



## SUNSHINE COAST REGIONAL DISTRICT

February 28, 2019

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MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

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<b>PRESENT:</b>	Chair	L. Pratt
	Directors	L. Lee A. Tize D. McMahon M. Hiltz D. Siegers B. Beamish A. Toth (Alt) K. Julius
<b>ALSO PRESENT:</b>	Chief Administrative Officer	J. Loveys
	Sr Mgr, Administration and Legislative Services	A. Legault
	GM, Corporate Services / Chief Financial Officer	T. Perreault
	GM, Planning and Community Development	I. Hall
	Deputy Corporate Officer / Recorder	S. Reid
	Media	2
	Public	1

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**CALL TO ORDER**     1:30 p.m.

**AGENDA**             **It was moved and seconded**

059/19                THAT the agenda for the meeting be adopted as amended to include the following items of New Business:

- Drought Management Plan Update
- District Lot 1313

**CARRIED**

### MINUTES

Minutes              **It was moved and seconded**

060/19                THAT the Regular Board meeting minutes of February 21, 2019 be adopted.

**CARRIED**

## REPORTS

### Special Infrastructure **It was moved and seconded**

061/19                    THAT Special Infrastructure Services Committee recommendation Nos. 1-7 of February 20, 2019 be received, adopted and acted upon as follows:

#### **Recommendation No. 1**      *Regional Organics Diversion Strategy*

THAT the report titled Regional Organics Diversion Strategy be received;

AND THAT a report be provided to an April 2019 Committee with updates to the Solid Waste Division Workplan and the Regional Organics Diversion Strategy Implementation Plan;

AND FURTHER THAT a report on the Communications Plan be provided including options for director involvement in conveying information to the community.

#### **Recommendation No. 2**      *Solid Waste Workshop Summary*

THAT the report titled Solid Waste Workshop Summary be received;

AND THAT a report be provided to the Committee in Q2 2019 with respect to the following:

- Status update on the Solid Waste Management Plan;
- Process for siting, sizing and provincial approval of a new landfill;
- Options to extend the lifespan of the existing landfill.

#### **Recommendation No. 3**      *Curbside Collection Services*

THAT the report titled Curbside Collection Services be received;

AND THAT a report on weekly residential food waste collection for Areas B, D, E and F with manual collection of small bins be brought to a Committee for consideration.

#### **Recommendation No. 4**      *Organics Opt-Out Program*

THAT a report be provided to Committee on an opt-out program for organics collection in the rural areas which identifies the financial and staffing implications and criteria for opting-out.

#### **Recommendation No. 5**      *Garbage Disposal*

THAT a report be provided to Committee with an analysis of options to accommodate garbage drop off bin services for part-time or travelling residents or tourists.

061/19 cont.

**Recommendation No. 6**     *Recycling*

THAT a report be provided to Committee reviewing the current recycling depot model and identifying the impacts of curbside collection on recycling depots;

AND THAT a report on the current agreement with Recycle BC be brought to a Committee for consideration.

**Recommendation No. 7**     *Solid Waste Rural Area Service Level Discussion*

THAT the report titled Solid Waste Rural Area Service Level Discussion be received;

AND THAT an update on the invasive species program be provided to a Planning and Community Development Committee meeting.

**CARRIED**

Infrastructure

**It was moved and seconded**

062/19

THAT Infrastructure Services Committee recommendation Nos. 1-11 of February 21, 2019 be received, adopted and acted upon as follows:

**Recommendation No. 1**     *Raw Water Reservoir(s) Feasibility Study Results*

THAT the report titled Raw Water Reservoir(s) Feasibility Study Results be received.

**Recommendation No. 2**     *Raw Water Reservoir(s) Feasibility Study Phase 3*

THAT the report titled Raw Water Reservoir(s) Feasibility Study Phase 3 be received;

AND THAT a budget proposal for \$350,000 to be funded from Development Cost Charges for the Feasibility Study Phase 3 with respect to the development of a raw water reservoir(s) be brought forward to the 2019 Round 2 Budget.

