



# SUNSHINE COAST REGIONAL DISTRICT



## REGULAR BOARD MEETING TO BE HELD ELECTRONICALLY AND TRANSMITTED VIA THE BOARDROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

THURSDAY, JUNE 23, 2022

### AMENDED AGENDA

CALL TO ORDER → **AMENDED** 4:00 p.m.

#### AGENDA

1. Adoption of agenda

#### MINUTES

2. Regular Board meeting minutes of June 9, 2022

Annex A  
Pages 1 - 8

#### BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

#### PRESENTATIONS AND DELEGATIONS

#### REPORTS

3. Committee of the Whole recommendation Nos. 1, 3-5 and 7 and 8 of June 9, 2022 (*recommendation Nos. 2 and 6 previously adopted*) Annex B pp 9 - 11
4. Electoral Area Services Committee recommendation Nos. 1-8 of June 16, 2022 Annex C pp 12 - 16
- 4a. → **ADD** Committee of the Whole recommendation Nos. 7, 8 and 11 of June 23, 2022 pp 16a - c
5. Office of the CAO Monthly Report → **ADD** pp 16d - e

#### COMMUNICATIONS

6. Casandra Fletcher, Executive Director, One Straw Society, dated June 15, 2022 Annex D p 17  
Regarding Request for Letter of Support for Ministry of Agriculture Local Food Infrastructure Fund Grant

#### MOTIONS

#### BYLAWS

#### DIRECTORS' REPORTS

Verbal

**IN CAMERA**

**ADJOURNMENT**

**Recommendation No. 7** *Solid Waste Management Plan Update - Contract Award*

THAT the report titled Solid Waste Management Plan Update - Contract Award be received for information;

AND THAT a contract for the Solid Waste Management Plan Update project be awarded to Morrison Hershfield Ltd. for a value not to exceed \$138,738;

AND THAT the delegated authorities be authorized to execute the contract;

AND FURTHER THAT this recommendation be forwarded to the June 23, 2022 Regular Board meeting.

**Recommendation No. 8** *Investing in Canada Infrastructure Program – Rural and Northern Communities Program – Approval of Woodcreek Park Wastewater Treatment Plant System Upgrade Grant*

THAT the report titled Investing in Canada Infrastructure Program – Rural and Northern Communities Program (ICIP-RNC) – Approval of Woodcreek Park Wastewater Treatment Plant System Upgrade Grant be received for information;

AND THAT the Sunshine Coast Regional District (SCRD) accept the ICIP-RNC grant for Woodcreek Park Wastewater Treatment Plant System Upgrade valued at \$769,000;

AND THAT the delegated authorities be authorized to execute the Shared Cost Agreement and accept the Terms of Conditions of the Agreement;

AND THAT Woodcreek Park Wastewater Treatment Plant System Upgrade Project be included in the [382] Woodcreek Park Wastewater Service Area 2022 Budget in the amount of \$968,591;

AND THAT the project be funded from the listed grant funding (\$769,000), \$75,000 operating reserves, \$25,000 capital reserves, and \$100,000 from MFA short-term debt servicing;

AND THAT the SCRCD authorize up to \$100,000 to be borrowed, under Section 403 of the Local Government Act, from the Municipal Finance Authority, for the purpose of the Woodcreek Park Wastewater Treatment Plant System Upgrade;

AND THAT the loan be repaid within five years with no rights of renewal;

AND THAT that the 2022-2026 Financial Plan Bylaw be amended accordingly;

AND FURTHER that this recommendation be forwarded to the June 23, 2022 Regular Board meeting.

