



***Egmont / Pender Harbour Library Service  
Establishing Bylaw No. 1086, 2017***

**Information Package**



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## General Information on Egmont / Pender Harbour Library Service Establishing Bylaw No. 1086, 2017

The Sunshine Coast Regional District (SCRD) is proceeding with an Alternative Approval Process (AAP) for *Egmont / Pender Harbour Library Service Establishing Bylaw No. 1086, 2017*.

The intent of proposed Bylaw No. 1086 is to establish a library funding service within the boundaries of Electoral Area A – Egmont / Pender Harbour, excluding that part of the Sechelt Indian Government District within the geographic boundaries of Electoral Area A. This new library service would be provided to the public through a “contract for service” with the Sechelt Public Library and the Pender Harbour Reading Centre.

### Background

The Pender Harbour Reading Centre is operated by the Pender Harbour Reading Society as a non-profit society providing a limited library service. Members of the Pender Harbour Reading Centre can request titles from the Sechelt Public Library if they have a Sechelt library membership. Funding for the Pender Harbour Reading Centre comes from an initial bequest donated in 1982, other small grants and donations. The Centre also relies on volunteers for its continued operation.

At present, Electoral Area A – Egmont / Pender Harbour, provides funding for the Pender Harbour Reading Centre and the Sechelt Public Library through its Grant-in-Aid function.

Grants-in-Aid are not intended to provide long-term core funding for a service. In order to continue to provide library funding over the long-term, a new library service should be established. This will ensure that current commitments under the funding agreement with the Sechelt Public Library can be met, and that contributions made to the Pender Harbour Reading Centre can continue.

The Pender Harbour Reading Centre is currently receiving an annual grant of \$1,200. Funding committed by each of the participants in the Sechelt Public Library Funding and Service Agreement is shown in Table 1 below.

TABLE 1

	Base Amount	2013	2014	2015	2016	2017	2018
Area A	\$ 22,338	\$ 25,103	\$ 23,679	\$ 25,099	\$ 26,605	\$ 28,202	\$ 29,894
Area B	\$ 90,695	\$ 105,664	\$ 96,136	\$ 101,905	\$ 108,019	\$ 114,500	\$ 121,370
Area D	\$ 51,886	\$ 58,439	\$ 54,999	\$ 58,299	\$ 61,797	\$ 65,505	\$ 69,435
SIGD	\$ 8,395	\$ 10,095	\$ 8,899	\$ 9,433	\$ 9,999	\$ 10,599	\$ 11,234
DOS	\$ 296,317	\$ 305,257	\$ 314,096	\$ 332,942	\$ 352,918	\$ 374,093	\$ 396,539
<b>Total</b>	<b>\$ 469,631</b>	<b>\$ 504,558</b>	<b>\$ 497,809</b>	<b>\$ 527,677</b>	<b>\$ 559,338</b>	<b>\$ 592,898</b>	<b>\$ 628,472</b>

## **The AAP**

The question posed by this AAP is whether the SCRD can establish a library funding service in Electoral Area A – Egmont /Pender Harbour, excluding that part of the Sechelt Indian Government District within the geographic boundaries of Electoral Area A.

## **What do I do?**

If you are an eligible elector and **opposed** to the SCRD establishing a library funding service in Electoral Area A – Egmont /Pender Harbour, excluding that part of the Sechelt Indian Government District within the geographic boundaries of Electoral Area A, you may submit an Elector Response Form.

If you support the SCRD in establishing a library funding service, you do not need to do anything.

## **Who can I contact for more information?**

More information on the AAP may be obtained by contacting Angie Legault, Senior Manager, Administration & Legislative Services / Corporate Officer at the SCRD office at 1975 Field Road or by telephone at 604-885-6825 or Sherry Reid, Deputy Corporate Officer at 604-885-6813.

