



## SUNSHINE COAST REGIONAL DISTRICT

January 13, 2022

---

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD ELECTRONICALLY AND TRANSMITTED VIA THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

---

**PRESENT\*:**

Chair	District of Sechelt	D. Siegers
Directors	Electoral Area A	L. Lee
	Electoral Area B	L. Pratt
	Electoral Area D	A. Tize
	Electoral Area E	D. McMahon
	Electoral Area F	M. Hiltz
	District of Sechelt	A. Toth
	Town of Gibsons	B. Beamish

**ALSO PRESENT\*:**

Chief Administrative Officer	D. McKinley
Corporate Officer	S. Reid
GM, Corporate Services / Chief Financial Officer	T. Perreault
GM, Planning and Community Development	I. Hall
GM, Infrastructure Services	R. Rosenboom
GM, Community Services	S. Gagnon
Deputy Corporate Officer / Recorder	J. Hill
Media	0
Public	0

*\*Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

---

**CALL TO ORDER** 2:01 p.m.

**AGENDA** It was moved and seconded

001/22 THAT the agenda for the meeting be adopted as amended by adding the following item under New Business:

- Snow Clearing at Bus Stops.

**CARRIED**

**MINUTES**

Minutes **It was moved and seconded**

002/22 THAT the Regular Board meeting minutes of December 9, 2021 be adopted.

**CARRIED**

**BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS**

Joint Watershed  
Committee **It was moved and seconded**

003/22 THAT staff bring forward an update on the status of the Joint Watershed agreement with the Sechelt Nation and the Joint Watershed Management Advisory Committee to a future Standing Committee or Board meeting.

**CARRIED**

**REPORTS**

Infrastructure **It was moved and seconded**

004/22 THAT Infrastructure Services Committee recommendation Nos. 1-3 and 6-8 of December 9, 2021 be received, adopted and acted upon as follows:

**Recommendation No. 1** *Pender Harbour Transfer Station Site Assessment Results*

THAT the report titled Pender Harbour Transfer Station Site Assessment Results be received for information.

**Recommendation No. 2** *Enforcement of Landfill Disposal Regulations – Considerations, including Potential Use of Clear Bags*

THAT the report titled Enforcement of Landfill Disposal Regulations – Considerations, including Potential Use of Clear Bags be received for information;

AND THAT SCRD Landfill Site Bylaw 405 be amended to remove the exclusion for residential curbside garbage collection loads as of July 1, 2022;

AND FURTHER THAT the SCRD Refuse Collection Bylaw 431 be amended to require the separation of recyclable and controlled materials as identified in SCRD Landfill Site Bylaw 405 as of July 1, 2022.

004/22 cont.

**Recommendation No. 3**     *Enforcement of Landfill Disposal Regulations – Considerations, including Potential Use of Clear Bags*

THAT staff engage with residents, commercial sector and impacted local governments on the timing and conditions of the implementation of a clear bag regulation for the disposal of bagged garbage and provide implementations recommendations by Q2 2022.

**Recommendation No. 6**     *Roberts Creek Co-Housing Wastewater Treatment Plant – Update*

THAT the report titled Roberts Creek Co-Housing Wastewater Treatment Plant – Update be received for information;

AND THAT the Roberts Creek Co-Housing Waste Water Plant - Treatment System and Regulatory Enhancements project be increased to \$50,000 from \$30,000;

AND THAT the project be funded through a donation of \$15,000 from the Roberts Creek Co-Housing Strata and up to \$5,000 through Capital Reserves [392];

AND FURTHER THAT the 2021-2025 Financial Plan be amended accordingly.

*Director Pratt opposed*

**Recommendation No. 7**     *Land Transfer shíshálh Nation Foundation Agreement- Update*

THAT the report titled Land Transfer shíshálh Nation Foundation Agreement- Update be received for information;

AND THAT staff, supported by SCR D legal counsel, be authorized to finalize a modification agreement to the Statutory Right of Way (SRW) over DL 2725 associated with water supply and telecommunication infrastructure that would allow for an extension of the term for a decision on the Release Areas for up to an additional 6 months;

AND FURTHER THAT the delegated authorities be authorized to execute this modification agreement to this SRW.

**Recommendation No. 8**     *2021 WildSafe BC Sunshine Coast Annual Report*

THAT the 2021WildSafeBC Sunshine Coast Annual Report be received for information.

**CARRIED**

R1 Budget

**It was moved and seconded**

005/22

THAT Special Corporate and Administrative Services Committee (Round 1 Budget) recommendation Nos. 1-34, 36-57 and 60-63 of December 13 and 14, 2021 be received, adopted and acted upon as follows:

**Recommendation No. 1**      *Community Partners and Stakeholders  
2022 Budget Requests*

THAT the report titled Community Partners and Stakeholders 2022 Budget Requests be received for information;

AND THAT the Committee provide direction with respect to the 2022 funding requests for each of the Community Partners and Stakeholders;

AND THAT the Draft 2022 Round 1 Library Funding Summary be received for information.

**Recommendation No. 2**      *Gibsons and District Public Library – 2022  
Budget Request*

THAT the Gibsons and District Public Library - 2022 Budget Request be received for information;

AND THAT the 2022 budget submission of \$708,366 from the Gibsons and District Public Library [640] and Roberts Creek Library Service [646] be approved and incorporated into the 2022 Round 2 Budget;

AND FURTHER THAT the allocation of the Library funding be referred to 2022 Round 2 Budget pending confirmation from Town of Gibsons regarding the use of COVID-19 Safe Restart Funds.

**Recommendation No. 3**      *Gibsons and District Public Library – 2022  
Budget Request – Electoral Area D [646]*

THAT for the Gibsons and District Public Library - 2022 Budget Request, the Roberts Creek Library Service [646] contribution portion be increased by the overall 5.9% for a total contribution of \$70,528 pending further information regarding the Town of Gibsons' contribution through the COVID-19 Safe Restart Grant at Round 2.

**Recommendation No. 4**      *Sechelt Public Library - 2022 Budget  
Request*

THAT the Sechelt Public Library – 2022 Budget Request be received for information.

005/22 cont.      **Recommendation No. 5**      *Roberts Creek Community Library –  
2022 Budget Request*

THAT the Roberts Creek Community Library – 2022 Budget Request be received for information;

AND THAT the 2022 budget submission of \$15,500 for the Roberts Creek Community Library be approved and incorporated into the 2022 Round 2 Budget for Roberts Creek Library Service [646].

**Recommendation No. 6**      *Pender Harbour Reading Centre –  
2022 Budget Request*

THAT the Pender Harbour Reading Centre – 2022 Budget Request be received for information;

AND THAT the 2022 budget submission of \$3,480 for the Pender Harbour Reading Centre be approved and incorporated into the 2022 Round 2 Budget for Egmont / Pender Harbour Library Service [643].

