



SUNSHINE COAST REGIONAL DISTRICT

July 8, 2021

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD ELECTRONICALLY IN ACCORDANCE WITH MINISTERIAL ORDER M192 AND TRANSMITTED VIA THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT*:	Chair	Electoral Area B	L. Pratt
	Directors	Electoral Area A	L. Lee
		Electoral Area D	A. Tize
		Electoral Area E	D. McMahon
		Electoral Area F	M. Hiltz
		District of Sechelt	D. Siegers
		District of Sechelt	A. Toth
		Town of Gibsons	B. Beamish
ALSO PRESENT*:	Chief Administrative Officer		D. McKinley
	Corporate Officer		S. Reid
	GM, Corporate Services / Chief Financial Officer		T. Perreault
	GM, Infrastructure Services		R. Rosenboom
	GM, Community Services		S. Gagnon
	Deputy Corporate Officer / Recorder		J. Hill
	Media		0
	Public		2

**Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 2:03 p.m.

AGENDA **It was moved and seconded**

186/21 THAT the agenda for the meeting be adopted as amended.

CARRIED

MINUTES

Minutes **It was moved and seconded**

187/21 THAT the Regular Board meeting minutes of June 24, 2021 be adopted.

CARRIED

REPORTS

Corporate

It was moved and seconded

188/21

THAT Corporate and Administrative Services Committee recommendation Nos. 1, 2, 4, 6, 7, 9-11 and 13-15 of June 24, 2021 be received, adopted and acted upon as follows:

Recommendation No. 1 *Budget Project Status Report*

THAT the report titled Budget Project Status Report be received for information.

Recommendation No. 2 *Procurement Policy Update*

THAT the report titled Procurement Policy Update – Tender Bid Award Reports be received for information;

AND THAT the Sunshine Coast Regional District's Board Procurement Policy be approved as amended, as follows:

- Section 9.5 Award Reports – “Otherwise, information pertaining to the contractor or subcontractor will not be released”.

Recommendation No. 4 *2020 Corporate Annual Report*

THAT the report titled 2020 Sunshine Coast Regional District (SCRD) Corporate Annual Report be received for information;

AND THAT the 2020 SCR D Corporate Annual Report be approved for distribution.

Recommendation No. 6 *Fire Departments 20-Year Capital Plans – 2021 Update*

THAT the report titled Fire Departments 20-Year Capital Plans – 2021 Update be received for information;

AND THAT this report be referred to the next Gibsons and District Fire Commission Meeting and Egmont Fire Protection Service public meetings for information.

Recommendation No. 7 *British Columbia Climate Action Revenue Incentive Program Ending*

THAT the report titled British Columbia Climate Action Revenue Incentive Program (CARIP) Ending be received for information;

AND THAT a letter of thanks be sent to the District of Saanich indicating the Sunshine Coast Regional District's (SCRD) support of the District of Saanich's resolution to the Union of British Columbia Municipalities (UBCM) on a replacement CARIP;

188/21 cont.

AND FURTHER THAT a letter be sent to the Minister of Municipal Affairs, the Minister of Environment and Climate Change and Strategy and the Union of British Columbia Municipalities, detailing the impacts of discontinuing the CARIP program and stressing the need for a replacement program for the continuation of the SCRD's work on the Provincial climate plans.

Recommendation No. 9 *Coopers Green Hall Replacement Project – Additional Items*

THAT the design brief for the Coopers Green Hall Replacement Project be amended to include net zero readiness as a requirement;

AND THAT the project budget allowance for architectural fees be amended to reflect the change.

Recommendation No. 10 *Coopers Green Hall Replacement Project – Additional Items*

THAT for the Coopers Green Hall Replacement Project, an updated project cost estimate be prepared following the preparation of construction drawings.

Recommendation No. 11 *Coopers Green Hall Replacement Project – Additional Funding for Other Included Items*

THAT the value of the contract with Principle Architecture be further increased by \$18,000 from \$263,299 to a maximum of \$281,299, funded from the Coopers Green Hall Replacement capital project budget;

AND THAT the delegated authorities be authorized to execute the amended contract.