## SUNSHINE COAST REGIONAL DISTRICT

### Bylaw No. 1086

A bylaw to establish a service within a portion of Electoral Area A - Egmont / Pender Harbour for the purpose of providing a library service

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WHEREAS under section 332 of the *Local Government Act* a regional district may operate any service the Board considers necessary or desirable for all or part of the Regional District;

AND WHEREAS the Board of the Sunshine Coast Regional District wishes to establish a service for the purpose of providing a library service for Electoral Area A - Egmont / Pender Harbour;

AND WHEREAS the approval of the Inspector of Municipalities has been obtained under section 342 of the *Local Government Act*;

AND WHEREAS the Board has received approval of the electors in Electoral Area A - Egmont / Pender Harbour in accordance with section 345 of the *Local Government Act*;

NOW THEREFORE, the Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This bylaw may be cited as the *Egmont / Pender Harbour Library Service Establishing Bylaw No. 1086, 2017*.
2. The service established by this bylaw is the Egmont / Pender Harbour Library Service (the "Service") for the purpose of providing a library service for Electoral Area A – Egmont / Pender Harbour.
3. The boundaries of the service area are the boundaries of Electoral Area A – Egmont / Pender Harbour excluding that part of the Sechelt Indian Government District within the geographic boundaries of Electoral Area A as shown on the map attached as Schedule "A".
4. The "Participating Area" is Electoral Area A - Egmont / Pender Harbour.
5. Cost Recovery

As provided for in section 378 of the *Local Government Act*, the annual cost of providing the service shall be recovered by one or more of the following:

- (a) property value tax imposed in accordance with Division 3 of the *Local Government Act*;
- (b) fees and charges imposed under section 397 of the *Local Government Act*;
- (c) revenues raised by other means authorized by the *Local Government Act* or another Act;

(d) revenues received by way of agreement, enterprises, gift, grant or otherwise.

6. Maximum Cost

In accordance with section 339(1)(e) of the *Local Government Act*, the maximum annual amount that may be requisitioned for the cost of the Service is the greater, at the time of requisition, of:

(a) Sixty-Seven Thousand (\$67,000) Dollars; or

(b) a property value tax rate of \$0.04/\$1000 applied to the net taxable value of land and improvements in the Service Area.

READ A FIRST TIME                                      this    9<sup>th</sup>    day of                      March, 2017

READ A SECOND TIME                                      this    9<sup>th</sup>    day of                      March, 2017

READ A THIRD TIME                                      this    9<sup>th</sup>    day of                      March, 2017

APPROVED BY THE INSPECTOR OF MUNICIPALITIES  
                                                                                    this    5<sup>th</sup>    day of                      April, 2017

RECEIVED THE APPROVAL OF THE ELECTORS BY  
ALTERNATIVE APPROVAL PROCESS  
                                                                                    this                      day of

