



## SUNSHINE COAST REGIONAL DISTRICT

September 23, 2021

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MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD ELECTRONICALLY IN ACCORDANCE WITH MINISTERIAL ORDER M192 AND TRANSMITTED VIA THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

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<b>PRESENT*:</b>	Chair	Electoral Area B	L. Pratt
	Directors	Electoral Area A	L. Lee
		Electoral Area D	A. Tize
		Electoral Area E	D. McMahon
		Electoral Area F	M. Hiltz
		District of Sechelt	D. Siegers
		District of Sechelt	A. Toth
		Town of Gibsons	D. Croal (Alt.)
<b>ALSO PRESENT*:</b>	Chief Administrative Officer		D. McKinley
	Corporate Officer		S. Reid
	GM, Corporate Services / Chief Financial Officer		T. Perreault
	GM, Planning and Community Development		I. Hall
	GM, Infrastructure Services		R. Rosenboom
	GM, Community Services		S. Gagnon
	Chief Building Official		A. Whittleton (in part)
	Deputy Corporate Officer / Recorder		J. Hill
	Media		0
	Public		0

*\*Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

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**CALL TO ORDER**    2:03 p.m.

**AGENDA**            **It was moved and seconded**

256/21                THAT the agenda for the meeting be adopted as amended by adding the following item under New Business:

- National Day for Truth and Reconciliation.

**CARRIED**

**MINUTES**

Minutes

**It was moved and seconded**

257/21

THAT the Regular Board meeting minutes of September 9, 2021 be adopted.

**CARRIED**

**REPORTS**

Infrastructure

**It was moved and seconded**

258/21

THAT Infrastructure Services Committee recommendation Nos. 6-14 of September 9, 2021 be received, adopted and acted upon as follows:

**Recommendation No. 6**     *Home Composter Rebate Pilot Program Update*

THAT the report titled Home Composter Rebate Pilot Program Update be received for information;

AND THAT staff bring forward a Home Composter Rebate Program Proposal to the 2022 Budget Process for consideration.

**Recommendation No. 7**     *2022 Transit Improvement Program Recommendations*

THAT the report titled 2022 Transit Improvement Program Recommendations be received for information;

AND THAT based on Board direction, Administration confirm the intention to delay any expansion discussions until 2022.

**Recommendation No. 8**     *Transit Route 3 (Sechelt Arena) Proposed Routing Change*

THAT the report titled Transit Route 3 (Sechelt Arena) Proposed Routing Change be received for information;

AND THAT the proposed change to transit service Route 3 Sechelt Arena be approved for implementation on October 12, 2021.

**Recommendation No. 9**     *Infrastructure Services Department – 2021 Q2 Report*

THAT the report titled Infrastructure Services Department – 2021 Q2 Report be received for information.

258/21 cont.

**Recommendation No. 10** *Water Supply Advisory Committee Minutes – July 12, 2021*

THAT the Water Supply Advisory Committee meeting minutes of July 12, 2021 be received for information.

**Recommendation No. 11** *Transportation Advisory Committee Minutes – July 15, 2021*

THAT the Transportation Advisory Committee meeting minutes of July 15, 2021 be received for information.

**Recommendation No. 12** *Solid Waste Management Plan Monitoring Advisory Committee Minutes – July 20, 2021*

THAT the Solid Waste Management Plan Monitoring Advisory Committee meeting minutes of July 20, 2021 be received for information.

**Recommendation No. 13** *Correspondence Request for Stage 4 Water Restriction Exemption for Commercial Farmers*

THAT the correspondence from Raquel Kolof of the Sunshine Coast Farmer's Institute Board dated August 11, 2021 regarding a request for Stage 4 Water Restriction Exemption for Commercial Farmers be received for information.

**Recommendation No. 14** *Correspondence Church Road Water License Application*

THAT the correspondence from Ed Pednaud of the Sechelt and District Chamber of Commerce to Minister Katrine Conroy dated September 3, 2021 regarding the SCRD Church Road Water License application be received for information.

