



# SUNSHINE COAST REGIONAL DISTRICT



REGULAR BOARD MEETING TO BE HELD  
IN THE BOARDROOM OF THE SUNSHINE COAST  
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

THURSDAY, SEPTEMBER 10, 2020

## AGENDA

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CALL TO ORDER 1:30 p.m.

### AGENDA

1. Adoption of agenda

### MINUTES

2. Regular Board meeting minutes of July 23, 2020 Annex A  
Pages 1 – 14
3. Special Board meeting minutes of July 30, 2020 Annex B  
pp 15 – 23

### BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

### PRESENTATIONS AND DELEGATIONS

### REPORTS

4. Chief Administrative Officer's Report of September 10, 2020 To Come  
Forward

### COMMUNICATIONS

### MOTIONS

### BYLAWS

5. *Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.22, 2020* Annex C  
pp 24 - 26  
– **first, second, third reading and adoption**  
(Voting – All Directors – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt-6, Gibsons-3, SIGD-1)
6. *Sunshine Coast Regional District Waste Collection Amendment Bylaw No. 431.24, 2020* Annex D  
pp 27 - 31  
– **first, second, third reading and adoption**  
(Voting – Participants – weighted vote: B-2, D-2, E-2, F-2)

7. *Square Bay Community Sewage Treatment System Service Capital Reserve Fund Bylaw No. 726, 2020*  
– **first, second and third reading**  
**(Voting – All Directors – 1 vote each)** Annex E  
p 32
8. *Lily Lake Community Sewage Treatment System Service Capital Reserve Fund Bylaw No. 727, 2020*  
– **first, second and third reading**  
**(Voting – All Directors – 1 vote each)** Annex F  
p 33
9. *Sakinaw Ridge Community Sewage Treatment System Service Capital Reserve Fund Bylaw No. 728, 2020*  
– **first, second and third reading**  
**(Voting – All Directors – 1 vote each)** Annex G  
p 34

**DIRECTORS' REPORTS**

Verbal

**NEW BUSINESS****IN CAMERA**

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (c), (g), (k) and 2 (b) of the *Community Charter* – “personal information about an identifiable individual...”, “labour relations...”, “litigation or potential litigation...”, “negotiations and related discussion respecting the proposed provision of a municipal service...” and “the consideration of information received and held in confidence relating to negotiations between the municipality...”.

**ADJOURNMENT**

## UPCOMING MEETING DATES

### SCRD Board, Committee, and Advisory Committee Meetings (to October 10, 2020)

Planning and Community Development Committee	September 10 at 9:30 am
Regular Board	September 10 at 1:30 am
Solid Waste Management Plan Monitoring Advisory Committee	September 15 at 11:00 am
Natural Resources Advisory Committee	September 16 at 3:30 pm
Infrastructure Services Committee	September 17 at 9:30 am
Corporate and Administrative Services Committee	September 17 at 1:30 pm
Advisory Planning Commission (Area D)	September 21 at 7:00 pm
Agricultural Advisory Committee	September 22 at 3:30 pm
Advisory Planning Commission (Area B)	September 22 at 7:00 pm
Advisory Planning Commission (Area F)	September 22 at 7:00 pm
Advisory Planning Commission (Area E)	September 23 at 7:00 pm
Advisory Planning Commission (Area A)	September 30 at 7:00 pm
Planning and Community Development Committee	October 8 at 9:30 am
Regular Board	October 8 at 1:30 pm

### Other SCRD Meetings (Intergovernmental, Public Hearings, Information Sessions)

Sunnyside Wastewater Engagement	September 8 at 7:00 pm
Woodcreek Park Wastewater Engagement	September 10 at 7:00 pm
Langdale Wastewater Engagement	September 14 at 7:00 pm
Lee Bay Wastewater Engagement	September 16 at 7:00 pm
Painted Boat Wastewater Engagement	September 18 at 7:00 pm
Secret Cove Wastewater Engagement	September 21 at 7:00 pm
Jolly Roger Wastewater Engagement	September 23 at 7:00 pm
Square Bay Wastewater Engagement	September 25 at 7:00 pm
Curran Road Wastewater Engagement	September 28 at 7:00 pm
Canoe Road Wastewater Engagement	September 30 at 7:00 pm
Local Government Show	October 1 at 7:00 pm
Sakinaw Ridge Wastewater Engagement	October 2 at 7:00 pm
Lillies lake Wastewater Engagement	October 5 at 7:00 pm

**Please note:** Meeting dates are current as of print date (September 4, 2020).



## SUNSHINE COAST REGIONAL DISTRICT

July 23, 2020

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

**PRESENT\*:**

Chair	Electoral Area B	L. Pratt
Directors	Electoral Area A	L. Lee
	Electoral Area D	A. Tize
	Electoral Area E	D. McMahon
	Electoral Area F	M. Hiltz
	District of Sechelt	D. Siegers
	District of Sechelt	A. Toth
	Town of Gibsons	D. Croal
	Sechelt Indian Government District	W. Paull

**ALSO PRESENT\*:**

Chief Administrative Officer	D. McKinley
Corporate Officer	S. Reid
GM, Corporate Services / Chief Financial Officer	T. Perreault
GM, Planning and Community Development	I. Hall
GM, Infrastructure Services	R. Rosenboom
Deputy Corporate Officer / Recorder	J. Hill
Media	1
Public	0

*\*Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

**CALL TO ORDER**    2:04 p.m.

**AGENDA**            **It was moved and seconded**

264/20                THAT the agenda for the meeting be adopted as amended by adding the following items under New Business:

- Climate Caucus Summit; and
- SCRD Recreational Officer.

**CARRIED**

**MINUTES**

Minutes            **It was moved and seconded**

265/20                THAT the Regular Board meeting minutes of July 9, 2020 be adopted.

**CARRIED**

**REPORTS**

Planning

**It was moved and seconded**

266/20

THAT Planning and Community Development Committee recommendation Nos. 1-3 and 5-23 of July 9, 2020 be received, adopted and acted upon as follows:

**Recommendation No. 1**     *Delegation regarding Youth returning to Ice Sports*

THAT the delegation materials from the Sunshine Coast Skating Club and Sunshine Coast Minor Hockey Association regarding Youth Returning to Ice Sports – August 2020 be received.

**Recommendation No. 2**     *Development Variance Permit Application DVP00054 (4355 Lake Road)*

THAT the report titled Development Variance Permit Application DVP00054 (4355 Lake Road) be received;

AND THAT consideration of Development Variance Permit Application DVP00054 (4355 Lake Road) be deferred to a future Planning and Community Development Committee meeting.

**Recommendation No. 3**     *Planning and Community Development Department 2020 Q2 Report*

THAT the report titled Planning and Community Development Department 2020 Q2 Report be received.

**Recommendation No. 5**     *Sunshine Coast Tourism Request for Letters of Support – Municipal Regional District Tax (MRDT) Renewal at 2% and Online Accommodation Platform Funding*

THAT the report titled Sunshine Coast Tourism Request for Letters of Support – Municipal Regional District Tax (MRDT) Renewal at 2% and Online Accommodation Platform Funding be received;

AND THAT the letters of support be provided to Sunshine Coast Tourism for:

- a. Renewal of the Municipal Regional District Tax at 2%; and
- b. Online Accommodation Platform (OAP) Funding Guidelines.

**Recommendation No. 6**     *Telus Telecommunication Tower in Roberts Creek – Request for Local Government Concurrence*

THAT the report titled Telus Telecommunication Tower in Roberts Creek – Request for Local Government Concurrence be received;

266/20 cont.