Recommendation No. 13 *Sechelt Aquatic Centre Temporary Fire Protection System*

THAT the Sunshine Coast Regional District Board (SCRD) invite the District of Sechelt, Town of Gibsons and Sechelt Indian Government District to contribute a proportionate share of \$64,000 from COVID-19 Safe Restart Funds to offset the SCRD operating reserves portion of the budget for the Sechelt Aquatic Centre Temporary Fire Protection System project.

Recommendation No. 14 *Approved Letter of Support for SCRD's Community Resiliency Investment Program Grant Application*

THAT the communication from the Sechelt Indian Government District (SIGD) of the Minute of Decision dated April 6, 2021 regarding SIGD support for the Sunshine Coast Regional District's application to the Union of British Columbia Municipalities' Community Resiliency Investment Program be received for information.

188/21 cont. **Recommendation No. 15** *Municipal Affairs Statutes Amendment Act, 2021*

THAT the correspondence dated May 14, 2021 from Tara Faganello, Assistant Deputy Minister, Ministry of Municipal Affairs regarding the *Municipal Affairs Statutes Amendment Act, 2021* be received for information.

CARRIED

Corporate **It was moved and seconded**

189/21 THAT Corporate and Administrative Services Committee recommendation No. 8 of June 24, 2021 be received, adopted and acted upon as follows:

Recommendation No. 8 *Coopers Green Hall Replacement Project – Additional Project Information Implications*

THAT the report titled Coopers Green Hall Replacement Project – Additional Project Information Implications be received for information;

AND THAT the Coopers Green Hall Replacement Project proceed as follows:

1. Prepare a proposed operating plan for the Coopers Green Hall Replacement reflecting a partnership with the Halfmoon Bay Community Association;
2. Reinitiate the design process based on completed design development products;
3. Prepare a project budget update to a future Committee;
4. Report to a future Committee on a tendering and project cost control strategy;

AND THAT the value of the contract with Principle Architecture be increased from \$138,300 to a maximum of \$263,299, funded from the Coopers Green Hall Replacement capital project budget;

AND THAT the delegated authorities be authorized to execute the amended contract;

AND FURTHER THAT new Community Parts [650] projects be planned, as follows, with proposals brought forward to the 2022 annual budget process:

1. A new project to enhance park, hall and boat ramp parking infrastructure and parking management.

Directors McMahon and Tize opposed

CARRIED

Infrastructure

It was moved and seconded

190/21

THAT Infrastructure Services Committee recommendation Nos. 1-3 of July 8, 2021 be received, adopted and acted upon as follows:

Recommendation No. 1 *Power System Replacement for Sechelt Landfill Update*

THAT the report titled Power System Replacement for Sechelt Landfill Update be received for information;

AND THAT the Sechelt Landfill pursue a direct connection to the BC Hydro grid;

AND THAT the Sechelt Landfill power supply system replacement budget be increased from \$115,000 to \$212,000 funded through Municipal Finance Authority 5-Year Equipment Finance Loan;

AND THAT a loan of up to \$212,000 for a term of 5 years be requested through the Municipal Finance Authority Equipment Financing Program under section 403(1)(a) of the *Local Government Act* (Liabilities Under Agreement) to fund the repair of the Power Supply System at the Sechelt Landfill;

AND THAT the Sechelt Landfill [352] base budget be increased by \$1,200 for Annual Maintenance and Operating costs starting in 2022 funded from tipping fees;

AND FURTHER THAT the 2021-2025 Financial Plan be amended accordingly.

Wording of resolution amended by 228/21 at August 16, 2021 Special Board.

Recommendation No. 2 *Request for Quotations (RFQ) 2137006 and 20137007 Contract Awards – Pipe and Fittings Supply and Contracted Equipment for Chaster Road and Henry Road Water Main Replacement Projects*

THAT the report titled Request for Quotations (RFQ) 2137006 and 20137007 Contract Awards – Pipe and Fittings Supply and Contracted Equipment for Chaster Road and Henry Road Water Main Replacement Projects be received for information;

AND THAT the contract for supply of ductile iron pipe and fittings for Chaster Road and Henry Road Water Main Replacement Projects be awarded to Andrew Sheret Ltd. in the amount of \$285,318.38 (plus GST);

AND THAT the contract for the supply of excavation and hauling equipment for the Chaster Road and Henry Road Water Main Projects be awarded to NB Contracting in the amount of \$277,094 (plus GST);

190/21 cont. AND FURTHER THAT the delegated authorities be authorized to execute the contracts.

