



SUNSHINE COAST REGIONAL DISTRICT

May 27, 2021

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD ELECTRONICALLY IN ACCORDANCE WITH MINISTERIAL ORDER M192 AND TRANSMITTED VIA THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT*:

Chair	Electoral Area B	L. Pratt
Directors	Electoral Area A	L. Lee
	Electoral Area D	A. Tize
	Electoral Area E	D. McMahon
	Electoral Area F	M. Hiltz
	District of Sechelt	D. Siegers
	District of Sechelt	A. Toth
	Town of Gibsons	B. Beamish

ALSO PRESENT*:

Chief Administrative Officer	D. McKinley
Corporate Officer	S. Reid
GM, Corporate Services / Chief Financial Officer	T. Perreault
GM, Planning and Community Development	I. Hall
GM, Infrastructure Services	R. Rosenboom
Deputy Corporate Officer / Recorder	J. Hill
Media	0
Public	2

**Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 2:02 p.m.

AGENDA **It was moved and seconded**

146/21 THAT the agenda for the meeting be adopted as amended.

CARRIED

Director Pratt passed the Chair to Director Toth at 2:03 p.m.

MINUTES

Minutes **It was moved and seconded**

147/21 THAT the Regular Board meeting minutes of May 13, 2021 be adopted.

CARRIED

Director Pratt resumed the Chair at 2:06 p.m.

PRESENTATIONS AND DELEGATIONS

Cathy Peters from the 'Be Amazing' campaign provided a presentation regarding child sexual exploitation and human trafficking in BC and initiatives that can be implemented to address and prevent these crimes.

Delegation Material

Referral to POL

It was moved and seconded

148/21

THAT Cathy Peter's 'Be Amazing' delegation materials be referred to the July 15, 2021 Sunshine Coast Policing and Public Safety Committee meeting.

CARRIED

REPORTS

Infrastructure

It was moved and seconded

149/21

THAT Infrastructure Services Committee recommendation Nos. 1-5 and 9-16 of May 13, 2021 be received, adopted and acted upon as follows:

Recommendation No. 1 *Regional Diversion – Annual Update*

THAT the report titled Regional Diversion – Annual Update be received for information;

AND THAT staff present at a future committee meeting a high-level project plan for the interim diversion of waste to an alternative disposal site to bridge the time to the opening of a new landfill or transfer station on the Sunshine Coast.

Recommendation No. 2 *Future of SCRD Drywall Recycling Program*

THAT the report titled Future of SCRD Drywall Recycling Program be received for information;

AND THAT the tipping fee for drywall be increased from \$290 to \$1,000 per tonne;

AND THAT the tipping fee increase be incorporated into a future amendment of Bylaw 405;

AND FURTHER THAT as part of the Communications Plan staff communicate the whole picture of the drywall situation on the Sunshine Coast when engaging with the community on the implementation of the increased tipping fee for drywall.

149/21 cont.

Recommendation No. 3 *Asbestos Disposal and Recycling Facilities*

THAT a letter be sent to the Minister of Environment and Climate Change Strategy to advocate for a conversation about asbestos disposal and recycling facilities for residents of British Columbia.

Recommendation No. 4 *New West Gypsum Delegation*

THAT New West Gypsum be invited as a delegation to a future Infrastructure Services Committee meeting.

Recommendation No. 5 *Tipping Fee Updates at SCRD Solid Waste Facilities*

THAT the report titled Tipping Fee Updates at SCRD Solid Waste Facilities be received for information;

AND THAT staff prepare a report for the June Infrastructure Services Committee meeting with further clarification regarding proposed tipping fee amendments.

Recommendation No. 9 *Evaluation of Implementation of Transit Future Plan*

THAT the report titled Evaluation of Implementation of Transit Future Plan be received for information.

Recommendation No. 10 *WASAC Reports: Water Supply Planning Questions*

THAT the report titled WASAC Reports: Water Supply Planning Questions be received for information.

Recommendation No. 11 *Water Supply Advisory Committee Minutes – April 12, 2021*

THAT the Water Supply Advisory Committee meeting minutes of April 12, 2021 be received for information.

Recommendation No. 12 *Transportation Advisory Committee Minutes – April 15, 2021*

THAT the Transportation Advisory Committee meeting minutes of April 15, 2021 be received for information;

AND THAT the following recommendation contained therein be adopted and acted upon as amended, as follows:

149/21 cont.