AND THAT SCRD provide Telus and Innovation, Science and Economic Development Canada with the following statements respecting the proposed Telus Telecommunication Tower in Roberts Creek:

- a. Telus has satisfactorily completed consultation with the SCRD;  
and
- b. The SCRD concurs with Telus' proposal to construct the wireless telecommunications facility provided it is constructed substantially in accordance with the submitted plans.

**Recommendation No. 7**     *Provincial Referral CRN00111 for a Private Moorage 2408385 (Maple and King)*

THAT the report titled Provincial Referral CRN00111 for a Private Moorage 2408385 (Maple and King) – Electoral Area A be received;

AND THAT the following comments be forwarded to the Ministry of Forests, Lands, Natural Resource Operations and Rural Development:

Subject to the following conditions, SCRD has no objections to the proposed residential private moorage fronting District Lot 1391, Gp. 1, PID 015-936-074 New Westminster District, Provincial Referral Number 2408385:

- a. Should subdivision of this property be a future consideration, this proposed tenure area should be reconsidered for strata moorage;  
and
- b. SCRD will require a building permit and/or a development variance permit if any structures are constructed to access the moorage facility.

**Recommendation No. 8**     *Provincial Referral CRN000108 for Commercial Use 2412331 (Seair Seaplanes)*

THAT the report titled Provincial Referral CRN000108 for Commercial Use 2412331 (Seair Seaplanes) – Electoral Area B be received;

AND THAT the following comments be forwarded to the Ministry of Forests, Lands, Natural Resource Operations and Rural Development:

Subject to the following conditions, SCRD has no objections to the proposed Commercial Use, Provincial Referral Number 2412248:

- a. SCRD will require a building permit and/or a development variance permit if any future structures are proposed;
- b. Ensure that shíshálh Nation comments are addressed and that the management plan complies with the Heritage Conservation Act;  
and
- c. That the tenure only be issued for 5 years;

266/20 cont.

AND FURTHER THAT in an effort to advocate for process changes to Provincial tenure applications, SCRD would like the Province to:

- a. Set a limit on the number of permitted tenures (including the number of visitors) provided for sensitive hinterland areas based on cumulative impact analysis;
- b. Require applicants to submit analysis of potential ecological impacts to application area and management/mitigation plan prepared by a Qualified Environmental Professional with the application;
- c. Require applicants to submit an annual update on ecological impacts and mitigation measures to the Province; and
- d. Require applicants to consult First Nations before submitting applications.

**Recommendation No. 9**     *Provincial Referral 2412092 for Commercial General Use Application (Endless Biking Ltd)*

THAT the report titled Provincial Referral 2412092 for Commercial General Use Application (Endless Biking Ltd) be received;

AND THAT SCRD recommend refusal of Provincial Referral 2412092 at this time due to the following reasons:

- a. Increased use would increase SCRD maintenance time and cost for the area;
- b. Work is currently needed within the Sprockids trail network to bring the area up to the Province's requirement to meet Whistler Trail Standards. Until such time, it would be inadvisable to promote expansion of use within the area;
- c. A new management and maintenance model has just begun in Sprockids Park Increasing pressure on the site while the model is being tested may make fulfilling the management requirements of the site untenable; and
- d. There are concerns about potential wear and tear to the trails/site and the costs associated with mitigation;

AND THAT this application and report be referred to the Sunshine Coast Trails Society, Sunshine Coast Search and Rescue and the Roberts Creek Official Community Plan Committee;

AND FURTHER THAT, at Provincial staff's invitation, process-improvement recommendations included in this report be conveyed by staff to the Ministry of Forests, Lands, Natural Resource Operations and Rural Development.

266/20 cont.

**Recommendation No. 10** *Agricultural Land Reserve Application (ALR00012, ALC58324)*

THAT the report titled Application for a Proposed 3-lot Subdivision in the Agricultural Land Reserve (ALR00012, ALC58324) for 2061 Twin Creeks Road be received;

AND THAT the Board recommend that Agricultural Land Reserve Application ALR00012, ALC58324 be denied.

**Recommendation No. 11** *Welcome Woods Wilderness and Connor Park Disc Golf Proposal and Future Planning – Public Consultation*

THAT the report titled Welcome Woods Wilderness and Connor Park Disc Golf Proposal and Future Planning – Public Consultation be received as information.

**Recommendation No. 12** *RFP 2061303 Refrigeration Services Agreement Contract Award*

THAT the report titled RFP 2061303 Refrigeration Services Agreement Contract Award Report be received;

AND THAT the SCR D enter into a contract with Temp-Pro Refrigeration for refrigeration system annual maintenance services as described in RFP 2061303 for up to \$189,000 plus up to \$43,000 for additional repair services for a total value of up to \$232,000 (excluding G.S.T.) for a three year period with the option to renew two additional years;

AND THAT the 2020-2024 Financial Plan be amended to increase the annual base operating budget for [615] Community Recreation Facilities by \$13,800 funded from operating reserves in 2020 and taxation beginning in 2021;

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

**Recommendation No. 13** *Renaming Halkett Bay Dock on Gambier Island*

THAT that the report titled Renaming Halkett Bay Dock on Gambier Island (Area F) be received;

AND THAT this report be referred to the following agencies and committees:

- a. S̄kw̄x̄w̄ú7mesh Nation;
- b. The SCR D Ports Monitors Committee;
- c. The West Howe Sound Advisory Planning Commission;
- d. Islands Trust;
- e. Ministry of Forests, Lands, Natural Resource Operations and Rural Development; and



266/20 cont.

f. Ministry of Environment and Climate Change Strategy (BC Parks);

AND FURTHER THAT feedback from the referrals be reported back to a future Planning and Community Development Committee meeting.

**Recommendation No. 14** *Agricultural Advisory Committee Meeting Minutes of June 23, 2020*

THAT the Agricultural Advisory Committee meeting minutes of June 23, 2020 be received.

**Recommendation No. 15** *Egmont/Pender Harbour (Area A) APC Meeting Minutes of June 24, 2020*

THAT the Egmont/Pender Harbour (Area A) Advisory Planning Commission meeting minutes of June 24, 2020 be received.

**Recommendation No. 16** *Halfmoon Bay (Area B) APC Meeting Minutes of June 23, 2020*

THAT the Halfmoon Bay (Area B) Advisory Planning Commission meeting minutes of June 23, 2020 be received.

**Recommendation No. 17** *Roberts Creek (Area D) APC Meeting Minutes of June 15, 2020*

THAT the Roberts Creek (Area D) Advisory Planning Commission meeting minutes of June 15, 2020 be received.

**Recommendation No. 18** *Elphinstone (Area E) APC Meeting Minutes of June 24, 2020*

THAT the Elphinstone (Area E) Advisory Planning Commission meeting minutes of June 24, 2020 be received.

**Recommendation No. 19** *West Howe Sound (Area F) APC Meeting Minutes of June 23, 2020*

THAT the West Howe Sound (Area F) Advisory Planning Commission meeting minutes of June 23, 2020 be received.

**Recommendation No. 20** *Communication from BC Real Estate Association*

THAT the correspondence from Matthew Mayers, Policy Analyst, BC Real Estate Association, dated June 8, 2020, regarding COVID-19 real estate stakeholder joint recommendations be received.

**Recommendation No. 21** *Communication from Chinook Swim Club - Request for Decrease in Pool Lane Fees – COVID-19 Response*

THAT the correspondence from Maggie Scott, Board President, Chinook Swim Club, dated June 14, 2020, regarding request for decrease in pool lane fees – COVID-19 Response be received.

