



**SUNSHINE COAST REGIONAL DISTRICT  
REGULAR BOARD MEETING TO BE HELD  
IN THE BOARDROOM OF THE SUNSHINE COAST  
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.**



**THURSDAY APRIL 9, 2015  
AMENDED AGENDA**

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**CALL TO ORDER 1:30 p.m.**

**AGENDA**

1. Adoption of agenda

**MINUTES**

2. Regular Board meeting minutes of March 26, 2015

Annex A  
Pages 1-32

**BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS**

**PETITIONS AND DELEGATIONS**

**COMMUNICATIONS**

**REPORTS**

3. Administrator's Report Annex B  
pp 33-34
4. Directors' Reports Verbal
5. Corporate and Administrative Services Committee recommendation Nos. 1-3, 5-9, 11 and 13-15 of March 26, 2015 (*recommendation Nos. 4, 10 and 12 previously adopted*) Annex C  
pp 35-42
6. ➡ADD Infrastructure Services Committee recommendation Nos. 1-8 of April 2, 2015 Late Item  
pp 42a-c
- 6a ➡ADD Special Corporate and Administrative Services Committee recommendation No. 1 of April 2, 2015 Late Item  
p 42d
7. Chief Building Inspector – Placement of Notice on Title Annex D  
pp 43-44

**MOTIONS**

8. THAT the resignation of Alison Sawyer from the Area E Advisory Planning Commission be received.

**BYLAWS**

9. "Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.148, 2015" – ***first reading*** Annex E  
pp 45-53  
***(Voting – Electoral Area Directors – 1 vote each)***

**NEW BUSINESS****IN CAMERA**

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (e), (j) and (k) of the Community Charter –“personal information about an identifiable individual...”, “the acquisition, disposition or expropriation of land or improvements...”, “information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act”, and “negotiations and related discussions respecting the proposed provision of a municipal service ...”

**SUNSHINE COAST REGIONAL DISTRICT  
INFRASTRUCTURE SERVICES COMMITTEE**

**April 2, 2015**

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RECOMMENDATIONS FROM THE MEETING OF THE INFRASTRUCTURE SERVICES COMMITTEE HELD IN THE BOARD ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, BC.

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<b>PRESENT:</b>	Chair	B. Milne
	Directors	M. Lebbell L. Lewis G. Nohr F. Mauro S. White I. Winn
<b>ALSO PRESENT:</b>	Chief Administrative Officer	J. France (1:41 p.m.)
	General Manager Infrastructure Services	B. Shoji
	Manager Utility Services	D. Crosby
	Manager Waste Reduction & Recovery	R. Cooper (in part)
	Recording Secretary	T. Hincks
	Staff	3
	Media	1
	Public	8

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**CALL TO ORDER**      1:30 p.m.

**AGENDA**              The Agenda was adopted as presented.

**REPORTS**

**Recommendation No. 1**      *Gibsons Transit Exchange Site Feasibility*

The Infrastructure Services Committee recommended that the Manager Transit and Fleet's report dated March 25, 2015 titled "Proposed BC Ferry Schedule Changes" be received;

AND THAT the Chair write a letter to BC Ferries reaffirming the need to align the ferry schedule with the Transit schedule in a more timely manner.

**Recommendation No. 2**      *Water Conservation Program*

The Infrastructure Services Committee recommended that the Sustainability and Education Coordinator's report dated March 10, 2015 titled "Water Conservation Program Overview and 2014 Annual Report" be received for information;

AND THAT staff contact the Regional District of Nanaimo to get information on their Watershed Protection Program.

**Recommendation No. 3**      *Middlepoint Water Supply*

The Infrastructure Services Committee recommended that the Manager of Utility Services and General Manager of Infrastructure Services' report dated March 16, 2015 titled "Middlepoint Water Supply Update" be received for information.

**Recommendation No. 4**      *Update on AJB Logging in the Chapman Creek Watershed*

The Infrastructure Services Committee recommended that the Environmental Technician's report dated March 24, 2015 titled "Update on AJB Logging in the Chapman Creek Watershed" be received for information.

