

SUNSHINE COAST REGIONAL DISTRICT

SOLID WASTE MANAGEMENT PLAN MONITORING ADVISORY COMMITTEE

February 18, 2020

RECOMMENDATIONS FROM THE SOLID WASTE MANAGEMENT PLAN MONITORING ADVISORY COMMITTEE MEETING HELD IN THE CEDAR ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT AT 1975 FIELD ROAD, SECHELT, BC

PRESENT: (Voting)	Chair Members	I. Winn J. Boyd G. Bennett S. White P. Robson M. Cambon D. New-Small S. Higginson
ALSO PRESENT: (Non-voting)	Director, Electoral Area E Director, Electoral Area F Manager, Solid Waste Programs Solid Waste Programs Coordinator/Recorder Infrastructure Services Assistant/Minutes Public	D. McMahon M. Hiltz R. Cooper A. Patrao S. Clayton 1
REGRETS:	PMAC Member	B. Hetherington

CALL TO ORDER 11:00 a.m.

WELCOME & ROUNDTABLE

Members were given an opportunity to introduce themselves.

AGENDA The agenda was adopted as presented.

MINUTES

Recommendation No. 1 *PMAC Meeting Minutes of December 10, 2019*

The Solid Waste Management Plan Monitoring Advisory Committee recommended that the Solid Waste Management Plan Monitoring Advisory Committee meeting minutes of December 10, 2019 be received.

PRESENTATIONS AND DELEGATIONS

Robyn Cooper, Manager, Solid Waste Services, presented the following draft SCRD curbside food waste collection outreach materials to PMAC:

- Brochure – Introduction to curbside collection of food waste
- Frequently Asked Questions – List of questions to be posted online to answer resident's questions about curbside collection of food waste
- High level communication plan – Outreach to the community on curbside collection of food waste

Discussion included the following:

- Supportive of the brochure.
- Expressed that the size of the curbside food waste bin should be presented clearly to the public with visual comparisons.
- Requested clarity to be added to communication materials regarding:
 - Use of paper liner is not mandatory for collection of food waste.
 - How theft or loss of food waste bins will be accounted for.
 - Inclusion of certain exempt food items in the food waste bins.
 - How extra food waste would be addressed.
 - The weight regulations of food waste bins.
 - SCRD's enforcement plan to ensure public awareness.
- Suggested further questions be added to the Frequently Asked Questions, these included questions to ensure residents are informed that:
 - Pet waste is not accepted in the program.
 - Use of kitchen counter top bins is not mandatory and that residents can utilize any container to bring their food to their collection bin.
 - Preparation of food waste should include the removal of packaging, stickers and elastics bands from produce.
 - Plastics are not included from items like tea bags and these should be emptied of their tea leaves and thrown away.
- Expressed that based on the experience from the Town of Gibsons curbside program launch, it would be helpful for staff to prepare to discuss mitigation of wildlife impacts for residents when using the program. Examples referenced ensuring prominent messaging on when to put the bin out for collection and to store food waste collection bin indoors.
- Suggested that the high level communications plan could include the following additional opportunities to meet with the public:
 - Attending senior's days at local malls.
 - Addition of Eric Cardinal Hall as a community meeting place.
- Expressed that it could be beneficial for communication and outreach to begin as soon as possible to give residents time to learn about the program.

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

Recommendation No. 2 *SCRD Recycling Depots – Overview*

The Solid Waste Management Plan Monitoring Advisory Committee recommended that the report titled SCRD Recycling Depots – Overview from the June 20, 2019 Infrastructure Services Committee meeting be received for information.

Recommendation No. 3 *Recycle BC Sample Statement of Work for Depot Collection Services*

The Solid Waste Management Plan Monitoring Advisory Committee recommended that the report titled Recycle BC Sample Statement of Work for Depot Collection Services be received for information.

Discussion included the following:

- Expressed interest in receiving updates on Recycle BC Other Flexible Plastic Packaging recycling pilot program.

Robyn Cooper, Manager, Solid Waste Services provided a verbal update on the Local Government Food Waste Collection Programs and Options for Food Waste Diversion.

Recommendation No. 4 *SCRD Board Resolutions Related to Solid Waste*

The Solid Waste Management Plan Monitoring Advisory Committee recommended that the table titled SCR D Board Resolutions Related to Solid Waste – January 2020 be received;

AND THAT the SCR D Board Resolutions Related to Solid Waste table be a standing item on the Solid Waste Management Plan Monitoring Advisory Committee agenda.

REPORTS

Recommendation No. 5 *Request for Proposal (RFP) 1935005 Contract Award Curbside Collection of Food Waste*

The Solid Waste Management Plan Monitoring Advisory Committee recommended that the report titled Request for Proposal (RFP) 1935005 Contract Award Curbside Collection of Food Waste be received for information.

Recommendation No. 6 *Request for Proposal (RFP) 1935004 Contract Award Green and Food Waste Processing Services*

The Solid Waste Management Plan Monitoring Advisory Committee recommended that the report titled Request for Proposal (RFP) 1935004 Contract Award Green and Food Waste Processing Services be received for information.

Recommendation No. 7 *January 30, 2020 ISC Staff Reports*

The Solid Waste Management Plan Monitoring Advisory Committee recommended that the following reports from the January 30, 2020 Infrastructure Services Committee meeting be received for information:

- 2020 Refuse Collection Fee Review;
- 2020 Food Waste Drop-off Program Update;
- Gypsum Screening Process Improvements;
- Request for Proposal (RFP) 19 35007 Contract Award for Islands Clean Up Services;
- Infrastructure Services Department – 2019 Q4.

Discussion included the following:

- Interest in reviewing a commercial food waste ban at a future PMAC meeting.

NEW BUSINESS

NEXT MEETING Tuesday March 17, 2020

ADJOURNMENT 12:56 p.m.