



TRANSPORTATION ADVISORY COMMITTEE
Thursday, January 24, 2019
SCRD Cedar Room, 1975 Field Road, Sechelt, B.C.

AGENDA

CALL TO ORDER 2:45 p.m.

AGENDA

1. Adoption of Agenda

PRESENTATIONS AND DELEGATIONS

MINUTES

2. Transportation Advisory Committee Meeting Recommendations of July 19, 2018 - *receipt* Annex A
pp 1-4

REPORTS

3. Deputy Corporate Officer – Transportation Advisory Committee Terms of Reference Annex B
pp 5-8

COMMUNICATIONS

4. Diana Mumford, Southern Sunshine Coast Ferry Advisory Committee, January 2019 Annex C
Regarding BC Ferries Updates pp 9-10

NEW BUSINESS

5. Diana Mumford, Southern Sunshine Coast Ferry Advisory Committee Verbal
Regarding BC Ferries Parking Lot use vs Coast Bus Service

ADJOURNMENT

NEXT MEETING April 18, 2019

**SUNSHINE COAST REGIONAL DISTRICT
TRANSPORTATION ADVISORY COMMITTEE
July 19, 2018**

RECOMMENDATIONS FROM THE TRANSPORTATION ADVISORY COMMITTEE MEETING
HELD IN THE CEDAR ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT AT 1975
FIELD ROAD, SECHELT, BC

PRESENT:

(Voting Members)

Director, Electoral Area E, Chair	Lorne Lewis
Director, Electoral Area A	Frank Mauro
Director, Electoral Area B	Garry Nohr
Director, Electoral Area D, Vice-Chair	Mark Lebbell
Director, Electoral Area F	Ian Winn
Alt. Director, Town of Gibsons	Silas White
Director, District of Sechelt	Doug Wright
Alt. Director, District of Sechelt	Alice Lutes
Trustee, School District No. 46	Greg Russell
Transportation Choices (TraC)	Alun Wooliams

ALSO PRESENT:

(Non-Voting)

GM, Planning and Community Development	Ian Hall
RCMP	Sgt. Mike Hacker
BC Ferries	James Wallen
BC Ferries	Robert Edwards
Area E Resident	Clint Budd
Area E Resident	Sandra Cunningham
SCRD Administrative Assistant / Recorder	Autumn Ruinat
Public	3
Media	2

CALL TO ORDER 2:48 p.m.

AGENDA The agenda was adopted as presented.

INTRODUCTIONS Introductions were made of those present at the meeting.

PETITIONS AND DELEGATIONS**Recommendation No. 1** *Delegation Materials*

The Transportation Advisory Committee recommended that the presentation and delegation materials from Clint Budd and Sandra Cunningham, Elphinstone Community Association be received.

Sandra Cunningham, Elphinstone Community Association regarding Pedestrian Safety

Sandra Cunningham addressed the Committee regarding pedestrian safety on Highway 101 between Henry Road and Lower Road.

A petition with over 500 signatures was provided to MLA Nicholas Simons to deliver to Honourable Claire Trevena, Minister of Transportation and Infrastructure. The petition suggests the following actions be taken:

- *Reduce the posted speed limit on Highway 101 throughout the area past the Poplars Trailer Park and Wood Creek Park at Oceanview Drive and Highway 101.*
- *Put in a painted crosswalk on Highway 101 at the east entrance of the Poplars Trailer Park and at the intersection of Oceanview Drive and Highway 101.*
- *Put in a pedestrian-operated stop light at the crosswalk at the intersection of the east* entrance of the Poplars Trailer Park and Highway 101 (*depending on the pending decision about a turning lane)*
- *Put in a pedestrian-operated stop light at the crosswalk at the intersection of Oceanview Drive and Highway 101.*
- *Put in a vehicle activated traffic light at Oceanview Drive.*

The 2011 SCRD Integrated Transportation Study recommended pedestrian facilities at “The Poplars” on Hwy 101 as Priority #1 and that the 60km/h posted speed limit be extended to just beyond Burton Road (east), pedestrian warning signs be erected on both sides of the highway and the ministry consider implementing a formal crosswalk. (Page 86 and 119).

