



TRANSPORTATION ADVISORY COMMITTEE

Thursday, October 21, 2021
Held Electronically
and Transmitted via the SCRD Boardroom,
1975 Field Road, Sechelt, B.C.

AGENDA

CALL TO ORDER 3:30 p.m.

AGENDA

1. Adoption of Agenda

PRESENTATIONS AND DELEGATIONS

2. Nicholas Weswick, Secretary-Treasurer, School District No. 46
Regarding Active Transportation Verbal

MINUTES

3. Transportation Advisory Committee Meeting Minutes of
July 15, 2021 – *for receipt only* Annex A
pp 1 - 4

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

REPORTS

4. Select Committee Review Annex B
pp 5 - 13
Chief Administrative Officer
5. BC Ferries Route 3 Traffic Statistics and Report Annex C
pp 14-15
Diana Mumford, Southern Sunshine Coast Ferry Advisory
Committee
6. Bike Sense and Active Transportation Report Card Annex D
pp 16-17
Alun Woolliams, Transportation Choices Sunshine Coast

COMMUNICATIONS

NEW BUSINESS / ROUNDTABLE

ADJOURNMENT

**SUNSHINE COAST REGIONAL DISTRICT
TRANSPORTATION ADVISORY COMMITTEE
July 15, 2021**

MINUTES OF THE TRANSPORTATION ADVISORY COMMITTEE MEETING HELD
ELECTRONICALLY IN ACCORDANCE WITH MINISTERIAL ORDER M192 AND
TRANSMITTED VIA THE BOARDROOM OF THE SUNSHINE COAST REGIONAL DISTRICT
OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:

(Voting Members)	Director, Electoral Area E, Chair Director, Electoral Area F Director, Electoral Area D Director, Electoral Area B Director, District of Sechelt Director, Town of Gibsons Transportation Choices (TraC) Trustee, School District No. 46 Southern Sunshine Coast Ferry Advisory Committee Ministry of Transportation and Infrastructure Ministry of Transportation and Infrastructure Capilano Highways	D. McMahon M. Hiltz A. Tize L. Pratt M. McLean (Alt) D. Croal (Alt) A. Woolliams S. Haines D. Mumford M. Braun J. Tasker E. Paris
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ALSO PRESENT:

(Non-Voting)	Chief Administrative Officer GM, Planning and Community Development Manager, Transit and Fleet Sunshine Coast Tourism Sunshine Coast Highways Society Capilano Highways SCRD Administrative Assistant / Recorder Public Media	D. McKinley I. Hall J. Walton P. Kamon M. Bryce S. Drummond T. Crosby 1 0
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CALL TO ORDER 3:31 p.m.

AGENDA The agenda was adopted as presented.

PRESENTATIONS AND DELEGATIONS**MINUTES**

Recommendation No. 1 *Transportation Advisory Committee Meeting Minutes of
April 15, 2021*

The Transportation Advisory Committee recommended that the Transportation Advisory Committee meeting minutes of April 15, 2021 be received for information.

REPORTS

Recommendation No. 2 *BC Ferries Route 3 Traffic Statistics*

The Transportation Advisory Committee recommended that the report titled BC Ferries Route 3 Traffic Statistics be received for information.

Discussion included the following points:

- *June 2021 ferry statistics not available at the time of the reporting;*
- *Proposed reservation system change caused public concern and a list of the concerns from ferry advisory members were submitted for a meeting with Mark Collins, though the project was eventually cancelled.*
- *Better communication and consultation from BC Ferries with communities before making decisions – survey on BC Ferries site has not hit the mark on this project – many people on the Coast impacted.*
- *Advisory Committee meeting minutes not published in a timely way or not being posted on BC Ferries website at all.*

Recommendation No. 3 *Active Transportation*

The Transportation Advisory Committee recommended that the report titled TraC Agenda for July 15, 2021 regarding Active Transportation Weeks be received for information.

