



SUNSHINE COAST REGIONAL DISTRICT

July 22, 2021

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD ELECTRONICALLY IN ACCORDANCE WITH MINISTERIAL ORDER M192 AND TRANSMITTED VIA THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT*:

Chair	Electoral Area B	L. Pratt
Directors	Electoral Area A	L. Lee
	Electoral Area D	A. Tize
	Electoral Area E	D. McMahon
	Electoral Area F	M. Hiltz
	District of Sechelt	D. Siegers
	District of Sechelt	A. Toth
	Town of Gibsons	B. Beamish

ALSO PRESENT*:

Chief Administrative Officer	D. McKinley
Corporate Officer	S. Reid
GM, Corporate Services / Chief Financial Officer	T. Perreault
GM, Planning and Community Development	I. Hall
GM, Infrastructure Services	R. Rosenboom
GM, Community Services	S. Gagnon
Deputy Corporate Officer / Recorder	J. Hill
Media	0
Public	6

**Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 2:02 p.m.

AGENDA It was moved and seconded

200/21 THAT the agenda for the meeting be adopted as amended by adding the following item under New Business:

- Committee Meeting Times 2022

CARRIED

MINUTES

Minutes It was moved and seconded

201/21 THAT the Regular Board meeting minutes of July 8, 2021 be adopted.

CARRIED

PRESENTATIONS AND DELEGATIONS

Kathleen Suddes, David King and Warren Hansen of the Sunshine Coast Community Forest provided a presentation regarding Operating Plan Referral CRN00128 and answered the Board's questions.

REPORTS

Infrastructure **It was moved and seconded**

202/21 THAT Infrastructure Services Committee recommendation Nos. 4-5 of July 8, 2021 be received, adopted and acted upon as follows:

Recommendation No. 4 *Water Supply Advisory Committee Minutes – June 7, 2021*

THAT the Water Supply Advisory Committee meeting minutes of June 7, 2021 be received for information.

Recommendation No. 5 *Solid Waste Management Plan Monitoring Advisory Committee Minutes – June 15, 2021*

THAT the Solid Waste Management Plan Monitoring Advisory Committee meeting minutes of June 15, 2021 be received for information.

CARRIED

Planning **It was moved and seconded**

203/21 THAT Planning and Community Services Committee recommendation Nos. 1-18 of July 15, 2021 be received, adopted and acted upon as follows:

Recommendation No. 1 *Sunshine Coast Bear Alliance Society Delegation*

THAT the delegation materials from the Sunshine Coast Bear Alliance Society be received for information.

Recommendation No. 2 *Planning and Community Development Department 2021 Q2 Report*

THAT the report titled Planning and Community Development Department 2021 Q2 Report be received for information.

Recommendation No. 3 *Sunshine Coast Community Forest Delegation Invitation*

THAT Sunshine Coast Community Forest be invited to appear as a delegation to the SCRD Board to provide an update on the 2021-2025 Community Forest Operating Plan.

203/21 cont.

Recommendation No. 4 *Forestry Referrals: BC Timber Sales (CRN00127), Sunshine Coast Community Forest (CRN00128)*

THAT the report titled Forestry Referrals: BC Timber Sales (CRN00127), Sunshine Coast Community Forest (CRN00128) be received for information;

AND THAT consideration of the Sunshine Coast Community Forest (SCCF) 2021-2025 Community Forest Operating Plan referral be deferred until after the delegation to the SCRD Board;

AND THAT SCRD respond to BC Timber Sales (BCTS) referral as follows:

THAT SCRD does not support BCTS proposed block G043B4P2 on Mount Elphinstone or G053C42X within Dakota Community Watershed;

AND FURTHER THAT SCRD's position on logging in Community (drinking) Watersheds and logging outside of watersheds that may affect community water sources be conveyed to the Sunshine Coast Community Forest and BC Timber Sales to request that a clear limit of zero risk to drinking water quality and quantity be established including:

- a) Define a drinking water protection strategy for proposed forestry operations that has the goal of achieving zero turbidity, zero sediment and zero pathogen input to nearby watercourses from forestry activities;
- b) Establish a monitoring and data sharing program.

Recommendation No. 5 *Frontage Waiver FRW00011 (4460 McIntock Road)*

THAT the report titled Frontage Waiver Application FRW00011 (4460 McIntock Road) be received for information;

AND THAT the required 10% perimeter road frontage for proposed Lot 2 be waived in order to facilitate a proposed 2-lot subdivision of Lot K, Block D, District Lot 1390, Plan VAP12850.