266/20 cont.      **Recommendation No. 22**      *Communication regarding concerns for Endless Biking proposal*

THAT the correspondence from George A. M. Smith, resident in Area E – Elphinstone, dated June 19, 2020, regarding concerns for Endless Biking proposal be received.

**Recommendation No. 23**      *Communication from Sechelt & District Chamber of Commerce regarding Public Hearing – Short Term Rental Regulations*

THAT the correspondence from Ed Pednaud, Executive Director, Sechelt & District Chamber of Commerce, dated June 26, 2020, regarding Public Hearing – Short Term Rental Regulations be received.

**CARRIED**

Infrastructure      **It was moved and seconded**

267/20      THAT Infrastructure Services Committee recommendation Nos. 1-11 of July 16, 2020 be received, adopted and acted upon as follows:

**Recommendation No. 1**      *Transit Schedule Options Fall 2020*

THAT the report titled Transit Schedule Options Fall 2020 be received;

AND THAT staff request BC Transit incorporate the balance of the SCRD Local Transit Fund in the upcoming amendment to the 2020-2021 Annual Operation Agreement;

AND FURTHER THAT staff be directed to work with BC Transit on the development and implementation of a September-December 2020 conventional transit schedule based on approximately 80% of the originally budgeted amount of service hours.

**Recommendation No. 2**      *Town of Gibsons Bulk Water Agreement – Financial Update*

THAT the report titled Town of Gibsons Bulk Water Agreement – Financial Update be received;

AND THAT the Town of Gibsons Bulk Water Review Committee be dissolved;

AND THAT staff proceed with a review process for the Bulk Water Agreement and report back to Committee in Q4 2020;

AND FURTHER THAT the 2020-2024 Financial Plan be amended to reflect the financial implications of the disconnection of the SCRD providing the primary water supply to the Town of Gibsons Zone 3.

267/20 cont.

**Recommendation No. 3**     *Sechelt Landfill Drop-Off Area Design Options*

THAT the report titled Sechelt Landfill Drop-Off Area Design Options be received;

AND THAT the cardboard program be discontinued as of October 1, 2020;

AND THAT the Share Shed program at the Sechelt landfill be discontinued;

AND FURTHER THAT staff proceed with the development of a detailed design and cost estimate for Option 2: Basic Drop-off area for the Board's consideration at a September 2020 Committee meeting.

**Recommendation No. 4**     *Landfill Capacity Management Options*

THAT the report Landfill Capacity Management Options be received;

AND THAT staff report to a future Committee on the financial implications and implementation process of Option 1: Ad-hoc re-diversion of waste by the SCR.D.

**Recommendation No. 5**     *Wood Waste Receiving and Processing – Contract Extension*

THAT the report titled Wood Waste Receiving and Processing – Contract Extension be received;

AND THAT the contract with Salish Environmental Group Inc. for wood waste receiving and processing be extended for an additional one (1) year period in the amount up to \$491,250 plus GST;

AND THAT the 2020-2024 Financial Plan be amended accordingly;

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

**Recommendation No. 6**     *Request for Quotation (RFQ) 2035001 Contract Award for Mattress Transportation Services*

THAT the report titled Request for Quotation (RFQ) 2035001 Contract Award for Mattress Transportation Services be received;

AND THAT a contract for Mattress Transportation Services be awarded to Pacific Coast Distribution Ltd. in the amount up to \$128,272 (plus GST);

AND THAT the 2020-2024 Financial Plan be amended accordingly;

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

267/20 cont.

**Recommendation No. 7**     *Tipping Fees for Mattresses*

THAT the tipping fee for mattresses be increased from \$10 to \$25 per mattress for dry mattresses and from \$15 to \$30 per mattress for wet mattresses to be full cost recovery.

**Recommendation No. 8**     *Request for Proposal (RFP) 2035002 Contract Award for South Coast Green Waste Drop-off Depot*

THAT the report titled Request for Proposal (RFP) 2035002 Contract Award for South Coast Green Waste Drop-off Depot be received;

AND THAT RFP 2035002 be cancelled;

AND THAT staff negotiate an agreement for the long-term use of the current location of the South-Coast Green Waste drop-off depot by the SCR D with the Town of Gibsons;

AND THAT staff initiate a procurement process for an operator of a South-Coast Green Waste drop-off at its current location;

AND THAT the funding of this service be from tipping fees or a combination of tipping fees and taxation;

AND FURTHER THAT staff bring forward information regarding financial implications of this service and funding options for the entire green waste program to a future Committee meeting.

**Recommendation No. 9**     *Infrastructure Services Department – 2020 Q2 Report*

THAT the report titled Infrastructure Services Department – 2020 Q2 Report be received.

**Recommendation No. 10**     *PMAC Minutes*

THAT the report titled Solid Waste Management Plan Monitoring Advisory Committee Minutes of June 16, 2020 be received;

AND THAT the following recommendations therein be adopted and referred to staff for action as follows:

**Recommendation No. 4**     *Bulky Furniture, Carpets and Mattresses*

The Solid Waste Management Plan Monitoring Advisory Committee recommends that the SCR D request that the Ministry of Environment and Climate Change Strategy amend the Recycling Regulation to include bulky furniture, carpets and mattresses.

267/20 cont.

**Recommendation No. 5**     *Rubble Material*

The Solid Waste Management Plan Monitoring Advisory Committee recommends that the SCR D investigate local partnerships for the diversion of rubble material received at the Pender Harbour Transfer Station and Sechelt Landfill.

**Recommendation No. 6**     *Book Recycling*

The Solid Waste Management Plan Monitoring Advisory Committee recommends that the SCR D explore setting up a drop-off for the recycling of residential books at the Pender Harbour Transfer Station and Sechelt Landfill.

**Recommendation No. 7**     *Textile Recycling*

The Solid Waste Management Plan Monitoring Advisory Committee recommends that the SCR D explore setting up drop-off locations for the recycling of textiles in Pender Harbour, Sechelt and Gibsons.

AND FURTHER THAT staff bring forward a report to a future Committee meeting regarding the following recommendation:

**Recommendation No. 8**     *Off-Coast Waste Disposal Options*

The Solid Waste Management Plan Monitoring Advisory Committee recommends that the SCR D consider off-coast waste disposal options as soon as possible.

**Recommendation No. 11**     *Correspondence regarding BC Recycling Regulation Amendment to include ICI Sector*

THAT the correspondence from the Ministry of Environment and Climate Change Strategy regarding the BC Recycling Regulation Amendment to include ICI Sector be received.

**CARRIED**

PMAC Minutes

**It was moved and seconded**

268/20

THAT Solid Waste Management Plan Monitoring Advisory Committee recommendation No. 1 of June 16, 2020 be received, adopted and acted upon as follows:

**Recommendation No. 1** *PMAC Draft Meeting Minutes*

The Solid Waste Management Plan Monitoring Advisory Committee recommends that the PMAC meeting minutes be permitted to be included on future PMAC agendas prior to adoption by the SCR D Board.

