



SUNSHINE COAST REGIONAL DISTRICT

March 24, 2022

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD ELECTRONICALLY AND TRANSMITTED VIA THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT*:

Chair	District of Sechelt	D. Siegers
Directors	Electoral Area A	L. Lee
	Electoral Area B	L. Pratt
	Electoral Area D	A. Tize
	Electoral Area E	D. McMahon
	Electoral Area F	M. Hiltz
	District of Sechelt	A. Toth
	Town of Gibsons	D. Croal (Alt.)

ALSO PRESENT*:

Chief Administrative Officer	D. McKinley
Corporate Officer	S. Reid
GM, Corporate Services / Chief Financial Officer	T. Perreault
GM, Planning and Community Development	I. Hall
GM, Infrastructure Services	R. Rosenboom
GM, Community Services	S. Gagnon
Chief Building Official	A. Whittleton (in part)
Deputy Corporate Officer / Recorder	J. Hill
Media	0
Public	1

**Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 2:03 p.m.

AGENDA **It was moved and seconded**

078/22 THAT the agenda for the meeting be adopted as amended.

CARRIED

MINUTES

Minutes **It was moved and seconded**

079/22 THAT the Regular Board meeting minutes of March 10, 2022 be adopted.

CARRIED

REPORTS

Infrastructure

It was moved and seconded

080/22

THAT Infrastructure Services Committee recommendation Nos. 1-4 and 6-10 of March 10, 2022 be received, adopted and acted upon as follows:

Recommendation No. 1 *Watershed Service Feasibility Study*

THAT the report titled Watershed Service Feasibility Study be received for information.

Recommendation No. 2 *Watershed Service Feasibility Study*

THAT the SCRD forward the Business Case for a Watershed Protection Service to the District of Sechelt, Town of Gibsons, Sechelt Indian Government District, shíshálh Nation, and Skwxú7mesh Úxwumixw for comment.

Recommendation No. 3 *Watershed Service Feasibility Study*

THAT Option 2 as presented in the Business Case for a Watershed Protection Service, dated March 2022, to increase service levels within existing SCRD services, be explored and incorporated into future public engagement.

Recommendation No. 4 *Watershed Service Feasibility Study*

THAT the remaining project budget for the Watershed Service Feasibility Study be transferred to [150] Regional Feasibility Studies Operating Reserves.

Recommendation No. 6 *SCRD's Approach to Archaeology Assessments*

THAT the report titled SCRD's Approach to Archaeology Assessments be received for information;

AND THAT the SCRD apply for a Multi-Use Assessment Permit under the *Heritage Conservation Act* for all common ground disturbing work undertaken by the SCRD within the shíshálh Nation swiya and Skwxú7mesh Úxwumixw traditional territory Te'mexw Treaty Association, Hul'qumi'num Nations, Snuneymuxw Territory, səlilwətał (Tseil-Waututh Nation), xʷməθkʷəy̓əm (Musqueam Nation);

AND THAT staff update communication materials that pertain to archaeology assessments by Q3 2022;

AND FURTHER THAT to protect heritage resources and our commitment to reconciliation, staff develop a heritage policy for the Board's consideration considering the Heritage protocol with the shíshálh Nation and the heritage policies of the shíshálh Nation and the Skwxú7mesh Nation.

080/22cont.

Recommendation No. 7 *Church Road Well Field Project Construction - Update*

THAT the report titled Church Road Well Field Project Construction - Update be received for information.

Recommendation No. 8 *Church Road Water Treatment Plant Electrical Power Supply Upgrades*

THAT the report titled Church Road Water Treatment Plant Electrical Power Supply Upgrades be received for information;

AND THAT the delegated authorities be authorized to execute the contract and payment with BC Hydro for the Church Road Water Treatment Plant power upgrades in the amount of \$175,435.

Recommendation No. 9 *Chapman Creek Water Treatment Plant On-Site Hypochlorite Generation Project – Contract Amendment No. 2*

THAT the report titled Chapman Creek Water Treatment Plant On-Site Hypochlorite Generation Project - Contract Amendment No. 2 be received for information;

AND THAT the contract with CHB Services Ltd. be amended with an increase of \$100,000, to a total of \$1,718,820 (excluding GST);

AND THAT the delegated authorities be authorized to execute the amended contract;

AND FURTHER THAT a 2023 Budget Proposal be brought forward for the chlorination system decommissioning project.

Recommendation No. 10 *Green Waste Processing Contract Updates*

THAT the report titled Green Waste Processing Contract Updates be received for information;

AND THAT the contract with Salish Environmental Group Inc. for green waste processing services be extended for an additional two (2) year period to December 31, 2024;

AND THAT the contract with Salish Environmental Group Inc. be increased by \$785,100 to \$1,484,400 (not including GST);

AND THAT the delegated authorities be authorized to execute the contract;

AND FURTHER THAT a 2023 Budget Proposal be brought forward for overall funding options for the Green Waste Program.

CARRIED

Planning

It was moved and seconded

081/22

THAT Planning and Development Committee recommendation Nos. 1 and 3-9 of March 17, 2022 be received, adopted and acted upon as follows:

Recommendation No. 1 *E-Comm 911 Delegation*

THAT the presentation provided by E-Comm 911 be received for information.

Recommendation No. 3 *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.193, 2021*

THAT the report titled Zoning Amendment Bylaw No. 310.193, 2021 (1090 Reed Road) Consideration of Third Reading and Adoption be received for information;

AND THAT the Public Hearing date be corrected to read as February 8, 2022 in the citation of *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.193, 2021*;

AND FURTHER THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.193, 2021* be forwarded to the Board for Third Reading and Adoption.

