



SUNSHINE COAST REGIONAL DISTRICT

May 26, 2022

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD ELECTRONICALLY AND TRANSMITTED VIA THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT*:	Chair	District of Sechelt	D. Siegers
	Directors	Electoral Area A	L. Lee
		Electoral Area B	L. Pratt
		Electoral Area D	A. Tize (in part)
		Electoral Area E	D. McMahon
		Electoral Area F	M. Hiltz
		District of Sechelt	A. Toth
		Town of Gibsons	B. Beamish
ALSO PRESENT*:	Chief Administrative Officer		D. McKinley
	Corporate Officer		S. Reid
	GM, Corporate Services / Chief Financial Officer		T. Perreault
	GM, Infrastructure Services		R. Rosenboom
	GM, Community Services		S. Gagnon
	Senior Building Official		B. Kennett (in part)
	Deputy Corporate Officer / Recorder		J. Hill
	Area E Alternate Director		L. McKiernan
	Media		1
	Public		9

**Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER **2:10 p.m.**

AGENDA **It was moved and seconded**

138/22 THAT the agenda for the meeting be adopted as amended.

CARRIED

MINUTES

Minutes **It was moved and seconded**

139/22 THAT the Regular Board meeting minutes of May 12, 2022 be adopted.

CARRIED

PRESENTATIONS AND DELEGATIONS

Julia Diamond, Christine Kennedy, Laura Prosko and Cristian Ruilova, of Woodfibre LNG provided an update on the Woodfibre LNG facility project that included vision and commitments, relationships with other governments, project updates and 2022 activities, and community engagement plans.

REPORTS

Committee of the
Whole

It was moved and seconded

140/22

THAT Committee of the Whole recommendation Nos. 1-5 of May 12, 2022 be received, adopted and acted upon as follows:

Recommendation No. 1 *Water Supply Update*

THAT verbal report titled Water Supply Update be received for information.

Recommendation No. 2 *Church Road Well Field Project Construction – Update Two*

THAT the report titled Church Road Well Field Project Construction – Update Two be received for information.

Recommendation No. 3 *2021 Solid Waste Regional Diversion – Annual Update*

THAT the report titled 2021 Solid Waste Regional Diversion – Annual Update be received for information.

Recommendation No. 4 *Cityworks Software License Agreement – Three Year Renewal*

THAT the report titled Cityworks Software License Agreement – Three Year Renewal be received for information;

AND THAT a three-year renewal of the Cityworks software license agreement in the amount of \$102,003 be approved;

AND THAT the delegated authorities be authorized to execute the three-year renewal of the Cityworks software license agreement;

AND FURTHER THAT the 2023-2027 Financial Plan be amended to reflect the software expense through Information Systems [117] versus Asset Management [111].

140/22 cont. **Recommendation No. 5** *Infrastructure Services Department – 2022 Q1 Report*

THAT the report titled Infrastructure Services Department – 2022 Q1 Report be received for information.

CARRIED

Electoral Area
Services

It was moved and seconded

141/22 THAT Electoral Area Services Committee recommendation Nos. 1-2 of May 19, 2022 be received, adopted and acted upon as follows:

Recommendation No. 1 *Disc Golf Course Proposal for Connor Park Delegation*

THAT the delegation materials from the Sunshine Coast Disc Golf Association regarding Disc Golf Course Proposal for Connor Park be received for information;

AND THAT the Sunshine Coast Disc Golf Association's Disc Golf Proposal for Connor Park be referred to staff.

Recommendation No. 2 *Halfmoon Bay Community Association Delegation – Coopers Green Hall Replacement Project*

THAT the delegation materials from the Halfmoon Bay Community Association regarding the Coopers Green Hall project be received for information.