**Recommendation No. 3**     *Town of Gibsons Groundwater Investigation Phase 2 Results*

THAT the report titled Town of Gibsons Groundwater Investigation Phase 2 Results be received for information.

**Recommendation No. 4**     *2018 Rainwater Harvesting Rebate Program*

THAT the report titled 2018 Rainwater Harvesting Rebate Program be received for information.

062/19 cont.

**Recommendation No. 5**     *Water Treatment and Distribution Services – Regional Water*

THAT the report titled Water Treatment and Distribution Services – Regional Water be received.

**Recommendation No. 6**     *ITT 18 368 Contract Award Chapman Creek Bridge Watermain Replacement*

THAT the report titled ITT 18 368 Contract Award Chapman Creek Bridge Watermain Replacement be received;

AND THAT the Chapman Creek Bridge Watermain Replacement Contract be awarded to TGK Irrigation Ltd. in the amount of \$196,891.00 (plus GST);

AND THAT the delegated authorities be authorized to execute the contract.

**Recommendation No. 7**     *RFQ 18 363 Contract Award for Supply and Delivery of Brass Water Service Fittings*

THAT the report titled RFQ 18 363 Contract Award for Supply and Delivery of Brass Water Service Fittings be received;

AND THAT the contract for the Supply and Delivery of Brass Water Service Fittings be awarded to Floco Inc. in the amount up to \$120,631.93 (plus GST);

AND THAT the delegated authorities be authorized to execute the contract.

**Recommendation No. 8**     *Air Quality Monitoring Station – Request for Support*

THAT the report titled Air Quality Monitoring Station – Request for Support be received;

AND THAT the SCRD provide a letter of support to Vancouver Coastal Health for the full-time continuous air quality monitoring station within the District of Sechelt.

**Recommendation No. 9**     *Arena Floor Surface Scheduling*

THAT the report titled Arena Floor Surface Scheduling be received;

AND THAT the current administrative procedure that ice be provided only when variable costs are equal to or less than revenue generated from user group bookings be continued and affirmed;

AND THAT for the ice period of March 18 – April 30 2019, ice be provided at the Sunshine Coast Arena (SCA);

062/19 cont.      AND THAT for May 2019, ice not be offered on the basis of impact on capital projects, financial implications and on the balance of social impacts;

AND THAT for May 2020 and beyond, ice be offered at SCA;

AND THAT August ice be offered at the Gibsons and Area Community Centre starting in 2019 and going forward;

AND THAT a decision on June ice in future years be deferred;

AND THAT staff undertake process improvement around arena floor scheduling with all user groups;

AND FURTHER THAT staff report back through the October 2019, Q3 variance on any financial implications related to extending the ice schedule.

**Recommendation No. 10**      *Correspondence*

THAT the following correspondence be received:

- Honourable George Heyman, Minister of Environment and Climate Change Strategy regarding Tetrahedron Provincial Park Boundary; and,
- Fred McIntosh regarding Mahan and Dusty Road Well Sites.

**Recommendation No. 11**      *Tetrahedron Provincial Park Boundary*

THAT correspondence be sent to Minister Heyman outlining the current water supply projects the SCRD is undertaking, the funding requirements associated with these projects, and the opportunity to work cooperatively with the Province to support a regional watershed governance model in conjunction with the Ministry of Forests, Lands, Natural Resource Operations and Rural Development;

AND THAT a draft letter be circulated to the SCRD Board prior to being sent.

**CARRIED**

Corporate      **It was moved and seconded**

063/19      THAT Corporate and Administrative Services Committee recommendation Nos. 2, 4, 5 and 6 of February 28, 2019 be received, adopted and acted upon as follows:

**Recommendation No. 2**      *Sechelt Library Apportionment Options*

THAT the report titled Sechelt Library Apportionment Options be received;

063/19 cont.

