



## SUNSHINE COAST REGIONAL DISTRICT

January 23, 2020

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MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

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**PRESENT:**

Chair	Electoral Area B	L. Pratt
Directors	Electoral Area A	L. Lee
	Electoral Area D	A. Tize
	Electoral Area E	D. McMahon
	Electoral Area F	M. Hiltz
	District of Sechelt	D. Siegers
	District of Sechelt	A. Toth
	Town of Gibsons	D. Croal

**ALSO PRESENT:**

Chief Administrative Officer	D. McKinley
Corporate Officer	S. Reid
GM, Corporate Services / Chief Financial Officer	T. Perreault
GM, Planning and Community Development	I. Hall
GM, Infrastructure Services	R. Rosenboom
Deputy Corporate Officer / Recorder	J. Hill
Media	2
Public	2

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**CALL TO ORDER** 1:36 p.m.

**AGENDA** It was moved and seconded

013/20 THAT the agenda for the meeting be adopted as amended.

**CARRIED**

### MINUTES

Minutes It was moved and seconded

014/20 THAT the Regular Board meeting minutes of January 9, 2020 be adopted as corrected by changing the title of Recommendation No. 21 from the Special Corporate and Administrative Services Committee meeting of December 4, 2019 from 'Sechelt Library Apportionment Options' to 'Economic Development Update'.

**CARRIED**

**REPORTS**

Planning

**It was moved and seconded**

015/20

THAT the Planning and Community Development Committee recommendation Nos. 1-3, 5, and 8-10 of January 9, 2020 be received, adopted and acted upon, as follows:

**Recommendation No. 1**     *Halfmoon Bay Official Community Plan Amendment Bylaw No. 675.3 and Zoning Amendment Bylaw No. 310.174 (Secret Cove Heights Development)*

THAT the report titled Halfmoon Bay Official Community Plan Amendment Bylaw No. 675.3 and Zoning Amendment Bylaw No. 310.174 (Secret Cove Heights Development) Options for Consideration be received;

AND THAT Halfmoon Bay Official Community Plan Amendment Bylaw 675.3 and Zoning Amendment Bylaw 310.174 be forwarded to the Board for First Reading.

**Recommendation No. 2**     *Active Transportation Memorandum of Understanding*

THAT the report titled Active Transportation Memorandum of Understanding (Ministry of Transportation and Infrastructure) – Further Consideration be received;

AND THAT the delegated authorities be authorized to sign the Active Transportation Infrastructure Memorandum of Understanding with the Ministry of Transportation and Infrastructure;

AND FURTHER THAT the Ministry of Transportation be invited to present to an upcoming Transportation Advisory Committee as supported by Clause 22 (meeting) of the Memorandum of Understanding.

**Recommendation No. 3**     *Provincial Referral CRN00090/91 South Sakinaw Roads, Provincial File 2412156 and 2412244 (OTL Road Company Ltd.)*

THAT the report titled Provincial Referral CRN00090/91 South Sakinaw Roads, Provincial File 2412156 and 2412244 (OTL Road Company Ltd) - Electoral Area A be received;

AND THAT the following comments be forwarded to the Ministry of Forests, Lands, Natural Resource Operations, and Rural Development:

- a. SCRD interests are unaffected;
- b. That the Province undertake, or require the applicant to undertake:

015/20 cont.

- Bio-inventories (in accordance with the Province of BC's Develop With Care Guidelines) in advance of land alteration to assess the presence of species and habitat values – with results and other available spatial data to authorities with land management responsibility, including SCRD;
- Demonstrated alignment with relevant Best Management Practices;
- Evidence of direct contact / review with First Nations by applicant;
- Follow-up reporting documenting the work completed;

AND FURTHER THAT efforts undertaken should be to a satisfactory level to ensure that obligations to Provincial and Federal regulations (such as Wildlife Act, Forest and Range Practices Act, Water Sustainability Act, Heritage Conservation Act) and also Federal Acts (Fisheries Act, Species at Risk Act, Migratory Bird Convention Act) are met.

