



SUNSHINE COAST REGIONAL DISTRICT



**REGULAR BOARD MEETING TO BE HELD
IN THE BOARDROOM OF THE SUNSHINE COAST
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.**

THURSDAY, JANUARY 12, 2023

AGENDA

CALL TO ORDER 2:00 p.m.

AGENDA

1. Adoption of agenda

MINUTES

2. Special Board meeting minutes of December 15, 2022 Annex A
Pages 1 - 30

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

PRESENTATIONS AND DELEGATIONS

3. Chris Hergesheimer, Sunshine Coast Resource Centre Annex B
p 31
Regarding Poverty Reduction Action Project

REPORTS

4. Electoral Area Services Committee recommendations Nos. 1-6 of Annex C
pp 32 - 34
December 15, 2022

COMMUNICATIONS

MOTIONS

5. Notice of Motion: Emergency Operation Centre (EOC) Activations
(Director McMahon)

THAT that staff prepare a report outlining the financial and organizational impacts to the SCRD of repeated and overlapping EOC activations over the last three years.

BYLAWS

NEW BUSINESS

IN CAMERA

ADJOURNMENT

UPCOMING MEETING DATES

SCRD Board, Committee, and Advisory Committee Meetings (to January 20, 2023)

Water Supply Advisory Committee	January 9 at 3:30 pm
Committee of the Whole	January 12 at 9:30 am
Regular Board	January 12 at 2:00 pm
Electoral Area Services Committee	January 19 at 9:30 am

Other SCRD Meetings (Intergovernmental, Public Hearings, Information Sessions)

N/A	
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Please note: Meeting dates are current as of print date (January 6, 2023).



SUNSHINE COAST REGIONAL DISTRICT

December 15, 2022

MINUTES OF THE MEETING OF THE SPECIAL BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:	Chair	Electoral Area A	L. Lee
	Directors	Electoral Area B	J. Gabias
		Electoral Area D	K. Backs
		Electoral Area E	D. McMahon
		Electoral Area F	K. Stamford
		District of Sechelt	J. Henderson
		District of Sechelt	A. Toth
		Town of Gibsons	S. White
ALSO PRESENT:	Chief Administrative Officer	D. McKinley	
	Corporate Officer	S. Reid	
	GM, Infrastructure Services	R. Rosenboom	
	GM, Community Services	S. Gagnon	
	Manager, Financial Services	B. Wing (in part)	
	Electoral Area A, Alternate Director	C. Alexander	
	Deputy Corporate Officer / Recorder	J. Hill	
	Media	1	
	Public	2	

**Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 2:02 p.m.

AGENDA **It was moved and seconded**

365/22 THAT the agenda for the meeting be adopted as amended.

CARRIED

MINUTES

Minutes **It was moved and seconded**

366/22 THAT the Regular Board meeting minutes of December 8, 2022 be adopted.

CARRIED

REPORTS

The General Manager, Infrastructure Services provided a water supply update presentation that included current conditions with the SCRD returning to 'Stage 1 – Normal'; Chapman Lake site photographs; rainfall statistics from July to December 2022; the weather forecast; other water sources; ongoing water management; assessments and re-assessments; and the Emergency Operations Centre operating at a reduced capacity.

The Board acknowledged and thanked staff for all their efforts and support during this prolonged period of water supply issues.

Finance Committee
(Pre-Budget)

It was moved and seconded

367/22

THAT Finance Committee (Pre-Budget) recommendation Nos. 1-25 of December 5 and 6, 2022 be received, adopted and acted upon as follows:

Recommendation No. 1 *2023 Pre-Budget Overview*

THAT the presentation titled 2023 Pre-Budget Overview be received for information.

Recommendation No. 2 *2022 Project Carry-Forward Requests*

THAT the report titled 2022 Project Carry-Forward Requests be received for information;

AND THAT the carry-forward projects as presented and associated funding be included in the draft 2023-2027 Financial Plan;

AND THAT the following projects be cancelled:

- Regional Feasibility [150] - Watershed Governance Feasibility Study - \$30,000, with funds being returned to contributing taxpayers in 2023;
- Regional Feasibility [150] – Feasibility for Establishment of Community Social Service - \$20,000, with funds being returned to contributing taxpayers in 2023;
- Gibsons and District Fire Protection [210] – Rescue Truck Upgrade - \$100,000, with funds being returned to capital reserves;
- Regional Solid Waste [350 / 352] – Forklift for Sechelt Landfill - \$29,500;
- Regional Water Service [370] – Water Sourcing Policy - \$25,000, with the project to be completed in-house and the funds to be returned to operating reserves;

367/22 cont.

- Regional Planning [500] – Regional Housing Conference Partnership - \$10,000, with funds to be returned to operating reserves;
- Community Recreation Facilities [615] – Building Envelope Panel Drying - \$250,000, with funds being restricted and held in capital reserves;
- Community Recreation Facilities [615] – Sunshine Coast Arena Refrigeration Plant Regulatory Items - \$11,736, with funds being returned to operating reserves;
- Community Resiliency Investment (CRI) Fire-Smart Economic Recovery Fund projects:
 - Gibsons and District Fire Protection [210] Roof Replacement - \$50,000;
 - FireSmart Projects for Critical Infrastructure [222] - \$110,000;
 - Skills Development that Leads to Employment [222] - \$11,660;

AND THAT the Union of British Columbia Municipalities be notified that this portion of the CRI – FireSmart grant will be cancelled;

AND THAT the following projects not be carried-forward into 2023:

- Halfmoon Bay Fire Protection [216] – Firehall #2 Redevelopment Assessment - \$45,000, with remaining unspent funds to be returned to operating reserves;
- Regional Water Service [370] – Water Supply and Conservation Public Engagement 2020 (including Water Summit) - \$35,000, with remaining unspent funds to be returned to operating reserves;
- Regional Water Service [370] – Chapman Water Treatment Plant Intake Debris Removal - \$15,000, with remaining unspent funds to be returned to operating reserves;
- Regional Water Service [370] – 2021 Edwards Lake Siphon Carry-over Project - \$63,378, with remaining unspent funds to be returned to operating reserves;
- Regional Water Service [370] – Summer Student (4 months) – Water Asset Inventory Update - \$29,092, with remaining unspent funds to be returned to operating reserves;

AND THAT the Halfmoon Bay Fire Protection [216] Capital Renewal carry-forward be amended to include only the truck purchase in the amount of \$131,548 and the remaining funds be returned to capital reserves;

367/22 cont.

AND FURTHER THAT staff be authorized to proceed with carry-forward projects prior to adoption of the 2023-2027 Financial Plan.

Recommendation No. 3 *2023-2027 Financial Plan Outlook and 2023 Proposed Initiatives*

THAT the report titled 2023-2027 Financial Plan Outlook and 2023 Proposed Initiatives be received for information.