**CARRIED**

- Corporate **It was moved and seconded**
- 269/20 THAT Corporate and Administrative Services Committee recommendation No. 18 of July 23, 2020 be received, adopted and acted upon as follows:
- Recommendation No. 18** *Motion in Support of the Proposal to Rename Madeira Park*
- THAT the shíshálh Nation be invited to a Sunshine Coast Regional District (SCRD) Community to Community meeting to discuss the proposed place name change for Madeira Park;
- AND THAT the SCRD send a letter to the Ministry of Indigenous Relations and Reconciliation, and Ministry of Forests, Lands, Natural Resource Operations and Rural Development requesting they organize an online Town Hall meeting in consultation with the SCRD that includes members from the shíshálh Nation, Pender Harbour and Area Residence Association, Pender Harbour and Egmont Chamber of Commerce, and Pender Harbour Rotary to discuss the proposed place name change for Madeira Park;
- AND THAT the SCRD provide a letter to the Pender Harbour and Egmont Chamber of Commerce to inform Madeira Park businesses of the Province's name change proposal and process, including information on how to submit comments to the Province regarding the proposed name change;
- AND THAT the SCRD request the BC Geographical Names Office provide an extension of the comment period to December 31, 2020;
- AND FURTHER THAT staff explore the option of Union of BC Municipalities (UBCM) Community to Community program funding and make an application for same, if it applies.
- CARRIED**
- Church Road Well  
Field AAP Results **It was moved and seconded**
- 270/20 THAT the report titled Alternative Approval Process Results – Church Road Well Field Loan Authorization Bylaw No. 725, 2020 be received.
- CARRIED**
- CAO Report **It was moved and seconded**
- 271/20 THAT the July 23, 2020 Chief Administrative Officer's Report be received for information.
- CARRIED**

**MOTIONS**

Special Meetings      **It was moved and seconded**

272/20                      THAT a Special Corporate and Administrative Services Committee meeting be scheduled for 9:30 am on Thursday, July 30, 2020;  
  
AND THAT a Special Board meeting be scheduled for 2:30 pm on Thursday, July 30, 2020.

**CARRIED**

**BYLAWS**

Bylaw 626.2              **It was moved and seconded**

273/20                      THAT *Transit Fees and Charges Amendment Bylaw No. 626.2, 2020* be read a first time.

**CARRIED**

Bylaw 626.2              **It was moved and seconded**

274/20                      THAT *Transit Fees and Charges Amendment Bylaw No. 626.2, 2020* be read a second time.

**CARRIED**

Bylaw 626.2              **It was moved and seconded**

275/20                      THAT *Transit Fees and Charges Amendment Bylaw No. 626.2, 2020* be read a third time.

**CARRIED**

Bylaw 626.2              **It was moved and seconded**

276/20                      THAT *Transit Fees and Charges Amendment Bylaw No. 626.2, 2020* be adopted.

**CARRIED**

Bylaw 725                 **It was moved and seconded**

277/20                      THAT *Church Road Well Field Project Loan Authorization Bylaw No. 725, 2020* be adopted.

**CARRIED**

**DIRECTORS' REPORTS**

*Directors provided a verbal report of their activities.*

**NEW BUSINESS**

Climate Caucus  
Summit

**It was moved and seconded**

278/20

THAT expenses be paid for Director McMahon to attend the Climate Caucus Summit from August 6<sup>th</sup> to 7<sup>th</sup>, 2020.

**CARRIED**

Request for SCRD  
Recreational Officer

**It was moved and seconded**

279/20

THAT the Sunshine Coast Regional District send a letter to Honourable Doug Donaldson, Minister of Forests, Lands, Natural Resource Operations and Rural Development requesting a dedicated recreation officer for the Sunshine Coast;

AND THAT the letter be copied to the qathet Regional District, City of Powell River, District of Sechelt, Sechelt Indian Government District, shíshálh Nation, Town of Gibsons, Sunshine Coast Tourism Association, Sk̓w̓x̓w̓ú7mesh Nation, and Tla'amin First Nation.

**CARRIED**

*The Board moved In Camera at 3:10 p.m.*

**IN CAMERA**

**It was moved and seconded**

280/20

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (c), (k) and (2) (b) of the *Community Charter* – “labour relations or other employee relations”, “negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public” and “the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal...”.

**CARRIED**

*The Board moved out of In Camera at 3:27 p.m.*

Contract Award

**It was moved and seconded**

281/20

THAT a contract for operating a Recycling Depot for Residential PPP on the South Coast be awarded to Gibsons Disposal Ltd. for a 3 year term expiring November 30, 2023 in the amount up to \$1,148,520 (plus GST);

AND THAT a contract for operating a Recycling Depot for Residential PPP in Sechelt be awarded to Salish Environmental Group Inc. for a 3-year term expiring November 30, 2023 in the amount up to \$431,400 (plus GST);



281/20 cont. AND THAT the 2020-2024 Financial Plan be amended accordingly;  
AND FURTHER THAT the delegated authorities be authorized to execute the contract.

**CARRIED**

**ADJOURNMENT** It was moved and seconded

282/20 THAT the Regular Board meeting be adjourned.

**CARRIED**

The meeting adjourned at 3:27 p.m.

Certified correct \_\_\_\_\_  
Corporate Officer

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Chair



## SUNSHINE COAST REGIONAL DISTRICT

July 30, 2020

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

**PRESENT\*:**

Chair	Electoral Area B	L. Pratt
Directors	Electoral Area A	L. Lee
	Electoral Area D	A. Tize
	Electoral Area E	D. McMahan
	Electoral Area F	M. Hiltz
	District of Sechelt	D. Siegers
	District of Sechelt	A. Toth
	Town of Gibsons	D. Croal
	Sechelt Indian Government District	W. Paull

**ALSO PRESENT\*:**

Chief Administrative Officer	D. McKinley
Corporate Officer	S. Reid
GM, Corporate Services / Chief Financial Officer	T. Perreault
GM, Planning and Community Development	I. Hall
Deputy Corporate Officer / Recorder	J. Hill
Media	1
Public	4

*\*Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

**CALL TO ORDER**    2:35 p.m.

**AGENDA**            **It was moved and seconded**

283/20                THAT the agenda for the meeting be adopted as amended.

**CARRIED**

### REPORTS

Corporate            **It was moved and seconded**

284/20                THAT Corporate and Administrative Services Committee recommendation Nos. 1-8, 10-15 and 17 of July 23, 2020 be received, adopted and acted upon as follows:

**Recommendation No. 1**    2020 Budget Project Status Report

THAT the report titled Budget Project Status Report – July 2020 be received.

284/20 cont.

**Recommendation No. 2**     *Corporate Financial Variance – 2nd Quarter*

THAT the report titled Sunshine Coast Regional District Q2 Corporate Financial Variance be received for information.

**Recommendation No. 3**     *Regional Solid Waste [350] Service Levels*

THAT the report titled Regional Solid Waste [350] Service Levels as a Result of COVID-19 be received.

**Recommendation No. 4**     *Regional Solid Waste [350] Service Levels*

THAT the 2020 Backroad Trash Bash be cancelled;

AND THAT the 2020-2024 Financial Plan be amended accordingly.

**Recommendation No. 5**     *Regional Solid Waste [350] Service Levels*

THAT the Area A Food Drop-off be delayed to 2021;

AND THAT the 2020-2024 Financial Plan be amended accordingly.

**Recommendation No. 6**     *Regional Solid Waste [350] Service Levels*

THAT the Nelson Island Clean Up proceed in 2020;

AND THAT the level of participation from this clean-up be used to assess future service levels for this program.

**Recommendation No. 7**     *Regional Solid Waste [350] Service Levels*

THAT the Area A coupon program be discontinued;

AND THAT the 2020-2024 Financial Plan be amended accordingly.

**Recommendation No. 8**     *Refuse Collection [355] Service Levels*

THAT the Area B, D, E, F coupon program be discontinued;

AND THAT the 2020-2024 Financial Plan be amended accordingly.

**Recommendation No. 10**     *Community Recreation Facilities [615]  
Budget Implications*

THAT staff work with the Chinook Swim Club on strategies to maximize value to the user group for their lane fee investment;

AND THAT staff research a temporary "COVID-19 Surcharge" to address booking fees and special operating costs and report to a future Committee.

284/20 cont.

