



SUNSHINE COAST REGIONAL DISTRICT

March 10, 2022

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD ELECTRONICALLY AND TRANSMITTED VIA THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT*:	Chair	District of Sechelt	D. Siegers
	Directors	Electoral Area A	L. Lee
		Electoral Area B	L. Pratt
		Electoral Area D	A. Tize
		Electoral Area E	D. McMahon
		Electoral Area F	M. Hiltz
		District of Sechelt	A. Toth
		Town of Gibsons	B. Beamish
ALSO PRESENT*:	Chief Administrative Officer		D. McKinley (in part)
	Corporate Officer		S. Reid
	GM, Corporate Services / Chief Financial Officer		T. Perreault
	GM, Planning and Community Development		I. Hall
	GM, Infrastructure Services		R. Rosenboom
	GM, Community Services		S. Gagnon
	Senior Manager, Human Resources		G. Parker (in part)
	Deputy Corporate Officer / Recorder		J. Hill
	Media		0
	Public		0

**Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 2:02 p.m.

AGENDA **It was moved and seconded**

066/22 THAT the agenda for the meeting be adopted as amended by adding the following item under New Business:

- Stormwater.

CARRIED

MINUTES

Minutes **It was moved and seconded**

067/22 THAT the Regular Board meeting minutes of February 24, 2022 be adopted.

CARRIED

REPORTS

Parcel Tax Roll Review **It was moved and seconded**

068/22 THAT Parcel Tax Roll Review Panel minutes of February 24, 2022 be received for information.

CARRIED

Corporate **It was moved and seconded**

069/22 THAT Corporate and Administrative Services Committee recommendation Nos. 1 and 2 of February 24, 2022 be received, adopted and acted upon as follows:

Recommendation No. 1 *Updated Director Roles and Responsibilities*

THAT the report titled Updated Director Roles and Responsibilities be received for information;

AND THAT the Updated Director Roles and Responsibilities be approved as amended, as follows:

- Board Chair Role Summary “Chief Executive Officer” replaces “Chief Elected Officer”;
- All Professional Development Sections: “Attend relevant forums / conference, as appropriate, to ensure...”;
- Municipal Director Role Summary “The Municipal Director is appointed by their Council to represent a member municipality...;
- Municipal Director Responsibilities “o) Regularly reports to the Regional District Board on municipal matters and to the municipal council on Regional District matters”;
- Municipal Director – Time Commitment and Available: “...equivalent time commitment of a part time job, and in conjunction with municipal responsibilities may involve activities that approximate or exceed a full-time position.”.

069/22 cont. **Recommendation No. 2** *Contract Award for Sunshine Coast Regional District Website Redesign*

THAT the report titled Contract Award for Sunshine Coast Regional District (SCRD) Website Redesign be received for information;

AND THAT a contract for the redesign of the SCR D Website be awarded to KIMBO Designs Inc. in the amount of up to \$112,300 (excluding GST);

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

CARRIED

Infrastructure **It was moved and seconded**

070/22 THAT Infrastructure Services Committee recommendation Nos. 5, 11 and 12 of March 10, 2022 be received, adopted and acted upon as follows:

Recommendation No. 5 *BC Engagement on a Proposed Watershed Security Strategy and Fund*

THAT the report titled BC Engagement on a Proposed Watershed Security Strategy and Fund be received for information;

AND THAT the SCR D submit feedback on the BC Watershed Security Strategy and Fund Discussion Paper as included in Attachment A of the staff report titled BC Engagement on a Proposed Watershed Security Strategy and Fund.

Recommendation No. 11 *Vehicle Purchases: RFP 2111604 Award Recommendation*

THAT the report titled Vehicle Purchases: RFP 2111604 Award Recommendation be received for information;

AND THAT a contract for the purchase of two vehicles be awarded to South Coast Ford Sales in the amount up to \$86,215 (excluding GST);

AND THAT the contract for the purchase of three vehicles be awarded to Commercial Truck Equipment Co. in the amount up to \$274,937 (excluding GST);

AND THAT the delegated authorities be authorized to execute the purchase;

AND THAT the project budget of \$84,824 for the South Pender Harbour Water Service Area vehicle purchase, approved through Board Resolution No. 046/21, be funded from Municipal Finance Authority (MFA) short term loan;

070/22 cont.