**Recommendation No. 5**     *Short Term Borrowing for Vaucroft Capital Works*

THAT the report titled Short Term Borrowing for Vaucroft Capital Works be received;

AND THAT a short term non-renewable loan be requested through the Municipal Finance Authority under section 403 of the *Local Government Act (Liabilities Under Agreement)* in the amount of \$450,000 to fund a portion of the Vaucroft Capital Works project;

AND FURTHER THAT the loan principal be repaid to the Municipal Finance Authority in five annual installments of \$90,000 payable on or before August 31 of each year beginning in 2020 and ending in 2024.

**Recommendation No. 8**     *Proposed 2020 Association of Vancouver Island and Coastal Communities (AVICC) Resolutions*

THAT the report titled Proposed 2020 Association of Vancouver Island and Coastal Communities (AVICC) Resolutions be received;

AND THAT the following resolutions regarding Business Licensing Authority and Marine Debris be approved and forwarded to the January 23, 2020 Board meeting for adoption:

1. Business Licensing Authority for Regional Districts

WHEREAS the *Community Charter* provides municipalities the authority to regulate businesses through a business licensing structure, while regional districts have not been granted business licensing authority and must undertake a lengthy legislative application process in order to be granted that authority through provincial regulation;

015/20 cont.

AND WHEREAS municipalities may utilize business licensing as a tool to assist with the enforcement and compliance of local bylaws such as the regulation of cannabis and short-term rentals, while regional districts with similar bylaw enforcement challenges do not have that option readily available to them:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities (AVICC) request that the Ministry of Municipal Affairs and Housing explore options to amend the *Local Government Act* to provide Regional Districts legislative authority for business licensing similar to the authority provided to municipalities in order to ensure fair and equal access for all local governments wishing to utilize business licensing as a tool to support compliance with local bylaws.

2. Marine Debris

WHEREAS a large volume of marine debris including plastics, styrofoam, components of boats, docks, and fishing gear is increasingly washing up on local shores which is environmentally damaging to marine environments, poses risks to fish and wildlife, creates a safety hazard for marine traffic, and places added pressure on communities to collect and haul shoreline marine debris to disposal facilities which is costly and logistically complex;

AND WHEREAS local governments have no jurisdiction on shorelines, as that is under the authority of the Province, and provincial efforts to increase producer responsibility for product stewardship have not been sufficient at reducing pollution caused by marine debris due to the diversity of materials and their often unknown source of origin:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities (AVICC) urge the provincial government to adequately resource and develop a provincial program to assist with marine debris shoreline clean-up efforts that focusses on increasing regulation and enforcement for sectors responsible for the majority of marine debris, expanding recycling options for commonly found materials such as styrofoam, and funding communities that are struggling to address significant marine debris pollution on their shorelines so that regular community-led shoreline clean-up events are supported and collected marine debris can be safely transported to disposal facilities.

**Recommendation No. 9**     *Proposed 2020 Association of Vancouver Island and Coastal Communities (AVICC) Resolutions*

THAT staff amend the resolutions on Medical Cannabis Safety Concerns, Stormwater Management, Secondary Rural Road Maintenance and Abandoned Vehicles as follows:

015/20 cont.

- simplify the medical cannabis resolution to specifically focus on medical cannabis safety concerns and the lack of local oversight;
- add a request that the Ministry of Transportation and Infrastructure incorporate the impacts of planned upstream forestry activities in their drainage assessments for stormwater management;
- specify the need for more frequent refreshment of pavement lane markings with respect to secondary rural road maintenance; and
- include unlicensed vehicles and add the Ministry of Transportation and Infrastructure as a responsible authority for abandoned vehicles;

AND THAT the amended resolutions be forwarded to the January 16, 2020 Infrastructure Services Committee.