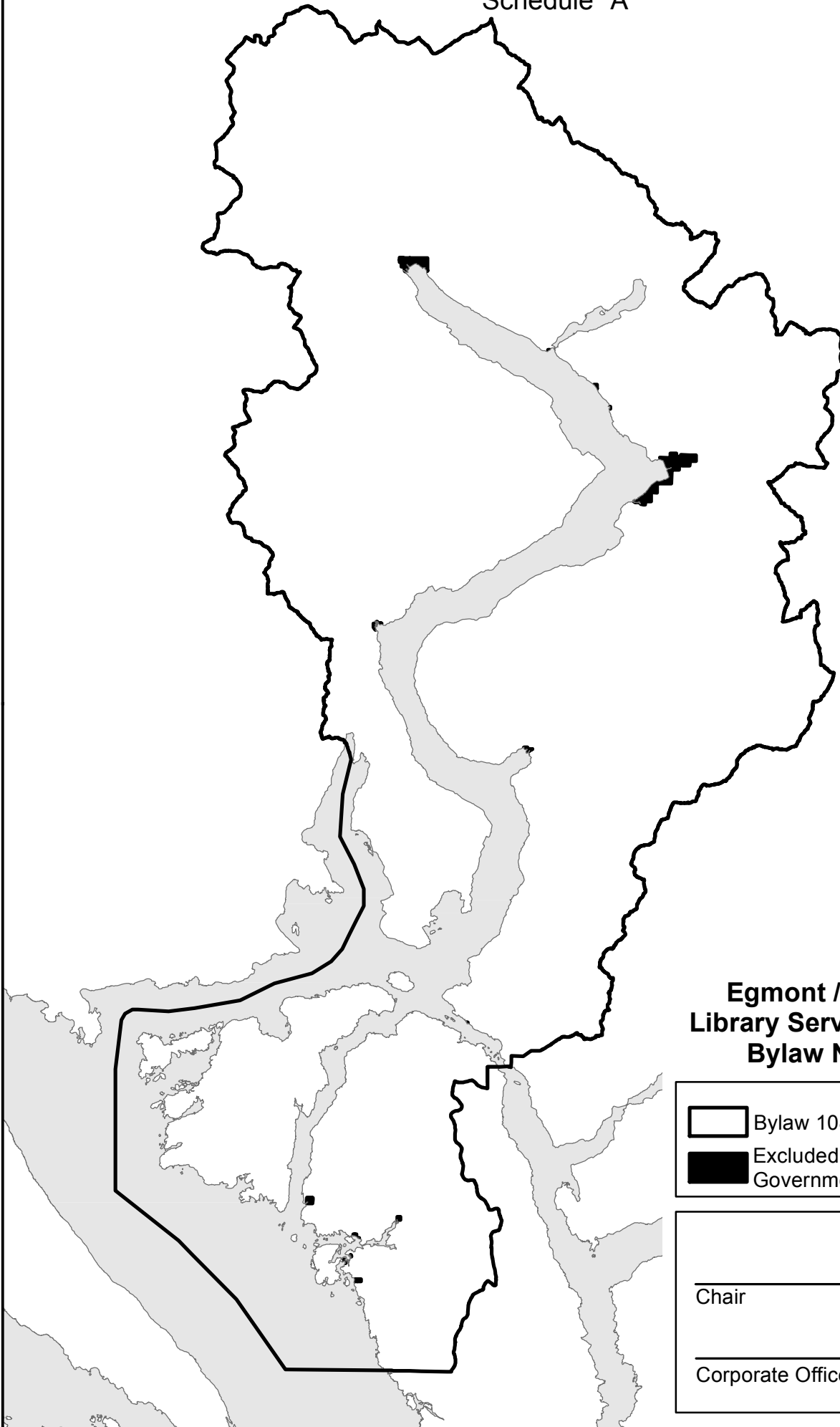
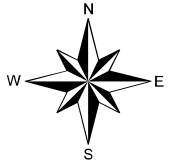
ADOPTED                                                                      this                      day of

\_\_\_\_\_  
CORPORATE OFFICER



\_\_\_\_\_  
CHAIR



Schedule "A"