A letter of support was requested from the SCRD to petition the Minister of Transportation and Infrastructure regarding this issue.

The Chair thanked Sandra Cunningham for the presentation.

Discussion included the following points:

- Actions to be taken to increase pedestrian safety in the area between Poplars Trailer Park and Wood Creek Park.
- Number of fatalities and accidents in this stretch of the highway.
- Suggestion for obtaining a meeting with the Minister of Transportation and Infrastructure at upcoming UBCM Conference.
- Request to send a copy of the power point presentation to Director Lewis.
- Alt. Director White will share the information with Town of Gibsons Council.
- Lights were added to that section of road to assist with visibility.
- The Route 101 Safety Society worked on the issue of pedestrian safety in the past.

Recommendation No. 2 *Letter of Support – Elphinstone Community Association – Pedestrian Safety*

The Transportation Advisory Committee recommended that SCRD write a letter of support for the Elphinstone Community Association on behalf of their petition to the Minister of

Transportation and Infrastructure with respect to efforts to increase pedestrian safety on the Sunshine Coast Highway 101;

AND THAT the SCRD Integrated Transportation Study (2011) be referenced in the letter.

MINUTES

Recommendation No. 3 *Transportation Advisory Committee Meeting Minutes of April 19, 2018*

The Transportation Advisory Committee recommended that the Transportation Advisory Committee meeting minutes of April 19, 2018 be received and amended to add SD46 Trustee Greg Russell to Voting Members present at the meeting.

COMMUNICATIONS

Recommendation No. 4 *July 2018 Ferry Advisory Committee Bulletin*

The Transportation Advisory Committee recommended that correspondence from Diana Mumford, Southern Sunshine Coast Ferry Advisory Committee, regarding July 2018 Ferry Advisory Committee Bulletin be received.

Recommendation No. 5 *Transportation Choices (TraC) –Sunshine Coast Update*

The Transportation Advisory Committee recommended that the Transportation Choices (TraC) –Sunshine Coast update from Alun Wooliams be received.

Discussion included the following points:

- Great turnout for Bike to Work Week. Local governments were acknowledged for sponsorship and support for the event.
- Brushing schedule implemented by Capilano Highways scheduled for early July but may be delayed due to hotter weather and fire risk.
- Roberts Creek Road bike lane condition is not ideal.
- Highway signage is overgrown.
- Potholes on Lower Road at Camp Byng were repaired.

Recommendation No. 6 *MOTI Brushing Schedule*

The Transportation Advisory Committee recommended that SCRD write a letter to the Ministry of Transportation and Infrastructure regarding public safety concerns with respect to the current brushing schedule for the Sunshine Coast.

Committee members stated for the record that the absence of a Ministry of Transportation and Infrastructure representative at the meeting was of concern.

ROUNDTABLE

MOTI be notified that the signage on Marine Drive to indicate a hidden intersection on Church, Central and Marine Drive needs clearing.

The 257 Express bus from Horseshoe Bay to Vancouver is often overloaded. This is a concern for ferry commuters from the Sunshine Coast.

General Manager Hall noted that staff will confirm bus passenger capacity regulations and report back.

Parking capacity is a challenge at Langdale. There is a gap in bus service times to Langdale on Saturday morning.

The Town of Gibsons has finished painting lines on Gibsons Way.

SD46 Trustee, Greg Russell, was acknowledged for his years of service and representation on the Transportation Advisory Committee.

It was noted that the S bend road at 1200 Block of Gower Point Road continues to deteriorate.

Complaints are being received regarding the corner of Lower Road and Hwy 101 (near Pine Road) where used cars are being parked for sale. Concern for public safety, regulations for parking on the highway, jurisdiction.

Sgt. Mike Hacker noted he is not aware of any regulations for the number of hours allowed to be parked on the highway. Suggestion that no parking signs could be installed, notifying the public of enforcement measures and potentially towing at owner's expense. If the area is within a bus stop/land, it is a public safety issue.