**Recommendation No. 11**    *Community Recreation Facilities [615]  
Budget Implications*

THAT staff provide updated Community Recreation Facilities [615] Budget Implications to the July 30, 2020 Special Corporate and Administrative Services Committee, reflecting the restart options recommended at the July 23, 2020 Corporate and Administrative Services Committee meeting;

AND THAT staff provide options for deficit mitigation strategies and report to a future Committee.

**Recommendation No. 12**    *Community Parks [650] Service Levels*

THAT the report titled Community Parks [650] Service Levels as a Result of COVID-19 be received.

**Recommendation No. 13**    *Pender Harbour Aquatic and Fitness Centre [625] Budget Implications*

THAT the report titled Pender Harbour Aquatic and Fitness Centre [625] COVID-19 Budget Implications be received;

AND THAT the Pender Harbour Aquatic and Fitness Centre be re-opened at Service Level One (basic opening during the pandemic) starting September 14, 2020, while meeting all health and safety guidelines and with no instructor-led programming initially;

AND FURTHER THAT staff research a temporary “COVID-19 Surcharge” to address special operating costs and report to a future Committee.

**Recommendation No. 14**    *Waste Water Capital Reserve Bylaws*

THAT the report titled Waste Water Capital Reserve Bylaws be received;

AND THAT bylaws to establish statutory capital reserve funds for the Square Bay Community Sewage Treatment System Service, Lily Lake Community Sewage Treatment System Service; Sakinaw Ridge Community Sewage Treatment System Service be brought forward for three readings and adoption.

**Recommendation No. 15**    *Coopers Green Hall, Investing in Canada Infrastructure Program Grant Result and Next Steps*

THAT the report titled Coopers Green Hall, Investing in Canada Infrastructure Program (ICIP) Grant Result and Next Steps be received;

AND THAT staff proceed as follows:

- Complete contribution agreement for grant funding;
- Liaise with Halfmoon Bay Community Association on fundraising, especially in-kind donations;

284/20 cont.

- Proceed with further dialogue with the Narrows Inlet Independent Power Project about an enhanced community amenity contribution; and
- Upgrade capital funding plan in preparation for an update to the 2020-2024 Financial Plan.

**Recommendation No. 17**    *Refer Agenda Items*

THAT agenda item nos. 10, 11, 12 and 13 from the July 23, 2020 Corporate and Administrative Services Committee meeting be referred to the July 30, 2020 Special Corporate and Administrative Services Committee meeting.

**CARRIED**

Corporate

**It was moved and seconded**

285/20

THAT Corporate and Administrative Services Committee recommendation No. 9 of July 23, 2020 be received, adopted and acted upon as amended, as follows:

**Recommendation No. 9**    *Community Recreation Facilities [615]  
Budget Implications*

THAT the report titled Community Recreation Facilities [615] COVID-19 Budget Implications be received;

AND THAT the Community Recreation Facilities be restarted as follows:

- Gibsons and Area Community Centre be re-opened at Service Level Two (full opening during the pandemic) effective September through December 2020, while meeting all health and safety guidelines and with limited instructor-led programming;
- Sunshine Coast Arena be re-opened for dry-floor use only September through December 2020, while meeting all health and safety guidelines;
- Gibsons and District Aquatic Facility remain closed (Service Level Zero) through to the end of 2020;

AND FURTHER THAT staff communicate implications and seek public feedback on opening options.

**CARRIED**

Corporate

**It was moved and seconded**

286/20

THAT Corporate and Administrative Services Committee recommendation No. 16 of July 23, 2020 be received, adopted and acted upon as amended as follows:

286/20 cont.

**Recommendation No. 16** *Coopers Green Hall Next Steps*

THAT staff consult with Area B community residents, regarding the proposed new hall's location and siting and the proposed scope of the project relative to the Coopers Green Park Management Plan, taking into account the Coopers Green boat ramp, and report back to a future Committee;

AND THAT staff report to a future Committee on the resources required to proceed with consultation regarding a proposed new hall;

AND FURTHER THAT the potential of a cooperative arrangement with the Halfmoon Bay Community Association in regards to the operation of a hall be explored, with results reported to a future Committee.

**CARRIED**

Corporate

**It was moved and seconded**

287/20

THAT Corporate and Administrative Services Committee recommendation Nos. 1-4 and 6-16 of July 30, 2020 be received, adopted and acted upon as follows:

**Recommendation No. 1** *Ministerial Order M192 – In-Person Participation at Board Meetings*

THAT the report titled Ministerial Order M192 – In-Person Participation at Board Meetings be received;

AND THAT pursuant to Ministerial Order M192, in-person attendance of the public at Sunshine Coast Regional District (SCRD) Board meetings cannot be fully accommodated in accordance with the applicable requirements or recommendations under the Public Health Act because of limitations on mass gatherings and the inability to provide for adequate physical distancing with the full Board, staff and members of the public present in the SCR D Boardroom;

AND THAT this resolution applies to SCR D meetings of the Board, Standing Committees, Select Committees, Advisory Committees, Advisory Planning Commissions, Public Hearings and the Board of Variance for the duration of the Order of the Provincial Health Officer on Mass Gathering Events and the Provincial State of Emergency and any extension of the duration of that declaration in effect;

AND FURTHER THAT the SCR D is ensuring openness, transparency, accessibility, and accountability for meetings by:

- i. allowing the public to hear, watch, and participate in electronic meetings in real time by electronic means or other communication facilities;
- ii. allowing the public to hear and watch electronic meetings via live-stream broadcasting on SCR D's YouTube channel;

- 287/20 cont.
- iii. archiving meeting video on SCRD's YouTube channel for future viewing by members of the public;
  - iv. providing notice of the meeting and the means of watching, hearing, and participating in the electronic meeting in accordance with the requirements of the *Local Government Act*;
  - v. making the meeting agenda, links to join electronic meetings, links to watch recorded or live-stream meetings, as well as all other relevant documents, available on the SCRD website;
  - vi. making meeting agendas, as well as other relevant documents available upon request in print copy at the Field Road Administration Office;
  - vii. allowing the public to ask questions or submit input on agenda items by email; and
  - viii. exploring options to re-open the SCRD Boardroom to facilitate combining electronic and in-person public attendance at SCRD Board and Standing Committee meetings in alignment with provincial public health orders and guidance.

**Recommendation No. 2**     *Sunshine Coast Regional District Restart Plan*

THAT the report titled Sunshine Coast Regional District (SCRD) Restart Plan be received;

AND THAT the SCRD Restart Plan be adopted as amended to add version number and date;

AND FURTHER THAT staff be directed to implement the SCRD Restart Plan.

**Recommendation No. 3**     *BC Energy Step Code Survey Results Update*

THAT the report titled BC Energy Step Code Survey Results Update be received;

AND THAT staff prepare a communication strategy for the implementation of the BC Energy Step Code and report to a future Committee;

AND FURTHER THAT staff prepare bylaw amendments to implement the BC Energy Step Code to Step 1 for all new Part 3 and Part 9 buildings.

**Recommendation No. 4**     *BC Energy Step Code*

THAT the BC Energy Step Code report be referred to the Sunshine Coast Regional Economic Development Organization (SCREDO) with a request to coordinate work with Coast Community Builders' Association to support implementation of the Step Code and identify any potential barriers to implementation on the Sunshine Coast.

287/20 cont.

**Recommendation No. 6**     *Recreation Facility Cost Offset Options*

THAT staff explore the feasibility of Corporate Sponsorship to offset costs related to the reopening of the Community Recreation Facilities and to request continued support for the recreation facilities;

AND THAT the solicitation of donations from the community also be considered.

**Recommendation No. 7**     *Long Term Debt*

THAT the report titled Long Term Debt as at June 30, 2020 be received for information.