AND THAT staff report to Round 2 Budget with total apportionment information based on the following Electoral Area requests:

- Area D funding only an increase similar Gibsons and District Public Library at 2.5%;
- Area A funding the base increase of \$88,683 including the one-time capital requests of \$41,800 and one-time operating requests of \$98,516;
- Area B funding the base increase of \$88,683 including the one-time capital requests of \$41,800 and one-time operating requests of \$98,516.

**Recommendation No. 4**      *2019 BC Council of Forest Industries Convention*

THAT the report titled 2019 BC Council of Forest Industries (COFI) Convention be received;

AND THAT Director Pratt be authorized to attend the 2019 BC COFI Convention;

AND FURTHER THAT Director Pratt be paid expenses to attend the 2019 BC COFI Convention.

**Recommendation No. 5**      *Symposium on Water Stewardship in a Changing Climate*

THAT the report titled Symposium on Water Stewardship in a Changing Climate be received;

AND THAT Directors Hiltz, Tize and McMahon be authorized to attend the Symposium on Water Stewardship in a Changing Climate;

AND FURTHER THAT Directors Hiltz, Tize and McMahon be paid stipend and expenses to attend the Symposium on Water Stewardship in a Changing Climate.

**Recommendation No. 6**      *Strategic Priority Advocacy – General Government [110]*

THAT staff report to Round 2 Budget regarding the General Government [110] budget allocations for travel and expenses for advocacy of Sunshine Coast Regional District issues.

**CARRIED**

Parcel Tax Roll  
Review Panel

**It was moved and seconded**

064/19

THAT the Parcel Tax Roll Review Panel minutes of February 21, 2019 be received.

**CARRIED**

CAO Report                      **It was moved and seconded**

065/19                      THAT the report titled Chief Administrative Officer's Report be received for information.

**CARRIED**

## **MOTIONS**

Appointment                      **It was moved and seconded**

066/19                      THAT Gretchen Bozak be appointed to the West Howe Sound (Area F) Advisory Planning Commission for the remainder of the two-year term ending in January 2021.

**CARRIED**

## **DIRECTORS' REPORTS**

*Directors provided a verbal report of their activities.*

## **NEW BUSINESS**

*Staff provided updates on the Drought Management Plan timeline, process and next steps and on the status of District Lot 1313.*

DL1313                      **It was moved and seconded**

067/19                      THAT a reminder letter be sent to the Ministry of Forests, Lands, Natural Resource Operations and Rural Development requesting the Minister's response on the status of District Lot 1313;

AND THAT the letter include information on the Russell Road washout event to demonstrate stormwater issues in the area as well as a request to meet with the Minister of Forests, Lands, Natural Resource Operations and Rural Development during the April 2019 BC Council of Forest Industries Conference in Vancouver.

**CARRIED**

*The Board moved In Camera at 2:23 p.m.*

**IN CAMERA                      It was moved and seconded**

068/19                      THAT the public be excluded from attendance at the meeting in accordance with Section 90(1) (a), (c) and (k) of the *Community Charter* – "personal information about an identifiable individual...", "labour relations or other employee relations", and "negotiations and related discussion respecting the proposed provision of a municipal service...".

**CARRIED**

*The Board moved out of In Camera at 4:05 p.m.*

FAC Appointment      **It was moved and seconded**

069/19                      THAT Director Pratt be appointed as the Sunshine Coast Regional District representative to the Southern Sunshine Coast Ferry Advisory Committee;

AND THAT Director Pratt be paid a stipend to attend the Southern Sunshine Coast Ferry Advisory Committee meetings.

**CARRIED**

**ADJOURNMENT      It was moved and seconded**

070/19                      THAT the Regular Board meeting be adjourned.

**CARRIED**

The meeting adjourned at 4:05 p.m.

Certified correct \_\_\_\_\_

Corporate Officer

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_

Chair