Recommendation No. 7 *Parking Enforcement at Lower Road and Hwy 101*

The Transportation Advisory Committee recommended that staff confirm the jurisdiction and regulations for parking at the intersection of Lower Road and Highway 101 with respect to pedestrian and transit user safety and report back to the Transportation Advisory Committee.

ADJOURNMENT 3:52 p.m.

Committee Chair

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Transportation Advisory Committee – January 24, 2019

AUTHOR: Sherry Reid, Deputy Corporate Officer

SUBJECT: TRANSPORTATION ADVISORY COMMITTEE TERMS OF REFERENCE

RECOMMENDATION(S)

THAT the report titled Transportation Advisory Committee Terms of Reference be received for information.

BACKGROUND

SCRD Standing and Select Committees are guided by Terms of Reference that provide an overview of the Committee's purpose, duties/mandate, membership, and general operation.

DISCUSSION

In recognition of a new term of office, the Terms of Reference for the Transportation Advisory Committee are attached for information. Staff have identified minor housekeeping amendments which will be brought forward for Board consideration at an upcoming meeting, as follows:

- Remove "Progress Plan organization" as a voting member as the term has expired and the project has concluded (section 3.1.1)
- Update meeting frequency to "quarterly" (section 4.1)
- Update reference to SCRDC Procedures Bylaw No.717 (section 5.1)

STRATEGIC PLAN AND RELATED POLICIES

Enhance Board Structure and Processes

CONCLUSION

The Terms of Reference for the Transportation Advisory Committee have been provided for the Committee's receipt and information.

Attachment A: Transportation Advisory Committee Terms of Reference

Reviewed by:			
Manager		Finance	
GM		Legislative	X-A. Legault
CAO	X- J. Loveys	Other	

TERMS OF REFERENCE

Transportation Advisory Committee

1. Purpose

- 1.1 The purpose of the Transportation Advisory Committee is to consider issues pertaining to regional transportation matters and to make recommendations to the Sunshine Coast Regional District (SCRD) Board on these issues.

2. Duties/Mandate

- 2.1 The Transportation Advisory Committee is a committee of the Board that will bring together the various organizations involved in transportation on the Sunshine Coast to:
- a) Provide input regarding transportation issues.
 - b) Provide an opportunity to resolve issues at a local level.
 - c) Provide a forum to disseminate information on transportation issues.
 - d) Encourage consultation on a broad range of transportation issues on the Sunshine Coast.
 - e) Make recommendations to the SCRD Infrastructure Services Committee or Board or to other member organizations listed under section 3.1.1 through the appointee of that organization.
- 2.2 The SCRD may, by resolution, and in consultation with local government members, dissolve the Transportation Advisory Committee, remove a member and amend these Terms of Reference.

3. Membership

- 3.1 The Transportation Advisory Committee is comprised of the following members or their alternates:

3.1.1 Voting Members

- a) All SCRD directors or their alternates
- b) One local representative from the Ministry of Transportation and Infrastructure
- c) One local representative from BC Ferry Corporation.
- d) One representative from School District #46
- e) One representative from Transportation Choices (TraC)
- f) One representative from the Progress Plan organization for a two year term ending September 1, 2015.

3.1.2 Non-voting members:

- a) SCRD Manager of Transportation and Facilities
- b) Other members of SCRD staff
- c) Maintenance contractor for the Ministry of Transportation and Infrastructure.

3.1.3 Other Members

- a) Upon approval of the SCRD Board, one member of a group involved in transportation related issues may attend the meetings as a voting or non-voting member as appropriate.
- b) Other interested stakeholders may attend in a resource capacity as necessary.

3.2 The Chair and Vice Chair of the Committee will be appointed annually by the Chair of the Sunshine Coast Regional District from amongst the SCRD Directors.

