



SPECIAL CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE

Thursday, May 6, 2021

**Held Electronically in Accordance with Ministerial Order M192
and Transmitted via the SCRD Boardroom, 1975 Field Road,
Sechelt, B.C.**

AGENDA

CALL TO ORDER 9:30 a.m.

AGENDA

1. Adoption of Agenda

PRESENTATIONS AND DELEGATIONS

REPORTS

2. 2021 Electoral Areas' Grant-in-Aid (GIA)
General Manager, Corporate Services / Chief Financial Officer
(Voting – A, B, D, E, F)

Annex A
Pages 1-15

COMMUNICATIONS

NEW BUSINESS

IN CAMERA

That the public be excluded from attendance at the meeting in accordance with Section 90 (1) (k) of the *Community Charter* – “negotiations and related discussion respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public”.

ADJOURNMENT

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Special Corporate and Administrative Services Committee – May 6, 2021
AUTHOR: Tina Perreault, General Manager, Corporate Services / Chief Financial Officer
SUBJECT: 2021 ELECTORAL AREAS' GRANT-IN-AID (GIA)

RECOMMENDATION(S)

THAT the report titled 2021 Electoral Areas' Grant-in-Aid (GIA) be received;
AND THAT the Committee provide direction with respect to the 2021 GIA applications.

BACKGROUND

The Sunshine Coast Regional District (SCRD) provides assistance to the community under the following *Local Government Act* legislation:

Corporate powers (excerpt)

- 263** (1) Subject to the specific limitations and conditions established under this or another Act, the corporate powers of a board include the following:
- (c) to provide assistance for the purpose of benefiting the community or any aspect of the community;

Definition of "assistance"

- 271** For the purposes of section 263 (1) (c) [*assistance for community benefit*] and this Division, "**assistance**" means providing a grant, benefit, advantage or other form of assistance, including
- (a) any form of assistance referred to in section 272 (1), and
 - (b) an exemption from a tax, fee or charge.

Publication of intention to provide certain kinds of assistance

- 272** (1) A board must publish in a newspaper its intention to provide any of the following assistance:
- (a) disposing of land or improvements, or any interest or right in or with respect to them, for less than market value;
 - (b) lending money;
 - (c) guaranteeing repayment of borrowing or providing security for borrowing;
 - (d) assistance under a partnering agreement.

- (2) The notice must be published before the assistance is provided and must include
- (a) the intended recipient of the assistance, and
 - (b) the nature, term and extent of the proposed assistance.

The SCRD Board policy on Electoral Area's Grant-in-Aid (GIA) as attached (Attachment A) was created to provide a framework to grant-in-aid applicants and to assist the Board's decision making processes.

Each year the SCRD Electoral Areas offer funding to non-profit community groups which provide a benefit to the community.

The Electoral Areas' discretionary budgets are funded through taxation and have historically been distributed as per the attached spreadsheet showing approved funding from 2015-2020 (Attachment B).

Each Electoral Area Director has a discretionary budget for their respective areas; these amounts are in function:

- [121] for Area A, [122] for Area B, [127] for Area D, [128] for Area E, and [129] for Area F.
- Areas E and F have two other discretionary budgets for specific purposes. Function [126] is for the Greater Gibsons Community Participation service. The purpose of this fund is for the surrounding rural areas to support Town of Gibsons related projects that benefit and are enjoyed by the surrounding community. Function [123] is for Areas E and F and was originally created for Areas E and F to make joint decisions. In 2009, the budget for this account was reduced and larger allocations were provided in Area E [128] and Area F [129] to provide grants for larger area specific projects. These two functions jointly capture the industrial tax base within Area F and larger population base of Area E.
- Function [125] - this function is for the purpose of providing grant-in-aid to community schools, funded by all electoral areas, Town of Gibsons and District of Sechelt.

The purpose of this report is to provide the 2021 GIA summary and to provide updates and information for the 2021 GIA process.

DISCUSSION

Options and Analysis

For 2021 GIA, an In Camera Special Corporate and Administrative Services (CAS) Committee has been scheduled for May 6 and recommendations with respect to the 2021 GIA applications will be recorded.

Attachment C is a list of the grant applications received and the discretionary balances available for each Electoral Area as adopted in the 2021-2025 Financial Plan.

The GIA policy was created to provide a framework to grant-in-aid applicants and for the Board's decision making processes. A Terms of Reference (Attachment D) is attached for reference to the deliberation process leading up to the May 6, 2021 Special CAS meeting.