Recommendation No. 6 *Development Permit DP000197 (996 Keith Road)*

THAT the report titled Development Permit DP000197 (996 Keith Road) be received for information;

AND THAT Development Permit Application DP000197 (Form and Character DPA), to allow for the construction of a washroom and laundry facility, located at 996 Keith Road be issued.

203/21 cont.

Recommendation No. 7 *Development Variance Permit DVP00071
(3698 Beach Avenue)*

THAT the report titled Development Variance Permit DVP00071 (3698 Beach Avenue) be received for information;

AND THAT Development Variance Permit DVP00070 to vary Zoning Bylaw No. 310, Table 1 (ii) to increase the maximum permitted combined gross floor area of auxiliary buildings from 100m² to 231.75m², to allow for the construction of a new two-storey auxiliary building containing a garage and gym, located at 3698 Beach Avenue be issued subject to:

- A demolition permit being issued prior to final approval of the new building.

Recommendation No. 8 *Development Variance Permit DVP00072
(5432 Iska Road and 11329 Sunshine Coast Highway)*

THAT the report titled Development Variance Permit DVP00072 (5432 Iska Road & 11329 Sunshine Coast Highway) be received for information;

AND THAT Development Variance Permit DVP00072 to vary Zoning Bylaw 337, Section 611.4 (b & c) to reduce the required rear parcel line setback for a structure from 2.0 metres to 0 metres for Lot 4 (5432 Iska Road) and to reduce the required side yard setback for a structure from 1.5 metres to 0 metres for Lot W (11329 Sunshine Coast Highway) in order to permit the construction of an elevated boardwalk be issued.

Recommendation No. 9 *Development Variance Permit DVP00073
(7615 Cove Beach Road)*

THAT the report titled Development Variance Permit DVP00073 (7615 Cove Beach Road) be received for information;

AND THAT Development Variance Permit DVP00073 to vary Zoning Bylaw No. 310, Section 503 (7) to increase the maximum permitted height of a building separate from the principal residence containing an auxiliary dwelling unit from 4.5 m to 6.05 m to permit the proposed construction of an auxiliary dwelling unit, located at 7615 Cove Beach Road be issued.

Recommendation No. 10 *Shirley Macey Park Disc Golf Course
Partnership Agreement*

THAT the report titled Shirley Macey Park Disc Golf Course Partnership Agreement with Sunshine Coast Disc Golf Association be received for information;

203/21 cont.

AND THAT the delegated authorities be authorized to sign a Memorandum of Understanding (MOU) with the Sunshine Coast Disc Golf Association (SCDGA) to support the stewardship, operations and maintenance of Shirley Macey Disc Golf Course.

Recommendation No. 11 *Gibsons & District Fire Protection Commission Meeting Minutes of April 29, 2021*

THAT the Gibsons & District Fire Protection Commission meeting minutes of April 29, 2021 be received for information.

Recommendation No. 12 *Egmont / Pender Harbour (Area A) APC Meeting Minutes of June 30, 2021*

THAT the Egmont / Pender Harbour (Area A) Advisory Planning Commission meeting minutes of June 30, 2021 be received for information.

Recommendation No. 13 *Halfmoon Bay (Area B) APC Meeting Minutes of June 22, 2021*

THAT the Halfmoon Bay (Area B) Advisory Planning Commission meeting minutes of June 22, 2021 be received for information.

Recommendation No. 14 *Roberts Creek (Area D) APC Meeting Minutes of June 21, 2021*

THAT the Roberts Creek (Area D) Advisory Planning Commission meeting minutes of June 21, 2021 be received for information.

Recommendation No. 15 *Elphinstone (Area E) APC Meeting Minutes of June 23, 2021*

THAT the Elphinstone (Area E) Advisory Planning Commission meeting minutes of June 23, 2021 be received for information.

Recommendation No. 16 *West Howe Sound (Area F) APC Meeting Minutes of June 22, 2021*

THAT the West Howe Sound (Area F) Advisory Planning Commission meeting minutes of June 22, 2021 be received for information.

Recommendation No. 17 *Correspondence from School District 46 regarding Active Travel on the Sunshine Coast*

THAT the correspondence from Amanda Amaral, Board Chair, School District 46, dated June 16, 2021 regarding Active Travel on the Sunshine Coast be received for information.

203/21 cont. **Recommendation No. 18** *Correspondence regarding 2021-2025
Community Forest Operating Plan Referral*

THAT the correspondence from Kathleen Suddes, Chair, Board of Directors, Sunshine Coast Community Forest, dated July 8, 2021 regarding 2021-2025 Community Forest Operating Plan Referral be received for information.