**Recommendation No. 5**      *Monthly Report for March 2015*

The Infrastructure Services Committee recommended that the Administrative Assistant's report titled "Monthly Report for March 2015" be received for information.

**Recommendation No. 6**      *Transportation Advisory Committee (TAC)*

The Infrastructure Services Committee recommended that the Transportation Advisory Committee Minutes of March 2, 2015 be received;

AND THAT the following recommendations therein be acted upon:

**Recommendation No. 3**      *Follow up January 22, 2015 letter to MoTI*

*The Transportation Advisory Committee recommended that staff follow up with the Ministry of Transportation and Infrastructure (MoTI) regarding the letter sent January 22, 2015 concerning bike lane improvements on Highway 101 at Selma Park Road in order to increase public safety.*

**Recommendation No. 4**      *Excessive speed on North Road and Marine Drive in Hopkins Landing*

*The Transportation Advisory Committee recommended that MoTI be requested to study the traffic volumes and speed to and from the ferry terminal along Marine Drive and North Road;*

*AND THAT additional signage and other safety measures be undertaken to improve the safety for motorists and bicyclists on Marine Drive, North Road, Reed Road, and smaller feeder roads.*

## COMMUNICATIONS

### **Recommendation No. 7**      *Metro Vancouver's Response to Bylaw 280 Rejection*

The Infrastructure Services Committee recommended that the correspondence from Metro Vancouver, dated March 3, 2015, regarding Update on Metro Vancouver's Response to the Minister's Rejection of Bylaw 280, be received for information.

### **Recommendation No. 8**      *Environmental Standards Branch*

The Infrastructure Services Committee recommended that the correspondence from Coast Waste Management Association, regarding Restructuring within Environmental Standards Branch, be received for information.

## IN CAMERA

*The Infrastructure Services Committee moved In-Camera at 2:24 p.m.*

That the public be excluded from attendance at the meeting in accordance with section 90(1) (a), (e), (j) and (k) of the Community Charter "Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality...", "the acquisition, disposition or expropriation of land or improvements..." , information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act" and "negotiations and related discussions respecting the proposed provision of a municipal service ..."

AND THAT Alice Lutes, Alternate Director for the District of Sechelt, be authorized to be in attendance for the In Camera meeting.

*Committee moved out of In-Camera at 4:04 p.m.*

**ADJOURNMENT 4:04 p.m.**

**SUNSHINE COAST REGIONAL DISTRICT**  
**CORPORATE and ADMINISTRATIVE SERVICES COMMITTEE**

**April 2, 2015**

RECOMMENDATIONS FROM THE SPECIAL CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE MEETING HELD IN THE BOARD ROOM OF THE REGIONAL DISTRICT OFFICE AT 1975 FIELD ROAD, SECHELT, B.C.

<b>PRESENT:</b>	Chair	F. Mauro
	Directors	G. Nohr L. Lewis M. Lebbell I. Winn S. White B. Milne
<b>ALSO PRESENT:</b>	Chief Administrative Officer	J. France
	Treasurer	T. Perreault (partial)
	Manager, Legislative Services / Recorder	A. Legault
	Alternate Director, District of Sechelt	A. Lutes
	Media	1
	Public	0

**CALL TO ORDER**                      4:15 p.m.

**AGENDA**                                The agenda was adopted as presented.

**REPORTS**

**Recommendation No. 1**        *Strategic Plan Review*

The Corporate and Administrative Services Committee recommended that the Chief Administrative Officer's report titled "Strategic Plan Review" be received;

AND THAT the process outlined in the report be followed for the 2015-2018 Strategic Plan;

AND THAT Strategic Planning sessions be scheduled for April 22, May 12 and June 2, 2015 with Directors and Senior Managers in attendance with facilitation provided by John Talbot.

**ADJOURNMENT**                      4:51 p.m.