Excerpts from the Policy have been provided below and may assist with understanding how decisions are made:

EVALUATION CRITERIA

8.1 The Electoral Areas' Grant-in-Aid Committee shall use some or all of the following criteria to assess applications (in no particular order):

- Evidence of community need or desire for proposed program, project, service or event
- Potential benefit to the residents of the Sunshine Coast - use new approaches and techniques in the solution of community needs; whose project, program, service or special event is accessible to a large portion of the community's residents
- Evidence of community partnerships or support (financial or in-kind)
- Capacity to deliver the proposed program, project, service or event
- Level of volunteer participation and citizen involvement
- Evidence of financial need
- Evidence of funding from other sources
- Ability to demonstrate or anticipate future outcomes
- Public accessibility
- Exercise co-ordination, co-operation and collaboration with other groups to prevent duplication of projects, programs, services or special events

8.2 Electoral Areas' Grant-in-Aid will not be approved for:

- Large capital costs for equipment or improvements to (Privately) owned properties;
- Fire Suppression and Life or Emergency Safety Equipment;
- Annual Expenses;
- Remuneration (wages, salaries, other fees);
- Personal benefit, individuals, industrial, commercial, business undertakings (proprietor, member or stakeholder), educational institutions hospitals / healthcare;
- Religious or ethnocultural organizations serving primarily their membership or their own religious or ethnic promotion or purpose;
- Annual fundraising campaigns;
- Endowment funds;
- Debt retirement, interest payments or reserves;
- Cost of developing a proposal or undertaking a facility study;
- Non-profit societies conducting regional, Provincial or Federal level fundraising campaigns

Staff note, in past processes, examples of discussion items have been:

- In-Kind Requests – Waiving Fees – this is not allowable through Board Policy 1-0340;
- Recurring Operating Type Expenses – especially liability insurance;

- Fire Service or Equipment Requests – whereas the SCRD has fire service to areas some do not, though providing such equipment is a risk to the SCRD;
- Surpluses / Revenue – organizations' self-sufficiency – creation of reserve funds;
- Honorariums, pay, wages, fees
- Donating Organizations – using SCRD Grant-in-Aid to in turn fund a granting program;
- Vague requests – more information is requested;
- SCRD as the only funder considered in organizational requests which have merit Coast-wide;
- Capital purchase for owned properties – stoves, major equipment, roofs, etc.
- Project benefit – does this provide value Coast-wide to all taxpayers; does the project

Financial Implications

Each of the grant-in-aid functions [121-129] have funds allocated for this process. All decisions will be made by recommendation and the discretionary figures will be tracked throughout the meeting.

Organizational and Intergovernmental Implications

The COVID-19 pandemic continues to impact some community groups' abilities to deliver programs and events for 2021.

Timeline for next steps or estimated completion date

Any recommendations made will be forwarded to the May 27, 2021 Board Meeting for adoption. Funding will be released on or after August 1, 2021, with the exception of those applicants who may request earlier payment and at the discretion of the Committee.

Communications Strategy

After decisions have been formally approved, letters of approval or denial will be forwarded to the applicants shortly after.

STRATEGIC PLAN AND RELATED POLICIES

The Electoral Areas' Grant-in-Aid program supports the strategic priority to Facilitate Community Development. The formal process of determining the funding aligns with Ensuring Financial Sustainability as well as the values of collaboration, equity and transparency.

CONCLUSION

The SCRD Board policy on Electoral Area's Grant-in-Aid was created to provide a framework to grant-in-aid applicants and to assist the Board's decision making processes.

Each year the Electoral Areas of the SCRD offers funding to non-profit community groups which provide a benefit to the community.

Recommendations to fund or deny GIA applications will be brought forward to the May CAS Committee for approval.

Attachments:

Attachment A – Electoral Areas' Grant-in-Aid Policy

Attachment B – Electoral Areas' Grant-in-Aid Approved Allocations 2015-2020

Attachment C – Database of Grant Applications Received

Attachment D – Rural Areas' Grant-in-Aid Advisory Committee Terms of Reference

Reviewed by:			
Manager		Finance	
GM		Legislative	
CAO	X – D. McKinley	Other	X – T. Crosby



BOARD Policy

Section:	Finance	5
Subsection:	Grants to Organizations	1850
Title:	Electoral Areas' Grant-in-Aid	1

1. PURPOSE

This policy provides the framework to enable the Sunshine Coast Regional District (SCRD) Electoral Area Directors to make fair and equitable recommendations to the SCRD Board on behalf of their respective areas in the granting of funds to the community.

2. SCOPE

This policy applies to all SCRD officers, employees, Board members, and applicants to the Grant-in-Aid process.

The SCRD Electoral Areas provide Grant-in-Aid funding in order to assist non-profit societies / organizations and registered charitable societies / organizations that provide community, tourism or regional benefit and enrichment, enhancing the quality of life for residents.

3. DEFINITIONS

Electoral Areas: means SCRD's five (5) unincorporated Electoral Areas being Egmont/Pender Harbour (Area A), Halfmoon Bay (Area B), Roberts Creek (Area D), Elphinstone (Area E), and West Howe Sound and Islands (Area F).

4. POLICY

This policy establishes open and transparent guidelines for the evaluation and distribution of Electoral Areas' Grant-in-Aid, respecting the limited financial resources available for this purpose.