**Recommendation No. 8**     *Gas Tax Community Works Fund Update*

THAT the report titled Gas Tax Community Works Fund Update be received;

AND THAT staff work with the Coast Mountain Bike Trail Association regarding possible collaboration of a pump track at Sprockids Park;

AND FURTHER THAT staff confirm that multiple Electoral Area Gas Tax funds can be provided to support the project.

**Recommendation No. 9**     *Gas Tax Community Works – Recreation Project*

THAT staff explore the feasibility of using Gas Tax Community Works Funds for a solar roof project at the Gibsons and Area Community Centre.

**Recommendation No. 10**     *Gas Tax Community Works Funds Policy*

THAT staff report to a future Committee in 2020 regarding a policy for the administration of the Community Works Fund Gas Tax funding.

**Recommendation No. 11**     *Director Constituency and Travel Expense*

THAT the report titled Director Constituency and Travel Expense for Period Ending June 30, 2020 be received for information.

**Recommendation No. 12**     *Corporate and Administrative Services – Semi-Annual Report*

THAT the report titled Corporate and Administrative Services – Semi-Annual Report for January to June 2020 be received for information.

**Recommendation No. 13**     *BC Timber Sales Sunshine Coast 2020-2024 Operational Plan North Lake Amendment*

THAT the correspondence from Amanda Girard, Planning Forester, BC Timber Sales (BCTS) regarding BCTS Sunshine Coast 2020-2024 Operational Plan North Lake Amendment be received.



287/20 cont.      **Recommendation No. 14**    *COVID-19 Related Measures Act (Bill 19)*

THAT the correspondence from Mike Farnworth, Minister of Public Safety and Solicitor General and Selina Robinson, Minister of Public Affairs and Housing regarding COVID-19 Related Measures Act (Bill 19) be received.

**Recommendation No. 15**    *Royal Canadian Marine Search and Rescue Letter of Support*

THAT the correspondence from Lexa Pomfret, Quartermaster, Royal Canadian Marine Search and Rescue, Station 12, Halfmoon Bay (RCMSAR 12) requesting a letter of support be received;

AND THAT a letter of support be sent to RCMSAR 12 for an application to the Provincial Government for a grant.

**Recommendation No. 16**    *Special Corporate and Administrative Services Committee Meeting Minutes*

THAT the minutes of the July 30, 2020 Special Corporate and Administrative Services Committee Meeting be forwarded to the Special Board Meeting on July 30, 2020.

**CARRIED**

Corporate      **It was moved and seconded**

288/20      THAT Corporate and Administrative Services Committee recommendation No. 5 of July 30, 2020 be received, adopted and acted upon as follows:

**Recommendation No. 5**    *Recreation Restart - Updated Financial Implications*

THAT the report titled Recreation Restart - Updated Financial Implications be received;

AND THAT the Sechelt Aquatic Centre be re-opened at Service Level Two (full opening during the pandemic) in September 2020, while meeting all health and safety guidelines and with limited instructor-led programming.

*Directors Hiltz and McMahon opposed*

**DIRECTORS' REPORTS**

*Directors provided a verbal report of their activities.*

*The Board moved In Camera at 3:03 p.m.*

**IN CAMERA**

**It was moved and seconded**

289/20 cont.

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (c), (g), (k) and 2 (b) of the *Community Charter* – “personal information about an identifiable individual...”, “labour relations...”, “litigation or potential litigation...”, “negotiations and related discussion respecting the proposed provision of a municipal service...” and “the consideration of information received and held in confidence relating to negotiations between the municipality...”.

**CARRIED**

*The Board moved out of In Camera at 5:25 p.m.*

**ADJOURNMENT**

**It was moved and seconded**

290/20

THAT the Special Board meeting be adjourned.

**CARRIED**

The meeting adjourned at 5:25 p.m.

Certified correct \_\_\_\_\_

Corporate Officer

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_

Chair

**SUNSHINE COAST REGIONAL DISTRICT**

**BYLAW NO. 405.22**

*A bylaw to amend Sunshine Coast Regional District Sanitary Landfill Site Bylaw No. 405, 1994*

---

The Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

- 1. This bylaw may be cited as *Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.22, 2020*.
  
- 2. *Sunshine Coast Regional District Sanitary Landfill Site Bylaw No. 405, 1994* is hereby amended as follows:
  - a) Delete Schedule “B” in its entirety and replace with the revised Schedule “B” attached hereto.

READ A FIRST TIME   this    10<sup>th</sup>    day of   September, 2020

READ A SECOND TIME    this    10<sup>th</sup>    day of   September, 2020

READ A THIRD TIME    this    10<sup>th</sup>    day of   September, 2020

ADOPTED    this    10<sup>th</sup>    day of   September, 2020

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CORPORATE OFFICER

---

CHAIR

**SUNSHINE COAST REGIONAL DISTRICT  
BYLAW NO. 405  
"SCHEDULE B"**

**LANDFILL SITE FEES**

The following fees will be levied for waste delivered to the landfill sites

- 1) **Municipal Solid Waste** (excluding Recyclable Materials & Controlled Waste) \$150 per tonne
  
- 2) **Recyclable Materials:**
  - a) Yard and Garden Waste:
 

i)	Residential Self Haul Loads Less Than 5 Tonnes		NO CHARGE
ii)	Commercial Loads		\$86 per tonne
iii)	Loads 5 Tonnes Or More		\$45 per tonne
  
  - b) Metal:
 

i)	Scrap & White Goods		\$70 per tonne
ii)	Propane Tanks		
	➤ up to 1 lb (camp size)	\$0.50	
	➤ over 1 lb up to 25 lbs	\$2.00	
	➤ over 25 lbs up to 100 lbs	\$5.50	
			<b>OR</b> \$70 per tonne
iii)	With Freon (fridges etc) <b>the greater of</b> \$40 per unit		<b>OR</b> \$115 per tonne
  
  - c) Tires:
 

i)	Passenger	rim removed	\$3	on rim	\$8		<b>OR</b>	\$215 per tonne
ii)	Medium Truck	rim removed	\$18	on rim	\$36		<b>OR</b>	\$315 per tonne
iii)	OTR	rim removed	\$240	on rim	\$480		<b>OR</b>	\$665 per tonne
  
  - d) Paint & Product Care Products (accepted **ONLY** at Sechelt Landfill) NO CHARGE
  
  - e)
 

i)	Mattress or Boxspring – DRY (or only surface damp)	\$25.00 per mattress or boxspring	
ii)	Mattress – WET		\$30.00 per mattress
iii)	Mattress or Boxspring – if 5 or more	\$35.00 per mattress or boxspring	
iv)	Crib Mattress		\$5.00 per crib mattress
  
- 3) **Controlled Waste:**
  - a) Separated Construction / Demolition Waste
 

i)	Dirt & Rocks		\$105 per tonne
ii)	Clean Wood, C&D (misc)		\$170 per tonne
iii)	Roofing Material		\$190 per tonne
iv)	Treated/Dirty Wood Waste		\$265 per tonne
v)	Acceptable Gypsum		\$265 per tonne
vi)	Asphalt, Concrete		\$275 per tonne

- vii) Asbestos, Asbestos Cement and Asbestos-Containing Materials (including but not limited to vermiculite, vinyl floor tile, sheet vinyl flooring with paper backing, ceiling tiles, textured ceiling, stucco, cement panels and roofing) \$275 per tonne
    - b) Dead Animals \$275 per tonne
    - c) Boats (cut up into sections no larger than 1 square metre) \$265 per tonne
    - d) Recreational Vehicles (cut up into sections no larger than 1 square metre) \$265 per tonne
- 4) **All Non-Separated Waste**
  - two times the regular/separated fee PLUS an additional \$100 per hour for separation done by landfill personnel
- 5) All charges referred to in Sections 1 through 3 are subject to a \$5 minimum charge.
- 6) All loads of municipal solid waste – except residential curbside pickup – containing non-separated controlled waste or recyclable materials will be assessed a tipping fee which is two times the regular fee of the most expensive material in the load. This fee will be charged for the entire load.
- 7) All charges referred to in Sections 4 and 6 are subject to a \$10 minimum charge.
- 8) The weight of materials delivered to the landfill site, on which fees are based, will be determined by:
  - a) Measuring the weight on the scale provided at the landfill site; **or**
  - b) In the event that the scale provided is not operational, weight will be estimated by the landfill Attendant employed by the Sunshine Coast Regional District.
- 9) All charges referred to in Sections 1 through 8 will be rounded up or down to the nearest quarter of a dollar.