4. Operations

- 4.1 The Transportation Advisory Committee will meet bi-monthly.
- 4.2 A quorum of the voting members of the committee shall be a majority of the members as listed in section 3.1.1.
- 4.3 All Committee meetings must be open to the public except where the committee resolves to close a portion of it pursuant to the *Community Charter*.
- 4.4 All formal recommendations of the Committee shall be duly passed by a majority of the voting members present.
- 4.5 Delegations may appear upon written request and in accordance with the SCRD Petitions and Delegations Policy.
- 4.6 Input from the floor shall be at the discretion of the Chair.
- 4.7 The authority of the Committee is limited as follows:
 - a. The Transportation Advisory Committee does not have the authority to bind the SCRD in any way, nor engage or otherwise contact third parties, consultants, organizations or authorities in a manner which may appear to be officially representing the SCRD.
 - b. The Transportation Advisory Committee may communicate with external organizations and agencies to collect information and make inquiries.
 - c. Representations to the media on behalf of the Committee shall be through the Committee Chair or his/her delegate.
- 4.8 Committee members are encouraged to:
 - a. attend and participate in meetings of the Committee
 - b. share experiences and ideas while maintaining an open mind to others' perspectives
 - c. report back to the appropriate Standing Committee.
- 4.9 In carrying out its mandate, the Committee will work towards conducting operations in a way that:

- a. improves the economic, environmental and social well-being for present and future generations;
- b. encourages and fosters community involvement;
- c. enhances the friendly, caring character of the community;
- d. maintains an open, accountable and effective operation;
- e. preserves and enhances the unique mix of natural ecosystems and green spaces in the SCRD;
- f. is consistent with the goals and objectives of the SCRD's strategic plan; and
- g. recognizes advisory committees are one of many channels that the Regional Board may utilize to obtain opinions and advice when making decisions.

4.10 The SCRD will provide a recording secretary whose duties will include:

- a. preparing meeting agendas and distributing them to the Committee members in advance of the meeting
- b. preparing minutes of all meetings using SCRD standard practices
- c. forwarding the approved minutes to the Infrastructure Services Committee for further consideration and approval.

4.11 The role of Regional District staff assigned to serve in a liaison capacity may include:

- a. providing information and professional advice;
- b. assisting the committee secretary in writing reports and recommendations to the Board as requested by the committee;
- c. bringing such matters to the committee's attention as are appropriate for it to consider in support of Regional District Board direction;
- d. serving as one of the communication channels to and from the Board; and
- e. providing advice to the Board that may be at variance to a committee recommendation.

4.12 Unless otherwise provided for, meetings shall be conducted in accordance with the rules of procedure set out in the Board Procedure Bylaw.

4.13 Committee members are subject to the Conflict of Interest legislation outlined in Section 100 – 109 of the *Community Charter*. The terms "Council" and "Committee" shall be interchangeable for the purpose of interpretation of these sections.

4.14 Committee members must respect and maintain the confidentiality of the issues brought before them in closed meetings.

4.15 SCRD Directors will be compensated as per the SCRD Directors Remuneration Bylaw. Other Committee members serve without remuneration but may be eligible to have reasonable expenses reimbursed in accordance with the SCRD Policy on Committee Volunteer Meeting Expenses.

5. Reference Documents

5.1 SCRD Procedure Bylaw No. 474

5.2 *Community Charter*, Section 100 – 109 – Conflict of Interest

5.3 *Community Charter*, Section 90 – Open/Closed Meetings

Approval Date:	October 10, 2013	Resolution No.	449/13 rec.3
Amendment Date:		Resolution No.	
Amendment Date:		Resolution No.	

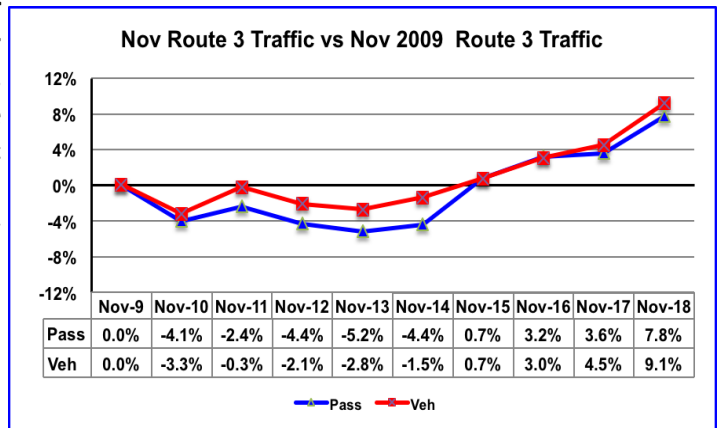
Southern Sunshine Coast Ferry Advisory Committee