Discussion included the following points:

- *Looking for Local Government involvement and ways to participate;*
- *Cyclists need to learn and follow the rules of the road and take safety measures and precautions – many conflicts reported concerning cyclists and pedestrians sharing the road;*
- *Shoulder Grading – coordinated and prioritized with other activities (ditching, brushing, paving, etc.) which are planned by MOTI and work schedules completed on an annual basis. Shoulder Grading was added as a priority for 2021 maintenance budget items for this year. The prioritization list is completed by Capilano Highways and MOTI approves the list.*
- *Roadwork on Lower Road caused sand on the road, Capilano Highways remediated. Capilano Highways will take the Committee's suggestions under advisement to ensure the community is better informed of roadwork and debris potential. Signage posted at mailboxes and throughout the area, communication to SCRD to allow Directors to update the community and also other stakeholders coast wide.*
- *Active Transportation Gap Assessment Study from MOTI - local governments look forward to receiving the information. Michael Braun to action and meet with stakeholders to discussion action plans and create the communication plan when the results are received.*
- *Memorandum of Understanding (MOU) regarding Gas Tax use for shoulder repair – utilization for gas tax subject to the MOU signing by all parties. SCRD to bring forward to future Planning and Community Development meeting.*

Highway Median Maintenance

Councillor / Alternate Director McLean provided an update that Sechelt Indian Government District and District of Sechelt provided clean-up and maintenance between Chapley Avenue and Wharf Avenue after there was maintenance on Highway 101 as Capilano Highways was not

timely with maintenance standards. MOTI and Capilano Highways were unaware of the work and unauthorized lane closure on the highway – local government should communicate the need for any maintenance and clean-up issues to MOTI and Capilano Highways.

Maintenance standards – are to clean the areas 3 times per year with sweeping completed as soon as possible once winter is over to clear accumulations – frequencies to be checked (2-3 times). Specifications that trigger sweeping can be confirmed – accumulation greater than a certain number of cubic centimeters picked up right away or instances of spills.

With greater industrial activity there has been more debris – Capilano Highways will work with District of Sechelt on this particular instance to discuss if more cleaning is required – Director McLean will report back to District of Sechelt staff.

ROUNDTABLE

Committee members provided roundtable updates as follows:

Joey Tasker (MOTI) – new contact. Two years of experience with the Ministry of Transportation and Infrastructure in Fort St. John and Grand Forks.

Michael Braun (MOTI) – nothing new to report. Joey will be the first point of contact.

Eric Paris (Capilano Highways) – nothing further.

Paul Kamon (Sunshine Coast Tourism) – E-Bike Initiatives – consultants to develop a business plan for e-bikes at visitor centres (capital funding available to purchase e-bikes). Starting work on Destination Development projects such as Active Transportation, Highway 101 “points of interest” and signage / wayfinding. Promoting cycling through sustainability initiative.

Diana Mumford (Southern SC Ferry Advisory) - noted that Route 3 was not considered a major route until 2012 in the BC Ferries service contract. When a route is considered major, it does not receive funding service fees from the provincial government. Route 3 funding fees were stopped in 2013 due to the designation of major route and this impacts opportunities to get another ferry on the coast - received \$2.3M in 2012. Route 3 is struggling in sailings to have enough room for all the people coming. June stats will be higher.

Samantha Haines (School District No. 46) – attending on behalf of Nicholas Weswick and Sue Gerard - continuing with a review of the transportation committee. Schools buses will have cameras installed and also the six-foot stop arm project underway for installation on school buses in September.

Alun Woolliams (TraC) – nothing further.

Director Lee (Pender Harbour and Egmont) - thanked Michael for help with road right-of-ways clean-up situations.

Director Pratt (Halfmoon Bay) – pathways and roadways along Redrooffs still need to be looked at. Mintie Road residents concerned about speeding and how this will be addressed by MOTI. Speeding is an issue along many secondary roads on the Sunshine Coast e.g. Redrooffs Road, Lower Road, etc.

James Walton (SCRD) – August 20, 2021 to September 20, 2021 – Public Engagement Sessions for BC Transit Future Action Plan.

Alternate Director McLean (District of Sechelt) - Sechelt Airport substantial completion Open House Saturday, July 24, 2021 (runway – 3100 feet, repaired road service – much needed as was built in 1976, Sechelt Fire Truck will be there. Friday, July 16, 2021 District of Sechelt will have a funding announcement for Active Transportation 10:00 a.m. at Kinnikinnick park. Trail Avenue work continues after utilities work is completed – Surf Circle. Design progressing on Wharf Avenue sidewalk improvements – starting in the fall.