**SUNSHINE COAST REGIONAL DISTRICT**

**BYLAW NO. 431.24**

A bylaw to amend *Sunshine Coast Regional District Waste Collection Bylaw No. 431, 1996*

---

WHEREAS pursuant to *Sunshine Coast Regional District Refuse Collection Local Service Bylaw No. 1021, 1994*, the Sunshine Coast Regional District is authorized to provide a service for the collection of waste;

AND WHEREAS the Sunshine Coast Regional District adopted a rates and regulations bylaw in relation to the collection of municipal solid waste cited as *Sunshine Coast Regional District Waste Collection Bylaw No. 431, 1996*;

AND WHEREAS the Board of the Sunshine Coast Regional District wishes to amend Bylaw No. 431 to provide for the collection of food waste to certain areas and classes of land within the Regional District;

NOW THEREFORE the Board of the Sunshine Coast Regional District, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as *Sunshine Coast Regional District Waste Collection Amendment Bylaw No. 431.24, 2020*.
2. *Sunshine Coast Regional District Waste Collection Bylaw No. 431, 1996* is hereby amended as follows:
  - a) Add new definitions in Section 1.0 as follows:

“**Collectible Food Waste**” means municipal food waste, food soiled paper and cut flowers and house plants generated by residential premises from normal household use and capable of being contained in a food waste can but does not include: yard and garden green waste or plastics of any kind including biodegradable or compostable.

“**Food Waste Can**” means a 45 litre container provided by the Regional District and of not more than 20 kg gross weight when filled with collectible food waste.

“**Wildlife**” means any animal, including domesticated animals.

- b) Delete the definition in Section 1.0 for “Collectible Garbage” in its entirety and replace with the revised definition for “Collectible Garbage” as follows:

“**Collectible Garbage**” means municipal solid waste of a non-toxic nature generated by residential premises from normal household use and capable of being contained in a garbage can but does not include: collectible food waste, yard and garden green waste; commercial waste; industrial waste; institutional waste; demolition, construction and land clearing waste; hazardous (including pathogenic and radioactive) waste; explosive substances; chemicals which may create hazardous working conditions; material hot enough to start combustion; waste oil or petroleum

by-products; waste paint; lumber, stumps or timbers; fish feed bags; batteries; or, undigested septic sludge.

- c) Delete the definition in Section 1.0 for “Collection Contractor” in its entirety and replace with the revised definition for “Collection Contractor” as follows:

**“Collection Contractor”** means persons appointed from time to time by the Board of the Sunshine Coast Regional District to carry out the duties related to collectible garbage and collectible food waste as provided for in this bylaw.

- d) Delete the definition in Section 1.0 for “Garden Waste” in its entirety and replace with the revised definition for “Yard and Garden Green Waste” as follows:

**“Yard and Garden Green Waste”** means vegetation removed from gardens, lawns, shrubs and trees and includes prunings from shrubs and trees up to 20 cm in diameter but does not include giant hogweed, knotweeds, leafy spurge or scotch broom.

- e) Delete the definition in Section 1.0 for “Single Family Dwelling Unit” in its entirety and replace with the revised definition for “Single Family Dwelling Unit” as follows:

**“Single Family Dwelling Unit”** means a single family detached dwelling; a suite or suites contained within a single family detached dwelling, each dwelling unit of a duplex, triplex, quadruplex, townhouse, or row house development; or, a mobile home; but does not include a hotel, motel, apartment, resort or marina, or other commercial property as identified on the Assessment Roll.

- f) Delete Section 2.0 in its entirety and replace with a revised Section 2.0 as follows:

## 2.0 PROVISION OF SERVICE

### 2.1 Establishment of Collection Service

There is hereby established throughout the service area a regional collection service for the collection, removal and disposal of collectible garbage and collectible food waste.

### 2.2 Mandatory Service

Every owner or occupier of residential premises located within the service area will use the regional collection service for the collection, removal and disposal of all collectible garbage and collectible food waste generated in their residential premises.

### 2.3 Provision of Service

The Sunshine Coast Regional District is hereby authorized to provide for the collection of collectible garbage and collectible food waste from residential premises within the service area.

- g) Renumber sections 4.0 through to 9.0 to 5.0 through to 10.0 respectively;

- h) Insert a new Section 4.0 as follows:

## 4.0 PREPARATION OF FOOD WASTE

4.1 Only collectible food waste shall be placed in food waste cans for collection by the regional collection service.

4.2 No liquid in free form shall be allowed in any food waste can.

4.3 Collectible food waste may be placed loose in the food waste can or contained in paper or a paper bag.

i) Delete Section 5.1 in its entirety and replace with a revised Section 5.1 as follows:

5.1 Residents' Responsibility

(a) Every owner or occupier of residential premises within the service area will:

- (i) place collectible garbage in garbage cans;
- (ii) place collectible food waste in the food waste can specified by the Regional District as provided in Schedule "A" of this bylaw;
- (iii) place garbage and food waste cans at the property line adjacent to the public roadway, or other designated collection location, on the day designated for collection for their residential premises no earlier than 8:00 am, and removed as soon as possible after collection, but no later than 8:00 pm;
- (iv) secure the garbage and food waste cans as necessary to prevent entry of water and accidental spillage or disturbance by wildlife;
- (v) place tags, as described in Schedule "A", on extra garbage cans so that tags are clearly visible.

(b) Every owner or occupier of residential premises served by the regional collection service shall keep all garbage and food waste cans in good and sanitary condition and shall replace any which become damaged or dangerous to persons handling them.

(c) Every owner or occupier of residential premises served by the regional collection service is responsible for paying the replacement cost for a food waste can that has become damaged or dangerous to persons handling them unless it is determined by the Regional District that the owner or occupier of the residential premise is not responsible for the damage in which case the Regional District will replace the food waste can.

(d) Any dispute over the suitability of the garbage can or food waste can shall be decided by an officer of the Regional District.

j) Delete Section 5.2 in its entirety and replace with a revised Section 5.2 as follows:



5.2 Collection Service

- (a) The Sunshine Coast Regional District shall arrange by contract or otherwise for the collection of collectible garbage and collectible food waste within the service area.
  - (b) The contents of one garbage can shall be collected from all residential premises within the service area on a frequency of once every second week, except during extraordinary circumstances beyond the control of the Regional District.
  - (c) The contents of one food waste can shall be collected from all residential premises within the service area on a frequency of once every week, except during extraordinary circumstances beyond the control of the Regional District.
  - (d) In the event that a garbage collection day or food waste collection day falls on December 25, the collection for that day shall be rescheduled to another day to be confirmed by the Regional District.
- k) Delete Schedule “A” in its entirety and replace with the revised Schedule “A” attached hereto.