CARRIED

Electoral Area
Services

It was moved and seconded

142/22 THAT Electoral Area Services Committee recommendation No. 3 of May 19, 2022 be received, adopted and acted upon as follows:

Recommendation No. 3 *Coopers Green Hall Replacement Project – Construction Budget Update*

THAT the report titled Coopers Green Hall Replacement Project – Construction Budget Update be received for information;

AND THAT Coopers Green Hall Replacement Project budget be increased by \$1,411,980 for a total project cost of up to \$4,500,000;

AND THAT the project be funded by the following additional sources:

- \$60,000 Bear Creek amenity funding;

- 142/22 cont.
- \$2,000 Blue Earth Donation to Coopers;
 - \$400,125 Area B portion of the Community Works Fund;
 - \$949,855 short-term debt funding;

AND THAT the Sunshine Coast Regional District authorize up to \$1,500,000 to be borrowed, under Section 403 of the *Local Government Act*, from the Municipal Finance Authority, for the purpose of the Coopers Green Hall Replacement Project;

AND THAT the loan be repaid within five years with no rights of renewal;

AND THAT the 2022-2026 Financial Plan Bylaw be amended accordingly;

AND FURTHER THAT any future grants received towards the Coopers Green Hall project be used to offset short-term borrowing, subject to grant conditions.

Directors Beamish, McMahon and Tize opposed

CARRIED

Committee of the Whole

It was moved and seconded

143/22

THAT Committee of the Whole recommendation No. 8 of May 26, 2022 be received, adopted and acted upon as follows:

Recommendation No. 8 *Wescan Marine Crossing Watermain Replacement - Contract Award*

THAT the report titled Wescan Marine Crossing Watermain Replacement – Contract Award be received for information;

AND THAT a contract be awarded to Fraser Burrard Diving Ltd. for a value not to exceed \$600,000;

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

CARRIED

The Board recessed at 2:48 p.m. and reconvened at 2:50 p.m.

Director Tize left the meeting at 2:50 p.m.

Notice on Title

It was moved and seconded

144/22

THAT the report titled Placement of Notice on Title be received for information;

144/22 cont. AND THAT the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of Lot 11, Block 16, District Lot 1595, Plan VAP10378, Folio: 746.04810.000, PID 009-445-650.

CARRIED

Office of CAO
Monthly Report

It was moved and seconded

145/22

THAT the May 26, 2022 verbal report from the Office of the CAO be received for information.

CARRIED

COMMUNICATIONS

Sunshine Coast
Food Bank

It was moved and seconded

146/22

THAT the correspondence from Deacon MacKenzie, Sunshine Coast Food Bank, dated May 9, 2022 regarding the 2022 Sunshine Coast Food Bank Drive be received for information.

CARRIED

Marine Debris
Clean-Up

It was moved and seconded

147/22

THAT the correspondence from Jenny Wright, Aquarium Curator, Nicholas Sonntag Marine Education Centre, dated May 18, 2022 regarding the marine debris clean-up project be received for information;

AND THAT a letter of support be provided to the Nicholas Sonntag Marine Education Centre in support of their application for a Clean Coast Clean Waters Initiative Grant.

CARRIED

BYLAWS

Bylaw 737

It was moved and seconded

148/22

THAT *Sunshine Coast Regional District Election Procedures Bylaw No. 737, 2022* be read a first time.

CARRIED

Bylaw 737 **It was moved and seconded**

149/22 THAT *Sunshine Coast Regional District Election Procedures Bylaw No. 737, 2022* be read a second time.

CARRIED

Bylaw 737 **It was moved and seconded**

150/22 THAT *Sunshine Coast Regional District Election Procedures Bylaw No. 737, 2022* be read a third time.

CARRIED

DIRECTORS' REPORTS

Directors provided a verbal report of their activities.

Director Tize returned to the meeting at 3:26 p.m.

The Board moved In Camera at 3:34 p.m.

IN CAMERA It was moved and seconded

151/22 THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (f), (i) and (k) of the *Community Charter* – “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent...”, “law enforcement, if the council considers that disclosure could reasonably be expected to harm...”, “the receipt of advice that is subject to solicitor-client privilege...”, and “negotiations and related discussions respecting the proposed provision of a municipal service...”;

AND THAT Lucie McKiernan, Alternate Director for Area E, be authorized to attend the May 26, 2022 In Camera Board meeting.

CARRIED

The Board moved out of In Camera at 3:40 p.m.

ADJOURNMENT It was moved and seconded

152/22 THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 3:41 p.m.

Certified correct _____
Corporate Officer

Confirmed this _____ day of _____

Chair