Recommendation No. 4 *2023 Proposed Initiatives – Corporate and Administrative Services*

THAT for 2023 Round 1 Budget, staff present budget proposals for the following Corporate and Administrative Services projects:

- [110] – General Government – Legislative Services Assistant (0.5 FTE);
- [110] – General Government – Cyber Insurance;
- [110] – General Government – Corporate Review - Operational;
- [111] – Asset Management – Corporate Asset Management Training;
- [115] – Human Resources – Human Resources Advisor – Talent Acquisition Specialist (1.4 FTE);
- [115] – Human Resources – LinkedIn Annual Recruiter Package;
- [116] – Purchasing and Risk Management – Business Continuity Management Program;
- [155] – Feasibility (Area F) – Connected Coast Connectivity – Feasibility Study;
- [110 and 117] – General Government / Information Services – Electronic Data Records Management System Conversion (0.6 FTE).

Recommendation No. 5 *2023 Proposed Initiatives – Community Services*

THAT for 2023 Round 1 Budget, staff present budget proposals for the following Community Services projects:

- [310] – Public Transit – Permanent Enhanced Cleaning Standards (1.4 FTE);
- [310] – Public Transit – Standby Compensation (Base Budget);
- [310] – Public Transit – Service Level Base Budget Increase;

367/22 cont.

- [312] – Fleet Maintenance – On Call Compensation (Base Budget);
- [312] – Fleet Maintenance – Corporate Fleet Strategy;
- [313] – Building Maintenance Services – Increased Building Maintenance Requirements (0.12 FTE);
- [315] – Mason Works Yard – Operating Budget Lift (Base Budget);
- [345] – Ports Services – Ports Major Inspections Budget Increase;
- [400] – Cemetery Service - Seaview Cemetery Expansion (0.05 FTE);
- [613] – Recreation Facility Maintenance - Health and Safety Equipment;
- [613] - Recreation Facility Maintenance - Base Budget increase for Snow and Ice Control at Gibsons and Area Community Centre (GACC) and Gibsons and District Aquatic Facility (GDAF);
- [613] - Recreation Facility Maintenance - Viability of Alternate Water Source for Sunshine Coast Arena Ice Maintenance;
- [630] - School Facilities - Joint Use - Joint Use Agreement Implementation;
- [650] - Community Parks - Keats Island Trail Erosion Mitigation (Rosemary Lane) (0.033 FTE);
- [650] - Community Parks - District Lot 1313 Nominal Rent Tenure (NRT) Application;
- [650] - Community Parks - Egmont Park Capital Asset Replacements;
- [650] - Community Parks - Katherine Lake Park and Campground Management Plan;
- [650] - Community Parks - Sunshine Coast Sports Fields Strategy;
- [665] - Bicycle and Walking Paths - Lower Road Retaining Wall Budget Increase (0.009 FTE);

AND THAT the following proposed projects be deferred for the 2023 Budget year and brought forward for future consideration as required:

- [310] – Public Transit – Promotion and Marketing – Sunshine Coast Transit;

367/22 cont.

- [345] – Ports Services – Ports Signage Upgrades and Standardization;
- [613] - Recreation Facility Maintenance - Increased Maintenance Role at Gibsons and District Aquatic Facility (0.2 FTE);

AND FURTHER THAT the following proposed project be referred to 2024 Budget:

- [400] – Cemetery Service - Community Engagement Cemetery Master Plan.

Recommendation No. 6 *2023 Proposed Initiatives – Community Services*

THAT the following proposed project be referred to 2024 Budget:

- [650] - Community Parks - Parks Growth Through Development.

Recommendation No. 7 *2023 Proposed Initiatives – Community Services*

THAT for 2023 Round 1 Budget, staff present budget proposals for the following Community Services projects:

- [400, 650 and 665] - Various Community Services - Parks Permanent Position (1.0 FTE);
- [615, 625, 650 and 680] - Various Community Services - Planning for Recreation Management Software Transition;
- [615 and 625] – Recreation Services - Aquatic Instructor Base Budget Lift;
- [400 and 650] – Various Community Services - Solid Waste Bylaw Implementation (One Time \$6,500 or FT 0.07 for install, and ongoing \$2,600 or FT 0.03);
- [665 and 667] - Bicycle and Walking Paths - Expansion Priorities;

AND THAT the following proposed projects be deferred for the 2023 Budget year and brought forward for future consideration as required:

- [665] - Bicycle and Walking Paths - Roberts Creek Multi Use Trail Re-Development (0.0049 FTE);
- [613 and 614] – Recreation Services - Joint Health and Safety Committee Participation (0.23 FTE);

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- [400, 615, 625, 650 and 680] - Various Community Services - Review of Fees and Charges Bylaws - Parks, Recreation, Pender Harbour Aquatic and Fitness Centre, Cemeteries, and Dakota Ridge;

AND FURTHER THAT the following proposed project be referred to 2024 Budget:

- [665 and 667] - Bicycle and Walking Paths - Network Plan.

Recommendation No. 8 *Gas Tax and Active Transportation Overview*

THAT staff report to 2023 Round 1 Budget with an overview of the Gas Tax versus Active Transportation situation in rural areas, including pros and cons of both, in order to assist with the decision making involved with active transportation planning.

Recommendation No. 9 *2023 Proposed Initiatives – Planning and Development*

THAT for 2023 Round 1 Budget, staff present budget proposals for the following Planning and Development projects:

- [136] – Regional Sustainability Services – Community Climate Action Capacity Building (0.33 FTE);
- [136] - Regional Sustainability Services – Community Climate Action Capacity Building – Association of Vancouver Island and Coastal Communities (AVICC) Membership;
- [200] – Bylaw Enforcement – Bylaw Enforcement Officer (1.0 FTE);
- [200] – Bylaw Enforcement – Bylaw Base Budget Increase;
- [222] – Sunshine Coast Emergency Planning – Contracted Support for Hazard, Risk and Vulnerability Analysis;
- [222] – Sunshine Coast Emergency Planning – Emergency Support Services Program Support;
- [222] – Sunshine Coast Emergency Planning – Community Resilience Investment – FireSmart 2.0 (4.5 FTE);
- [500] – Regional Planning – Regional Housing Coordinator;
- [500] – Regional Planning – Mt. Elphinstone Hydrological Study;
- [500] – Regional Planning – SCRD / Public Lands Comprehensive Review;

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- [504] - Rural Planning Services - Maintaining Planning Service Level (1.0 FTE);
- [520] - Building Inspection Services - Vehicle Replacement;
- [520] - Building Inspection Services - Digital Plan Review Preparedness - Hardware, Software and Training;
- [540] - Hillside Development Project - Headlease Renewal;
- [210, 212, 216, 218] – Various Volunteer Fire Protection - Firefighter Compensation Honorarium and Training;

AND THAT the following proposed project be deferred for the 2023 Budget year and brought forward for future consideration as required:

- [210] – Gibsons and District Fire Protection – Kitchen Appliance Replacement.