**Recommendation No. 7**      *Pender Harbour Health Centre –  
2022 Budget Request*

THAT the Pender Harbour Health Centre – 2022 Budget Request be received for information;

AND THAT the 2022 operating grant of \$158,040 for the Pender Harbour Health Centre be approved and incorporated into the 2022 Round 2 Budget for Pender Harbour Health Clinic [410];

AND FURTHER THAT the 2022 Pender Harbour Health Centre Special Capital Project request for the flooring replacement increase from \$20,000 (previously approved in 2021 Budget) to \$37,726, for a 2022 total of \$17,726 funded from Pender Harbour Health Clinic [410] Reserves.

**Recommendation No. 8**      *Sunshine Coast Museum and Archives –  
2022 Budget Request*

THAT the Sunshine Coast Museum and Archives – 2022 Budget Request be received for information;

AND THAT the 2022 budget submission of \$93,500 for Sunshine Coast Museum and Archives be approved and incorporated into the 2022 Round 2 Budget for Museum Services [648].

005/22 cont.

**Recommendation No. 9**     *Sechelt Community Archives – 2022 Budget Request*

THAT the Sechelt Community Archives – 2022 Budget Request, including the correspondence dated November 30, 2021 from the Mayor of the District of Sechelt advising of the change of operations management to Sunshine Coast Museum and Archives, be received for information;

AND THAT the 2022 budget submission of \$23,750 from the Sechelt Community Archives be approved and incorporated into the 2022 Round 2 Budget for Museum Services [648].

**Recommendation No. 10**     *Skookumchuck Heritage Society / Egmont Heritage Centre – 2022 Budget Request*

THAT the Skookumchuck Heritage Society / Egmont Heritage Centre – 2022 Budget Request be received for information;

AND THAT the 2022 budget submission of \$45,000 from the Skookumchuck Heritage Society / Egmont Heritage Centre be approved and incorporated into the 2022 Round 2 Budget for Museum Services [648].

**Recommendation No. 11**     *Sunshine Coast Community Services Society – 2022 Budget Request -Youth Outreach Worker Program*

THAT the Sunshine Coast Community Services Society – 2022 Budget Request for Youth Outreach Worker Program be received for information;

AND THAT the 2022 budget submission of \$50,604 from the Sunshine Coast Community Services Society for the Youth Outreach Worker Program be approved and incorporated into 2022 Round 2 Budget apportioned based on 50% assessed value and 50% population from Electoral Areas' Grant-in-Aid functions (Area A [121], Area B [122], Area D [127], Area E [128], and Area F [129]).

**Recommendation No. 12**     *Halfmoon Bay – Chatelech Community School Association – 2022 Budget Request – Restorative Practices*

THAT the Halfmoon Bay-Chatelech Community School Association – 2022 Budget Request be received for information;

AND THAT the 2022 budget submission of \$10,000 for Restorative Practices be approved and incorporated into the 2022 Round 2 Budget from Electoral Areas' Grant-in-Aid Community Schools [125].

005/22 cont.

**Recommendation No. 13** *Halfmoon Bay – Chatelech Community School Association – 2022 Budget Request - Halfmoon Bay Tween Night*

THAT the Halfmoon Bay-Chatelech Community School Association 2022 budget submission of \$2,700 for Halfmoon Bay Tween Night be approved and incorporated into the 2022 Round 2 Budget for Regional Recreation [670].

**Recommendation No. 14** *Sechelt Community Schools Society*

THAT the Sechelt Community Schools Society – 2022 Budget Request be received for information;

AND THAT the 2022 budget submission of \$10,000 for Youth Programs and the 2022 budget submission of \$17,713 for the Sechelt Youth Centre from the Sechelt Community Schools Society be approved and incorporated into the 2022 Round 2 Budget for Regional Recreation [670].

**Recommendation No. 15** *Pender Harbour Community School Society – 2022 Budget Request*

THAT the Pender Harbour Community School Society – 2022 Budget Request be received for information;

AND THAT the 2022 budget submission of \$15,000 for Youth Programs and the 2022 budget submission of \$41,100 for the Recreation Programs for Pender Harbour Community School Society be approved and incorporated into 2022 Round 2 Budgets for Regional Recreation [670] - \$47,880 and for Electoral Areas' Grant-in-Aid [121] - \$8,220.

**Recommendation No. 16** *Roberts Creek Community School Society – 2022 Budget Request*

THAT the Roberts Creek Community School Society – 2022 Budget Request be received for information;

AND THAT the 2022 budget submission from the Roberts Creek Community School Society of \$10,000 for Youth Programs be approved and incorporated into the 2022 Round 2 Budget for Regional Recreation [670];

AND THAT the Legacy Garden and Infrastructure Project request of \$4,000 for 2022 be approved and incorporated into the 2022 Round 2 Budget for Regional Recreation [670] from Operating Reserves;

AND THAT staff contact the Roberts Creek Community School Society to encourage submission of an application to the Sunshine Coast Regional District Waste Reduction Initiative Program (WRIP) for the Composter;

005/22 cont.

AND FURTHER THAT if the Roberts Creek Community School Society application is successful, this amount be used to reduce the Legacy Garden Payment in August 2022.

**Recommendation No. 17**    *Gibsons Area Community Schools – 2022 Budget Request*

THAT the Gibsons Area Community Schools – 2022 Budget Request be received for information;

AND THAT the 2022 budget submission of \$10,000 from the Gibsons Area Community Schools for Youth Programs be approved and incorporated into the 2022 Budget for Regional Recreation [670].

**Recommendation No. 18**    *Sunshine Coast Tourism – 2022 Budget Request*

THAT the Sunshine Coast Tourism – 2022 Budget Request be received for information;

AND THAT the 2022 budget submission of \$20,000 for Sunshine Coast Tourism be approved and incorporated into the 2022 Round 2 Budget, by assessed value for each of Electoral Areas' Economic Development functions (Area A [531], Area B [532], Area D [533], Area E [534], and Area F [535]).

**Recommendation No. 19**    *Pender Harbour and District Chamber of Commerce - 2022 Budget Request*

THAT the Pender Harbour and District Chamber of Commerce – 2022 Budget Request be received for information;

AND THAT the 2022 budget submission of \$24,700 from the Pender Harbour and District Chamber of Commerce be approved and incorporated into the 2022 Round 2 Budget for Electoral Area A Economic Development [531], as follows:

- Tourism Sanitation Services (Portable Toilets)                      \$2,700
- Visitor Information Centre Washrooms                                      \$9,500
- Visitor Information Booths    \$10,000
- Economic Development    \$2,500;

AND FURTHER THAT the \$10,000 Special Project Request for renovation of the Visitor Information Centre Washrooms be referred to the 2022 Round 2 Budget for additional information on other funding options.

**Recommendation No. 20**    *Coast Cultural Alliance – 2022 Budget Request*

THAT the Coast Cultural Alliance – 2022 Budget Request be received for information;



005/22 cont.

