application 64280 (SCRD ALR00016) be received for information;

AND THAT Agricultural Land Commission Application 64280 for retroactive approval of placement of unauthorized fill be forwarded to the Agricultural Land Commission for review of decision with the following comments:

- Based on the information provided, the proposal to retain the unauthorized fill does not comply with the Sunshine Coast Regional District Agricultural Area Plan, Regional Sustainability Plan or West Howe Sound Official Community Plan.

Recommendation No. 6 *Management of Community Sewer Systems*

THAT the report titled Management of Community Sewer Systems be received for information;

AND THAT SCRD Subdivision Servicing Bylaw No. 320 be amended to remove the requirement that ownership of community sewer systems greater than 22.7m³/day be automatically taken over by the SCRD and instead require that ownership transfer to the SCRD of community sewer systems designed to accommodate over 22.7m³/day of effluent be decided by the SCRD Board on a case-by-case basis.

Recommendation No. 7 *Planning and Development Department 2022 Q2 Report*

THAT the report titled Planning and Development Department 2022 Q2 Report be received for information.

Recommendation No. 8 *Halfmoon Bay APC Meeting Minutes of June 28, 2022*

THAT the Halfmoon Bay Advisory Planning Commission meeting minutes of June 28, 2022 be received for information.

Recommendation No. 9 *Roberts Creek APC Meeting Minutes of June 20, 2022*

THAT the Roberts Creek Advisory Planning Commission meeting minutes of June 20, 2022 be received for information.

194/22 cont. **Recommendation No. 10** *Elphinstone APC Meeting Minutes of June 22, 2022*

THAT the Elphinstone Advisory Planning Commission meeting minutes of June 22, 2022 be received for information.

Recommendation No. 11 *West Howe Sound APC Meeting Minutes of June 28, 2022 and July 5, 2022*

THAT the West Howe Sound Advisory Planning Commission meeting minutes of June 28, 2022 and July 5, 2022 be received for information.

CARRIED

Inaugural Finance **It was moved and seconded**

195/22 THAT the Inaugural Finance Committee recommendation Nos. 1-5 of July 21, 2022 be received, adopted and acted upon as follows:

Recommendation No. 1 *Corporate Financial Variance –2nd Quarter 2022*

THAT the report titled Sunshine Coast Regional District Q2-2022 Corporate Financial Variance be received for information.

Recommendation No. 2 *Debt as at June 30, 2022*

THAT the report titled Sunshine Coast Regional District Debt as at June 30, 2022 be received for information.

Recommendation No. 3 *Gas Tax Community Works Fund Update*

THAT the report titled Gas Tax Community Works Fund Update be received for information.

Recommendation No. 4 *Financial Planning Policy – Revised Draft*

THAT the report titled Financial Planning Policy – Revised Draft be received for information;

AND THAT the Financial Planning Policy be approved as amended, as follows:

- Replace instances of “preceding” with “following” in Section 4.3 Planning Cycle;
- Add definition of “Fiscal Year” – January 1 to December 31.

Recommendation No. 5 *Asset Management Policy - Draft*

THAT the report titled Asset Management Policy - Draft be received for information;

195/22 cont. AND THAT the Asset Management Policy be approved as amended, as follows:

- Add definitions of 'expected useful life' and 'full lifecycle'.

CARRIED

Special Committee
of the Whole

It was moved and seconded

196/22 THAT Special Committee of the Whole recommendation Nos. 1-6 of July 26, 2022 be received, adopted and acted upon as follows:

Recommendation No. 1 *Solid Waste Management Plan Public and Technical Advisory Committee Terms of Reference*

THAT the report titled Solid Waste Management Plan Public and Technical Advisory Committee Terms of Reference be received for information;

AND THAT the Solid Waste Management Plan Public and Technical Advisory Committee Terms of Reference be approved as presented;

AND FURTHER THAT the initiation of the Solid Waste Management Plan Public and Technical Advisory Committee be approved.

Recommendation No. 2 *Board Policy - Official Community Plan Amendments*

THAT that the report titled Board Policy - Official Community Plan Amendments be received for information;

AND THAT a Board Policy for Official Community Plan amendments be developed and brought back later in Q3 for review and consideration;

AND THAT the draft OCP policy be referred to the Advisory Planning Commissions for feedback;

AND FURTHER THAT the draft OCP policy be referred to Roberts Creek Official Community Plan Committee, Halfmoon Bay Community Association, Pender Harbour and Area Residents Association, District of Sechelt, Town of Gibsons, Sechelt Indian Government District, Halfmoon Bay Environmental Society, and Egmont Community Association for feedback.

Recommendation No. 3 *Mason Road Site Lease Renewal*

THAT the report titled Mason Road Site Lease Renewal be received for information;

196/22 cont.

AND THAT the Sunshine Coast Regional District (SCRD) apply to the Ministry of Forests for a replacement tenure for Lease No. 234988 for the Mason Road site;

AND THAT the length of the lease term be requested for more than 30 years;

AND FURTHER THAT the delegated authorities be authorized to sign the replacement tenure documents.

Recommendation No. 4 *2022 Community Recreation Facilities Capital Funding Update*

THAT the report titled 2022 Community Recreation Facilities Capital Funding Update be received for information;

AND THAT staff plan that the 2023 Contribution to Community Recreation [615] be increased by \$177,076 to \$962,370 and increased by 2% annually thereafter;

AND THAT the increase be forwarded through Ad Valorem taxation (property tax);

AND THAT the Community Recreation Facilities Capital Funding be brought forward to the preliminary budget process;

AND FURTHER THAT the proposed increases be included as part of the draft 2023-2027 Financial Plan as detailed in Table 1 in order for the newly appointed Board to assess the overall financial implication.

