



SUNSHINE COAST REGIONAL DISTRICT

ADDENDUM NO.1

Request for Proposal No. 2122202
Volunteer Firefighters Health Benefits

Date: October 5, 2021

This addendum forms part of the contract documents and shall be read, interpreted, and coordinated with all other parts. The costs of all work contained herein shall be included in the tender submission. The following revisions, clarifications, changes, additions, or deletions supersede the information contained in the original documents to the extent referenced and shall become part thereof:

Number of pages including attachments: 6

Item No.1 Closing Date & Time

The closing date and time has been changed from October 6, 2021 at 3:00 pm local time to October 15, 2021 at 3:00 pm local time.

Item No.2

Question: In order to provide you with the most detailed and accurate proposal, would we be able to request the Volunteer Census data? Typically, the census includes names(optional), date of birth, genders and if they require single or family coverage.

Answer: Please see Appendix B.

Item No.3

Question: Can you please provide additional information concerning those you are proposing to provide a benefit for. Ideally:

- Gender;
- Coverage Status (e.g. Single/Family);
- Date of Birth;
- Service Start Date;
- Regular Occupation,

The amount you pay needs to be sufficient to cover both claims and administrative expenses. In order to accurately estimate your claims, we need to have demographic information for those you are proposing to provide a benefit for. Gender, Coverage Status, Date of Birth, and Regular Occupation help to predict utilization patterns. Service Start date provides an indication of turnover, which does impact Dental utilization.

Answer: Please see Appendix B.

Item No.4

Question: Will these benefits be mandatory for all fire fighters? With the exception of spousal waivers?

Answer: No, benefits are not mandatory at this time.

Item No.5

Question: Are we to quote a budgeted ASO funding method? Or experience rated?

Answer: Experience rated.

Item No.6

Question: Do you currently have a benefits broker working with you? If so, what commission level should we include in our quote.

Answer: No, we do not have a benefits broker, we are currently part of the UBCM Group Benefit Plan.

Item No.7

Question: In order to provide a fulsome quote, we would request a full census for the groups, this should include the following:

- Coverage Status (single/family)
- Gender
- Date of Birth
- Service Start Date at FD
- Regular Occupation

Answer: Please see Appendix B.

Addendum No.1 is issued prior to receipt of submission and shall form part of the contract documents. The revisions shall clarify the information contained in the original Proposal documents issued on September 9, 2021

If you have any questions regarding the above, please contact the undersigned.

Purchasing Department
Sunshine Coast Regional District