

**SUNSHINE COAST REGIONAL DISTRICT**

**BYLAW NO. 627.3**

A bylaw to amend *Sunshine Coast Regional District Administrative Fees and Charges Bylaw No. 627, 2010*

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WHEREAS the Board wishes to amend *Sunshine Coast Regional District Administrative Fees and Charges Bylaw No. 627, 2010*;

NOW THEREFORE the Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This bylaw may be cited for all purposes as *Sunshine Coast Regional District Administrative Fees and Charges Amendment Bylaw No. 627.3, 2019*.
2. *Sunshine Coast Regional District Administrative Fees and Charges Bylaw No. 627, 2010* is hereby amended as follows:
  - a. Delete Schedule A in its entirety and replace with the revised Schedule A attached hereto.

READ A FIRST TIME	this	31 <sup>st</sup>	day of	January, 2019
READ A SECOND TIME	this	31 <sup>st</sup>	day of	January, 2019
READ A THIRD TIME	this	31 <sup>st</sup>	day of	January, 2019
ADOPTED	this	31 <sup>st</sup>	day of	January, 2019

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CORPORATE OFFICER

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CHAIR

## SCHEDULE A

### Administrative Fees and Charges

Prices are exclusive of any applicable tax.

#### 1. PRINTED INFORMATION

1.1	Photocopies – single sided, black and white	
	a. 8.5"x11" or 8.5"x14"	\$0.25 per page
	b. 11"x17"	\$0.30 per page
1.2	Microfiche hard copy prints	
	a. 8.5"x11"	\$1.00 per page
	b. 8.5"x14"	\$1.50 per page
	c. 11"x17"	\$2.00 per page
1.3	Planning and Development Publications	
	a. Zoning Bylaw	\$ 5.00
	b. Planning & Development Procedures Bylaw	\$ 5.00
	c. Subdivision Servicing Bylaw	\$ 5.00
	d. Subdivision Servicing Standards (Water & Sewer Manual)	\$20.00
	e. Tree Cutting Permit Bylaw	\$ 5.00
	f. Official Community Plan (Egmont/Pender Harbour, Halfmoon Bay, Roberts Creek, Elphinstone, West Howe Sound, Hillside-Port Mellon or Twin Creeks Area)	\$20.00
	g. Reconnaissance Study of Geotechnical Hazards	\$20.00
1.4	Statement of Financial Information	\$ 5.00
1.5	Copy of BCLS site survey (to registered owner or agent only)	\$15.00
1.6	Lamination of Building Permit Card	\$ 2.00

#### 2. INFORMATION REQUIRING RESEARCH

- 2.1 Requests for information requiring research into the Regional District's archival records; or for information dating back over two (2) years; or for information requiring more than fifteen (15) minutes to locate, will be charged at the hourly rate of \$30.00 per hour (billable in 15-minute increments after the first hour), plus the applicable photocopying rate if copies are made.

### 3. MAPPING

- |     |  |                   |
|-----|--|-------------------|
| 3.1 | Scan / print to PDF  |                   |
|     | Per page   | \$ 2.00           |
| 3.2 | Scan to paper copy   |                   |
|     | Line drawing per square foot of paper  | \$ 1.20           |
|     | Full colour drawing per square foot of paper   | \$ 4.90           |
| 3.3 | Plot / print paper copy  |                   |
|     | Line drawing per square foot of paper  | \$ 0.85           |
|     | Full colour drawing per square foot of paper   | \$ 4.20           |
| 3.4 | Repealed   |                   |
| 3.5 | Repealed   |                   |
| 3.6 | Custom requests and mapping, not including printing  | \$ 75.00 per hour |
| 3.7 | Shipping and handling fees are charged at cost and are in addition to the fees quoted above. |                   |

### 4. FINANCIAL PROCESSING CHARGES

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|-----|---|---------|
| 4.1 | Cheques returned for not sufficient funds             | \$25.00 |
| 4.2 | Payment transfer (no charge for first transaction)    | \$10.00 |
| 4.3 | Foreign currency processing                           | \$10.00 |
| 4.4 | Property conveyance utility account information check | \$25.00 |

### 5. INTEREST RATES

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|-----|---|--|
| 5.1 | Late payment(s) will be subject to an interest penalty charge of 1.5% per month (19.56% annually) compounded monthly. |  |
| 5.2 | Latecomer agreements will be subject to an interest rate equivalent to the Bank of Canada prime rate.                 |  |