

SUNSHINE COAST REGIONAL DISTRICT



REGULAR BOARD MEETING TO BE HELD IN THE BOARDROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

THURSDAY, JULY 13, 2017

AGENDA

CALL TO ORDER 1:30 p.m.

AGENDA

1. Adoption of agenda

MINUTES

2. Regular Board meeting minutes of June 22, 2017

Annex A Pages 1-9

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

3. THAT the delegation of Director Nohr as Chair for the Public Hearing to consider *Egmont / Pender Harbour Official Community Plan Amendment Bylaw No.* 432.33, 2017 and Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw No. 337.114, 2017 be rescinded;

AND THAT Director _____ be delegated as Chair for the Public Hearing to consider Bylaw Nos. 432.33, 2017 and 337.114, 2017.

PETITIONS AND DELEGATIONS

COMMUNICATIONS

REPORTS

- Directors' Reports
 Corporate and Administrative Committee recommendation Nos 2-4 6 and Annex B
- 5. Corporate and Administrative Committee recommendation Nos. 2-4, 6 and Annex B 8-12 of June 22, 2017 (recommendation Nos. 1, 5 and 7 previously pp 10-13 adopted)

MOTIONS

BYLAWS

6.Square Bay Community Sewage Treatment System Service EstablishingAnnex CBylaw No. 1085.1, 2017 – adoptionpp 14-15(Voting – All Directors – 1 vote each)pp 14-15

NEW BUSINESS

IN CAMERA

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (g) and (k) of the *Community Charter* - "litigation or potential litigation..." and "negotiations and related discussions respecting the proposed provision of a municipal service...".

ADJOURNMENT

UPCOMING MEETING DATES (TO SEPTEMBER 14, 2017)

Planning and Community Development Committee	July 13 at 9:30 a.m.
Regular Board	July 13 at 1:30 p.m.
Regional Hospital District	July 17 at 1:00 p.m.
Area D Advisory Planning Commission (APC)	July 17 at 7:00 p.m.
Infrastructure Services Committee	July 20 at 9:30 a.m.
Policing Committee	July 20 at 1:30 p.m.
Transportation Advisory Committee	July 20 at 2:45 p.m
Area A Advisory Planning Commission (APC)	July 25 at 7:00 p.m.
Area B Advisory Planning Commission (APC)	July 25 at 7:00 p.m.
Area F Advisory Planning Commission (APC)	July 25 at 7:00 p.m.
Area E Advisory Planning Commission (APC)	July 26 at 7:00 p.m.
Corporate and Administrative Services Committee	July 27 at 9:30 a.m.
Regular Board	July 27 at 1:30 p.m.
Planning and Community Development Committee	September 14 at 9:30 a.m.
Regular Board	September 14 at 1:30 p.m.

SCRD Board, Committee, and Advisory Committee Meetings

Other SCRD Meetings (Intergovernmental, Public Hearings, Information Sessions)

SCRD Community Dialogues – Gambier Island	July 8 at 10:30 a.m.
SCRD Community Dialogues – Keats Island	July 8 at 2:00 p.m.
Public Hearing – West Coast Wilderness Lodge Rezoning, Egmont Community Hall	July 24 at 5:00 p.m.

Please note: No meetings are scheduled for August. Meeting dates are current as of print date (July 7, 2017).



SUNSHINE COAST REGIONAL DISTRICT

June 22, 2017

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:	Chair	G. Nohr	
	Directors	M. Lebbell L. Lewis L. Falk (Alt) J. Valeriote I. Winn D. Inkster K. Julius	
ALSO PRESENT:	Chief Administrative Officer Sr Mgr, Administration and Legislative Services GM, Corporate Services / Chief Financial Officer GM, Planning and Community Development GM, Infrastructure Services / Regional Engineer Deputy Corporate Officer / Recorder Media Public	J. Loveys A. Legault T. Perreault I. Hall M. Day S. Reid 1 0	
CALL TO ORDER	1:30 p.m.		
AGENDA	It was moved and seconded		
206/17	THAT the agenda for the meeting be adopted as presented.		
		CARRIED	
MINUTES			
Minutes	It was moved and seconded		
207/17	THAT the Regular Board meeting minutes of June presented.	8, 2017 be adopted as	

CARRIED

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REPORTS

Directors' Reports

Directors provided a verbal report of their activities.