AND THAT the 2022 budget submission of \$7,500 for Sunshine Coast Art Crawl and the Arts and Culture Calendar for the Coast Cultural Alliance be approved and incorporated into the 2022 Round 2 Budget, funded evenly between Electoral Areas' Economic Development (Area A [531], Area B [532], Area D [533], Area E [534], and Area F [535]).

**Recommendation No. 21**    *Gibsons and District Chamber of Commerce*

THAT the Gibsons and District Chamber of Commerce - 2022 Budget Request be received for information;

AND THAT the Gibsons and District Chamber of Commerce 2022 budget request for a total of \$8,500 be approved and incorporated into the 2022 Round 2 Budget as follows:

- Visitor Services - Electoral Area E [534] \$1,900 and Electoral Area F [535] \$3,800;
- BC Ferries Travel Ambassador Program – Electoral Area A [531] \$560, Electoral Area B [532] \$560, Electoral Area D [533] \$560, Electoral Area E [534] \$560 and Electoral Area F [535] \$560.

**Recommendation No. 22**    *Annual Support Service Allocation Policy Review*

THAT the report titled Annual Support Service Allocation Policy Review be received for information.

**Recommendation No. 23**    *2021 Project Carry-Forward Requests*

THAT the report titled 2021 Project Carry-Forward Requests be received for information;

AND THAT the remaining 2021 Carry-Forward projects and associated funding be included in the 2022-2026 draft Financial Plan;

AND FURTHER THAT staff be authorized to proceed with the 2021 Carry-Forward projects prior to adoption of the 2022-2026 Financial Plan.

**Recommendation No. 24**    *Divisional Services Plans – Lite Version*

THAT the report titled Divisional Service Plans – Lite Version be received for information.

**Recommendation No. 25**    *2022-2026 Financial Plan Overview and Update*

THAT the report titled 2022-2026 Financial Plan Overview and Update at Round 1 be received for information.

005/22 cont.      **Recommendation No. 26**      *Supporting Documents to Budget Process*

THAT the Revised 2021 Carry-Forwards and 2022 Proposed Initiatives Summary be received for information.

**Recommendation No. 27**      *General Government [110] – 2022 R1 Budget Proposals*

THAT the report titled 2022 Round 1 Budget Proposal for General Government [110] be received for information;

AND THAT the following budget proposal be referred to 2022 Round 2 Budget to provide alternate funding options such as through support service allocations or a blend through General Government [110] and UBCM / AVICC - Administration [130]:

- Budget Proposal 1 – Executive Assistant (1.0 FTE), \$73,102 or (0.5 FTE) \$38,426 through Taxation;

AND FURTHER THAT the following budget proposals be approved and incorporated into the 2022 Round 2 Budget:

- Budget Proposal 2 – Information and Privacy Coordinator (1.0 FTE permanent), \$80,600 (0.75 FTE pro-rated in 2022) and full time ongoing, funded through Taxation;
- Budget Proposal 3 – Hybrid Meeting Solutions and Boardroom Modifications, \$125,000 funded from COVID-19 Safe Restart Grant;
- Budget Proposal 4 – Meeting Management Solutions, \$25,000 funded from COVID-19 Safe Restart Grant with base budget subscription increase up to \$20,000.

**Recommendation No. 28**      *Information Technology [117] - 2022 R1 Budget Proposal*

THAT the report titled 2022 Round 1 Budget Proposal for Information Technology [117] be received for information;

AND THAT the following budget proposal be approved and incorporated into the 2022 Round 2 Budget:

- Budget Proposal 1 – Online Engagement Software-Annual Licensing-Let's Talk SCRD, \$20,000 funded from Support Services.

005/22 cont.

**Recommendation No. 29** *Administration Building [114] and Various - 2022 R1 Budget Proposals*

THAT the report titled 2022 Round 1 Budget Proposal for Administration Building (Field Road) [114] and Joint Proposal for Phase 2 Corporate Electric Vehicle (EV) Charging Stations [114, 117, 310, 312, 365, 366, 370, 650] be received for information;

AND THAT the following budget proposals be approved and incorporated into the 2022 Round 2 Budget:

- Budget Proposal 1 – Reception Centre Modifications - Field Road – COVID-19, \$40,143 funded from COVID-19 Safe Restart Grant;
- Budget Proposal 2 – Joint Proposal for Phase 2 Corporate EV Charging Stations, up to \$70,000 funded from Capital and Operating Reserves (and possible grants) for the following functions:
  - Field Road Administration [114] \$25,000
  - Public Transit [310] \$1,000
  - Maintenance Facility (Fleet) [312] \$1,000
  - North Pender Harbour Water Services [365] \$1,000
  - South Pender Harbour Water Services [366] \$9,000
  - Regional Water Service [370] \$32,000
  - Community Parks [650] \$1,000.

**Recommendation No. 30** *Public Transit [310] – 2022 R1 Budget Proposals*

THAT the report titled 2022 Round 1 Budget Proposal for Public Transit [310] be received for information;

AND THAT the following budget proposals be approved and incorporated into the 2022 Round 2 Budget:

- Budget Proposal 1 – Transit Superintendent (1.0 FTE permanent), \$87,667 (prorated 8 months in 2022) funded through Taxation plus \$5,500 onetime set-up costs funded from Operating Reserves and full-time in 2023;
- Budget Proposal 2 – Driver Orientation and Training – Ongoing Base Budget Increase, \$11,500 funded through Taxation;
- Budget Proposal 3 - COVID-19 Expenses – Backfill and Overtime, (2022 only) \$81,800 funded from Operating Reserves;
- Budget Proposal 4 – Security System and CCTV, \$3,250 funded from Operating Reserves.

005/22 cont.

**Recommendation No. 31** *Maintenance Facility (Fleet) [312] – 2022 R1 Budget Proposal*

THAT the report titled 2022 Round 1 Budget Proposal for Maintenance Facility (Fleet) [312] be received for information;

AND THAT the following budget proposal be approved and incorporated into the 2022 Round 2 Budget:

- Budget Proposal 1 – Security System and CCTV, \$3,250 funded from Operating Reserves.

**Recommendation No. 32** *Mason Road Lease Renewal and Site Plan Implementation [310, 312, 313, 370, 650] – 2022 R1 Budget Proposal*

THAT the report titled 2022 Round 1 Budget Proposal for Mason Road Lease Renewal and Site Plan Implementation [310, 312, 370, 650] be received for information;

AND THAT the following budget proposal be approved and incorporated into the 2022 Round 2 Budget:

- Budget Proposal 1 – Mason Road Lease Renewal and Site Plan Implementation, \$75,000 (including 0.2 Temporary FTE-Project Manager) funded from Operating Reserves as follows:
  - Public Transit [310] \$14,250
  - Maintenance Facility (Fleet) [312] \$14,250
  - Regional Water Service [370] \$32,250
  - Community Parks [650] \$12,000
  - Building Services [313] \$2,250.