Director Tize (Roberts Creek) – resurfacing of Lower Road – both sides of the road work closed that caused grooves as people drove on the areas. Suggestion for school trustees – bike training part of primary education – consideration. (Grades 4, 5, 6, and 7). TraC - HUB – everyone rides program – bringing to the Coast in 2021 to elementary schools.

Director McMahon (Elphinstone) – Town of Gibsons and MOTI met regarding shared roads triggered by traffic calming measures on Gower Point Road. Discussed Chaster Road and the effects that Gospel Rock will have on that and Reed Road. Likely the Town of Gibsons will be developing pedestrian / bike path on their side – SCRD water main opportunity perhaps with Church Road Well project. Evacuation Routes and emergency planning – start addressing (especially areas with one road access only). Sunshine Coast Highways Society request to join the Committee is on hold until Committee Report to SCRD Board.

Director Hiltz (West Howe Sound) –welcome to Joey and thanks Michael for gap analysis. Residents asking regarding improvement grants – authorized work in right-of-ways – MOTI local office will respond regarding upgraded standards and then work with permitting and approvals teams. Spot fires – Capilano Highways is equipped to deal with their patrol trucks with fire extinguishers and shovels and they are out for fire watch when work has been done (mowing), this is not a core activity. Maintenance activities stopping due to wildfire potential - no brushing or machine work is proceeding.

Alternate Director Croal (Town of Gibsons) – working with Active Transportation regarding gaps in Town of Gibsons. Gibsons Way downhill bike work is completing and staff are familiarizing people where they can park – not in bike lanes. Ferry fares going up August 1, 2021 due to fuel costs. Suggestion - bike camps – licence and recording bike numbers for thefts, etc. Dialogue and collaboration needs to continue regarding continuation of bike lanes in all areas. Cyclists extricated out of bike parks – injuries – terrain (17 people to help) – part of education of users and awareness of the hazards, use, etc.

ADJOURNMENT

4:38 p.m.

Committee Chair

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Transportation Advisory Committee – October 21, 2021

AUTHOR: Dean McKinley, Chief Administrative Officer

SUBJECT: SELECT COMMITTEE REVIEW

RECOMMENDATION(S)

THAT the report titled Select Committee Review be received for information.

BACKGROUND

At the regular Board Meeting of September 23, 2021, the following Resolution was adopted:

259/21 THAT effective January 2022, the Policing and Public Safety and Transportation Advisory Select Committees be integrated into the newly established Community Services Committee;

AND THAT the Standing and Select Committee Review report and the select committees' Terms of Reference be referred to the October 2021 Transportation Advisory Committee and Policing and Public Safety Committee meetings for information and discussion on options to provide community input at the Community Services Committee meetings or in other forums.

DISCUSSION

At the direction of the Board Chair, SCRD staff have established a fourth Standing Committee (Community Services) to be implemented in January 2022 and added to the 2022 Board meeting calendar.

In addition, the Board resolved the following at the July 22, 2021 regular Board meeting: 217/21 that staff bring forward options to reconfigure the structure of the Sunshine Coast Policing and Public Safety Committee and the Transportation Advisory Committee as well as identify potential scheduling efficiencies for these meetings in contemplation with the 2022 Board meeting schedule.

The purpose of this report is to provide an opportunity for the Transportation Advisory Committee to provide options on how they would like to provide input into the newly established Community Services Standing Committee.

CONCLUSION

On September 23, 2021 the SCRD Board Resolved to integrate the Policing and Public Safety Committee into the newly established Community Services Committee. The Board is now requesting input from Committee representative organizations to gather their preferred options

of providing community input at the Community Services Committee meetings or in other forums.

ATTACHMENTS:

- A – Standing and Select Committee Review – Staff Report
- B – Transportation Advisory Committee Terms of Reference

Reviewed by:			
Manager		Finance	
GM		Legislative	X – S. Reid
CAO		Other	

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Corporate and Administrative Services Committee – September 23, 2021

AUTHOR: Dean McKinley, Chief Administrative Officer

SUBJECT: STANDING AND SELECT COMMITTEE REVIEW

RECOMMENDATION(S)

THAT the report titled Standing and Select Committee Review be received for information;

AND THAT effective January 2022, the Policing and Public Safety and Transportation Advisory select committees be integrated into the newly established Community Services Committee to appear as quarterly delegations;

AND THAT the proposed changes to the Select Committee structure be referred to the October 2021 Transportation Advisory Committee and Policing and Public Safety Committee meetings for information;

AND FURTHER THAT the Standing Committee Terms of Reference be amended to reflect the revised committee structure.