**Egmont / Pender Harbour  
Library Service Establishing  
Bylaw No. 1086, 2017**

-  Bylaw 1086 Boundary
-  Excluded Sechelt Indian Government District Lands

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Corporate Officer

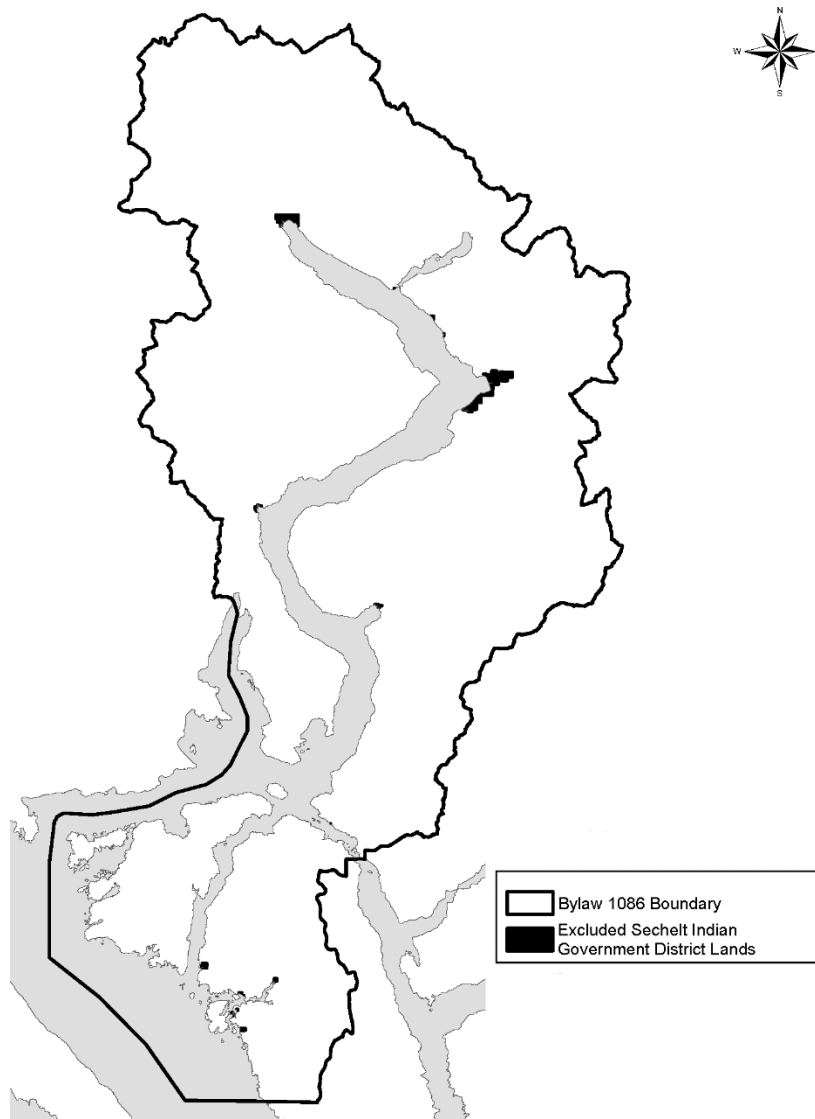


## NOTICE OF ALTERNATIVE APPROVAL PROCESS

### *Egmont / Pender Harbour Library Service Establishing Bylaw No. 1086, 2017*

**NOTICE IS HEREBY GIVEN THAT**, the Sunshine Coast Regional District (SCRD) proposes to adopt *Egmont / Pender Harbour Library Service Establishing Bylaw No. 1086, 2017*.

*Egmont / Pender Harbour Library Service Establishing Bylaw No. 1086, 2017* establishes a library funding service within the boundaries of Electoral Area A – Egmont / Pender Harbour, excluding that part of the Sechelt Indian Government District within the geographic boundaries of Electoral Area A (as shown on the following map). The maximum amount that may be raised under this proposed bylaw is a property value tax rate of \$0.04/\$1000 applied to the net taxable value of land and improvements in the proposed service area.



The proposed library service would be provided to the public through a “contract for service” with the Sechelt Public Library and the Pender Harbour Reading Centre.

More information on this matter can be viewed at the Sunshine Coast Regional District office, 8:30 a.m. to 4:30 p.m. Monday to Friday, except Statutory Holidays, at 1975 Field Road, Sechelt, BC. Information packages are also available at the Pender Harbour Satellite/Water Office (12828 Lagoon Road, Madeira Park, BC) during their regular hours.

The SCRD Board may adopt Bylaw No. 1086 and proceed with establishing a library funding service as noted above if, after the deadline, elector response forms are certified by the Corporate Officer as having been signed by less than 10% of the eligible electors in the Egmont / Pender Harbour Library Service Area. If after the deadline elector response forms are certified by the Corporate Officer as having been signed by at least 10% of the eligible electors in the Service Area (calculated at **212** electors), the Board may not proceed with the bylaw without obtaining assent of the electors in a voting proceeding.