- 4.1 Each year, as part of the budget process, the SCRD Board will establish a maximum amount for Electoral Areas' Grant-in-Aid funding for the following year's budget.
- 4.2 The maximum allowable grant request for a single Electoral Areas' Grant-In-Aid application (per project / per event) is \$5,000 (five thousand dollars). Requests for \$500 (five hundred dollars) or less will be accepted from non-registered organizations, societies, or groups demonstrating a community need and / or whose objectives are charitable in nature. If a request is for more than \$500 (five hundred dollars) the organization must be a registered society to be an eligible applicant, or otherwise may apply through a partner organization that is a registered society.
- 4.3 To be considered for funding, the proposed project, program, service or special event should fill a need in the community with no overlap to identifiable or competing projects, programs, services or special events.
- 4.4 Electoral Areas' Grant-in-Aid is not intended to replace any financial responsibilities of senior levels of government or other government agencies or affiliates.



BOARD Policy

- 4.5 Organizations funded on an ongoing basis through taxation or those that receive a fee for service from the SCR D are not eligible for grant funding under this policy, unless the application is for a program other than the funded service.
- 4.6 The SCR D is subject to the provincial *Freedom of Information and Protection of Privacy Act* and cannot guarantee the information provided on Grant-in-Aid applications can or will be held in confidence.
- 4.7 On or before April 1st of each year, the SCR D will accept applications for Electoral Areas' Grant-in-Aid funding.
- 4.8 Late applications may be considered for emergent requirements subject to available Electoral Areas' Grant-in-Aid funding (see Section 8.3).
- 4.9 Grant funding is not guaranteed from year to year. Organizations are encouraged to work toward financial independence.

5. POLICY – BURSARY, SCHOLARSHIP, SUBSIDY

- 5.1 Grants will not be awarded to societies for use as scholarships, bursaries, or subsidies, with the exception of the School District 46 (SD46), under the direct approval of the SCR D.
- 5.2 Grants may be awarded to SD46 if the grant provides a direct benefit to a project that has significant benefit to the community.
- 5.3 Grant allocation to SD46 for bursary funding for each of the four secondary schools is to be approved each year within the SCR D budget process. Unclaimed bursary funding provided to SD46 will be reported to the SCR D on an annual basis. If amounts remain unclaimed after 2 years, funds will be returned to the SCR D to be re-allocated as the SCR D Board sees fit.

6. EXCEPTIONS

- 6.1 Funding requests that do not meet the basic criteria of the policy will be considered on a case-by-case basis at the discretion of the SCR D Board.

7. AUTHORITY TO ACT AND RESPONSIBILITIES

7.1 Legislation

The authority to provide grants of assistance is set out in the *Local Government Act*, section 263(1) as follows: "Subject to the specific limitations and conditions established under this or another Act, the corporate powers of a board include the following:...(c) to provide assistance for the purpose of benefitting the community or any aspect of the community."



BOARD Policy

7.2 SCRD Board

The SCRD Board has an obligation to all of its citizenry to protect the SCRD from exposure to unacceptable liability that could arise as a result of its funding relationships.

The SCRD Board has both statutory and budgetary limitations on Electoral Areas' Grant-in-Aid and wish to ensure that these funds are disbursed as fairly and equitably as possible to deserving applications with due regard to the degree of benefit that will result to the residents of the Sunshine Coast communities. Therefore, the SCRD Board has full discretion whether grants are allocated and for what amounts and all decisions are final.

8. EVALUATION CRITERIA

8.1 The Electoral Areas' Grant-in-Aid Committee shall use some or all of the following criteria to assess applications (in no particular order):

- Evidence of community need or desire for proposed program, project, service or event
- Potential benefit to the residents of the Sunshine Coast - use new approaches and techniques in the solution of community needs; whose project, program, service or special event is accessible to a large portion of the community's residents
- Evidence of community partnerships or support (financial or in-kind)
- Capacity to deliver the proposed program, project, service or event
- Level of volunteer participation and citizen involvement
- Evidence of financial need
- Evidence of funding from other sources
- Ability to demonstrate or anticipate future outcomes
- Public accessibility
- Exercise co-ordination, co-operation and collaboration with other groups to prevent duplication of projects, programs, services or special events

8.2 Electoral Areas' Grant-in-Aid will not be approved for:

- Large capital costs for equipment or improvements to (Privately) owned properties;
- Fire Suppression and Life or Emergency Safety Equipment;
- Annual Expenses;
- Remuneration (wages, salaries, other fees);
- Personal benefit, individuals, industrial, commercial, business undertakings (proprietor, member or stakeholder), educational institutions hospitals / healthcare;
- Religious or ethnocultural organizations serving primarily their membership or their own religious or ethnic promotion or purpose;
- Annual fundraising campaigns;
- Endowment funds;
- Debt retirement, interest payments or reserves;
- Cost of developing a proposal or undertaking a facility study;



BOARD Policy

- Non-profit societies conducting regional, Provincial or Federal level fundraising campaigns

8.3 If an applicant's project, program, service or special event is time sensitive where:

- funding is required prior to the application deadline date (on or before April 1st) and / or the August 1st payment date; or
- funding for a project that was not realized by the announced application deadline date and / or the August 1st payment date;

the applicant may submit an application to the SCRD to be brought forward to a standing committee for review. The applicant must use the Electoral Areas' Grant-in-Aid application form and comply with the requirement and criteria of this Policy and provide justification for late application.