READ A FIRST TIME	this	10 <sup>th</sup>	day of	September, 2020
READ A SECOND TIME	this	10 <sup>th</sup>	day of	September, 2020
READ A THIRD TIME	this	10 <sup>th</sup>	day of	September, 2020
ADOPTED	this	10 <sup>th</sup>	day of	September, 2020

\_\_\_\_\_  
CORPORATE OFFICER

\_\_\_\_\_  
CHAIR

**SUNSHINE COAST REGIONAL DISTRICT  
BYLAW NO. 431**

**“SCHEDULE A”**

**1.0 Fees**

- 1.1 Residential Premises Owners \$ 175.85 per annum  
Rate for Garbage Collection:  
allows for setting out one 77 litre  
garbage can on any collection day
- 1.2 Mobile Home in Mobile Home \$ 148.25 per annum  
Park - per occupied pad  
allows for setting out one 77 litre  
garbage can on any collection day
- 1.3 Tags for disposal of extra garbage: \$ 2.50 per garbage can  
allows for setting out additional 77 litre  
garbage cans over and above those  
permitted under items 1 and 2
- 1.4 Purchase of replacement or additional \$ 40.00 per food waste can  
Food Waste Can (45 litre) for disposal of not  
more than 20 kg gross weight when filled with  
collectible food waste

**2.0 Fee Reduction for Eligible Properties**

- 2.1 For the purpose of this section
  - a) “eligible property” means property that is:
    - i) liable to property taxation; and
    - ii) owned by a person entitled to receive the Additional Homeowner’s Grant in respect of that property.
  - b) “eligible property reduction” means an amount equal to the portion of the Additional Homeowner’s Grant that an owner of an eligible property was unable to claim during the year for which the charge under section 1.0 is payable to a maximum fee as indicated in section 1.1 of this Schedule in respect of any property.
- 2.2 Despite section 1.0 of this Schedule, the level of fee for a person who owns and occupies an eligible property shall be the fee set out in section 1.1 or 1.2, as applicable, less the amount of the eligible property reduction.
- 2.3 A person who owns and occupies an eligible property must apply for the refuse fee reduction each year prior to the bill due date. Failure to apply prior to this date results in forfeiture of the eligible property reduction for the current year.

**SUNSHINE COAST REGIONAL DISTRICT**

**BYLAW NO. 726**

**A BYLAW TO ESTABLISH A CAPITAL RESERVE FUND  
FOR THE SQUARE BAY WASTEWATER TREATMENT FACILITY**

**WHEREAS** pursuant to the *Local Government Act*, the Board of the Regional District may, by bylaw, establish a reserve fund under the *Community Charter*;

**NOW THEREFORE**, the Board of the Sunshine Coast Regional District in open meeting assembled, enacts as follows:

1. The Bylaw may be cited as the *Square Bay Community Sewage Treatment System Service Capital Reserve Fund Bylaw No. 726, 2020*.
2. There shall be and is hereby established a reserve fund to be known as the Square Bay Community Sewage Treatment System Service Capital Reserve Fund (the "Reserve Fund").
3. Money from current revenues or, as available, from General revenue surplus, or as otherwise provided in the *Local Government Act*, may from time to time, be paid into the Reserve Fund.
4. The monies set aside shall be deposited in a separate account, and until required to be expended, may be invested in the manner provided by the *Local Government Act*.
5. Monies in the Reserve Fund shall only be used for:
  - a) Expenditures for, or in respect of, capital projects and land, machinery or equipment necessary for them, including the extension or renewal of existing capital works.
  - b) The purchase of machinery and equipment for the maintenance of municipal property and to protect persons or property.

READ A FIRST TIME	this	10 <sup>th</sup>	day of	September, 2020
READ A SECOND TIME	this	10 <sup>th</sup>	day of	September, 2020
READ A THIRD TIME	this	10 <sup>th</sup>	day of	September, 2020
ADOPTED	this	XX	day of	XXX, XXXX

\_\_\_\_\_  
CORPORATE OFFICER

\_\_\_\_\_  
CHAIR

**SUNSHINE COAST REGIONAL DISTRICT**

**BYLAW NO. 727**

**A BYLAW TO ESTABLISH A CAPITAL RESERVE FUND  
FOR THE LILY LAKE WASTEWATER TREATMENT FACILITY**

**WHEREAS** pursuant to the *Local Government Act*, the Board of the Regional District may, by bylaw, establish a reserve fund under the *Community Charter*;

**NOW THEREFORE**, the Board of the Sunshine Coast Regional District in open meeting assembled, enacts as follows:

1. The Bylaw may be cited as the *Lily Lake Community Sewage Treatment System Service Capital Reserve Fund Bylaw No. 727, 2020*.
2. There shall be and is hereby established a reserve fund to be known as the Lily Lake Community Sewage Treatment System Service Capital Reserve Fund (the "Reserve Fund").
3. Money from current revenues or, as available, from General revenue surplus, or as otherwise provided in the *Local Government Act*, may from time to time, be paid into the Reserve Fund.
4. The monies set aside shall be deposited in a separate account, and until required to be expended, may be invested in the manner provided by the *Local Government Act*.
5. Monies in the Reserve Fund shall only be used for:
  - a) Expenditures for, or in respect of, capital projects and land, machinery or equipment necessary for them, including the extension or renewal of existing capital works.
  - b) The purchase of machinery and equipment for the maintenance of municipal property and to protect persons or property.

READ A FIRST TIME	this	10 <sup>th</sup>	day of	September, 2020
READ A SECOND TIME	this	10 <sup>th</sup>	day of	September, 2020
READ A THIRD TIME	this	10 <sup>th</sup>	day of	September, 2020
ADOPTED	this	XX	day of	XXX, XXXX

\_\_\_\_\_  
CORPORATE OFFICER

\_\_\_\_\_  
CHAIR

**SUNSHINE COAST REGIONAL DISTRICT**

**BYLAW NO. 728**

**A BYLAW TO ESTABLISH A CAPITAL RESERVE FUND  
FOR THE SAKINAW RIDGE WASTEWATER TREATMENT FACILITY**

---

**WHEREAS** pursuant to the *Local Government Act*, the Board of the Regional District may, by bylaw, establish a reserve fund under the *Community Charter*;

**NOW THEREFORE**, the Board of the Sunshine Coast Regional District in open meeting assembled, enacts as follows:

1. The Bylaw may be cited as the *Sakinaw Ridge Community Sewage Treatment System Service Capital Reserve Fund Bylaw No. 728, 2020*.
2. There shall be and is hereby established a reserve fund to be known as the Sakinaw Ridge Community Sewage Treatment System Service Capital Reserve Fund (the "Reserve Fund").
3. Money from current revenues or, as available, from General revenue surplus, or as otherwise provided in the *Local Government Act*, may from time to time, be paid into the Reserve Fund.
4. The monies set aside shall be deposited in a separate account, and until required to be expended, may be invested in the manner provided by the *Local Government Act*.
5. Monies in the Reserve Fund shall only be used for:
  - a) Expenditures for, or in respect of, capital projects and land, machinery or equipment necessary for them, including the extension or renewal of existing capital works.
  - b) The purchase of machinery and equipment for the maintenance of municipal property and to protect persons or property.

READ A FIRST TIME	this	10 <sup>th</sup>	day of	September, 2020
READ A SECOND TIME	this	10 <sup>th</sup>	day of	September, 2020
READ A THIRD TIME	this	10 <sup>th</sup>	day of	September, 2020
ADOPTED	this	XX	day of	XXX, XXXX

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CORPORATE OFFICER

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CHAIR