**Recommendation No. 11**    *Junior B Hockey Proposal*

THAT the report titled Junior B Hockey Proposal be received for information;

AND THAT the Sunshine Coast Regional District (SCRD) Board provides support-in-principle for the following considerations:

- Enter into negotiations with the Sunshine Coast Junior Hockey Society (the Society) regarding the design, financing and construction of additions and upgrades to the Gibsons and Area Community Centre (GACC);
- Require that the Society engage an architect with demonstrated experience in designing arenas and recreational facilities;
- Require that a conceptual design be completed prior to approval of the addition that demonstrates how the addition would be compatible with a future expansion of the facility;
- Support-in-principle the SCRD assuming ongoing operating and capital renewal costs for the addition and upgrades;
- Enter into negotiations that would support the Sunshine Coast Hockey Group's (the Company) exclusive use of the building addition (changes rooms and other ancillary spaces);
- Contingent on receiving and approving an inventory of proposed advertising spaces, enter into negotiations for a long-term agreement that provides the Society the rights to sell advertising at the SCRD's recreational facilities and bus shelters that includes a revenue return for the SCRD;
- Support priority ice allocations to the Company for Junior B league competitions;
- SCRD to explore permitting requirements for liquor sales during competitions including any associated liability;
- Enter into discussions with the Town of Gibsons regarding the proposal;
- The Society and the Company submit a robust Business Plan outlining their financial sustainability, as well as risk consideration and contingencies;
- The Society actively involve 'owners representatives' appointed by the SCRD and Town of Gibsons in the addition design and on the construction project planning and oversight team;
- The Society through a legally binding agreement and posting of security, put in place guarantees that ensure the completion of the addition and upgrades to the SCRD's satisfaction and at no cost or liability to the SCRD;
- The agreements between the SCRD and Society and the SCRD and Company will stipulate that the SCRD will not be liable for any financial commitment made by the Society and/or Company;

AND THAT the SCRD Board does not support-in-principle the following consideration:

- Support-in-principle the Company's exclusive use of the addition at no cost;

AND THAT the SCRD Board confirms that staff are to continue working with the Sunshine Coast Junior Hockey Society and the Sunshine Coast Hockey Group to further the development of the legal documentation required to outline the roles and responsibilities of each party as per the considerations that are supported-in-principle in regards to the 2022 Junior B Hockey proposal;

AND FURTHER THAT this recommendation be forwarded to the June 23, 2022 regular Board meeting.

## SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

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**TO:** SCRD Board – June 23, 2022

**AUTHORS:** Dean McKinley, Chief Administrative Officer  
Christine Armitage, Executive Assistant  
Yvette Roberts, Executive Assistant

**SUBJECT:** OFFICE OF THE CAO MONTHLY REPORT

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### RECOMMENDATION

**THAT the June 23, 2022 Office of the CAO Monthly Report be received for information.**

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### BACKGROUND

The Office of the Chief Administrative Officer's (CAO) Monthly Report provides information to the Board on the recent activities of the Sunshine Coast Regional District.

### DISCUSSION

#### Climate Action

Staff have launched a Community Climate Action Plan. As part of the plan there will be engagement with the community through a survey in July. Anyone interested in getting involved in the plan can go to [letstalk.scrd.ca/climate](http://letstalk.scrd.ca/climate)

Today is your last day to give your feedback and ideas on recreation programming on the Sunshine Coast. A survey has been open for the past four weeks and closes today. You can learn more at [letstalk.scrd.ca/recreation-survey](http://letstalk.scrd.ca/recreation-survey).

#### Budget Planning

Staff have been working on the Budget Process for 2023 including the development of new tools designed to increase the level of transparency between departments, reduce duplication of effort in terms of having to populate multiple documents and spreadsheets and increase our ability to bring forward budget proposals that with enhanced consideration to existing work plan items, existing and projected workloads, internal capacity and value to our residents. These new tools will be rolled out to staff to be utilized during the 2023 budget process.

#### Church Road

Work on the water treatment plant retaining wall, and backfilling around the foundation has begun. Work on the water main installation on the west side of North Road towards Payne Road is continuing. Next BC Hydro work including the transmission line and distribution line will continue, and water main construction on Reed Road west of North Road will wrap up. The water mains will be pressure tested to ensure there are no leaks in the mains and work will take place to complete the compaction of the watermain backfill on Reed Road east of North Road.

**CONCLUSION**

The CAO report summarizes key initiatives and activities that align with the priorities of the 2019 - 2023 Strategic Plan and the Board's direction.