BACKGROUND

At the direction of the Board Chair, SCRD staff have established a fourth Standing Committee (Community Services) to be implemented in January 2022 and added to the 2022 Board meeting calendar.

In addition, the Board resolved the following at the July 22, 2021 regular Board meeting:

217/21 THAT staff bring forward options to reconfigure the structure of the Sunshine Coast Policing and Public Safety Committee and the Transportation Advisory Committee as well as identify potential scheduling efficiencies for these meetings in contemplation with the 2022 Board meeting schedule.

The purpose of this report is to provide options to align the Policing and Public Safety Committee and Transportation Advisory Committee with the newly established Community Services Standing Committee.

The Sunshine Coast Regional District (SCRD) currently has two Select Committees which meet on a quarterly cycle (the 3rd Thursday of every 4th month) as follows:

- Policing and Public Safety Committee (POL)
- Transportation Advisory Committee (TAC)

Policing Committee Background

First established in 2003, the SCRD Policing and Public Safety Committee is a Select Committee of the SCRD Board. POL was originally formed in response to RCMP restructuring on the Sunshine Coast, when the Gibsons and Sechelt RCMP detachments merged to form one Sunshine Coast regional unit. At that time, the Town of Gibsons had formally requested that the SCRD consider establishing a regional task force on policing in order to review issues of concern related to the transition. The Sunshine Coast Regional Task Force on Policing held its inaugural meeting on April 24, 2003. In May 2003, the SCRD Board adopted Terms of Reference to formally establish a Sunshine Coast Policing Committee at the recommendation of the Regional Task Force.

Transportation Advisory Committee (TAC) Background

According to the draft terms of reference, the TAC was first established in December 8, 1992, as a Select Committee of the of the SCRD Board. The purpose of TAC was to review and translate the official Settlement Plan for Roberts Creek into an official community plan (OCP) and prepare an OCP for the Hillside Industrial area. It was also to initiate OCPs for Pender Harbour, Garden Bay, Earl's Cove and Egmont and review the Elphinstone and West Howe Sound OCPs. At the time, the District of Sechelt and Town of Gibsons were in the process of undertaking major drafts to their OCPs. All these areas experienced significant growth resulting in many road network and transportation issues. The purpose of TAC was to conduct a Land Use Transportation Study involving all communities of the Coast. Its overall purpose was to recommend infrastructure improvements and policies for land-based transportation elements addressing requirements for land use development over a 25-year period.

While the major focus of the study was to review recommendations with respect to the major road network system, other transportation elements such as provisions for exiting and future transit services, ferry services, bicycle and pedestrian routes and uses were also to be considered in the study.

This work culminated in the [Integrated Transportation Study](#) which was completed in August 2011 and adopted by the SCRD Board.

DISCUSSION

The *Local Government Act* provides that a Board may appoint a select committee to inquire into any matter and report its findings to the Board. The *Act* assumes that select committees have a **finite** lifespan.

The *Act* also provides that the Chair may establish standing committees for matters that would be better dealt with by committee. Persons who are not directors may be appointed by the board to a select committee or by the chair to a standing committee. At least one member of each select and standing committee must be a director.

Recent changes within the organization have presented an opportunity to review internal processes including a discussion of committee structure.

While this report is focused on the specific Board direction to have staff bring forward options to reconfigure the structure of the Sunshine Coast Policing and Public Safety Committee and the Transportation Advisory Committee, staff do note that there has also been discussion at the Board table regarding the Natural Resources Advisory Committee and the Agricultural Advisory

Committee. Should the Board so direct, staff could bring a report to a future CAS meeting on those select committees.

Analysis:

The Policing and Public Safety Committee and Transportation Advisory Committee have been established as 'select' committees, although arguably they have functioned more like standing committees due to their operational continuation beyond completion of their initial prescribed mandate. These committees have a long history at the SCRD and provide an opportunity for issue identification and networking.

Currently, minutes from both Select Committees are forwarded to their "parent" Standing Committee (for example: Policing to Planning and Community Development Committee). The respective standing committees then determine whether there are recommendations within those minutes that should be forwarded to the Board to be considered for action and adoption. As a result, there can be a one-month or longer time lag before adoption (action) of any recommendation made at a Select Committee meeting creating unnecessary delays.

