



SUNSHINE COAST REGIONAL DISTRICT

May 13, 2021

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD ELECTRONICALLY IN ACCORDANCE WITH MINISTERIAL ORDER M192 AND TRANSMITTED VIA THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT*:

Chair	Electoral Area B	L. Pratt
Directors	Electoral Area A	L. Lee
	Electoral Area D	A. Tize
	Electoral Area E	D. McMahon
	Electoral Area F	M. Hiltz
	District of Sechelt	D. Siegers
	District of Sechelt	A. Toth
	Town of Gibsons	B. Beamish
	Sechelt Indian Government District	S. August

ALSO PRESENT*:

Chief Administrative Officer	D. McKinley
Corporate Officer	S. Reid
GM, Corporate Services / Chief Financial Officer	T. Perreault
GM, Planning and Community Development	I. Hall
GM, Infrastructure Services	R. Rosenboom
Manager, Communications and Engagement	A. Buckley
Deputy Corporate Officer / Recorder	J. Hill
Media	0
Public	2

**Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 2:01 p.m.

AGENDA It was moved and seconded

130/21 THAT the agenda for the meeting be adopted as amended.

CARRIED

MINUTES

Minutes It was moved and seconded

131/21 THAT the Regular Board meeting minutes of April 22, 2021 be adopted.

CARRIED

REPORTS

Corporate

It was moved and seconded

132/21

THAT Corporate and Administrative Services Committee recommendation Nos. 2-8 and 11 of April 22, 2021 be received, adopted and acted upon as follows:

Recommendation No. 2 *Budget Project Status Report*

THAT the report titled Budget Project Status Report – April 2021 be received for information.

Recommendation No. 3 *2021 Budget Debrief and 2022-2026 Financial Planning Process*

THAT the report titled 2021 Budget Debrief and 2022-2026 Financial Planning Process be received;

AND THAT the draft process and timelines for the 2022-2026 Financial Planning Process be approved as presented;

AND FURTHER THAT the 2021 Board Calendar be amended to schedule Special Corporate and Administrative Services Committee meetings on November 1 and 2, 2021 for the purposes of 2022-2026 Financial Planning / 2022 Budget.

Recommendation No. 4 *2021 Union of British Columbia Municipalities Resolutions*

THAT the report titled 2021 Union of British Columbia Municipalities (UBCM) Resolutions be received;

AND THAT the topics for resolutions to be prepared for the 2021 UBCM Convention be submitted directly to the Chief Administrative Officer prior to the May 27, 2021 Corporate and Administrative Services Committee meeting.

Recommendation No. 5 *Status of Operating and Capital Reserves*

THAT the report titled Status of Operating and Capital Reserves as at March 31, 2021 be received for information.

Recommendation No. 6 *Gas Tax Community Works Fund Update*

THAT the report titled Gas Tax Community Works Fund Update be received;

AND THAT a Director workshop be scheduled in advance of 2022 Budget to discuss Gas Tax Community Works Funds utilization strategies and options for projects with multiple contributors.

132/21cont. **Recommendation No. 7** *Contracts Between \$50,000 and \$100,000*

THAT the report titled Contracts Between \$50,000 and \$100,000 from January 1 to March 31, 2021 be received for information.

Recommendation No. 8 *Director Constituency and Travel Expenses*

THAT the report titled Director Constituency and Travel Expenses for Period Ending March 31, 2021 be received for information.

Recommendation No. 11 *Online Accommodation Platform Funding - Affordable Housing Initiatives*

THAT the correspondence dated April 21, 2021 from the Executive Director of the Sunshine Coast Regional Economic Development Organization regarding Online Accommodation Platform Funding – Affordable Housing Initiatives be received.

CARRIED

Special Corporate **It was moved and seconded**

133/21 THAT Special Corporate and Administrative Services Committee recommendation Nos. 1-2 May 6, 2021 be received, adopted and acted upon as follows:

Recommendation No. 1 *2021 Electoral Areas' Grant-in-Aid*

THAT the report titled 2021 Electoral Areas' Grant-in-Aid (GIA) be received.

Recommendation No. 2 *Electoral Areas' Grant-in Aid Policy*

THAT the Electoral Areas' Grant-in Aid Policy be brought to a future Corporate and Administrative Services Committee for review.