9. ACCOUNTABILITY AND ACKNOWLEDGEMENT

9.1 In the event that the Electoral Areas' Grant-in-Aid funding results in a surplus to the applicant's needs or is no longer required for the project, program, service or special event for which it was intended or described in the application, the SCRD will be notified immediately and any remaining funding must be returned to the SCRD as soon as possible.

9.2 Recipients must acknowledge the SCRD as a supporter of the project, program, service or special event in publications or marketing. Projects, programs, services or special events may not be represented as an SCRD event nor may the society / organization hold itself out as an agent of the SCRD in anyway.

10. REFERENCES (Bylaws, Procedures, Guiding documents)

Terms of Reference – Rural Areas' Grant-in-Aid Review Committee

Approval Date:	February 11, 2021	Resolution No.	040/21 Rec. No. 1
Amendment Date:		Resolution No.	
Amendment Date:		Resolution No.	
Amendment Date:		Resolution No.	

SCRD Rural Areas Grants-in-Aid History (By Classification Type)

	<u>Cumulative Total</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Arts & Culture							
Coast Arts Building School and Centre Society	8,800	-	-	-	1,300	1,250	900
Coast Cultural Alliance	6,000	-	-	-	-	-	-
Coast Recital Society	9,350	500	500	500	400	600	750
Coast Rogue Arts Society	10,400	-	2,000	3,600	2,500	2,300	-
Coasting Along Theatre Society	3,000	-	1,500	1,500	-	-	-
Deer Crossing - The Art Farm Society: Rainforest Circus	1,750	-	-	-	-	650	500
Deer Crossing - The Art Farm Society: Synchronicity Festival	2,000	-	-	-	-	-	1,500
Deer Crossing - The Art Farm Society: Imagination Network	2,100	-	-	-	-	1,300	800
Deer Crossing - The Art Farm Society - Reurgence	1,000	-	-	-	1,000	-	-
Deer Crossing - The Art Farm Society - Emergence	1,900	1,350	300	250	-	-	-
Deer Crossing - The Art Farm Society - Submerged	1,500	-	-	1,500	-	-	-
Deer Crossing - The Art Farm Society - Raising the Curtain	2,250	1,350	900	-	-	-	-
Gibsons Landing Heritage Society	29,575	4,300	3,000	-	5,000	4,200	1,950
Gibsons Public Art Gallery	10,270	-	2,000	1,700	1,500	1,750	1,000
Gibsons Public Art Gallery (Art Stroll)	3,250	-	-	-	-	-	750
Only Animal Theatre Society (The)	1,500	-	-	-	-	1,500	-
Pender Harbour Living Heritage Society	13,100	-	1,800	1,200	-	2,900	2,100
Pender Harbour Music Society	31,400	1,500	3,000	3,000	3,000	3,000	3,000
Roberts Creek Arts Festival Society	4,000	-	-	-	-	-	1,000
Roberts Creek Community Association: Earth Day Festival	3,000	-	1,000	1,000	1,000	-	-
Roberts Creek Community Association: Slow Sundays in the Creek	6,800	1,700	1,500	3,600	-	-	-
Roberts Creek Mandala Project Society	27,700	4,500	3,700	3,500	3,000	2,500	3,500
Suncoast Woodcrafters Guild	5,400	500	500	500	500	500	500
Sunshine Coast Arts Council	7,200	-	-	-	-	650	700
Sunshine Coast Driftwood Players Society	8,800	2,000	3,000	-	-	1,550	700
Sunshine Coast Driftwood Players Society for Driftwood Theater School	1,000	-	-	-	-	-	1,000
Sunshine Coast Festival of Written Arts	3,300	-	-	-	-	-	500
Sunshine Coast Jazz & Entertainment Society	14,150	-	-	-	2,000	2,000	2,000
Sunshine Coast Spinners' and Weavers' Guild	2,250	-	-	-	-	1,550	700
Arts & Culture Subtotal	\$ 261,631	\$ 17,700	\$ 24,700	\$ 21,850	\$ 21,200	\$ 28,200	\$ 23,850
Sports & Recreation							
	<u>Cumulative Total</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
BC Special Olympics Society	7,200	1,500	-	-	-	-	800
Chinook Swim Club	2,300	-	-	-	-	-	800
Coast Mountain Bike Trail Association	1,700	-	1,700	-	-	-	-
Daniel Kignsbury Memorial 3-on-3 Basketball Tournament	1,500	-	500	500	500	-	-
Sunshine Coast Lacrosse Society	4,100	-	-	-	-	500	-
Sunshine Coast Sockeye Water Polo Club	3,900	500	500	500	250	500	500
Sunshine Coast Trails Society	12,170	3,500	-	-	970	1,700	-
Tetrahedron Outdoor Club / Dakota Ridge Nordics	22,960	-	1,760	2,200	-	-	4,000
Transportation Choices (TraC)	14,600	-	1,000	1,650	1,650	2,400	2,400
Sports & Recreation Subtotal	\$ 202,764	\$ 5,500	\$ 5,460	\$ 4,850	\$ 3,370	\$ 5,100	\$ 8,500
Social, Educational, and Environmental							
	<u>Cumulative Total</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Brigade Bay Homeowners Society	12,200	-	-	2,200	-	-	-
British Columbia Conservation Foundation (BCCF) for Sunshine Coast Wildlife Project (SCWP)	13,150	4,000	2,200	2,150	-	2,600	2,200
Cedar Grove Elementary School PAC	2,500	-	-	-	500	500	500
Eastbourne Comm. Association	6,000	2,000	2,000	-	-	2,000	-
Egmont Community Club	5,100	-	-	-	-	-	500
Elphinstone Electors Association (Elphinstone Community Association)	11,300	1,300	5,000	-	-	-	-
Farm Gate (The)	2,970	-	1,070	-	500	-	500
Gambier Community Centre Society	29,200	-	4,000	2,900	-	1,850	2,000
Gambier Island Community Association	52,050	2,400	2,100	4,400	-	4,400	-
Gambier Island Conservancy	400	-	-	-	-	-	400
Gibsons and District Chamber of Commerce - Sea to Sky Marine Trail	750	-	-	-	-	-	750
Gibsons Elementary School Parent Advisory Committee	1,000	-	-	-	-	500	500