Recommendations:

To address these time lag inefficiencies, staff recommend integrating both select committees into the newly established Community Services Committee as standing delegations to appear quarterly.

This would be efficient in terms of time commitment required by staff and Committee members. Policing and Transportation issues would be dealt with in a more timely manner as they would go direct to the Community Services Committee and could then be actioned by the Board within one week as opposed to waiting one month or more. The loss of face-to face meetings with Policing and Transportation Advisory Committee members must also be considered, however, regularly scheduled delegations to the Community Services Committee will provide an opportunity to ensure those relationships are maintained.

For Example:

1. Policing and Public Safety Issues Delegation

- The RCMP representative to appear on a quarterly basis to the Community Services Committee Meeting as a delegation to provide an update to the Board and community (similar to both the District of Sechelt and Town of Gibsons).

2. Transportation Issues Delegation

- Ministry of Transportation and Infrastructure (MOTI) representative to appear on a quarterly basis to Community Services Committee as a delegation to provide an update to the Board and community
- TraC to provide update quarterly
- BC Ferries to provide quarterly update

All reports, communications and other matters that might have previously been provided at the Select Committee meeting could be directly referred to the Community Services Committee

agenda as supplemental material to be included as part of the delegation (eg) RCMP report, crime statistics, and/or policing priorities reports.

Delegations on Policing or Transportation matters would be scheduled at regular intervals or as needed during Community Services Committee meetings. The Board may choose to implement a standing delegation for any length of time and frequency that they so choose. This proposed change would allow for receiving information of interest in a timely manner and would also ensure that valuable face-to-face time with the RCMP, MOTI and other agencies and community groups is maintained.

Financial Implications

There are minimal financial implications as the recommendation is to integrate two separately scheduled Select Committees into the newly established Community Services Committee.

Timeline for next steps or estimated completion date

Staff recommend implementing this new structure starting in January 2022. This provides time to effectively communicate the change with members of the Policing and Public Safety Committee and Transportation Advisory Committee as well as provide information to the community.

If approved staff will incorporate the change into the 2022 meeting schedule and will update the Standing Committee Terms of Reference. Both reports will be brought forward for consideration at the October Corporate and Administrative Services Committee meeting.

Communications Strategy

Information on changes will be widely shared on the SCRD website, social media channels, and communicated through a press release.

STRATEGIC PLAN AND RELATED POLICIES AND BYLAWS

While establishing standing committees is within the purview of the Board Chair, having an open dialogue and building consensus within the Board reflects the organization's values *Working Together* and *Engagement and Communication*.

CONCLUSION

Staff recommend integrating both the Policing and Public Safety Committee and Transportation Advisory Committee into the newly established Community Services Committee as standing delegations to appear quarterly to support and inform the Board's decision-making processes. Staff recommend implementing this new structure starting in January 2022, including updating the 2022 meeting schedule and the Standing Committee terms of reference.

Reviewed by:			
GM	X – I. Hall	Finance	X - T. Perreault
GM	X – S. Gagnon	Legislative	X – S. Reid
CAO	X – D. McKinley	Other	

TERMS OF REFERENCE

Transportation Advisory Committee

1. Purpose

- 1.1 The purpose of the Transportation Advisory Committee is to consider issues pertaining to regional transportation matters and to make recommendations to the Sunshine Coast Regional District (SCRD) Board on these issues.

2. Duties/Mandate

- 2.1 The Transportation Advisory Committee is a committee of the Board that will bring together the various organizations involved in transportation on the Sunshine Coast to:
- a) Provide input regarding transportation issues.
 - b) Provide an opportunity to resolve issues at a local level.
 - c) Provide a forum to disseminate information on transportation issues.
 - d) Encourage consultation and collaboration on a broad range of transportation issues, initiatives and long term strategic planning on the Sunshine Coast.
 - e) Make recommendations to the SCRCD Infrastructure Services Committee or Board or to other member organizations listed under section 3.1.1 through the appointee of that organization.
- 2.2 The SCRCD may, by resolution, and in consultation with local government members, dissolve the Transportation Advisory Committee, remove a member and amend these Terms of Reference.