**Recommendation No. 33** *Regional Street Lighting Service [320] and Fircrest Road Street Lighting Service [332] - 2022 R1 Budget Proposal*

THAT the report titled 2022 Round 1 Budget Proposal for Regional Street Lighting Service [320] and Fircrest Road Street Lighting Services [332] be received for information;

AND THAT the following budget proposal be approved and incorporated into the 2022 Round 2 Budget:

- Budget Proposal 1 – Regional Street Light Services and Fircrest Road Street Light Service, \$5,300 funded \$4,700 through [320] Taxation and \$600 through [332] Taxation.

**Recommendation No. 34** *Community Recreation Facilities [615] – 2022 R1 Budget Proposals*

THAT the report titled 2022 Round 1 Budget Proposal for Community Recreation Facilities [615] be received for information;

005/22 cont.

AND THAT the following budget proposals be approved and incorporated into the 2022 Round 2 Budget:

- Budget Proposal 1 – Domestic Hot Water System, \$35,000 funded through Taxation;
- Budget Proposal 2 – Entandem Licensing Fees, \$4,250 funded through Taxation;
- Budget Proposal 3 – Water Management Plan Implementation, \$26,500 funded in 2022 from COVID-19 Safe Restart Grant and \$17,000 ongoing base budget increase;
- Budget Proposal 5 – Non-Annual Maintenance, \$28,600 funded through Taxation.

**Recommendation No. 36** *Pender Harbour Aquatic and Fitness Centre [625] – 2022 R1 Budget Proposals*

THAT the report titled 2022 Round 1 Budget Proposal for Pender Harbour Aquatic and Fitness Centre [625] be received for information;

AND THAT the following budget proposals be approved and incorporated into the 2022 Round 2 Budget:

- Budget Proposal 1 – Storage Container, \$10,000 funded from Operating Reserves;
- Budget Proposal 2– Entandem Licensing Fees, \$750 funded through Taxation;
- Budget Proposal 3 – Water Management Plan Implementation, \$1,750 funded in 2022 from COVID-19 Safe Restart Grant and \$1,250 ongoing base budget increase;
- Budget Proposal 4 – Non-Annual Maintenance – Natatorium Ceiling Painting, \$12,000 funded from Operating Reserves;
- Budget Proposal 5 – Pool Basin Painting, \$12,000 funded from Operating Reserves.

**Recommendation No. 37** *Community Parks [650] – 2022 R1 Budget Proposals*

THAT the report titled 2022 Round 1 Budget Proposal for Community Parks [650] be received for information;

AND THAT the following budget proposals be approved and incorporated into the 2022 Round 2 Budget:



005/22 cont.

**Recommendation No. 39**    *Corporate Sustainability [135] - 2022 R1 Budget Proposal*

THAT the report titled 2022 Round 1 Budget Proposal for Corporate Sustainability [135] be received for information;

AND THAT the following budget proposal be approved and incorporated into the 2022 Round 2 Budget:

- Budget Proposal 1 – Greenhouse Gas Quantification Support, \$15,000 funded from Operating. Reserves.

**Recommendation No. 40**    *Regional Sustainability [136] - 2022 R1 Budget Proposal*

THAT the report titled 2022 Round 1 Budget Proposal for Regional Sustainability [136] be received for information;

AND THAT the following budget proposal be approved and incorporated into the 2022 Round 2 Budget:

- Budget Proposal 1 – Community Climate Plan Development (0.33 FTE), \$63,000 (\$40,000 project costs and up to \$23,000 for wages) funded from Taxation (with potential for grant for summer student).

**Recommendation No. 41**    *Gibsons and District Fire Protection [210] - 2022 R1 Budget Proposals*

THAT the report titled 2022 Round 1 Budget Proposal for Gibsons and District Fire Protection [210] be received for information;

AND THAT the following budget proposal be approved and incorporated into the 2022 Round 2 Budget:

- Budget Proposal 1 – Fire Truck Replacement, \$585,000 funded through MFA 5-Year Equipment Finance Loan;

AND FURTHER THAT a loan of up to \$585,000 for a term of 5 years be requested through the Municipal Finance Authority Equipment Financing Program under section 403(1)(a) of the *Local Government Act* (Liabilities Under Agreement) to fund the purchase of a Fire Truck.

**Recommendation No. 42**    *Gibsons and District Fire Protection [210] - 2022 R1 Budget Proposals*

THAT the following budget proposals be approved and incorporated into the 2022 Round 2 Budget:

- Budget Proposal 2 – Capital Plan Projects – (Flooring and Hot Water Tank), \$10,400 funded from Capital Reserves;

005/22 cont.

- Budget Proposal 4 – Deputy Fire Chief (0.4 FTE), \$25,082 (0.2 FTE Prorated for 2022) funded through Taxation and 2023 to \$50,164;
- Budget Proposal 5 – Wildfire Preparedness Gear and Equipment, \$35,000 funded from Operating Reserves;
- Budget Proposal 6 – Back-up Fire Truck-Ongoing Expenses (Base Budget Increase), \$7,500 funded through Taxation.

**Recommendation No. 43**    *Gibsons and District Fire Protection [210] - 2022 R1 Budget Proposal*

THAT the following budget proposal be referred to 2022 Round 2 Budget pending review by the Gibsons and District Fire Commission:

- Budget Proposal 3 – Capital Renewal Plan Funding, \$75,000 funded through Taxation.

**Recommendation No. 44**    *Roberts Creek Fire Protection [212] - 2022 R1 Budget Proposals*

THAT the report titled 2022 Round 1 Budget Proposal for Roberts Creek Fire Protection [212] be received for information;

AND THAT the following budget proposals be approved and incorporated into the 2022 Round 2 Budget:

- Budget Proposal 1 – Capital Plan Projects (Exhaust Fan and Electrical Panel), \$8,500 funded from Capital Reserves;
- Budget Proposal 2 – Wildfire Preparedness Gear and Equipment, \$30,000 funded from Operating Reserves.

**Recommendation No. 45**    *Halfmoon Bay Fire Protection [216] - 2022 R1 Budget Proposals*

THAT the report titled 2022 Round 1 Budget Proposal for Halfmoon Bay Fire Protection [216] be received for information;

AND THAT the following budget proposal be approved and incorporated into the 2022 Round 2 Budget:

- Budget Proposal 1 – Firehall #2 Redevelopment, \$250,000 funded through Taxation.

**Recommendation No. 46**    *Halfmoon Bay Fire Protection [216] - 2022 R1 Budget Proposal*

THAT the following budget proposal be approved and incorporated into the 2022 Round 2 Budget:



005/22 cont.