Recommendation No. 5 *Thin Client Procurement*

THAT the report titled Thin Client Procurement be received for information;

AND THAT the contract value with Powerland Computers for purchase of Thin Clients be increased by up to \$80,000 to a maximum of \$156,000 (not including GST);

AND THAT the increase be funded from the Information Technology (IT) Capital budget;

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

Recommendation No. 6 *Ministry of Transportation and Infrastructure Highway 101 Alternate Route Study – Impacts for SCRD*

THAT the memo/letter titled Ministry of Transportation and Infrastructure Highway 101 Alternate Route Study – Impacts for SCRD be received for information.

CARRIED

PH Food Waste
Drop Off Contract

It was moved and seconded

197/22

THAT the report titled Area A Food Waste Drop-Off and Processing Program Update be received for information;

AND THAT Salish Environmental Group be awarded a two-year contract for the Area A Food Waste Drop-off and Processing pilot of up to \$104,094 (excluding GST);

AND THAT Sanitary Landfill Site Bylaw No. 405 be amended to include the following new categories and associated tipping fees:

- \$5 for loads under 30kg for food waste;
- \$5 for loads under 30kg that include separated municipal solid waste and food waste;
- \$150 per tonne for loads of food waste over 30k;
- \$150 per tonne for loads containing separated food waste and municipal solid waste over 30kg;

AND FURTHER THAT the 2022-2026 Financial Plan be amended to reflect the change in the pilot program implementation for Q4 of 2022 (\$13,500 vs \$27,000) and Q1-Q3 2024 (\$40,500 vs \$27,000), including the associated revenue and expenses.

CARRIED

Roberts Creek FD
Training Structure

It was moved and seconded

198/22

THAT the report titled Training Structure – Roberts Creek Volunteer Fire Department be received for information;

AND THAT the overall project budget for Training Structure – Roberts Creek Volunteer Fire Department be increased from \$75,000 to \$130,000 with the additional \$55,000 funded from Roberts Creek Fire Protection [212] Operating Reserves;

AND FURTHER THAT the 2022-2026 Financial Plan Bylaw be amended accordingly.

CARRIED

Emergency
Preparedness Grant

It was moved and seconded

199/22

THAT the report titled Community Emergency Preparedness Fund (CEPF) Grant Receipt Approval for the Sunshine Coast Emergency Program (SCEP) Emergency Operations Centre (EOC) Modernization Project be received for information;

199/22 cont. AND THAT the CEPF - SCEP EOC Modernization Project Grant receipt in the amount of \$25,000 be approved;

AND THAT the delegated authorities be authorized to execute the agreement;

AND FURTHER THAT the 2022-2026 Financial Plan be amended accordingly.

CARRIED

CAO Report **It was moved and seconded**

200/22 THAT the July 28, 2022 verbal report from the Office of the CAO be received for information.

CARRIED

BYLAWS

Bylaw 722 **It was moved and seconded**

201/22 THAT *Sunshine Coast Regional District Zoning Bylaw No. 722, 2019* be read a second time.

CARRIED

Bylaw 735.1 **It was moved and seconded**

202/22 THAT the report titled 2022-2026 Financial Plan Bylaw Amendments be received for information;

AND THAT [625] – Non-Annual Maintenance – Water Storage Solutions, \$10,000 funded from Operating Reserves be included in the 2022-2026 Financial Plan;

AND FURTHER THAT the 2022-2026 Financial Plan Bylaw (735.1) and related schedules be amended to include changes from February 25 to July 14, 2022.

CARRIED

Bylaw 735.1 **It was moved and seconded**

203/22 THAT *Sunshine Coast Regional District Financial Plan Amendment Bylaw No. 735.1, 2022* be read a first time.

CARRIED

Bylaw 735.1 **It was moved and seconded**

204/22 THAT *Sunshine Coast Regional District Financial Plan Amendment Bylaw No. 735.1, 2022* be read a second time.

CARRIED

Bylaw 735.1 **It was moved and seconded**

205/22 THAT *Sunshine Coast Regional District Financial Plan Amendment Bylaw No. 735.1, 2022* be read a third time.

CARRIED

Bylaw 735.1 **It was moved and seconded**

206/22 THAT *Sunshine Coast Regional District Financial Plan Amendment Bylaw No. 735.1, 2022* be adopted.

CARRIED

NEW BUSINESS

NDA Policy **It was moved and seconded**

207/22 THAT a report regarding SCRD's policy on the use of non-disclosure agreements, and under what circumstances they are signed, be provided to a future Committee or Board meeting.

CARRIED

The Board discussed the correspondence received from Tyler Brown, Chair, Regional District of Nanaimo, dated July 22, 2022, seeking support for the Regional District of Nanaimo's UBCM resolution that requests UBCM work with the Ministry of Municipal Affairs and local governments in a collective endeavour to modernize the Local Government Act.

DIRECTORS' REPORTS

Directors provided a verbal report of their activities.

The Board moved In Camera at 3:31 p.m.

IN CAMERA It was moved and seconded

208/22 THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (f), (i) and (k) of the *Community Charter* – "personal information about an identifiable individual...", "law enforcement", "the receipt of advice that is subject to solicitor-client privilege" and "negotiations and related discussions respecting the proposed provision of a municipal service";

208/22 cont. AND THAT Christine Alexander, Alternate Director for Area A, be authorized to attend the July 28, 2022 In Camera Board meeting.

CARRIED

The Board recessed at 3:32 p.m. and reconvened at 3:40 p.m.

The Board moved out of In Camera at 4:09 p.m.

ADJOURNMENT It was moved and seconded

209/22 THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 4:10 p.m.

Certified correct _____
Corporate Officer

Confirmed this _____ day of _____

Chair