Recommendation No. 10 *2023 Proposed Initiatives – Infrastructure Services*

THAT for 2023 Round 1 Budget, staff present budget proposals for the following Infrastructure Service projects:

- [350] – Regional Solid Waste - Islands Clean-Up (Additional Funding - Base Budget);
- [350] - Regional Solid Waste - Future Waste Disposal Option Analysis - Phase 2 (Additional Funding);
- [350] – Regional Solid Waste - Green Waste Program (increased tonnages);
- [351] - Regional Solid Waste (Pender Harbour) - Pender Harbour Transfer Station Upgrades (Phase 2);
- [352] - Regional Solid Waste (Sechelt) - Sechelt Landfill Interim Power Supply;
- [352] - Regional Solid Waste (Sechelt) - Sechelt Landfill Power System Replacement;
- [352] - Regional Solid Waste (Sechelt) - Sechelt Landfill Aggregates;
- [352] - Regional Solid Waste (Sechelt) - Sechelt Landfill Extending Useful Life;
- [352] – Regional Solid Waste (Sechelt – Biocover Feasibility Pilot Phase 2 (Additional Funding);

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- [365] - North Pender Harbour Water Service - Garden Bay Treatment Plant Improvements (Preliminary / Pre-Design Work);
- [365] - North Pender Harbour Water Service - Dam Safety Upgrades to McNeil Lake Dam (Additional Funding);
- [370] - Regional Water Service - Church Road Well Field Project (Base Budget Increase);
- [370] - Regional Water Service - Chapman Siphon Removal;
- [370] - Regional Water Service - Sechelt Nation Government District - Zone Metering;
- [370] - Regional Water Service - Chapman Creek Water Treatment Plant UV Upgrade (Phase 2 - Construction);
- [370] - Regional Water Service - Chapman Creek Water Treatment Plant Chlorine Gas Decommissioning;
- [370] - Regional Water Service - Dam Safety Upgrades to Chapman and Edwards Lakes - Construction Cost Increases;
- [370] - Regional Water Service - Egmont Water Treatment Plant - Feasibility Study and Preliminary Development;
- [370] - Regional Water Service - Chaster Well Upgrades - Well Protection Plan Phase 2 - Additional Funding;
- [370] - Regional Water Service - Church Road Well Field - Compliance Monitoring;
- [370] - Regional Water Service - Chapman Creek Water Treatment Plant - Mechanical Equipment Upgrades;
- [370] - Regional Water Service - Exposed Watermain Rehabilitation Chapman Intake Line - New Project;
- [370] - Regional Water Service - Generator(s) Purchase for Various Sites;
- [370] - Regional Water Service - Pneumatic Boring Tool;
- [370] - Regional Water Service - Eastbourne Groundwater Supply Expansion (Phase 2);
- [387] - Square Bay Wastewater Treatment Plant - Square Bay Collection System - Planning for System Upgrade;
- [387] - Square Bay Wastewater Treatment Plant - Square Bay Collection System - Infiltration Reduction (Phase 1 and 2);

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- [350, 365, 366, 370 and 381 – 395] - Various Infrastructure - Capital Projects Implementation Coordinator (1.0 FTE);
- [365, 366 and 370] - Water Services - Review of SCRD Subdivision Servicing Bylaw No. 320;
- [365, 366 and 370] - Water Services -Water Services - Water Rate Structure Review - Phase 2;
- [365, 366 and 370] - Water Services - Water Strategy Implementation - Development of Water System Action Plans;
- [381 – 395] - Wastewater Treatment Plants (Various) – Pump-out Costs;
- [384 and 385] - Secret Cove / Jolly Roger Wastewater Treatment Plants - Outfall Maintenance Phase 1;

AND THAT the following proposed projects be deferred for the 2023 Budget year and brought forward for future consideration as required:

- [370] – Regional Water Service - Vehicle Purchasing;
- [387] - Square Bay Wastewater Treatment Plant - Square Bay Collection System - Statutory Right of Way.

Recommendation No. 11 *Capital Planning Update*

THAT the report titled Capital Planning Update be received for information.

Recommendation No. 12 *Community Parks [650] 20-Year Capital Plan and Service Overview*

THAT the report titled Community Parks [650] 20-Year Capital Plan and Service Overview be received for information;

AND THAT the Parks Capital Renewal Plan Contribution to Reserves be increased from \$100,000 to \$300,000 for 2023 and increase annually for future years by 2%;

AND THAT Capital expenditures of up to \$100,000 be included in the 2023 Budget;

AND FURTHER THAT the draft 2023-2027 Financial Plan be amended accordingly.

Recommendation No. 13 *2023 Community Recreation Capital Funding Review*

THAT the report titled 2023 Community Recreation Capital Funding Review be received for information.

367/22 cont.

Recommendation No. 14 2023 Community Recreation Capital –
Gibsons and Area Community Centre Zamboni Replacement

THAT for the 2023 Budget, the Gibsons and Area Community Centre's Zamboni Replacement in the amount of \$322,200, be funded through Municipal Finance Authority 5-Year Equipment Finance Loan;

AND THAT a loan of up to \$322,200 for a term of 5 years be requested through the Municipal Finance Authority Equipment Financing Program under section 403(1)(a) of the *Local Government Act* (Liabilities Under Agreement) to fund the Gibsons and Area Community Centre's Zamboni Replacement.

Recommendation No. 15 2023 Community Recreation Capital –
Gibsons and Area Community Centre Package Rooftop Unit Replacement Project

THAT for 2023, the Gibsons and Area Community Centre's Package Rooftop Unit Replacement Project in the amount of \$355,700, be funded through Municipal Finance Authority 5-Year Equipment Finance Loan;

AND THAT a loan of up to \$355,700 for a term of 5 years be requested through the Municipal Finance Authority Equipment Financing Program under section 403(1)(a) of the *Local Government Act* (Liabilities Under Agreement) to fund the Gibsons and Area Community Centre's Package Rooftop Unit Replacement Project.

Recommendation No. 16 2023 Community Recreation Capital –
Community Recreation Fitness Equipment Replacement Project

THAT for the 2023 Budget, the Community Recreation Fitness Equipment Replacement Project in the amount of \$130,200, be funded through Municipal Finance Authority 5-Year Equipment Finance Loan;

AND THAT a loan of up to \$130,200 for a term of 5 years be requested through the Municipal Finance Authority Equipment Financing Program under section 403(1)(a) of the *Local Government Act* (Liabilities Under Agreement) to fund the Community Recreation Fitness Equipment Replacement Project.

Recommendation No. 17 2023 Community Recreation Capital –
Gibsons and Area Community Centre Roof Renewal Project

THAT for the 2023 Budget, the Gibsons and Area Community Centre's Roof Renewal Project in the amount of \$2,899,900 be funded through long-term borrowing (10-Year Loan);

AND THAT an Electoral Approval for a loan of up to \$2,899,900 for a term of 10 years be sought via Alternate Approval Process to fund the Gibsons and Area Community Centre's Roof Renewal Project.

367/22 cont.

Recommendation No. 18 *2023 Community Recreation Capital –
Sechelt Aquatic Centre Phase 1 Roof Renewal Project*

THAT for the 2023 Budget, the Sechelt Aquatic Centre's Phase 1 Roof Renewal Project in the amount of \$556,300 be funded through long-term borrowing (10-Year Loan);

AND THAT an Electoral Approval for a loan of up to \$556,300 for a term of 10 years be sought via Alternate Approval Process to fund the Sechelt Aquatic Centre's Phase 1 Roof Renewal Project.