Recommendation No. 4 *Letter to Minister of Transportation and Infrastructure*

The Transportation Advisory Committee recommended that the SCRD Board write a letter to the Minister of Transportation and Infrastructure, with a copy to local Ministry of Transportation and Infrastructure staff, to request increased communication and consultation with local stakeholders regarding local projects and their timing;

AND THAT thorough consultation be conducted regarding the Sechelt Bypass Study currently underway that includes all local governments and local stakeholders;

AND FURTHER THAT the SCRD request to receive formal notification for all major projects at the pre-planning and pre-implementation stages.

Recommendation No. 13 *Solid Waste Management Plan Monitoring Advisory Committee Minutes – April 20, 2021*

THAT the Solid Waste Management Plan Monitoring Advisory Committee meeting minutes of April 20, 2021 be received for information.

Recommendation No. 14 *Water Supply Advisory Committee Minutes – May 3, 2021*

THAT the Water Supply Advisory Committee meeting minutes of May 3, 2021 be received for information;

AND THAT the following recommendation contained therein be adopted and acted upon as amended, as follows:

Recommendation No. 3 *Water Metering*

The Water Supply Advisory Committee recommended that staff prepare a report as soon as possible and in support of the Alternative Approval Process on Water Metering that provides a best estimate of the costs of anticipated high use and water leakage of the entire SCRD water system;

AND THAT the report include the additional costs for supply, treatment and distribution of increasing the water supply vs water management and water conservation through the water metering program;

AND FURTHER THAT the intent of the staff report is to support the Alternative Approval Process on Water Metering through public education.

149/21 cont.

Recommendation No. 15 *Use of Water Meter Data*

THAT staff prepare a report to a future Committee meeting that provides options for next steps for determining how to use water metering data to reduce high water usage and outlines best practices utilized in other jurisdictions.

Recommendation No. 16 *Correspondence Engagement on Metro Vancouver's Solid Waste Management Plan Update*

THAT the correspondence from Metro Vancouver dated April 28, 2021 regarding engagement on Metro Vancouver's Solid Waste Management Plan be received for information;

AND THAT the correspondence from Metro Vancouver regarding the update to Metro Vancouver's Solid Waste Management Plan be referred to the Solid Waste Management Plan Monitoring Advisory Committee for discussion;

AND FURTHER THAT a thank you letter be sent to Metro Vancouver confirming that SCR D staff will continue to communicate with Metro Vancouver staff on the development of their Solid Waste Management Plan.

CARRIED

Planning

It was moved and seconded

150/21

THAT Planning and Community Development Committee recommendation Nos. 1-10 and 12-16 of May 20, 2021 be received, adopted and acted upon as follows:

Recommendation No. 1 *Delegation Regarding Hotel Lake Park*

THAT the delegation materials from Ron Knight regarding Hotel Lake Park be received for information;

AND THAT the delegation materials be referred to staff as feedback to be considered as the Hotel Lake Park partnership proposal develops;

AND FURTHER THAT staff consult with Pender Harbour Living Heritage Society regarding community feedback received.

Recommendation No. 2 *Zoning Amendment Bylaw No. 310.192, 2020 (2284 Pixton Road)*

THAT the report titled Zoning Amendment Bylaw No. 310.192, 2020 (2284 Pixton Road) – Consideration of First and Second Readings be received for information;

150/21 cont.

AND THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.192, 2020* be forwarded to the Board for First and Second Readings;

AND THAT a Public Hearing to consider *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.192, 2020* be arranged;

AND FURTHER THAT Director Toth be delegated as the Chair and Director Tize be delegated as the Alternate Chair to conduct the Public Hearing.

Recommendation No. 3 *Frontage Waiver Application FRW00009
(13104 Oyster Bay Road)*

THAT the report titled Frontage Waiver Application FRW00009 (13104 Oyster Bay Road) be received for information;

AND THAT the required 10% perimeter road frontage for Lot A and Lot B be waived in order to facilitate a proposed subdivision of Block 5, DL4284, Plan 7456.