CAO Report	It was moved and seconded		
208/17	THAT the report titled Chief Administrative Officer's Report be received for information.		
	CARRIED		
Planning	It was moved and seconded		
209/17	THAT Planning and Community Development Committee recommendation Nos. 1-10 of June 8, 2017 be received, adopted and acted upon as follows:		
	Recommendation No. 1 Habitat for Humanity Delegation		
	THAT the delegation materials from Habitat for Humanity be received.		
	Recommendation No. 2 Affordable Housing		
	THAT the report titled Referral Feedback and Comprehensive Review of Official Community Plans with Respect to Affordable Housing Policies be received;		
	AND THAT Crown Land be referred to as Crown/Unceded Land in staff reports regarding affordable housing;		
	AND FURTHER THAT staff prepare Official Community Plan amendment bylaws to implement affordable housing policies for consideration at a future Committee meeting in Q3 2017.		
	Recommendation No. 3 Coopers Green Hall Replacement – Fundraising		
	THAT the report titled Coopers Green Hall Replacement – Fundraising be received;		
	AND THAT donations received by the Regional District for the Coopers Green Hall Replacement capital project be reserved and committed towards this project only;		
	AND FURTHER THAT \$100,000 from the Electoral Area B Gas Tax Community Works Fund be committed for the Coopers Green Hall Replacement capital project for the 2017, 2018 and 2019 fiscal years.		

209/17 cont. <u>Recommendation No. 4</u> Board of Variance Process Refinements

THAT the report titled Board of Variance Process Refinements be received for information;

AND THAT staff report to the Planning and Community Development Committee in Q4 2017 with recommendations for process improvements as part of a review of Board of Variance Bylaw No. 380.

Recommendation No. 5 Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.173, 2017 (BC Ferries)

THAT the report titled Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.173, 2017 (BC Ferries), Electoral Area F be received;

AND THAT Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.173, 2017 be forwarded to the Board for First Reading;

AND THAT Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.173, 2017 be referred to the following:

- a) West Howe Sound Advisory Planning Commission
- b) Skwxwú7mesh Nation
- c) Ministry of Transportation and Infrastructure
- d) Islands Trust, Gambier Island Local Trust Area
- e) Town of Gibsons
- f) Gibsons and District Volunteer Fire Department

AND THAT a public information meeting be held;

AND FURTHER THAT once comments from referrals and the public information meeting have been received, *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.173, 2017* be brought to the Planning and Community Development Committee for consideration of Second Reading.

Recommendation No. 6 West Coast Wilderness Lodge Zoning Amendment Bylaw 337.114, 2017 and OCP Amendment 432.33, 2017

THAT the report titled West Coast Wilderness Lodge Zoning Amendment Bylaw 337.114, 2017 and OCP Amendment 432.33, 2017 – Electoral Area A be received; 209/17 cont. AND THAT Egmont / Pender Harbour OCP Amendment Bylaw No. 432.33, 2017 and Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw No. 337.114, 2017 be forwarded to the Board for Second Reading;

> AND THAT Egmont / Pender Harbour OCP Amendment Bylaw No. 432.33, 2017 and Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw No. 337.114, 2017 is consistent with the SCRD's 2017-2021 Financial Plan and 2011 Solid Waste Management Plan;

AND THAT a public hearing to consider *Egmont / Pender Harbour OCP Amendment Bylaw No. 432.33, 2017* and *Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw No. 337.114, 2017* be scheduled for 5:00 p.m., Monday, July 24, 2017, at the Egmont Community Hall, located at 6671 Maple Road, Egmont;

AND FURTHER THAT Director Nohr be delegated as the Chair and Director Mauro be delegated as the Alternate Chair for the public hearing.

