



SUNSHINE COAST REGIONAL DISTRICT



**REGULAR BOARD MEETING
TO BE HELD ELECTRONICALLY IN ACCORDANCE WITH
MINISTERIAL ORDER M192 AND TRANSMITTED VIA
THE BOARDROOM OF THE SUNSHINE COAST REGIONAL DISTRICT
OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.**

THURSDAY, FEBRUARY 25, 2021

AMENDED AGENDA

CALL TO ORDER 2:00 p.m.

AGENDA

1. Adoption of agenda

MINUTES

2. Regular Board meeting minutes of February 11, 2021

Annex A
Pages 1 – 5

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

PRESENTATIONS AND DELEGATIONS

REPORTS

3. Special Corporate and Administrative Services Committee –
Round 1 Budget recommendation Nos. 1-74 of February 1, 2 and 5,
2021 Annex B
pp 6 – 33
4. Infrastructure Services Committee recommendation Nos. 1-3, 5-7
and 10-15 of February 11, 2021 (*recommendation Nos. 4, 8 and 9
previously adopted*) Annex C
pp 34 – 38
5. Planning and Community Development Committee recommendation
Nos. 1-12 of February 18, 2021 Annex D
pp 39 – 42
- 5a. **⇒ADD** Corporate and Administrative Services Committee
recommendation Nos. 3-6 of February 25, 2021 pp 42a - b
6. Placement of Notice on Title – Chief Building Official Annex E
pp 43 – 44
7. Chief Administrative Officer's Report of February 25, 2021 Annex F
pp 45 – 46

COMMUNICATIONS

MOTIONS

- 8. THAT Alan Comfort be appointed to the Roberts Creek (Area D) Advisory Planning Commission for the remainder of the two-year term;

AND THAT the appointment of Dana Gregory to the Roberts Creek (Area D) Advisory Planning Commission be rescinded in accordance with section 7 (viii) of *Sunshine Coast Regional District Advisory Planning Commissions Bylaw No. 453, 1998*, whereby a member of an APC “absent for three (3) or more consecutive regularly scheduled meetings will be deemed to have resigned their position unless the absence is because of illness or injury or is with the leave of the Board.”

BYLAWS

- 9. *Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.23, 2021* Annex G
pp 47 - 49
 – **adoption**
(Voting – All Directors – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt-6, Gibsons-3, SIGD-1)

DIRECTORS’ REPORTS Verbal

NEW BUSINESS

IN CAMERA

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (c), (g) and (m) of the *Community Charter* – “labour relations or other employee relations”, “litigation or potential litigation affecting the municipality” and “a matter that, under another enactment, is such that the public may be excluded from the meeting”.

ADJOURNMENT

Recommendation No. 3 *Sechelt Public Library Draft Funding and Service Agreement*

THAT the report titled Sechelt Public Library Draft Funding and Service Agreement be received;

AND THAT the Sechelt Public Library Draft Funding and Service Agreement report be referred to the 2021 Round 2 Budget meetings on March 4 and 5, 2021;

AND THAT the Sechelt Public Library be invited to attend as a delegation at the 2021 Round 2 Budget meetings on March 4 and 5, 2021, providing a service plan in relation to funding increases over the term of a 5 year agreement;

AND FURTHER THAT this recommendation be forwarded to the February 25, 2021 Regular Board meeting.

Recommendation No. 4 *Eastbourne Water System Operation and Maintenance*

THAT the report titled Eastbourne Water System Operation and Maintenance – Contract Term Extension be received;

AND THAT the contract with Keats Island Construction and Services Ltd. for Eastbourne Water System Operations and Maintenance be extended for an additional two (2) year period in the amount of \$160,519.88 (plus GST);

AND THAT the delegated authorities be authorized to execute the contract;

AND FURTHER THAT this recommendation be forwarded to the February 25, 2021 Regular Board meeting.

Recommendation No. 5 *Chapman Creek Water Treatment Plant Onsite Hypochlorite Generation System*

THAT the report titled Contract for Chapman Creek Water Treatment Plant Onsite Hypochlorite Generation System – Update be received;

AND THAT the contract with Associated Engineering (B.C.) Ltd. for the Chapman Creek Water Treatment Plant Onsite Hypochlorite Generation System be increased by \$28,828 to \$117,171 (excluding GST);

AND THAT the delegated authorities be authorized to execute the contract;

AND FURTHER THAT this recommendation be forwarded to the February 25, 2021 Regular Board meeting.

Recommendation No. 6 *Eco-Fee Reserve Fund Considerations*

THAT the report titled Eco-Fee Reserve Fund Considerations be received;

AND THAT staff prepare a 2021 Round 2 Budget Proposal to increase the portion of the Solid Waste Program Coordinator position being funded from taxation from 50% to 100%;

AND THAT Budget Proposals for Waste Composition Study, Solid Waste Management Plan Update and Audit of South Coast Green Waste Drop-Off Depot referred from 2021 Round 1 Budget be amended for 2021 Round 2 Budget to be funded from Eco-Fee Reserves;

AND THAT staff bring forward a report in Q4 2021 regarding the Home Composter Rebate Program regarding whether or not to continue the program in 2022;

AND THAT the Waste Reduction Initiatives Program be cancelled for 2021 and brought forward to the 2022 Budget deliberations with funding from taxation;

AND FURTHER THAT this recommendation be forward to the February 25, 2021 Regular Board meeting.