Annex C

JANUARY 2019

Ferry Traffic - A 'Good News' month

All routes, with the exception of Route 10, showing traffic gains in November, some of them substantial, vs November 2017. Systemwide, vehicle traffic was up 6.67%, passenger traffic up 5.99% over November last year. For Route 3, the increase was 7.8% for passengers and 9.1% for vehicles, as shown in the graph to the right. The Majors have had modest traffic increases since April, while the Minors have consistently shown robust growth. The Northern/Central Coast routes' traffic numbers have been erratic, often with push/pull results between Route 10 and Route 11, presenting a misleading picture of any apparent trend. All routes, Majors and Minors, were well above their year-to-date track records.



The Minor routes have consistently shown clear traffic increases over last year, the single anomaly being for rain-soaked September, while the Majors have shown similar growth up to, but not including, this year, when monthly growth evaporated. One could attribute this shift to the fact of the Minors enjoying the 15% fare cut, which was not offered on the Majors. There may be other factors, but that seems like the outstanding one.

BCF is now carrying more vehicles than at any time in the past, and almost more passengers than ever. Among the results of this growth rate are:

- more and longer sailing waits
- potential customers avoiding ferry travel because of those waits
- Challenges for maintaining on-time-performance

BCF, to their credit has recognized this increasing demand trend and seems to accept it as a sustaining one, ordering bigger vessels, going to two for one replacements and building in a

second ferry for Route 3. There also seems to be recognition of a need for greater redundancy (back-up capacity) to deal with incidents of

ships falling out of service at precisely the worst possible times. For customers, the problem is the procurement pace for new ferries as the need is now, but the delivery dates are years away.



Contact

Email: www.sscferryadvisorycommittee@gmail.com
Or phone Diana Mumford (Chair) at 604-836-9651

Ferry Advisory Committees

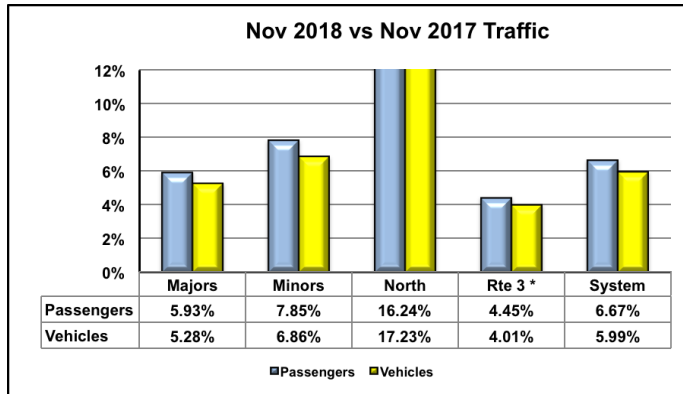
BC Ferries meets with local community representatives to discuss day-to-day operations, planned improvements and broader policy issues such as fares and strategic planning.

A Ferry Boatload of Thanks!

To Brian Hollingshead, who has been the Chairperson of the Southern Gulf Islands FAC and Chair of the FAC Chairs group for many years. He is now 'retiring', as his full term is complete. My thanks are not only for the valued mentorship I have received from Brian, but the detailed and easy to read set of statistics and comments on ferry traffic that he provides every month, and which I use in these bulletins. Without him, the overview of month by month ferry use would be so much less.