3. Membership

- 3.1 The Transportation Advisory Committee is comprised of the following members or their alternates:
- 3.1.1 Voting Members
- a) All SCRCD directors or their alternates
 - b) One local representative from the Ministry of Transportation and Infrastructure
 - c) One local representative from BC Ferry Corporation
 - d) One representative from School District No. 46
 - e) One representative from Transportation Choices (TraC)
 - f) One representative from Southern Sunshine Coast Ferry Advisory Committee
- 3.1.2 Non-voting members:
- a) SCRCD Manager of Transit and Fleet
 - b) Other members of SCRCD staff
 - c) Maintenance contractor for the Ministry of Transportation and Infrastructure
 - d) Sunshine Coast RCMP
 - e) Sunshine Coast Tourism

3.1.3 Other Members

- a) Upon approval of the SCRD Board, one member of a group involved in transportation related issues may attend the meetings as a voting or non-voting member as appropriate.
- b) Other interested stakeholders may attend in a resource capacity as necessary.

- 3.2 The Chair and Vice Chair of the Committee will be appointed annually by the Chair of the Sunshine Coast Regional District from amongst the SCRD Directors.

4. Operations

- 4.1 The Transportation Advisory Committee will meet quarterly.
- 4.2 A quorum of the voting members of the committee will be a majority of the members as listed in section 3.1.1.
- 4.3 All Committee meetings must be open to the public except where the committee resolves to close a portion of it pursuant to the *Community Charter*.
- 4.4 All formal recommendations of the Committee will be duly passed by a majority of the voting members present.
- 4.5 Delegations may appear upon written request and in accordance with the SCRD Petitions and Delegations Policy.
- 4.6 Input from the floor will be at the discretion of the Chair.
- 4.7 The authority of the Committee is limited as follows:
- a. The Transportation Advisory Committee does not have the authority to bind the SCRD in any way, nor engage or otherwise contact third parties, consultants, organizations or authorities in a manner which may appear to be officially representing the SCRD.
 - b. The Transportation Advisory Committee may communicate with external organizations and agencies to collect information and make inquiries.
 - c. Representations to the media on behalf of the Committee will be through the Committee Chair or his/her delegate.
- 4.8 Committee members are encouraged to:
- a. attend and participate in meetings of the Committee
 - b. share experiences and ideas while maintaining an open mind to others' perspectives
 - c. report back to the appropriate Standing Committee.
- 4.9 In carrying out its mandate, the Committee will work towards conducting operations in a way that:

- a. improves the economic, environmental and social well-being for present and future generations;
 - b. encourages and fosters community involvement;
 - c. enhances the friendly, caring character of the community;
 - d. maintains an open, accountable and effective operation;
 - e. preserves and enhances the unique mix of natural ecosystems and green spaces in the SCRD;
 - f. is consistent with the goals and objectives of the SCRD's strategic plan; and
 - g. recognizes advisory committees are one of many channels that the Regional Board may utilize to obtain opinions and advice when making decisions.
- 4.10 The SCRD will provide a recording secretary whose duties will include:
- a. preparing meeting agendas and distributing them to the Committee members in advance of the meeting
 - b. preparing minutes of all meetings using SCRD standard practices
 - c. forwarding the approved minutes to the Infrastructure Services Committee for further consideration and approval.
- 4.11 The role of Regional District staff assigned to serve in a liaison capacity may include:
- a. providing information and professional advice;
 - b. assisting the committee secretary in writing reports and recommendations to the Board as requested by the committee;
 - c. bringing such matters to the committee's attention as are appropriate for it to consider in support of Regional District Board direction;
 - d. serving as one of the communication channels to and from the Board; and
 - e. providing advice to the Board that may be at variance to a committee recommendation.
- 4.12 Unless otherwise provided for, meetings will be conducted in accordance with the rules of procedure set out in the Board Procedure Bylaw.
- 4.13 Committee members are subject to the Conflict of Interest legislation outlined in Section 100 – 109 of the *Community Charter*. The terms “Council” and “Committee” will be interchangeable for the purpose of interpretation of these sections.
- 4.14 Committee members must respect and maintain the confidentiality of the issues brought before them in closed meetings.
- 4.15 SCRD Directors will be compensated as per the SCRD Directors Remuneration Bylaw. Other Committee members serve without remuneration but may be eligible to have reasonable expenses reimbursed in accordance with the SCRD Policy on Committee Volunteer Meeting Expenses.