- Budget Proposal 2 – Self-Contained Breathing Apparatus (SCBA and Cylinders), \$175,900 funded through MFA 5-Year Equipment Finance Loan;

AND THAT a loan of up to \$175,900 for a term of 5 years be requested through the Municipal Finance Authority Equipment Financing Program under section 403(1)(a) of the *Local Government Act* (Liabilities Under Agreement) to fund the purchase of SCBA Equipment.

**Recommendation No. 47** *Halfmoon Bay Fire Protection [216] – 2022 R1 Budget Proposals*

THAT the following budget proposals be approved and incorporated in the 2022 Round 2 Budget and referred to 2022 Round 2 Budget for consideration of taxation impacts:

- Budget Proposal 3 – Capital Renewal Plan Funding, \$48,000 funded through Taxation;
- Budget Proposal 4 – Items from Capital Plan, \$206,100 funded through Capital Reserves (see BP#3 for approval).

**Recommendation No. 48** *Emergency Telephone 9-1-1 [220] – 2022 R1 Budget Proposal*

THAT the report titled 2022 Round 1 Budget Proposal for Emergency Telephone 9-1-1 [220] be received for information;

AND THAT the following budget proposal be approved and incorporated into the 2022 Round 2 Budget:

- Budget Proposal 1 – Project Support – 9-1-1 Towers (0.2 FTE, 2022 only), \$22,000 funded through Taxation.

**Recommendation No. 49** *Sunshine Coast Emergency Program [222] - 2022 R1 Budget Proposals*

THAT the report titled 2022 Round 1 Budget Proposal for Sunshine Coast Emergency Program [222] be received for information;

AND THAT the following budget proposal be approved and incorporated into the 2022 Round 2 Budget:

- Budget Proposal 1 – Emergency Management Coordinator (0.6 FTE), \$37,625 (prorated to 0.3 FTE for 2022) and 2023 to \$77,130;

AND FURTHER THAT the following budget proposal be referred to Round 2 Budget pending information regarding grant status:

005/22 cont.

- Budget Proposal 2 – Evacuation Route Planning Guide, \$25,000 funded by Union of British Columbia Municipalities Community Emergency Preparedness Fund Grant.

**Recommendation No. 50**    *Rural Planning Services [504] - 2022 R1 Budget Proposal*

THAT the report titled 2022 Round 1 Budget Proposal for Rural Planning Services [504] be received for information;

AND THAT the following budget proposal be approved and incorporated into the 2022 Round 2 Budget:

- Budget Proposal 1 – Planning Enhancement (including 1.0 FTE Senior Planner) \$180,000 (50% prorated for 2022) and 2023 to \$360,000.

**Recommendation No. 51**    *Building Inspection Services [520] – 2022 R1 Budget Proposal*

THAT the report titled 2022 Round 1 Budget Proposal for Building Inspection Services [520] be received for information;

AND THAT the following budget proposal be approved and incorporated into the 2022 Round 2 Budget:

- Budget Proposal 1 – Building Clerk (1.0 FTE), \$57,733 (prorated for 9 months in 2022) funded from User Fees and 2023 to \$72,100.

**Recommendation No. 52**    *Regional Solid Waste [350] - 2022 R1 Budget Proposals*

THAT the report titled 2022 Round 1 Budget Proposal for Regional Solid Waste [350] be received for information;

AND THAT the following budget proposals be approved and incorporated into the 2022 Round 2 Budget:

- Budget Proposal 1 – Pender Harbour Transfer Station Site Improvements – Phase I (Option 1b-Continuation of the Share Shed Program), \$96,000 funded from Eco-Fee Reserves;
- Budget Proposal 2 – Increase to Sechelt Landfill Closure / Post Closure Liability Annual Funding by \$100,000 from 800,000 to \$900,000 per annum funded through Taxation (up to 2026 and re-assessed annually);

005/22 cont.

- Budget Proposal 3 – Manager, Special Solid Waste Project (0.6 FTE), \$67,571 (prorated for 2022 to 0.4 FTE) funded through Taxation and Internal Recoveries and 2023 to \$101,107 (ongoing) with possible allocations to other functions for specific project work;
- Budget Proposal 4 – Waste Reduction Initiatives Program (WRIP) (Ongoing Base Budget Increase), \$7,500 funded through Taxation;
- Budget Proposal 5 – WildSafeBC Program Project (Ongoing Base Budget Increase), \$15,000 funded through Taxation;
- Budget Proposal 6 – Islands Clean-up Program-Expansion to Hardy Island (Ongoing Base Budget Increase), \$5,000 funded through Taxation;
- Budget Proposal 7 – Home Composter Rebate (Ongoing Base Budget Increase), \$7,500 funded through Taxation.

**Recommendation No. 53**    *North Pender Harbour Water Service [365] - 2022 R1 Budget Proposals*

THAT the report titled 2022 Round 1 Budget Proposal for North Pender Harbour Water Service [365] be received for information;

AND THAT the following budget proposals be approved and incorporated into the 2022 Round 2 Budget:

- Budget Proposal 1 – North Pender Harbour Watermain Replacement, \$850,000 funded \$765,000 from Community Works Fund Gas Tax and \$85,000 from Capital Reserves;
- Budget Proposal 4 – North Pender Harbour Public Participation Water Supply Plan Development, \$7,500 funded from Operating Reserves;
- Budget Proposal 5 –Water Rate Structure Review – Phase 1, \$2,000 for [365] of total \$40,000 joint functional project funded from Operating Reserves;
- Budget Proposal 6 – Water Supply Plan: North and South Pender Harbour Water System Water Distribution Model Technical Analysis, \$20,000 for [365] of total \$40,000 joint functional project funded from Operating Reserves.

**Recommendation No. 54**    *South Pender Harbour Water Service [366] - 2022 R1 Budget Proposals*

THAT the report titled 2022 Round 1 Budget Proposal for South Pender Harbour Water Service [366] be received for information;

005/22 cont.

AND THAT the following budget proposals be approved and incorporated into the 2022 Round 2 Budget:

- Budget Proposal 1 – South Pender Harbour Watermain Replacement, \$600,000 funded \$540,000 from Community Works Fund Gas Tax and \$60,000 from Capital Reserves;
- Budget Proposal 4 –Water Rate Structure Review – Phase 1, \$4,000 for [366] of total \$40,000 joint functional project funded from Operating Reserves;
- Budget Proposal 5 – South Pender Harbour Public Participation – Water Supply Plan Development, \$7,500 funded from Operating Reserves;
- Budget Proposal 6 – Water Supply Plan: North and South Pender Harbour Water System Water Distribution Model Technical Analysis, \$20,000 for [366] of total \$40,000 joint functional project funded from Operating Reserves.

