



SUNSHINE COAST REGIONAL DISTRICT

ADDENDUM NO.2

Negotiated Request for Proposal No. 2111301

Financial Audit Services

Date: August 23, 2021

This addendum forms part of the contract documents and shall be read, interpreted, and coordinated with all other parts. The costs of all work contained herein shall be included in the tender submission. The following revisions, clarifications, changes, additions, or deletions supersede the information contained in the original documents to the extent referenced and shall become part thereof:

Number of pages including attachments: 1

Item No.1 Schedule 1 Response Form Q.9

Question: Refer to "Instructions to Proponents, Item.10". There is no item 10 in the NRFP. Please provide the details on the Living Wage Declaration

Answer: Replace "Refer to 'Instructions to Proponents, Item 10.'" with "Refer to Section 6 and Section 5.5 outlines Sustainable Social Procurement factors."

Item No.2 Schedule 1 Response Form Q.15

Question: "As described in Schedule – Scope of Good or Services Item 7 Meeting and other Services". We assume this is an error as there is no Schedule A in the NRP. Please confirm.

Answer: Replace ""As described in Schedule – Scope of Good or Services Item 7 Meeting and other Services". with "As described in the NRFP for Meeting and other Services."

Item No.3 Section 5 Requirements and Response Form

Question: Do you want a separate / duplicate response or would you accept references to the body of the proposal where the information is already supplied?

Answer: A completed copy of Schedule 1 – Response form is a mandatory criterion and must be submitted with the response.

Item No.4 Terms and Conditions found at <http://scrd/go/terms>

Question: You refer to Schedules A, B, C, D; can you please provide copies of these schedules for our review.

Answer: The Schedules have not been drafted; they will be drafted after the RFP closes and the Contract has been negotiated.

- Schedule A – Outlines the Services the Contractor will be performing;
- Schedule B – Fees for services;
- Schedule C – List of subcontractors; and
- Schedule D – Insurance & WorkSafe.

Addendum No.2 is issued prior to receipt of submission and shall form part of the contract documents. The revisions shall clarify the information contained in the original Proposal documents issued on August 6, 2021. If you have any questions regarding the above, please contact the undersigned.

Vanessa Schilling, Buyer
Sunshine Coast Regional District