CARRIED

Infrastructure **It was moved and seconded**

134/21 THAT Infrastructure Services Committee recommendation No. 6 of May 13, 2021 received, adopted and acted upon as follows:

Recommendation No. 6 *Tipping Fee Updates*

THAT the report titled Tipping Fee Updates at SCRD Solid Waste Facilities be referred to the Solid Waste Management Plan Monitoring Advisory Committee (PMAC) for discussion.

CARRIED

Infrastructure

It was moved and seconded

135/21

THAT Infrastructure Services Committee recommendation Nos. 7-8 of May 13, 2021 be received, adopted and acted upon as follows:

Recommendation No. 7 *Town of Gibsons Operations of South Coast Green Waste Drop-Off Depot - Update*

THAT the report titled Town of Gibsons Operations of South Coast Green Waste Drop-off Depot - Update be received;

AND THAT the Town of Gibsons contract for operating the South Coast Green Waste Drop-off Depot be extended on a month-to-month basis from July 1, 2021 for a period up to September 30, 2021 at a rate of \$10,441.75 per month (exclusive of taxes).

Recommendation No. 8 *Engineering Services for the Detailed Design of the Sechelt Landfill Public Drop-off Area and Construction Oversight Contract - Update*

THAT the report titled Engineering Services for the Detailed Design of the Sechelt Landfill Public Drop-off Area and Construction Oversight Contract – Update be received for information;

AND THAT the contract with XCG Consulting Limited for the detailed design of the Sechelt Landfill public drop-off area and construction oversight services be increased by \$17,000 to \$133,600 (excluding GST);

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

CARRIED

Water Meter AAP

It was moved and seconded

136/21

THAT the report titled Phase Three Water Meter Installations Project Alternative Approval Process be received for information;

AND THAT the deadline for receiving elector responses be July 7, 2021 at 4:30 p.m.;

AND THAT the elector response form be established as amended to include that response forms may also be returned 24 hours per day in the mail drop slot located on the east side of the SCR D Field Road office;

AND THAT the total number of electors of the area to which the approval process applies (Water Supply and Distribution Service Area) be determined to be 21,208 (10% threshold = 2,120);

136/21 cont. AND FURTHER THAT participating area approval is to be obtained for the entire Water Supply and Distribution Service Area.

CARRIED

DIRECTORS' REPORTS

Directors provided a verbal report of their activities.

NEW BUSINESS

Intergovernmental Meeting

It was moved and seconded

137/21 THAT thank you letters be sent to School District No. 46 (Sunshine Coast) for hosting the Spring 2021 Intergovernmental Meeting and to the Sunshine Coast Youth Council for their participation in the meeting.

CARRIED

The Board moved In Camera at 3:04 p.m.

IN CAMERA

It was moved and seconded

138/21 THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (j), (k) and (2) (b) of the *Community Charter* – “information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*”, “negotiations and related discussion respecting the proposed provision of a municipal service” and “the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party”.

CARRIED

The Board moved out of In Camera at 4:14 p.m.

BC Ferries New Booking Model Trial

It was moved and seconded

139/21 THAT the SCRD Board supports, in principle, BC Ferries' proposed trial of a new booking model to address vehicle accommodation issues for the Langdale/Horseshoe Bay ferry route pending consultation with the Sunshine Coast municipal councils and additional information and clarification from BC Ferries.

CARRIED

Restorative Justice
Program

It was moved and seconded

140/21

THAT staff follow-up with the Restorative Justice Program of the Sunshine Coast (RJPSC) to explore alternatives for funding this program;

AND THAT the RJPSC be advised that as the Sunshine Coast Regional District (SCRD) has a service established to fund Restorative Justice through Community Schools-[125], additional funding may not be provided through the Electoral Areas' Grant-in-Aid function, and suggest RJPSC present this request to the SCRD's 2022 budget for consideration.

CARRIED

Roberts Creek
Legacy Garden

It was moved and seconded

141/21

THAT the Grant-in-Aid application from the Roberts Creek Community School Society for the Roberts Creek Legacy Garden be forwarded to the Joint Use Committee Meeting for funding consideration through Joint Use – Schools [630];

AND THAT alternative options for funding be explored.

CARRIED

Sunshine Coast
Tourism Society

It was moved and seconded

142/21

THAT the Sunshine Coast Tourism Society grant be approved for \$5,000 funded \$1,000 from each of Electoral Areas Economic Development [531,532, 533, 534, 535] and funded through the respective services discretionary portion of the approved 2021 budget.