**Recommendation No. 55**    *Regional Water Service [370] - 2022 R1 Budget Proposals*

THAT the report titled 2022 Round 1 Budget Proposal for Regional Water Service [370] be received for information;

AND THAT the following budget proposals be approved and incorporated into the 2022 Round 2 Budget:

- Budget Proposal 1 – Base Operating Budget Increase: Materials and Supplies, \$125,000 funded from User Fees;
- Budget Proposal 6 – Water Sustainability Technician (0.5 FTE for 6 months), \$47,250 funded through Operating Reserves and contingent on receiving a grant;
- Budget Proposal 7 –Water Rate Structure Review – Phase 1, \$34,000 for [370] of total \$40,000 joint functional budget funded from Operating Reserves.

**Recommendation No. 56**    *Regional Water Service [370] - 2022 R1 Budget Proposals*

THAT the following budget proposal be approved and incorporated into the 2022 Round 2 Budget:

- Budget Proposal 4 – Single Axle Dump Truck Replacement, \$225,000 funded through MFA 5-Year Equipment Finance Loan;

005/22 cont.

AND THAT a loan of up to \$225,000 for a term of 5 years be requested through the Municipal Finance Authority Equipment Financing Program under section 403(1)(a) of the *Local Government Act* (Liabilities Under Agreement) to fund the purchase of a single axle dump truck.

**Recommendation No. 57**    *Regional Water Service [370] - 2022 R1 Budget Proposals*

THAT the following budget proposal be approved and incorporated into the 2022 Round 2 Budget:

- Budget Proposal 5 – 2022 (4) Vehicles Purchases, \$200,000 funded through MFA 5-Year Equipment Finance;

AND THAT a loan of up to \$200,000 for a term of 5 years be requested through the Municipal Finance Authority Equipment Financing Program under section 403(1)(a) of the *Local Government Act* (Liabilities Under Agreement) to fund the purchases of new Regional Water Service vehicles.

**Recommendation No. 60**    *Water Service [365 / 366 / 370] - 2022 R1 Budget Proposals*

THAT the following budget proposals be approved and incorporated into the 2022 Round 2 Budget;

AND THAT confirmation by the Water Supply Advisory Committee (WASAC) to move forward with this project be brought forward to the Round 2 Budget deliberations:

- Budget Proposal 7 – Water Supply Plan: Feasibility Study Long-Term Surface Water Supply Resources, \$5,000 for [365] of total \$225,000 funded from Operating Reserves;
- Budget Proposal 7 – Water Supply Plan: Feasibility Study Long-Term Surface Water Supply Resources, \$10,000 for [366] of total \$225,000 funded from Operating Reserves;
- Budget Proposal 8 – Water Supply Plan: Feasibility Study Long-Term Surface Water Supply Resources, \$210,000 for [370] of total \$225,000 funded from Operating Reserves.

**Recommendation No. 61**    *Water Service [365 / 366 / 370] - 2022 Round 2 Budget Proposal – Groundwater Sources Investigation*

THAT staff prepare a 2022 budget proposal for 2022 Round 2 Budget regarding options for investigating future groundwater well or aquifer sources.

005/22 cont.      **Recommendation No. 62**      *Langdale Wastewater Treatment Plant Remediation Project*

THAT the report titled Langdale Wastewater Treatment Plant Remediation Project – Additional Information for Consideration be received for information.

**Recommendation No. 63**      *Wastewater Treatment Plants [381-395] - 2022 R1 Budget Proposal*

THAT the report titled 2022 Round 1 Budget Proposal for Wastewater Treatment Plants [381-395] be received for information;

AND THAT the following budget proposal be approved and incorporated into the 2022 Round 2 Budget:

- Budget Proposal 1 – Langdale Wastewater Treatment Plant – Remediation Project, \$261,000 funded from \$126,000 Community Works Fund Gas Tax, \$100,000 Short Term Financing, \$35,000 Operating Reserves;

AND FURTHER THAT a loan of up to \$100,000 for a term of 5 years be requested through the Municipal Finance Authority section 403(1)(a) of the *Local Government Act* (Liabilities Under Agreement) to fund the Langdale Wastewater Treatment Plant Remediation.

**CARRIED**

R1 Budget      **It was moved and seconded**

006/22      THAT Special Corporate and Administrative Services Committee (Round 1 Budget) recommendation No. 35 of December 13 and 14, 2021 be received, adopted and acted upon as follows:

**Recommendation No. 35**      *Community Recreation Facilities [615] – 2022 R1 Budget Proposal*

THAT the following budget proposal be approved and incorporated into the 2022 Round 2 Budget:

- Budget Proposal 4 – Carbon Neutral Design – Recreation Facilities, \$50,000 funded through Taxation (with potential grant).

*Director Toth opposed*

**CARRIED**

**R1 Budget It was moved and seconded**

007/22 THAT Special Corporate and Administrative Services Committee (Round 1 Budget) recommendation No. 58 of December 13 and 14, 2021 be received, adopted and acted upon as follows:

**Recommendation No. 58** *Water Service [365 / 366 / 370] - 2022 R1 Budget Proposals*

THAT the following budget proposals be approved and incorporated into the 2022 Round 2 Budget:

- Budget Proposal 2 – Staffing Increase – Utilities Engineering Coordinator (1.0 permanent FTE), 5% or \$3,750 allocated to North Pender Harbour Water Service [365] 10% or \$7,500 to South Pender Harbour Water Service [366] and 85% or \$63,750 to Regional Water Service [370] for a total of total \$75,000 for wages (prorated for 2022 to 0.75 FTE) with an additional \$2,500 [Regional-370] for overhead and same percentage allocation for wages ongoing (estimated at \$100,000 for wages) and an additional \$2,250 for overhead.

*Director Toth opposed*

**CARRIED**

**R1 Budget It was moved and seconded**

008/22 THAT Special Corporate and Administrative Services Committee (Round 1 Budget) recommendation No. 59 of December 13 and 14, 2021 be received, adopted and acted upon as follows:

**Recommendation No. 59** *Water Service [365 / 366 / 370] - 2022 R1 Budget Proposals*

THAT the following budget proposals be approved and incorporated into the 2022 Round 2 Budget:

- Budget Proposals 3 for each function – Staffing Increase – Utility Crew (3.0 FTE) and 2 New Vehicles (\$100,000), plus aftermarket vehicle modifications (\$50,000) and Staffing Overhead - 5% allocated to North Pender Harbour Water Service [365], 10% allocated to South Pender Harbour Water Service [366] and 85% allocated to Regional Water Service [370] for a total of total \$202,500 for wages (prorated for 2022 to 2.25 FTE);

AND THAT for 2022 (2) new vehicles with additional aftermarket modifications be purchased for up to \$150,000 and funded through MFA 5-Year Equipment Finance;

008/22 cont. AND THAT overhead be allocated based on same allocation above for \$11,250 in 2022 and \$15,000 ongoing;

AND FURTHER THAT a loan of up to \$150,000 for a term of 5 years be requested through the Municipal Finance Authority Equipment Financing Program under section 403(1)(a) of the *Local Government Act* (Liabilities Under Agreement) to fund the purchases of new Regional Water Service vehicles.