Recommendation No. 7 Egmont / Pender Harbour (Area A) APC Meeting Minutes of May 30, 2017

THAT the Egmont / Pender Harbour (Area A) Advisory Planning Commission (APC) meeting minutes of May 30, 2017 be received.

Recommendation No. 8 Elphinstone (Area E) APC Meeting Minutes of May 24, 2017

THAT the Elphinstone (Area E) Advisory Planning Commission (APC) meeting minutes of May 24, 2017 be received.

<u>Recommendation No. 9</u> Sunshine Coast Regional District Fire Services Review

THAT the correspondence from Gordon Ruth, Auditor General for Local Government, dated May 15, 2017 be received.

<u>Recommendation No. 10</u> Ocean Watch Action Plan Task Force

THAT the correspondence from Terry Murray, District of Squamish, dated May 25, 2017 be received;

WHEREAS Ocean Watch has produced a comprehensive report with objective information about the health and state of the Howe Sound coastal ocean region that is significant and directly relevant to the Howe Sound Forum's signatories;

AND WHEREAS the Ocean Watch Howe Sound Report highlights a number of indices and actions that are within Local Government's and First Nation's jurisdictions and mandate;

209/17 cont. AND WHEREAS a collaborative approach to Howe Sound is in our mutual interest and critical to a healthy Howe Sound environment and thriving coastal communities into the future;

AND WHEREAS all local governments and First Nations are invested in inspiring better decision making for nature and people;

BE IT RESOLVED THAT through the Howe Sound Community Forum umbrella, the Sunshine Coast Regional District will participate in the Ocean Watch Action Plan Task Force;

AND FURTHER THAT the Sunshine Coast Regional District assign Electoral Area F Director Ian Winn to the Ocean Watch Action Plan Task Force for a six month period.

CARRIED

Corporate It was moved and seconded

210/17 THAT Corporate and Administrative Services Committee recommendation Nos. 1, 5 and 7 of June 22, 2017 be received, adopted and acted upon as follows:

Recommendation No. 1 Statement of Financial Information

THAT the report titled Financial Reporting Requirements – Statement of Financial Information, Year Ended December 31, 2016 be received;

AND THAT the Statement of Financial Information for the year ended December 31, 2016 be approved as presented.

Recommendation No. 5 2018 Transit Expansion Memorandum of Understanding

THAT the report titled 2018 Transit Expansion Memorandum of Understanding (MOU) be received;

AND THAT Option 1 be approved and communicated to BC Transit as follows:

 Retain the current expansion proposal - permitting time to consult with users and residents, assess potential demand for service, and more thoroughly understand potential costs and the impact of additional equipment at the Mason Road facility.

<u>Recommendation No. 7</u> 2017 Union of British Columbia Municipalities Resolution – BC Transit Expansion and Funding Certainty

THAT the report titled 2017 Union of British Columbia Municipalities (UBCM) Resolution – BC Transit Expansion and Funding Certainty be received;

WHEREAS the current Annual Operating Agreements (AOA) between BC Transit and local governments provide for base service levels that are equal to the previous year but do not reflect agreed upon expanded transit service levels;

AND WHEREAS local governments are expected to authorize future commitments for transit expansion which are subject to cost increases at the discretion of BC Transit:

THEREFORE BE IT RESOLVED that UBCM urge the provincial government to provide a rolling 3-year funding commitment to BC Transit in order to provide and secure longer term funding assurances necessary for local governments to adequately budget and plan for transit expansion beyond the current year;

AND THAT this resolution be forwarded to other local governments with the same transit funding model as the Sunshine Coast Regional District.

CARRIED

BYLAWS

- Bylaw 432.33 It was moved and seconded
- 211/17 THAT Egmont / Pender Harbour Official Community Plan Amendment Bylaw No. 432.33, 2017 be read a second time.

CARRIED

- Bylaw 337.114 It was moved and seconded
- 212/17 THAT Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw No. 337.114, 2017 be read a second time.

CARRIED

- Bylaw 638.6 It was moved and seconded
- 213/17 THAT Sunshine Coast Regional District Bylaw Notice Enforcement Amendment Bylaw No. 638.6, 2017 be read a first time.