Recommendation No. 19 *2023 Community Recreation Capital
Funding*

THAT for the 2023 Budget, Contribution to Community Recreation Capital Renewal [615] be increased by \$351,201 to \$1,121,408 and increased by 2% annually thereafter.

Recommendation No. 20 *2023 Community Recreation Capital
Funding*

THAT an additional \$60,000 annually be committed to fund Recreation Programming and increased by 2% annually thereafter (for combined 2023 increase in contributions of \$411,210);

AND THAT the increased be funded through Ad Valorem Taxation (property tax).

Recommendation No. 21 *2023 Community Recreation Capital
Funding*

THAT Capital expenditures of up to \$813,797 be included in the 2023 Budget in addition to debt funded projects above;

AND THAT the amended increases be included as part of the draft 2023-2027 Financial Plan.

Recommendation No. 22 *Gibsons and District Fire Protection Service
[210] 20-Year Capital Plan Update*

THAT the report titled Gibsons and District Fire Protection Service [210] 20-Year Capital Plan Update be received for information;

AND THAT Capital expenditures of up to \$16,100 be included as part of the 2023 Budget;

AND FURTHER THAT the draft 2023-2027 Financial Plan be amended accordingly.

367/22 cont. **Recommendation No. 23** *Roberts Creek Fire Protection Service [212]
20-Year Capital Plan Update*

THAT the report titled Roberts Creek Fire Protection Service [212] 20-Year Capital Plan Update be received for information;

AND THAT the annual funding commitment towards capital renewal for the Roberts Creek Fire Protection Service [212] be increased from \$157,000 to \$190,000 starting in 2023;

AND THAT Capital expenditures of up to \$8,000 be included as part of the 2023 Budget;

AND FURTHER THAT the draft 2023-2027 Financial Plan be amended accordingly.

Recommendation No. 24 *Halfmoon Bay Fire Protection Service [216]
20-Year Capital Plan Update*

THAT the report titled Halfmoon Bay Fire Protection Service [216] 20-Year Capital Plan Update be received for information;

AND THAT the annual funding commitment towards capital renewal for the Halfmoon Bay Fire Protection Service [216] be increased from \$173,000 to \$196,000 starting in 2023;

AND THAT for 2023, the Halfmoon Bay fire Protection Services' Rescue 1 Fire Apparatus Replacement Project in the amount of \$623,200 be funded through long-term borrowing (10-Year Loan);

AND THAT an Electoral Approval for a loan of up to \$623,200 for a term of 10 years be sought via Alternate Approval Process to fund the Halfmoon Bay fire Protection Services' Rescue 1 Fire Apparatus Replacement Project;

AND FURTHER THAT the draft 2023-2027 Financial Plan be amended accordingly.

Recommendation No. 25 *Egmont Fire Protection Service [218] 20-
Year Capital Plan Update*

THAT the report titled Egmont Fire Protection Service [218] 20-Year Capital Plan Update be received for information;

AND THAT the annual funding commitment towards capital renewal for the Egmont Fire Protection Service [218] be increased from \$5,000 to \$10,000 starting in 2023;

AND THAT the annual funding commitment towards capital renewal for the Egmont Fire Protection Service [218] be increased by \$5,000 each subsequent year until 2027 for a 2027 commitment of \$30,000;

367/22 cont. AND FURTHER THAT the draft 2023-2027 Financial Plan be amended accordingly.

CARRIED

Committee of the Whole

It was moved and seconded

368/22

THAT Committee of the Whole recommendation Nos. 1-6 and 8-10 of December 8, 2022 be received, adopted and acted upon as follows:

Recommendation No. 1 *Sunshine Coast 2023 Housing Action Plan*

THAT the report titled Sunshine Coast 2023 Housing Action Plan be received for information;

AND THAT this report and the 2023 Sunshine Coast Housing Action Plan be referred to municipal councils and to shíshálh and Sḱwḱwú7mesh Nations;

AND FURTHER THAT a report on referral comments received be provided to a future Committee.

Recommendation No. 2 *Municipal Regional District Tax (MRDT) Online Accommodation Platform Funding – 2023 Approval*

THAT the report titled Municipal Regional District Tax (MRDT) Online Accommodation Platform Funding – 2023 Approval be received for information;

AND THAT SCRDT's portion of the Online Accommodation Platform Funding through Destination BC and Sunshine Coast Tourism in the amount of \$76,997 be reserved with the intent to continue with a Regional Housing Coordinator through the Regional Planning Service [500];

AND FURTHER THAT a Budget Proposal for the continuation of the Regional Housing Coordinator be brought forward to the 2023 Budget deliberations.

Recommendation No. 3 *2022 Drought Response Financial Update*

THAT the report titled 2022 Drought Response Financial Update be received for information.

Recommendation No. 4 *Waste Reduction Initiatives Program (WRIP) 2022 Recipients*

THAT the report titled Waste Reduction Initiatives Program (WRIP) 2022 Recipients be received for information.

368/22 cont. **Recommendation No. 5** *Infrastructure Services Department – 2022 Q3 Report*

THAT the report titled Infrastructure Services Department – 2022 Q3 Report be received for information.

Recommendation No. 6 *2023 - 2024 BC Transit Annual Operating Agreement Draft Budget*

THAT the report titled 2023 - 2024 BC Transit Annual Operating Agreement Draft Budget be received for information;

AND THAT Budget Proposals for the base budget increases and ongoing cleaning which are included in the draft AOA be brought forward to the 2023 Budget deliberations;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be updated to reflect the draft Annual Operating Agreement budget values as well as the proposed 2023/24 expansion priorities while utilizing reserve funding to mitigate tax increases.

Recommendation No. 8 *2023 Call for Resolutions to the Association of Vancouver Island and Coastal Communities (AVICC)*

THAT the report titled 2023 Call for Resolutions to the Association of Vancouver Island and Coastal Communities (AVICC) be received for information;

AND THAT the Board confirm topics for AVICC resolutions and forward to staff to draft and present to the January 12, 2023, Committee of the Whole meeting.

Recommendation No. 9 *Gibsons and District Fire Protection Commission Minutes of November 22, 2022*

THAT the Gibsons and District Fire Protection Commission Minutes of November 22, 2022 be received for information.

Recommendation No. 10 *Water Supply Advisory Committee Meeting Minutes of November 7, 2022*

THAT the Water Supply Advisory Committee Meeting Minutes of November 7, 2022 be received for information.

CARRIED

Committee of the Whole

It was moved and seconded

369/22

THAT Special Committee of the Whole recommendation Nos. 1-34 of December 9, 2022 be received, adopted and acted upon as follows:

369/22 cont.

Recommendation No. 1 *Frontage Fees*

THAT staff bring forward a report to a future Committee on options and considerations to modify Frontage Fees to a Parcel Tax for the wastewater services.