5. Reference Documents

- 5.1 SCRD Procedure Bylaw No. 717
- 5.2 *Community Charter*, Section 100 – 109 – Conflict of Interest
- 5.3 *Community Charter*, Section 90 – Open/Closed Meetings

Approval Date:	October 10, 2013	Resolution No.	449/13 rec.3
Amendment Date:	March 28, 2019	Resolution No.	090/19 rec. 16
Amendment Date:	May 23, 2019	Resolution No.	157/19 rec. 12

Southern Sunshine Coast Ferry Advisory Committee – October 2021

In August the Chairs of all thirteen Ferry Advisory Committees travelled to Victoria to meet with both B.C. Ferry Commissioners, all nine board members of the B.C. Ferries Authority Board, BC Ferries President Mark Collins, VP Brian Anderson and Jill Sharland CFO, and the Minister of Transportation Rob Fleming. Discussions throughout the day focused on challenges and issues faced in the coastal ferry service which included:

- Ferry Service contracts
- Vessel replacements
- Priority loading of essential service
- New routes/connectivity between routes/pilot projects
- fare structure
- communication
- Increase in ferry traffic and impacts
- Medical priority/resident priority

Throughout the discussions, the document “A Vision for Coastal Ferry Services: Phase 2” released in September 2020, (<https://engage.gov.bc.ca/app/uploads/sites/121/2020/09/7707-Coastal-Ferries-Phase-2-Report.pdf>) and the statement noted below was referenced:

(page iii) “Notable findings revealed that the level of satisfaction with the current ferry service is highly dependent on the type of user and their demographic background. Respondents who reported the greatest satisfaction included tourists, those who travel infrequently, and those with high household incomes. Conversely, respondents who reported the least satisfaction included those who travel via ferry for school or to access services, those who live in ferry-dependent regions, and those with lower household incomes”.

The FAC Chairs were focused on the ferry service needs of our communities now, and what the next steps will be from BC Ferries and the provincial government to meet those needs. The Minister talked about potential improvements to the Service contracts, having those contracts be more nimble in meeting current needs. Improvements to the Service Contracts (which have not changed since 2003) would be significant, as BC Ferries President Mark Collins stated that BCF is “not obliged to provide ships to manage capacity”.





A commitment was made by BC Ferries to meet with all the FAC Chairs on a more regular basis, and to report on steps being taken to make improvements to the ferry system for ferry users. To that end, FAC Chairs attended a Webex meeting on October 7th and updates included information on:

- improvements to ‘Service Notices’ and ‘Current Conditions’ communications
- better connections to terminal operations staff
- review of fare structure
- ferry capacity and priority for essential good and service providers

There are plans currently being made for the fall 2021 FAC public meetings.

FAC Chairs and all the FAC members will continue to advocate for improved ferry service to all ferry dependent communities.