*Director Toth opposed*

**CARRIED**

Planning **It was moved and seconded**

009/22 THAT Planning and Community Development Committee recommendation Nos. 1-14 of December 16, 2021 be received, adopted and acted upon as follows:

**Recommendation No. 1**     *Introduction of Draft New Zoning Bylaw No. 722*

THAT the report titled Introduction of Draft New Zoning Bylaw No. 722 be received for information;

AND THAT the formal review and adoption process of Zoning Bylaw No. 722 proceed in the First Quarter of 2022.

**Recommendation No. 2**     *Amendments to Planning and Development Procedures and Fees Bylaw No. 522*

THAT the report titled *Amendments to Planning & Development Procedures and Fees Bylaw No. 522 to Define and Prioritize Affordable Housing Development Applications* be received for information;

AND THAT the proposed amendments be incorporated into *Planning and Development Procedures and Fees Bylaw No. 522* and be brought forward for consideration, as follows:

- a) Adding a provision establishing eligibility for priority service based on alignment with official community plan densification strategies for affordable housing and on Housing Needs Assessment areas of local need and housing unit projections; and
- b) Adding a provision enabling expedited / priority order of service.

**Recommendation No. 3**     *Development Variance Permit DVP00075*

THAT the report titled Development Variance Permit DVP00075 (3-15200 Hallowell Road) be received for information;



009/22 cont.

AND THAT Development Variance Permit DVP00075 to vary Zoning Bylaw No. 337 Section 515 (1)(c) to reduce the required setback to Sakinaw Lake from 20 m to 15m to permit the construction of a single-family dwelling at 3-15200 Hallowell Road be issued.

**Recommendation No. 4**      *Development Variance Permit DVP00077*

THAT the report titled Development Variance Permit DVP00077 (1281 Marine Drive) be received for information;

AND THAT Development Variance Permit DVP00077 to vary Zoning Bylaw No. 310 Section 601.4 (2) to reduce the rear parcel line contiguous to a highway from 4.5 m to 3 m for the purpose of constructing a single-family home with attached garage located at 1281 Marine Drive be issued.

**Recommendation No. 5**      *Development Variance Permit DVP00078*

THAT the report titled Development Variance Permit DVP00078 (5956 Dubois Road) be received for information;

AND THAT Development Variance Permit DVP00078 to vary Zoning Bylaw No. 337 Section 821.2 (1)(a) to reduce the setback for the front parcel line from 5 m to 3.58 m to facilitate the construction of a new storage building on existing foundation located at 5956 Dubois Road be issued.

**Recommendation No. 6**      *Development Variance Permit DVP00079*

THAT the report titled Development Variance Permit DVP00079 (3656 Beach Avenue) be received for information;

AND THAT Development Variance Permit DVP00079 to vary Zoning Bylaw No. 310 Section 601.5 to reduce the minimum width of a building containing a dwelling in the R1 Zone from 6 m to 3.165 m to facilitate the placement of an auxiliary dwelling unit located at 3656 Beach Avenue be issued.

**Recommendation No. 7**      *Agricultural Land Commission Application 63237*

THAT the report titled Agricultural Land Commission Application 63237 (SCRD ALR00017) be received for information;

AND THAT the SCR D deny the application.

**Recommendation No. 8**      *Frontage Waiver Application FRW00014*

THAT the report titled Frontage Waiver Application FRW00014 (Redrooffs Road) be received for information;

009/22 cont.

AND THAT the required road frontage of a minimum 10% of the lot perimeter for proposed Lots 2, 3, 4 & 5 be waived in order to facilitate a proposed 7-lot subdivision of Lot B District Lot 2733 Group 1 New Westminster District Plan BCP30935.

**Recommendation No. 9**     *Frontage Waiver Application FRW00003*

THAT the report titled Frontage Waiver FRW00003 (6101 Garden Bay Road) – Electoral Area A be received for information;

AND THAT the requirement for road frontage of a minimum 10% of the lot perimeter for the proposed Lot 2 in the subdivision of District Lot 3970 Group 1 New Westminster District Except Portions in Reference Plans 2812, 2813, 3719, and Plan 20137 be waived.

**Recommendation No. 10**     *Halfmoon Bay Fire Truck Delivery Contract No. 2011602*

THAT the report titled Halfmoon Bay Fire Truck Delivery Contract No. 2011602 Change Order be received for information;

AND THAT the contract with Hub Fire Engines be increased by up to \$15,000 from \$429,725 to a maximum of \$444,725;

AND THAT the contract value increase of up to \$15,000 be funded from the Halfmoon Bay Fire Department Capital Reserve Fund;

AND FURTHER THAT the delegated authorities be authorized to execute the contract amendment.

**Recommendation No. 11**     *SCRD Ports Maintenance and Minor Repairs Contract 18 354 Extension – Summerhill Fine Homes*

THAT the report titled SCR D Ports Maintenance and Minor Repairs Contract 18 354 Extension – Summerhill Fine Homes be received for information;

AND THAT the contract with Summerhill Fine Homes Inc. for Ports Maintenance and Minor Repairs be renewed for a two-year term and be increased by \$259,466 up to an amount not to exceed \$872,966 (excluding taxes);

AND THAT the delegated authorities be authorized to execute the contract amendment;

AND THAT the [345] Ports Service budget be increased by \$6,970 in 2022 with an additional \$3,076 in 2023 to align with new contract values, and funded through taxation;

AND THAT the 2022 - 2026 Draft Financial Plan be amended accordingly;

009/22 cont. AND FURTHER THAT staff present a Round 2 budget proposal for an increase to the annual repair and maintenance budget in the [345] Ports Service of \$40,000.

**Recommendation No. 12** *Egmont/Pender Harbour APC Meeting Minutes of November 24, 2021*

THAT the Egmont/Pender Harbour Advisory Planning Commission meeting minutes of November 24, 2021 be received for information.

**Recommendation No. 13** *Halfmoon Bay APC Meeting Minutes of November 30, 2021*

THAT the Halfmoon Bay Advisory Planning Commission meeting minutes of November 30, 2021 be received for information.

**Recommendation No. 14** *Town of Gibsons Letter regarding Gibsons and District Aquatic Facility – Addition of Detached Multi-Purpose Room*

THAT the correspondence from Bill Beamish, Mayor, Town of Gibsons, dated November 12, 2021 regarding Gibsons and District Aquatic Facility – Addition of Detached Multi-Purpose Room be received for information.