Recommendation No. 2 *Regional Water Service Area 2023 Rate Bylaw Amendment*

THAT the report titled Regional Water Service Area 2023 Rate Bylaw Amendment be received for information;

AND THAT the *Water Rates and Regulations Bylaw No. 422*, Schedule B be amended to increase the Regional Water Service Area User Fees and Metered Usage Fees by 23.64% and Parcel Taxes by 28.4% for an overall rate increase of 25.39%;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 3 *North Pender Harbour Water Service Area 2023 Rate Bylaw Amendment*

THAT the report titled North Pender Harbour Water Service Area 2023 Rate Bylaw Amendment be received for information;

AND THAT the *Water Rates and Regulations Bylaw No. 422*, Schedule D be amended to increase the North Pender Harbour Water Service Area User Fees and Metered Usage Fees by 29.1% with a 13% increase to Parcel Taxes for an overall rate increase of 23.88%;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 4 *South Pender Harbour Water Service Area 2023 Rate Bylaw Amendment*

THAT the report titled South Pender Harbour Water Service Area 2023 Rate Bylaw Amendment be received for information;

AND THAT the *Water Rates and Regulations Bylaw No. 422*, Schedule E be amended to increase the South Pender Harbour Water Service Area User Fees and Metered Usage Fees by 13% and 13% to Parcel Taxes in 2023 for an overall rate increase of 13%;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 5 *Greaves Road [381] Wastewater 2023 User Fee Review*

THAT the report titled Greaves Road [381] Wastewater 2023 User Fee Review be received for information;

369/22 cont.

AND THAT the *Sewage Treatment Facilities Service Unit Bylaw No. 428*, (Schedule C) be amended to increase the Greaves Road Service Area User Fees to \$627.81 for 2023;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 6 *Greaves Road [381] Wastewater Capital Plan Update*

THAT the report titled Greaves Road [381] Wastewater Capital Plan Update be received for information;

AND THAT the *Sewage Treatment Facilities Service Unit Bylaw No. 428* (Schedule B) be amended to reflect a \$50.00 annual increase in Frontage Fees for Greaves Road, over the next five years, resulting in the following fees: \$450.00 in 2023, \$500.00 in 2024, \$550.00 in 2025, \$600.00 in 2026, and \$650.00 in 2027;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 7 *Woodcreek Park [382] Wastewater 2023 User Fee Review*

THAT the report titled Woodcreek Park [382] Wastewater 2023 User Fee Review be received for information;

AND THAT the *Woodcreek Park Sewer User Rates Bylaw No. 430*, (Schedule A) be amended to increase the Woodcreek Park Service Area User Fee to \$782.45 for 2023;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 8 *Woodcreek Park [382] Wastewater Capital Plan Update*

THAT the report titled Woodcreek Park [382] Wastewater Capital Plan Update be received for information;

AND THAT the *Woodcreek Park Sewer User Rates Bylaw No. 430* (Schedule A) be amended to increase Frontage Fees by \$50.00 for Frontage Fee of \$450.00 for 2023;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 9 *Sunnyside [383] Wastewater 2023 User Fee Review*

THAT the report titled Sunnyside [383] Wastewater 2023 User Fee Review be received for information;

369/22 cont.

AND THAT *Sunshine Coast Regional District Sewage Treatment Facilities Service Unit Bylaw No. 428* (Schedule C) be amended to implement the previously adopted Sunnyside Sewer Service Area User Fee of \$767.59 annually for 2023;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 10 *Sunnyside [383] Wastewater Capital Plan Update*

THAT the report titled Sunnyside [383] Wastewater Capital Plan Update be received for information;

AND THAT the *Sewage Treatment Facilities Service Unit Bylaw No. 428* (Schedule B) be amended to reflect a \$100.00 annual increase in Frontage Fees for Sunnyside, over the next five years, resulting in the following fees: \$402.00 in 2023, \$502.00 in 2024, \$602.00 in 2025, \$702.00 in 2026, and \$802.00 in 2027;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 11 *Jolly Roger [384] Wastewater 2023 User Fee Review*

THAT the report titled Jolly Roger [384] Wastewater 2023 User Fee Review be received for information;

AND THAT the *Sewage Treatment Facilities Service Unit Bylaw No. 428*, (Schedule C) be amended to increase the Jolly Roger Service Area User Fees to \$986.54 for 2023;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 12 *Jolly Roger [384] Wastewater Capital Plan Update*

THAT the report titled Jolly Roger [384] Wastewater Capital Plan Update be received for information;

AND THAT the *Sewage Treatment Facilities Service Unit Bylaw No. 428* (Schedule B) be amended to reflect a \$50.00 annual increase in Frontage Fees for the Jolly Roger Wastewater Service, over the next five years, resulting in the following fees: \$202.00 in 2023, \$252.00 in 2024, \$302.00 in 2025, \$352.00 in 2026, and \$402.00 in 2027;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

369/22 cont.

Recommendation No. 13 *Secret Cove [385] Wastewater 2023 User Fee Review*

THAT the report titled Secret Cove [385] Wastewater 2023 User Fee Review be received for information;

AND THAT the *Sewage Treatment Facilities Service Unit Bylaw No. 428*, (Schedule C) be amended to increase the Secret Cove Service Area User Fees to the following for 2023:

- Secret Cove Residential User Fee: \$793.52
- Secret Cove Marina User Fee: \$810.14
- Secret Cove Restaurant User Fee: \$1,152.58;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 14 *Secret Cove [385] Wastewater Capital Plan Update*

THAT the report titled Secret Cove [385] Wastewater Capital Plan Update be received for information;

AND THAT the *Sewage Treatment Facilities Service Unit Bylaw No. 428* (Schedule B) be amended to reflect a \$100.00 annual increase in Frontage Fees for the Secret Cove Wastewater Service, over the next five years, resulting in the following fees: \$252.00 in 2023, \$352.00 in 2024, \$452.00 in 2025, \$552.00 in 2026, and \$652.00 in 2027;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 15 *Lee Bay [386] Wastewater 2023 User Fee Review*

THAT the report titled Lee Bay [386] Wastewater 2023 User Fee Review be received for information;

AND THAT the Lee Bay Service Area User Fee for 2023 remain the same as 2022 (\$487.67);

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 16 *Lee Bay [386] Wastewater Capital Plan Update*

THAT the report titled Lee Bay [386] Wastewater Capital Plan Update be received for information;

369/22 cont.