Recommendation No. 4 *Sarah Wray Hall Sublease Agreement Renewal with the Pender Harbour Living Heritage Society*

THAT the report titled Sarah Wray Hall Sublease Agreement Renewal with the Pender Harbour Living Heritage Society be received for information;

AND THAT the SCRD renew the Sublease Agreement for a period of 5 years;

AND FURTHER THAT the delegated authorities be authorized to sign the extension of the Sublease Agreement with the Pender Harbour Living Heritage Society.

Recommendation No. 5 *RFP 2261301 Parks Operator for Katherine Lake Campground, Dan Bosch Park & Ruby Lake Boat Launch*

THAT the report titled RFP 2261301 Award Report – Parks Operator for Katherine Lake Campground, Dan Bosch Park & Ruby Lake Boat Launch be received for information;

AND THAT the contract for Parks Operator be awarded to Swens Contracting Ltd. for up to a five-year term and a contract maximum of \$334,343 (excluding GST);

081/22 cont. AND FURTHER THAT the delegated authorities be authorized to execute the contract.

Recommendation No. 6 *Halfmoon Bay APC Meeting Minutes of February 22, 2022*

THAT the Halfmoon Bay Advisory Planning Commission meeting minutes of February 22, 2022 be received for information.

Recommendation No. 7 *Roberts Creek APC Meeting Minutes of February 28, 2022*

THAT the Roberts Creek Advisory Planning Commission meeting minutes of February 28, 2022 be received for information.

Recommendation No. 8 *Correspondence from BC Association of Farmers' Markets*

THAT the correspondence from BC Association of Farmers' Markets dated February 11, 2022 regarding Letter of Support for the Farmers' Market Nutrition Coupon Program be received for information;

AND THAT a letter of support for the Farmers' Market Nutrition Coupon Program be sent to the BC Ministry of Health.

Recommendation No. 9 *Correspondence from Sunshine Coast Affordable Housing Society*

THAT the correspondence from Sunshine Coast Affordable Housing Society, dated February 25, 2022 regarding Invitation for SCRD Representative for Intergovernmental Liaison Group be received for information;

AND THAT Director McMahon and Director Pratt be appointed as the SCRD co-representatives for the Sunshine Coast Affordable Housing Society's Intergovernmental Liaison Group.

CARRIED

Planning **It was moved and seconded**

082/22 THAT Planning and Development Committee recommendation No. 2 of March 17, 2022 be received, adopted and acted upon as amended as follows:

Recommendation No. 2 *Roberts Creek Official Community Plan Amendment Bylaw No. 641.13, 2021*

THAT the report titled Roberts Creek Official Community Plan Amendment Bylaw 641.13, 2021 (1220 Lockyer Road) – Consideration of Second Reading be received for information;

082/22 cont. AND THAT *Roberts Creek Official Community Plan Amendment Bylaw No. 641.13, 2021* be forwarded to the Board for Second Reading as amended, as follows:

Strike out "...the purpose of permitting up to five recreational vehicles to be used for long-term, temporary accommodation.", and replace with "...the purpose of permitting up to 4 spaces for the non-transient siting of recreational vehicles used only for long-term residential use."

AND FURTHER THAT the consistency of *Roberts Creek Official Community Plan Amendment Bylaw No. 641.13, 2021* with the SCRD 2022 - 2026 Financial Plan and 2011 Solid Waste Management Plan be considered and reported to the Board.

Directors McMahon and Tize opposed

CARRIED

Notice on Title **It was moved and seconded**

083/22 THAT the report titled Placement of Notice on Title be received for information;

AND THAT the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of Lot 19, Block 14, District Lot 909, Plan 32628, PID 027-226-743, Folio 746.01332.085.

CARRIED

Office of CAO Monthly Report **It was moved and seconded**

084/22 THAT the March 24, 2022 verbal report from the Office of the CAO be received for information.

CARRIED

BYLAWS

Bylaw 422.40 **It was moved and seconded**

085/22 THAT *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.40, 2022* be adopted.

CARRIED

Bylaw 1056.1 **It was moved and seconded**

086/22 THAT *Egmont and District Fire Protection Service Establishing Amendment Bylaw No. 1056.1, 2021* be adopted.

CARRIED

DIRECTORS' REPORTS

Directors provided a verbal report of their activities.

The Board moved In Camera at 2:51 p.m.

IN CAMERA It was moved and seconded

087/22 THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (c), (k), (n) and (2) (b) of the *Community Charter* – “personal information about an identifiable individual...”, “labour relations or other employee relations”, “negotiations and related discussions respecting the proposed provision of a municipal service...”, “the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2)” and “the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government...”.

CARRIED

The Board moved out of In Camera at 3:21 p.m.

RELEASE OF ITEMS FROM IN CAMERA

Appointments **It was moved and seconded**

088/22 THAT a thank you letter be sent to Russ Spencer for his service as the Ports Monitor Committee representative for the Vaucroft dock;

AND THAT Joseph Wright be re-appointed as the Ports Monitor Committee representative for the Gambier Harbour/West Bay Dock for a two-year term;

AND THAT Bruce Pollock be re-appointed as the Ports Monitor Committee representative for the Gambier Harbour/West Bay Dock for a two-year term;

AND THAT John Richardson be re-appointed as the Ports Monitor Committee representative for the Keats Landing Dock for a two-year term;

AND FURTHER THAT staff continue with recruitment for a Ports Monitor Committee representative for the Vaucroft and Port Graves dock.

CARRIED

ADJOURNMENT It was moved and seconded

089/22 THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 3:21 p.m.

Certified correct _____
Corporate Officer

Confirmed this _____ day of _____

Chair