CARRIED

2021 Electoral Areas'
Grant-in-Aid Notices

It was moved and seconded

143/21

THAT the following 2021 Electoral Areas' Grant-in-Aid (GIA) applications be denied;

AND THAT comments to applicants as follows be included in the correspondence for the denied applications:

- Ocean Beach Esplanade Neighbourhood Association (Sponsor Elphinstone Community Association) – the application for “beach use” signage at Ocean Beach Esplanade was considered though due to rights of way and location / property issues the SCRD is unable to provide a grant; the applicant is invited to submit a new application with an alternate project purpose to be considered in the future;

143/21 cont.

- Pathways Serious Mental Illness Society – the application does not specify how the Society fits in or collaborates with the work of other mental illness organization on the Sunshine Coast (example: Arrowhead Society) and does not include letters of support from these organizations – suggest a pilot project and invite for future grant intake after presenting proven results of the direct benefit for the Coast communities.

CARRIED

2022 Electoral Areas'

Grant-in-Aid

It was moved and seconded

144/21

THAT the 2021 Electoral Areas' Grant-in-Aid (GIA) funding be approved as follows:

APPLICANT	AMOUNT	COMMENTS TO INCLUDE IN APPROVAL LETTERS
Brigade Bay Homeowner's Society	\$ 2,000	
British Columbia Conservation Foundation	\$ 2,100	
Coast Recital Society (The)	\$ 500	
Coast Rogue Arts Society	\$ 3,450	
Deer Crossing: The Art Farm (Emergence)	\$ 1,500	
Deer Crossing: The Art Farm (Inventia)	\$ 1,500	
Egmont Community Club	\$ 5,000	Due to COVID-19 – one time funding for some items not within Electoral Areas GIA Policy
Gambier Island Farmers Market Society	\$ 5,000	Investigate Islands Community Economic Trust (ICET) and Sunshine Coast Regional Economic Development (SCREDO) for assistance
Gibsons Marine Education Centre Society	\$ 3,000	
Gibsons Public Art Gallery: Indigenous Culture	\$ 2,000	
Halfmoon Bay Child Care Centre Society	\$ 3,260	Due to COVID-19 – one time funding for some items not within Electoral Areas GIA Policy
Halfmoon Bay Environmental Society	\$ 1,480	
Huckleberry Coast Childcare Society	\$ 2,700	Due to COVID-19 – one time emergency funding for assistance toward utilities only (some items not within Electoral Areas GIA Policy)
Pender Harbour and District Marine Rescue Society	\$ 3,000	
Pender Harbour Community Club	\$ 3,411	Due to COVID-19 – one time funding for some items not within Electoral Areas GIA Policy
Pender Harbour Living Heritage Society	\$ 4,100	
Pender Harbour Music Society	\$ 2,000	
Roberts Creek Community Association (Freezer)	\$ 4,000	
Roberts Creek Community Association (Library)	\$ 2,000	Due to COVID-19 funding approved this year – request information on lease arrangement through landlord and tenant on maintenance

144/21 cont.	Roberts Creek Community Association (Pathways Committee)	\$ 1,976	
	Roberts Creek Community Association: Slow Sundays in the Creek	\$ 1,200	
	Society for Atmosphere Solutions	\$ 2,850	
	Special Olympics Sunshine Coast	\$ 1,750	
	Suncoast Woodcrafters Guild	\$ 500	Approved for supplies only (some items not within Electora Areas GIA Policy)
	Sunshine Coast Affordable Housing Society	\$ 21,000	In response to the housing cris on the Sunshine Coast, this is a one-time exception to the Electoral Areas GIA Policy.
	Sunshine Coast Community Services Society	\$ 5,000	
	Sunshine Coast Community Solar Association	\$ 2,500	
	Sunshine Coast Festival of the Performing Arts	\$ 3,000	
	Sunshine Coast Foundation	\$ 1,000	
	Sunshine Coast Hospice Society	\$ 2,500	
	Sunshine Coast Resource Centre Society	\$ 4,000	
	Sunshine Coast Salmonid Enhancement Society	\$ 4,000	
	Sunshine Coast Streamkeepers Society	\$ 1,200	
	Sunshine Coast Trails Society	\$ 5,000	
	Sunshine Coast Youth Council	\$ 500	Provide an offer of mentorship with elected officials.
	Transportation Choices	\$ 1,000	
	Uncharted Waters	\$ 500	

CARRIED

ADJOURNMENT **It was moved and seconded**

145/21 THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 4:15 p.m.

Certified correct _____
Corporate Officer

Confirmed this _____ day of _____

Chair