AND THAT the *Sewage Treatment Facilities Service Unit Bylaw No. 428* (Schedule B) be amended to reflect a \$50.00 annual increase in Frontage Fees for the Lee Bay Wastewater Service, over the next five years, resulting in the following fees: \$252.00 in 2023, \$302.00 in 2024, \$352.00 in 2025, \$402.00 in 2026, \$452.00 in 2027;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 17 *Square Bay [387] Wastewater 2023 User Fee Review*

THAT the report titled Square Bay [387] Wastewater 2023 User Fee Review be received for information;

AND THAT the *Sewage Treatment Facilities Service Unit Bylaw No. 428*, (Schedule C) be amended to increase the Square Bay Service Area User Fees to \$1,281.02 for 2023;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 18 *Square Bay [387] Wastewater Capital Plan Update*

THAT the report titled Square Bay [387] Wastewater Capital Plan Update be received for information;

AND THAT the *Sewage Treatment Facilities Service Unit Bylaw No. 428* (Schedule B) be amended to reflect a \$50.00 annual increase in Frontage Fees for the Square Bay Wastewater Service, over the next five years, resulting in the following fees: \$267.00 in 2023, \$317.00 in 2024, \$367.00 in 2025, \$417.00 in 2026, \$467.00 in 2027;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 19 *Langdale [388] Wastewater 2023 User Fee Review*

THAT the report titled Langdale [388] Wastewater 2023 User Fee Review be received for information;

AND THAT the *Sewage Treatment Facilities Service Unit Bylaw No. 428*, (Schedule C) be amended to increase the Langdale Service Area User Fees to \$1,427.22 for 2023;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

369/22 cont. **Recommendation No. 20** *Langdale [388] Wastewater Capital Plan Update*

THAT the report titled Langdale [388] Wastewater Capital Plan Update be received for information;

AND THAT the *Sewage Treatment Facilities Service Unit Bylaw No. 428* (Schedule B) be amended to increase the Frontage Fee for the Langdale Wastewater Service by \$50.00, resulting in a 2023 Frontage Fee of \$450.00, to be reviewed again prior to the 2024 budget;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 21 *Canoe Road [389] Wastewater 2023 User Fee Review*

THAT the report titled Canoe Road [389] Wastewater 2023 User Fee Review be received for information;

AND THAT the Canoe Road Sewer Service Area User Fee for 2023 remain the same as 2022 (\$985.31);

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 22 *Canoe Road [389] Wastewater Capital Plan Update*

THAT the report titled Canoe Road [389] Wastewater Capital Plan Update be received for information;

AND THAT the *Sewage Treatment Facilities Service Unit Bylaw No. 428* (Schedule B) be amended to reflect a \$50.00 annual increase in Frontage Fees for the Canoe Road Wastewater Service, over the next five years, resulting in the following fees: \$474.00 in 2023, \$524.00 in 2024, \$574.00 in 2025, \$624.00 in 2026, and \$674.00 in 2027;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 23 *Merrill Crescent [390] Wastewater 2023 User Fee Review*

THAT the report titled Merrill Crescent [390] Wastewater 2023 User Fee Review be received for information;

AND THAT the Merrill Crescent Sewer Service Area User Fee for 2023 remain the same as 2022 (\$1,948,25);

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

369/22 cont.

Recommendation No. 24 *Merrill Crescent [390] Wastewater Capital Plan Update*

THAT the report titled Merrill Crescent [390] Wastewater Capital Plan Update be received for information;

AND THAT the *Sewage Treatment Facilities Service Unit Bylaw No. 428* (Schedule B) be amended to reflect a \$50.00 annual increase in Frontage Fees for the Merrill Crescent Wastewater Service, over the next five years, resulting in the following fees: \$450.00 in 2023, \$500.00 in 2024, \$550.00 in 2025, \$600.00 in 2026, and \$650.00 in 2027;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 25 *Curran Road [391] Wastewater 2023 User Fee Review*

THAT the report titled Curran Road [391] Wastewater 2023 User Fee Review be received for information;

AND THAT the *Sewage Treatment Facilities Service Unit Bylaw No. 428*, (Schedule C) be amended to increase the Curran Road Service Area User Fees to \$668.38 for 2023;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 26 *Curran Road [391] Wastewater Capital Plan Update*

THAT the report titled Curran Road [391] Wastewater Capital Plan Update be received for information;

AND THAT the *Sewage Treatment Facilities Service Unit Bylaw No. 428* (Schedule B) be amended to reflect a \$50.00 annual increase in Frontage Fees for the Curran Road Wastewater Service, over the next five years, resulting in the following fees: \$303.00 in 2023, \$353.00 in 2024, \$403.00 in 2025, \$453.00 in 2026, and \$503.00 in 2027;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 27 *Roberts Creek Co-housing [392] Wastewater 2023 User Fee Review*

THAT the report titled Roberts Creek Co-housing [392] Wastewater 2023 User Fee Review be received for information;

AND THAT the *Sewage Treatment Facilities Service Unit Bylaw No. 428*, (Schedule C) be amended to increase the Roberts Creek Co-housing Service Area User Fees to \$1,247.10 for 2023;

369/22 cont.

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 28 *Robert's Creek Co-Housing [392] Wastewater Capital Plan Update*

THAT the report titled Robert's Creek Co-Housing [392] Wastewater Capital Plan Update be received for information;

AND THAT the *Sewage Treatment Facilities Service Unit Bylaw No. 428* (Schedule B) be amended to reflect a \$50.00 increase in Frontage Fees for the Roberts Creek Wastewater Service, resulting in a fee of \$450.00 for 2023;

AND THAT the Capital Plan be reviewed and presented to the Board prior to the adoption of the 2024 Budget;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 29 *Lily Lake [393] Wastewater 2023 User Fee Review*

THAT the report titled Lily Lake [393] Wastewater 2023 User Fee Review be received for information;

AND THAT the *Sewage Treatment Facilities Service Unit Bylaw No. 428*, (Schedule C) be amended to increase the Lily Lake Service Area User Fees to \$992.83 for 2023;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 30 *Lily Lake [393] Wastewater Capital Plan Update*

THAT the report titled Lily Lake [393] Wastewater Capital Plan Update be received for information;

AND THAT the *Sewage Treatment Facilities Service Unit Bylaw No. 428* (Schedule B) be amended to reflect a \$50.00 annual increase in Frontage Fees for the Lily Lake Wastewater Service, over the next five years, resulting in the following fees: \$254.00 in 2023, \$304.00 in 2024, \$354.00 in 2025, \$404.00 in 2026, and \$454.00 in 2027;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 31 *Painted Boat [394] Wastewater 2023 User Fee Review*

THAT the report titled Painted Boat [394] Wastewater 2023 User Fee Review be received for information;

369/22 cont.

AND THAT the Painted Boat Service Area User Fees for 2023 remain the same as 2022;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 32 *Painted Boat [394] Wastewater Capital Plan Update*

THAT the report titled Painted Boat [394] Wastewater Capital Plan Update be received for information;

AND THAT the *Painted Boat Sewage Treatment Facilities Fees and Charges Bylaw No. 644* (Schedule A) be amended to reflect a \$50.00 annual increase in Frontage Fees for the Painted Boat Wastewater Service, over the next five years, resulting in the following fees: \$352.00 in 2023, \$402.00 in 2024, \$452.00 in 2025, \$502.00 in 2026, and \$552.00 in 2027;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 33 *Sakinaw Ridge [395] Wastewater 2023 User Fee Review*

THAT the report titled Sakinaw Ridge [395] Wastewater 2023 User Fee Review be received for information;

AND THAT the Sakinaw Ridge Sewer Service Area User Fee for 2023 remain the same as 2022 (\$1,323.63);

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

Recommendation No. 34 *Sakinaw Ridge [395] Wastewater Capital Plan Update*

THAT the report titled Sakinaw Ridge [395] Wastewater Capital Plan Update be received for information;

AND THAT *Sakinaw Ridge Community Sewage Treatment System Fees and Charges Bylaw No. 714* (Schedule A) be amended to increase Frontage Fees by 2%, resulting in a 2023 Frontage Fee of \$862.18;

AND FURTHER THAT the 2023-2027 Financial Plan be amended accordingly.

