



# SUNSHINE COAST REGIONAL DISTRICT



## REGULAR BOARD MEETING TO BE HELD IN THE BOARDROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

THURSDAY, JANUARY 12, 2023

### AMENDED AGENDA

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**CALL TO ORDER 2:00 p.m.**

#### AGENDA

1. Adoption of agenda

#### MINUTES

2. Special Board meeting minutes of December 15, 2022 Annex A  
Pages 1 - 30

#### BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

#### PRESENTATIONS AND DELEGATIONS

3. Chris Hergesheimer, Sunshine Coast Resource Centre  
Regarding Poverty Reduction Action Project Annex B  
p 31

#### REPORTS

4. Electoral Area Services Committee recommendation Nos. 1-6 of  
December 15, 2022 Annex C  
pp 32 - 34
- 4a. **⇒ADD** Committee of the Whole recommendation Nos. 2 and 4 of  
January 12, 2023 Annex D  
p 35

#### COMMUNICATIONS

#### MOTIONS

5. Notice of Motion: Emergency Operation Centre (EOC) Activations  
(Director McMahon)

THAT that staff prepare a report outlining the financial and organizational impacts to the SCR D of repeated and overlapping EOC activations over the last three years.



**Recommendation No. 2** *Infrastructure Planning Grant Program – Grant Application for Square Bay Wastewater Collection System Upgrade Planning Study*

THAT the report titled Infrastructure Planning Grant Program – Grant Application for Square Bay Wastewater Collection System Upgrade Planning Study be received for information;

AND THAT a grant application of up to \$15,000 be submitted on behalf of the Sunshine Coast Regional District (SCRD) for the Square Bay Wastewater Collection System Upgrade Planning Study through the Infrastructure Planning Grant Program;

AND THAT the SCRCD supports the Square Bay Wastewater Collection System Upgrade Planning Study and commits to its share of up to \$5,000 of Operating Reserves to fund the unfunded portion of the project;

AND FURTHER THAT this recommendation be forwarded to the January 12, 2023 Regular Board meeting.

**Recommendation No. 4** *Community Emergency Preparedness Fund – Approval of Extreme Heat Risk Mapping, Assessment and Planning Grant*

THAT the report titled Community Emergency Preparedness Fund – Approval of Extreme Heat Risk Mapping, Assessment and Planning Grant be received for information;

AND THAT the SCRCD accept the Community Emergency Preparedness Fund grant for Extreme Heat Risk Mapping, Assessment and Planning valued at \$120,000 and the SCRCD will provide overall grant management;

AND THAT a Budget Proposal for the project be forwarded for consideration as part of the 2023 Budget;

AND THAT the delegated authorities be authorized to execute the Approval Agreement and accept the Terms and Conditions;

AND FURTHER THAT this recommendation be forwarded to the Regular Board meeting of January 12, 2023.

## SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

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**TO:** SCRD Regular Board Meeting (Late Item) – January 12, 2023

**AUTHOR:** Tina Perreault, General Manager, Corporate Services / Chief Financial Officer

**SUBJECT:** Amendment-Water Rates and Regulations Bylaw No. 422, Schedule B

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### RECOMMENDATION(S)

**THAT the report titled Amendment-Water Rates and Regulations Bylaw No. 422, Schedule B be received for information;**

**AND THAT the Water Rates and Regulations Bylaw No. 422, Schedule B for Metered Usage Fees be amended to \$1.93 per cubic meter to reflect the 23.64% increase for 2023 from \$2.56 approved in error December 15, 2022.**

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### BACKGROUND

At the December 15, 2022 Special Board Meeting, the following motion (369/22) was approved:

**Recommendation No. 2**      *Regional Water Service Area 2023 Rate Bylaw Amendment*

THAT the report titled Regional Water Service Area 2023 Rate Bylaw Amendment be received for information;

AND THAT the *Water Rates and Regulations Bylaw No. 422, Schedule B* be amended to increase the Regional Water Service Area User Fees and Metered Usage Fees by 23.64% and Parcel Taxes by 28.4% for an overall rate increase of 25.39%;

AND FURTHER THAT the 2023-2027 Draft Financial Plan be amended accordingly.

The revised *Water Rates and Regulations Bylaw No. 422, Schedule B* was presented and adoption by the Board at the same meeting.

It has been discovered that the metered usage fee was overstated in the Bylaw and needs to be amended. The purpose of this report is in preparation of amending the Bylaw to reflect the correct fee for 2023.

### DISCUSSION

The previous rate in the Bylaw was \$1.56 (2022) and was changed to \$2.56 (2023) which is a 64% change, not a 23.64% change as approved by the Board (see excerpt below).

2022 rate in Bylaw:

3.	<u>Meter Rates – billed quarterly</u>	<u>Per Quarter</u>
	Per cubic metre	\$ 1.56
	Minimum charge per quarter (meter rental extra)	\$131.73

2023 Rate change in error:

3.	<u>Meter Rates – billed quarterly</u>	<u>Per Quarter</u>
	Per cubic metre	\$ 2.56
	Minimum charge per quarter (meter rental extra)	\$162.87

The rate should be \$1.93 per cubic metre and the revised Schedule B in the Bylaw has been prepared for adoption.

As the incorrect rate has not been billed for there are no implications to users. Future communication and bills will articulate the correct rate of \$1.93 per cubic metre.

**STRATEGIC PLAN AND RELATED POLICIES**

n/a

**CONCLUSION**

The revised *Water Rates and Regulations Bylaw No. 422*, Schedule B approved at the December 15, 2023 Board meeting was overstated and needs to be amended from \$2.56 to \$1.93 per cubic metre which reflects the 23.64% change as approved by the Board.

Reviewed by:			
Manager		Finance	
GM		Legislative	
CAO		Communications	

**SUNSHINE COAST REGIONAL DISTRICT**

**BYLAW NO. 422.42**

A bylaw to amend Sunshine Coast Regional District  
Revised Water Rates and Regulations Bylaw No. 422, 1995

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The Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This Bylaw may be cited as *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.42, 2023*.
2. *Sunshine Coast Regional District Revised Water Rates and Regulations Bylaw No. 422, 1995* is hereby amended as follows:
  - a) Strike out the per cubic metre rate of \$2.56 in Schedule “B” section 3. “Meter Rates – billed quarterly” and replace it with \$1.93.

READ A FIRST TIME	this	12 <sup>th</sup>	day of	January, 2023
READ A SECOND TIME	this	12 <sup>th</sup>	day of	January, 2023
READ A THIRD TIME	this	12 <sup>th</sup>	day of	January, 2023
ADOPTED	this	12 <sup>th</sup>	day of	January, 2023

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CORPORATE OFFICER

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CHAIR