**CARRIED**

Infrastructure **It was moved and seconded**

010/22 THAT Infrastructure Services Committee recommendation Nos. 1-6 and 9 of January 13, 2022 be received, adopted and acted upon as follows:

**Recommendation No. 1** *Invitation to Tender (ITT) 2137017 Contract Award for Church Road Phase 4b – Construction*

THAT the report titled Invitation to Tender (ITT) 2137017 Contract Award for Church Road Phase 4B - Construction be received for information;

AND THAT a contract for construction of the Church Road Phase 4B be awarded to Maycon Construction Ltd. in the amount up to \$7,585,265 (excluding GST);

AND THAT a contract for Church Road Phase 4B – Construction Management Services be awarded to Associated Environmental in the amount up to \$990,686 (excluding GST);

AND THAT the delegated authorities be authorized to execute both contracts;

AND THAT the Church Road Phase 4 budget be increased from \$8,270,000 to \$8,788,959, funded from the long-term loan for this project;

010/22 cont.

AND THAT a Temporary Borrowing Bylaw be prepared for Church Road Well Field Project as part of the Loan Authorization Bylaw No. 725, 2020 of up to \$9 million;

AND THAT the Reed Road and Elphinstone Avenue water mains budget be increased from \$750,000 to \$1,178,070, funded from [370] Regional Water Capital Reserves;

AND FURTHER THAT the draft 2022-2026 Financial Plan be amended accordingly.

**Recommendation No. 2** *Disaster Recovery Plan-Regional Flooding Events*

THAT the report titled Disaster Recovery Plan-Regional Flooding Events be received for information;

AND THAT the project Debris Removal Chapman Water Treatment Plant Intake be funded from [370] Regional Water Operating Reserves with a budget of \$15,000;

AND THAT the project Emergency Repair Watermain Sechelt Airport be funded from [370] Regional Water Capital Reserves with a budget of \$250,000;

AND THAT a contract for the Emergency Repair Watermain Sechelt Airport project be awarded to Arya Engineering Inc. in the amount up to \$240,000;

AND THAT the delegated authorities be authorized to execute this contract;

AND THAT the following parks projects be funded as follows:

- Mahan Trail repair: up to \$16,250 funded through [650] Community Parks Operating Reserves;
- Suncoaster Trail sign repair: up to \$5,250 funded through [650] Community Parks Operating Reserves;
- Katherine Lake Campground repairs: up to \$35,300 funded through [650] Community Parks Operating Reserves;
- Cliff Gilker Planning (Consultant Fees): up to \$38,000 funded through [650] Community Parks Operating Reserves;

AND THAT funded through each individual project, a 0.09 FTE for project management oversight be approved (one-time funding);

AND FURTHER THAT these items be included in the 2022-2026 Draft Financial Plan.

010/22 cont.

**Recommendation No. 3** *Design, Permitting And Engineering Services For Upgrades To McNeil, Chapman, And Edwards Lake Dams - Contract Amendment No. 1*

THAT the report titled Design, Permitting and Engineering Services for Upgrades to McNeil, Chapman, and Edwards Lake Dams - Contract Amendment No. 1 be received for information;

AND THAT the project contract for the Design, Permitting, and Engineering Services for Upgrades to McNeil Lake Dam be increased from \$106,183 to \$126,026 (plus GST);

AND THAT the project contract for the Design, Permitting, and Engineering Services for Upgrades to Chapman Lake and Edwards Lake Dams be increased from \$193,187 to \$222,745 (plus GST);

AND FURTHER THAT the delegated authorities be authorized to execute the contracts.

**Recommendation No. 4** *Request for Proposal (RFP) 2137016 Contract Award Chapman Creek Water Treatment Plant (WTP) UV Upgrade – Design, Construction and Engineering Services*

THAT the report titled Request for Proposal (RFP) 2137016 Contract Award Chapman Creek Water Treatment Plant (WTP) UV Upgrade-Design, Construction and Engineering Services be received for information;

AND THAT a contract for Engineering Consulting Services for Chapman Creek WTP UV Upgrade be awarded to Stantec Consulting Ltd. in the amount of \$131,282 (plus GST);

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

**Recommendation No. 5** *Supply and Delivery of Brass Water Service Fittings Contract Term Extension*

THAT the report titled Supply and Delivery of Brass Water Service Fittings Contract Term Extension be received for information;

AND THAT the SCRD exercise the right to extend the existing contract with Flocor Inc. for the Supply and Delivery of Brass Water Service Fittings for an additional one (1) year period in the amount up to \$71,058 (plus GST), which will result in an amended contract value of \$183,798;

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

010/22 cont.      **Recommendation No. 6**      *Langdale WWTP Remediation Project – Grant Application*

THAT the report titled Langdale WWTP Remediation Project – Grant Application be received for information;

AND THAT a grant application be submitted to the Investing in Canada Infrastructure Program-British Columbia-Green Infrastructure-Environmental Quality Program for upgrades to the Langdale Wastewater Treatment Plant (Service area 388) up to \$1,025,498 (plus GST);

AND FURTHER THAT the Board support the project and commits to its share of up to \$272,167 (plus GST) of the project, as well as cost overruns.

**Recommendation No. 9**      *Correspondence Request for Stage 4 Water Restriction Exemption for Commercial Farmers*

THAT the correspondence from Raquel Kolof of the Sunshine Coast Farmers Institute Board, dated December 12, 2021, regarding a request for stage 4 water restriction exemption for commercial farmers be received for information;

AND THAT the SCRD Board send a letter of response to the Sunshine Coast Farmers Institute Board indicating that water use on farms will be discussed at the February 3, 2022 Infrastructure Services Committee meeting.

**CARRIED**

AVICC Resolutions      **It was moved and seconded**

011/22      THAT the report titled Draft 2022 Resolutions to the Association of Vancouver Island and Coastal Communities (AVICC) be received for information;

AND THAT amendments to the draft AVICC resolutions be prepared in consultation with Directors McMahon, Pratt and Toth and brought back to the January 27, 2022 Regular Board meeting.

**CARRIED**

## **COMMUNICATIONS**

Appointment      **It was moved and seconded**

012/22      THAT the correspondence from Annie Wise, Executive Director, Sunshine Coast Tourism dated December 20, 2021 regarding an invitation for the Sunshine Coast Regional District to join the South Coast Tourism Advisory Committee be received for information;

012/22 cont. AND THAT Director Tize be appointed to serve as the South Coast Tourism Advisory Committee member.

**CARRIED**

**DIRECTORS' REPORTS**

*Directors provided a verbal report of their activities.*

**NEW BUSINESS**

*The Board discussed the lack of snow clearing at bus stops on the Sunshine Coast.*

Snow Clearing at Bus Stops

**It was moved and seconded**

013/22

THAT SCRD staff liaise with the Sunshine Coast municipal staff with respect to addressing snow removal at bus stops and report back on strategies to maintain safety at bus stops during inclement weather.

**CARRIED**

**ADJOURNMENT**

**It was moved and seconded**

014/22

THAT the Regular Board meeting be adjourned.

**CARRIED**

The meeting adjourned at 2:58 p.m.

Certified correct \_\_\_\_\_

Corporate Officer

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_

Chair