



SUNSHINE COAST REGIONAL DISTRICT

February 11, 2021

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD ELECTRONICALLY IN ACCORDANCE WITH MINISTERIAL ORDER M192 AND TRANSMITTED VIA THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT*:

Chair	District of Sechelt	A. Toth
Directors	Electoral Area A	L. Lee
	Electoral Area D	A. Tize
	Electoral Area E	D. McMahon
	Electoral Area F	M. Hiltz
	District of Sechelt	D. Siegers
	Town of Gibsons	B. Beamish

ALSO PRESENT*:

Chief Administrative Officer	D. McKinley
Corporate Officer	S. Reid
GM, Corporate Services / Chief Financial Officer	T. Perreault
GM, Planning and Community Development	I. Hall
GM, Infrastructure Services	R. Rosenboom
Deputy Corporate Officer / Recorder	J. Hill
Media	2
Public	0

**Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 2:02 p.m.

AGENDA **It was moved and seconded**

038/21 THAT the agenda for the meeting be adopted as amended.

CARRIED

MINUTES

Minutes **It was moved and seconded**

039/21 THAT the Regular Board meeting minutes of January 28, 2021 be adopted.

CARRIED

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

Staff responded to the Board's question in regards to the end date for the Dakota Ridge Road Maintenance contract.

REPORTS

Corporate

It was moved and seconded

040/21

THAT Corporate and Administrative Services Committee recommendation Nos. 1, 2, 4-8 and 10 of January 28, 2021 be received, adopted and acted upon as follows:

Recommendation No. 1 *Electoral Areas' Grant-in-Aid Policy and Procedures*

THAT the report titled Electoral Areas' Grant-in-Aid Policy, Procedures and timeline be received;

AND THAT the Electoral Areas' Grant-in-Aid Policy and Procedures be approved as amended, as follows:

- Remove section 4.3 from the policy – Electoral Areas' Grant-in-Aid funding for the same project or event may be granted up to a maximum of 3 consecutive years;
- Separate to Annexed Section - Section 10 Program Guide and Section 11 Procedure from the Electoral Areas' Grant-in-Aid Policy;
- Move Clause 11.1 to section 4.1 of the policy – Each year, as part of the budget process, the SCRCD will establish a maximum amount for Electoral Areas' Grant-in-Aid funding for the following year's budget.

Recommendation No. 2 *Electoral Areas' Grant-in-Aid Timeline*

THAT the 2021 Electoral Areas' Grant-in-Aid process timelines be approved as follows:

- March 31, 2021 – Electoral Areas' Grant-in-Aid intake for applications deadline;
- April 7-9, 2021 - Electoral Area Directors will receive the Special In-Camera Corporate and Administrative Services (CAS) Committee Meeting agenda to review;
- May 6, 2021 - Special In-Camera CAS Committee meeting 9:30 a.m. to 12:00 p.m.;

040/21 cont.

- May 20, 2021 – recommendations placed on May 27, 2021 CAS Committee Agenda;
- May 27, 2021 – discussion of recommendations, if applicable, and referred to the Board meeting for adoption.

Recommendation No. 4 *Wide Area Network Connectivity Contract Renewal – Award*

THAT the report titled Award Report – Three Year Wide Area Network Connectivity Contract Renewal be received;

AND THAT the three year renewal for the wide area network connectivity contract for a total value of \$215,460 (excluding GST) be awarded to Eastlink as a sole source provider.

Recommendation No. 5 *Service Agreement with Town of Gibsons for Geographic Information Services*

THAT the report titled Service Agreement with Town of Gibsons for Geographic Information Services be received;

AND THAT the Sunshine Coast Regional District (SCRD) enter into an agreement with the Town of Gibsons for Geographic Information Services for up to 5 years;

AND FURTHER THAT the delegated authorities be authorized to execute the service agreement.

Recommendation No. 6 *Long Term Debt*

THAT the report titled Long Term Debt as at December 31, 2020 be received for information.

Recommendation No. 7 *Contracts Between \$50,000 and \$100,000*

THAT the report titled Contracts Between \$50,000 and \$100,000 from October 1 to December 31, 2020 be received for information.

Recommendation No. 8 *Director Constituency and Travel Expenses*

THAT the report titled Director Constituency and Travel Expenses for Period Ending December 31, 2020 be received for information.

Recommendation No. 10 *Corporate and Administrative Services – Semi-Annual Report*

THAT the report titled Corporate and Administrative Services – Semi Annual Report for July to December 2020 be received for information.

CARRIED

Infrastructure

It was moved and seconded

041/21

THAT Infrastructure Services Committee recommendation Nos. 4, 8 and 9 of February 11, 2021 be received, adopted and acted upon as follows:

Recommendation No. 4 *Sechelt Landfill and Pender Harbour Transfer Station Schedule Optimization*

THAT the report titled Sechelt Landfill and Pender Harbour Transfer Station Schedule Optimization be received;

AND THAT staff bring forward a schedule of operating hours for the Sechelt Landfill and Pender Harbour Transfer Station to 2021 Round 2 Budget deliberations, based on current staff levels and consideration of the forthcoming landfill disposal bans.

Recommendation No. 8 *Sechelt Landfill Drop-Off Contract Update*

THAT the report titled Sechelt Landfill Drop-off Contract Update be received;

AND THAT that the contract with Salish Environmental Group Inc. for truck, driver and bin rental services at Sechelt Landfill be increased from \$95,000 up to \$171,000;

AND FURTHER THAT the delegated authorities be authorized to execute the contract extensions.

Recommendation No. 9 *Provincial Well Monitoring Network Agreement at Whispering Firs Park*

THAT the report titled Provincial Well Monitoring Network Agreement at Whispering Firs Park be received;

AND THAT the SCR D enter into an Agreement with the Province for the well observation network at Whispering Fir Park;

AND FURTHER THAT the Delegated Authorities be authorized to sign the Agreement.

CARRIED

DIRECTORS' REPORTS

Directors provided a verbal report of their activities.

The Board moved In Camera at 2:37 p.m.

The Board recessed at 2:37 p.m. and reconvened at 2:39 p.m.

IN CAMERA

It was moved and seconded

042/21

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (g) of the *Community Charter* – “litigation or potential litigation affecting the municipality”.

CARRIED

The Board moved out of In Camera at 2:41 p.m.

ADJOURNMENT

It was moved and seconded

043/21

THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 2:43 p.m.

Certified correct _____

Corporate Officer

Confirmed this _____ day of _____

Chair