



## SUNSHINE COAST REGIONAL DISTRICT

June 9, 2022

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MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD ELECTRONICALLY AND TRANSMITTED VIA THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

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**PRESENT\*:**

Chair	District of Sechelt	D. Siegers
Directors	Electoral Area A	L. Lee
	Electoral Area B	L. Pratt
	Electoral Area D	A. Tize
	Electoral Area E	L. McKiernan (Alt)
	Electoral Area F	M. Hiltz
	District of Sechelt	A. Toth
	Town of Gibsons	B. Beamish

**ALSO PRESENT\*:**

Chief Administrative Officer	D. McKinley
Corporate Officer	S. Reid
GM, Corporate Services / Chief Financial Officer	T. Perreault
GM, Infrastructure Services	R. Rosenboom
GM, Community Services	S. Gagnon
Deputy Corporate Officer / Recorder	J. Hill
Area A Alternate Director	C. Alexander
Media	0
Public	0

*\*Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

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**CALL TO ORDER** 2:00 p.m.

**AGENDA** It was moved and seconded

153/22 THAT the agenda for the meeting be adopted as amended.

**CARRIED**

**MINUTES**

Minutes It was moved and seconded

154/22 THAT the Regular Board meeting minutes of May 26, 2022 be adopted.

**CARRIED**

**REPORTS**

Committee of the  
Whole

**It was moved and seconded**

155/22

THAT Committee of the Whole recommendation Nos. 1-7, 9 and 10 of May 26, 2022 be received, adopted and acted upon as follows:

**Recommendation No. 1** *Sunshine Coast Greenhouse Gas Emissions Inventory*

THAT the report titled Sunshine Coast Greenhouse Gas (GHG) Emissions Inventory be received for information;

AND THAT a proposal for an updated GHG emissions inventory be presented at 2024 Budget.

**Recommendation No. 2** *Sunshine Coast Climate Risk Assessment*

THAT the report titled Sunshine Coast Climate Risk Assessment be received for information.

**Recommendation No. 3** *Budget Project Status Report*

THAT the report titled Budget Project Status Report May 2022 be received for information.

**Recommendation No. 4** *2022 Union of British Columbia Municipalities Resolutions*

THAT the report titled 2022 Union of British Columbia Municipalities (UBCM) Resolutions be received for information;

AND THAT resolutions be drafted on the following topics and be brought forward to the Electoral Area Services Committee meeting on June 16, 2022, for consideration of submission to the 2022 UBCM Convention:

1. Challenges accessing vehicular GHG emissions data from the Insurance Corporation of British Columbia;
2. Shift to non-fuel based user-pay taxation mechanisms to fund road infrastructure in rural areas of British Columbia;
3. Standardized health and safety rules / regulations to facilitate year-round housing in RV's.

**Recommendation No. 5** *Establishment of a Finance Standing Committee*

THAT the report titled Establishment of a Finance Standing Committee be received for information;

155/22 cont.

AND THAT the Terms of Reference for the Finance Standing Committee be approved as presented;

AND THAT the Committee of the Whole Terms of Reference be amended to remove "Audit and Financial Reporting" from its mandate;

AND FURTHER THAT the Corporate and Administrative Services, Infrastructure Services, Planning and Development, and Community Services Standing Committees be dissolved.

**Recommendation No. 6** *Community Emergency Preparedness Fund Grant – Emergency Operation Centre Communication Modernization*

THAT the report titled Community Emergency Preparedness Fund (CEPF) Grant Application for Sunshine Coast Emergency Program (SCEP) Emergency Operation Centre (EOC) Communication Modernization be received for information;

AND THAT a grant application for SCEP EOC Communication Modernization be submitted to the Union of British Columbia Municipalities on behalf of the Sunshine Coast Regional District.

**Recommendation No. 7** *Community Emergency Preparedness Fund Grant – Reception Centre Modernization*

THAT the report titled Community Emergency Preparedness Fund (CEPF) Grant Application for Sunshine Coast Emergency Program (SCEP) Emergency Support Services (ESS) Reception Centre Modernization be received for information;

AND THAT the Sunshine Coast Regional District Board approve the application of the CEPF grant toward the ESS Reception Centre Modernization;

AND THAT the CEPF – SCEP ESS Reception Centre Modernization grant receipt in the amount of \$24,967 be approved;

AND THAT the delegated authorities be authorized to execute the agreement;

AND FURTHER THAT the 2022-2026 Financial Plan be amended accordingly.

**Recommendation No. 9** *Water Supply Advisory Committee Terms of Reference*

THAT the report titled Proposed Amendments to the Water Supply Advisory Committee Terms of Reference be received for information;

AND THAT section 3.2 of the Water Supply Advisory Committee Terms of Reference be approved as amended, as follows:

155/22 cont.

3.2 The SCRD Board Chair is a de-facto non-voting member of the Committee. In addition, the SCRD Board will appoint one director as a non-voting member to provide direct liaison between the Committee and the SCRD Board;

AND FURTHER THAT all instances of staff “liaison” be replaced with staff “coordinator”.

**Recommendation No. 10** *Community Services Department 2022 Q1 Report*

THAT the report titled Community Services Department 2022 Q1 Report be received for information.

