



SUNSHINE COAST REGIONAL DISTRICT



REGULAR BOARD MEETING TO BE HELD ELECTRONICALLY AND TRANSMITTED VIA THE BOARDROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

THURSDAY, April 28, 2022

AMENDED AGENDA

CALL TO ORDER 2:00 p.m.

AGENDA

1. Adoption of agenda

MINUTES

2. Regular Board meeting minutes of April 14, 2022

Annex A
Pages 1 - 4

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

PRESENTATIONS AND DELEGATIONS

REPORTS

3. Infrastructure Services Committee recommendation Nos. 1-6 of April 14, 2022

Annex B
pp 5 - 7

4. Planning and Development Committee recommendation Nos. 1-10 of April 21, 2022

Annex C
pp 8 - 11

5. Community Services Committee recommendation Nos. 1-6 of April 21, 2022

Annex D
pp 12 - 13

- 5a. **⇒ADD** Corporate and Administrative Services Committee recommendation Nos. 1-2 of April 28, 2022

pp 13a - b

6. Office of the CAO Monthly Report

⇒AMENDED
Verbal

COMMUNICATIONS

MOTIONS

BYLAWS

7. *Planning and Development Procedures and Fees Amendment
Bylaw No. 522.17, 2022*

Annex E
pp 14 - 16

– first, second and third reading

**(Voting – Participants – weighted vote: A-2, B-2, D-2, E-2, F-2,
Sechelt-6, Gibsons-3, SIGD-1)**

- 8. *Sunshine Coast Regional District Municipal Ticket Information System Amendment Bylaw No. 558.9, 2022*
– first, second and third reading
(Voting – All Directors – 1 vote each) Annex F
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- 9. *Sunshine Coast Regional District Bylaw Notice Enforcement Amendment Bylaw No. 638.10, 2022*
– first, second and third reading
(Voting – All Directors – 1 vote each) Annex G
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DIRECTORS’ REPORTS

Verbal

NEW BUSINESS

IN CAMERA

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (f), (g), (i) and (k) of the *Community Charter* – “law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation...”, “litigation or potential litigation affecting the municipality”, “the receipt of advice that is subject to solicitor-client privilege...” and ” negotiations and related discussions respecting the proposed provision of a municipal service...”.

ADJOURNMENT

Recommendation No. 1 *2021 Audit Findings Report and Statement of Financial Information – MNP LLP*

The Corporate and Administrative Services Committee recommended that the report titled Sunshine Coast Regional District (SCRD) 2021 Audit Findings Report and Statement of Financial Information, and the following documents be received for information;

- 2021 Audit Findings – Report to the Board of Directors;
- Draft Independent Auditor’s Report - SCRD;
- Draft Independent Auditor’s Report – Foreshore Leases (Hillside);
- Audit Management Letter from MNP LLP;
- Draft Statement of Financial Information (including the SCRD 2021 Draft Audited Financial Statements Year Ended December 31, 2021);

AND THAT the 2021 Draft Audited Financial Statements and Statement of Financial Information for Year Ended December 31, 2021 be approved as presented;

AND FURTHER THAT this recommendation be forwarded to the Regular Board Meeting on April 28, 2022.

Recommendation No. 2 *2022 Chair’s Appointment to Standing Committees*

The Corporate and Administrative Services Committee recommended that the report titled 2022 Chair’s Appointments to Standing Committees be received for information;

AND THAT Chair appointments and newly established standing committees for Committee of the Whole, Electoral Area Services, and Board Policy Review be affirmed as follows:

Committee of the Whole:	Co-Chairs	Andreas Tize Lori Pratt
	Co-Vice Chairs	Leonard Lee Alton Toth
	Members	All SCRD Directors
Electoral Area Services Committee:	Chair	Alton Toth
	Vice Chair	Mark Hiltz
	Members	All SCRD Directors
Board Policy Review Committee:	Chair	Donna McMahon
	Vice Chair	Mark Hiltz
	Members	(Directors Toth, Pratt, Lee)

AND THAT the 2022 Board standing committee meeting schedule be updated to reflect appointments to the newly established committees, effective May 6, 2022;

AND THAT the Terms of Reference for each of the Committee of the Whole, the Electoral Area Services Committee, and the Board Policy Review Committee be approved as amended, as follows:

- Committee of the Whole, section 3.2 be amended to confirm appointment of Committee Co-Chairs and Co-Vice Chairs;
- Committee of the Whole section 3.1 be amended to include “all SCRD Directors”;
- The following Duties/Mandates from the Electoral Areas Services Committee Terms of Reference be moved to Committee of the Whole Terms of Reference as follows: Refuse Collection, North and South Pender Water, Egmont, Halfmoon Bay and Roberts Creek Fire Departments, Egmont / Pender Harbour Library, Roberts Creek Library Service and Halfmoon Bay Fire Department;
- Amend section 4.1 of the Board Policy Review Committee to: “The Board Policy Review Committee will meet at least once annually and from time to time...”;

AND THAT the Terms of Reference for the Budget Committee be referred to a future Committee meeting with options to expand the Committee Terms of Reference to a broader mandate for a Finance Committee;

AND FURTHER THAT this recommendation be forwarded to the April 28, 2022 Regular Board Meeting.