CARRIED

BYLAWS

Bylaw 422.41 **It was moved and seconded**

370/22 THAT *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.41, 2022* be read a first time.

CARRIED

Bylaw 422.41 **It was moved and seconded**

371/22 THAT *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.41, 2022* be read a second time.

CARRIED

Bylaw 422.41 **It was moved and seconded**

372/22 THAT *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.41, 2022* be read a third time.

CARRIED

Bylaw 422.41 **It was moved and seconded**

373/22 THAT *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.41, 2022* be adopted.

CARRIED

Bylaw 428.25 **It was moved and seconded**

374/22 THAT *Sunshine Coast Regional District Sewage Treatment Facilities Service Unit Amendment Bylaw No. 428.25, 2022* be read a first time.

CARRIED

Bylaw 428.25 **It was moved and seconded**

375/22 THAT *Sunshine Coast Regional District Sewage Treatment Facilities Service Unit Amendment Bylaw No. 428.25, 2022* be read a second time.

CARRIED

Bylaw 428.25 **It was moved and seconded**

376/22 THAT *Sunshine Coast Regional District Sewage Treatment Facilities Service Unit Amendment Bylaw No. 428.25, 2022* be read a third time.

CARRIED

- Bylaw 428.25 **It was moved and seconded**
377/22 THAT *Sunshine Coast Regional District Sewage Treatment Facilities Service Unit Amendment Bylaw No. 428.25, 2022* be adopted.
CARRIED
- Bylaw 430.15 **It was moved and seconded**
378/22 THAT *Woodcreek Park Sewer User Rates Amendment Bylaw No. 430.15, 2022* be read a first time.
CARRIED
- Bylaw 430.15 **It was moved and seconded**
379/22 THAT *Woodcreek Park Sewer User Rates Amendment Bylaw No. 430.15, 2022* be read a second time.
CARRIED
- Bylaw 430.15 **It was moved and seconded**
380/22 THAT *Woodcreek Park Sewer User Rates Amendment Bylaw No. 430.15, 2022* be read a third time.
CARRIED
- Bylaw 430.15 **It was moved and seconded**
381/22 THAT *Woodcreek Park Sewer User Rates Amendment Bylaw No. 430.15, 2022* be adopted.
CARRIED
- Bylaw 644.8 **It was moved and seconded**
382/22 THAT *Painted Boat Sewage Treatment Facilities Fees and Charges Amendment Bylaw No. 644.8, 2022* be read a first time.
CARRIED
- Bylaw 644.8 **It was moved and seconded**
383/22 THAT *Painted Boat Sewage Treatment Facilities Fees and Charges Amendment Bylaw No. 644.8, 2022* be read a second time.
CARRIED
- Bylaw 644.8 **It was moved and seconded**
384/22 THAT *Painted Boat Sewage Treatment Facilities Fees and Charges Amendment Bylaw No. 644.8, 2022* be read a third time.
CARRIED

Bylaw 644.8 **It was moved and seconded**
385/22 THAT *Painted Boat Sewage Treatment Facilities Fees and Charges Amendment Bylaw No. 644.8, 2022* be adopted.

CARRIED

Bylaw 714.6 **It was moved and seconded**
386/22 THAT *Sakinaw Ridge Community Sewage Treatment System Fees and Charges Amendment Bylaw No. 714.6, 2022* be read a first time.

CARRIED

Bylaw 714.6 **It was moved and seconded**
387/22 THAT *Sakinaw Ridge Community Sewage Treatment System Fees and Charges Amendment Bylaw No. 714.6, 2022* be read a second time.

CARRIED

Bylaw 714.6 **It was moved and seconded**
388/22 THAT *Sakinaw Ridge Community Sewage Treatment System Fees and Charges Amendment Bylaw No. 714.6, 2022* be read a third time.

CARRIED

Bylaw 714.6 **It was moved and seconded**
389/22 THAT *Sakinaw Ridge Community Sewage Treatment System Fees and Charges Amendment Bylaw No. 714.6, 2022* be adopted.

CARRIED

Director White left the meeting at 2:51 p.m.

The Board recessed from 2:51 p.m. and reconvened at 2:56 p.m.

The Chair exercised his right of reconsideration per Local Government Act s.217(1).

Reconsideration **It was moved and seconded**
390/22 THAT resolution 321/22 recommendation No. 4 from the Regular Board meeting of November 24, 2022 be brought forward for reconsideration and amendment as follows:

Recommendation No. 4 *Sechelt Aquatic Centre Fire Sprinkler System Replacement Project Update*

THAT the report titled Sechelt Aquatic Centre Fire Sprinkler System Replacement Project Update be received for information;

- 390/22 cont. AND THAT system replacement *Option #1 Wet Sprinkler System* be approved for detailed design and construction tendering;
- AND THAT the Sechelt Aquatic Centre Fire Sprinkler System Replacement project budget be increased from \$180,200 to \$567,292 (plus GST), with the increase of \$387,092 and total project be funded from short-term debt;
- AND THAT the Sunshine Coast Regional District authorize up to \$562,092 to be borrowed under Section 403 of the *Local Government Act*, from the Municipal Finance Authority, for the purpose of the Sechelt Aquatic Centre Fire Sprinkler System Replacement Project;
- AND THAT the loan be repaid within 5 years, with no rights of renewal;
- AND THAT the 2022-2026 Financial Plan be amended accordingly;
- AND FURTHER THAT a proposal for the removal of the linear heat detection system be brought forward as part of the 2024 Budget.

DEFEATED

Bylaw 735.2 **It was moved and seconded**

- 391/22 THAT the report titled 2022-2026 Financial Plan Bylaw Amendments be received for information;
- AND FURTHER THAT the 2022-2026 Financial Plan Bylaw (735.2) and related schedules be amended to include changes from July 15, 2022 to December 8, 2022.

CARRIED

Bylaw 735.2 **It was moved and seconded**

- 392/22 THAT *Sunshine Coast Regional District Financial Plan Amendment Bylaw No. 735.2, 2022* be read a first time.

CARRIED

Bylaw 735.2 **It was moved and seconded**

- 393/22 THAT *Sunshine Coast Regional District Financial Plan Amendment Bylaw No. 735.2, 2022* be read a second time.

CARRIED

Bylaw 735.2 It was moved and seconded

394/22 THAT *Sunshine Coast Regional District Financial Plan Amendment Bylaw No. 735.2, 2022* be read a third time.

CARRIED

Bylaw 735.2 It was moved and seconded

395/22 THAT *Sunshine Coast Regional District Financial Plan Amendment Bylaw No. 735.2, 2022* be adopted.

CARRIED

The Board moved In Camera at 3:11 p.m.