Submitted by Diana Mumford

ROUTE #3 Horseshoe Bay ↔ Langdale		BC FERRIES TRAFFIC STATISTICS - 2021								https://www.bcferries.com/in-the-community/resources				
		 (green indicates 2019 traffic for comparison)						 (green indicates 2019 traffic for comparison)						
Month	Month current Year	Month Previous Year	% to Previous Year	YTD Current Year	YTD Previous Year	% to Previous Year	Total Previous Year	Month current Year	Month Previous Year	% to Previous Year	YTD Current Year	YTD Previous Year	% to Previous Year	Total Previous Year
January	59,292	70,461	-15.85%	785,497	1,018,146	-22.85%	1,159,532	101,167	149,202	-32.19%	1,539,143	2,343,740	-34.33%	2,728,376
February	62,559	77,141	-18.90%	848,056	1,095,287	-22.57%	1,159,532	107,822	164,328	-34.39%	1,646,965	2,508,068	-34.33%	2,728,376
March	82,567	64,245	28.52%	930,623	1,159,532	-19.74%	1,159,532	150,929	123,034	22.67%	1,797,894	2,631,102	-31.67%	2,728,376
April	73,249	94,023	-22.09%	73,249	94,023	-22.09%	1,159,532	127,688	205,845	-37.97%	127,688	249,770	-37.97%	2,631,102
May	76,287	105,496	-27.69%	149,536	199,519	-25.05%	1,159,532	134,910	239,859	-43.75%	262,598	445,704	-41.08%	2,631,102
June	101,130	107,006	-5.49%	250,666	306,525	-18.22%	1,159,532	194,089	252,955	-23.27%	456,687	698,659	-34.63%	2,631,102
July	129,971	127,173	2.28%	380,637	433,698	-12.23%	1,159,532	295,695	319,459	-7.44%	752,382	1,018,118	-26.10%	2,631,102
August	136,110	137,346	-0.9%	516,747	571,044	-9.51%	1,159,532	318,519	353,821	-9.98%	1,070,901	1,371,939	-21.94%	2,631,102
September		104,545			675,589		1,159,532		230,952			1,602,891		2,631,102
October		95,568			771,157		1,159,532		207,239			1,810,130		2,631,102
November		86,019			857,176		1,159,532		181,154			1,991,284		2,631,102
December		90,509			947,685		1,159,532		203,254			2,194,538		2,631,102
SYSTEM	 (green indicates 2019 traffic for comparison)						 (green indicates 2019 traffic for comparison)							
January	410,034	498,446	-17.74%	5,721,233	7,764,713	-26.32%	8,800,899	712,077	1,126,101	-36.77%	11,312,645	19,431,745	-41.78%	21,677,340
February	412,132	560,873	-26.52%	6,133,365	8,325,586	-26.33%	8,800,899	722,867	1,285,924	-43.79%	12,035,512	20,717,669	-41.91%	21,677,340
March	570,665	475,313	20.06%	6,704,030	8,800,899	-23.83%	8,800,899	1,047,837	959,671	9.19%	13,083,349	21,677,340	-39.65%	21,677,340
April	518,597	710,414	-27.0%	518,597	710,414	-27.0%	8,800,899	912,157	1,685,728	-45.89%	912,157	1,685,728	-45.89%	21,677,340
May	497,586	805,979	-38.26%	1,016,183	1,516,393	-32.99%	8,800,899	854,513	1,987,621	-57.01%	1,766,670	3,673,349	-51.90%	21,677,340
June	704,665	843,883	-16.50%	1,720,848	2,360,276	-27.09%	8,800,899	1,364,230	2,155,560	-36.71%	3,130,900	5,828,909	-46.29%	21,677,340
July	1,025,133	1,011,464	1.35%	2,745,981	3,371,740	-18.56%	8,800,899	2,411,142	2,759,205	-12.61%	5,542,042	8,588,114	-35.47%	21,677,340
August	1,099,669	1,077,787	2.03%	3,845,650	4,449,527	-13.57%	8,800,899	2,720,484	2,997,164	-9.23%	8,262,526	11,585,278	-26.68%	21,677,340
September		810,524			5,260,051		8,800,899		1,961,799			13,547,077		21,677,340
October		718,321			5,978,372		8,800,899		1,712,221			15,259,298		21,677,340
November		628,955			6,607,327		8,800,899		1,449,696			16,708,994		21,677,340
December		658,940			7,266,267		8,800,899		1,596,650			18,305,644		21,677,340



TraC Agenda Items for Oct 21 2021

Bike Sense

TraC is a member of the BC Cycling Coalition [<https://www.bccc.bc.ca/>] and contributed, in a minor way, to their most recent edition of the Bike Sense publication - a how to guide for cycling in British Columbia. We have physical copies we are hoping local governments can help us make available to the general public.

[<https://www.bccc.bc.ca/bikesense-index/category/Bike+Sense+%E2%80%A2+7th+Edition>]



Active Transportation Report Card

Transportation Choices Sunshine Coast (TraC) has released our first ever Active Transportation Report Card [<http://transportationchoices.ca/wp/active-transportation-report-card-2020/>] for the Sunshine Coast.

This one-page infographic presents baseline secondary data for 2020 on sustainable transportation metrics including the number of cycle commuters, transit users, bikes travelling on the ferry, pedestrian and cyclist vehicle crashes, walking school buses for children, and progressive local government policies.

Our goal is to release this report card every one to two years to quantify the progress our region is making towards a safe and efficient network of sustainable and active transportation options for Sunshine Coast residents.

TraC Agenda Items for Oct 21 2021

[<http://transportationchoices.ca/wp/wp-content/uploads/2021/09/AT-Report-Card-v9.pdf>]