SCRD Rural Areas Grants-in-Aid History (By Classification Type)

Updated 4/8/2021

	Cumulative Total	2020	2019	2018	2017	2016	2015
Gibsons Marine Education Centre Society	4,300	2,200	2,100	-	-	-	-
Halfmoon Bay Child Care Centre Society	17,635	3,260	2,600	1,275	-	1,100	1,000
Halfmoon Bay Citizens Association	4,988	3,788	-	-	-	-	-
Halfmoon Bay Community Association	7,800	-	2,100	1,200	4,500	-	-
Halfmoon Bay Community School	6,211	-	-	-	-	1,211	-
Halfmoon Bay Community School - Friday Night Teen Program Extension	8,100	2,700	-	2,700	2,700	-	-
Halfmoon Bay Community School - PAC	500	-	-	500	-	-	-
Halfmoon Bay Community School - Restorative Justice	110,000	10,000	10,000	10,000	10,000	10,000	10,000
Hopkins Landing Heritage Path Society	2,500	-	-	-	-	-	2,500
Howe Sound Biosphere Region Initiative Society (Anvil Island Clean-up)	4,400	4,400	-	-	-	-	-
Howe Sound Biosphere Region Initiative Society (Sustainable Development Goals)	500	500	-	-	-	-	-
Howe Sound Marine Reference Guide (Tides Canada)	1,000	-	-	1,000	-	-	-
Huckleberry Coast Childcare Society	1,260	-	-	-	-	-	1,260
North Thormanby Community Association	3,200	1,000	-	2,200	-	-	-
One Straw Society	2,600	-	-	-	1,500	-	-
Pender Harbour Advisory Committee	6,300	-	-	1,100	2,400	1,250	800
Pender Harbour and Area Residents Association (PHARA)	5,200	2,500	2,700	-	-	-	-
Pender Harbour & District (Egmont) Chamber of Commerce	10,381	-	-	-	1,400	1,200	1,500
Pender Harbour & District Wildlife Society	1,056	-	525	-	-	-	-
Pender Harbour Community Club	11,998	-	-	2,650	2,200	2,500	3,928
Pender Harbour Community School (2014 part moved to [670])	194,000	8,000	8,000	8,000	8,000	8,000	8,000
Pender Harbour Living Heritage Society	1,400	-	-	1,400	-	-	-
Pender Harbour Reading Centre Society	8,000	-	-	2,000	1,200	1,600	500
Restorative Justice Program of the Sunshine Coast	16,550	5,000	3,100	1,650	1,100	1,300	900
Roberts Creek Childcare Society	4,500	-	1,000	-	-	-	-
Roberts Creek Community Association - Creek Dayz	1,200	-	1,200	-	-	-	-
Roberts Creek Community Association: Creek Events	6,400	-	-	-	3,200	3,200	-
Roberts Creek Community Association: Earth Day Festival	1,000	-	-	-	-	1,000	-
Roberts Creek Community Association: Hall Repair	26,000	-	-	5,000	5,000	5,000	6,000
Roberts Creek Community Association: Kitchen Repair	4,000	-	4,000	-	-	-	-
Roberts Creek Community Association: Pathways Project	15,336	-	-	1,450	-	-	1,620
Roberts Creek Community Association: Xeriscaping	3,000	3,000	-	-	-	-	-
Roberts Creek Community School	5,000	-	3,000	2,000	-	-	-
Roberts Creek Earth Day	1,000	-	-	-	-	-	500
Royal Canadian Legion Branch #112	12,100	-	-	-	2,400	-	3,700
Ruby Lake Lagoon Nature Reserve Society	15,061	2,000	2,200	1,961	500	-	2,500
Salvation Army Sunshine Coast Ministry	1,500	-	-	-	-	-	-
School District No 46 (bursaries)	28,578	4,000	3,000	3,000	2,485	1,890	3,000
Sechelt Chatelech Community School - Restorative Justice	40,000	-	-	-	-	-	-
Sechelt Public Library (Area A)	134,979	-	-	29,894	28,202	26,605	25,099
Sechelt Seniors Activity Centre	4,350	-	-	1,550	-	-	-
Serendipity Child Development Society	6,200	5,000	-	-	-	-	-
Society for Preservation of Sargeant Bay	2,800	800	-	-	-	-	-
Society for the Prevention of Cruelty to Animals (SPCA)	5,200	-	-	-	2,900	2,300	-
Sunday in the Park with Pride Society	8,250	2,700	2,900	1,200	1,450	-	-
Sunset Estates at Long Bay Owners' Society	830	830	-	-	-	-	-
Sunshine Coast Affordable Housing Society	2,000	2,000	-	-	-	-	-
Sunshine Coast Bear Alliance Society	3,000	3,000	-	-	-	-	-
Sunshine Coast Clean Air Society	5,250	-	-	-	2,000	-	1,300
Sunshine Coast Community Foundation	4,050	850	-	-	-	-	-
Sunshine Coast Community Resource Centre (Seniors' Planning)	8,000	4,000	4,000	-	-	-	-
Sunshine Coast Community Services (Cold Weather Shelter)	4,800	-	-	-	-	-	1,800
Sunshine Coast Community Services (Outreach Program)	2,250	-	-	-	-	-	-
Sunshine Coast Community Services (Parent and Tot Program)	1,600	-	-	-	-	-	300
Sunshine Coast Community Services (RCMP Victim Services)	15,450	5,000	-	500	250	-	1,000
Sunshine Coast Community Services (Volunteer Centre)	1,700	-	-	-	-	-	-
Sunshine Coast Conservation Association	4,500	1,500	1,000	-	-	-	-
Sunshine Coast Hospice Society	6,100	1,500	1,000	600	1,000	-	-
Sunshine Coast Marine Rescue Society & Halfmoon Bay Auxiliary Unit 12	17,270	-	-	-	4,000	2,900	2,600
Sunshine Coast Quilters Guild	461	-	-	-	-	-	461