### **Elector Response Forms**

The response of the electors must be in the form established by the SCRD. Forms are available at the SCRD office located at 1975 Field Road, Sechelt, at the Pender Harbour Satellite/Water Office at 12828 Lagoon Road, Madeira Park, and on the SCRD website at [www.scrd.ca](http://www.scrd.ca). An accurate copy of the elector response form is also acceptable. For an elector response to be accepted it must meet the following conditions:

- only eligible electors within the Egmont / Pender Harbour Library Service Area are entitled to sign an elector response form;
- the full name of the elector must be stated;
- the residential address of the elector must be stated;
- the elector must sign the elector response form;
- if applicable, the address of the property in relation to which the person is entitled to vote as a non-resident property elector must be stated; and,
- the elector response form must be submitted to the Corporate Officer before the deadline.

Forms may be submitted in person or by mail to be received by the Corporate Officer at the Sunshine Coast Regional District office located at 1975 Field Road, Sechelt, B.C. V0N 3A1 **NO LATER THAN 4:30 P.M. on Tuesday, May 30, 2017.** Elector response forms must be in the possession of the Corporate Officer by this time as postmarks **WILL NOT** be accepted as date of submission. **ELECTOR RESPONSE FORMS MAY NOT BE RETURNED BY FAX OR EMAIL.**

### **Eligible Electors**

**Resident Elector:** You are entitled to submit an elector response form as a Resident Elector if you are 18 years or older on the date of submission of the elector response form, are a Canadian citizen, have resided in British Columbia for 6 months and in the Service Area described above for at least 30 days prior to signing the elector response form, and are not disqualified from voting by any enactment.

**Non-Resident Property Elector:** You may submit an elector response form as a Non-Resident Property Elector if you are 18 years or older on the date of submission of the elector response form, are a Canadian citizen, have resided in British Columbia for 6 months, have owned property in the Service Area described above for 30 days; are not disqualified from voting by any enactment and do NOT qualify as a Resident Elector. If there is more than one registered owner of the property (either as joint tenants or tenants in common) only one individual may,

with the written consent of the majority, submit an elector response form. Property owned in whole or in part by a corporation does not qualify under the non-resident property elector provisions.

More information on the AAP may be obtained by contacting Angie Legault, Senior Manager, Administration & Legislative Services / Corporate Officer at the SCRD office at 1975 Field Road or by telephone at 604-885-6825 or Sherry Reid, Deputy Corporate Officer at 604-885-6813.

Angie Legault  
Corporate Officer

## Calculation of Eligible Electors

The total number of electors of the area to which the approval process applies (the Egmont / Pender Harbour Library service area) has been calculated at **2,120**.

The number of electors was calculated as follows:

The number of resident electors on the Provincial voters list in the Service Area (2,060), less Sechelt Indian Government District resident electors within the geographic boundaries of Electoral Area A (12), as received from Elections BC on March 30, 2016 **(2,048)**

*plus*

The number of non-resident property electors currently registered for properties within the Service Area, excluding those who also reside within the Service Area **(72)**

Approval of the electors by alternative approval process is obtained if the number of elector responses received by the established deadline is less than 10% of this total **(212)**.

## Financial Information / Budget Implications

### *Egmont / Pender Harbour Library Service Establishing Bylaw No. 1086, 2017*

#### **Egmont / Pender Harbour Library Service**

If the AAP for the establishment of an Egmont / Pender Harbour Library Service is successful, it is proposed that funding for Pender Harbour Reading Centre and the Sechelt Public Library be included as part of the proposed Library Service.

The cost of the service will be recovered by a property tax value based on land and improvements, with provisions included for the use of fees and charges, revenues raised by other means authorized, or received by way of agreement, enterprises, gift, grant or otherwise.

The maximum amount that may be raised for the Egmont / Pender Harbour Library Service under the proposed bylaw, is \$0.04 per \$1,000 of assessed value of land and improvements in the service area of Electoral Area A – Egmont / Pender Harbour, excluding that part of the Sechelt Indian Government District within the geographic boundaries of Electoral Area A. Based on current assessed values, the maximum amount that may be raised is \$66,677\*\*. This translates into a residential impact of **\$3.79 per \$100,000 of assessed value** for residential properties.

\*\* This is the maximum amount that may be raised by the service; however current funding commitments are lower.