CARRIED

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Bylaw 638.6	It was moved and seconded	
214/17	THAT Sunshine Coast Regional District Bylaw Notice Enforcement Amendment Bylaw No. 638.6, 2017 be read a second time.	
	CARRIED	
Bylaw 638.6	It was moved and seconded	
215/17	THAT Sunshine Coast Regional District Bylaw Notice Enforcement Amendment Bylaw No. 638.6, 2017 be read a third time.	
	CARRIED	
Bylaw 638.6	It was moved and seconded	
216/17	THAT Sunshine Coast Regional District Bylaw Notice Enforcement Amendment Bylaw No. 638.6, 2017 be adopted.	
	CARRIED	
Bylaw 310.171	It was moved and seconded	
217/17	THAT Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.171, 2017 be adopted.	
	CARRIED	
Bylaw 310.173	It was moved and seconded	
218/17	THAT Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.173, 2017 be read a first time.	

CARRIED

The Board moved In Camera at 2:06 p.m.

IN CAMERA It was moved and seconded

219/17 THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (i) and (k) of the *Community Charter* – "personal information about an identifiable individual…", "the receipt of advice that is subject to solicitor-client privilege…", and "negotiations and related discussions respecting the proposed provision of a municipal service…".

CARRIED

The Board moved out of In Camera at 2:12 p.m.

Appointments It was moved and seconded

220/17 THAT the following applicants be appointed to the Coopers Green Hall Replacement Design Task Force;

- 1. Don Cunliffe;
- 2. Walter Powell;
- 3. Mike Carson;
- 4. Brian Smith;
- 5. Marie Knight;
- 6. Terry Karleen.

AND THAT Councillor Keith Julius be appointed to the Coopers Green Hall Replacement Design Task Force on behalf of *shishálh* Nation Chief and Council.

CARRIED

Landfill Contract It was moved and seconded

221/17 THAT the contract for maintenance of the Sechelt Landfill with Sicotte Bulldozing Ltd. be amended to include a monthly fee for processing garbage from the Pender Harbour Transfer Station at the rates identified in Table 2, as follows:

Date of Increase	2% Annual Increase	Annual Fee	Monthly Fee (+ GST)
January 1, 2017	-	\$32,438.16	\$2,703.18
January 1, 2018	\$648.76	\$33,086.92	\$2,757.24
January 1, 2019	\$661.74	\$33,748.66	\$2,812.39
January 1, 2020	\$674.97	\$34,423.63	\$2,868.64
January 1, 2021	\$688.47	\$35,112.10	\$2,926.01
January 1, 2022	\$702.24	\$35,814.24	\$2,984.52
	Total	\$204,623.71	

Table 2 – Increases to Contracts Operating

AND THAT the base budget for Pender Harbour Solid Waste [351] Contracts Operating be increased to reflect the increased contract costs (per Table 2);

AND THAT the contract increase be funded from existing Pender Harbour Transfer Station Tipping Fees;

AND THAT the 2017-2021 Financial Plan be amended accordingly.

CARRIED

AppointmentsIt was moved and seconded222/17THAT Mr. Grant Henderson, Mr. Joseph Wright and Mr. Russ Spencer be
appointed to the Ports Monitors (POMO) Committee;
AND THAT staff send meeting invitations to community members who
have expressed interest in serving on POMO;AND THAT staff report to a future Committee on the results of a second
recruitment to be conducted in the fourth Quarter of 2017.ADJOURNMENTIt was moved and seconded223/17THAT the Regular Board meeting be adjourned.CARRIED

The meeting adjourned at 2:12 p.m.