CARRIED

Corporate **It was moved and seconded**

204/21 THAT Corporate and Administrative Services Committee recommendation No. 9 of July 22, 2021 be received, adopted and acted upon as follows:

Recommendation No. 9 *Free Transit for Children 12 and Under
Program*

THAT the report titled Free Transit for Children 12 and Under Program be received for information;

AND THAT an amendment of the 2021/22 Annual Operating Agreement with BC Transit effective September 1, 2021 be approved, that includes:

- a) Adjusting the Schedule "E" Tariffs and Fares to reflect free fares for children 12 and under, and;
- b) Receiving a financial contribution for the estimated foregone fare revenue of \$16,433;

AND FURTHER THAT the *SCRD Transit Fees and Charges Bylaw No. 626* be amended to reflect free fares for children 12 and under.

CARRIED

CAO Report **It was moved and seconded**

205/21 THAT the July 22, 2021 Office of the CAO Monthly Report be received for information.

CARRIED

COMMUNICATIONS

BC Ferries **It was moved and seconded**

206/21 THAT the correspondence from Minister Rob Fleming, Ministry of Transportation and Infrastructure, dated July 7, 2021 be received for information.

CARRIED

Food Systems
Snapshot Project

It was moved and seconded

207/21

THAT the correspondence from Chris Hergesheimer and Casandra Fletcher, One Straw Society received on July 15, 2021 be received for information;

AND THAT this correspondence be referred to the July 27, 2021 Agricultural Advisory Committee meeting.

CARRIED

BYLAWS

Bylaw 626.3

It was moved and seconded

208/21

THAT *Transit Fees and Charges Amendment Bylaw No. 626.3, 2021* be read a first time.

CARRIED

Bylaw 626.3

It was moved and seconded

209/21

THAT *Transit Fees and Charges Amendment Bylaw No. 626.3, 2021* be read a second time.

CARRIED

Bylaw 626.3

It was moved and seconded

210/21

THAT *Transit Fees and Charges Amendment Bylaw No. 626.3, 2021* be read a third time.

CARRIED

Bylaw 626.3

It was moved and seconded

211/21

THAT *Transit Fees and Charges Amendment Bylaw No. 626.3, 2021* be adopted.

CARRIED

Bylaw 731.1

It was moved and seconded

212/21

THAT *Sunshine Coast Regional District Financial Plan Amendment Bylaw No. 731.1, 2021* be read a first time.

CARRIED

Bylaw 731.1 **It was moved and seconded**
213/21 THAT *Sunshine Coast Regional District Financial Plan Amendment Bylaw No. 731.1, 2021* be read a second time.

CARRIED

Bylaw 731.1 **It was moved and seconded**
214/21 THAT *Sunshine Coast Regional District Financial Plan Amendment Bylaw No. 731.1, 2021* be read a third time.

CARRIED

Bylaw 731.1 **It was moved and seconded**
215/21 THAT *Sunshine Coast Regional District Financial Plan Amendment Bylaw No. 731.1, 2021* be adopted.

CARRIED

DIRECTORS' REPORTS

Directors provided a verbal report of their activities.

NEW BUSINESS

Cannabis Controls
and Communications **It was moved and seconded**

216/21 THAT the proposed letter to Prime Minister Trudeau and Ministers Freeland, Hadju, Lametti and Blair dated July 21, 2021 regarding cannabis controls and communications with local government be received for information;

AND THAT the Sunshine Coast Regional District endorse and co-sign the letter collectively with the District of Sechelt, Town of Gibsons and shíshálh Nation.

CARRIED

Select Committee
Review **It was moved and seconded**

217/21 THAT staff bring forward options to reconfigure the structure of the Sunshine Coast Policing and Public Safety Committee and the Transportation Advisory Committee as well as identify potential scheduling efficiencies for these meetings in contemplation with the 2022 Board meeting schedule.

CARRIED

The Board moved In Camera at 3:30 p.m.

IN CAMERA

It was moved and seconded

218/21

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (g) of the *Community Charter* – “litigation or potential litigation affecting the municipality”.

CARRIED

The Board recessed at 3:35 p.m. and reconvened at 3:40 p.m.

The Board moved out of In Camera at 3:45 p.m.

ADJOURNMENT

It was moved and seconded

219/21

THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 3:45 p.m.

Certified correct _____
Corporate Officer

Confirmed this _____ day of _____

Chair