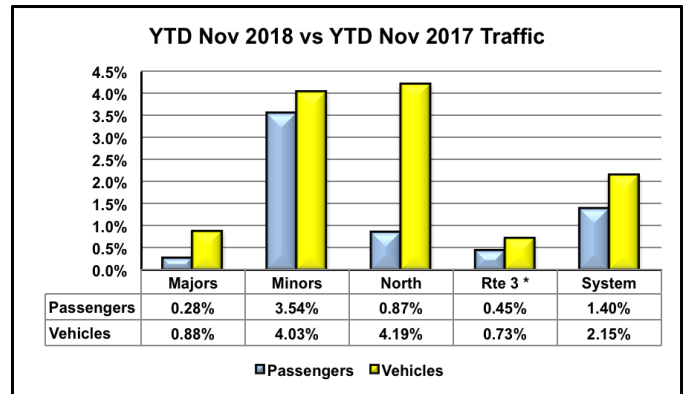
Thanks Brian!!

Graph 1 Ferry traffic use (passengers, vehicles) increase/decrease % comparing months of November 2018 vs November 2017



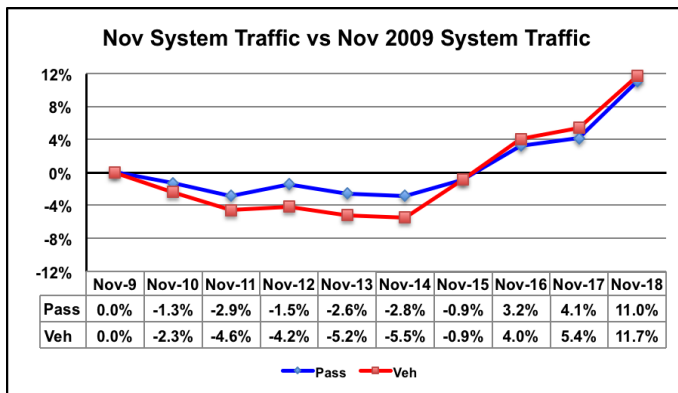
note: Route 3* data included in Majors; also shown separately for information only

Graph 2 Ferry traffic use (passengers, vehicles) increase % comparing Year to Date, vs Previous Year



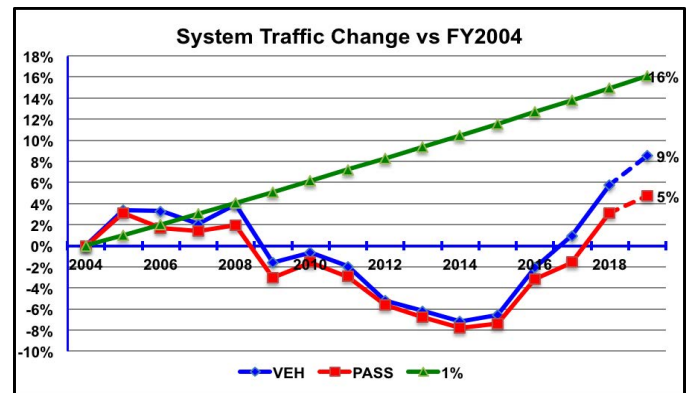
Graph 3

System Traffic for the November 2018 vs November 2009



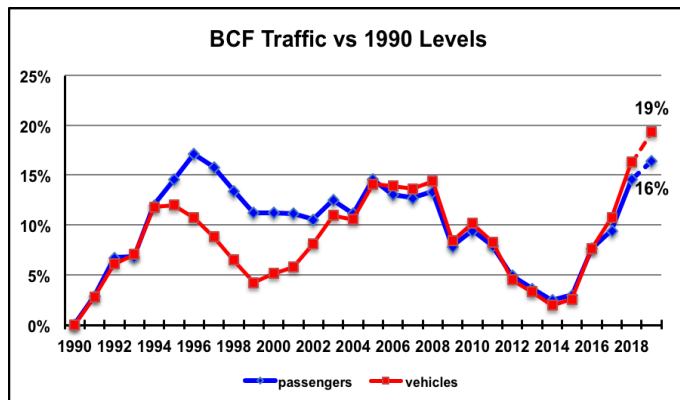
Graph 4

System Traffic Changes vs 1% growth since FY2004



Graph 5

System Traffic Changes – the Long Look - Since 1990



Graph 6

13-Month, Month Over Same Month, Previous Year