Certified correct

Corporate Officer

Confirmed this _____ day of _____

Chair

SUNSHINE COAST REGIONAL DISTRICT CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE June 22, 2017

B

RECOMMENDATIONS FROM THE CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE MEETING HELD IN THE BOARD ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT AT 1975 FIELD ROAD, SECHELT, BC

PRESENT:	Chair	I. Winn
	Directors	G. Nohr M. Lebbell L. Falk (Alt.) J. Valeriote L. Lewis D. Inkster K. Julius
ALSO PRESENT:	Chief Administrative Officer G.M., Corporate Services / Chief Financial Officer Sr. Mgr., Administration and Legislative Services G.M., Planning and Community Development G.M., Infrastructure Services / Regional Engineer Manager, Transit and Fleet Fire Chief, Gibsons and District VFD Administrative Assistant / Recorder Media Public	J. Loveys T. Perreault A. Legault I. Hall (part) M. Day (part) G. Dykstra (part) R. Michael (part) T. Crosby 2 0
CALL TO ORDER	9:30 a.m.	

AGENDA The agenda was adopted as amended.

REPORTS

Recommendation No. 1 Statement of Financial Information

The Corporate and Administrative Services Committee recommended that the report titled Financial Reporting Requirements – Statement of Financial Information, Year Ended December 31, 2016 be received;

AND THAT the Statement of Financial Information for the year ended December 31, 2016 be approved as presented;

AND FURTHER THAT this recommendation be forwarded to the June 22, 2017 Regular Board meeting for adoption.

Recommendation No. 2 2016 Corporate Annual Report

The Corporate and Administrative Services Committee recommended that the report titled 2016 SCRD Corporate Annual Report be received;

AND THAT distribution of the 2016 Corporate Annual Report be approved.

Recommendation No. 3 Budget Project Status Report

The Corporate and Administrative Services Committee recommended that the report titled Budget Project Status Report – June 2017 be received.

<u>Recommendation No. 4</u> Recreation Facilities Capital Maintenance Update and 2017 Projects

The Corporate and Administrative Services Committee recommended that the report titled Recreation Facilities Capital Maintenance Update and 2017 Projects [616, 617, 620, 621] be received;

AND THAT staff proceed with the 2017 Recreation Facilities Capital Projects Workplan as presented within the previously approved Recreation capital budget of \$548,856.

Recommendation No. 5 2018 Transit Expansion Memorandum of Understanding

The Corporate and Administrative Services Committee recommended that the report titled 2018 Transit Expansion Memorandum of Understanding (MOU) be received;

AND THAT Option 1 be approved and communicated to BC Transit as follows:

• Retain the current expansion proposal - permitting time to consult with users and residents, assess potential demand for service, and more thoroughly understand potential costs and the impact of additional equipment at the Mason Road facility;

AND FURTHER THAT this recommendation be forwarded to the June 22, 2017 Regular Board meeting for adoption.

Recommendation No. 6 Standing Committee Structure Review

The Corporate and Administrative Services Committee recommended that the report titled Standing Committee Structure Review be received for information.

<u>Recommendation No. 7</u> 2017 Union of British Columbia Municipalities Resolution – BC Transit Expansion and Funding Certainty

The Corporate and Administrative Services Committee recommended that the report titled 2017 Union of British Columbia Municipalities (UBCM) Resolution – BC Transit Expansion and Funding Certainty be received; AND THAT the draft resolution on BC Transit Expansion and Funding Certainty be approved for submission to the 2017 UBCM Convention, as follows:

WHEREAS the current Annual Operating Agreements (AOA) between BC Transit and local governments provide for base service levels that are equal to the previous year but do not reflect agreed upon expanded transit service levels;

AND WHEREAS local governments are expected to authorize future commitments for transit expansion which are subject to cost increases at the discretion of BC Transit;

THEREFORE BE IT RESOLVED that UBCM urge the provincial government to provide a rolling 3-year funding commitment to BC Transit in order to provide and secure longer term funding assurances necessary for local governments to adequately budget and plan for transit expansion beyond the current year;

AND THAT this resolution be forwarded to other local governments with the same transit funding model as the Sunshine Coast Regional District;

AND FURTHER THAT this recommendation be forwarded to the June 22, 2017 Regular Board meeting for adoption.

Recommendation No. 8 Recycle BC

The Corporate and Administrative Services Committee recommended that the report titled Recycle BC – Update be received;

AND THAT correspondence be sent to the BC Ministry of Environment calling for the Sunshine Coast Regional District's depot recycling services to be fully funded as per requirements of the BC Recycling Regulation.