**CARRIED**

Corporate

**It was moved and seconded**

259/21

THAT Corporate and Administrative Services Committee recommendation Nos. 11 and 14 of September 23, 2021 be received, adopted and acted upon as follows:

**Recommendation No. 11** *Advisory Committees – Policing and Public Safety and Transportation*

THAT effective January 2022, the Policing and Public Safety and Transportation Advisory Select Committees be integrated into the newly established Community Services Committee;

259/21 cont. AND THAT the Standing and Select Committee Review report and the select committees' Terms of Reference be referred to the October 2021 Transportation Advisory Committee and Policing and Public Safety Committee meetings for information and discussion on options to provide community input at the Community Services Committee meetings or in other forums.

**Recommendation No. 14** *Award Report for Financial Audit Services*

THAT the report titled Award Report for Financial Audit Services be received for information;

AND THAT the contract for financial audit services be awarded to MNP LLP for "up-to" a five –year term with and "up-to" amount of \$244,665 (excluding GST) for the 2021-2025 fiscal years;

AND THAT the 2021-2025 Financial Plan be amended accordingly;

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

**CARRIED**

Notice on Title **It was moved and seconded**

260/21 THAT the report titled Placement of Notice on Title be received for information;

AND THAT the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of Lot 4, Block 20, District Lot 909, Plan 1275, PID 014-688-816, Folio 746.01375.000, Electoral Area E.

**CARRIED**

Office of CAO  
Monthly Report **It was moved and seconded**

261/21 THAT the September 23, 2021 Office of the CAO Monthly Report be received for information.

**CARRIED**

**COMMUNICATIONS**

Request for Meeting **It was moved and seconded**

262/21 THAT the correspondence from the Office of the Premier dated September 10, 2021 regarding the SCR D request for a meeting with Premier Horgan to discuss the SCR D water supply emergency and other emerging issues on the Sunshine Coast be received for information;

262/21 cont. AND THAT the Board extend an invitation to the Office of the Premier to invite Premier Horgan to attend a future Board or Infrastructure Services Committee meeting to discuss SCRD water shortages, opportunities for cross-ministerial collaboration, and related issues on the lower Sunshine Coast;

AND FURTHER THAT the invitation be extended to include Honourable Nicholas Simons, MLA for the Sunshine Coast.

**CARRIED**

TOG Fire Protection  
System Funding

**It was moved and seconded**

263/21

THAT the correspondence from Rebecca Anderson, Director of Corporate and Legislative Services and Corporate Officer dated September 16, 2021 regarding the Town of Gibsons funding contribution for a fire protection system at the Sechelt Aquatic Centre (SAC) be received for information;

AND THAT a letter be sent to the Town of Gibsons thanking them for their funding contribution for the fire protection system.

**CARRIED**

TOG Water Supply  
Collaboration

**It was moved and seconded**

264/21

THAT a letter be sent to the Town of Gibsons thanking them for their support over the provision of water during the recent SCRD stage 4 water restrictions.

**CARRIED**

## **BYLAWS**

Bylaw 310.193

**It was moved and seconded**

265/21

THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.193, 2021* be read a first time.

**CARRIED**

Bylaw 310.193

**It was moved and seconded**

266/21

THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.193, 2021* be read a second time.

**CARRIED**

**DIRECTORS' REPORTS**

*Directors provided a verbal report of their activities.*

**NEW BUSINESS**

*The Board discussed the new National Day for Truth and Reconciliation and directed staff to lower SCRD flags to half mast on September 30, 2021.*

*The Board moved In Camera at 3:17 p.m.*

**IN CAMERA                      It was moved and seconded**

267/21                      THAT the public be excluded from attendance at the meeting in accordance with Section 90(1) (a), (f), (g), (i) and (k) of the *Community Charter* – “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality...”, “law enforcement...”, “litigation or potential litigation affecting the municipality”, “the receipt of advice that is subject to solicitor-client privilege...” and “negotiations and related discussions respecting the proposed provision of a municipal service...”.

**CARRIED**

*The Board moved out of In Camera at 3:23 p.m.*

**ITEMS RELEASED FROM IN CAMERA**

**Appointment                      It was moved and seconded**

268/21                      THAT Kim Graham and Robyn Hanson be appointed as members of the Water Supply Advisory Committee (WASAC).

**CARRIED**

**ADJOURNMENT                      It was moved and seconded**

269/21                      THAT the Regular Board meeting be adjourned.

**CARRIED**

The meeting adjourned at 3:23 p.m.

Certified correct \_\_\_\_\_  
Corporate Officer

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Chair