Recommendation No. 4 *Development Variance Permit DVP00070
(980 Joe Road)*

THAT the report titled Development Variance Permit DVP00070 (980 Joe Road) be received for information;

AND THAT Development Variance Permit DVP00070 to vary Zoning Bylaw No. 310 Section 1000.5(1) to reduce the required rear parcel line setback for a structure, from 5 m to 1.178m to permit the construction of an extension to the existing house located at 980 Joe Road be issued subject to:

- Comments from Skwxwú7mesh Nation be addressed by the property owner if received within the 60-day referral period.

Recommendation No. 5 *Development Variance Permit DVP00071
(3698 Beach Avenue)*

THAT the report titled Development Variance Permit DVP00071 (3698 Beach Avenue) be received for information;

AND THAT Development Variance Permit DVP00071 (3698 Beach Avenue) be referred to the Area D (Roberts Creek) Advisory Planning Commission for feedback and be brought back to a future Committee meeting for consideration.

150/21 cont.

Recommendation No. 6 *Development Variance Permit DVP00072 (5432 Iska Road and 11329 Sunshine Coast Highway)*

THAT the report titled Development Variance Permit DVP00072 (5432 Iska Road & 11329 Sunshine Coast Highway) be received for information;

AND THAT Development Variance Permit DVP00072 (5432 Iska Road and 11329 Sunshine Coast Highway) be referred to the Area A (Egmont/Pender Harbour) Advisory Planning Commission for feedback and be brought back to a future Committee meeting for consideration.

Recommendation No. 7 *ALC Application 60835 (ALR00013 – 437 Hough Road)*

THAT the report titled ALC Application 60835 (SCRD ALR00013 – 437 Hough Road) be received for information;

AND THAT SCRCD responds to the Province regarding ALC Application 60835 as follows:

The Sunshine Coast Regional District (SCRD) does not support the application as presented. Should the applicant wish to reapply, SCRCD recommends additional submissions such as:

- a detailed farm plan,
- drainage plan that is compliant with MOTI regulations, and
- a site plan including any proposed structures to support the farm use;

AND FURTHER THAT the SCRCD advise the applicant:

- that any remediation work may be subject to assessment by a Qualified Environmental Professional and that a Condition and Impact Assessment as well as a Riparian Assessment may be required;
- that any future proposed development, changes or replacements to structures, including any land alteration, may be subject to SCRCD Planning or Building Bylaw requirements or ALC requirements. Please contact SCRCD in advance of proposed works.

Recommendation No. 8 *Ports Service [345] Pre-Budget 2022*

THAT staff bring forward a report on the Ports Service [345] outlining priorities and next steps for considering Ports service levels as part of the 2022 Annual Budget process.

150/21 cont.

Recommendation No. 9 *2021 Ports Capital Plan Update*

THAT the report titled 2021 Ports Capital Plan Update be received for information;

AND THAT the 2021/2022 Ports Capital Plan include:

1. Gambier Harbour Emergency Float Repairs (2021) – up to \$110,000
2. Keats Landing Float Replacement (2021) – up to \$240,000
3. Eastbourne Wharfhead Works (2021/2022) – up to \$110,000
4. West Bay Float Repair/Replacement (2021/2022) – up to \$220,000
5. Gambier Harbour Structural Works (2021/2022) – up to \$55,000, funded from Ports [345] annual capital contribution and capital reserve;

AND THAT the value of the Service Agreement with Summerhill Fine Homes Ltd. For Ports Maintenance and Repair (18-354) be increased to a maximum value of up to \$613,500;

AND THAT the delegated authorities be authorized to execute the contract amendment;

AND FURTHER THAT the 2021-2025 Financial Plan be amended accordingly.

Recommendation No. 10 *Sunshine Coast Community Solar Association Partnership Agreement*

THAT the report titled Sunshine Coast Community Solar Association Partnership Agreement be received for information;

AND THAT the delegated authorities be authorized to sign a Partnership Agreement for the Energy Audits Project for a term of up to seven months.

Recommendation No. 12 *Halfmoon Bay (Area B) APC Meeting Minutes of April 27, 2021*

THAT the Halfmoon Bay (Area B) Advisory Planning Commission meeting minutes of April 27, 2021 be received for information.

Recommendation No. 13 *Roberts Creek (Area D) APC Meeting Minutes of April 19, 2021*

THAT the Roberts Creek (Area D) Advisory Planning Commission meeting minutes of April 19, 2021 be received for information.