**CARRIED**

Committee of the Whole

**It was moved and seconded**

156/22

THAT Committee of the Whole recommendation Nos. 2 and 6 of June 9, 2022 be received, adopted and acted upon as follows:

**Recommendation No. 2** *Business Proposal for Junior Hockey Team Based on the Sunshine Coast*

THAT the Sunshine Coast Junior Hockey Society’s business proposal for a Junior Hockey team based on the Sunshine Coast be referred to staff to explore the opportunity further and work with the group on a timeline that will facilitate the direction the group is moving;

AND THAT a report be presented to the Committee of the Whole on June 23, 2022.

**Recommendation No. 6** *RFP 2261308 Sunshine Coast Arena Roof Replacement - Bitumen Contract Award*

THAT the report titled RFP 2261308 Sunshine Coast Arena Roof Replacement – Bitumen Contract Award be received for information;

AND THAT the contract to provide modified bitumen roof replacement services on designated roof areas at the Sunshine Coast Arena be awarded to Metro Roofing & Sheet Metal Ltd in the amount of up to \$125,740 (excluding GST);

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

**CARRIED**

**COMMUNICATIONS**

Letters of Support     **It was moved and seconded**

157/22

THAT the correspondence from Karen Spicer, Vice President, Roberts Creek Community Association, dated May 30, 2022 regarding a request for letters of support for Province of BC Gaming Grant applications be received for information;

AND THAT two letters of support be provided to Roberts Creek Community Association in support of their Province of BC Gaming Grant applications.

**CARRIED**

**BYLAWS**

Bylaw 558.10     **It was moved and seconded**

158/22

THAT the report titled Municipal Ticket Information System Bylaw And Bylaw Notice Enforcement Bylaw Amendments be received for information;

AND THAT *Sunshine Coast Regional District Municipal Ticket Information System Amendment Bylaw No. 558.10, 2022* be read a first time.

**CARRIED**

Bylaw 558.10     **It was moved and seconded**

159/22

THAT *Sunshine Coast Regional District Municipal Ticket Information System Amendment Bylaw No. 558.10, 2022* be read a second time.

**CARRIED**

Bylaw 558.10     **It was moved and seconded**

160/22

THAT *Sunshine Coast Regional District Municipal Ticket Information System Amendment Bylaw No. 558.10, 2022* be read a third time.

**CARRIED**

Bylaw 558.10     **It was moved and seconded**

161/22

THAT *Sunshine Coast Regional District Municipal Ticket Information System Amendment Bylaw No. 558.10, 2022* be adopted.

**CARRIED**

Bylaw 638.11            **It was moved and seconded**  
162/22                    THAT *Sunshine Coast Regional District Bylaw Notice Enforcement Amendment Bylaw No. 638.11, 2022* be read a first time.

**CARRIED**

Bylaw 638.11            **It was moved and seconded**  
163/22                    THAT *Sunshine Coast Regional District Bylaw Notice Enforcement Amendment Bylaw No. 638.11, 2022* be read a second time.

**CARRIED**

Bylaw 638.11            **It was moved and seconded**  
164/22                    THAT *Sunshine Coast Regional District Bylaw Notice Enforcement Amendment Bylaw No. 638.11, 2022* be read a third time.

**CARRIED**

Bylaw 638.11            **It was moved and seconded**  
165/22                    THAT *Sunshine Coast Regional District Bylaw Notice Enforcement Amendment Bylaw No. 638.11, 2022* be adopted.

**CARRIED**

Bylaw 737                **It was moved and seconded**  
166/22                    THAT *Sunshine Coast Regional District Election Procedures Bylaw No. 737, 2022* be adopted.

**CARRIED**

## **DIRECTORS' REPORTS**

*Directors provided a verbal report of their activities.*

*The Board moved In Camera at 2:34 p.m.*

## **IN CAMERA            It was moved and seconded**

167/22                    THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (e) and (2) (b) of the *Community Charter* – “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality...”, “the acquisition, disposition or expropriation of land or improvements...” and “the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government...”

167/22 cont. AND THAT Christine Alexander, Alternate Director for Area A and Lucie McKiernan, Alternate Director for Area E be authorized to attend the June 9, 2022 In Camera Board meeting.

**CARRIED**

*The Board recessed at 2:34 p.m. and reconvened at 3:00 p.m.*

*The Board moved out of In Camera at 5:16 p.m.*

**RELEASE OF ITEMS FROM IN CAMERA**

Highway 101 Study **It was moved and seconded**

168/22 THAT the SCRd send a letter to Pamela Ryan, Study Engagement Lead, Ministry of Transportation and Infrastructure (MoTI) thanking her for the presentation and update on the Highway 101 Alternate Route Study and upcoming public engagement;

AND THAT the letter be copied to the Chiefs and Councils for shíshálh Nation and Squamish Nation, the Honourable Nicholas Simons, MLA, and the delegation presenter team as follows: Amanda Price, Associate District Manager, South Coast Region, MoTI; Michael Braun, Operations Manager - Howe Sound/Sunshine Coast, MoTI; Gabriel Lord, Senior Planner, South Coast Region, MoTI; Christina Gwilliam, A/Referrals Manager, shíshálh Nation; xwash Steven Feschuk, Protector of Culture and A/Stewardship and Territorial Land Management Division Manager, shíshálh Nation; and, Jasmine Paul, shíshálh consultant.

**CARRIED**

**ADJOURNMENT** **It was moved and seconded**

169/22 THAT the Regular Board meeting be adjourned.

**CARRIED**

The meeting adjourned at 5:17 p.m.

Certified correct \_\_\_\_\_  
Corporate Officer

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Chair