AND THAT a loan of up to \$84,824 for a term of 5 years be requested through the Municipal Finance Authority Equipment Financing Program under section 403(1) of the *Local Government Act* (Liabilities Under Agreement) to fund the purchase of the vehicle;

AND THAT the project budget of \$238,245 for Regional Water Service Area vehicle purchases, approved through Board Resolutions No. 004/20, No. 381/20 and No. 046/21, be funded from Municipal Finance Authority (MFA) short term loan;

AND FURTHER THAT a loan up to \$238,245 for a term of 5 years be requested through the Municipal Finance Authority Equipment Financing Program under section 403 (1) of the *Local Government Act* (Liabilities Under Agreement) to fund the purchase of the vehicles.

Recommendation No. 12 *Connected Coast Internet Connectivity Opportunity*

THAT the report titled Connected Coast Internet Connectivity Opportunity be received for information;

AND THAT the Sunshine Coast Regional District support the Connected Coast project in principle;

AND THAT the Sunshine Coast Regional District approve the 10% contribution in principle toward the Connected Coast Internet Connectivity Opportunity to be funded through Electoral Area Community Works Gas Tax Funds (up to \$45,278 from area A to support Earl's Cove/Egmont and up to \$314,429 from area F to support Gambier and Keats islands);

AND THAT staff continue to work with project partners and the residents from Earls Cove/Egmont, Keats Island and Gambier Island to determine desire for project participation;

AND FURTHER THAT a report be brought back to a Corporate and Administrative Service Committee in Q2 of 2022 with an update on community interest and detailed project plan in coordination with the 2023-2027 Financial Planning process.

CARRIED

Appointments

It was moved and seconded

071/22

THAT the report titled Joint Use Steering Committee Appointment be received for information;

AND THAT Director Toth be appointed as the third Director to the Joint Use Steering Committee per the revised Joint Use Steering Committee Terms of Reference.

CARRIED

BYLAWS

Bylaw 422.40 **It was moved and seconded**

072/22 THAT *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.40, 2022* be read a first time.

CARRIED

Bylaw 422.40 **It was moved and seconded**

073/22 THAT *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.40, 2022* be read a second time.

CARRIED

Bylaw 422.40 **It was moved and seconded**

074/22 THAT *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.40, 2022* be read a third time.

CARRIED

DIRECTORS' REPORTS

Directors provided a verbal report of their activities.

NEW BUSINESS

The Board discussed challenges with respect to managing stormwater run-off, washouts and overland flooding issues on the Sunshine Coast, including various causes and potential next steps.

Stormwater **It was moved and seconded**

075/22 THAT stormwater management processes which lie within the SCRD's legislative authority be considered in the scope of the 2022 development approvals process review;

AND THAT the Planning Enhancement Project, approved as part of the 2022 annual budget, incorporate stormwater management strategies to promote climate resilience, ecological integrity, reduce damage to property and infrastructure, and manage risks to SCRD services;

AND THAT staff contact the Province to determine which provincial ministry is the lead agency for dealing with stormwater risk mitigation, and what programs they have available to assist us;

AND THAT staff work with the Town of Gibsons, District of Sechelt, and the Sechelt Indian Government District on boundary interface issues related to stormwater management;

075/22 cont. AND FURTHER THAT this resolution be brought forward to a future meeting for consideration as a potential resolution submission to the 2022 UBCM annual convention.

CARRIED

The Board moved In Camera at 2:58 p.m.

IN CAMERA It was moved and seconded

076/22 THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a) and (c) of the *Community Charter* – “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality” and “labour relations or other employee relations.”

CARRIED

The Board moved out of In Camera at 3:19 p.m.

ADJOURNMENT It was moved and seconded

077/22 THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 3:19 p.m.

Certified correct _____
Corporate Officer

Confirmed this _____ day of _____

Chair