**Recommendation No. 10** *Sunshine Coast Tourism request for Letter of Approval and Letter of Support*

THAT a letter be sent to Sunshine Coast Tourism requesting clarification on their rationale for the split of the Online Accommodation Platform (OAP) funds and why during this renewal of their Municipal Regional District Tax (MRDT) funding application they have not chosen to move to a 3% increase as the majority of the other areas of the Province have, and further indicating SCRD's preference for the majority of funds to be provided for work force housing.

**CARRIED**

Corporate

**It was moved and seconded**

016/20

THAT the Corporate and Administrative Services Committee recommendation No. 12 of January 23, 2020 be received, adopted and acted upon, as follows:

**Recommendation No. 12** *Parcel Tax Roll Review Panel*

THAT the report titled Parcel Tax Roll Review Panel be received;

AND THAT:

- Directors Pratt, McMahon and Tize (Chair) be appointed to the Parcel Tax Roll Review Panel;
- The Parcel Tax Roll Review Panel sitting be scheduled for February 27, 2020 at 9:00 a.m. in the Sunshine Coast Regional District (SCRD) 1975 Field Road Office, Boardroom; and
- The Chief Financial Officer be appointed Collector for the SCRD.

**CARRIED**

Appointments

**It was moved and seconded**

017/20

THAT the report titled 2020 Advisory Planning Commission (APC) Appointments be received;

017/20 cont.

AND THAT APC members be appointed for a two year term (unless otherwise specified) as follows:

**Area A APC**

Catherine McEachern  
Jane McQuat  
Gordon Littlejohn  
Alan Skelley  
Sean McAllister  
Yovhan Burega

**Area B APC**

Jim Noon  
Bruce Thorpe  
Frank Belfry  
Barbara Bolding  
Dieter Greiner

**Area D APC**

Gerald Rainville  
Dana Gregory  
Nicola Kozakiewicz  
Paul Tingley  
Meaghan Hennessy

**Area E APC**

Bob Morris  
Nara Brenchley  
Anne Cochran  
Rick Horsley  
Urszula Dragowska  
Karen Mahoney (1 year term)

**Area F APC**

Doug MacLennan  
Kate Louise Stamford

AND FURTHER THAT letters of appreciation be sent to outgoing members.

**CARRIED**

CAO Report

**It was moved and seconded**

018/20

THAT the January 23, 2020 Chief Administrative Officer's Report be received for information.

**CARRIED**

**MOTIONS**

Meeting Schedules **It was moved and seconded**

019/20 THAT the previously cancelled Regular Infrastructure Services Committee meeting of January 16, 2020 be rescheduled to January 30, 2020 at 9:30 a.m.;

AND THAT a Special Board meeting be scheduled for January 30, 2020 at 3:00 p.m.

**CARRIED**

**BYLAWS**

Bylaw 675.3 **It was moved and seconded**

020/20 THAT *Halfmoon Bay Official Community Plan Amendment Bylaw No. 675.3, 2020* be read a first time.

*Director Hiltz opposed*  
*Director McMahon opposed*

**CARRIED**

Bylaw 310.174 **It was moved and seconded**

021/20 THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.174, 2020* be read a first time.

*Director Hiltz opposed*  
*Director McMahon opposed*

**CARRIED**

**DIRECTORS' REPORTS**

*Directors provided a verbal report of their activities.*

**NEW BUSINESS**

Appointment **It was moved and seconded**

022/20 THAT Director Hiltz be appointed as the SCR D Board liaison to the Gibsons and District Public Library and Director McMahon be appointed as the alternate.

**CARRIED**

**ADJOURNMENT** **It was moved and seconded**

023/20 THAT the Regular Board meeting be adjourned.

**CARRIED**

The meeting adjourned at 2:08 p.m.

Certified correct \_\_\_\_\_

Corporate Officer

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_

Chair