SCRD Rural Areas Grants-in-Aid History (By Classification Type)

Updated 4/8/2021

	<u>Cumulative</u> <u>Total</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Sunshine Coast Sea Cavalcade Society	45,000	-	-	5,000	5,000	5,000	5,000
Sunshine Coast Sea Cavalcade Society: Caravan	5,000	-	-	-	5,000	-	-
Sunshine Coast VegFest	500	-	-	-	-	-	500
siyiyaya Reconciliation Project	7,500	-	-	7,500	-	-	-
Tides Canada Initiatives Society (formerly Howe Sound Marine Referen	2,000	1,000	1,000	-	-	-	-
United Canadian Metis Nation	1,400	-	-	1,400	-	-	-
Vaucroft Improvement District: Dinghy Storage	3,000	-	-	-	-	3,000	-
Welcome Beach Community Association	6,000	-	-	-	-	-	500
West Howe Sound Community Association	2,650	-	-	-	1,450	1,200	-
Woodcreek Park Neighbourhood Association	500	500	-	-	-	-	-
Youth Outreach	395,829	40,803	39,486	38,712	36,006	35,126	35,126
Social, Educational, and Environmental Subtotal	\$ 1,855,359	\$ 131,531	\$ 111,281	\$ 147,092	\$ 136,843	\$ 127,232	\$ 128,744
Total GIA Funding	\$ 2,319,754	\$ 154,731	\$ 141,441	\$ 173,792	\$ 161,413	\$ 160,532	\$ 161,094