Recommendation No. 3 *Request for Proposal (RFP) 2137005 Contract Award – Design, Permitting and Engineering Services For Upgrades to McNeil, Chapman, and Edwards Lake Dams*

THAT the report titled Request for Proposal (RFP) 2137005 Contract Award – Design, Permitting and Engineering Services for Upgrades to McNeil, Chapman, and Edwards Lake Dams be received for information;

AND THAT the contract for Design, Permitting and Engineering Services for Upgrades to McNeil Lake Dam be awarded to WSP Canada Inc. in the amount of \$106,183 (plus GST);

AND THAT the contract for Design, Permitting and Engineering Services for Upgrades to Chapman and Edwards Lake Dams be awarded to WSP Canada Inc. in the amount of \$193,817 (plus GST);

AND FURTHER THAT the delegated authorities be authorized to execute the contracts.

CARRIED

Water Meter AAP
Results

It was moved and seconded

191/21 THAT the report titled Alternative Approval Process Results – Water Meter Installations Project Loan Authorization Bylaw No. 730, 2021 be received for information.

CARRIED

COMMUNICATIONS

Letter of Support
for MDC Event

It was moved and seconded

192/21 THAT the correspondence from Captain Steven Achterberg, Sechelt Fire Department and Muscular Dystrophy Chair (Sunshine Coast) dated June 29, 2021 be received for information;

AND THAT the SCRD provide a letter of support for the proposed September 25-26, 2021 'Mayday for MD' fundraising/awareness event for Muscular Dystrophy Canada (MDC).

CARRIED

MOTIONS

Area E APC
Resignation

It was moved and seconded

193/21

THAT the resignation of Dougald MacDonald from the Elphinstone (Area E) Advisory Planning Commission be received.

CARRIED

WASAC
Resignation

It was moved and seconded

194/21

THAT the resignation of Jesse Bowen from the Water Supply Advisory Committee be received in accordance with section 4.8 of the Water Supply Advisory Committee's Terms of Reference, "Members who are absent for four consecutive bi-monthly meetings will be deemed to have resigned their position unless the absence is because of illness or injury or is with the leave of the SCRD Board";

AND THAT staff commence the application process to fill the two vacant positions on the Water Supply Advisory Committee.

CARRIED

BYLAWS

Bylaw 405.24

It was moved and seconded

195/21

THAT *Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.24, 2021* be adopted.

Director Toth opposed

CARRIED

Bylaw 730

It was moved and seconded

196/21

THAT *Water Meter Installations Project Loan Authorization Bylaw No. 730, 2021* be adopted.

CARRIED

DIRECTORS' REPORTS

Directors provided a verbal report of their activities.

The Board moved In Camera at 2:58 p.m.

IN CAMERA

It was moved and seconded

197/21

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (f), (i), (j), (k) and (2) (b) of the *Community Charter* – “personal information...”, “law enforcement...”, “the receipt of advice that is subject to solicitor-client privilege...”, “information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of FOIPPA”, “negotiations and related discussion respecting the proposed provision of a municipal service...” and “the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government...”.

CARRIED

The Board moved out of In Camera at 3:16 p.m.

Sunshine Coast
FireSmart Project

It was moved and seconded

198/21

THAT the Sunshine Coast Regional District approve the acceptance of the FireSmart Economic Recovery Fund Grant through the Union of British Columbia Municipalities in the amount of \$455,737.70;

AND THAT the delegated authorities be authorized to execute the contract;

AND THAT Sunshine Coast FireSmart project be included in Sunshine Coast Emergency Planning [222] 2021 budget in the amount of \$455,737.70;

AND FURTHER THAT the 2021 – 2025 Financial Plan be amended accordingly.

CARRIED

ADJOURNMENT

It was moved and seconded

199/21

THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 3:18 p.m.

Certified correct _____
Corporate Officer

Confirmed this _____ day of _____

Chair