150/21 cont.

Recommendation No. 14 *Elphinstone (Area E) APC Meeting Minutes of April 28, 2021*

THAT the Elphinstone (Area E) Advisory Planning Commission meeting minutes of April 28, 2021 be received for information;

AND THAT the following recommendations contained therein be adopted and acted upon as amended, as follows:

Recommendation No. 3 *Planning Processes – Administrative Improvements*

THAT all Electoral Area Advisory Planning Commissions be consulted on subdivision applications of four or more lots;

AND THAT this recommendation be incorporated into SCRD Planning and Development procedures.

Recommendation No. 6 *Planning Processes – Administrative Improvements*

THAT staff send notifications of provincial referrals to the Rural Directors and APC Chairs for their respective electoral areas.

Recommendation No. 15 *West Howe Sound (Area F) APC Meeting Minutes of April 27, 2021*

THAT the West Howe Sound (Area F) Advisory Planning Commission meeting minutes of April 27, 2021 be received for information.

Recommendation No. 16 *Correspondence Regarding Moratorium on Recreational Wolf Hunting on Vancouver Island*

THAT the correspondence from Nitya Harris, Chair, Coexisting with Carnivores Alliance and Lisa Trotter, Wild Wise Society dated April 8, 2021 regarding Request for Letter of Support - Moratorium on Recreational Wolf Hunting on Vancouver Island be received for information.

CARRIED

Planning

It was moved and seconded

151/21

THAT consideration of Planning and Community Development Committee recommendation No. 11 of May 20, 2021 be deferred until the June 10, 2021 Regular Board meeting, as follows:

Recommendation No. 11 *Agricultural Advisory Committee (AAC) Meeting Minutes of April 27, 2021*

151/21 cont.

The Planning and Community Development Committee recommended that the Agricultural Advisory Committee (AAC) meeting minutes of April 27, 2021 be received for information;

AND THAT the following recommendation contained therein be adopted and acted upon as follows:

Recommendation No. 3 *AAC Committee Member Vacancies*

The Agricultural Advisory Committee recommended that the SCRDC advertise to recruit new AAC volunteer members to fill Committee vacancies;

AND THAT new coastal farmers be invited to apply to join the Committee.

CARRIED

Corporate

It was moved and seconded

152/21

THAT Corporate and Administrative Services Committee recommendation Nos. 8 and 10-14 May 27, 2021 be received, adopted and acted upon as follows:

Recommendation No. 8 *Fire Truck Donation to Egmont and District Fire Department*

THAT the report titled Fire Truck Donation to Egmont and District Fire Department be received for information;

AND THAT the Sunshine Coast Regional District accept the donation of the 2007 Dodge crew cab truck valued at up to \$11,500;

AND FURTHER THAT the 2021-2025 Financial Plan be amended accordingly.

Recommendation No. 10 *Telus Telecommunication Tower at Secret Cove – Request for Local Government Concurrence*

THAT the report titled Telus Telecommunication Tower at Secret Cove – Request for Local Government Concurrence (BC106299-2) be received for information;

AND THAT the Sunshine Coast Regional District (SCRDC) provide Telus and Innovation, Science and Economic Development Canada with the following statements respecting the proposed Telus Telecommunication Tower at Secret Cove (Site BC106299-2):

- a. Telus has satisfactorily completed consultation with the SCRDC;
- and

152/21 cont.

- b. SCRD concurs with Telus' proposal to construct the wireless telecommunication facility provided it is constructed substantially in accordance with the submitted plans and Telus address any Shíshálh Nation archaeological or environmental concerns.

Recommendation No. 11 *Telus Telecommunication Tower at Curran Road – Request for Local Government Concurrence*

THAT the report titled Telus Telecommunication Tower at Curran Road – Request for Local Government Concurrence (BC109144-2) be received for information;

AND THAT the Sunshine Coast Regional District (SCRD) provide Telus and Innovation, Science and Economic Development Canada with the following statements respecting the proposed Telus Telecommunication Tower at Curran Road (Site BC109144-2):

- a. Telus has satisfactorily completed consultation with the SCRD;
and
- b. SCRD concurs with Telus' proposal to construct the wireless telecommunication facility provided it is constructed substantially in accordance with the submitted plans and Telus address any Shíshálh Nation archaeological or environmental concerns.