Recommendation No. 9 Zero Waste Conference and Recycle BC Conference

The Corporate and Administrative Services Committee recommended that Directors Nohr, Lewis, Inkster, Mauro, Valeriote and Winn be reimbursed for expenses for attendance at the Zero Waste Conference on November 1, 2017;

AND THAT Directors Lewis, Lebbell, Inkster, Winn and Mauro be reimbursed for expenses for attendance at the Recycle BC Conference on November 15 and 16, 2017.

Recommendation No. 10 Gibsons and District Volunteer Fire Department Self-Contained Breathing Apparatus (SCBA) Replacement

The Corporate and Administrative Services Committee recommended that the report titled Gibsons and District Volunteer Fire Department Self-Contained Breathing Apparatus (SCBA) Replacement be received;

AND THAT the purchase of replacement SCBA for a budget of up to \$200,000 to be funded from capital reserves be approved;

AND THAT the replacement of air compressor and SCBA filling stations for a budget of \$40,000, with a \$5,000 trade-in allowance leaving \$35,000 to be funded from capital reserves, be approved;

AND FURTHER THAT the 2017-2021 Financial Plan be amended accordingly.

Recommendation No. 11 Contracts Between \$20,000 and \$100,000

The Corporate and Administrative Services Committee recommended that the report titled Contracts Between \$20,000 and \$100,000 to June 4, 2017 be received for information.

The Committee recessed at 10:54 a.m. and reconvened at 11:01 a.m.

Recommendation No. 12 Zero Waste Conference and Recycle BC Conference

The Corporate and Administrative Services Committee recommended that Directors Nohr, Lewis, Inkster, Mauro, Valeriote and Winn be paid a stipend for attendance at the Zero Waste Conference on November 1, 2017;

AND THAT Directors Lewis, Lebbell, Inkster, Winn and Mauro be paid a stipend for attendance at the Recycle BC Conference on November 15 and 16, 2017.

Directors Valeriote, Lebbell and Winn opposed.

IN CAMERA

The Committee moved In-Camera at 11:23 a.m.

That the public be excluded from attendance at the meeting in accordance with Section 90(1) (k) of the *Community Charter* – "negotiations and related discussion respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public".

The Committee moved out of In Camera at 11:57 a.m.

ADJOURNMENT 11:58 a.m.

Committee Chair

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 1085.1

A bylaw to amend Square Bay Community Sewage Treatment System Service Establishing Bylaw No. 1085

WHEREAS the Board of the Sunshine Coast Regional District established a service for the purpose of sewage collection, treatment and disposal within a portion of Electoral Area "B" – Halfmoon Bay by adoption of *Square Bay Community Sewage Treatment System Service Establishing Bylaw No. 1085, 2016*;

AND WHEREAS the Board of the Sunshine Coast Regional District wishes to amend said bylaw to include an additional property serviced by the Square Bay Community Sewage Treatment System as shown in Schedule A;

AND WHEREAS the Director for Electoral Area B – Halfmoon Bay has consented to the adoption of this bylaw;

NOW THEREFORE the Board of Directors of the Sunshine Coast Regional District, in open meeting assembled, enacts as follows:

- 1. This bylaw may be cited as Square Bay Community Sewage Treatment System Service Amendment Bylaw No. 1085.1, 2017.
- 2. Square Bay Community Sewage Treatment System Service Establishing Bylaw No. 1085, 2016 is hereby amended as follows:
 - a) Delete Schedule A in its entirety and replace with the revised Schedule A attached hereto.

READ A FIRST TIME	this	13 th	day of April, 2017
READ A SECOND TIME	this	13 th	day of April, 2017
READ A THIRD TIME	this	13 th	day of April, 2017
APPROVED BY THE INSPECTOR OF MUNICIPALITIES	this	14 th	day of June, 2017
ADOPTED	this	13 th	day of July, 2017

CORPORATE OFFICER

CHAIR