IN CAMERA It was moved and seconded

396/22 THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (f), (g), (i) and (k) of the *Community Charter* – “personal information about an identifiable individual ...”, “law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation...”, “litigation or potential litigation affecting the municipality”, “the receipt of advice that is subject to solicitor-client privilege...” and “negotiations and related discussions respecting the proposed provision of a municipal service...”.

CARRIED

The Board moved out of In Camera at 3:23 p.m.

RELEASE OF ITEMS FROM IN CAMERA**Appointments It was moved and seconded**

397/22 THAT thank you letters be sent to Grant Henderson (Halkett Bay), John Howcroft (Halfmoon Bay) and Rick Wagner (Eastbourne) for their service as Ports Monitor Committee representatives;

AND THAT Trish Cowley be appointed as the Ports Monitor Committee representative for the Eastbourne dock for a two-year term;

AND FURTHER THAT staff continue with recruitment for Ports Monitor Committee representatives for Halkett Bay, Halfmoon Bay, Vaucroft and Port Graves docks.

CARRIED

ADJOURNMENT

398/22 THAT the Special Board meeting be adjourned.

CARRIED

The meeting adjourned at 3:24 p.m.

Certified correct _____

Corporate Officer

Confirmed this _____ day of _____

Chair

Poverty Reduction Action Project 2022-2023

OVERVIEW OF PROJECT

The release of the Sunshine Coast Poverty Reduction Strategy and Framework in 2021 provided an in-depth overview of challenges facing low-income residents on the Coast and a summary of recommendations and next steps.

The Sunshine Coast Poverty Reduction Project builds on the recommendations in the Poverty Reduction Strategy, turning some recommendations into actionable projects that can be launched within the funded project timeframe & sets the foundation for building capacity and more efficient and effect collaborative work in the years ahead

The Poverty Reduction Project is working in five areas. Within these five areas, our efforts are focused on specific, evidence informed poverty reduction activities that share similarities to other regional, provincial, and national initiatives and efforts.

The five areas are as follows:

- Financial empowerment and literacy
- Digital Equity and Inclusion
- Communications
- Collaborative working and Collective Impact
- Information, Support and Referral Services

This project is a collective effort on behalf of all local governments, funded through the Union of British Columbia Municipalities and administered through the Sunshine Coast Resource Centre.

The Resource Centre has been one of the Sunshine Coast's key social service providers since 1992.

**SUNSHINE COAST REGIONAL DISTRICT
ELECTORAL AREA SERVICES COMMITTEE**

December 15, 2022

RECOMMENDATIONS FROM THE ELECTORAL AREA SERVICES COMMITTEE MEETING HELD IN THE BOARDROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:	Chair	Electoral Area E	D. McMahon
	Directors	Electoral Area A Electoral Area B Electoral Area D Electoral Area F	L. Lee J. Gabias K. Backs (part) K. Stamford
ALSO PRESENT:	Chief Administrative Officer		D. McKinley
	Corporate Officer		S. Reid
	General Manager, Community Services		S. Gagnon (part)
	Manager, Asset Management		K. Doyle (part)
	Manager, Communications		A. Buckley (part)
	General Manager, Planning & Development		I. Hall
	Manager, Planning & Development		J. Jackson
	Senior Planner		Y. Siao
	Corporate & Administrative Services Assistant		T. Crosby
	Recording Secretary		A. O'Brien
	Media		1
	Public		7
	Electoral Area B (Alt.)		L. Dix (Alt.) (part)

CALL TO ORDER **9:30 a.m.**

AGENDA The agenda was adopted as presented.

PRESENTATIONS and DELEGATIONS

Linda McMahon, President, Andy Jones-Cox, Vice-President, and Don Cunliffe, Director, Halfmoon Bay Community Association addressed the Committee regarding Coopers Green Hall Replacement Project -Construction Update.

REPORTS

Recommendation No. 1 *Coopers Green Hall Construction Replacement Project Update - New Information*

The Electoral Area Services Committee recommended that the report titled Coopers Green Hall Construction Replacement Project Update - New Information be received for information;

AND THAT the SCRD conduct a community check-in through an on-line survey, which will be open to all service participants of Community Parks (electoral area communities) including Halfmoon Bay, for an indication of what option may be supported;

AND FURTHER THAT staff report back in Q1 2023 with the results of the online survey for the Board's consideration with respect to identifying a site for the new community hall in Halfmoon Bay.

The Committee recessed at 11:05 a.m. and reconvened at 11:20 a.m.

Director Backs declared a conflict of interest due to his relationship with the Royal Canadian Legion, Branch 219 (Roberts Creek) and left the meeting at 11:20 am.

Erica Reimer, Roberts Creek Legion Branch 219 clarified that outdoor music, entertainment events and patio service would be finished at 8:00 p.m.

Recommendation No. 2 *LCRB Liquor Primary New Outdoor Patio Application (038526) - Royal Canadian Legion Branch 219 (Roberts Creek)*

The Electoral Area Services Committee recommended that the report titled Liquor and Cannabis Regulation Branch (LCRB) Liquor Primary New Outdoor Patio Application (038526) - Royal Canadian Legion Branch 219 (Roberts Creek) be received for information;

AND THAT Sunshine Coast Regional District (SCRD) respond to LCRB recommending that the proposed Liquor Primary Outdoor Patio application proceed to LCRB review and the issuance of the liquor license and the operation of the patio under this license be subject to the following requirements:

1. No outdoor music or entertainment be allowed on the subject patio.

Director Lee opposed.

Director Backs rejoined the meeting at 11:52 a.m.

Recommendation No. 3 *RFP 2250002 – Planning Enhancement Project 1 (PEP1) – Local Government Development Approvals Grant Program Contract Award*

The Electoral Area Services Committee recommended that the report titled Request for Proposal (RFP) 2250002 – Planning Enhancement Project 1 (PEP1) – Local Government Development Approvals Grant Program Contract Award be received for information;

AND THAT the grant-funded contract to provide consulting services related to PEP1 – Local Government Approvals Grant Program be awarded to KPMG LLP in the amount of up to \$185,170 (excluding GST);

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

The Committee recessed at 11:54 a.m. and reconvened at 12:01 p.m.

Recommendation No. 4 *2023 Electoral Areas' Grant-in-Aid Timelines*

The Electoral Area Services Committee recommended that the report titled 2023 Electoral Areas' Grant-in-Aid Timelines be received for information;

AND THAT the timeline with respect to the 2023 Electoral Areas' Grant-in-Aid process be approved as presented or amended.

Recommendation No. 5 *Egmont/Pender Harbour APC Meeting Minutes of June 29, 2022*

The Planning and Development Committee recommended that the Egmont/Pender Harbour Advisory Planning Commission meeting minutes of June 29, 2022 be received for information.

Recommendation No. 6 *West Howe Sound APC Meeting Minutes of November 22, 2022*

The Planning and Development Committee recommended that the West Howe Sound Advisory Planning Commission meeting minutes of November 22, 2022 be received for information.

ADJOURNMENT 12:07 p.m.

Committee Chair