Seq #	Applicant Name	Classification	Amount Requested	Proposed Use of Funds if Granted	Amount Approved	Area A	Area B	Area D	Area E	Area F	Sub-total	GGCP	E&F	Total	difference	2021 Notes	
				<i>Discretionary Funding Total Available for Distribution</i>													
1	Brigade Bay Homeowner's Society	Social/Educational/Environmental/Other	\$ 2,000	Trail Signage		\$ 23,423	\$ 23,354	\$ 25,000	\$ 18,280	\$ 15,000	\$ 105,057	\$ 10,000	\$ 6,819	\$ 121,876	\$ 2,000		
2	British Columbia Conservation Foundation	Social/Educational/Environmental/Other	\$ 5,000	Restoration project - wetland ponds in burn area (area B)							\$ -			\$ -	\$ 5,000		
3	Coast Recital Society (The)	Arts and Culture	\$ 500	Production of shortened 3 concert series							\$ -			\$ -	\$ 500		
4	Coast Rogue Arts Society	Arts and Culture	\$ 4,000	Volunteer / Artist hospitality and technical needs							\$ -			\$ -			
5	Deer Crossing: The Art Farm (Emergence)	Arts and Culture	\$ 1,500	Promotion and installation for production Emergence Phase 4							\$ -			\$ -	\$ 1,500		
6	Deer Crossing: The Art Farm (Inventia)	Arts and Culture	\$ 1,500	The Imagination Network: Inventia - online component arts initiative for dementia							\$ -			\$ -	\$ 1,500		
7	Egmont Community Club	Social/Educational/Environmental/Other	\$ 5,000	Kitchen Storage and Equipment / Food Safe Courses / Leveraging for other grants - Food Bank at Community Hall							\$ -			\$ -	\$ 5,000		
8	Gambier Island Farmers Market Society	Social/Educational/Environmental/Other	\$ 5,000	Publication of Eastbourne / Keats historical book							\$ -			\$ -	\$ -		
9	Gibsons Marine Education Centre Society	Social/Educational/Environmental/Other	\$ 3,000	Discovering Salish Sea Program - educational program (subsidy for fees)							\$ -			\$ -	\$ 3,000		
10	Gibsons Public Art Gallery: Indigenous Culture	Arts and Culture	\$ 2,000	Hire Exhibitor for Indigenous Arts and Culture Event							\$ -			\$ -	\$ 2,000		
11	Hallmoon Bay Child Care Centre Society	Social/Educational/Environmental/Other	\$ 3,260	Repair play area concrete and create mud kitchen							\$ -			\$ -	\$ 3,260		
12	Hallmoon Bay Environmental Society	Social/Educational/Environmental/Other	\$ 1,480	9 benches around park locations in HMB							\$ -			\$ -	\$ 1,480		
13	Huckleberry Coast Childcare Society	Social/Educational/Environmental/Other	\$ 5,000	Insurance and Utilities							\$ -			\$ -			
14	Ocean Beach Esplanade Neighbourhood Association (Sponsor Elphinstone Community Association)	Social/Educational/Environmental/Other	\$ 500	Beach use signage at Ocean Beach Esplanade							\$ -			\$ -	\$ 500		
15	Pathways Serious Mental Illness Society	Social/Educational/Environmental/Other	\$ 5,000	Family to Family Program - program coordinator and other expenses							\$ -			\$ -	\$ 5,000		
16	Pender Harbour and District Marine Rescue Society	Social/Educational/Environmental/Other	\$ 5,000	Operation of rescue boat for Volunteer Safety Inspections and signs for "Kids Don't Float" program							\$ -			\$ -	\$ 5,000		
17	Pender Harbour Community Club	Social/Educational/Environmental/Other	\$ 3,411	Pender Harbour Community Hall gutter replacement							\$ -			\$ -	\$ 3,411		
18	Pender Harbour Living Heritage Society	Social/Educational/Environmental/Other	\$ 4,100	Digitization project							\$ -			\$ -	\$ 4,100		
19	Pender Harbour Music Society	Social/Educational/Environmental/Other	\$ 2,000	Musician fees and travel expenses							\$ -			\$ -	\$ 2,000		
20	Restorative Justice Program of the Sunshine Coast	Social/Educational/Environmental/Other	\$ 5,000	Employ, mentor and train youth							\$ -			\$ -	\$ 5,000		
21	Roberts Creek Community Association (Freezer)	Social/Educational/Environmental/Other	\$ 5,000	Purchase a double door upright freezer for the Community Hall							\$ -			\$ -	\$ 5,000		
22	Roberts Creek Community Association (Library)	Social/Educational/Environmental/Other	\$ 2,000	Library Maintenance							\$ -			\$ -	\$ 2,000		
23	Roberts Creek Community Association (Pathways Committee)	Social/Educational/Environmental/Other	\$ 1,976	Upkeep of village pathways and gardens							\$ -			\$ -	\$ 1,976		
24	Roberts Creek Community Association: Slow Sundays in the Creek	Arts and Culture	\$ 1,200	Slow Sundays - honorariums for musicians							\$ -			\$ -	\$ 1,200		
25	Roberts Creek Community School Society	Social/Educational/Environmental/Other	\$ 4,000	Roberts Creek Legacy Garden plants and donor wall							\$ -			\$ -	\$ 4,000		
26	Society for Atmosphere Solutions	Social/Educational/Environmental/Other	\$ 3,000	Support website development and purchase purple air monitors							\$ -			\$ -	\$ 3,000		
27	Special Olympics Sunshine Coast	Sports and Recreation	\$ 1,750	Swim Program - lane rentals, equipment and travel to competitions							\$ -			\$ -	\$ 1,750		
28	Suncoast Woodcrafters Guild	Arts and Culture	\$ 500	Liability Insurance and supplies for Toy and Family Gift Program							\$ -			\$ -	\$ 500		
29	Sunshine Coast Affordable Housing Society	Social/Educational/Environmental/Other	\$ 25,000	Working group							\$ -			\$ -	\$ 25,000		
30	Sunshine Coast Community Services Society	Social/Educational/Environmental/Other	\$ 5,000	Police Based Victims Services - second Victim Services Worker position							\$ -			\$ -	\$ 5,000		
31	Sunshine Coast Community Solar Association	Social/Educational/Environmental/Other	\$ 2,500	Tools and software for energy audits							\$ -			\$ -	\$ 2,500		
32	Sunshine Coast Festival of the Performing Arts	Arts and Culture	\$ 5,000	Adjudicator, highlight concert, marketing, administration, professional fees							\$ -			\$ -	\$ 5,000		
33	Sunshine Coast Foundation	Social/Educational/Environmental/Other	\$ 1,000	Living Wage report (research, design, writing, publishing, distribution)							\$ -			\$ -	\$ 1,000		
34	Sunshine Coast Hospice Society	Social/Educational/Environmental/Other	\$ 3,000	Local Gardening Therapy Instructor and tools and equipment							\$ -			\$ -	\$ 3,000		
35	Sunshine Coast Resource Centre Society	Social/Educational/Environmental/Other	\$ 5,000	Seniors' Planning Table - Program Coordinator wages and benefits and advertising and printing and copying							\$ -			\$ -	\$ 5,000		
36	Sunshine Coast Salmonid Enhancement Society	Social/Educational/Environmental/Other	\$ 4,000	Grounds improvement and beautification project at the hatchery							\$ -			\$ -	\$ 4,000		
37	Sunshine Coast Streamkeepers Society	Social/Educational/Environmental/Other	\$ 1,200	Native plant purchases to rehabilitate riparian areas							\$ -			\$ -	\$ 1,200		
38	Sunshine Coast Tourism Society	Social/Educational/Environmental/Other	\$ 5,000	Sunshine Coast Tourism conservation program							\$ -			\$ -	\$ 5,000		
39	Sunshine Coast Trails Society	Sports and Recreation	\$ 5,000	Pilot Project: physical and digital trail signage plan							\$ -			\$ -	\$ 5,000		
40	Transportation Choices	Sports and Recreation	\$ 1,000	Bike to Work week expenses							\$ -			\$ -	\$ 1,000		
41	Uncharted Waters	Social/Educational/Environmental/Other	\$ 500	Young Voices of Howe Sound: Uncharted Waters film							\$ -			\$ -	\$ 500		
			Totals		\$ -	\$ 23,423	\$ 23,354	\$ 25,000	\$ 18,280	\$ 15,000	\$ -	\$ 10,000	\$ 6,819	\$ -	\$ 132,877		
				<i>Discretionary Funds Remaining</i>		\$ 23,423	\$ 23,354	\$ 25,000	\$ 18,280	\$ 15,000	\$ -	\$ 10,000	\$ 6,819	\$ -	\$ -		