Recommendation No. 12 *Telus Telecommunication Tower at Ruby Lake – Request for Local Government Concurrence*

THAT the report titled Telus Telecommunication Tower at Ruby Lake – Request for Local Government Concurrence (BC106303 and BC106303-2) be received for information;

AND THAT the Sunshine Coast Regional District (SCRD) provide Telus and Innovation, Science and Economic Development Canada with the following statements respecting the proposed Telus Telecommunication Tower at the BC106303 (15344 Sunshine Coast Highway) Site:

- a. Telus has satisfactorily completed consultation with the SCRD;
and
- b. SCRD concurs with Telus' proposal to construct the wireless telecommunication facility provided it is constructed substantially in accordance with the submitted plans and Telus address any Shíshálh Nation archaeological or environmental concerns.

Recommendation No. 13 *Telus Telecommunication Tower near Egmont Mine – Request for Local Government Concurrence*

THAT the report titled Telus Telecommunication Tower near Egmont Mine – Request for Local Government Concurrence (BC109091) be received for information;

152/21 cont. AND THAT the Sunshine Coast Regional District (SCRD) provide Telus and Innovation, Science and Economic Development Canada with the following statements respecting the proposed Telus Telecommunication Tower near Egmont Mine (Site BC109091):

- a. Telus has satisfactorily completed consultation with the SCRDC; and
- b. SCRDC concurs with Telus' proposal to construct the wireless telecommunication facility provided it is constructed substantially in accordance with the submitted plans and Telus address any Shíshálh Nation archaeological or environmental concerns.

Recommendation No. 14 *RFP2161303 Recreation Facility Pool Filter Replacement Award Report (Sechelt Aquatic Facility)*

THAT the report titled RFP2161303 Recreation Facility Pool Filter Replacement Award Report (Sechelt Aquatic Facility) be received for information;

AND THAT the Sunshine Coast Regional District (SCRDC) award the purchase contract to DP Perks & Associates for the Recreation Facility Pool Filter Replacement at a total value of \$202,520 (plus GST);

AND THAT an additional \$15,972 from capital reserves be applied to this project;

AND THAT the 2021-2025 Financial Plan be amended accordingly;

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

CARRIED

CAO Report **It was moved and seconded**

153/21 THAT the May 27, 2021 Office of the CAO Monthly Report be received for information.

CARRIED

COMMUNICATIONS

BC Ferry Service **It was moved and seconded**

154/21 THAT the correspondence from Mayor Siegers, District of Sechelt dated May 11, 2021 regarding a proposed increase in contract ferry service level for Route 3 (Langdale/Horseshoe Bay) be received for information;

154/21 cont. AND THAT a letter be sent to the Minister of Transportation and Infrastructure requesting BC Ferries be approached by the Province to study various options to increase the ferry service level for Route 3 (Langdale/Horseshoe Bay).

CARRIED

Help Cities Lead Campaign

It was moved and seconded

155/21 THAT the correspondence from Bruce Ralston, Minister of Energy, Mines and Low Carbon Innovation, Josie Osborne, Minister of Municipal Affairs, and George Heyman, Minister of Environment and Climate Change Strategy dated May 12, 2021 regarding Help Cities Lead Campaign be received for information.

CARRIED

DIRECTORS' REPORTS

Directors provided a verbal report of their activities.

The Board moved In Camera at 3:28 p.m.

IN CAMERA

It was moved and seconded

156/21 THAT the reasons for the public being excluded from attendance at the meeting be adopted as amended as follows:

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (d), (i), (j), (k) and (2) (b) of the *Community Charter* – “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality...”, “the security of the property of the municipality”, “the receipt of advice that is subject to solicitor-client privilege...”, “information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of FOIPPA”, “negotiations and related discussion respecting the proposed provision of a municipal service...” and “the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government...”.

CARRIED

The Board recessed at 3:28 p.m. and reconvened at 3:35 p.m.

The Board moved out of In Camera at 4:08 p.m.

ADJOURNMENT

It was moved and seconded

157/21 THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 4:09 p.m.

Certified correct _____
Corporate Officer

Confirmed this _____ day of _____

Chair