TERMS OF REFERENCE

Rural Areas' Grant-in-Aid Review Committee

1. Purpose

- 1.1 The purpose of the Rural Areas' Grant-in-Aid (RAGIA) Review Committee (the "Committee") is to make recommendations on the distribution of the RAGIA program, in accordance with the RAGIA Policy 5-1850-1.

2. Duties

- 2.1 The Committee will:
- a. Review applications submitted to the Sunshine Coast Regional District's (SCRD) RAGIA Program.
 - b. Provide recommendations to Directors regarding grant awards, in accordance with the RAGIA Policy.
 - c. Provide suggestions to Directors on the RAGIA priorities.

3. Membership

- 3.1 The Committee will consist of up to five (5) regular members as follows:
- a. One (1) Director representing a particular Electoral Area;
 - b. Up to four (4) volunteer 'members-at large' appointed by the Electoral Area Director.
- 3.2 If required, SCR D staff may be assigned to serve in a liaison capacity. The role of the staff liaison may include:
- a. providing information and professional advice;
 - b. facilitating and/or co-chairing meetings;
 - c. recording meeting minutes and actions;
 - d. bringing such matters to the committee's attention as are appropriate for it to consider in support of Board direction;
 - e. serving as one of the communication channels to and from the Board; and
 - f. providing advice to the Board that is at variance to a committee recommendation.
- 3.3 The term of office for members selected from the community will be one (1) year. Under exceptional circumstances, the Committee Chair and staff may recommend an extension of up to one year for a community member's term.

4. Procedures

- 4.1 The Committee will review RAGIA applications and recommend disbursement of grants to the Board each year within the designated timeframe.
- 4.2 The Committee will review final reports as supplied by each grant recipient outlining their respective results.
- 4.3 The Committee must comply with the RAGIA Policy.
- 4.4 A quorum will consist of a majority of regular members.
- 4.5 Minutes of all meetings, recommendations or reports of the Committee shall be forwarded to the Corporate Officer by the Committee Chair to be placed on an In-Camera Corporate and Administrative Services Committee meeting agenda for consideration.
- 4.7 The Committee will meet at the discretion of the Chair.

5. Conflict of Interest

- 5.1 Committee members must declare any conflicts of interest and absent themselves from any grant decisions in which they have a real or perceived conflict.

Approval Date:	April 11, 2019	Resolution No.	117/19 Rec. 9
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Amendment Date:		Resolution No.	